

THURSDAY, 7:00 P.M.

NOVEMBER 16, 1995

BUDGET COMMITTEE MINUTES

WASTEWATER TREATMENT PLANT

NEWBERG, OREGON

The meeting was called to order by chair Dan Wollam at 7:00 p.m..

Members Present:

Bert Pennock	Barbara Secor
Robert Soppe	Dan Wollam
Roger Currier	Dave McMullen
Donna McCain	Alan Halstead

Others Present:

Donna Proctor, Mayor
Duane R. Cole, City Manager
Kathy Tri, Finance Director
Michael Sherman, Fire Chief
Robert Tardiff, Police Chief
Terry Mahr, City Attorney

MINUTES: Because there was no quorum at the meeting, the approval of the May 9, and May 18, 1995 minutes was postponed to the next meeting.

NEW BUSINESS:

Role of the Budget Committee: Kathy Tri indicated she included in the handouts a page from the Department of Revenue Local Budgeting Manual which discussed the composition of the budget committee, its purpose and functions, and its fiscal powers. It also included a description of the responsibilities of the governing body. She added that a quorum is a majority of the total budget committee, and is required to approve any budget committee action. State law requires a chair and a secretary, which will not be appointed until 1996. The City's budget officer is Duane Cole, as set out in his contract. The committee may demand and receive any information it needs in order to make a decision about the budget and the committee sets the tax levy.

There ensued a discussion between Budget Committee lay members and Council members about their different roles. Several Budget Committee lay members expressed their frustration about last year's Council action, in which the Council changed their budget to fund the Visitor's Center. Several of the members expressed that they did not wish to waste their time going to meetings to develop a budget if it was just going to be overturned by the Council. Several Council members agreed that all decisions need to be made at the Budget Committee level. Other Council members expressed concern that so many were upset and should not take the Council's action as an affront to the long, valuable hours put into the process. They felt the change was insignificant and hoped


Secretary