

NEWBERG AFFORDABLE HOUSING COMMISSION MINUTES

Tuesday February 19, 2019, 1:30 PM

**Newberg City Hall Permit Center Conference Room
414 E First Street**

CALL MEETING TO ORDER

Chair Bell opened the meeting at 1:55 PM.

ROLL CALL

Members Present: E.C. Bell, Chair Shannon Eoff
Carol Sherwood

Members Absent: Larry Hampton, Steve Comfort

Staff Present: Doug Rux, Community Development Director

Guests: None

APPROVAL OF MINUTES

Approval of the January 22, 2019 Newberg Affordable Housing Commission Meeting Minutes.

MOTION: Sherwood/Eoff to approve the Affordable Housing Commission minutes for January 22, 2019.
Motion carried (3 Yes/0 No).

PUBLIC COMMENTS

None.

REVIEW OF DRAFT BUDGET

CDD Rux reviewed the proposed budget included in the packet. The estimated beginning fund balance will be \$62,860, Expenses are proposed at \$3,320. Grant and Loan funds of \$59,540 are available which are broken down as \$14,885 for grants, \$35,724 for loans and a contingency of \$8,931. He also noted that the Trust Fund originally started with \$75,000.

MOTION: Eoff/Sherwood to approve the proposed budget for FY 2019/2020.
Motion carried (3 Yes/0 No).

UPDATE WORK PROGRAM

CDD Rux recapped that the discussion on the work program have been through the Commission and Housing Newberg. The focus is on continuing comp0lyng with HB 4006, completing the Housing Needs Analysis, missing middle housing and construction excise tax. The City Council will review the recommendations from the Commission and Housing Newberg on March 2, 2019.

UPDATE COMMUNITY DEVELOPMENT BLOCK GRANT

CDD Rux provided an update that 34 homeowners were served. All the funds have been committed and that an extension to May 31, 2019 has been requested. A final public hearing will be scheduled for April 1, 2019 with the City Council.

STATUS OF TIME SENSITIVE GRANT

CDD RUX shared that he has not gotten the application posted on the web yet due to other departmental work activities. He will let the Veterans know when it is posted.

NOTICE OF FUNDING AVAILABILITY

CDD recapped that the Notice of Funding Availability will go before the City Council this evening. If approved it will be posted on the web several days later.

OTER BUSINESS

CDD Rux shared that the Oregon Legislature is reviewing a variety of bills related to housing affordability Staff is monitoring the activities. Staff is working on the Missing Middle Housing and has done some preliminary research. This work program will track along with proposed HB 2001 at the Legislature so that we do not get out in front of what new State law may be. There is another bill on caps on rent increases that staff is monitoring. Staff is working with the Housing Needs Analysis Project Advisory Committee and EcoNorthwest. Information on this work program will come to the Commission in April. Finally the Community Visioning Program is underway. One of the areas we are getting community comments on are housing and housing affordability. More information on this work program will be shared in the future.

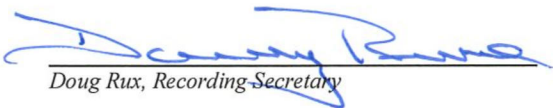
NEXT MEETING

The next meeting will be April 23, 2019.

ADJOURNMENT

The meeting was adjourned at 2:25 p.m.

Approved by the Newberg Affordable Housing Commission on April 23, 2019.



Doug Rux, Recording Secretary



E. C. Bell, Affordable Housing Commission Chair