



AGENDA ITEM SUMMARY

DATE OF MEETING: December 13, 2023
ITEM TITLE: CONTRACT NO. 2023-45: LES SCHWAB SERVICE CENTER
PREPARED BY: Eric Evers, Director of Fleet Management
CHIEF OFFICER: Cosette Rees, Chief Customer Experience Officer
ACTION REQUESTED: Adoption

Please Disclose any actual or potential conflict of interest.

PURPOSE: To authorize the General Manager to execute a new contract with Les Schwab Warehouse Center for the facilitation of on-demand purchases of new Bus Tires and Tires Repair and Disposition Services to maintain and service the Lane Transit District (LTD) bus fleet.

DESCRIPTION: LTD's bus fleet relies on safety and quality, along with responsible spending to achieve this. The current contracts for bus tires and tire services are nearing the end of their contract terms. LTD Fleet Maintenance prepared their current data surrounding tire and service needs and requested a new procurement.

BACKGROUND: On September 13, 2023, Lane Transit District (LTD) released **Invitation for Bid (IFB) No. 2023-45** seeking bids from qualified firms capable of providing new bus tires and provide on-demand bus tire repair and disposition services for maintaining the LTD fleet. On October 11, 2023, bid responses were received from five (5) firms, shown in the bid tally table below. After a thorough review of the bids, Les Schwab Warehouse Center was identified as providing the lowest responsive and responsible bid meeting specifications for the identified tires and tires services. Prices were identified for estimated purchases for one year, and extended for up to five (5) years.

VENDOR	TIRES PURCHASES	TIRES SERVICES	TOTAL COMBINED PURCHASES
Les Schwab Service Center	\$971,777.90	\$654,890.40	\$1,626,668.30
Wyatts Tire Co	\$1,118,210.00	\$799,005.00	\$1,917,215.00
Superior Tire Service	\$1,163,210.90	\$865,033.60	\$2,028,244.50
Jacob's Discount Tires	Did Not Meet Specifications	1,872,000.00	Unable to Calculate
Pomps Tire Services	Incomplete Bid	Incomplete Bid	Unable to Calculate

CONSIDERATIONS: The total contract value is not-to-exceed \$1,626,668.30. This purchase was included in our Capital Investment Plan (CIP) as part of our State of Good Repair Fleet Projects for Specialized Services Fleet Replacement. This project is covered from our operational funds.

ALTERNATIVES:

1. Deny the approval of the new contract and request team to re-solicit for this installation service. This would result in a delay of the purchase of new bus tires and tires repair and disposition services.
2. Deny the approval of the new contract and postpone the purchase of this installation service to a later date.

SUPPORTING DOCUMENTATION:

Resolution No. 2023-12-13-044

PROPOSED MOTION:

I move adoption of LTD Resolution No. 2023-12-13-044:

It is hereby resolved that the LTD Board of Directors approves Contract No. 2023-45 as presented [amended].



RESOLUTION NO. 2023-12-13-044

AUTHORIZING THE GENERAL MANAGER TO ENTER INTO CONTRACT NO. 2023-45 WITH LES SCHWAB SERVICE CENTER FOR THE PURPOSE OF BUS TIRES AND TIRE REPAIR

WHEREAS, Lane Transit District (LTD) is authorized to enter into contractual agreements pursuant to ORS 267.200 (3)-(4);

WHEREAS, the Oregon Public Contracting Code and the LTD Procurement Policy require that all contracts for goods, services, or public improvement projects be based upon competitive bids or proposals, unless an exception applies;

WHEREAS, pursuant to LTD resolution No. 2021-09-15-048, the LTD Board of Directors is the LTD Contract Review Board and is required to authorize all contracts exceeding \$249,999;

WHEREAS, the Finance Committee has reviewed the Agenda Item Summary and accompanying resolution regarding the proposed contract between LTD and Les Schwab Service Center on December 6, 2023, and recommended adoption;

NOW, THEREFORE, BE IT RESOLVED that the LTD Board of Directors, acting as the LTD Contract Review Board, passes a Resolution as follows:

- 1) The contract shall be in compliance with all applicable laws and regulations.
- 2) Once any protest period has passed and no protests being received and/or such protests being resolved in accordance with Oregon law and the LTD Procurement Policy, the General Manager, or their designee, is hereby authorized to: (a) negotiate and enter into a contract with Les Schwab Service Center for the purpose of new bus tires and services for repair, requalification, retread, and disposal of tires in an amount not to exceed \$1,626,668.30; and (b) as needed, execute amendments to the contract not to exceed a cumulative total \$162,666.83.

ADOPTED BY THE LANE TRANSIT DISTRICT BOARD OF DIRECTORS ON THIS 13 DAY OF DECEMBER 2023.

Gino Grimaldi
Gino Grimaldi (Dec 27, 2023 09:52 PST)

Board President, Gino Grimaldi