

**Lake Grove Water District
Minutes of Regular Board Meeting
November 20, 2023**

The meeting of the Lake Grove Water District Board of Commissioners was called to order at 6:00 p.m. at the Celebrate Conference Center 15555 Bangy Rd. Lake Oswego, OR 97035 and chaired by Dan Taylor. Present in person: Larry Kitchen, JD Pavek, Bruce Goldson, Paul Howard, Dennis Koellermeier, and Tammy Schalk. Virgil Pearce, , Signe Grimstad, and Clark Balfour called in.

1. **PUBLIC COMMENT:** None
2. **AGENDA APPROVAL:** JD Pavek made a motion to approve the agenda. Larry Kitchen seconded the motion. A vote was called. In favor: All.
3. **CONSENT AGENDA:** Discussion: October 16, 2023, Board meeting minutes: Larry Kitchen mentioned that the conversation on Inverurie Rd. should be revised. The Board had a discussion whether middle housing type of development could require a new water line. The Board will need to discuss with legal counsel methods for potentially collecting additional costs for middle housing development. JD Pavek made a motion to approve the October 16, 2023, amending the Board meeting minutes as discussed. Dan Taylor seconded the motion. A vote was called. In favor: All. JD Pavek made a motion to approve the October 2023 financials. Larry Kitchen seconded the motion. A vote was called. In favor: All. JD Pavek made a motion to approve the October 2023 accounts payable. Larry Kitchen seconded the motion. A vote was called. In favor: All.
4. **NEW BUSINESS:** Audit presentation – Signe Grimstad presented the FY 2022-2023 Audit. JD Pavek made a motion to accept the FY 2022-2023 audit. Larry Kitchen seconded the motion. A vote was called. In favor: All.

5. DEPARTMENTS:

COMMISSIONERS: JD Pavek discussed a SDAO newsletter regarding .gov internet domain name. It is available for special districts. The District manager will consult with the IT Consultant on this topic. Cybersecurity topic is a work in progress with the IT Consultant as well.

OFFICE: The District Manager reported that current office space may be purchased by Director's Mortgage. More updates will be provided on November 30, 2023.

FIELD OPERATOR: The hydrant replacements have been completed for the year. Twenty more homes were inventoried for the lead and copper rule. JD Pavek mentioned that there are two line items on the field operator invoice that need to be looked into further. The items are categorized as emergency. This could be an error.

ENGINEER: Current updates on the following projects:

Fire hydrant replacement at Waluga and Firwood: The replacement has been completed.

Leaks:

Bryant and Upper Drive – A drafted agreement between the owner and LGWD was submitted for legal counsel to review.

16607 & 16667 Boones Ferry: Plans have been returned with redlines from the City. No response from from the city yet.

12-inch line Carman Dr.: Work in progress for a bidding scheduled in December/January.

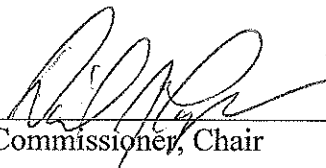
Future land developments that are still pending:


- a. Summer Woods/Washington Ct. (6224 Washington Ct.) City review of construction plans is in progress. The easement documents have been sent to the property owner, but they have not returned it to LGWD yet. Renaissance homes may build the homes and are requesting some changes in the lots.
- b. 5918 Seville – Meter size has been determined but scheduling for installation of new service is still pending
- c. 16472 Bonaire – Completed and review has been sent to the owner. The schedule has not been determined yet.
- d. 5337 Bonita – The house plans have been received. A new service plan has been discussed with the builder.

6. EXECUTIVE SESSION: Convene 6:56 pm

Executive Session under ORS 192.660 (2) (f) to consider information or records that are exempt by law from public inspection (ORS 192.355 (9) (a) and ORS 40.225)

7. Meeting adjourned at 7:58 pm


Commissioner, Chair Date 12/18/2023


Commissioner Date 12/13/2