

Tuesday, 7:00 p.m.

March 8, 1990

MINUTES OF THE
NEWBERG BUDGET COMMITTEE

Newberg Fire Station

Newberg, Oregon

The meeting was called to order by Chair Bert Pennock, at 7:10 p.m.

ROLL CALL:

Present: Brian Bessler
 Aaron Corum
 Fred LaBonte
 Wingert Walker
 Bert Pennock
 Martin McIntosh

 Roger Gano
 Alan Halstead
 Donna McCain
 Donna Proctor

Absent: Richard Rementeria (arrived at 8:53)
 Harold Dodge
 Jack C. Nulsen
 C. Eldon McIntosh (arrived at 7:30)
 Tommy Tucker (arrived at 7:35)
 Joe Young

Staff Present:
 Duane R. Cole, City Manager
 Kathy Tri, Finance Director
 Terrence D. Mahr, City Attorney
 Bert Teitzel, Public Works Director
 Dave Bishop, Police Chief
 Doreen Turpen, Librarian
 Ellen Cooper, Asst. Finance Director
 Ben Erb, Asst. Fire Chief

Others Present:
 Elvern Hall, Mayor
 Keith Fredrickson, Newberg Graphic

MINUTES:

The minutes of the February 26 and March 6, Budget Committee meetings were handed out.

Mr. Halstead made a correction to the February 26th meeting minutes in the last paragraph on the first page, the motion to nominate Jack Nulsen was made by Ms. Proctor and seconded by Mr. Dodge.

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A clarification was made on the March 6, meeting minutes on page two, paragraph two that talked about the elimination of the 6% tax base increase.

MOTION: Halstead/Proctor to approve the minutes as corrected. Vote on the motion: Ayes - 10, Nays - 0. Motion carried unanimously.

OLD BUSINESS:

Review of tax base proposal inside guidelines set by Budget Committee:

Mr. Cole reviewed his memo dated March 8, 1990 which was passed out at the meeting. He listed the items that had been taken out of the previous proposals. These included a half-time building secretary, computer training, office furniture, one police officer, one firefighter, reduced vehicle replacement, half-time code enforcement officer, and library assistants. In addition, the funds necessary to replace the roof was spread over two years.

Ms. Tri explained the exact dollar increase that would be allowed in each of the three fiscal years. In 1991, the tax base increase would equal \$161,589.00, in 1991-92, the increase would be \$177,747.00 and in 1992-93, the increase would be \$195,522.00. The tax rate would equate to \$6.01, \$6.24 and \$6.48, in each of the fiscal years respectively. The tax rate increase over the current tax rate ranged from \$.22 to \$.68.

Ms. Proctor asked if the City anticipated hiring a receptionist if the tax base increase did not pass. Mr. Cole responded that no new positions were in the current year's proposed budget. Mr. Cole also explained that the proposed dollar allocation would be reviewed annually by the Budget Committee and could be adjusted according to the priorities set by the Council.

Mr. Bessler and Ms. Proctor questioned library expenditures. Ms. Turpen explained that the Library is benefitting from the regional system and in allocating the dollars available to her, she reduced materials in order to put sufficient funds into other areas of her budget.

Mr. Bessler also questioned the need for a Code Enforcement Officer. Mr. Cole explained that there has been a demand for a Code Enforcement Officer. Mr. Bishop explained that the Code Enforcement Officer is not necessarily be a police employee but will be under the direction of the Police Department.

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Ms. Proctor questioned why computers had not been upgraded. Mr. Gano felt that in the past the computers had been expanded and upgrades put on the system. Some of these upgrades could have been with new equipment. Ms. Tri explained the computer work plan that is presently in place for upgrading the computer system.

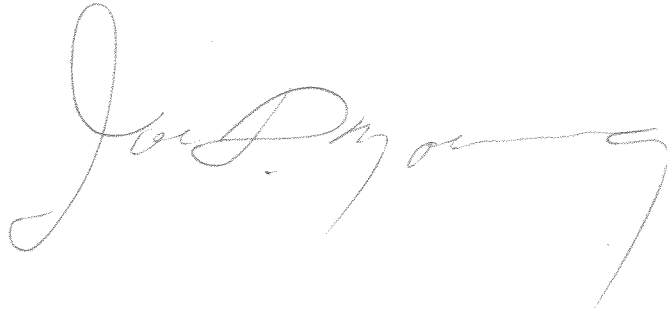
Mr. Corum reminded the Committee that in year one, the dollars are set in stone but in year two and three, the Committee can re-evaluate the current plan and adjustments can be made at that time.

MOTION: Corum/Bessler moved to accept the tax base proposal and to recommend it to the City Council. Vote on the motion: Ayes - 13, Nays - 0. Motion carried unanimously.

MOTION: Proctor/Tucker to adjourn. Vote on the motion: Ayes - 13, Nays - 0. Motion carried unanimously.

The committee adjourned at 7:50 p.m.

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A large, stylized handwritten signature in cursive script, appearing to read "Joe D. Young".