

THURSDAY, 7:00 P.M.

MAY 05, 2005

BUDGET COMMITTEE MINUTES

PUBLIC SAFETY BUILDING

NEWBERG, OREGON

Members Present:

Bob Stewart, Mayor
Sally Dallas
Bart Rierson
Lon Wall

Mike Boyes
Mike McBride
Robert Soppe
Ernie Amundson

Roger Currier
Robert Larson
Darlyn Adams

Absent: Bob Andrews

Others Present:

Jim Bennett, City Manager
Michael Sherman, Fire Chief
Dave Brooks, IT Director
Robert Tardiff, Police Chief

Kathy Tri, City Finance Director
Leah Griffith, Librarian
Janelle Nordyke, Ass't Finance Director

Absent: Terry Mahr, City Attorney, Barton Brierley, Planning Director and Dan Danicic Public Works Director.

1. Call to Order

Chairman Sally Dallas called the meeting to order at 7:05 PM.

2. Roll Call

Roll call was noted by Kathy Tri.

3. Continued Business: IT Department-David Brooks

It was asked how the \$5,000 cable access revenue was to be spent. Mr. Brooks stated that \$2,000 would be used for the web master computer equipment and \$3,000 for the website.

4. Department Reviews

• **Police/Communications-Presentation by Chief Bob Tardiff**

Chief Tardiff read from his report that was provided to the members and is available for public review. He stated that the department continues to be under staffed by 10 officers.

The proposal is to increase the staffing ratio from 1.21 to 1.23 officers per 1,000 city population (average staffing ratio is 1.7 per 1,000 population) and to increase the Evidence Technician position from .75 FTE to 1 FTE.

The Dundee police contact will be presented to City Council for approval on May 16, 2005. The estimated revenue received by Dundee and from the increased traffic fines would pay for the 2 Dundee officers and 1 Traffic officer. Dundee has agreed to pay a portion of the administration cost that would provide \$30,000 to \$50,000 in additional revenue to benefit the General Fund.

Regarding the 9-1-1 Communications department, no staffing changes or large upgrades were planned. However the fund is low and will need to be rebuilt within the next 2 years.

Chief Tardiff stated that approximately 80% of property crimes are methamphetamine related and then introduced Mr. Lawson who is a current inmate at the Yamhill County Correctional Institute and a drug addict who has been in and out of jail for the past 16 years. Mr. Lawson introduced himself to the members and stated that methamphetamine is very accessible within the city limits and explained how the drug is extremely addictive and the effects it has on a user (property theft, identity theft etc).

Chief Tardiff stated that very few users are successful through rehabilitation. He was pleased to announce that presentations were being conducted at local schools to inform students of the dangerous effects of the drug.

Chief Tardiff stated that the Civil Forfeiture Law affected YCINT. Forfeiture revenue has significantly declined and only the participating agencies contribute money to operate the team. He noted that last year the team members returned to their respective agencies and are operating well. They have seized 7 methamphetamine labs within 4 months. (2 found in Newberg).

It was asked what happened to the seized money. Chief Tardiff stated that the money goes towards State and County treatment programs; however, a House bill is pending proposing 40% to go towards law enforcement.

Discussion was held regarding maintenance and vehicle replacements and then asked if a monthly fee of .50¢ could be added to the utility bills for a vehicle replacement fund. Mr. Bennett stated that a transfer from the water and sewer fund could be a potential source of revenue versus charging a separate fee.

A question was asked about the privilege tax? Mr. Bennett stated that part of the 1.5% electrical utility fee tax is added into the 3.5% franchise fee for a total of 5% to help fund public safety and other departments.

- **Fire-Presentation by Chief Michael Sherman**

Chief Sherman read from his report that was provided to the members and is available for public review. He stated that the main proposal for the department is to staff Station 21. The department had applied for a \$100,000 SAFER grant to fund a 4-year position; however, he did not believe it would be awarded to the City at this time.

Chief Sherman stated in January 2005, the department added 1 FTE and 2 part-time employees. He noted that the department protects 100 square miles servicing 40,000 people. The department calls have increased dramatically. He recommended staffing Station 21 to have 24/7 coverage and asked the members to strongly consider the following staffing plan.

- 3 officers (24 hours) staffed at both locations
- 2 Part-time FF/EMT's at Station 21 (5-days a week)
- 2 Volunteers at both stations (5:30 PM-7:30 AM)
- Rotate 3 administrative staff to 24 hour shifts

He noted with this staffing plan the department would have a reduction in overlapping calls, less burnout of firefighters and that Station 21 would have it's first Due Responses.

It was asked for a recap of the fire vehicles in need of replacement. Chief Sherman stated that Engine 26 should have been replaced in 2004, however it will be postponed until 2006. Rescue 2 will be located at Station 21 and would need to be replaced in 2008.

It was asked if the City had looked into contracting with the City of Dundee's Fire Department. Chief Sherman stated that they pretty much have that now as Newberg and Dundee work closely together and assist by responding to each other calls.

5. Adjourn

MOTION: It was moved and seconded to adjourn the meeting at 9:03 PM. Passed unanimously.

**Next Meeting: Tuesday, May 10, 2005
7:00 PM-Public Safety Meeting**

Subjects: Planning, Library and Building.