

**NEWBERG AFFORDABLE HOUSING
ACTION COMMITTEE – CITY HOUSING PROGRAM SUBCOMMITTEE
Wednesday, January 13, 2010
7 p.m. to 9 p.m.
Newberg City Hall
Permit Center Conference Room
414 E. First Street, Newberg, OR**

I. Open meeting. Mr. Beam opened the meeting.

II. Roll Call. Subcommittee Attendees: Rick Rogers
Cathy Stuhr
Charlie Harris

Absent members: Ken Austin, Jr. (excused)

Guest: Stuart Brown

City Staff: David Beam, Economic Development Planner

III. Subcommittee’s Tasks. Mr. Beam led a discussion about the about the tasks that were assigned to the subcommittee by the full committee. He pointed out that they were listed in the meeting packet materials and that these tasks were taken directly from the Newberg Affordable Housing Action Plan.

IV. Housing Rehabilitation Funds – Existing and Potential. Mr. Beam provided an overview of the City’s recent efforts to assist with housing rehabilitation projects for low income persons. In 2009, the City received a \$100k grant from the State and the City gave out loans to local homeowners for home rehab projects. Loans are low or no interest and will be paid back over time or at the time of the home’s sale. The City may pursue another similar grant this year, if feasible. Mr. Beam also mentioned that the City has about \$246k (from an old federal grant) in housing rehabilitation funds that could probably be used more effectively. Mr. Beam stated he had talked to Diane Ochs of AHYC to inquire about other housing rehab opportunities. Ms. Ochs mentioned that she believed that Habitat for Humanity had a concept program in which the homeowner would supply the materials for a housing rehab project and the Habitat volunteers would do the labor. Mr. Rogers responded that Habitat did indeed have this concept, but it had not yet been put into action. Ms. Ochs also mentioned that YCAP had a home weatherization program and funds. Mr. Beam also mentioned the potential funds from the recent documents recording fee enacted, with most of those funds for creation of rental housing for low income persons. At this time, it is unclear whether or not these funds could be used for housing rehabilitation project. Mr. Beam handed out an article about the document recording fee program. Committee members

V. Creation of a housing trust fund. Mr. Beam pointed out the two background pieces that he provided in the meeting packet regarding this subject. One was a *2007 Housing Trust Fund Progress Report* by the Housing Trust Fund Project of the Center for Community Change.


The other document was *A Workbook for Creating a Housing Trust Fund* by the Center for Community Change. The group discussed the tasks that would need to be accomplished to establish a housing trust fund. They agreed that we shouldn't reinvent the wheel and we should build on the work done by other trust fund programs. They also wanted direction from the full committee on what sort of outcomes are expected from the subcommittee. Who would the fund serve? How many? How much funding will be available? The group would like to City Budget Committee meeting schedule.

VI. Other business. The subcommittee created a schedule of future meeting and the topics to be discussed at those meetings (Exhibit A.)

VII. Next Meeting: Wednesday, February 24, 2010 at 7:00 pm in City Hall (Permit Center Conference Room.)

VIII. Adjourn: 8:40 pm

Approved by the Affordable Housing Action Committee – City Housing Program Subcommittee this 10th day February, 2010.



City Housing Program Subcommittee Secretary