



AGENDA

MARINA ADVISORY COMMITTEE

March 18, 2024 at 2pm

Warrenton City Commission Chambers – 225 S Main Ave

Warrenton, OR 97146

Public Meetings will also be audio and video live streamed. Go to <https://www.ci.warrenton.or.us/administration/page/live-stream-public-meetings> for connection instructions.

1. **CALL TO ORDER**

2. **PUBLIC COMMENTS**

3. **CONSENT CALENDAR**

A. Meeting Minutes February 2024

B. Harbormaster Report

C. YTD Revenues

4. **OLD BUSINESS ITEMS**

A. Constituent Suggestions; crab cooking & garbage

B. M&N Electrical Repair Update – Interim Harbormaster Don Beck

5. **NEW BUSINESS ITEMS**

A. Dock Repair Protocol – Mike Balensifer

B. T-shirt Fundraiser – Jen Fowler

6. **DISCUSSION ITEMS**

A. Fishing Derby Fundraiser – Chairperson Lylla Gaebel & Jen Fowler

7. **GOOD OF THE ORDER**

8. **ADJOURNMENT**

Warrenton City Hall is accessible to the disabled. An interpreter for the hearing impaired may be requested under the terms of ORS 192.630 by contacting Dawne Shaw, City Recorder at (503) 861-2233 at least 48 hours in advance of the meeting so appropriate assistance can be provided.

MINUTES
Marina Advisory Board
February 26, 2024
Warrenton City Hall – Commission Chambers
250 S Main
Warrenton, OR 97146

Vice Chairperson Lylla Gaebel called the meeting to order at 2:02 p.m.

Marina Advisory Board Members Present: Vice Chair Lylla Gaebel, Bill Kerr, Mike Balensifer, Jen Fowler, Dick Hellberg.

Staff Present: City Manager Esther Moberg, Interim Harbormaster Don Beck, Marina Office Assistant Jessica McDonald

PUBLIC COMMENTS

Nathan Lail expressed concern over Warrenton and Hammond RV Park proposal.

Kelly Short brought photos of garbage in the Hammond Marina and recommended that crab cooking no longer be allowed in basin and change garbage collection site design for a cleaner marina.

CONSENT CALENDAR

Meeting minutes from 1.22.24 were presented by staff.

Mike Balensifer made a motion to approve minutes. Motion was seconded by Jen Fowler and motion passed unanimously.

DISCUSSION

Mission DG PNW partners Seth Hague and Mark Tolley gave a presentation to the board about their proposal for an RV Park in the Hammond and Warrenton Marina. The committee discussed presentation and listened to public input. Chairperson Lylla Gaebel noted concerns from the public over access to Seafarer's park, increases traffic in Hammond and limited parking. Dick Hellberg noted concerns over parking for A & B dock in Hammond and suggested the area in the Warrenton Marina would be better suited for commercial vessel activities. Committee made no changes to previous recommendation for the Warrenton City Commission to continue to explore proposal.

City Manager Esther Moberg gave a presentation on the dock assessment report and action plan in response to the assessment. Esther Moberg went over cost estimates for replacement and recommended an action plan to repair and replace docks within the Marina budget, she shared upcoming Capital Improvements that are being planned to assist with action plan goals.

Interim Harbormaster Don Beck shared the Capital Improvement Report for 2024-2025, the report included projects staff would like to complete over the next six years as budget allows.

The committee discussed fishing derby as a fundraiser for the marinas, Jen Fowler volunteered as a weigh in location, and she is exploring options. Chairperson Lylla Gaebel suggested adding this to the next agenda for further discussion.

The next Marina Advisory meeting is set for March 18, 2024 at 2pm at the Warrenton Commission Chambers. There being no further business for this meeting, Vice Chair Lylla Gaebel adjourned the meeting at 4:30 p.m. Respectfully prepared and submitted by Jessica McDonald, Marina Office Assistant.

APPROVED:

ATTEST:

Lylla Gaebel, Marina Advisory Board Vice Chairperson

Jessica McDonald, Marina Office Assistant

March Harbor Master Report

March 11-2024

The second half of February and the half of March has been busy for office staff (Jessica) has been taking reservations for next year's moorage and fishing season. Hammond is full, with a full wait list. Warrenton is not far behind with a wait list that is growing.

Bergeson Construction was able to remove and install the four piles on the Warrenton E-Dock before the end of the in-water work window that ended February 29th. Marina maintainers repaired the finger and main dock that was damaged by the pile that failed.

The annual inner basin dock inspection has been completed and is ready for review by the Harbor Master. This inspection is performed by marina staff and is a tool to triage the docks for future repairs.

Staff have been rebuilding sections of Warrenton H-Dock and fingers. These sections were unstable and could hardly hold their own weight.

Washed in debris has been a challenge lately. Staff have found and secured large stumps and logs that have washed into both basins. Hammond had a stump that washed in and lodged itself under a section of dock on the launch ramp. Staff were able to remove the stump at high tide. This section of the dock was damaged, only temporary repairs have been made.

Live crab offloading has been busy, from the 2nd - 9th of March, staff has offloaded 172,905 Lbs. of crab and the hoist time is 47 Hrs. In comparison last year's total was 175,000 +/- in live crab offloading.

I am sad to say that Jason has put in his two weeks notice and his last day will be March 13th. We have posted this job opportunity in-house and will post it externally March 15th if we do not receive any internal response.

Respectfully

Don Beck

Interim Harbor Master

CITY OF WARRENTON MARINAS - REVENUE COLLECTED THROUGH FEBRUARY 29, 2024

WARRENTON MARINA															
REVENUE	BUDGET	July	August	September	October	November	December	January	Febuary	March	April	May	June	YTD	%
OSMB - MAP GRANT	\$ -														
MOORAGE CREDITS															
ANNUAL MOORAGE	\$ 345,000.00	\$ 325,313.00	\$ (1,104.00)	\$ 8,817.00	\$ (3,450.00)	\$ (148.00)	\$ 4,508.00		\$ 1,568.00					\$ 335,504.00	97%
TRANSIENT DAILY	\$ 50,000.00	\$ 9,810.00	\$ 32,880.50	\$ 7,180.00	\$ 450.00	\$ -	\$ 250.00	\$ 1,220.00	\$ 1,460.00					\$ 53,250.50	107%
ELECTRIC	\$ 50,000.00	\$ 3,844.40	\$ 2,088.10	\$ 2,854.50	\$ 3,327.42	\$ 4,985.22	\$ 6,162.39	\$ 16,218.77	\$ (1,968.77)					\$ 37,512.03	75%
DRY STORAGE	\$ 35,000.00	\$ 1,710.00	\$ 1,615.00	\$ 1,105.00	\$ 5,760.00	\$ 2,470.00	\$ 2,660.00	\$ 2,090.00	\$ 2,375.00					\$ 19,785.00	57%
LAUNCH RAMP	\$ 30,000.00	\$ 1,610.00	\$ 17,280.00	\$ 2,810.00	\$ 400.00	\$ 110.00	\$ 130.00	\$ 130.00	\$ 30.00					\$ 22,500.00	75%
HOIST	\$ 30,000.00	\$ 500.00	\$ 900.00	\$ 1,400.00	\$ 1,500.00	\$ 2,200.00	\$ 3,600.00	\$ 3,900.00	\$ 3,300.00					\$ 17,300.00	58%
MONTHLY MOORAGE	\$ 35,000.00	\$ 3,967.00	\$ 46,655.00	\$ 1,995.00	\$ 3,245.00	\$ 1,995.00	\$ -	\$ -	\$ -					\$ 57,857.00	165%
PARKING	\$ 30,000.00	\$ 850.00	\$ 24,550.00	\$ 1,380.00	\$ 170.00	\$ 40.00	\$ 20.00	\$ 20.00	\$ -					\$ 27,030.00	90%
OVERNIGHT STAY	\$ 25,000.00	\$ 700.00	\$ 27,300.00	\$ 1,600.00	\$ 50.00	\$ -	\$ -	\$ -	\$ -					\$ 29,650.00	119%
LIVEABOARD FEES	\$ 4,000.00	\$ 325.00	\$ 325.00	\$ 325.00	\$ 325.00	\$ 325.00	\$ 325.00	\$ 325.00	\$ 325.00					\$ 2,600.00	65%
WORK SLIP	\$ 6,000.00	\$ 100.00	\$ 200.00	\$ -	\$ 300.00	\$ 100.00	\$ 500.00	\$ 800.00	\$ 100.00					\$ 2,100.00	35%
REPAIR CHARGES	\$ 5,000.00		\$ 75.00	\$ -	\$ 110	\$ -	\$ 110.00	\$ 406.85	\$ 2,611.45					\$ 3,313.30	66%
PIER USE	\$ 15,000.00	\$ 1,200.00	\$ 200.00	\$ 1,100.00	\$ 1,000.00	\$ 150.00	\$ 250.00	\$ -	\$ 4,033.80					\$ 7,933.80	53%
FACILITY USE	\$ 42,000.00	\$ 24,545.00	\$ 12,565.00	\$ 1,890.00	\$ 215.00	\$ 161.00	\$ 55.00	\$ 190.00	\$ 400.44					\$ 40,021.44	95%
Fisherman's & Farmers M	\$ 1,000.00													\$ -	0%
MISCELLANEOUS	\$ 1,000.00	\$ 376.66		\$ 17.48	\$ 1,370.47	\$ -	\$ 10,000.00							\$ 11,764.61	1176%
INTEREST EARNINGS	\$ 25,000.00	\$ 249.24	\$ 1,327.46	\$ 4,115.57	\$ 4,772.13	\$ 4,884.88	\$ 843.15	\$ 4,656.75	\$ 4,216.86					\$ 25,066.04	100%
LEASE RECPTS	\$ 16,959.00	\$ 3,954.70	\$ 475.00	\$ 475.00	\$ 475.00	\$ 475.00	\$ 475.00	\$ (950.48)	\$ 475.00					\$ 5,854.22	35%
TOTALS	\$ 745,959.00	\$ 379,055.00	\$ 167,332.06	\$ 37,064.55	\$ 20,020.02	\$ 17,748.10	\$ 29,888.54	\$ 29,006.89	\$ 18,926.78	\$ -	\$ -	\$ -	\$ -	\$ 699,041.94	94%

HAMMOND MARINA															
REVENUE	BUDGET	July	August	September	October	November	December	January	Febuary	March	April	May	June	YTD	%
MOORAGE CREDITS															
ANNUAL MOORAGE	\$ 150,000.00	\$ 166,827.00	\$ (644.00)	\$ -	\$ (966.00)	\$ -	\$ -	\$ -	\$ -					\$ 165,217.00	110%
TRANSIENT DAILY	\$ 10,000.00	\$ 380.00	\$ 6,615.00	\$ 1,700.00	\$ 250.00	\$ 475.00	\$ -	\$ 100.00	\$ -					\$ 9,520.00	95%
ELECTRIC	\$ 1,000.00	\$ 128.02	\$ 118.66	\$ 132.47	\$ 182.70	\$ -	\$ (146.69)	\$ -	\$ -					\$ 415.16	42%
LAUNCH RAMP	\$ 105,000.00	\$ 12,800.00	\$ 51,670.00	\$ 18,910.00	\$ 7,260.00	\$ 6,670.00	\$ 4,000.00	\$ 700.00	\$ 800.00					\$ 102,810.00	98%
MONTHLY MOORAGE	\$ 20,000.00	\$ 525.00	\$ 19,825.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ 20,350.00	102%
PARKING	\$ 35,000.00	\$ 2,790.00	\$ 22,940.00	\$ 4,630.00	\$ 2,460.00	\$ 1,710.00	\$ 1,280.00	\$ 340.00	\$ 280.00					\$ 36,430.00	104%
OVERNIGHT STAY	\$ 50,000.00	\$ 6,050.00	\$ 29,550.00	\$ 6,300.00	\$ 1,000.00	\$ 400.00	\$ 150.00	\$ -	\$ 50.00					\$ 43,500.00	87%
FACILITY USE	\$ 15,000.00	\$ 10,765.00	\$ 3,825.00	\$ 335.00	\$ (50.00)	\$ 95.00	\$ -	\$ 20.00	\$ -					\$ 14,990.00	100%
MISCELLANEOUS	\$ 3,000.00	\$ 110.00	\$ 340.00	\$ 75.00	\$ 1,075.78	\$ -	\$ (0.40)	\$ -	\$ -					\$ 1,600.38	53%
INTEREST EARNINGS	\$ 20,000.00	\$ 10.00	\$ 206.89	\$ 5,248.73	\$ 5,945.43	\$ 6,065.92	\$ 40.00	\$ 6,462.00	\$ 6,361.78					\$ 30,340.75	152%
LEASE RECPTS	\$ 10,161.00	\$ 1,129.00	\$ 1,149.00	\$ 1,129.00	\$ 1,129.00	\$ 1,129.00	\$ 1,129.00	\$ 1,129.00	\$ 1,129.00					\$ 9,052.00	89%
TOTALS	\$ 419,161.00	\$ 201,514.02	\$ 135,595.55	\$ 38,460.20	\$ 18,286.91	\$ 16,544.92	\$ 6,451.91	\$ 8,751.00	\$ 8,620.78	\$ -	\$ -	\$ -	\$ -	\$ 434,225.29	104%