

**CITY OF NEWBERG BUDGET COMMITTEE MINUTES  
MAY 6, 2014, 7:00 PM  
PUBLIC SAFETY BUILDING TRAINING ROOM (401 EAST THIRD STREET)**

**I. CALL MEETING TO ORDER**

Chair Lon Wall called the meeting to order at 7:00 PM.

**II. ROLL CALL**

|                  |                  |                   |               |
|------------------|------------------|-------------------|---------------|
| Members Present: | Lon Wall, Chair  | Mayor Bob Andrews | Denise Bacon  |
|                  | Ryan Howard      | Patrick Johnson   | Beth Koschman |
|                  | Stephen McKinney | Anthony Pete      | Jack Reardon  |
|                  | Bart Rierson     | Lesley Woodruff   |               |

|                 |                          |                         |
|-----------------|--------------------------|-------------------------|
| Members Absent: | Mike Corey (Excused)     | Helen Brown (Unexcused) |
|                 | Megan Morrison (Excused) |                         |

|                |                                                     |                                           |
|----------------|-----------------------------------------------------|-------------------------------------------|
| Staff Present: | Lee Elliot, city manager pro-tem                    | Janelle Nordyke, finance director         |
|                | Caleb Lippard, assistant finance director           | Jay Harris, interim public works director |
|                | Dawn Wilson, human resources manager                | Mandy Dillman, minutes recorder           |
|                | Steve Olson, interim planning and building director |                                           |

**III. PUBLIC COMMENT**

Chair Wall opened and closed public comment as there was no one to testify.

**IV. NEW BUSINESS**

1. Review attached graphs

Chair Wall asked for any questions regarding graphs and none appeared.

2. Revenue Sharing Public Hearing

Chair Wall introduced the administrative hearing and called for any conflicts of interest or abstentions; none appeared.

**MOTION:**     **Rierson/Bacon** accepting state revenues at regular rate and splitting the amount between fire and police. Motion carried (12 Yes/0 No/3 Absent [Corey/Brown/Morrison]).

3. Staff Presentations
  - Public Works

Mr. Jay Harris, interim public works director, presented the staff report accompanied by a PowerPoint presentation (see official meeting packet for full report).

Councilor Bart Rierson wondered if the original plan to use the property adjacent to the old animal shelter for the public works maintenance shop was still in place. Mr. Harris explained a concrete factory has requested to relocate to that area in the future.

Councilor Stephen McKinney asked if the current reuse structure could handle double the capacity. Mr. Harris answered yes, it currently does one million gallons a day and could be easily upgraded to add another million with additional osmosis filters, but to expand beyond that capacity, the city would need a reservoir. Councilor McKinney asked if it is a revenue-generating source. Mr. Harris responded because of the initial investment in the reverse osmosis filters it creates negative revenue. He further explained the water is ideal for industrial and manufacturing use due to it turning wastewater into water with almost all impurities removed. With more users, it has the potential of generating revenue.

Mr. Patrick Johnson questioned the repairs occurring this year on Springbrook Road north of highway 99. Mr. Harris said they have to tear up pavement to replace pipes under the road when the bypass is finished, so they are only repairing the road now and will plan to re-do it in the future.

Chair Wall opened and closed public testimony as there was no one to testify.

- Police

Mr. Brian Casey, chief of police, presented the staff report accompanied by a PowerPoint presentation (see official meeting packet for full report).

Discussion commenced on what the revenue generated by the public safety fee increase would go toward and the unfunded, but mandated, federal security costs the city has. Additionally, discussion was held on animal control fees stating revenue comes from licensing, which only covers a portion of the expenditures. Chief Casey reported staff is working with Newberg Animal Shelter Friends for future operation of the shelter.

- Planning/Building

Mr. Steve Olson, interim planning and building director, presented the staff report accompanied by a PowerPoint presentation (see official meeting packet for full report).

Discussion commenced on business licensing fees and the complicated strategies of grant money.

- Administration

Ms. Dawn Wilson, human resources manager, presented the staff report accompanied by a PowerPoint presentation (see official meeting packet for full report).

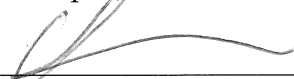
Discussion commenced on how some cuts from administration are very small in compared to the overall budget; however, they are important for morale of city employees and should be added back into the budget. Additionally they discussed the costs of additional administration personnel.

## V. ADJOURNMENT

The meeting adjourned at 8:59 PM.

**Approved** by the Newberg Budget Committee this 14<sup>th</sup> day of April, 2015.

  
**Sue Ryan, City Recorder**  
**For former Minutes Recorder**  
**Mandy Dillman**

  
**Lon Wall**  
**Budget Committee Chair**