

Quincy Robinson Fund Grant Application

How many phases are there for this project? _____ Are there alternate funding sources? Y N

If you have alternate funding sources, please indicate the funds anticipated for this year next to the source in the attached table. If so, indicate the source in the table below. If the source is not indicated in the table, please add them with the amount of available funding noted.

What is the source(s)? _____ Funding Share: _____

Is this alternate source of funding currently available? Y N If not, what phase will it fund? _____

- Items attached (check those that apply): Sketch Drawings (Plans) Site Pictures
 Sample Ideas Relevant Documentation (easements, ownership, etc.) Material Quotes
 Maps

PROJECT REQUIREMENTS		
Professional Services Required	Additional Funding Sources	Materials and Services
<input type="checkbox"/> Concept Plan	<input type="checkbox"/> OPRD Grant Funding	<input type="checkbox"/> Asphalt/Pavement
<input type="checkbox"/> Engineered Plans	<input type="checkbox"/> Quincy Robinson	<input type="checkbox"/> Concrete _____ c.y.
<input type="checkbox"/> Architectural Design	<input type="checkbox"/> Parks CIP	<input type="checkbox"/> Bollards _____
<input type="checkbox"/> Plan Review	<input type="checkbox"/> Donations (Financial)	<input type="checkbox"/> Signs
<input type="checkbox"/> Building Permits	<input type="checkbox"/> Donations (Materials)	<input type="checkbox"/> Fencing _____ ft.
<input type="checkbox"/> Water and Sewer Availability	<input type="checkbox"/> Donations (Time)	<input type="checkbox"/> Gate(s) _____
<input type="checkbox"/> Electrical Services	<input type="checkbox"/> Donations (Professional Services)	<input type="checkbox"/> Fill materials
<input type="checkbox"/> Streetlights	<input type="checkbox"/> Donations (Equipment)	<input type="checkbox"/> Sand _____ c.y.
<input type="checkbox"/> Spotlights	<input type="checkbox"/> Impacted City Budget	<input type="checkbox"/> Rock _____ c.y.
<input type="checkbox"/> Outdoor Outlets	<input type="checkbox"/> Parks Budget	<input type="checkbox"/> Clay _____ c.y.
<input type="checkbox"/> Surveying	<input type="checkbox"/> Storm Water Budget	<input type="checkbox"/> Dirt _____ c.y.
<input type="checkbox"/> Easements and/or vacations	<input type="checkbox"/> Streets Budget	<input type="checkbox"/> Other _____ c.y.
<input type="checkbox"/> Grant Writer	<input type="checkbox"/> Water Budget	<input type="checkbox"/> Grass Seed _____ lbs.
<input type="checkbox"/> Other	<input type="checkbox"/> Sanitary Sewer Budget	<input type="checkbox"/> Pipe & fittings (list on page)
	<input type="checkbox"/> City Staff Time	<input type="checkbox"/> Building Material (Structural)
<input type="checkbox"/> Purchase land	<input type="checkbox"/> US Bank Grant	<input type="checkbox"/> Equipment Time _____ hrs.
<input type="checkbox"/> Use Existing City Property	<input type="checkbox"/> Other	
		<input type="checkbox"/> Boring _____ ft.
		<input type="checkbox"/>

Representative's Signature: _____ Date: _____

AGENDA
City Commission and Warrenton City Parks Advisory Board Joint Meeting
January 14, 2019, 5:00P.M.
Warrenton City Hall, Commission Meeting Room
225 S. Main Ave, Warrenton

Pledge of Allegiance

1. Minutes of December 10, 2018 (Item 1a)
2. **City Commission Comments**
3. **Board Member Comments**
 - a. Introduction of new Board members Item 2a
 - b. Election of Board Chair and Vice-Chair Item 2b
4. **Reports**
 - a. Northwest Coast Trails Coalition Tessa Scheller Item 3a
 - b. Warrenton Kids, Inc. Debbie Little
 - c. Parks Maintenance – Kyle Sharpsteen, Operations Manager
 - d. Carruthers Park – Dog Park Drainage Discussion Item 3d
 - e. Warrenton Memorial Plaza – Collin Stelzig Item 3f Discussion of name change for Post Office Park and update of Master Plan to include this modification if approved
5. FYI Correspondence NO ACTION TO BE TAKEN*
*This information is made available for your general knowledge and in the event that any of it should be useful in future decision making. Please review. NO DISCUSSION
6. **ACTION: RECOMMENDATION TO CITY COMMISSION**
 - a. Board Recommendations for Capital Improvement Projects during the 2019-20 through 2022-23 fiscal years Item 5a. This item was approved at the December 10, 2019 Parks Advisory Board meeting and is being submitted to the City Commission at this meeting. 6a
7. **Old Business**
 - a. Forest Rim Park Request- Repeated attempts to contact the neighborhood representative have been unanswered.
 - b. Historic Hammond Sign – Nancy Ager, Public Works Secretary Item 7b
8. **New Business**
 - a. Discussion with City Commission on Capital Improvement Recommendations for 2019-20 8a
 - b. Set a date for 2019 Capital Improvement Workshop in November
9. **Public Comment**

Date of Next Meetings (All Meetings begin at 4:00p.m unless otherwise noted)

February 11, 2019	April 8, 2019	June 10, 2019	August 12, 2019	October 14, 2019
November 18, 2019	Tentative CIP Workshop Date		December 9, 2019	

*NOTE: A quorum (4 board members) is required by City Ordinance 1118-A

Submitted by Nancy Ager, City of Warrenton Public Works Secretary

cc: Linda Engbretson, City Manager
R. Collin Stelzig, Public Works Director
Kyle Sharpsteen, Public Works Operations Manager
Kevin Cronin, Interim Community Development Director
City Commission

City Hall is accessible to the disabled. If special accommodations are needed, please notify the City Recorder at 503-861-0823, 48 hours in advance of the meeting in order that appropriate assistance can be provided.



MINUTES

**Warrenton City Parks Advisory Board
December 10, 2018, 4:00 P.M.
Warrenton City Hall, Commission Meeting Room
225 S. Main Ave, Warrenton**

ATTENDEES: Parks Advisory Board Members: Bert Little, Chairman, Christie Schreckengost (Vice-Chair), Carol Snell, Kailee Kobe and Jim Dutcher were in attendance.
City of Warrenton Representatives: Kyle Sharpsteen, Public Works, Operations Manager and Nancy Ager, Public Works Secretary
Community Volunteer Agency Representatives and Guests: Debbie Little, Warrenton Kids Inc., Tessa J. Scheller, Northwest Coast Trails Coalition and Harold Engstrom, community member

Pledge of Allegiance

1. Minutes of August 13, 2018 (Item 1a) **All Minutes approved unanimously.**
No Quorum October 8, 2018
2. **Board Member Comments**
 - a. New information for Chris Palmer Item 2a
 - b. Christie Schreckengost Auer Resignation and Hammond Marina Task Force Information Item 2b
The Board sadly accepted Christie's resignation and provided Christie with a cake and other treats to celebrate her new marriage. Board member Chris Palmer was not in attendance and did not apply for an additional term.
Christie
The Board would also like to see an app with information on the City parks, their history and amenities.
3. **Reports**
 - a. Northwest Coast Trails Coalition Tessa Scheller Tessa's report reminded the Board that the group providing the labor to clear the Heceta Pl Trails was a Mormon Church Group and not the Girl Scouts of America. She also announced the retirement of NWCTC President Stephen Blakeslee. He is now working for OSU.
NWCTC is working closely with an equestrian group to advocate for a trail connection on DeLaura Beach Rd to Strawberry Knoll. The group proposes to revisit the Fort Stevens Master Plan. This access has been unimproved since Clatsop County deeded this parcel of land to the State of Oregon and Fort Stevens State Park.
NWCTC completed a trail from the Riverwalk to the Astor Column that Tessa affectionately calls "Thighmaster 500".
Tessa regrets that no one from NWCTC was invited to represent them on the Hammond Marina Task Force.
 - b. Warrenton Kids, Inc. Debbie Little Warrenton Kids is currently administrating Girls and Boys Basketball. The Board will begin baseball registration in mid-December and the playing season will begin in April and run into July. WKI reiterated their position that the 13-15year-old Babe Ruth teams will need a place to practice and play games as the WHS fields will not be available due the number of players anticipated to go out for baseball this school year. They recommend the installation of a tiled drain which will require an engineered plan. The roofs on Fields 2 and 3 are in tough shape and need to be replaced. There is a need for grass seed, field dry and chalk for games. These items are financed from the Park Materials and Services Budget. The Concession Stand is good except for the need to fix the trap according to the Health Department. WKI is adding new shelving to the gear shed. WKI would like to see an agreement with the City that outlines each party's responsibilities. Nancy will work on this.
 - c. Parks Maintenance – Kyle Sharpsteen, Operations Manager Item 3c Kyle reported there is little activity in the parks and vandalism is down. If the City constructs a viewing platform using the same plans as originally in place, the project will be considerably over budget. The cost for materials only is \$7,917.00. Kyle feels the City will need to contact the Quincy Robinson

Board for approval to use funds designated for other projects to complete the Viewing Platform.

The Dog Park fencing realignment will require new fencing. The costs to salvage the old fencing is not possible, but the few good pieces may be used to fence off areas of the parks to facilitate repairs and there may not be sufficient funding to meet the \$7,500.00-8,000.00 estimate. Jim Dutcher mentioned the possibility of using the funds set aside for drainage to pay for the fencing relocation, but those funds are from the Quincy Robinson Fund and should have prior approval before reallocation. There are no quotes at this time for parking modifications.

Kyle would like to wait until a time closer to the end of the fiscal year before spending \$8,300.00 for residing the restrooms. These funds will be paid from the Materials and Services Budget for Parks.

Public Works has placed moss killer on the picnic shelter and thinks it may be possible to repair dry rot issues with metal sleeves.

Public Works will mow the property at Forest Rim. Concerns arose about whether the street width of SE Honeysuckle meets Development Standards for a park.

Nancy Claterbos, Public works Secretary submitted an addendum to the agenda with drinking fountains and provided estimated costs. Public Works is preparing a hard estimate for the water service at Fort Stevens Parade Grounds. The Master Plan for the park recommends installation of fixtures that celebrate the historic significance of the park. This project may require additional funding. The water connection, backflow device and 1.5" meter installation should cost about \$4,500.00 to \$5,600.00 depending whether or not it is necessary to pay SDC fees, the service line to the old picnic shelter pad and the water fountain will be about \$4,000.00 including freight and installation. The City is hoping to install a secondary spigot for possible connection to sprinklers or a sink in the future. Jim Dutcher moved and Carol Snell seconded the recommendation to make the connection and install the water meter. The City has estimated a \$10,000.00 cost for a water service connection, meter and water fountain installation at Fort Stevens Parade Grounds

Kyle also noted a quote for Tennis Court is coming.

- d. Park Host – Nancy Claterbos, Public Works Secretary on site There were no additional comments.
- e. Carruthers Park – Dog Park Drainage Discussion See Item 3c
- f. Event Application- Nancy Claterbos, Public Works Secretary – An event application has been received for the 2019 CERT Disaster Preparedness Event at the Community Center.
- g. Post Office Park Flagpole Painting and Repairs – Bert Little Bert has asked Jon Nichols to look at the lighting for the flagpoles and install a cover on them. Bergerson Construction will take the poles down so the tops may be welded. Bert also commented that The Trophy Case is going to look at the monument pedestal to give a quote for the installation of additional veteran's names.
- h. Term retirements – Board

4. FYI Correspondence NO ACTION TO BE TAKEN*

*This information is made available for your general knowledge and in the event that any of it should be useful in future decision making. Please review. NO DISCUSSION

5. ACTION: RECOMMENDATION TO CITY COMMISSION

- a. Board Recommendations for Capital Improvement Projects during the 2019-20 through 2022-23 fiscal years Item 5a The Board will discuss their recommendations with the City Commission at the January Joint City Commission/Parks Advisory Board Meeting to be held on January 14, 2019 at 5:00p.m.

6. Old Business

- a. Forest Rim Park Request- Alicia Carriere and Nancy Ager Item 6a No one attended the meeting to represent the proponents for a park at Forest Rim. Jim Dutcher will contact Alicia and try to meet with the interested parties. The Board would like to form a partnership with the residents and stress the need for neighborhood association. The Board wants to identify issues such as the need for Pacific Power access and recommendations from the neighbors for improvements.
 - i. James Trumper email regarding a park in Forest Rim 20181205 Item 6b
 - ii. Original Request for a Park in Forest Rim – Alicia Carriere Item 6c

7. New Business

- a. Jim Dutcher added a list of items he would like to discuss Item 7a **The Board discussed that there is no need to provide a separate park for small dogs and large dogs. Jim also mentioned that possibly there is an additional site where a dog park might be needed (Forest Rim?). The Board strongly recommended a dog park not be constructed the Peterson Property located between SW Main Ct, SW 2nd, the radio station and SW Alder Ave.**
- b. Bert Little added a list of discussion items for the Item 7b
- c. Historic Hammond Sign Idea 7c **Nancy Claterbos, Public Works Secretary will further research Hammond history.**

8. Public Comment

Date of Next Meetings, December 10, 2018 at 4:00p.m.

The meeting was adjourned at 6:53p.m.

*NOTE: A quorum (4 board members) is required by City Ordinance 1118-A

Submitted by Nancy Ager, City of Warrenton Public Works Secretary

cc: Linda Engbretson, City Manager
R. Collin Stelzig, Public Works Director
Kyle Sharpsteen, Public Works Operations Manager
Kevin Cronin, Interim Community Development Director
City Commission

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Submitted by Nancy Ager, Public Works Secretary _____ Date: _____

Approved By: _____, Board Chair 2019 _____ Date: _____

Specifications

Dimensions

Inlet Diameter (In.)
1
Outlet Diameter (In.)
1
Product Depth (in.)
14.75
Product Height (in.)
3.25
Product Length (in.)
14.75
Product Width (in.)
4

Details

Application
Water Supply
Compatible Pipe Material
Multi-Purpose
Connection
FIP x FIP
Features
Corrosion Resistant, Lead Free
Indoor/Outdoor
Indoor, Outdoor
Material
Bronze
Maximum Pressure (psi)
175
Maximum Working Temperature (F)
180
Product Weight (lb.)
10lb
Returnable
90-Day
Valve Type
Backflow Prevention

Warranty / Certifications

Manufacturer Warranty
5 Years: Must be installed per published installation instructions.

Specifications

Dimensions

Inlet Diameter (In.)
1
Outlet Diameter (In.)
1
Product Depth (in.)
14.75
Product Height (in.)
3.25

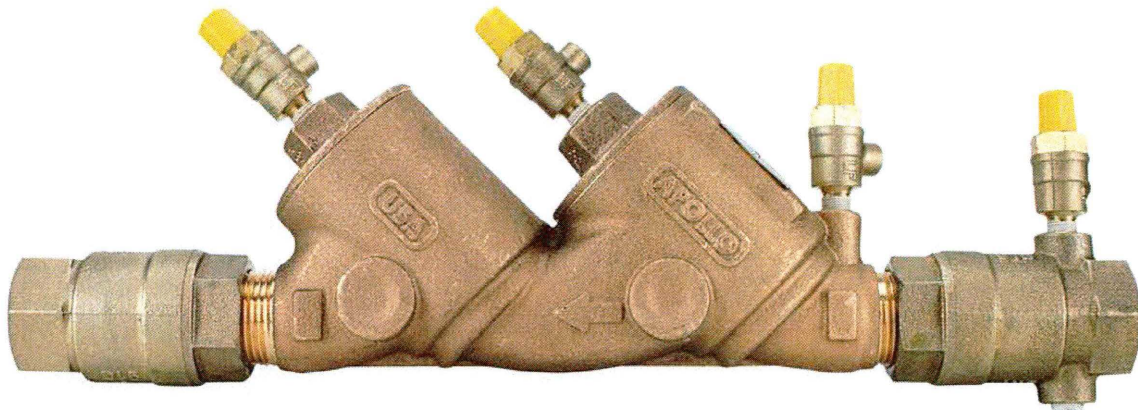
Product Length (in.)
14.75
Product Width (in.)
4

Details

Application
Water Supply
Compatible Pipe Material
Multi-Purpose
Connection
FIP x FIP
Features
Corrosion Resistant, Lead Free
Indoor/Outdoor
Indoor, Outdoor
Material
Bronze
Maximum Pressure (psi)
175
Maximum Working Temperature (F)
180
Product Weight (lb.)
10lb
Returnable
90-Day
Valve Type
Backflow Prevention

Warranty / Certifications

Manufacturer Warranty
5 Years: Must be installed per published installation instructions.



Both the water meter and the 1" Double check backflow device (14.75" x 4") will need to be housed in a 12 x 26 x 12" Armorcast box or the meter and the backflow device will need to be housed in a 24" x 30" box. This box lid weighs 102 lbs. and will be virtually impossible to tamper with without the appropriate tools. (a 17 x 30 x 12" box lid weighs 45 lbs.), but both devices may not fit.

Below are a couple drinking fountains that seem true to the vintage of the parade grounds.

[Menu](#)

Search store



PRO Drinking Fountains

Submit search

DIRECT 734-466-9767

TOLL FREE 888-503-7937

FAX 734-943-5906



1393 Ratings ★★★★★

By Manufacturer



[Larger Photo](#)

Halsey Taylor 4881 FRK FTN Outdoor Cast Iron Drinking Fountain,
Freeze Resistant, 36" Pedestal, Forest Green, 76048812161, (Non-
Refrigerated)

Lead Time - 10 business days

List Price: \$2,044.35

Our Price: \$1,462.93

Save \$581.42!



This item qualifies for
FREE SHIPPING!

Availability:: In Stock

Product Code: 76048812161

Choose your options:

Non-Refrigerated Acknowledgement

I understand I am ordering a non-
Non-Refrigerated* refrigerated unit.

Non-Returnable Acknowledgement



Halsey Taylor I understand this drinking fountain is non-Policy*.returnable.

Qty:

Description

Halsey Taylor 4881 FRK FTN Outdoor Cast Iron Drinking Fountain, Freeze-Resistant, 36" Pedestal, (Non-Refrigerated)

Model 4881 FRK FTN Description

Halsey Taylor 4881 FRK FTN pedestal, cast iron closed base with forest green enamel finish for year-round beauty with minimum maintenance. Contour-formed basin with rounded corners and edges reduces splatter, insures proper drainage and prevents standing waste water.

Freeze-Resistant Valve System - Freeze-resistant valve designed for ground installation 18" below the frost line. 60" of access tubing provided with the freeze-resistant valve system. The length of the tubing can be reduced in the field for lesser frost depths.

Features:

- Vandal-resistant bubbler and pushbutton
- Cast iron base with stainless steel basin
- Automatic stream height regulator
- Chrome-plated exposed fittings
- Standard Finish is Forest Green enamel

Halsey Taylor 4881 FRK FTN Spec Sheet

[Download the Halsey Taylor 4881 FRK FTN Spec Sheet](#)



Your Outdoor Superstore

1-800-323-5664

M-F 8:00am - 4:30pm CT

| | | | |

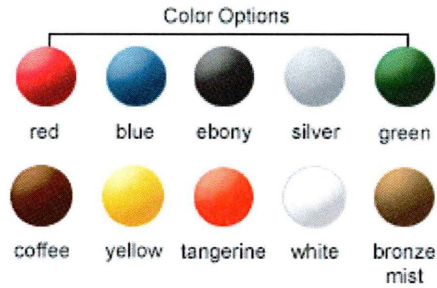
All Year Round Antique Styled Outdoor Drinking Water Fountain

Model 3511FR is a "Hi-Lo", barrier-free, Freeze Resistant, antique style historic fountain made of heavy-duty cast aluminum with a powder-coated finish. It is designed for pedestrian and physically challenged users. Push button pneumatic operated Freeze Resistant valve system, installed below frost line allows fountain to function year-round. It is suited for architectural styles exhibiting an "old town" ambiance, as well as playgrounds and parks. The standard color is black; other colors available at additional cost.

Model 3511FR meets current Federal Regulations for the disabled including those in the Americans with Disabilities Act.

Freeze Resistant Valves

Model 6518.2FR is a fully engineered system with pneumatic operated **freeze resistant** bury valve installed below frost line, with check valve to drain water from unit when not in use and to prevent back-flow cross contamination. Applicable for 2 Bubblers.



**Model 3511FR | Ebony
Freeze Resistant**

Legacy Model Number '3511FR' & '3511FR-CC'

Now Requires the 3511FR or 3511FR-CC and one of Valve Systems (Model 6518FR) Listed Below (Sold Separately) for a Complete Unit.

- **Model 3511FR** - Square Pedestal (Freeze Resistant) "Hi-Lo" Drinking Fountain.
- **Model 3511FR-CC** - Custom Color Square Pedestal (Freeze Resistant) "Hi-Lo" Drinking Fountain.
- **Model 6518.2FR** - Valve System (Freeze Resistant) fully engineered pneumatic operated valve Applicable for 2 Bubblers.

Haws manufactures all drinking fountains to be lead-free by all known definitions including [ANSI/NSF Standard 61, Section 9](#), [California Proposition 65](#) and the [Federal Safe Drinking Water Act](#).



Warrenton Parks Advisory Board
January 14, 2019 Meeting
Item 2b Election of Board Chair and Vice-Chair

To: Member of the Warrenton Parks Advisory Board
From: Nancy Ager, Public Works Secretary
Date: January 14, 2019
Re: Selection of Board Chairman and Vice-Chairman

This is the first meeting of the 2019 Parks Advisory Board and upon the introduction of the roster, the Board must select a Chairman and Vice Chairman. Traditionally this selection has been done by a show of hands for the nominees. If the Board wishes to proceed in a different manner, they may elect to do so.

Once the Board has chosen a method for selection. You will find all the board member names on the roster.

From: Tessa Scheller
To: [Collin Stelzig](#); [Nancy Claterbos](#); [Linda Engbretson](#)
Subject: Dog Park and adjacent wetlands
Date: Thursday, January 03, 2019 6:06:12 PM

Hello City of Warrenton folks,

I was at the Dog Park at Carruthers Park recently and noticed that heavy equipment had severely damaged a wetland in the Southeast corner of the Park. Having personally built the dog park, I know we were careful to avoid wetland impacts as we carefully built the fence around that wetland. I recall seeing something on the Parks Board agenda about work at the dog park but had no idea that destroying wetlands was part of the goal? When I asked folks at the park they indicated the City had taken action to clear away the brush?

While I am not a wetland delineator by license, I do recognize wetland soil substrate and obligate plants and feel concerned about the recent destruction. If some mitigation is part of the plan please let me know. If there is another plan underway please point me in that direction that i might be better informed.

Thank you,
Tessa James Scheller
503 861-3669

From: [Kyle Sharpsteen](#)
To: [Nancy Claterbos](#)
Subject: RE: Dog Park and adjacent wetlands
Date: Tuesday, January 08, 2019 3:20:09 PM
Attachments: [Capture.png](#)

There are no wetlands in the area of the dog park. The closest wetlands are on the other side of the NW 15th street.

We simply made a path around the dog park fence so we can keep the tress and black berries from destroying it.

Kyle Sharpsteen
Public Works Operations Manager
503.298.9306
45 SW 2nd Street
PO Box 250
Warrenton, OR 97146
kyle@ci.warrenton.or.us

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-----Original Message-----

From: Nancy Claterbos
Sent: Tuesday, January 8, 2019 10:28 AM
To: Kyle Sharpsteen <kyle@ci.warrenton.or.us>
Subject: FW: Dog Park and adjacent wetlands

I never even thought about the wetland issues associated with this plan.

Nancy Claterbos |Public Works Secretary |City of Warrenton
45 SW 2nd St. |P.O. Box 250 | Warrenton, OR 97146
Office: (503) 861-0912 | Fax: (503) 861-9661 nclaterbos@ci.warrenton.or.us|www.ci.warrenton.or.us

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-----Original Message-----

From: Tessa Scheller <tessajscheller@gmail.com>
Sent: Thursday, January 03, 2019 6:06 PM
To: Collin Stelzig <richard.stelzig@otak.com>; Nancy Claterbos <nclaterbos@ci.warrenton.or.us>; Linda Engbretson <lengbretson@ci.warrenton.or.us>
Subject: Dog Park and adjacent wetlands

Hello City of Warrenton folks,

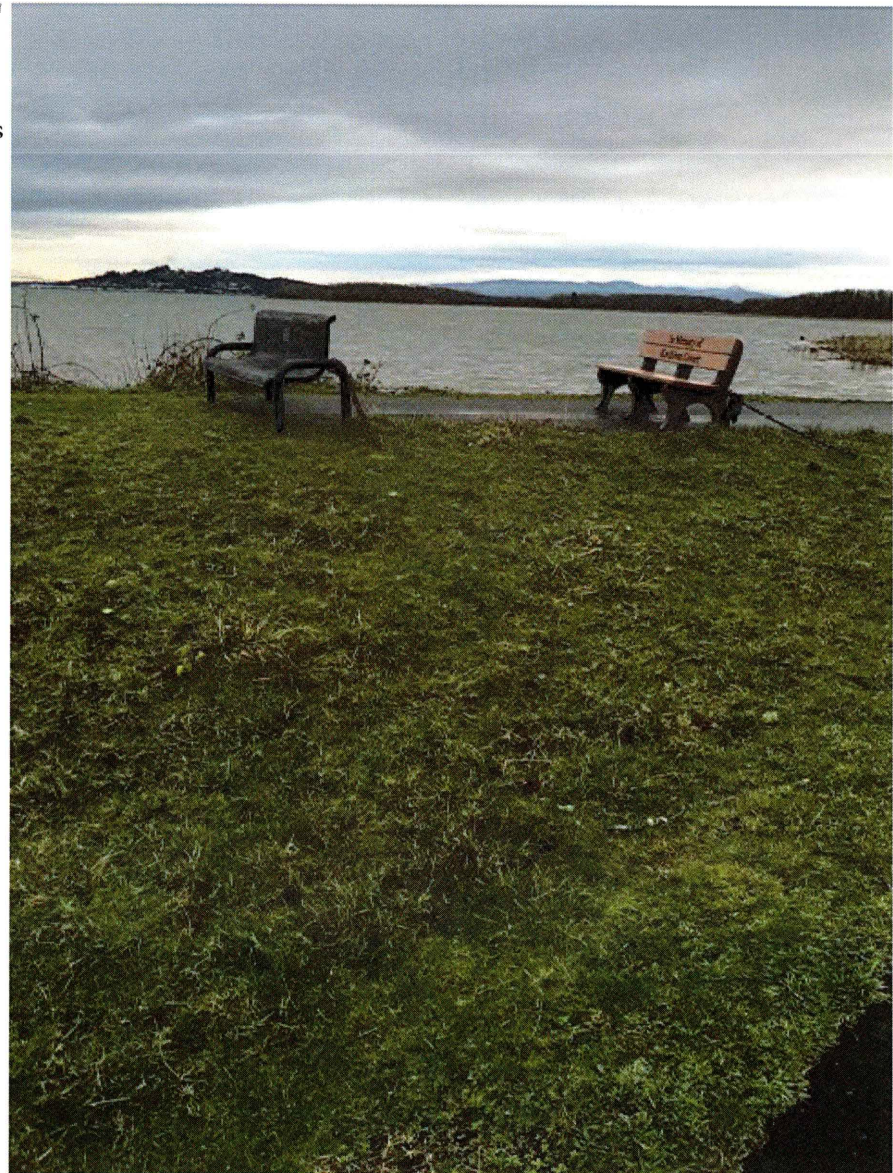
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While I am not a wetland delineator by license, I do recognize wetland soil substrate and obligate plants and feel concerned about the recent destruction. If some mitigation is part of the plan please let me know. If there is another plan underway please point me in that direction that i might be better informed.

Thank you,
Tessa James Scheller
503 861-3669



Steve Fulton reported an attempt to move the benches on the Alder Creek Trail from NE 1st to NW 13th St. The benches are chained because past experience has shown that some individuals feel the benches are better suited to the river. Public Works has the matter in hand. Perhaps the Board has suggestions to prevent further attempts.



From: [Richard Stelzig](#)
To: "Adam"
Cc: [Nancy Claterbos](#); [Hallie Sweet](#)
Subject: RE: Landscaping project
Date: Tuesday, January 08, 2019 9:28:37 AM
Attachments: [image001.png](#)

Adam,

Thanks for the proposal. Please move forward on this project for the City.

Collin Stelzig, PE | Public Works Director | City of Warrenton
45 SW 2nd St. | P.O. Box 250 | Warrenton, OR 97146
Office: (503) 861-0912 | Fax: (503) 861-9661
rstelzig@ci.warrenton.or.us | www.ci.warrenton.or.us

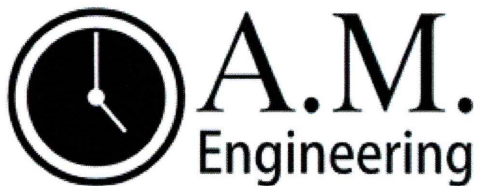
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From: Adam <adam@amengnr.com>
Sent: Tuesday, December 18, 2018 12:44 PM
To: Richard Stelzig <rstelzig@ci.warrenton.or.us>
Subject: RE: Landscaping project

Collin,

Sounds fine, I revised the PSA, see attached.

Thank you.



Adam Dailey, P.E. | Civil Engineer | President

P.O. Box 973 | Seaside, OR 97138

Cell: 503.468.8600
adam@amengnr.com
www.amengnr.com

From: Richard Stelzig [<mailto:rstelzig@ci.warrenton.or.us>]
Sent: December 18, 2018 12:36 pm
To: 'Adam'
Subject: RE: Landscaping project

Adam,

I don't expect you to take responsibility for the plans. I would like you to review the documents for completeness and coordinate with the design team to make sure the plans are biddable.

Collin Stelzig, PE | Public Works Director | City of Warrenton
45 SW 2nd St. | P.O. Box 250 | Warrenton, OR 97146
Office: (503) 861-0912 | Fax: (503) 861-9661
rstelzig@ci.warrenton.or.us | www.ci.warrenton.or.us

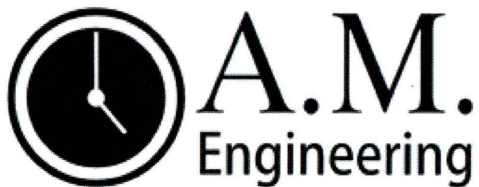
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From: Adam <adam@amengnr.com>
Sent: Monday, December 17, 2018 8:23 AM
To: Richard Stelzig <rstelzig@ci.warrenton.or.us>
Subject: RE: Landscaping project

Collin,

Please see the attached, let me know if you have any questions.

Thank you for the consideration.



Adam Dailey, P.E. | Civil Engineer | President

P.O. Box 973 | Seaside, OR 97138

Cell: 503.468.8600
adam@amengnr.com
www.amengnr.com

From: Richard Stelzig [<mailto:rstelzig@ci.warrenton.or.us>]
Sent: December 11, 2018 1:10 pm
To: 'Adam Dailey'
Subject: RE: Landscaping project

Adam,

Can you get us a proposal for this work?

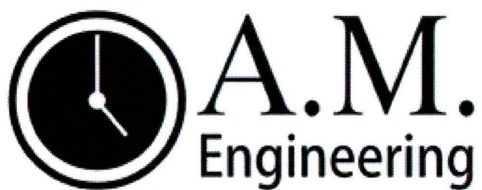
Thank you,

Collin Stelzig, PE | Public Works Director | City of Warrenton
45 SW 2nd St. | P.O. Box 250 | Warrenton, OR 97146
Office: (503) 861-0912 | Fax: (503) 861-9661
rstelzig@ci.warrenton.or.us | www.ci.warrenton.or.us

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From: Adam Dailey <adam@amengnr.com>
Sent: Wednesday, December 05, 2018 5:56 AM
To: Richard Stelzig <rstelzig@ci.warrenton.or.us>
Subject: RE: Landscaping project

Ok, I think that will work.



Adam Dailey, P.E. | Civil Engineer | Managing Member

P.O. Box 973 | Seaside, OR 97138

Cell: 503.468.8600
adam@amengnr.com
www.amengnr.com

From: [Richard Stelzig](#)
Sent: Tuesday, December 4, 2018 4:59 pm
To: '[Adam Dailey](#)'
Subject: RE: Landscaping project

Spring Construction

Collin Stelzig, PE | Public Works Director | City of Warrenton
45 SW 2nd St. | P.O. Box 250 | Warrenton, OR 97146
Office: (503) 861-0912 | Fax: (503) 861-9661
rstelzig@ci.warrenton.or.us | www.ci.warrenton.or.us

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Any use by others is strictly prohibited."

From: Adam Dailey <adam@amengnr.com>
Sent: Tuesday, December 04, 2018 4:54 PM
To: Richard Stelzig <rstelzig@ci.warrenton.or.us>
Subject: RE: Landscaping project

What's the timeframe?



Adam Dailey, P.E. | Civil Engineer | Managing Member

P.O. Box 973 | Seaside, OR 97138

Cell: 503.468.8600
adam@amengnr.com
www.amengnr.com

From: [Richard Stelzig](#)
Sent: Tuesday, December 4, 2018 4:33 pm
To: '[Adam Dailey](#)'
Subject: Landscaping project

Adam,

The City has a landscape project that has been worked on by Beth Holland and CKI. We need someone to put bid documents out (specs and contracts) and work with the Beth and CKI to finalize the plans. Would you be willing to complete this work for the City? I'm trying not to be involved in this project and the project manager will probably be Kevin Cronin. Please let me know either way.

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12/18/2018

Collin Stelzig, PE
Public Works Director
City of Warrenton
45 SW 2nd St.
Warrenton, OR 97146

**Warrenton Memorial Plaza Project
CD-TS Preparation**

Warrenton, Oregon

(Revised)
Proposal for Professional Engineering Services

Dear Collin Stelzig, PE:

Thank you for considering A.M. Engineering, LLC (AME) for your Project.

Below is a description of the project for which we are proposing services to be rendered on your behalf and on which our fees are based. The scope shall be delivered according to the service terms. If the scope is not accurate, please bring it to our attention immediately.

This proposal shall constitute an Agreement for these services when an original, signed copy is returned to our office or an electronic authorization is received, constituting an electronic signature.

Should you need any additional information, please feel free to contact our office.

PROJECT UNDERSTANDING AND DESCRIPTION

This proposal is for the compilation of contract documents, technical specifications, plan review, and consultant coordination of final design for the City of Warrenton's *Warrenton Urban Renewal Landscape Improvements* project. The project design drawings are 99% complete and will be completed by the consultants for the contract. The landscaping plans have been put together by Beth Holland Landscape Design of Cannon Beach, OR. The Civil Site Plans have been put together by CKI of Gearhart, OR. The project is located at the intersection of E. Harbor Drive and N. Main Avenue in Warrenton Oregon. Reconfiguration of the existing landscaping required the demolition of existing site features. Installation of various plantings and reconstruction of existing asphalt, curbing, and concrete will complete the project. The City of Warrenton will advertise and award the project. Construction is expected to start in the 2019 spring construction season.

No consultant reports such as traffic, environmental, or geotechnical have been provided at this time.

SCOPE OF WORK

1. Construction Contract Documents and Technical Specifications (CD-TS)

- a. Compile Contract Documents including:
 - i. Invitation to Bid
 - ii. Instructions to Bidders
 - iii. Bid Form
 - iv. Bid Bond
 - v. First-Tier Subcontract Disclosure Form
 - vi. Agreement
 - vii. Performance Bond
 - viii. Payment Bond
 - ix. Certificate of Compliance
- b. Review Plans for completeness and accuracy.
- c. Compile Technical Specifications for Construction utilizing the *Oregon Standard Specifications for Construction 2018*.
- d. Coordinate final construction drawings and specification requirements with Beth Holland Landscape Design and CKI for inclusion in the Construction Contract Documents.

DELIVERABLES

- Contract Document and Technical Specification Packet – 4 hard copies and a PDF electronic copy.

SCOPE AND FEE CONDITIONS AND ASSUMPTIONS

Our scope of services and fees, as outlined herein, are based on the following assumptions and conditions:

- AME's anticipated involvement covers the specific Scope of Work described above, and does not cover items not specifically included, such as the following: Geotechnical reports; traffic studies; environmental studies (wetland delineations/natural resource assessment); arborist reports; fire sprinkler system; and private franchise utility design (to be designed by a local provider).
- The site design plans will be provided by the consultants as a highly legible electronic document such as pdf.
- Consultants will provide a compiled schedule of items for bid with quantities.
- Consultants will provide the estimate of probable construction cost.
- Consultant will revise plans as required.

- AME will be entitled to rely on the accuracy and completeness of services and information furnished by Architects or others. AME will provide prompt written notice to Client if AME becomes aware of any errors, omissions or inconsistencies in such services or information.

SERVICES NOT INCLUDED

The following services are not included within the scope of work defined above, some services may be provided for additional fees:

- Modifications to consultant plans.
- Quantity calculations
- Construction Cost Estimate
- Civil Engineering Design Services
- Coordination with Franchise Utilities
- Coordination with consultants except as specified in the Scope of Work
- Coordination with Agencies other than City of Warrenton

FEES

We propose to complete the above work on a **Fixed Fee** basis to be invoiced monthly based on work completed. Fees beyond the estimated amount will not be charged without your prior authorization.

Task	Fee
1. Construction Contract Documents and Technical Specifications (CD-TS)	\$ 4,950
Total Estimated Fees	\$ 4,950

ESTIMATED SCHEDULE

We estimate the proposed scope of work will be completed within 2 weeks of the date of the notice to proceed. This timeframe is an estimate and is subject to change based on consultant timeframes to provide support information. This estimate is based on the following assumptions:

- 1) Notice to Proceed shall be received by our office within 7 calendar days of the date of this proposal. The schedule is based on an assumed start date and the scope identified as of the date this proposal was prepared.
- 2) All pertinent information and documents necessary for the completion of our work is received in a timely manner.
- 3) All reviews and approvals shall take place in a timely manner. AME shall not be liable for delays in the project schedule due to extended or delayed agency or client review that is not within our control.

ADDITIONAL WORK

Work not included in the scope of this proposal, which is directed by the client or required by approval agencies, shall be additional work and will require additional fees.

No additional work shall be initiated without the prior written, electronic, or verbal approval of the client.

Thank you for the opportunity to present you with this proposal for professional engineering services. Should you have any questions please contact our office.

Sincerely,

A.M. Engineering, LLC



Adam Dailey, P.E.
President

Enclosures: None

Warrenton Parks Advisory Board
January 14, 2019 Meeting
Item 7a Proposed Parks CIP 2018-19 to 2021-22

Pg #	Title	2018-19	2019-20	2020-21	2021-22	2022-23	Comments
17	Replace Tennis Court Fencing	\$25,000					Replace tennis court fencing fabric
18	Rebuild Carruthers Viewing Dock	\$7,000					Instead of teardown, rebuild; need estimate and then make a decision on to move forward with the project or not
19	Carruthers Dog Park Drainage	\$30,000					Need estimate to move fence, waterline, and parking lot; Phase 1
20	Ft. Stevens Parade Ground Water Service	5,000					
	Honeysuckle (cost for fencing)		\$25,000				New park in the Forest Rim Development; hilly and covered in vegetation; will need fencing; input from residents; would need to show concept plan and needs funding; needs community involvement; 1. Phase Concept; 2. Funding for concept plan
22	Skipanon Riverfront Park Playground Equipment Dog Park		\$60,000 \$30,000				New proposal to construct a dog park, put fill out, clean up, stripe parking
23	Skipanon Riverfront Park Interpretive Sign		\$5,000				Down to 2 signs, include with app idea
24	Warrenton (LYCA) Soccer Field Park Concept Plan		\$25,000				
25	Triangle Park Landscape Enhancements		\$37,500 \$15,000				Signage, flowers, rocks; "Welcome to Historic Hammond" Sign
26	Pacific Park Trail Connections		\$44,200				
28	Trail Connection to Fort Stevens		-	\$158,400			
29	Seafarers Park Concept Plan Seafarer Park Enhancements		-	\$20,000			Enhance Seafarers Park with additional picnic tables, landscaping and benches along the viewing area. [From Hammond Marina Task Force Recommendations Oct 1, 2018]
30	Skipanon Riverfront Park Landscape Improvements		-	\$315,000			
31	Warrenton (LYCA) Soccer Field Park Trail Connections		-	\$158,400			
	Waterfront Trail Enterprise to Hammond Marina		-		\$380,000		See Written Proposal for more details; Boardwalk from Seafarers Park to east side of marine trail head [From Hammond Marina Task Force Recommendations Oct 1, 2018]
33	Park Host Site at Quincy Robinson Park		-		\$35,000		
34	Quincy Robinson Park Concession Stand Improvements		-		\$130,000		
			-				

WELCOME TO HISTORIC HAMMOND

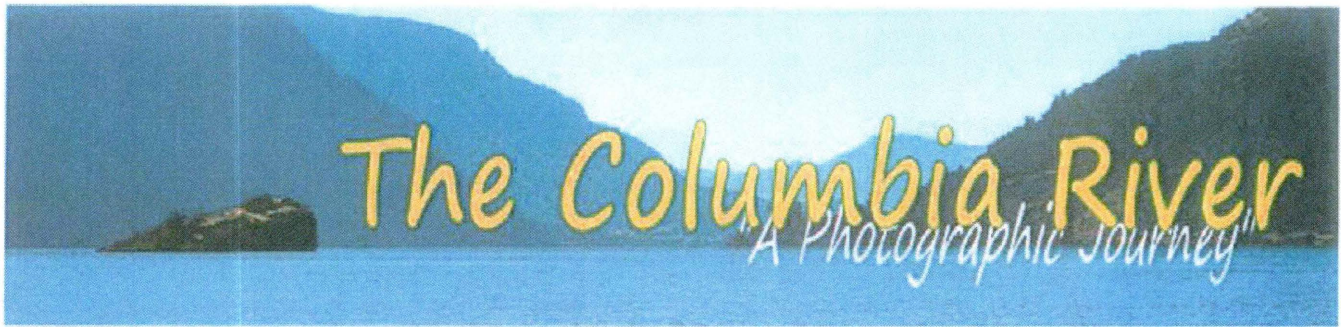
Established by Bartholomew Kindred in June of 1873

Named for Andrew B. Hammond, Entrepreneur

Incorporated in 1890

Home of Fort Stevens

Hammond merged with Warrenton on December 5, 1991

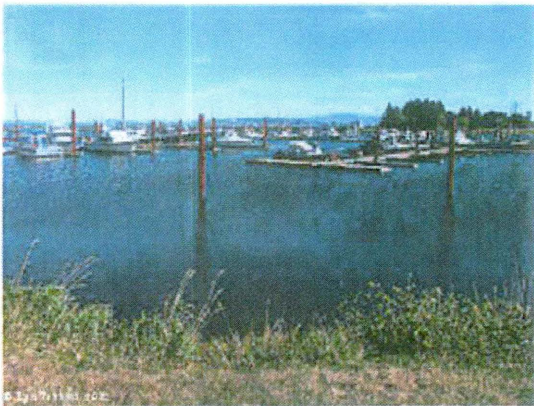


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Lewis & Clark's Columbia River - "200 Years Later"

"Hammond, Oregon"

Includes ... Hammond ... Hammond Mooring Basin ... Seafarer's Park ... Point Adams Life Saving Station ... Point Adams Packing Company ...



Click image to enlarge

Hammond Mooring Basin, Hammond, Oregon. Image taken October 1, 2012.

Hammond ...

Hammond, Oregon, is located on the Columbia River between [Tansy Point](#) and [Warrenton](#) upstream and [Point Adams](#) and [Clatsop Spit](#) downstream. The Oregon community of [Astoria](#), settled in 1811, is located approximately five miles upstream.

Early Hammond ...

According to Susan Glen and the Warrenton-Hammond Historical Society (2009):

"... Hammond is located near the mouth of the Columbia River. ... In June 1873, Bartholomew Kindred received the original donation land grant of 620 acres ... The town was platted and recorded in 1890. ... The original name of the town was New Astoria. Andrew B. Hammond was going to build a mill in the area. In 1915, the small town got a post office that was named Hammond Post Office, to honor Mr. Hammond, so the people of New Astoria changed the name of their town to Hammond. The post office is still in operation, but the mill was never built. ..."

The U.S. Bureau of Land Management's General Land Office (GLO) Records database (2012) shows Bartholomew C. Kindred and Rachel Kindred being granted title to 639.9 acres of T8N R10W, Sections 4, 5, 8, and 9, on June 13, 1873 (Oregon-Donation Act of 1850).

In November 1991 the community of Hammond voted to disincorporate, and, on December 5, 1991, they merged into the city of [Warrenton](#).

Andrew B. Hammond ...

Hammond, Oregon, was named after Andrew B. Hammond, an early railroad pioneer and lumberman who, by 1898, owned the Oregon Pacific Railroad and the Astoria and Columbia River Railroad. These railroads provided access to the rich timber and logging opportunities of Oregon's Coast Range and Cascade Mountains. In 1900 Hammond formed the Hammond Lumber Company, and via various timber purchases ended up being one of the largest private owners of timber in Oregon. In 1901 Hammond partnered with Captain Hugh Robertson and established the Oregon Rafting Company, a company which towed massive [cigar rafts of logs](#) from the Columbia River to San Francisco, California. Also in the early 1900s Hammond purchased mills along the North Santiam River, and in 1908 he purchased the [Hume Lumber Mill in Astoria](#).

The Columbia River at Hammond ...



Click image to enlarge

Columbia River, upstream from Seafarer's Park, Hammond, Oregon. Image taken February 2, 2013.



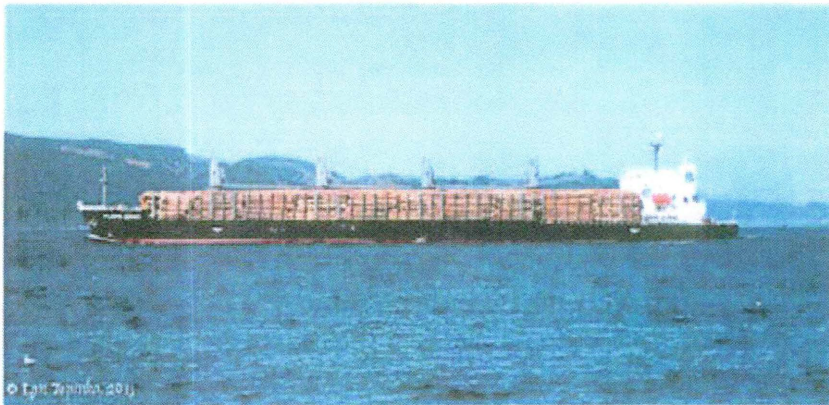
Click image to enlarge

Columbia River, downstream from Seafarer's Park, Hammond, Oregon. Image taken February 2, 2013.

Columbia River, downstream from Seafarer's Park, Hammond, Oregon. Image taken September 27, 2009.



Click image to enlarge



Click image to enlarge

Shipping logs, Columbia River,
view from Hammond Mooring
Basin, Hammond, Oregon.
Image taken August 13, 2013.

Hammond, etc.

- Hammond Mooring Basin and Seafarer's Park ...
- Point Adams Life Saving Station ...
- Point Adams Packing Company ...

Hammond Mooring Basin and Seafarer's Park ...

In ___ the navy dredged the mooring basin in Hammond and the U.S. Coast Guard maintained a lifeboat station there for many years. The dredged spoils added many riverfront acres to the town of Hammond.

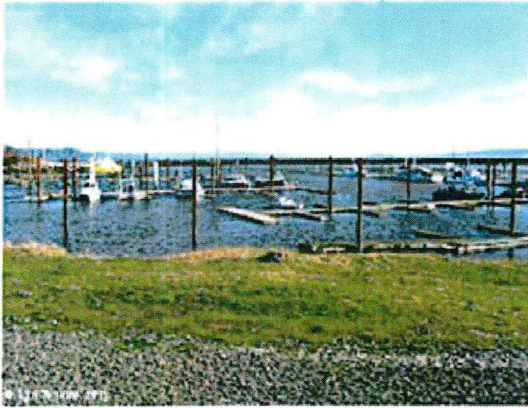
"... Fort Stevens Military Reservation, now Fort Stevens, the second largest state park in Oregon, is next to Bartholomew Kindred's donation land grant at Hammond. The navy dredged a mooring basin in Hammond and the U.S. Coast Guard maintained a lifeboat station there for many years. The National Oceanographic and Atmospheric Administration and the National Marine Fisheries Biological Field Station now occupy the lifeboat-station building. Point Adams Coast Guard Lighthouse stood vigilantly near Battery Russell at Fort Stevens, until the extension of the south jetty at Hammond. The lighthouse is gone, but the U.S. Coast Guard is present with their air station at the airport. ..." [Susan Glen and the Warrenton-Hammond Historical Society, 2009]

Item 7b Historic Hammond Sign and History
Hammond Mooring Basin, Hammond, Oregon. Image taken February 2, 2013.



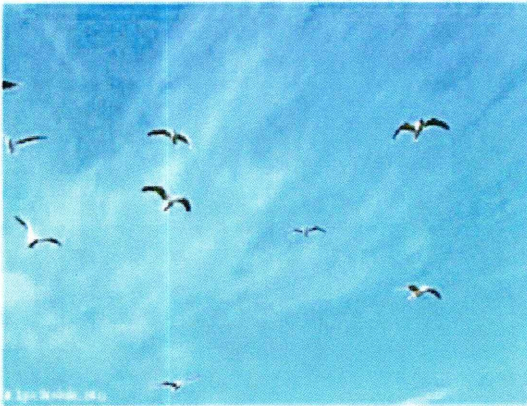
Click image to enlarge

Hammond Mooring Basin, Hammond, Oregon. Image taken February 2, 2013.



Click image to enlarge

Gulls, Hammond Mooring Basin, Hammond, Oregon. Image taken February 2, 2013.



Click image to enlarge

Point Adams Life Saving Station ...

The Point Adams Life Saving Station, also known as Life Saving Station #311 and later Coast Guard Station #326, was located at the east end of Hammond, Oregon. The station was established in 1888, built in 1889, and was placed in active service in December 1889. The station began with a crew of eight and by 1900 increased to nine during the summer months. The station was discontinued in 1967, with its search and rescue duties taken over by the [Cape Disappointment station](#).

[\[More\]](#)

Point Adams Packing Company ...

The Point Adams Packing Company was incorporated in 1882.

"The Point Adams packing company was incorporated yesterday. W.H. Ward, J.C. Lidwill and Samuel Olsen being the original incorporators." ["The Daily Astorian", August 9, 1882, Historic Oregon Newspapers Archives, University of Oregon Libraries, 2016]

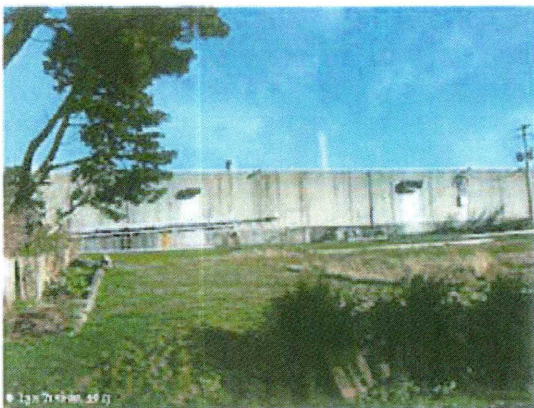
"Wm. Wood, secretary of the Point Adams Packing company, informs us that it is their intention to build a cannery in upper Astoria, next to the box factory." ["The Daily Astorian", August 12, 1882, Historic Oregon Newspapers Archives, University of Oregon Libraries, 2016]

"The Point Adams Packing company are rapidly pushing the completion of their new building. The main house is 80x150 feet; the boiler room 25x45. The sides are nearly finished, and next week the roof will be done. The expectation is to have the machinery in and the work finished by the 10th prox." ["The Daily Astorian", January 27, 1883, Historic Oregon Newspapers Archives, University of Oregon Libraries, 2016]



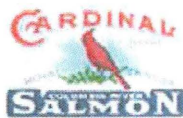
Point Adams Packing Company, Hammond, Oregon.
View from moving car. Image taken February 2, 2013.

Click image to enlarge



Point Adams Packing Company, Hammond, Oregon.
View from moving car. Image taken February 2, 2013.

Click image to enlarge



Click image to enlarge

LABEL: Cardinal Salmon, Point Adams Packing Company, Hammond, Oregon.
Cardinal brand, Royal Chinook Columbia River Salmon, distributed by Point Adams Packing Co., Hammond, Oregon, 7 3/4 oz.

From the Journals of Lewis and Clark ...

Clark, ...



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¹River Miles [RM] are approximate, in statute miles, and were determined from USGS topo maps, obtained from NOAA nautical charts, or obtained from the U.S. Army Corps of Engineers website, 2003

Sources:

- Glen, S.L., and the Warrenton-Hammond Historical Society, 2009, Warrenton-Hammond, Arcadia Publishing, Images of America series;
- Historic Oregon Newspapers Archives, University of Oregon Libraries, 2016;
- McArthur, L.A., and McArthur, L.L., 2003, Oregon Geographic Names, Oregon Historical Society Press, Portland;
- "oregonencyclopedia.org" website, 2011;
- U.S. Bureau of Land Management's General Land Office (GLO) Records website, 2012;

All Lewis and Clark quotations from Gary Moulton editions of the Lewis and Clark Journals, University of Nebraska Press, all attempts have been made to type the quotations exactly as in the Moulton editions, however typing errors introduced by this web author cannot be ruled out; location interpretation from variety of sources, including this website author.

/Regions/Places/hammond.html

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Images are NOT to be downloaded from this website.

January 2014