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**City of Newberg
City Council
May 3, 2021**

Meeting held electronically due to COVID-19 pandemic

WORK SESSION –

Meeting called to order at 6:00 p.m.

Councilors Present: Mayor Rick Rogers, Councilors: Denise Bacon, Stephanie Findley, Bryce Coefield, Elise Yarnell Hollamon, and Mike McBride.

Absent: Julia Martinez Plancarte

Staff Present: City Manager Dan Weinheimer, City Attorney James Walker, City Recorder Sue Ryan, Assistant City Manager Kezia Wanner, and Human Resources Administrative Assistant Alison Seiler.

PRESENTATIONS:

Legislative Update – State Senator Thatcher reported on the Senate Judiciary and Ballot Measure 110 Implementation Committee, Joint Legislative Audits Committee, and Rules Committee. There was still a lot of bi-partisanship in Salem. She discussed senate and house bills that the City would be interested in.

State Representative Post discussed holding committee meetings virtually, which was frustrating because it limited their ability to hear public testimony. His committee assignments included: Agriculture and Natural Resources, Business and Labor, and the joint legislative committee on Information Management Technology. He discussed the bills and funding for the City that he was working on.

NEOGOV Presentation - Assistant City Manager Wanner said this system was for recruitment and hiring, employee training, professional development, and performance evaluations. The programs enabled the City to be more effective in the services they provided employees, ensured the processes were professional with the appropriate controls, and increased the caliber of City employees.

Committee Interviews – There was discussion regarding how the Council wanted to conduct committee interviews. City Recorder Ryan said they were trying to get youth members on all of the committees and the students who applied were told the interviews would be on June 19. There were other adult positions on committees that would need to be interviewed as well. There was consensus that the whole Council would interview the students on June 19th and the adults would be interviewed separately with a smaller group of Councilors.

Economic Development Week Proclamation – Shannon Buckmaster, Economic Health Manager, discussed what economic development work included.

CR Ryan read the proclamation declaring May 9-15, 2021 as Economic Development Week.

National Historic Preservation Month Proclamation – CR Ryan read the proclamation declaring May 2021 as National Historic Preservation Month.

CITY MANAGER’S REPORT:

City Manager Weinheimer said Council agendas were now in Spanish. The City had been working with restrictions due to COVID-19. The library was hosting a COVID-19 Vaccination Clinic. There would be another Budget Committee meeting tomorrow, and updated budget information was posted on the City’s website. He said a public relations campaign class was helping with summer activities in the City. He was meeting with the Cultural Center about partner activities, and a meeting about launching a Berg Bucks program.

BUSINESS SESSION:

Councilors Present: Mayor Rick Rogers, Councilors: Denise Bacon, Elise Yarnell Hollamon, Stephanie Findley, Bryce Coefield, and Mike McBride.

Absent: Julia Martinez Plancarte

Staff Present: City Manager Dan Weinheimer, City Attorney James Walker, City Recorder Sue Ryan, Community Development Director Doug Rux, and Brett Musick.

Meeting called to order at 7:00 p.m.

PRESENTATIONS: Stormwater Master Plan update – Natalie Jennings, HBH Consultants, explained their project work, stormwater activities flow chart, problem areas in the City, maintenance issues, other non-capacity related issues, prioritization criteria for Capital Improvement Plan [CIP] projects, design criteria recommendations from the Citizens Advisory Committee, and next steps. There was discussion on the sinkhole at Meridian and Sierra Vista and recommendations of the CAC and HBH.

COUNCIL APPOINTMENTS

Action: To appoint Rick Rogers (City Council), Jeffrey Musall (Planning Commission), and Maryl Kunkel (Resident) to the Newberg Urban Area Management Commission with Denise Bacon (City Council) and Kriss Wright (Planning Commission) as alternates for a term from May 3, 2021 to December 31, 2022.

Motion: Councilor Findley

Second: Councilor Bacon

Vote: 6 Yes 0 No 1 Absent [Martinez Plancarte]

PUBLIC COMMENTS

Valerie Grey, Newberg resident, requested the City enforce the Fire Code for a fire pit in her neighborhood. It was located in a dangerous spot and the neighbor had been unresponsive to any complaints. She had reached out to the Fire Marshall who told her they did not have the authority to enter private property, and that the code could only be changed by the legislature. She did not think it was required to enter the private residence in this instance and an inspection was not needed. She thought it was a matter of enforcing the Fire Code. CM Weinheimer thought an inspection would be required and they would have to gain access to be able to inspect the fire pit. He would reach out to TVF&R about the situation.

Rachel Thomas, Willamette Falls and Landings Heritage Area Coalition, said they were gathering letters of support from local organizations, and governments to support the creation of a national heritage area along the Willamette River. She explained the location of the heritage area being proposed, purpose of the designation, and future projects.

CONSENT CALENDAR

Action: To approve Resolution 2021-3742, A Resolution to extend declarations of a local state of emergency as a result of the COVID-19 pandemic and amending Resolutions 2020-3657, 2020-3663, 2020-3695, 2020-3708, and 2021-3725.

Motion: Councilor Findley

Second: Councilor McBride

Vote: 6 Yes 0 No 1 Absent [Martinez Plancarte]

NEW BUSINESS

Leslie Caldwell, Taste Newberg, presented their business plan and budget for Fiscal Year 2021-22. She discussed Taste Newberg's guiding principles, 2020-21 Fiscal year in review, marketing strategies, 2021-22 goals and objectives, target market for paid and organic marketing, key measures of success, and budget.

There was discussion on:

- Budget predictions & sustainability
- COVID-19 impacts
- Potentially increasing Transient Lodging Tax
- Economic hardships for the hospitality industry
- Creation of tourism experiences including culinary
- Chehalem Parks & Recreation District partnership

Action: To approve Resolution 2021-3731, A Resolution approving the FY 2021-2022 Visit Newberg (Taste Newberg) Business Plan and Budget

Motion: Councilor McBride

Second: Councilor Yarnell Hollamon

Vote: 6 Yes 0 No 1 Absent [Martinez Plancarte]

PUBLIC HEARINGS

Ordinance 2021-2876: Mayor Rogers opened the public hearing and asked for any declarations of conflicts of interest or abstentions. There were none. Community Development Director Rux entered the staff report into the record.

Heidi Springer, Murray Smith, presented on the 2017 Water Master Plan addendum to include the Riverfront Master Plan 2021. She discussed the project goals, analysis process, Riverfront Master Plan area, water demand, fire flow analysis results, riverfront improvements, middle housing improvements, and seismic improvements.

CDD Rux reviewed the findings and how the Comprehensive Plan amendment was in conformance with the statewide planning goals, Newberg Comprehensive Plan, applicable ORSs and OARs, and Newberg Municipal Code. The Planning Commission and staff recommended approval of this action.

Testimony: None

Mayor Rogers closed the public hearing.

Action: To waive the second reading of Ordinance 2021-2876

Motion: Councilor Bacon

Second: Councilor Coefield

Vote: 6 Yes 0 No 1 Absent [Martinez Plancarte]

Action: To approve Ordinance 2021-2876, an Ordinance amending the Newberg Comprehensive Plan, VII. 2017 Water Master Plan incorporating the Addendum Riverfront Master Plan 2021 into the Newberg Comprehensive Plan to be read by title only.

Motion: Councilor Bacon

Second: Councilor Coefield

6 Yes 0 No 1 Absent [Martinez Plancarte]

Mayor Rogers wanted to make sure reuse water was extended to the Riverfront area.

Ordinance 2021-2877: Mayor Rogers opened the public hearing and asked for any declarations of conflicts of interest or abstentions. There was none. CDD Rux entered the staff report into the record.

Emily Flock, Keller & Associates, presented on the 2018 Wastewater Master Plan addendum to include the Riverfront Master Plan 2021. She explained the project overview, system updates, planning criteria, modeled system and drainage basins, updated system evaluation, Springbrook Basin/Crestview, Riverfront area, and updated CIP.

CDD Rux reviewed the findings. The Comprehensive Plan amendment conformed with statewide planning goals, Newberg Comprehensive Plan, applicable ORSs and OARs, and Newberg Municipal Code. The Planning Commission and staff recommended approval of this action.

Testimony: None

Mayor Rogers closed the public hearing.

Action: To waive the second reading of Ordinance 2021-2877

Motion: Councilor Bacon

Second: Councilor Yarnell Hollamon

Vote: 6 Yes 0 No 1 Absent [Martinez Plancarte]

Action: To approve Ordinance 2021-2877, an Ordinance amending the Newberg Comprehensive Plan, X. 2018 Wastewater Master Plan incorporating the Addendum Riverfront Master Plan 2021 into the Newberg Comprehensive Plan to be read by title only.

Motion: Councilor Findley

Second: Councilor McBride

Vote: 6 Yes 0 No 1 Absent [Martinez Plancarte]

COUNCIL BUSINESS: Discussion on Bypass funding, realignment of Wynooski Road

EXECUTIVE SESSION ORS 192.660 (2) (I) Performance of a Public Official:

Mayor Rogers read the script for going into executive session.

Start: 8:43 p.m.

Stop: 9:07 p.m.

Councilors Present: Mayor Rick Rogers, Councilors: Denise Bacon, Elise Yarnell Hollamon, Stephanie Findley, Bryce Coefield, and Mike McBride.

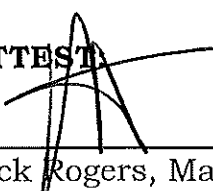
Councilors Absent: Julia Martinez Plancarte

Staff present: City Manager Dan Weinheimer

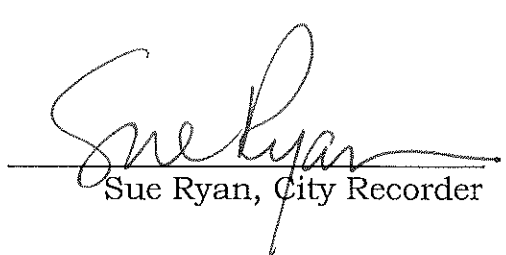
Topic: City Manager Evaluation

Meeting adjourned at 9:07 p.m.

ATTEST



Rick Rogers, Mayor



Sue Ryan, City Recorder