

THURSDAY, 7:00 P.M.

APRIL 25, 1996

BUDGET COMMITTEE MINUTES

WASTEWATER TREATMENT PLANT

NEWBERG, OREGON

Members Present:

Charles Cox	Roger Currier
Bob Ficker	Alan Halstead
Dave McMullen	Melinda Newland
Bert Pennock	Damon Sump
Robert Soppe	Robert Weaver
Dan Wollam	

Others Present:

Donna Proctor, Mayor
Duane R. Cole, City Manager
Kathy Tri, Finance Director
Greg Scoles, Community Development Director
Diane Padilla, Asst. Finance Director
Peggy Hall, Legal Secretary
Robert Tardiff, Police Chief

The meeting was called to order by chair Dan Wollam at 7:00 p.m. Committee members asked that the minutes reflect that no one from the public was present at the meeting.

Minutes: The minutes of the February 15, 1996 meeting were reviewed. **Motion:** Pennock/Ficker moved to approve the minutes. Passed by those present.

OLD BUSINESS

Kathy Tri reviewed the request for materials and answers to questions from the April 23, 1996 meeting. Handouts included a revised Library Department budget, memo from Leah Griffith answering questions to the budget committee and a memo from Chuck Liebert responding to questions on FTE in the sewer fund, and a detailed budget of estimated cost for City Facility bonds.

Duane Cole reviewed volunteer hours. He estimated that the volunteers are saving approximately \$120,000. Most cities our size with a Fire department have between 12 and 15 paid employees at a cost of \$1.8 and \$2.5 million dollars. Newberg is unique. Committee members suggest that we translate these savings into thousand dollars per assessed value. Dan Wollam added that it helps the volunteers to tell them how valuable they are to the community.

Donna Proctor asked about reimbursement for uniform expense with the volunteers. Duane Cole indicated that he discussed this with the Fire and Police Chiefs and decided not to change procedures this year. Chief Tardiff added that the reserves receive \$8000 per year and they can pay for the

things that they need and have prioritized. For example, they recently bought bicycles that are used during the Old Fashioned Festival. He added that they seem satisfied with this process.

NEW BUSINESS

Review of Capital Projects: The Budget Committee was shown the video that will be put on TCI regarding the City Hall Bond. The committee was also given the brochure outlining what the bond measure will pay for. Duane Cole indicated that the staff still needs to have an architect to figure out how to remodel City Hall and add an elevator. He added that the City Hall is better construction than Central School and summarized the report from SERA Architects. Robert Soppe asked about the property to the west of City Hall. Duane Cole indicated that he has had several discussions with the Bunn's. They have indicated that they want to keep the property, but may be interested in a public/private partnership. The City will also be looking at the VFW site. Duane Cole indicated that the reconstruction project will accommodate staff for approximately a twenty year period. The City Hall has been evaluated three times since 1978 and the projections for space needs haven't changed that much. At this time, it is projected that City Hall needs 31,000 square feet. Duane Cole added that the numbers on the spreadsheet are estimates at this time. They will be tightened up as we get further into the project. The Fire Station dollars were tied to recently built Fire Stations in other communities. The staff wanted to make sure that we did not underestimate the cost of the building. If there are any funds available at the end of the project, they will go towards bond payments. Roger Currier asked about why the City should be paying permit fees. Duane Cole indicated that the Council can wave building permit fees, but we can not wave electrical and plumbing fees as they are contracted services.

Greg Scoles reviewed the capital projects list. Questions revolve the I&C projects and Well 7. Duane Cole explained the Renney System that is being considered in conjunction with Well 7. He diagrammed the system on the board.

Property Tax Levy: Kathy Tri handed out a memo outlining the property tax levy. **Motion:** Weaver/Cox moved to approve the levies as outlined in the memo. Passed by those present. 1 No (Currier).

Motion: Ficker/Halstead moved to accept the budget, excluding Police and Central Services. Passed by those present. (Abstentions - Newland, Soppe, Pennock).

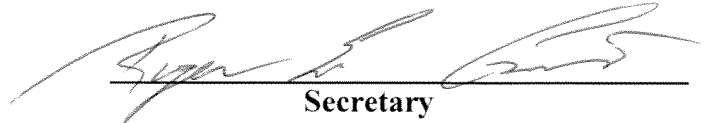
Motion: Halstead/Pennock moved to approve the Police Department budget. Passed by a vote 9 to 0 (Newland abstained, Currier didn't vote).

Motion: Halstead/Pennock moved to approve the Central Service budget. Passed by a vote of 6 to 2 (Soppe & Pennock abstained).

Future Levy Requests: Duane Cole indicated that he may request the committee to meet in June to discuss the future possible levies. The next possible election is November for a tax base, to incorporate the serial levies. If the levies do not pass, it would not effect the continuance of the serial levies.

Dan Wollam thanked the committee for their time. He recommended that the committee reread the City Manager's Budget Message and review the list of unfunded decision packages to fully understand what is included in the budget and what is not.

Adjournment: The committee adjourned at 8:40 p.m.


Secretary

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