

BUDGET COMMITTEE MINUTES

PUBLIC SAFETY BUILDING

NEWBERG, OREGON

Members Present:

Tomina Carter
Lisa Helikson
Robert Weaver

Roger Currier
Nancy Jiosa
Noelle Wilson

Ron Fulham
Robert Soppe

Members Absent:

Don Holland
Bret Veatch

Robert Larson

Donna McCain

Others Present:

Duane Cole, City Manager

Chuck Cox, Mayor

Terry Mahr, City Attorney

Leah Griffith, Librarian

Robert Tardiff, Police Chief

Kathy Tri, Finance Director

Brian Casey, Deputy Police Chief

Frank Douglas, EMS Supervisor

Debbie Smith-Wagar, Asst. Fin. Dir.

Jeff Kosmicki, Police Detective

Mary Newell, Police Administrative Assistant

1. Call to Order

The meeting was called to order by Chair Robert Soppe at 6:50 p.m.

2. Roll Call

Roll call was noted by Kathy Tri.

3. Minutes

Roger Currier moved that the minutes from the May 9th and 18th meetings be approved as presented. Lisa Helikson seconded the motion. The motion passed unanimously.

4. New Business

Balancing City Manager Duane Cole and Finance Director Kathy Tri presented the latest recommendation by staff. The proposal recommends laying off two police officers instead of three, and keeps animal control at one full-time position. However to achieve that level of police service staff recommended reducing the Council budget by \$19,735 (which includes eliminating dues for the National League of Cities and the Newberg Area Chamber of Commerce, and reducing the newsletter to two times a year versus three), reducing the replacement reserve for Communications equipment from \$52,800 to \$26,400, reducing facilities depreciation from \$50,000 to \$40,000, reducing \$420 out of the City Manager's materials, shifting the rest of Finance out of the General Fund and into Central Services, cutting \$5,300 out of Library materials and supplies, eliminating DARE supplies and reducing police

training, reducing training in the Planning Department by \$500, eliminating the replacement contribution for the Building Department vehicle, and reducing the City's contribution to the local transportation services.

Ron Fulham asked about the bond registration fees that were transferred from Finance to the Council's budget. Kathy Tri said the law now requires bonds to be paid by registered agents. The City is paying registration fees estimated at \$2,250 on the Library, Public Safety Building, and Fire Facilities bonds.

Ron Fulham asked about contractual services in the Police budget. Kathy Tri said the budget includes \$15,000 in the Civil Forfeiture Fund to continue the City's involvement in the Yamhill County Interagency Narcotics Team (YCINT). The City has received about \$18,000 in revenue so far this fiscal year, and expects to receive more next year.

Roger Currier questioned the \$42,000 budgeted for RAIN. Police Chief Bob Tardiff confirmed that the City will remain a member of RAIN through next fiscal year. He said if the City pulls out it will have to find an alternative records system, and the drawback is finding one that provides access to other agencies' records.

Tomina Carter said the proposed reductions still leaves about \$15,000 the City has to come up with over the course of the year. She asked what is a manageable amount? Duane Cole said he considers \$20,000 as manageable.

Bob Weaver asked if the positions being cut can instead be saved if voters approve a levy in November. Kathy Tri said no, cuts still have to be made for 2000-2001 because money from a levy approved this November won't be received until November 2001, and the City doesn't have enough cash to carry the positions until then.

Roger Currier asked about the longevity and paramedic incentive in the Fire Department. Kathy Tri said that was part of the union contract and personnel rules. She said the proposed levy that failed would have included longevity for volunteers. Roger Currier also said people had commented about the Fire Department buying a new boat and other equipment. Kathy Tri said the new equipment came from the fire truck fee and money set aside in prior years for capital replacement.

Robert Soppe declared a potential conflict of interest because he has provided computer services for the City in the past, and could possibly receive money for such services in the future. Lisa Helikson declared a potential conflict of interest because her husband is a volunteer fireman and has received "point" money in the past and may receive more in the future. Noelle Wilson declared a conflict of interest regarding the Municipal Court Department. She said she has received court-appointed attorney fees in the past and is likely to receive more in the future because she is on the City's court-appointed attorney list. Tomina Carter said she has received court-appointed attorney fees in the past but is no longer on the court-appointed attorney list and doesn't expect to receive any fees in the future.

Roger Currier moved that the budget be adopted by department. Lisa Helikson seconded the motion. The vote was seven "yes" and one "no" (Bob Weaver). Lisa Helikson moved to approve all of the departmental budgets as presented (Summary of Departmental Expenses) except Municipal Court. Roger Currier seconded the motion. The motion passed unanimously.

Tomina Carter asked if any changes had been made to increase the line-item for court-appointed attorney fees. She said she was concerned because staff has to come up with a way to increase that line item,

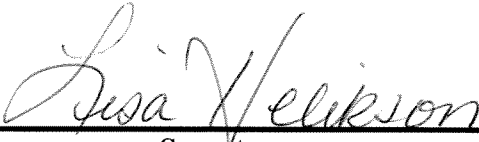
along with balancing the remaining \$15,000 in the Police Department. She said it comes close to the \$20,000 that Duane Cole said he was comfortable with. Kathy Tri said the court-appointed attorney fees was a red flag, and staff will be monitoring it and trying to increase collections.

Nancy Jiosa moved to approve the Municipal Court budget as presented (Summary of Departmental Expenses). Ron Fulham seconded the motion. The motion passed with seven "yes" and one abstention (Noelle Wilson).

Lisa Helikson encouraged the citizen members of the Budget Committee to attend the City Council meeting when the budget will be addressed. Kathy Tri said she would send out postcards announcing the meeting.

5. Adjournment

The committee adjourned at 7:35 p.m.



Secretary