

This document is supplemented by agenda packet materials, meeting materials distributed and electronic audio / video recordings of the meeting and may be reviewed upon request to the City Recorder.

**City of Newberg
City Council
April 5, 2021**

Meeting held electronically due to COVID-19 pandemic

WORK SESSION –

Meeting called to order at 6:00 p.m.

Councilors Present: Mayor Rick Rogers, Councilors: Denise Bacon, Stephanie Findley, Julia Martinez Plancarte, Bryce Coefield, Elise Yarnell Hollamon, and Mike McBride.

Staff Present: City Manager Dan Weinheimer, City Attorney James Walker, City Recorder Sue Ryan, Community Development Director Doug Rux, Engineer Brett Musick, and Community Engagement Specialist Lacey Dykgraaf.

Review of Council Agenda: - Remove Item 7B from the Business Agenda.

Council Business Items: Financial Reports: No questions.

PRESENTATIONS:

Wastewater Master Plan Technical Update:

Engineer Musick introduced Emily Flock, Keller & Associates, who would be giving the presentation.

Ms. Flock gave a background on the Wastewater Master Plan update including the drivers and goals/objectives. She discussed the project overview and scope, system updates, adding the Riverfront Master Plan, Riverrun Subdivision, and Crestview Crossing areas, planning criteria, modeled system and drainage basins, updated system evaluation, and alternatives considered for the Springbrook basin. Alternative 1 was recommended which would direct the E Crestview Drive flow to the east. She explained the recommended improvements for S River Street and E Eleventh Street, Riverfront District, and Crestview area. She reviewed the updated Capital Improvement Plan and costs as well as improvements for the next six years.

Discussion – Crestview Drive alternative, 20 year life cycle for pumps, SDCs that would come from Crestview Crossing and where that funding would go.

City Branding and Communications Plan Update:

Community Engagement Specialist Dykgraaf gave an update on the City branding and Communications Plan work that had been done since December 2020. She discussed the brand guidelines, color palette, design elements, updates to the Discovery Report, foundational messaging, audience segments, implementation plans, and items coming. Some internal tools for staff were: community engagement spectrum, levels of engagement, and internal implementation.

Discussion – cost of mailing postcards, translating documents into other languages as well as Spanish, and engaging George Fox students and sending postcards to new students.

Kim Newcomer, Slate Communications, explained how the foundational messaging was developed. Mayor Rogers suggested statements to add to the messaging.

Water Master Plan Technical Update:

Engineer Musick introduced Heidi Springer, Murray Smith, who would be giving the presentation.

Ms. Springer discussed the Water Master Plan update including project goals, Riverfront area water service, how middle housing impacted the water system, seismic resilience, analysis process, water demand, what defined good water service, fire flow analysis results, middle housing improvements, seismic improvements, and next steps.

Discussion – projected 3% middle housing growth, justifying the cost of infrastructure, and reuse water for the Riverfront area.

BUSINESS SESSION:

Councilors Present: Mayor Rick Rogers, Councilors: Denise Bacon, Elise Yarnell Hollamon, Stephanie Findley, Julia Martinez Plancarte, Bryce Coefield, and Mike McBride.

Staff Present: City Manager Dan Weinheimer, City Attorney James Walker, City Recorder Sue Ryan, and Community Development Director Doug Rux.

Meeting called to order at 7:15 p.m.

PRESENTATIONS:

Mayor Rogers proclaimed April 2021 as Child Abuse Prevention Month.

Diane Longaker, Juliette's House, discussed the effects of untreated trauma from child abuse and how intervention and prevention needed to play a key role. She explained the activities that Juliette's House would be doing in April.

Equity Assessment Presentation: Tai Harden-Moore, Moore Consultants LLC, presented. She reviewed the purpose of the assessment, timeline of the project, and areas covered in the assessment. She discussed workforce demographics for 2019 and 2020 and gave her

workforce recommendations. She discussed contracting data and recommendations as well as policy, planning, and budget information and recommendations. She was still assessing community engagement and demographics. She expected to have a final report to the Council by June.

The Council discussed:

- Future delivery of the full report
- Job announcements and hiring practices
- Allocation of funds
- Reducing the number of qualifications for applications
- Data on people of color currently working for the City
- Survey on staff satisfaction
- Holding a listening session with staff
- •DEI training

CITY MANAGER'S & CITY ATTORNEY'S REPORT:

CM Weinheimer reported on City facility re-openings, Dundee police services agreement, and project collaboration with the City and CPRD.

City Attorney Walker said for their first quarter activity they had been getting familiar with the City. As of March 28, 2021, they had completed 23 matters and had 20 active matters. He pointed out matters Miller Nash had been working on for Public Works, Engineering, Community Development, and Public Safety. He discussed the upcoming work that they would be doing and services to Council.

The Council discussed:

- Areas of expertise
- Prioritizing legal matters
- Request for Attorney Services form
- Getting advice on the City's responsibility in a gun sanctuary county
- Tracking minority and women owned businesses when they were awarded contracts
- Answering the public's questions on projects

PUBLIC HEARINGS:

Ordinance 2021-2873, Building Code – fire changes:

Mayor Rogers opened the public hearing and asked for any declarations of conflicts of interest or abstentions. Mayor Rogers said he worked for Habitat for Humanity.

Community Development Director Rux said in 2017, citizens voted to annex into the Tualatin Valley Fire and Rescue District (TVFR) for fire and rescue services. The code needed to be updated to reflect that change. He reviewed the language that would be added and deleted.

Testimony: None

Mayor Rogers closed the public hearing.

Action: To waive the second reading of Ordinance 2021-2873

Motion: Councilor McBride

Second: Councilor Bacon
Vote: 7 Yes 0 No

Action: To approve Ordinance 2021-2873, An Ordinance amending Newberg Municipal Code Chapter 14.05 Building Code, Article VI. Fire Prevention and Protection to be read by title only.

Motion: Councilor McBride
Second: Councilor Bacon
Vote: 7 Yes 0 No

NEW BUSINESS:

Resolution 2021-3728, Economic Opportunities Analysis: CDD Rux discussed the primary goals of the Economic Opportunities Analysis, grant to do the work, project timeline, and committees.

Beth Goodman and Margaret Raimann, ECO Northwest, reviewed the Buildable Lands Inventory, available employment land, and redevelopment potential. They discussed commercial employment growth and land demand. Newberg had enough commercial land to accommodate expected growth through 2041. They also discussed industrial land demand and found a deficit of 96 sites or 152 acres of industrial land.

CDD Rux said the committee met January 26, 2021 and recommended the City Council accept the 2021 Newberg Economic Opportunities Analysis Report. The Planning Commission met on March 11, 2021 and recommended the City Council accept the report as well. Staff also recommended approval.

The Council discussed: land available at Sportsman Airpark, counting the Mill site as part of the potential land, and proving the need to expand the UGB for industrial land.

Action: To approve Resolution 2021-3728, A Resolution accepting the 2021 Economic Opportunities Analysis report

Motion: Councilor McBride
Second: Councilor Martinez Plancarte
Vote: 7 Yes 0 No

Resolution 2021-3730, Affordable Housing Commission Change:

City Recorder Ryan said this would change the membership to allow a youth member on each Board or Commission.

Action: To approve Resolution 2021-3730, A Resolution amending the policies and procedures for administration of the City of Newberg's Affordable Housing Trust Fund (Membership) and repealing Resolution 2018-3457.

Motion: Councilor Findley
Second: Councilor Coefield
Vote: 7 Yes 0 No

Resolution 2021-3723, Tualatin Valley Fire & Rescue Fire Code:

CDD Rux said in February 2020 TVF&R adopted a new Fire Code and the City needed to adopt that code for TVF&R to continue to provide fire services.

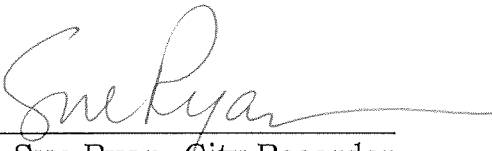
Action: To approve Resolution 2021-3723, A Resolution of the City of Newberg approving Tualatin Valley Fire and Rescue District's Fire Code.

Motion: Councilor Findley

Second: Councilor Bacon

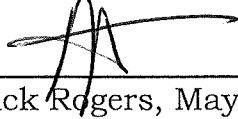
Vote: 7 Yes 0 No

Meeting adjourned at 9:00 p.m.



Sue Ryan, City Recorder

ATTEST:



Rick Rogers, Mayor

