

NEWBERG AFFORDABLE HOUSING COMMISSION MINUTES

Tuesday, January 27, 2015, 1:30 PM

**Newberg City Hall Permit Center Conference Room
414 E. First Street**

CALL MEETING TO ORDER

Chairman Stuart Brown opened the meeting at 1:35 PM.

ROLL CALL

Members Present: Stuart Brown, Chair Terry Emery Steve Comfort

Staff Present: Jessica Pelz, Associate Planner
 Steve Olson, Interim Building and Planning Director
 Sue Ryan, City Recorder

Also Present: Renata Wakely, Mid-Willamette Valley Council of Governments

APPROVAL OF MINUTES

MOTION: Emery/Comfort approved the Affordable Housing Commission minutes for April 22 nd and October 28 th , 2014. Motion carried (3 Yes/0 No).
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RENTAL REHABILITATION PROGRAM – MWCOG PROPOSALS

Renata Wakely, from MWVCOG, explained the agency's purpose and projects. She said her background included working as a planner for the agency and is now the Community Development Director. She said they are proposing to provide a planner on an hourly rate basis to the City of Newberg. She explained their experience managing rental rehabilitation programs.

There was discussion on the current status of the programs and projects and what MWVCOG could provide to the City for the commission. They discussed a set of three scenarios in the meeting packet that were variations on the example of a fund that can lend rental rehabilitation funds and award grants each year on a sustainable basis, depending on obtaining additional funds each year.

MOTION: Emery/Comfort moved to request City Council's approval of MWVCOG's proposal to provide staff support for the Affordable Housing Commission and the development of needed process and forms. Motion carried (3 Yes/0 No).

MOTION: Emery/Comfort moved to engage MWCOG in grant writing proposals and assist with Yamhill County grant fund application. Motion carried (3 Yes/0 No).

The commission discussed possible changes to Resolution No. 2012-2988. These included requiring a greater fund match of 80/20, interest rate suggested alternative to come up with at a later date, 60 month minimum period and 84 month maximum.

There was discussion on a procedure to approach Council about recommending changing the resolution.

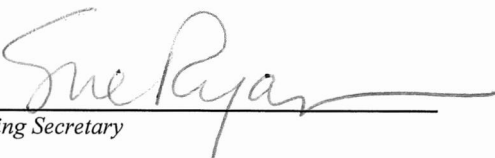
MOTION: Comfort/Emery moved the commission's recommendations in making the discussed changes as an exhibit to Resolution No. 2012-2988. Motion carried (3 Yes/0 No).

The commissioners shared their backgrounds in being appointed to the commission and interest in serving on it.

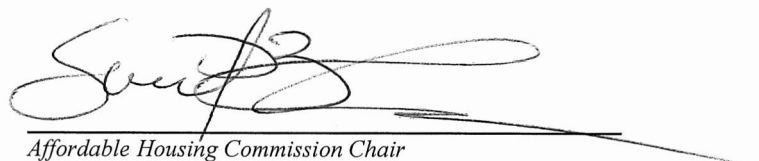
NEXT MEETING – May 26, 2015

ADJOURNMENT – The meeting adjourned at 2:36 p.m.

Approved by the Newberg Affordable Housing Commission on May 26, 2015.



Recording Secretary



Affordable Housing Commission Chair