AGENDA

REGULAR CITY COUNCIL MEETING
FEBRUARY 26, 2024
5:30 p.m.

CITY HALL COUNCIL CHAMBER
313 COURT STREET
and
LIVE STREAMED
https://www.thedalles.org/Live_Streaming

To speak online, register with the City Clerk no later than 12:00 noon the day of the council meeting.
Email amell@ci.the-dalles.or.us Phone (541) 296-5481 ext. 1119
When registering include: your first & last name, city of residence, and the topic you will address.

1. CALL TO ORDER
2. ROLL CALL OF COUNCIL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF AGENDA
5. PRESENTATIONS/PROCLAMATIONS
    A. Wastewater Treatment Plant Annual Report
6. AUDIENCE PARTICIPATION

    During this portion of the meeting, anyone may speak on any subject which does not later appear on the agenda. Up to three minutes per person will be allowed. Citizens are encouraged to ask questions with the understanding that the City can either answer the question tonight or refer that question to the appropriate staff member who will get back to you within a reasonable amount of time. If a response by the City is requested, the speaker will be referred to the City Manager for further action. The issue may appear on a future meeting agenda for City Council consideration.

7. CITY MANAGER REPORT
8. CITY COUNCIL REPORTS
9. CONSENT AGENDA

    Items of a routine and non-controversial nature are placed on the Consent Agenda to allow the City Council

to spend its time and energy on the important items and issues. Any Councilor may request an item be "pulled" from the Consent Agenda and be considered separately. Items pulled from the Consent Agenda will be placed on the Agenda at the end of the "Action Items" section.

A. Approval of the February 12, 2024 Regular City Council Meeting Minutes

B. Resolution No. 24-005 Assessing the Real Property Located at 2221 West 8th Street the Cost of Nuisance Abatement

C. Resolution No. 24-006 A Resolution Concurring with The Mayor's Appointment to The Urban Renewal Budget Committee

10. PUBLIC HEARINGS

A. Resolution No. 24-007 A Resolution Authorizing Transfers of Budgeted Amounts Between Categories of Various Funds of The City of The Dalles Adopted Budget, Making Appropriations and Authorizing Expenditures for The Fiscal Year Ending June 30, 2024

11. EXECUTIVE SESSION

In accordance with ORS 192.660(2)(h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

A. Recess Open Session

B. Reconvene Open Session

C. Decision, if any

12. ADJOURNMENT

This meeting conducted VIA Zoom

Prepared by/
Amie Ell
City Clerk

CITY of THE DALLES
313 COURT STREET
THE DALLES, OREGON 97058

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MEMORANDUM

AGENDA LOCATION: Item #5A

MEETING DATE: February 26, 2024

TO: Honorable Mayor and City Council

PRESENTOR: Jacobs

TOPIC: Wastewater Treatment Plant Annual Report 2022-23

ATTACHMENTS:

A. 2022 – 2023 Jacobs Annual Report: Operations Management and Facilities Services, The Dalles, Oregon

Jacobs

Challenging today.
Reinventing tomorrow.



Operations Management
and Facilities Services

The Dalles, Oregon

2022-2023
Annual Report





Letter from Area Manager Jeff Houchin

It is with immense pride and enthusiasm that we present to the City of The Dalles our annual report, a reflection of our unwavering commitment to the operations and maintenance (O&M) of your vital wastewater facility throughout the 2022-2023 contract year. For over three decades, dating back to 1989, we have had the privilege of serving as stewards of your wastewater treatment plant (WWTP) and industrial pretreatment program (IPP), ensuring the uninterrupted delivery of essential services that safeguard the cleanliness and safety of the city.

Highlights of the last contract year include:

- **Environmental compliance:** Our diligent efforts led to a 99.9% compliance rate with the fat, oil and grease (FOG) National Pollution Discharge Elimination System (NPDES) permit, demonstrating our proactive approach to environmental stewardship.
- **Responsible biosolids management:** We processed and efficiently transported more than 2.2 million gallons (mg) of liquid biosolids to farmland where it is land applied, contributing to the responsible management of waste materials. Jacobs also developed a Regional Biosolids Team to share resources and improve efficiency.
- **Industrial pretreatment program:** The grease trap and interceptor inspections program procedures were updated on March 21, 2023, and implemented on April 3, 2023. Site staff continue to use the Lucity FOG database program to record grease trap and interceptor inspections. Jacobs staff assist in annual inspections of local industries and perform semi-annual control authority split sampling at them.
- **Regional expert assistance:** Our project site received 1,207.67 hours (about 1 and a half months) of assistance from Jacobs regional and nationwide experts for compliance, maintenance, safety and more.

Our accomplishments and successes stand as a testament to the unwavering support we have received from the City's leadership. I extend my heartfelt appreciation to City Manager Matthew Klebes, Mayor Richard Mays and all City department directors and commissioners for their continuous partnership and trust. At Jacobs, we hold the conviction that strong relationships with our clients are fundamental, and our enduring partnership with the City of The Dalles remains a shining example of this principle.

On behalf of our entire team, it is our honor and privilege to continue our unwavering commitment to delivering the highest standards of operation, technical expertise and economic benefits to The Dalles residents. Your trust and collaboration empower us to strive for excellence daily, ensuring that the city's essential infrastructure remains in capable hands.

We look forward to another year of shared successes, innovative solutions and a legacy of service excellence.

With warm regards,

Jeff Houchin
Area Manager

Industry-leading O&M provider

Jacobs is one of the largest water/wastewater O&M services providers in North America, generating over $1.5 billion per year in annual revenue. As a U.S.-based company, we have more staff in the Northwest region than any other O&M firm, more water and wastewater experts than any other O&M firm and we have performed more design-build/design-build-operate (DB/DBO) projects than any other O&M firm in the country. This base of collective experience and resources allows us to better serve the O&M needs of the City of The Dalles (Exhibit 1).

Exhibit 1
Jacobs unmatched resources in the Northwest



One of the invaluable advantages of partnering with Jacobs lies in our extensive pool of resources, encompassing thousands of professionals who specialize in crucial technical, managerial and practical disciplines. This wealth of expertise is readily available to the City of The Dalles, a testament to our commitment to your project's success.

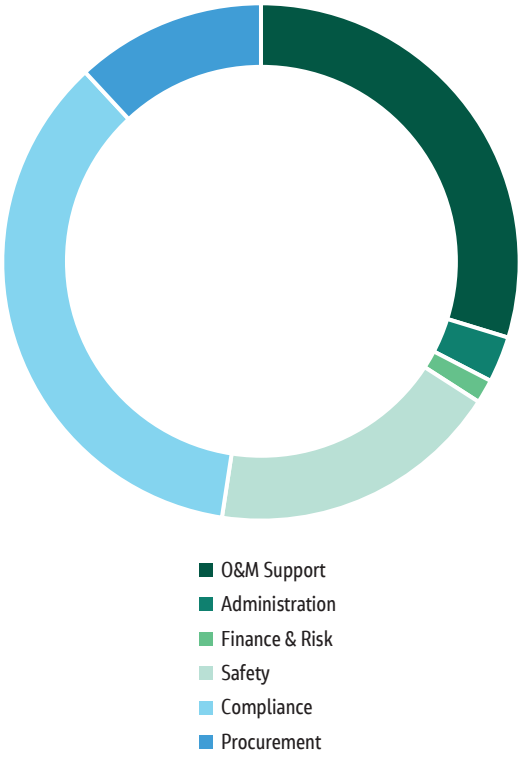
In the Northwest alone, Jacobs boasts a remarkable workforce of 198 skilled professionals working at 19 projects and offices, who stand ready to provide dedicated support, ensuring that you always have access to highly qualified resources when you need them most.

Throughout 2022-2023, our regional O&M specialists made an impressive impact by contributing a total of 1,207.67 hours (about 1 and a half months) of support to The Dalles WWTP. This support spanned a wide array of critical areas of expertise including:

- **Compliance:** Our regulatory compliance specialists played a pivotal role in assessing permits, guiding permit renewal processes, assisting with compliance plans and addressing compliance and regulatory challenges head-on.
- **Safety:** Safety is paramount, and our experts excelled in providing safety training, conducting job safety analyses, meticulously tracking performance data and ensuring rigorous regulatory reporting to maintain a secure working environment.
- **Maintenance and asset management:** Leveraging innovative proprietary software, our team conducted comprehensive condition assessments. This allowed us to determine the operating longevity of plant assets; assess lifecycle costs and associated risks and estimate repair, replacement and capital costs.
- **Technical services and information systems:** Our dedicated support extended to maintenance data management, data collection and assessment, enabling in-depth risk analysis. Additionally, our experts helped manage treatment process control systems and track performance trends.
- **General regional support:** We provided vital operations support and optimization services, excelling in process control, troubleshooting, repairs, performance testing, quality management and system improvement. These initiatives aimed to reduce variable costs, benchmark against a vast database of over 100 similar facilities and develop and communicate process data for client review and input.
- **Financial, management and business systems:** Our team includes analysts, project controls personnel and contracts and financial specialists. They played a pivotal role in maintaining cost stability, managing financial data, assessing risk and developing operating budgets.
- **Procurement:** Our purchasing and supply-chain specialists assisted The Dalles staff in efficiently managing essential supplies of chemicals, personal protective equipment (PPE), equipment parts, tools and related items, ensuring uninterrupted operations.

Exhibit 2 serves as a visual representation, highlighting the impressive 1,207.67 hours (about 1 and a half months) of regional assistance provided to the WWTP.

Exhibit 2
The Dalles regional support hours assistance





Value-added projects and strategic investments

Our commitment to delivering the highest quality of service is demonstrated by our value-add services. This value-add concept benefits the city monetarily by Jacobs self-performing activities with project staff and using our regional maintenance team at reduced hourly rates, compared to third-party contractors. The city also benefits in higher productivity by minimizing the time and resources required to complete out-of-scope projects.

Regional Biosolids Team

This past year, Jacobs assembled and utilized a regional biosolids team to serve the Gorge from Gresham to The Dalles. This team is comprised of three Class A commercial driver's license (CDL) holders and one supervisor. The regional team can be dispatched to help load, haul and land apply biosolids from the city of The Dalles to our approved biosolids application sites.

City benefit: Better biosolids storage and management through consistent biosolids land application and resource sharing.

Focus on our people

Our dedicated team, consisting of eight highly skilled members, assumes responsibility for the efficient operation of the City's WWTP and IPP. At the helm of this accomplished team is Area Manager Jeff Houchin, a seasoned professional with 24 years of invaluable experience and an affinity for innovative leadership.

Our team is defined by its collective expertise, amassing over 63 years of combined experience in wastewater utilities. Jacobs takes immense pride in our ability to attract and retain exceptionally talented individuals who are committed to serving the city.

Exhibit 3 provides a comprehensive overview of our team, shedding light on their respective roles within the project; the valuable skills they contribute and their extensive educational background, licenses and certifications, all of which play pivotal roles in our ongoing success.

Exhibit 3
Our experienced team

Name and title	Years of experience	Education/licenses/certifications	Skills
Jeff Houchin Area Manager	24	Oregon Water/Wastewater (W/WW) 4 Washington W/WW 4 Oregon Collections and Distribution 1	Organizational leadership skills and forward-thinking vision to partner with the city. Highly proficient and technical background provides the city with information to help improve, expand and upgrade facility operational efficiencies.
Oscar Farris Plant Manager	6	Oregon WW Treatment Grade 2 Pursuing Oregon WW Treatment Grade 3 Pursuing Oregon Water Distribution 1	An astounding leader that began as a truck driver, and quickly moved into a biosolids leadership role, to operator and now is the Plant Manager.
Jason Knott Mechanic	2	Pursuing Oregon WW Treatment Grade 1	Jason joined the team recently as a mechanic with specialized experience in wind turbines and plant maintenance. He brings leadership skills to the table having been a manager for multiple companies.
John Wall Operator and Mechanic	20	Oregon WW Treatment Grade 3 Oregon WW Collection Grade 1	Extensive institutional knowledge of the City's facilities and how to keep them operating effectively and efficiently.
Michael Hoffman Laboratory Technician	5	Pursuing Oregon WW Treatment Grade 1 and Oregon Water Distribution 1	Extremely detail oriented and highly skilled in laboratory sampling and reporting, and a proven leader in assisting with process decision making. Michael is now training to work in operations.
Curtis Wilhelm Operator	6	Oregon WW Treatment Grade 1	Always willing to put copious amounts of effort toward laborious tasks. Curtis has become an essential member of the of the IPP through his assistance of inspecting and providing documentation of grease traps. Curtis brings versatility by having his CDL and providing backup biosolids hauling and land application duties.

Increased certifications and licenses

Our team of eight are experienced with advanced licenses, and we emphasize the importance of increasing licenses as employees develop in their roles. The increased licenses not only help our team advance in their careers; it also benefits the city by having experienced personnel operating their facilities. We reinforce the opportunity for our associates to advance in their careers with Jacobs and learn new skills. The following associates are pursuing licenses and certification:

- Oscar is pursuing an Oregon Wastewater Treatment Grade 3 license.
- Michael is pursuing an Oregon Wastewater Treatment Grade 1 and Oregon Water Distribution 1 licenses.
- Jason is pursuing an Oregon Wastewater Treatment Grade 1 license.

O&M overview

Wastewater production

Jacobs operates and maintains the city's 4.15-million-gallons-per-day (mgd) average WWTP. Our team consistently operates the City's WWTP to produce effluent significantly better than contract and permit requirements as highlighted in Exhibits 4-7 and 99.9-percent compliant with our NPDES permit.

Exhibit 8 shows the total treated flow of sewage (effluent) versus the total amount of rainfall for the contract year. This portrays the relationship between rainfall and flow through the WWTP.

Exhibit 4

Monthly average flow

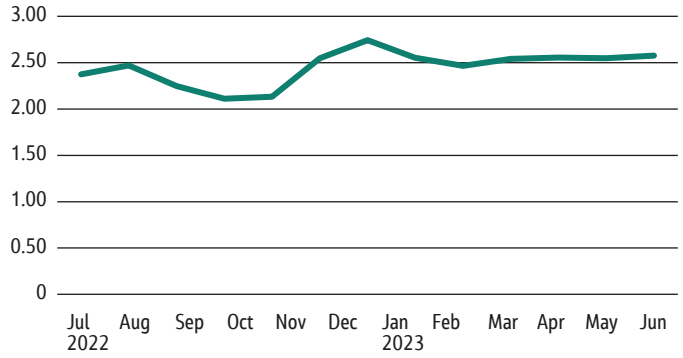


Exhibit 5

Biochemical oxygen demand (BOD) monthly average versus permit

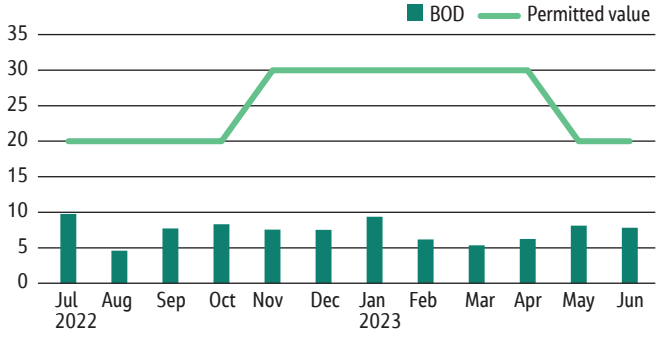


Exhibit 6

Total suspended solids (TSS) monthly average versus permit

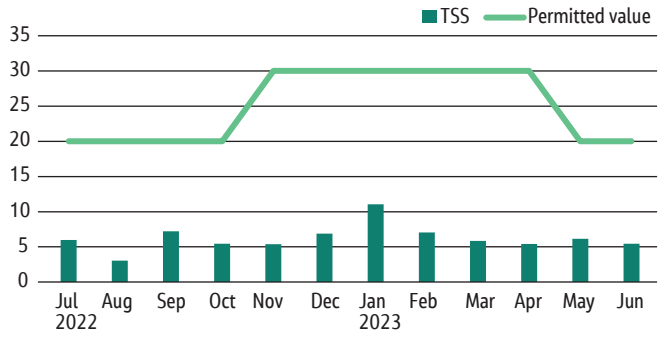


Exhibit 7

E. coli monthly total versus permit

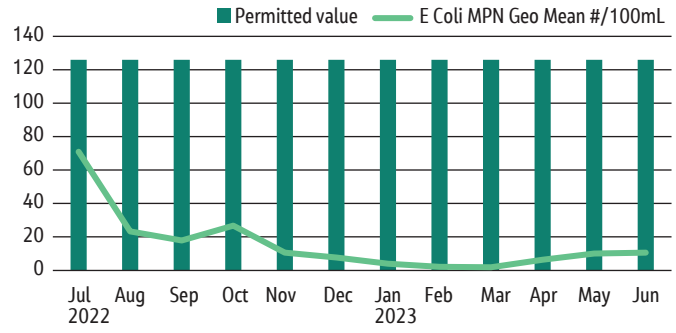
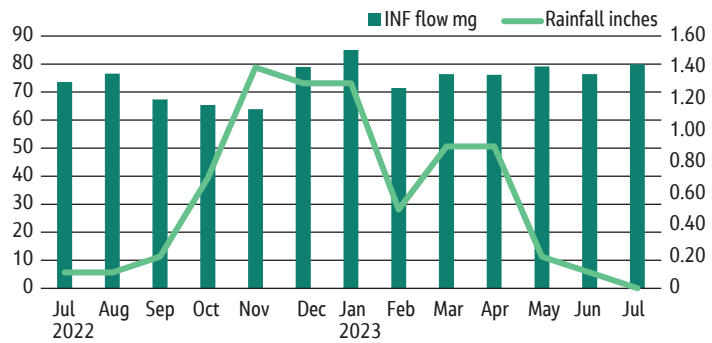


Exhibit 8

Flow versus rainfall



O&M overview

Continued use of Hach WIMS operational data program

Our team continues utilizing the Hach WIMS database that serves as a repository for all facility operational and compliance data. Information from the field and the laboratory is entered into the database and from this single data source, our team can make process calculations, generate regulatory reports and create graphs and tables revealing status trends in our operations. Data is then analyzed and measures how closely we are achieving plant-specific process performance targets. The objective is to have our team run the WWTP, not the WWTP run them.

MICROTURBINE SYSTEM STATUS

Until the system is functioning up to expectations, our team is focused on efforts to improve the system and how we operate it.

BIOSOLIDS HAULING, LAND APPLICATION AND STUDY

In the previous contract year, despite facing unexpected challenges, Jacobs successfully managed to address biosolids activities. Our team showed resilience by rotating through our onsite CDL staff and establishing and collaborating with the Jacobs Regional Biosolids team to manage onsite storage and complete land application at approved sites for local farmers.

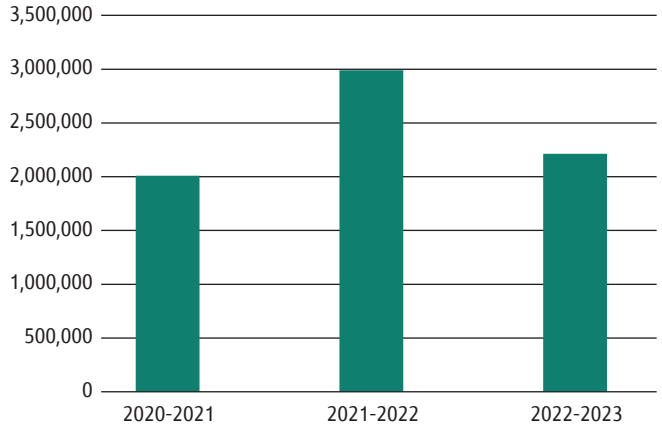
Jacobs remains dedicated to maintaining the highest standards in biosolids management and continues to utilize Jacobs resources, such as the regional team in nearby Gresham, to remain in compliance and operations with our biosolids activities. Having three members on the regional team provides hauling and land application along the Gorge, stretching from The Dalles to Gresham. The team has one locally based driver who can provide hauling and land application duties for these Gorge projects.

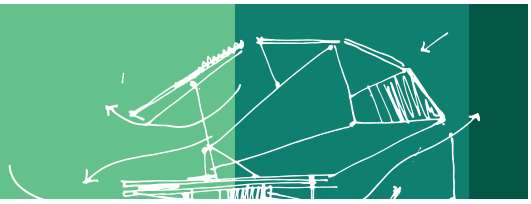
To assist with our land application program, we continue our relationships with local farmers for the re-use of biosolids. The farmers benefit via nitrogen and other nutrients for their soil. We pride ourselves on our partnerships with area farmers.

During the last contract year, we hauled more than 2.2 million gallons of liquid biosolids to farmland where it is land applied using a Balzer 3,350-gallon spreader trailer pulled by a Case Quad Trak tractor. Exhibit 9 highlights the total biosolids in million gallons hauled over the last three years.

Exhibit 9

Total biosolids hauled the last three contract years





Industrial pretreatment program

The IPP stands as a pivotal component of our commitment to safeguarding the environment and preserving the integrity of the city's water and wastewater systems. As a proactive and strategic initiative, IPP plays a pivotal role in maintaining water quality, protecting public health and ensuring the long-term sustainability of our city's vital water resources.

UNDERSTANDING IPP

The IPP is a comprehensive regulatory framework that regulates and monitors industrial discharges into the city's wastewater treatment system. It is designed to control and mitigate the release of harmful pollutants, ensuring that industrial operations comply with stringent environmental standards. Jacobs IPP commitment includes assisting the city with permitting, inspection and sampling, aimed at safeguarding the quality of our water resources.

The IPP is not merely a regulatory framework but a testament to our commitment to environmental stewardship and the well-being of our community. Through its diligent implementation, we protect our natural resources, safeguard public health, and foster sustainable development, thus securing a brighter and cleaner future for our city. During the last contract year, the following activities occurred:

- Received assistance from Jacobs IPP Manager Rebekka Maier with regulations and calculations
- Assisted with the review of permit renewal review documents for significant industrial users (SIUs)
- Assisted in walk through inspections of SIUs and categorical industrial users (CIUs)
- Collected and audited IPP permittee's monthly and quarterly reports for the city
- Performed semi-annual sampling for all CIU's
- Maintained historical documents for the city's IPP
- Completed gap analysis
- Updated policies and procedures for grease trap inspections and FOG
- Worked with the city in Lucity to track data in real-time

Enhancing communication with Lucity: A bridge between the City and Jacobs

In our ongoing partnership with the city, we have harnessed the power of Lucity, an asset management tool that has transformed the way we work together. Lucity has acted as a vital bridge, eradicating misunderstandings and enhancing communication between the City and Jacobs.

STREAMLINING INSPECTIONS AND WORK ORDERS

In collaboration with the city, Jacobs adopted Lucity for conducting inspections on a diverse range of assets, including city owned fleet vehicles such as tanker trucks, spreader trailer and Quad Trak tractor. Lucity is also used as a database for grease trap inspection documentation and management. Following each inspection, a streamlined process unfolds: field inspections trigger the automatic creation of work orders (WOs), instantly transmitted to the city. This real-time sharing of data empowers the city to efficiently prioritize and address work orders, eliminating delays and promoting swift action.

EMPOWERING COMMUNICATION WITH LOCAL BUSINESSES

Lucity's capabilities extend beyond internal communication; it also facilitates meaningful interactions with local businesses. For instance, Lucity compiles comprehensive grease trap inspection reports, which are promptly delivered to businesses. These reports provide crucial insights and inform businesses of any required changes or upgrades, fostering transparency and compliance.

A CATALYST FOR EFFICIENCY AND COLLABORATION

Lucity's integration into our operations exemplifies how technology can catalyze efficiency, streamline processes and foster collaboration. As we continue to leverage the power of Lucity, it remains a cornerstone of our commitment to effective communication, enhanced efficiency and delivering the highest standards of service to the city and its stakeholders.

Since the implementation of Lucity, it has evolved into an indispensable tool, enabling us to work hand in hand with the city seamlessly, delivering exceptional results and forging stronger partnerships within our community.

O&M overview

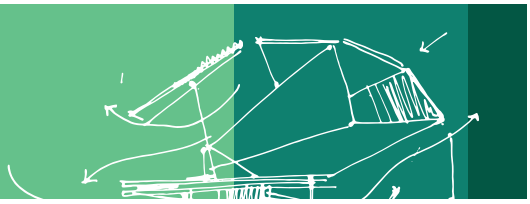
Maintenance program performance

Jacobs protects the City's equipment by practicing routine preventive maintenance (PM) and addressing small problems before they develop into major problems requiring corrective maintenance (CM). By performing and tracking daily, weekly, monthly and annual PM on all the facility's equipment we keep major equipment failures to a minimum. We initiated predictive technology practices, while enhancing practices that were already utilized, including:

- Vibration analysis
- Infrared camera inspection of electrical systems
- Electrical analysis of motors and pumps
- Completed annual PM on equipment, ahead of schedule
- Participated in equipment oil sampling program to save on unnecessary oil changes and identify potential equipment failures before they occur

Utilizing these practices, we fixed loose electrical connections, replaced bad bearings and fixed leaking oil seals on the bar screens. We also completed the following maintenance activities:

- Repaired the 12-inch air leak and replaced the air valves with all new valves with a cost-effective plan
- Reinstalled influent pump #4
- Attempted to optimize the use of cogeneration unit to maximize electrical savings
- Worked on the upgrades to the aeration basins, blowers and boiler systems
- Repaired the Siloxane skid compressor
- Repaired the boiler plate cartridge after a crack was discovered
- Removed and repaired influent pump 4
- Installed the upper exhaust cooling unit for the microturbine
- Replaced the brass scraper and adjusted the flush box on clarifier #1
- Replaced the starter on one of the Huber bar screens
- Replaced the spring and diaphragm on the polymer water line valve.
- Replaced the gravity belt thickener belt from our spare parts inventory and ordered a new back up belt
- Replaced the water pump belt and pulleys on the Quadtrack
- Repaired a weir in the south ultraviolet (UV) channel that had become detached
- Replaced lamps in both the North and South UV banks
- Replaced diffuser heads in the west aeration basin



Proactive versus reactive maintenance

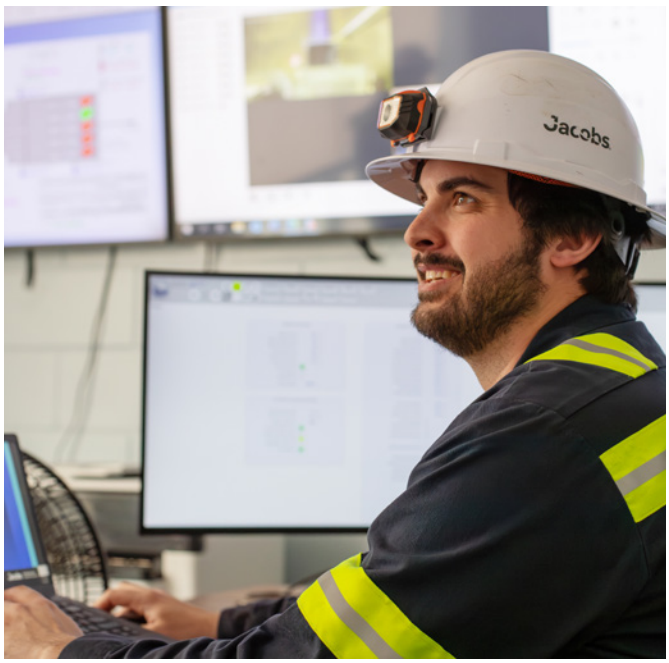
At the heart of our city's maintenance and asset management is Jacobs' Computerized Maintenance Management System (CMMS). This robust tool is designed to enhance performance, extend asset lifecycles and minimize downtime. It includes an asset registry and features maintenance scheduling, tracking, inventory control and equipment condition history storage.

Our O&M technicians use CMMS to conduct both predictive maintenance (PdM) and PM tasks, following manufacturer recommendations and industry best practices. This proactive approach aims to optimize the service life of assets, including equipment and vehicles, using an industry-standard 80/20 ratio of PM to CM work orders.

As our wastewater assets age, understanding failure modes becomes crucial. Jacobs' O&M team includes Reliability Centered Maintenance-certified technicians who perform Failure Modes and Effects Analysis to support PM optimization.

The city benefits from CMMS resources, gaining access to historical records and lifecycle cost data that inform critical "repair or replace" decisions.

Cost-efficiency is achieved by having our onsite staff perform CM tasks, reducing repair costs. For specialized repairs, we collaborate with qualified vendors, ensuring the necessary skills and equipment are utilized, with all documentation integrated into CMMS.

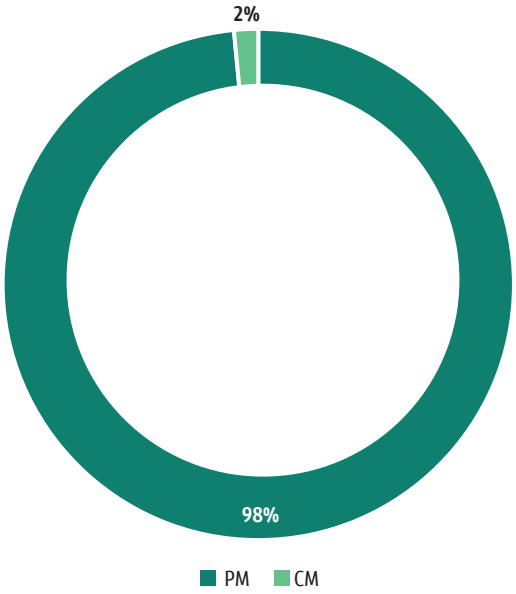


Over the last year, our staff completed a total of 459 maintenance work orders including infrared and vibration analysis on all major equipment as part of our ongoing mission to continuously improve maintenance performance and consistently reduce the City's overall maintenance repair costs.

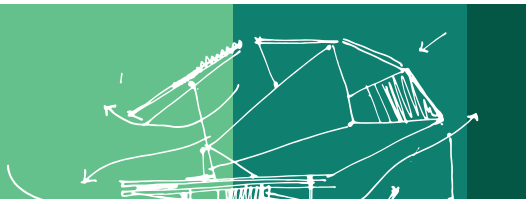
Of the 459 work orders, 98-percent were predictive/ preventive versus 2-percent for CM (Exhibit 10).

Exhibit 10

PM versus CM work orders completed



O&M overview



Laboratory quality assurance and quality control

Quality control (QC) and quality assurance (QA) programs are extremely important at all levels of laboratory operations. All results must be valid, representative, comparable and of known precision and accuracy to be of value. The laboratory adheres to Jacobs' well-established and well-documented QA program which meets the requirements of the NPDES permit. This enables us to provide reliable, legally defensible results and to make decisions that will protect and enhance the environment.

In the last contract year, we collected 4,013 samples [not including the Department of Environmental Quality (DEQ) required sampling] in the last contract year, including process, daily and weekly, annual Tier, whole effluent toxicity (WET) testing, Semi-Annual Pretreatment Monitoring, biosolids and more.

DEQ REQUIRED SAMPLING CONTINUES

Our Jacobs team is still assisting the city with Oregon DEQ required sampling in preparation for WWTP's discharge permit renewal. Oregon DEQ elevated the level of sampling required from Oregon municipalities before they can get a new permit; and The Dalles is no exception. The first round is complete, and we are now in the second round of sampling. Our Jacobs team conducted 10 months of ambient pesticide, ultra-low-level mercury, low-level metals and base-neutral compounds sampling. Site staff collected effluent samples for metals, volatile organic compounds (VOCs) and pesticides. These samples are sent to a contract laboratory for analysis. Laboratory results are returned and quality controlled (QC-ed) by site staff, and then entered the proper spreadsheet format for DEQ review. The DEQ then considers the sampling results when evaluating the city's new permit requirements.

COVID-19 MONITORING

We renewed our participation in a study with Oregon State University (OSU) as the Wasco County representative for the surveillance of COVID-19 in our community's wastewater. Our team collected influent samples once a week for OSU. Our sampling provides the city and community with up-to-date data trends of COVID-19 detected in our wastewater.







A commitment to safety: Learning from experience

Jacobs places an unwavering emphasis on safety and the well-being of our workforce, a commitment epitomized by our BeyondZero™ initiative. This initiative empowers our employees to champion a positive, secure and healthy work environment for themselves and their colleagues.

BeyondZero revolves around the core principles of safety: preventing injuries, safeguarding others from harm and eliminating unsafe practices, behaviors, or conditions. It is about nurturing a culture of care, actively involving and engaging employees and shaping their beliefs and behaviors towards safety.

At our project site, our safety culture is upheld by dedicated leaders, ensuring zero recordable incidents remains our goal. Safety is everyone's responsibility, and this culture is endorsed not only by Jacobs' leadership but by every individual at the project site.

Turning challenges into progress

After 22 years of exemplary safety performance, our project site encountered an unexpected setback - a recordable lost-time incident. However, instead of dwelling on the incident, we used it as an opportunity to learn and improve. This experience reinforced our commitment to safety and spurred us to reevaluate our practices, identify areas for enhancement and reinforce the importance of continuous vigilance.

A safer tomorrow

In the aftermath of the incident, our team took swift and deliberate action. We conducted a comprehensive review of our safety procedures, engaged in rigorous training and implemented new safety protocols. Every team member understands that safety is a shared responsibility, and their commitment to ensuring everyone returns home safely at the end of each day is paramount.

Our team remains dedicated to the principles of BeyondZero, actively identifying and rectifying potential safety concerns and nurturing a culture of care. We will continue to collaborate closely with every department, ensuring strict alignment and adherence to prevailing safety policies, procedures and training.



Creating a sustainable impact in our community

Our team is deeply committed to making a lasting impact in our community by engaging in a wide range of initiatives that promote sustainability, environmental stewardship and community well-being. With a focus on the best interests of our city and its residents, we dedicate ourselves to the following projects each year:

- **Annual Easter egg scramble sponsorship:** We proudly sponsor and organize the annual Easter Egg Scramble, bringing joy and community spirit to families while promoting local traditions.
- **Oak Springs Fish Hatchery water quality testing:** Monthly testing for TSS at the Oak Springs Fish Hatchery ensures the water quality meets the standards required to support a thriving aquatic ecosystem, benefiting rainbow trout, cutthroat trout and summer and winter steelhead.
- **Fishing line receptacle maintenance:** Our team actively monitors and empties the fishing line recycle receptacles along the Columbia River, preventing pollution and promoting responsible angling practices.
- **Facility cleanup and recycling:** We collaborate with the city to conduct cleanup efforts on facility grounds, identifying decommissioned parts for recycling, and responsibly recycling scrap metal, reducing waste and supporting sustainability.
- **Equipment oil analysis program:** Participation in an equipment oil analysis program has led to a reduction in the number of oil changes, saving gallons of oil and contributing to resource conservation.
- **Comprehensive recycling efforts:** Our commitment to recycling extends to recycling between 50-100 pounds monthly of paper, plastic and corrugated cardboard through The Dalles Disposal (Waste Connections) Recycle Program, promoting a circular economy.
- **Hazardous materials recycling:** Active participation in Waste Connections' Quarterly Haz Recycle event allows us to responsibly recycle expended UV lamps and assorted expired hazardous chemicals, ensuring proper disposal and reducing environmental impact.
- **Metals recycling:** We have scrapped approximately 500 pounds of mixed metals through The Dalles Public Works Metals Recycling Program, diverting materials from landfills and contributing to resource conservation.
- **Organic waste composting:** Through our portable rotating composter, we compost coffee grounds, banana peels, orange peels and more. The resulting compost is used as fertilizer on facility grounds, promoting sustainable agriculture practices.
- **Nitrile glove recycling:** We have recycled 240 pounds of nitrile gloves with the Zero Waste Recycling Company and continue to maximize our third recycling container's capacity, reducing landfill waste.
- **Laboratory glassware recycling:** We responsibly recycle broken laboratory glassware through the Zero Waste Recycling Company, minimizing waste and environmental impact.

These community and sustainability initiatives are a testament to our unwavering commitment to creating a positive and enduring impact on our city and its residents.



What is next

In the next year, we are focused on keeping costs down, and in some cases, finding new ways to operate the facility to save the city money. We are focused on the following projects:

- Create a conceptual plan to update aeration basins and valves
- Create plan designs for replacing the diffuser grid
- Conduct a biosolids and microturbine study
- Run fiber to the facility to improve WiFi
- Assist with the layout and design for a proposed new operations center building

Jacobs is proud to operate the city's facility. We know you have a choice of providers, and we are extremely grateful for your trust and confidence. We look forward to working with the city for years to come.

Company values

We do things right

We always act with integrity — taking responsibility for our work, caring for our people, and staying focused on safety and sustainability. We make investments in our clients, people, and communities, so we can grow together.

We challenge the accepted.

We know that to create a better future, we must ask tough questions. We always stay curious and are not afraid to try new things.

We aim higher.

We do not settle — always looking beyond to raise the bar and deliver with excellence. We are committed to our clients by bringing innovative solutions that lead to profitable growth and shared success.

We live inclusion.

We put people at the heart of our business. We have an unparalleled focus on inclusion with a diverse team of visionaries, thinkers, and doers. We embrace all perspectives, collaborating to make a positive impact.

CITY of THE DALLES
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THE DALLES, OREGON 97058

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AGENDA STAFF REPORT

AGENDA LOCATION: Item #9A-C

MEETING DATE: February 26, 2024

TO: Honorable Mayor and City Council

FROM: Amie Ell, City Clerk

ISSUE: Approving items on the Consent Agenda and authorizing City staff to sign contract documents.

A. **ITEM**: Approval of the February 12, 2024 Regular City Council meeting minutes.

BUDGET IMPLICATIONS: None.

SYNOPSIS: The minutes of the February 12, 2024 Regular City Council meeting have been prepared and are submitted for review and approval.

RECOMMENDATION: That City Council review and approve the minutes of the February 12, 2024 Regular City Council meeting minutes.

B. **ITEM**: Resolution No. 24-005 Assessing the Real Property Located at 2221 West 8th Street the cost of Nuisance Abatement

BUDGET IMPLICATIONS: None. Any funds received reimburse the City for the cost of abatements.

SYNOPSIS: The Codes Enforcement Officer properly noticed the abatements. The City Clerk sent the cost of abatement notice. The property owner did not pay the assessment within the required time limit.

RECOMMENDATION: Approve Resolution No. 24-005 Assessing the Real Property Located at 2221 West 8th Street the cost of Nuisance Abatement.

C. **ITEM**: A Resolution Concurring with The Mayor's Appointment to The Urban Renewal Budget Committee.

BUDGET IMPLICATIONS: None.

SYNOPSIS: The Mayor has met with the applicant and recommends appointment.

RECOMMENDATION: City Council concurs with the Mayor's appointment to the Urban Renewal Budget Committee; and approves Resolution No. 24-006.

MINUTES

CITY COUNCIL MEETNG
COUNCIL CHAMBER, CITY HALL
FEBRUARY 12, 2024
5:30 p.m.
VIA ZOOM/ IN PERSON

PRESIDING: Mayor Richard Mays

COUNCIL PRESENT: Darcy Long, Tim McGlothlin, Rod Runyon, Scott Randall, Dan Richardson

COUNCIL ABSENT: None

STAFF PRESENT: City Manager Matthew Klebes, City Attorney Jonathan Kara, City Clerk Amie Ell, Public Works Director Dave Anderson, Police Chief Tom Worthy, Finance Director Angie Wilson, Community Development Director Joshua Chandler

CALL TO ORDER

The meeting was called to order by Mayor Mays at 5:30 p.m.

ROLL CALL OF COUNCIL

Roll Call was conducted by City Clerk Ell. Long, McGlothlin, Runyon, Randall, Richardson present.

PLEDGE OF ALLEGIANCE

Mayor Mays asked Councilor Randall to lead the Pledge of Allegiance.

Councilor Randall invited the audience to join in the Pledge of Allegiance.

APPROVAL OF AGENDA

It was moved by Long and seconded by Randall to approve the agenda as submitted. The motion carried 5 to 0, Long, Randall, McGlothlin, Richardson, Runyon voting in favor; none opposed; none absent.

PRESENTATIONS PROCLAMATIONS

FY 22/23 City Audit Presentation by KDP Certified Public Accountants

Andrew Sherwood of KDP Certified Public Accountants presented highlights from the City and Airport audit reports for Fiscal Year 2022-2023. He said the audits went very smoothly as The Dalles Finance department provided clear and prompt communication.

Mayor Mays pointed out on page 20 it is noted the City received a Certificate of Achievement for Excellence in Financial Reporting and recognized Finance Director Angie Wilson and the department for this work. He asked about the 7.8-million-dollar water fund revenue.

Public Works Director Dave Anderson said the additional revenue was because the Dog River Pipeline work had not proceeded as expected so the money spent was very much below what had been projected leading to the large revenue amount.

Mayor Mays pointed out trends he found interesting including;

- Assessed value doubled in last 10 years
- Leading tax payer changes
- Number of businesses and number of people employed
- Number of City employees reduced by nearly 10% in last 10 years

Richardson asked what lead to the 28% increase in the City's taxable assessed value over one year and 20% increase in property taxes collected.

Wilson said this was the first year taxes were collected from the 2005 build by Design LLC as it came onto the tax roll for the first time.

Mays, Klebes and Wilson thanked KDP Certified Public Accountants.

AUDIENCE PARTICIPATION

Rodger Nichols resident of The Dalles asked what the City was planning to do with the influx of money coming in from new tax infusions.

Klebes said associated with the recently completed City Council goal setting, discussions with Council and County were being planned. These discussions will focus on setting guiding policy for how Strategic Investment Program (SIP) funds will be utilized. SIP revenues will be coming in the next few years as two new data centers are developed.

CITY MANAGER REPORT

City Manager Matthew Klebes reported;

- Chamber Distinguished Citizen's Banquet February 29th
- Introduced new Facilities Supervisor Mike Kasinger
- KODL Coffee Break
- Presented to Kiwanis
- Rotary presentation next week
- OCCMA conference will be in Hood River. Klebes is on Conference Planning committee with City Managers from Hood River, Cascade Locks and others
- Continuing professional development for leadership team next week via Executive Forum
- Met with representatives from Hillsboro to discuss their SIP agreements and how revenue was utilized, best practices
- Coordinating with County on several items including updating agreement associated with the Fort Dalles Museum and animal controls ordinances
- QLife board meeting
    - Construction project underway in the port area and continued discussions of QLife's development moving forward
- Budget Process work being done
    - New process for community nonprofit funding requests, will be vetting and all requests will be shared with Council.
- RARE Anne Moorhead projects include improving community free Wi-Fi and a ghost lights project for the Gitchell Building.

CITY COUNCIL REPORTS

Councilor McGlothlin reported;

- Briefing with the City Manager and Mayor
- Airport Commission meeting
- Meeting with various department directors
- KODL coffee break show
- Meeting discussing homelessness with City Manager, Police Chief, and City Attorney

Councilor Long reported;

- Urban Renewal (UR) meeting
    - Reappointed positions
    - Planned ghost sign project for Gitchell Building
    - Parks & Recreation updated agency on Millcreek Greenway project
    - Moving forward with Tony's Building redevelopment options

  - Reviewed agency goals and objectives
  - Community participation and support at meetings is valued, encouraged more attendance
- Toured Safe Space in Hood River, about 60% of clientele is coming from the Dalles. Children who have been or are thought to have been molested/sexually abused have a Safe Space to go when evidence is being collected to aid in investigation and prosecution. She encouraged donations.

Councilor Randall reported;

- QLife board meeting, reappointed positions, reviewed revised contracting rules, insurance agent of record, and financial update

Councilor Richardson reported;

- UR meeting, Tony's property planning moving forward, action will be seen in the coming months
- City Manager meeting and briefing
- Meeting with Wasco County Sherriff Magill regarding Community Resolution Center
- Upcoming meetings: Houselessness Collaborative and History After Hours

Councilor Runyon reported;

- QLife board meeting
- Local Public Safety Coordinating Council (LPSCC)
- Mid-Columbia Veterans Memorial Committee (MCVMC)
- Briefing with Mayor, City Manager, Councilor Randall
- Citizen calls: one requesting updates on results and complaints of shopping cart ordinance

CONSENT AGENDA

It was moved by Randall and seconded by Long to approve the Consent Agenda as presented. The motion carried 5 to 0, Randall, Long, McGlothlin, Richardson, Runyon voting in favor; none opposed; none absent.

Items approved on the consent agenda were: 1) The minutes of the January 22, 2024 Regular City Council Meeting. 2) Approval of Resolution No. 24-004 Concurring with the Mayor's Appointments to the City Budget Committee and Urban Renewal Budget Committee.

CONTRACT REVIEW BOARD

Award of Engineering Services Contract for Design of the East 12th Street Storm and Sidewalk

Improvements Project

Public Works Director Dave Anderson reviewed the staff report.

Mayor Mays said the project would improve safety at the location. He asked where Century West Engineering was located.

Anderson answered they were located in Lake Oswego, Oregon.

It was moved by McGlothlin and seconded by Long to authorize the City Manager to enter into contract with Century West Engineering in an amount not to exceed $265,455.40 for Contract No. 2023-014, the Engineering Services for East 12th Street Storm and Sidewalk Improvements contract. The motion carried 5 to 0, McGlothlin, Long, Randall, Richardson, Runyon voting in favor; none opposed; none absent.

Award of SCADA System Upgrade Phase 1 Engineering Services Contract

Public Works Director Dave Anderson reviewed the staff report.

Richardson asked if it could be expected that Phase 2 would be a similar cost and pointed out that the system was created in 1996 which was 28 years ago.

Anderson answered the cost is expected to be similar for Phase 2.

It was moved by Richardson and seconded by Randall to authorize the City Manager to enter into contract with Jacobs Engineering Group for engineering services related to the SCADA System Upgrade Phase 1 project in an amount not to exceed $1,030,542.00. The motion carried 5 to 0, Richardson, Randall, McGlothlin, Long, Runyon voting in favor; none opposed; none absent.

ACTION ITEMS

Columbia Gorge Regional Airport Tower Lease

Klebes reviewed the staff report.

Dave Anderson notified Council the SCADA system also uses the tower.

Long said the City is fortunate to have a City Manager with experience in working on this type of lease as they are very complicated.

It was moved by McGlothlin and seconded by Long to authorize the City Manager to execute the Lease Agreement with Oregon RSA #2 Inc. and the Tower and Ground Space License Agreement, Generator Sharing Agreement, and Memorandum of Lease, as presented. The motion carried 5 to 0, McGlothlin, Long, Randall, Richardson, Runyon voting in favor; none opposed; none absent.

EXECUTIVE SESSION

In accordance with ORS 192.660(2)(h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Mayor Mays recessed Open Session at 6:30 p.m.

Mayor Mays reconvene Open Session at 7:00 p.m.

Decision, if any: No decisions were made

ADJOURNMENT

Being no further business, the meeting adjourned at 7:02 p.m.

Submitted by/
Amie Ell, City Clerk

SIGNED: _____
Richard A. Mays, Mayor

ATTEST: _____
Amie Ell, City Clerk

RESOLUTION NO. 24-005

A RESOLUTION ASSESSING THE REAL PROPOERTY LOCATED AT 2221 WEST 8TH STREET THE COST OF NUISANCE ABATEMENT

the City Code Enforcement Officer posted a Notice to Abate Nuisance upon the following listed properties on the dates shown below:

Property	Assessor's Map No.	Date of Posting
2221 West 8th Street	2N 13E 33 CB 1900	November 14, 2023

WHEREAS, according to Wasco County real property records, the following persons are the owners of record for tax purposes of the following listed property:

Property	Owner
2221 West 8th Street	Prevost, LLC.

WHEREAS, the Notice to Abate Nuisance required the removal of noxious vegetation and/or junk from the listed property pursuant to the provisions of Section 5.24.040 of The Dalles Municipal Code;

WHEREAS, the Notice to Abate Nuisance further provided if the nuisance conditions were not abated the City would hire a contractor to abate the nuisance conditions, and the costs of the abatement would be charged to the owner of the property, and become a lien upon the property;

WHEREAS, as a result of the owners' failure to abate the nuisance conditions on the property, the City hired the following listed contractor, who abated the nuisance conditions on the dates listed below, for the costs listed below:

Property	Contractor	Date of Abatement	Cost
2221 West 8th Street	FLI Landscape LLC.	December 7, 2023	$950.00

WHEREAS, pursuant to Section 5.24.070 of The Dalles Municipal Code, on December 15, 2023, the City Clerk sent a Notice of Assessment by certified mail to Prevost, LLC advising them the total cost of the assessment for the property was $950.00, and the listed sum would become a lien upon the property if the amount was not paid by December 27, 2023, or the assessment was not protested by December 17, 2023 by Prevost, LLC;

WHEREAS, Prevost, LLC failed to file any objection by the stated deadline and failed to pay the balance of the assessment by the deadline listed in the Notices of Assessment, and the City Council finds the statement of the amount of the proposed assessments is correct and no

reason exists to justify any delay in proceeding with the imposition of a lien upon the properties for the cost of the assessments.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF THE DALLES RESOLVES AS FOLLOWS:

Section 1. Assessment. The cost of the abatements of the nuisance conditions for the following property:

Name/Address	Description	Final Assessment
Prevost, LLC	2N 13E 33 CB 1900	$950.00

The legal description for the properties is shown in the list of descriptions attached to and made part of this Resolution as Exhibit "**A**".

Section 2. Docket Entry. Upon passage of this Resolution and its approval by the Mayor, the following information shall be entered into the City Electronic Lien Docket:

a. The foregoing legal description of the property assessed.

b. The names of the owners or a statement the owners are unknown.

c. The sum assessed upon each lot or tract of land.

d. The date of the docket entry.

Section 3. Notices/Collection of Assessment. The City Clerk is directed to proceed with notice and collection of the assessment in accordance with the procedures prescribed by Oregon law for enforcement of liens and collection of assessments.

Section 4. Effective Date. This Resolution shall be effective upon adoption.

PASSED AND ADOPTED THIS 26TH DAY OF FEBRUARY, 2024.

Voting Yes Councilors: _____
Voting No Councilors: _____
Abstaining Councilors: _____
Absent Councilors: _____

AND APPROVED BY THE MAYOR THIS 26TH DAY OF FEBRUARY, 2024.

ATTEST:

_____ _____
Richard A. Mays, Mayor Amie Ell, City Clerk

Exhibit "A"

LEGAL DESCRIPTION OF 2221 West 8th STREET

Beginning at the intersection of the Easterly line of Myrtle Street and the Northerly line of West 8th Street; thence Southeasterly along the Northerly line of West 8th Street 3 70 feet, more, or less, to the Westerly line of Blocks 9 and 11 of Mission Park Tracts Addition; thence Northeasterly along the Westerly line of Blocks 9 and 11 of Mission Park Tracts Addition 240 feet, more or less, to the Southwesterly line of property owned by East Cascade Investment Company, Inc.; thence Northwesterly and parallel to the Southerly line of West 7th Street 350 feet, more or less, to the Easterly line of Myrtle Street; thence Southwesterly along the Easterly line of Myrtle Street to the point of beginning, all being a portion of an unnumbered tract in Mission Park Tracts, Section 33, Township 2 North, Range 13 East of the Willamette Meridian, Wasco County, Oregon.



RESOLUTION NO. 24-006

A RESOLUTION CONCURRING WITH THE MAYOR'S APPOINTMENT TO THE URBAN RENEWAL BUDGET COMMITTEE

WHEREAS, there is a vacant position on the Urban Renewal Budget Committee, and

WHEREAS, the Mayor has elected to appoint Jeffrey Schulkers to the Urban Renewal Budget Committee.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL AS FOLLOWS:

Section 1. The City Council concurs with the appointment of:

Jeffrey Schulkers to the Urban Renewal Budget Committee; with term expiring June 30, 2026.

Section 2. This Resolution shall be effective February 26, 2024.

PASSED AND ADOPTED THIS 26h DAY OF FEBRUARY, 2024.

Voting Yes, Councilors: _____
Voting No, Councilors: _____
Absent, Councilors: _____
Abstaining, Councilors: _____

AND APPROVED BY THE MAYOR THIS 26th DAY OF FEBRUARY, 2024.

SIGNED: ATTEST:

_____ _____
Richard A. Mays, Mayor Amie Ell, City Clerk

CITY of THE DALLES
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AGENDA STAFF REPORT

AGENDA LOCATION: Item #10A

MEETING DATE: February 26, 2024

TO: Honorable Mayor and City Council

FROM: Angie Wilson, Finance Director

ISSUE: Resolution No. 24-007 Authorizing Transfers of Budgeted Amounts Between Categories of Various Funds of the City Of The Dalles Adopted Budget, Making Appropriations and Authorizing Expenditures for Fiscal Year Ending June 30, 2024.

RELATED COUNCIL GOAL: Balanced Budget

BACKGROUND: Oregon Budget Law recognizes that after the beginning of the fiscal year, changes in appropriations in the budget sometimes become necessary and so allows for those changes via supplemental budgets and budget amendments. Supplemental budgets add funds to existing budgets, while budget amendments move already budgeted funds between categories of the same fund without adding to the fund's total budget.

The proposed resolution contain the following items:

Resolution No. 24-007 transfers $138,885 from the Contingency line item of the General Fund to cover the following items:

$4,600 is needed in the City Clerk budget from the General Fund Contingency. The budget allocated for codification services by Quality Code needs reassessment due to a higher-than-anticipated number of codes changes this year. General Code is responsible for organizing and updating our municipal code, ensuring accuracy and compliance. They also maintain the website with searchable web access that alerts users to changes/updates in Municipal Code. Adjustments to the budget are necessary to accommodate the increased cost as the charges are per ordinance and per page number.

$9,285 is needed from the General Fund Contingency to compensate the Community Development Department due to an increase need in the personnel service budget. The Community Development Department did not plan on the Senior Planner giving notice and the City needs to cash out vacation and comp time.

$105,000 is needed from the General Fund Contingency to compensate the Police Department overtime budget. Currently, when the city does not have enough staff to cover necessary shifts or workload demands, we have had to resort to requiring existing employees to work extra hours. $10,000 is needed from the General Fund Contingency for additional uniforms for new employees.

$10,000 is needed from the General Fund Contingency to compensate the General Services Department. There is a need for additional overtime for all the projects needing to be accomplished in the city and a new computer is needed for the facility manager. The Transportation Building also provides one of the only City-owned restroom facilities downtown and was initially created as a 24-hour facility. Due to recent vandalism and sleeping occurrences, the City elected to close the restroom for 24-hour use, electing to operate on a dusk/dawn schedule. Unfortunately, this schedule requires City staff to lock/unlock the restroom each day, including the weekend, resulting in an overall increase of staff time. With the installation of a new industrial strength timed lock, the restroom can be remotely locked/unlocked without expending additional staff resources.

Resolution No. 24-007 transfers $339,000 from the Contingency line item of the Airport Fund to cover the following item:

$339,000 is needed from the Airport Fund Contingency to fund the Airport Department for updating the terminal water distribution system. The current service does not supply adequate water for fire flow. This project will bring the Airport into compliance with the State of Washington and Dallesport Water District.

BUDGET IMPLICATIONS: Resolution No. 24-007 transfers currently budgeted amounts, and does not have any impact on the total budget of the General Fund or the Airport Fund.

COUNCIL ALTERNATIVES:

1. Staff recommendation: ***Move to adopt Resolution No. 24-007 Authorizing Transfers of Budgeted Amounts between Categories of Various Funds of the City of The Dalles Budget, Making Appropriations and Authorizing Expenditures for Fiscal Year Ending June 30, 2024.***

2. Direct staff to make changes to the proposed resolutions and bring the resolutions back to a future Council meeting for consideration.

3. Decline to take action.

RESOLUTION NO. 24-007

A RESOLUTION AUTHORIZING TRANSFERS OF BUDGETED AMOUNTS BETWEEN CATEGORIES OF VARIOUS FUNDS OF THE CITY OF THE DALLES ADOPTED BUDGET, MAKING APPROPRIATIONS AND AUTHORIZING EXPENDITURES FOR THE FISCAL YEAR ENDING JUNE 30, 2024.

WHEREAS, during the budget year certain funds may experience expenditures above approved category limits; and

WHEREAS, Oregon Budget Law recognizes these events and allows for transferring of funds between approved category limits within and between funds; and

WHEREAS, $4.600 is needed from the General Fund Contingency. The budget allocated for codification services by Quality Code needs reassessment due to a higher-than-anticipated number of codes changes this year. General Code is responsible for organizing and updating our municipal code, ensuring accuracy and compliance. They also maintain the website with searchable web access that alerts users to changes/updates in Municipal Code. Adjustments to the budget are necessary to accommodate the increased cost as the charges are per ordinance and per page number; and

WHEREAS, $9,285 is needed from the General Fund Contingency to compensate the Community Development Department due to an increase need in the personnel service budget. The Community Development Department did not plan on the Senior Planner giving notice and the City needs to cash out vacation and comp time; and

WHEREAS, $105,000 is needed from the General Fund Contingency to compensate the Police Department overtime budget. Currently, when the city does not have enough staff to cover necessary shifts or workload demands, we have had to resort to requiring existing employees to work extra hours. $10,000 is also needed from the General Fund Contingency for additional uniforms for new employees; and

WHEREAS, $10,000 is needed from the General Fund Contingency to compensate the General Services Department. There is a need for additional overtime for all the projects needing to be accomplished in the city and a new computer is needed for the facility manager. The Transportation Building also provides one of the only City-owned restroom facilities downtown and was initially created as a 24-hour facility. Due to recent vandalism and sleeping occurrences, the City elected to close the restroom for 24-hour use, electing to operate on a dusk/dawn schedule. Unfortunately, this schedule requires City staff to lock/unlock the restroom each day, including the weekend, resulting in an overall increase of staff time. With the installation of a new industrial strength timed lock, the restroom can be remotely locked/unlocked without expending additional staff resources; and

WHEREAS, $339,000 is needed from the Airport Fund Contingency to fund the Airport Department for updating the terminal water distribution system. The current service does not supply adequate water for fire flow. This project will bring the Airport into compliance with the State of Washington and Dallesport Water District.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL AS FOLLOWS:

Section 1. Authorizing Budget Transfers. The City Council hereby authorizes the following transfers of funds between budgeted categories and funds:

FUND OR DEPT.	BUDGETED	RESOURCES NEEDED	REALLOCATED
GENERAL FUND (001)			
From General Fund Contingency	$ 932,822	$ 1,071,707	- $ 138,885
To Police Department	$ 5,224,670	$ 5,339,670	+ $ 115,000
To City Clerk Department	$ 212,859	$ 217,459	+ $ 4,600
To Community Development Department	$ 679,858	$ 689,143	+ $ 9,285
To General Services Department	$ 608,950	$ 618,950	+ $ 10,000
AIRPORT FUND (061)			
From Airport Fund Contingency	$ 532,489	$ 193,489	- $ 339,000
To Airport Department	$7,763,809	$8,102,809	+ $ 339,000

Section 2. Effective Date. This Resolution shall become effective upon adoption by the City Council and shall remain in effect until receipt and acceptance of the FY23/24 audit report.

PASSED AND ADOPTED THIS 26th DAY OF FEBRUARY, 2024.

Voting Yes, Councilors: _____
Voting No, Councilors: _____
Absent, Councilors: _____
Abstaining, Councilors: _____

AND APPROVED BY THE MAYOR THIS 26th DAY OF FEBRUARY, 2024.

SIGNED: ATTEST:

_____ _____
Richard A. Mays, Mayor Amie Ell, City Clerk