

**A BILL FOR AN ORDINANCE AMENDING
SECTION 2.04.060 OF THE LEBANON
MUNICIPAL CODE**

) **ORDINANCE BILL NO. 2024-01**
)
)
) **ORDINANCE NO. 3017**
)

WHEREAS, current procedures for regular meetings are detailed in the Lebanon Municipal Code under a section for Regular Meetings; and

WHEREAS, the procedures state meetings will be held on the second Wednesday at 6pm and fourth Wednesday at noon.

WHEREAS, the City desires the ability to hold a second meeting, when necessary, at a time that works for the majority of the Council.

NOW, THEREFORE, THE CITY OF LEBANON ORDAINS AS FOLLOWS:

Section 1. Chapter 2.04.060 REGULAR MEETINGS, and is hereby amended to read as follows:

- A. The city council ordinarily hold one regular meeting at six p.m. on the second Wednesday of each calendar month in Lebanon, Oregon.
- B. It is the responsibility of each city councilor to notify the city clerk's office if unable to attend a regular or special meeting as far in advance as possible to assure a quorum. Unexcused absences will become part of the record by the city clerk as roll call is taken.
- C. Upon notice from four or more members of the city council that they are unable to attend a regular or special meeting, the city clerk will immediately notify the mayor and city manager of lack of a quorum. The mayor or city manager may cancel said meeting. Notice of the cancellation will be provided to the Council, public and media as soon as practical.

Passed by the Lebanon City Council and executed by the Mayor on this on this 13th day of March 2024 by a vote of 10 yeas and nays.

CITY OF LEBANON, OREGON