
**City of Newberg
City Council
February 16, 2021**

Meeting held electronically due to COVID-19 pandemic

WORK SESSION –

Meeting called to order at 6:00 p.m.

Councilors Present: Mayor Rick Rogers, Councilors: Denise Bacon, Elise Yarnell Hollamon, Stephanie Findley, Julia Martinez Plancarte, Bryce Coefield, and Mike McBride.

Staff Present: City Manager Dan Weinheimer, City Attorney James Walker, City Recorder Sue Ryan, and Economic Health Manager Shannon Buckmaster.

WORK SESSION:

Mayor Rogers reported on the Council subcommittee on committee review.

Steps Forward - Sidewalks:

Economic Health Manager Buckmaster presented on the Steps Forward Sidewalk Project. This collaborative workforce development program through Willamette Workforce Partnership intended to teach youth about basic construction and work in general while fixing damaged sidewalks at a reduced cost to property owners.

There was discussion on:

- Availability of work
- How the project worked in Independence, Oregon
- Youth Opportunity Outreach program responsibilities
- Spring and summer program
- Type of sidewalk repairs – residential
- Outreach in Spanish

There was consensus for staff to bring back a resolution to waive the fees.

CITY MANAGER’S REPORT:

City Manager Weinheimer reported on COVID-19 vaccines, recent ice storm, State of the City and annual report, budget preparation, utility bills translated to Spanish, staff recruitments, new performance evaluation tool, sustainability marketing campaign, library book bundles and curbside service, and Norton Award given to Utility Tech Brett Silvester.

Discussion on translating paperless utility bills, CM Weinheimer's evaluation, curbside composting, and Newberg safety rating.

BUSINESS SESSION:

Councilors Present: Mayor Rick Rogers, Councilors: Denise Bacon, Elise Yarnell Hollamon, Stephanie Findley, Julia Martinez Plancarte, Bryce Coefield, and Mike McBride.

Staff Present: City Manager Dan Weinheimer, City Attorney James Walker, City Recorder Sue Ryan, Community Development Director Doug Rux, and Library Director Will Worthey.

Meeting called to order at 7:00 p.m.

PRESENTATIONS:

Leslie Caldwell, Taste Newberg director, presented the Quarter 2 (October 2020-December 2020) report. She discussed website work and social media traffic, 12 Shops of Christmas campaign statistics, public relations, leisure visitor volume and overnight stays, partnerships, collaboration, , and Fiscal Year 2020-21 budget roll-up for Q2-2020. Discussion on selection of the 12 shops in the campaign and need for data on businesses owned by people of color.

PUBLIC COMMENTS:

Heather Fults, Newberg Dundee Police Association, read a letter in support of Interim Police Chief Jeff Kosmicki being hired as Police Chief.

CONSENT CALENDAR:

Action: To approve the Consent Calendar including Resolution 2021-3713, A resolution to authorizing the City Manager to enter into a professional services agreement with Murraysmith, Inc. to complete Phase 3 of the Redundant Water Supply Project.

Motion: Councilor Findley
Second: Councilor McBride
Vote: 7 Yes 0 No

NEW BUSINESS:

Notice of Funding Availability:

CDD Rux said this was the annual Notice of Funding Availability for the Newberg Affordable Housing Trust Fund. The Affordable Housing Commission met in January to discuss the allocation. They recommended \$22,000 for the competitive loan program, \$11,000 for the rehabilitation loan program, \$11,000 for the time sensitive program, and \$19,000 for the time sensitive grant program. Applications would be due by May 31, 2021.

Discussion: Source of funds
Construction Excise Tax
Optional uses for the funds including creating better paying jobs

Mayor Rogers recused himself from the vote due to his day job with Habitat for Humanity.

Action: To approve the content of the 2020-2021 Notice of Funding Availability (NOFA) for the Newberg Affordable Housing Trust Fund (NAHTF) in Attachment 1 and authorize staff to proceed with notification and publication of the NOFA with a May 31, 2021 application deadline.

Motion: Councilor Findley
Second: Councilor Yarnell Hollamon
Vote: 6 Yes 0 No 1 Abstain [Rogers]

Resolution 2021-3720 – Land Needs Report:

CDD Rux presented the Public and Semi-Public Land Need 2021-2041 Report. He explained the estimated land needs for City-owned, Yamhill County, ODOT, park, and semi-public facilities and expected locations. Newberg Public Schools had not identified any additional land needs. In total, the City needed 120.5 acres. He discussed the additional definitions of parks.

Discussion: Number of acres for parks
Current land deficiencies

Action: To approve Resolution 2021-3720, A Resolution accepting the Newberg Public and Semi-Public Land need 2021-2041 report with the addition of the three parks definitions.

Motion: Councilor Findley
Second: Councilor Martinez Plancarte
Vote: 7 Yes 0 No

Resolution 2021-3724 – Code Amendment initiation:

CDD Rux said this request was to initiate code amendments related to annexations in the Riverfront Master Plan area.

Discussion: Land set aside for high density residential in annexations
Public hearing notification process

Action: To approve Resolution 2021-3724, A Resolution initiating an amendment to the Newberg Municipal Code, Title 15 Development Code, 15.250.080 Comprehensive Plan and Zoning Designations.

Motion: Councilor Martinez Plancarte
Second: Councilor Coefield
Vote: 7 Yes 0 No

Library Strategic Plan

Library Director Worthey presented the Library Strategic Plan for 2021-2026. He reviewed of the Library and Strategic Plan methodology and discovery. He then reviewed the objectives in the Plan, and costs, benefits, and risks of the objectives.

Discussion: Exceptional work of the Library during Covid-19
Importance of expanding services to outside the district
Library budget and wish list projects

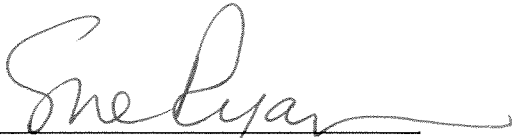
Action: To approve the Newberg Library Strategic Plan for 2021-2026, as recommended by the Library Advisory Board.

Motion: Councilor Findley
Second: Councilor Bacon
Vote: 7 Yes 0 No

COUNCIL BUSINESS:

Revisiting the topic of the Elliott Road project, COVID-19 vaccines, volunteers needed for warming shelter, and outreach to Hispanic parents.

Meeting adjourned at 8:36 p.m.



Sue Ryan, City Recorder

ATTEST:


Rick Rogers, Mayor