

Tuesday, 7:30 p.m.

April 23, 1991

CITY OF NEWBERG
BUDGET COMMITTEE
MINUTES

Newberg Public Library

Newberg, Oregon

The meeting was called to order by Chair Eldon McIntosh at 7:33 p.m.

ROLL CALL:

Members Present:	Ellen Bailey	Harold Dodge
	Melinda Newland	Fred LaBonte (7:35)
	David James	Rick Rementeria
	Gary Hay (7:40)	Roger Gano
	Scott Reinhardt	Donna McCain
	Eldon McIntosh	

Others Present:

Elvern Hall, Mayor
Duane R. Cole, City Manager
Katherine Tri, Finance Director
Diane Padilla, Asst. Finance Director
Dave Bishop, Police Chief
Bert Teitzel, Public Works Director
Doreen Turpen, Library Director

MINUTES: The minutes of the January 24, 1991 meeting were reviewed.

MOTION: McCain/Rementeria moved to approve the minutes of the January 24, 1991 meeting. Vote on the motion: Carried unanimously.

BUDGET MESSAGE:

The City Manager, Duane Cole presented his budget message for the 1991-92 fiscal year. He began by reviewing the information previously received by the Budget Committee in November. He reviewed the budget assumptions that the Budget Committee approved, the ten year population change of the community, and the General Fund full time employee equivalent changes during the same ten year period.

The total 1991-92 budget excluding the Sewer Treatment Plant Fund equals \$41,617,955. The budget includes a property tax base \$1,816,579, which is a 6% increase above the 1990-91 tax base. The tax base equates to an estimated \$5.64 per thousand dollars of assessed value. In addition to the tax base, the City needs to levy \$110,994 for debt service on the library building. The two tax levies equal \$1,927,523 or \$5.98 per thousand dollar of assessed value. Mr. Cole pointed out that this is the lowest tax rate the City has had in over ten years. In addition, the City anticipates that the combined tax rate for all non-school governmental entities in the City of Newberg will be approximately \$9.56 which will be under the \$10.00 limitation.

Budget Committee Minutes
April 23, 1991

Mr. Cole then proceeded to review highlights within the different fund budgets.

He began by highlighting that there are two Fire Department revenue proposals not included in the proposed budget. The first one includes a fire inspection fee which would generate approximately \$8,000 in revenue to help offset industrial and commercial inspection costs. The second proposal is a rescue service fee for non-residents. This would be primarily imposed upon non-resident auto accidents. Roger Gano suggested that we need to do an analysis of the types of calls the Fire Department responds to. It was also pointed out that the City needs to look at the number of units sent on each call. Donna McCain suggested that it was not fair to charge someone who did not call for service.

For the Library, the budget includes an increase in the out-of-City user fee as a way to equalize the cost between City residents and non-City residents. Last year the Council approved this increase in concept.

The budget includes increased Planning fees to make Newberg comparable to surrounding communities and to help support the department.

The Police budget does not include a service proposal that would add a traffic enforcement officer who is currently funded by a State grant. The enhanced traffic enforcement program would include one FTE for the Police Department and a half-time clerk in Court. The proposal will generate approximately \$107,000 in revenues and expenses would equal \$142,838. The program would actually cost the General Fund \$10,500. Mr. Cole pointed out that the increased traffic enforcement program has reduced traffic accidents by 37% and 60% on First Street and 99W.

There are several changes proposed in the Street Fund. These include budgeting all the Engineering staff in this fund with offsetting fees and charges to capital projects.

The major change in the Water Fund is the addition of a meter reader on a full time basis, in order to help the maintenance staff work schedule and moral problems. This person would read meters, distribute door hangers, and do the re-reads, ons and offs, and meter repairs. Roger Gano asked if the City will consider contracting this service out. Mr. Cole indicated that that option will be explored.

PUBLIC HEARING ON STATE REVENUE SHARING:

Chairman McIntosh opened the public hearing on State Revenue Sharing. Finance Director, Kathy Tri explained that ORS 221.760 - 221.770 sets forth the state revenue sharing program for cities. The City must provide four of seven listed services. The City provides all seven services. The public hearing is to review the possible uses of State Revenue Sharing and the Council will hold an additional hearing on the proposed uses. She showed a graph and explained that the money is from the State Liquor Tax and is distributed to cities on a formula

basis. The money is receipted into the General Fund of which 65% is
Page 3

Budget Committee Minutes
April 23, 1991

spent for public safety, 14% is spent for administration, 11% is spent for
community services and 9% is spent for community development. No one spoke at
the public hearing. The public hearing was closed.

ADJOURNMENT:

MOTION: Gano/Newland moved to adjourn. The committee adjourned at 8:45 p.m.

kt\bcmin4.23

Alma M. McCain
Sec -