

BUDGET COMMITTEE MINUTES

WASTEWATER TREATMENT PLANT

NEWBERG, OREGON

Members Present:

Paula Fowler (arrived 7:10)
Donna McCain
Damon Sump

Lisa Helikson
William Rosacker
Robert Weaver

Robert Larson
Robert Soppe
Bret Veatch (arrived 7:15)

Members Absent:

Roger Currier

Fred Howe

Debbie Sumner

Others Present:

Charles Cox, Mayor
Leah Griffith, Librarian
Robert Tardiff, Police Chief
Frank Douglas, EMS Supervisor

Duane Cole, City Manager
Michael Sherman, Fire Chief
Kathy Tri, Finance Director
Debbie Smith-Wagar, Asst. Fin. Dir.

1. Call to Order

The meeting was called to order by Vice-Chair Robert Soppe at 7:05 p.m.

2. Roll Call

Roll call was noted by Kathy Tri.

3. Minutes

Robert Larson moved the minutes of the April 27, 1999 meeting be approved. Damon Sump seconded the motion. It was approved unanimously.

4. Community Development Memo

The committee reviewed a memo from Community Development Director Mike Soderquist regarding who pays for damage to sewer lines during construction and why there is so much damage expected for next fiscal year.

5. Police Department Budget

Police Chief Robert Tardiff provided a handout that reviewed the requested budget. He said the budget includes a second Youth Crimes detective that will be paid for by a COPS grant and matching funds from the school district. He said the Patrol budget is about \$25,000 short, so the department will delay hiring a currently open position until January or February.

Another change is to fund participation in the Yamhill County Interagency Narcotics Team (YCINT). The cost to the City is \$15,000 per year, but participation allows the City to receive larger forfeiture

checks than it has received in the past. The projected Civil Forfeiture revenue increase in the budget is \$74,000. The Chief said that estimate is probably high.

The budget also reflects an increase in expenditures to expand Peer Court to Newberg. It is expected to cost \$15,000. The revenue will be generated by an increase in court fines. With Peer Court, juveniles who commit minor offenses are tried and sentenced by their peers. The program is already operating in other Yamhill County cities, including McMinnville.

6. Communications

Police Chief Robert Tardiff also reviewed the Communications budget. He said the proposed budget includes shifting one FTE from the 9-1-1 Fund to the General Fund. There are still two FTE in the 9-1-1 Fund, and the revenue generated in that fund won't quite support two on an on-going basis.

Committee members asked about access to the lobby after regular business hours. The Chief responded that people who come to the building after hours can talk to the dispatchers on an intercom. The service isn't any different than it was at the old building...people still have to wait for an officer to come in from the streets.

The Chief was also asked about the Y2K computer problem. He said his departments are in good shape because all of the computer equipment is fairly new and manufacturers have said it is compliant. He said the whole City is being evaluated department by department.

Robert Weaver made a motion to approve the Police Department and Communications budget. Donna McCain seconded the motion. It passed unanimously.

7. Fire Department

Fire Chief Michael Sherman and EMS Supervisor Frank Douglas presented the Fire and EMS budgets. Frank Douglas said there isn't much change in EMS budget. It does include a rate increase to reflect the City's increasing cost of providing ambulance service.

Fire Chief Michael Sherman said the Fire Department budget does not include additional staffing for the new fire station (which the county has named Fire Station 21). However the budget does include an additional set of turnouts for each firefighter so they can respond to either station in a timely manner. This should be a one-time expense since the turnouts should last twice as long. The Fire Chief also said the department hasn't gotten as many new volunteers as he had hoped. He is looking at possible programs that would make volunteering more attractive.

The Fire Chief said the budget also includes money for a vehicle hoist at the new station. Funding is dependent on the City Council invoking the PGE franchise "privilege tax".

Paula Fowler moved to approve the Fire Department budget. Robert Larson seconded the motion. It passed unanimously.

8. Library

Librarian Leah Griffith presented the Library budget. She went over a summary of the services the Library provides. She said the children's services remain very popular, and has been growing. Overall she said there isn't much change in the budget. The decreases reflect \$12,000 in actual cuts and some decrease due to a grant that was budgeted, but that the Library did not receive.

Robert Weaver said he didn't want any cuts in the Library. He said there was \$14,000 budgeted for Social Services that should be reviewed before the Library is cut. Leah Griffith said she is comfortable with the cuts because services had been restored to pre-Measure 50 levels this fiscal year. She said the Library is up to date on computers and computer services. There is a Library Improvement Committee being formed that may identify additional needs for the Library, but Leah Griffith said she would rather wait for that committee to identify the needs.

Robert Weaver moved that the Library budget be approved with an additional \$12,000 in expenditures. Robert Larson seconded the motion.

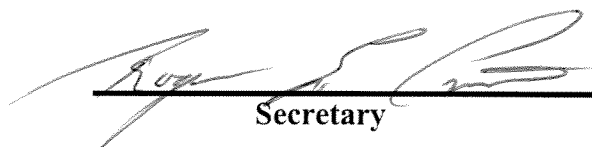
William Rosacker said he was concerned about adding the \$12,000 to the budget. Although the 1999-2000 budget was cut compared to the current-year budget, it is actually higher than this year's estimated actual expenditures. Finance Director Kathy Tri said last year the Budget Committee increased funding to allow the Library to go from being open 38 hours a week to 45 ½ hours. She said every department has needs, and if you push somewhere, something is going to pop out somewhere else.

William Rosacker moved to amend the motion to strike the additional \$12,000. Lisa Helikson seconded the amendment. The amendment passed with seven "yes" and two "no" votes.

The amended motion passed with seven "yes" and two "no" votes.

9. Adjournment

The committee adjourned at 10:05 p.m.


Secretary