

(541) 296-5481 ext. 1125 COMMUNITY DEVELOPMENT DEPARTMENT

November 17, 2023

## **NOTICE OF APPLICATION FOR ADMINISTRATIVE ACTION**

Notice is hereby given that an application for Administrative Action has been received by The Dalles Community Development Department. The City of The Dalles Community Development Director will make an Administrative Decision on the request stated below. You are entitled to comment for or against the proposal by submitting a written statement to the Community Development Department, City of The Dalles, 313 Court Street, The Dalles, OR 97058 by the due date shown.

<b>COMMENTS DUE BY:</b>	December 1, 2023
<u>APPLICANT(S)</u> :	Jason Alford
LANDOWNER(S):	Jason W. Alford
<b>APPLICATION NUMBER</b> :	SUB 80-22
<u>REQUEST</u> :	Approval to site and develop the first phase of a two-phase, single-family residential subdivision with 15 lots.

**LOCATION:** The subject property is located adjacent to 1645 E. 21<sup>st</sup> Street and further described as 2N 13E 11 BC tax lot 2300. The property is zoned CR – Recreational Commercial.

**<u>REVIEW CRITERIA</u>**: The City of The Dalles Comprehensive Land Use Plan, City of The Dalles Municipal Code Title 10 Land Use and Development, Article 9.040 Subdivisions and Major Replats, and Article 5.010 RL – Low Density Residential District.

## **<u>COMMENT PROCEDURE</u>**:

- 1. Written comments for or against the proposal will be accepted for 14 days from the date this notice is mailed and are due by 5:00 p.m., December 1, 2023, in The Dalles Community Development Office, 313 Court Street, The Dalles, OR 97058.
- 2. Failure to raise an issue in writing within the comment period, or failure to provide statements or evidence sufficient to afford the decision maker an opportunity to respond to the issue, precludes further appeal on that issue.

3. Copies of all review criteria and evidence relied upon by the decision maker or evidence provided by the applicant **are available for free review or may be purchased at the Community Development Office**, 313 Court Street, The Dalles, Oregon 97058.

## **DECISION PROCESS:**

- 1. An application is received, decision date set, and notice mailed to property owners within 100 feet of the subject property.
- 2. All affected City departments and other agencies are asked to comment.
- 3. All timely comments and the application are weighed against the approval criteria in a staff report.
- 4. The provisions of The Dalles Municipal Code, Title 10 Land Use and Development, and the City of The Dalles Comprehensive Plan must be met.
- 5. A decision is reached by the Director based on the Findings of Fact in the staff report.
- 6. Parties of Record (notified property owners, affected public agencies, and other parties who make timely comment) will receive a Notice of Decision.
- 7. Aggrieved parties may appeal an Administrative Decision to the Planning Commission within 10 days of the date a notice of Decision is mailed, subject to the requirements for appeal procedures.

Please direct any questions to Kaitlyn Cook, Senior Planner, Community Development Department, at (541) 296-5481 ext. 1132, or email kcook@ci.the-dalles.or.us.

