



## AGENDA ITEM SUMMARY

**DATE OF MEETING:** December 13, 2023

**ITEM TITLE:** CONTRACT NO. 2023-74: INTUEOR CONSULTING, INC.

**PRESENTER:** Scott Sorensen, IT Manager

**CHIEF OFFICER:** Jameson Auten, Chief Executive Officer

**ACTION REQUESTED:** Adoption

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PLEASE DISCLOSE ANY ACTUAL OR POTENTIAL CONFLICT OF INTEREST.

**PURPOSE:** To authorize the Chief Executive Officer to execute a contract with Intueor Consulting, Inc. for Computer Aided Dispatch and Automatic Vehicle Location (CAD/AVL) System Upgrade Implementation Oversight and Support as well as a Gap Analysis for the District's Computer Aided Dispatch (CAD) and Automatic Vehicle Location (AVL) onboard bus Intelligent Transportation Systems (ITS).

**DESCRIPTION:** Lane Transit District's (LTD's) CAD-AVL system is part of our mission critical operations, including Operations and Fleet; communications with operators; monitoring real-time vehicle locations; and General Transit Feed Specification (GTFS) data. The system also provides functionality we use to manage the daily operations of vehicle fleet including communications between operators and dispatch operations; monitoring service in real time; vehicle locations; GTFS data that feeds to Google Maps; automatic stop announcements; importing schedule data and tracking adherence; mobile data terminals in vehicles; and the LTD website as well as other applications. In short, the system encompasses most of the technology needed to move our vehicles and passengers effectively in our community.

**BACKGROUND:** On September 25, 2023, LTD issued a Requests for Proposal No. 2023-74 seeking qualified contractors or firms capable providing implementation services for the Trapeze/Vontas CAD/AVL System. On October 11, 2023, (Proposal Due Date), one proposal was received from Intueor Consulting in the amount of \$417,956.13.

The proposal was provided to an Evaluation Committee to determine responsibility and for full evaluation. The evaluation criteria were: project understanding, experience and qualifications, diversity and cultural competency commitment, references, and proposal pricing.

Following their review, discussion and evaluation, the evaluation committee determined they had sufficient information/documentation Intueor Consulting, Inc. was deemed to be the most responsive and responsible highest-scored proposer.

**CONSIDERATIONS:** The funding is set under grant number 21-24-0142. The total project is \$417,956.13. The oversight and support are a key part of our CAD/AVL upgrade project providing experienced expertise and in-depth analysis on a foundational part of our overall ITS system. Additional ITS upgrade projects include our Mobile Video (onboard vehicle video) replacement project; radio and radio network enhancements; on-vehicle Cellular modems upgrade; and TransitMaster system upgrades. Together these upgrades/enhancements will provide Operations, Planning, Fleet and Operators with updated and enhanced capabilities to better serve our riders and our community. The CAD/AVL upgrade and Synchronization project is a key piece of this overall effort and will synergize these systems and leverage our overall investment in them.

**ALTERNATIVES:**

1. Deny the approval of the new contract and request team to re-solicit for this installation service. This would result in a delay of installation and use of the new CAD/AVL upgrade.
2. Deny the approval of the new contract and postpone the purchase of this installation service to a later date.

**SUPPORTING DOCUMENTATION:**

- 1) ITS Topologies Board
- 2) Resolution No. 2023-12-13-043

**PROPOSED MOTION:** I move adoption of LTD Resolution No. 2023-12-13-043:

It is hereby resolved that the LTD Board of Directors approves Contract No.2023-74 as presented [amended].



RESOLUTION NO. 2023-12-13-043

**AUTHORIZING THE GENERAL MANAGER TO ENTER INTO CONTRACT NO. 2023-74 WITH INTUEOR CONSULTING, INC FOR THE PURPOSE OF CAD/AVL IMPLEMENTATION SERVICES**

**WHEREAS**, Lane Transit District (LTD) is authorized to enter into contractual agreements pursuant to ORS 267.200 (3)-(4);

**WHEREAS**, the Oregon Public Contracting Code and the LTD Procurement Policy require that all contracts for goods, services, or public improvement projects be based upon competitive bids or proposals, unless an exception applies;

**WHEREAS**, pursuant to LTD resolution No. 2021-09-15-043, the LTD Board of Directors is the LTD Contract Review Board and is required to authorize all contracts exceeding \$249,999;

**NOW, THEREFORE, BE IT RESOLVED** that the LTD Board of Directors, acting as the LTD Contract Review Board, passes a Resolution as follows:

- 1) The contract shall be in compliance with all applicable laws and regulations.
- 2) Once any protest period has passed and no protests being received and/or such protests being resolved in accordance with Oregon law and the LTD Procurement Policy, the General Manager, or their designee, is hereby authorized to: (a) negotiate and enter into a contract with Intueor Consulting, Inc. for the purpose of CAD/AVL Implementation Services in an amount not-to-exceed \$417,956.13; and (b) as needed, execute amendments to the contract not to exceed \$41,795.61.

ADOPTED BY THE LANE TRANSIT DISTRICT BOARD OF DIRECTORS ON THIS 13 DAY OF DECEMBER, 2023.

*Gino Grimaldi*

Gino Grimaldi (Dec 27, 2023 09:52 PST)

Board President, Gino Grimaldi