
**City of Newberg
City Council
March 21, 2022
Hybrid meeting format**

WORK SESSION –

Meeting called to order at 6:00 p.m.

Councilors Present: Mayor Rick Rogers, Councilors: Denise Bacon, Elise Yarnell Hollamon, Mike McBride, Jefferson Mildenerger, and Julia Martinez Plancarte

Absent: Stephanie Findley

Staff Present: City Manager Pro Tem Will Worthey, City Attorney James Walker, City Recorder Sue Ryan, Municipal Judge Larry Blake Jr., Economic Health Officer Shannon Buckmaster.

Municipal Judge Blake conducted the swearing into office of Councilor Jefferson Mildenerger.

Economic Health Officer Buckmaster presented the annual Newberg Economic Development report. She recognized the 2021 NEDS Team. She gave an overview of economic development in Newberg and discussed the outreach and opportunities in the industrial sector, commercial sector, business and workforce development, Downtown Newberg, and tourism and hospitality. She explained the evaluation of Council Goals and their work.

The Council discussed:

- Sidewalk loan program
- SEDCOR contract
- Inquiries about the mill site.

City Manager Pro Tem Worthey said the City received almost 40 applications for short-term rentals. There was concern in the community that these rentals could change the character of neighborhoods. If they were to put a cap on short-term rentals, the fiscal impact would be a slight reduction in TLT taxes. He asked for Council direction.

The Council discussed:

- Affordable Housing
- Property Rights
- Capping short-term rentals
- Tourism
- Housing Stock

Megan Carda said the City needed a diverse opportunity for lodging. She managed vacation rentals and with COVID-19 they had been the preferred venue. She explained Dundee's regulations, and the benefits to having lodging options. She thought they could find a balance.

Community Development Director Rux discussed the current short-term rental regulations. Staff did not have capacity to make changes to the regulations without removing other projects from this year's list. There was consensus for staff to gather data from other non-coastal towns before moving forward with any changes.

PUBLIC COMMENTS

Jesse Cadd, Newberg resident, suggested due to the recent divisiveness in the community, to forgo the Pride Month proclamation this year. He would also appreciate the Pride flag being taken down at City Hall.

CITY MANAGER REPORT

CMPT Worthey gave the monthly statistics from January 2022. The Council discussed accounts payable in December.

BUSINESS SESSION –

Meeting called to order at 7:00 p.m.

Councilors Present: Mayor Rick Rogers, Councilors: Denise Bacon, Elise Yarnell Hollamon, Mike McBride, Jefferson Mildenerger, and Julia Martinez Plancarte.

Absent: Stephanie Findley

Staff Present: City Manager Pro Tem Will Worthey, City Attorney James Walker, City Recorder Sue Ryan, City Engineer Kaaren Hofmann, Community Development Director Doug Rux, and Finance Manager Kady Strode.

PRESENTATIONS: Newberg High School Wrestling Day Proclamation: Mayor Rogers read the proclamation declaring March 21, 2022 as Newberg High School Wrestling Day. Coach Russo introduced the team members in attendance.

PUBLIC COMMENT:

Pat Haight said there was a need for sidewalks around parks, and issues with speeding on City streets.

CONSENT CALENDAR:

Action: To approve Resolution 2022-3816, A Resolution appointing Karen Tarmichael to the position of Emergency Preparedness & Risk Coordinator.

Motion: Councilor Bacon

Second: Councilor McBride
Vote: 6 Yes 0 No 1 Absent [Findley]

CONTINUED BUSINESS

Public Safety Fee:

Mayor Rogers opened the public hearing. City Attorney Walker read the hearing announcements.

Finance Manager Strode gave a presentation on the revised Public Safety Fee. She explained what the Budget Committee approved for FY 2021-22, which included an increase to the PSF. But the administrative order was never completed, and the rates did not go into effect. Currently this fund staffed only two brand new officers, and would likely run out of reserves at the end of this fiscal year. This fee was not in the purview of the Rate Review Committee. She discussed the proposed staffing for this fund, comparison of adopted budget vs. current proposal, and rate comparison.

There was no public testimony.

Mayor Rogers closed the public hearing.

City Attorney Walker read the legal announcements.

The Council discussed:

- A lower percentage increase
- Other funds that could be used
- The intent of the fund to support three officers
- Adding this to the Rate Review Committee's work in the future
- Phasing in the increase over two years.

Action: To approve Order 2022-41

Motion: Councilor Bacon

Second: Councilor Mildemberger

Vote: 6 Yes 0 No 1 Absent [Findley]

Elliott Road:

CMPT Worthey explained the controversy over the Elliot Road project and possible legal actions. He proposed re-starting the project and allowing staff to redesign the small section adjacent to the business that would be most impacted.

The Council discussed:

- Parking
- Meeting with the property owners
- Bike lanes.

Action: To proceed with the Elliott Road project as proposed.

Motion: Councilor Bacon

Second: Councilor Mildemberger

Vote: 5 Yes 1 No [McBride] 1 Absent [Findley]

PUBLIC HEARING – Ordinance 2022-2895, City legal description

Mayor Rogers opened the public hearing. He asked for any declarations of conflicts of interest. There were none.

CDD Rux gave a presentation on adopting a new legal description of the City limits.

Proponents: None

Opponents: None

Mayor Rogers closed the public hearing.

Action: To waive the second reading of Ordinance 2022-2895.

Motion: Councilor Bacon

Second: Councilor McBride

Vote: 6 Yes 0 No 1 Absent [Findley]

Action: To approve Ordinance 2022-2895, An Ordinance adopting a new legal description of the Newberg city limits to be read by title only.

Motion: Councilor Bacon

Second: Councilor McBride

Vote: 6 Yes 0 No 1 Absent [Findley]

Resolution 2022-3788, Master Fee Schedule

Mayor Rogers opened the public hearing. He asked for any declarations of conflicts of interest. There were none.

Senior Accountant Keuler said the Master Fee Schedule was a collection of all the City fees and was updated annually. He explained the fees that were increasing, being removed, and added.

Proponents: None

Opponents: None

Mayor Rogers closed the public hearing.

The Council discussed:

- A lower percentage increase
- Last year's increase
- Annual indexing rate
- Inflation
- Dog impounding fee.

Action: To approve Resolution 2022-3788, A Resolution to update the Master Fee schedule including the adoption of Dog Impounding Fees, a Body-Worn Camera public records request fee and a Cottage Cluster Design Review Fee.

Motion: Councilor Bacon
Second: Councilor Mildenberger
Vote: 6 Yes 0 No 1 Absent [Findley]

NEW BUSINESS

Resolution 2022-3805, Council district boundaries:

CDD Rux gave a presentation on adjusting the City Council district boundaries. He discussed recent and old annexations and options for the district boundaries. Staff recommended adopting Option 2.

Action: To approve Resolution 2022-3805, A Resolution adjusting the new Council District boundaries applicable to the positions of Council members in the City of Newberg based on annexations.

Motion: Councilor Mildenberger
Second: Councilor McBride
Vote: 6 Yes 0 No 1 Absent [Findley]

Five Year Capital Improvement Program:

City Engineer Hofmann gave a presentation on the Five Year Capital Improvement Program. She gave an update on the FY 21/22 projects and presented the FY 22/23 projects which would be included in the budget.

The Council discussed:

- Funding for the riverfront lift station
- Americans with Disabilities Act/sidewalk improvements
- Sustainability

COUNCIL BUSINESS

Mayor Rogers discussed the issue about waiving fees when they were not funded.

Councilor Martinez Plancarte announced her resignation from District 2 effective March 31 due to other time commitments. The Mayor and Council thanked her for her work.

Meeting adjourned at 9:08 p.m.



Sue Ryan, City Recorder

ATTEST:


Rick Rogers, Mayor