

THURSDAY 7:00 p.m.

APRIL 20, 1995

BUDGET COMMITTEE MINUTES

WASTE WATER TREATMENT PLANT

NEWBERG, OREGON

The meeting was called to order by Chair Dan Wollam at 7:04 p.m.

ROLL CALL:

Present:

David James	Tracy Pinder
Barbara Secor	Bert Pennock
Melinda Newland	Donna McCain
Roger Currier	Alan Halstead
Chair Dan Wollam	Dave McMullen

Others Present:

Donna Proctor, Mayor	Katherine Tri, Finance Director
Terry Mahr, City Attorney	Leah Griffith, Library Director

MINUTES: The minutes of the March 9, 1995 meeting were reviewed. **MOTION:** Barbara Secor\Alan Halstead moved to approve the minutes of the March 9, 1995 meeting. **VOTE ON THE MOTION:** Passed by those present.

NEW BUSINESS:

Presentation by Social Service Agencies. Dan Wollam began the meeting by explaining that the purpose of these presentations was to receive information and to ask questions. It was important to understand the programs. Decisions on how these programs fit together with the budget will be made after the Budget Message is presented by the City Manager.

Henderson House: Sharon Woods, Family Services Coordinator at Henderson House was present. She indicated that the request was to support a nine week course program called 'Developing Capable People.' This program, which meets two and one-half to three hours per week, develops skills for battered women, such as good communication, interaction, and self-sufficiency, assertiveness attitude and good self image, parenting skills, as well as dealing with issues of domestic violence. Twelve women have completed the first program, of which two were from Newberg. The second session starts on Monday. Three of the eleven participants will be from Newberg. She added that the program is also open to males. Henderson House is requesting \$2500.00 to help support this program. Bert Pennock asked the number of people who are served by this program per year. Ms. Woods indicated that there are approximately twelve persons per class; each class last nine weeks with one weekend between sessions. Depending on demand, they may enlarge the class, or offer two classes at a time. Donna Proctor asked if McMinnville assists Henderson House at all. Ms. Woods responded that McMinnville has only helped with purchasing Henderson House. She is not aware of any other cash assistance. Dan Wollam asked where the classes were held. Sharon Woods responded that they are at the Methodist Church in McMinnville. There was some discussion of clarification on the exact amount that was being requested.

Newberg Human Resource Center: Jerry Sunday, Executive Director of the Newberg Human Resource Center, explained that they would like to break their presentation into two parts: an overview of the agency and a description of each program's

request. NHRC is a parent agency with five programs at four sites. He told the committee to recall a discussion last year about the change in social service delivery by the year 2004 from the State to the County to the local communities. Through the County's Community Progress team, RFPs are submitted, evaluated and the funds are dispersed. This provides more local participation with the hopes of the private sector picking up more of the burden. Newberg has had a leadership role since the City has helped in its financial responsibility and fits in with the change in strategy. He added that in the future it is imperative to plan to pick up some of the cost as match or seed money to assist the existing entities. He stated that it takes a whole community to raise a child and the City is that community. He stated that they do not want to struggle to keep up with the demands and that it is imperative a collaborative effort take place. They want services in Newberg and not McMinnville.

Heather McCorley joined Mr. Sunday. She explained their low income rent program which is part of their community services program. She indicated that NHRC provides assistance to low income families for rent, gas, police vouchers for lodging or food, employment, health, and immunizations. They are selective in who they serve; try to assist and not enable. Donna McCain asked what kind of support YCAP provided or Yamhill County. Jerry Sunday responded that YCAP provides semi-direct rental assistance. They take people through a qualifying process. He added that the number of people being served by NHRC has increased dramatically over the last couple of years. Some of this is due to Harvest House and some is due to NEDS. In general there is over a 1,000 increase in contacts, of which 80% are Newberg residents and 20% are non-residents. Roger Currier asked about County cuts. Jerry Sunday indicated that there is a shift in funds and it is hard to know how that will affect them in the end. There is less from the State, in particular in senior programs and teen parenting. Barbara Secor asked about after hours assistance. Jerry Sunday said they have \$3000 for police vouchers for housing overnight assistance. They get copies of all those vouchers and keep a list of who is served. Families are limited to assistance two times a year.

Next Mr. Sunday talked about Harvest House. He indicated that there had been some changes at the house. For one, they lost a program coordinator and he had to handle case management. He added that Heather has picked up parenting skill training. They continue to see a large number of people accessing the house and they also work with Henderson House. Barbara Secor asked about the capacity. Jerry Sunday responded that the house handles 16 people and they are limited to a 90 day stay (60 days with a 30 day extension request).

Great Expectations: Cecilia Zoellar from the High School was present to talk about Great Expectations. She said that they want to expand their program and divide the children by age groups. She also explained that they provide child development and teen parenting classes. The programs provide a lab for high school students and George Fox interns. They want the girls to become involved in the community as well as learn good parenting skills. Alan Halstead asked if these funds were leveraged. Jerry Sunday stated that United Way also provides support. Tracy Pinder asked if there was a charge for care. Ms. Zoellar responded that there is an hourly charge of \$2.75 per hour for infants and \$1.75 per hour for toddlers. Mr. Sunday stated that they fill empty slots with children from low income families and children from teachers.

NEDS: Carol Hankins discussed NEDS (Neighborhood Elderly Day Services). When NHRC took over NEDS, they did not get additional funding. However, the community

response picked up the transitional costs. Mr. Sunday indicated that there has been an increase in volunteers, including assistance from the Master Gardeners for landscaping. Carol Hankins added that this is the only program in the County and continues to grow. They have added horticultural therapy, creative arts therapy, increase health monitoring, and provide care giver classes. Funds will be used for nursing services to provide more consistent help. She added three-quarters of the residents are from Newberg. She added that Yamhill County will help with part time services. Currently they are using a volunteer nurse, but they need a nurse on a more consistent basis. The money is to pay for days when there is no volunteer.

Newberg/Dundee Oregon Together: Lore Wintergreen presented information about the Oregon Together program. She explained that her program is focused on children ages 12-18. She has had 126 contacts for services and has had tremendous community support. The mission of her organization is to identify the risk factors and the protective factors that effect the lives and success of teenagers. She is working on a violence prevention program and would hope to use this money as matching for a grant. She then talked about some of her clients.

Bert Pennock stated after all the presentations that this is a challenge each year and Jerry Sunday has come very well prepared.

Chehalem Valley Senior Citizens: Barbara Brown discussed the various parts of the transportation system and indicated that this is a growing program. All vehicles have wheelchair lifts and they are opening bids for a new bus with which they had help from the Department of Transportation. They are requesting \$19,500 for the general public and Dial-A-Ride transportation program. In addition, they are asking for \$2,400 for the Senior Center resource and referral services. They have a tremendous number of inquiries every month and this money will help fund this program. They will be moving to the new Senior Center when it is opened and they will also have a medical equipment sharing program. This equipment is donated and is loaned out free of charge. They will be using the City funds to leverage other money.

Dan Wollam indicated that these were very impressive presentations and we would like to fund all of the requests and it will be a challenge to make a decision.

Newberg Area Chamber of Commerce: Ann Pesola and Brad Berry were present to discuss the Chamber's request. Ann Pesola stated that the Chamber is recognized as an official visitor's center by the State. She indicated that the \$20,000 grant from the City is one of the best values the City has received. She added that there is no less expensive way to provide this service. These funds will be leveraged into a \$28,000 budget. The George Layman Building is the only fully stocked facility between Portland and the Coast, and they recruit and train volunteers to help staff it. She then showed some slides on increases in work loads. She added that the City gets \$40,000 from room tax receipts and a major portion should be designated for the center since it is the traveler that is paying the tax. She is grateful for the good working relationship and she feels the chamber works hard to uphold the City motto.

Bert Pennock asked if they track the topics of questions. Ms. Pesola indicated no, they do not keep track of the specific subjects, though they tend to be about events, bed & breakfasts and wineries. Brad Berry added that most are about local items which differ from the relocation packets. The Chamber tries to push local business and tourist attractions. Roger Currier asked if wineries

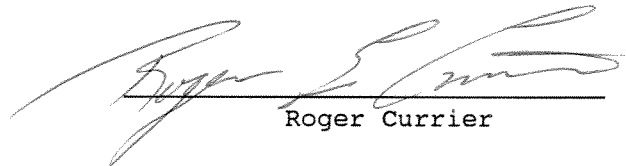
contribute more than their dues. Brad Berry responded, stating they had looked at the different services provided and most Chamber services have a mutual impact on each other. He said there is a lot of emphasis on brochures on local attractions in the Newberg area. The wineries may be the only impression they get of Newberg and may attract them to come back. Donna Proctor asked if they were working Saturdays. Ms. Pesola responded that from May through Labor Day they are open longer hours and weekend hours. This is when they have the heaviest visitor traffic. They also have added a rack outside the building that contains brochures. Dan Wollam wanted to know the number of volunteer hours. Ann Pesola did not have that specifically. Brad Berry indicated probably equal to half an FTE.

Dan Wollam indicated after all the presentations were made that all these request total approximately \$114,000. He also mentioned to the agencies that in May the City has three measures on the election ballot and the City could use their help to get them passed. There is a finite amount of money to do what needs to be done, and it will be painful to divide up the funds.

Compensation: Kathy Tri indicated that in the Budget Committee packet there was information on employee compensation. There was a list by department of every employee's wage roll-up cost (FICA, Worker's Comp and unemployment), retirement, health and life insurance. The wages for those positions marked "union" include a cost of living increase on July 1, 1995. In addition, there is a summary of the benefit packages for each employee group; general employees, police union, and fire union. There were no questions.

Community Survey: Kathy Tri gave a brief rundown of the results of the mail-in community survey, indicating that the police and fire levies were passing and that the library levy was not. She added that the phone survey was complete and the results were starting to be tabulated with a report expected in early May.

Adjournment: Dave McMullen\Alan Halstead moved to adjourn. VOTE ON THE MOTION: Passed by those present. The committee adjourned at 8:45 p.m.


Roger Currier