

NEWBERG AFFORDABLE HOUSING COMMISSION MINUTES

Tuesday October 23, 2018, 1:30 PM

Newberg City Hall Permit Center Conference Room

414 E First Street

CALL MEETING TO ORDER

Chair Bell opened the meeting at 1:32 PM.

ROLL CALL

Members Present: E.C. Bell, Chair Larry Hampton

Shannon Eoff Mike Gougler

Members Absent: Steve Comfort, Vice Chair

Staff Present: Doug Rux, Community Development Director

Guests: Wayne Frost, DJ, Ian, Rick Wright (Veterans of Foreign Wars)

APPROVAL OF MINUTES

Approval of the July 24, 2018 Newberg Affordable Housing Commission Meeting Minutes.

MOTION: Gougler/Eoff to approve the Affordable Housing Commission minutes for July 24, 2018. Motion carried (4 Yes/0 No).

PUBLIC COMMENTS

Rick Wright indicated Rick Rogers invited him to attend the meeting. His group is looking for grant funding to build ADA ramps.

Wayne noted they have letters from people who have had ramps built for them. They have done 51 ramps this far.

Rick Wright noted they could build more ramps if they had funding. Ramps cost between \$450 - \$500 each. They are seeking funding for materials only. They do fundraising through Breakfast promotions. They have been building ramps for the past two years.

CDD Rux read the provisions in the Guidelines and Policy document.

Rick Wright noted they can take ramps apart and move them if necessary.

CDD Rux noted this topic is part of the Work Program discussion to be held by the Commission.

Chair Bell noted he wants to talk about other funding opportunities.

Wayne indicated they had received a \$500 donation from Nut Tree Ranch.

Commissioner Hampton indicated he is aware there is a structural need and a funding need.

DJ indicated we have a growing community and need.

Wayne noted they work with Love Inc. and supply fire wood to the community.

Rick Wright noted they are looking for funding to do five ramps and have dollars for two ramps.

WORK PROGRAM

CDD Rux recapped the memorandum in the packet on Work Program opportunities. He recapped the issue of manufactured housing that is tied to a land use application for do a Comprehensive Plan and Zone Change for a property located on Illinois Street that currently is a manufactured home park. City Council has asked that staff get feedback from the Commission and Housing Newberg on where this potential work item ranks given other work program activities.

Chair Bell inquired if including the manufactured park program would create more housing.

CDD Rux noted it may get more housing units but at a higher price point as it relates to the Illinois Street site.

Commissioner Hampton noted the manufactured park discussion is worth discussing but not a priority at this time. He likes the idea of a right of first refusal for tenants to buy a manufactured house in a park.

Commissioner Gougler indicated HB 4006 is a top priority.

Chair Bell asked CDD Rux what would be his priority.

CDD Rux indicated HB 4006, Construction Excise Tax and Missing Middle Housing.

Commissioner Gougler indicated CDD Rux's suggestion is reasonable given available staff and financial resources.

There was consensus to go with CDD Rux suggestion.

NOFA

Commissioner Eoff indicated it would be good to get information out on loans and grants to the public. Put information on the web.

Chair Bell indicated to do what has been done in the past.

CDD Rux indicated he would bring back the NOFA to the Commission in January. He will put the grant information on the web as well for the Time Sensitive grants.

There was consensus amongst the Commissioners with that approach.

UPDATE MANUFACTURED HOME REHABILITATION AND REPAIR GRANT PROGRAM

CDD Rux indicated he will be working on a an agreement with Newberg Area Habitat for Humanity to repay over tome the grant funds on the project that was sold and does not meet income requirements and per the grant agreement Habitat has to reimburse the funds for that project.

UPDATE COMMUNITY DEVELOPMENT BLOCK GRANT

CDD Rux provided an update that 32 applications had been approved and the Housing Authority was work on additional applications. The audit with Business Oregon was conducted and feedback is that Newberg is meeting all of the program requirements.

OTHER BUSINESS

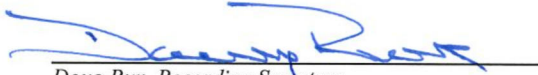
None.

NEXT MEETING – January 22, 2019

ADJOURNMENT

The meeting was adjourned at 2:40 p.m.

Approved by the Newberg Affordable Housing Commission on January 22, 2019.



Doug Rux, Recording Secretary

E. C. Bell, Affordable Housing Commission Chair