

MINUTES

REGULAR TRAFFIC SAFETY COMMISSION MEETING

October 18, 2023

7:00 a.m.

VIA ZOOM

PRESIDING: Mike Kilkenny, Chairman

COMMISSIONERS PRESENT: Russ Brown, Frank Pyles, Michael Holloran, Sandy Haechrel, Larry Fairclo and Jayme Reineccius

COMMISSIONERS ABSENT: none

STAFF PRESENT: Dale McCabe – City Engineer, David Mills – Transportation Manager, Nikki Lesich – Codes Enforcement, Dan Richardson and Cindy Keever - Administrative Secretary

GUESTS PRESENT:

1. CALL TO ORDER

The meeting was called to order by Chairman Kilkenny at 7:00 a.m.

2. ROLL CALL OF COMMISSION MEMBERS

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

A motion to approve the October agenda was made by Pyles and seconded by Brown. The motion carried unanimously.

5. PRESENTATIONS/PROCLAMATIONS

None

6. AUDIENCE PARTICIPATION

None

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7. STAFF REPORTS

A. TRANSPORTATION DIVISION MANAGER REPORT

1. The Transportation Division team is continuing with crack sealing projects for the fall season.
2. The Transportation Division team has recently been out filling potholes and patching utility cuts.
3. With the fall's rainy weather brings the best conditions for grading roads and alleys. The team will be out grading as weather permits.
4. On October 25th or 26th the Transportation Division will be working with the City Police Department and will be cleaning up the streets and sidewalks on Pentland between 2nd Street and 3rd Street.
5. As winter approaches the team is preparing all of the sanders and plows for the Winter season.

B. CITY POLICE REPRESENTATIVE REPORT

No representative

C. CITY CODES ENFORCEMENT OFFICER REPORT

1. Lesich has been regularly sending out letters to property owners regarding trees and vegetation that is in the ROW and needs to be trimmed. She encourages all to contact her right away if anyone sees any kind of sign that is being covered
2. Lesich reported she is continuing the graffiti removal program as it is reported and encourages members to let her know right away if any is spotted.

D. CITY ENGINEER REPORT

1. Work on the Safe Routes to School Project (SRTS) design on 10th Street between Snipes Street and Chenoweth Loop Road is continuing. Project is to go to bid this winter and construction is to be completed the summer of 2024.

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2. The 6th Street Widening Project is continuing with the design process and plans have been sent to other utility providers for their review. Project is to bid this winter with construction to begin in the spring/summer of 2024.
3. The City has received easement documents back from Lumen for the 2nd Street Utility Project. Project will bid out this winter and construction to begin in the spring/summer of 2024.
4. Crestline Construction will be installing storm lines across River Road and Klindt Drive. Detours will be in place periodically beginning October 23rd through mid-November.
5. The Oregon Department of Transportation (ODOT) signage and striping upgrade project on US Hwy 197/Hwy 30 to Auction Yard is ongoing. Bids are due in December of 20-23 and project will occur in the spring of 2024.
6. The City's Sidewalk Rehabilitation Cost-Share Program is ongoing and has been well received by the public
7. The Navigation Center construction on W 7th Street is ongoing. The curbs and gutters have been poured with the sidewalk pour being the next step.

8. CONSENT AGENDA

It was moved by Pyles and seconded by Brown to approve the September minutes. Kilkenny, Holloran, Haechrel, Fairclo and Reineccius voted yay. No nay votes. Motion carried unanimously.

9. DISCUSSION ITEMS

- A. City staff is continuing efforts to contact all property owners along 10th Street near Vey Way.
- B. Brown talked to the Commission about a traffic light at 3rd Street and Madison Street (similar to what was there was many years ago). City staff talked about the costs involved with installing a light at that location and the rules/regulations clearly defined by the Federal Manual for Uniform Traffic Control Devices (MUTCD) regarding installation of traffic lights and the fact that traffic signal lights cannot be installed to control speeds. No further action needed.
- C. Transportation Manager Mills told Commission members he had heard from citizens regarding the traffic lights in the downtown area. The following are the results; 23% of the people liked the new timing. 46% wanted the flashing lights to be re-instated on Sundays, 15% wanted the flashing lights to go back to flashing until 8:00 a.m. and 15% of the people wanted flashing lights all day on Sunday and Monday - Saturday flashing 10 p.m. - 8 a.m. Reineccius suggested a larger survey of citizens before making any big decisions on the lights. A discussion was held regarding how pedestrians currently cross the street at non-regulated intersections. Discussion followed with

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members recommending to leave signal timing as is.

D. Mills explained the city had received an email requesting the downtown core area (2nd Street and 3rd Street), be turned back into two-way streets. City staff explained the logistics of the changes. Example: the roundabout access, changing traffic lights to be visible in both directions and installation of signs on both sides of the streets. The costs associated with those changes are too prohibitive. No action at this time.

E. A discussion was held regarding using photo radar to remind drivers to slow down in the downtown core area. Possibly budgeting for a new photo radar trailer that included a photo radar camera to assist police with the speeding problems. Councilman Richardson said he appreciates citizen concerns regarding lack of staffing and will pass that information along to the council to be discussed at the upcoming City budget process.

F. Lesich said it would be helpful for enforcement to have "2 Hour Parking" signs installed on W 1st Street near the Union Street underpass. Pyles made a motion to have City staff install the signs as needed. Brown seconded the motions. Kilkenny, Holloran, Haechrel, Brown, Fairclo and Reineccius also in favor. 7 in favor and 0 no votes.

10. ROUNDS TO COLLECT AGENDA ITEMS FOR NEXT MEETING

Councilman Richardson brought up a suggestion of possibly conducting a pedestrian study near the Annex on W 2nd Street. The Annex will be open soon and additional pedestrian traffic will be occurring in the area of Lincoln Street and W 2nd Street. Thoughts on painting the crosswalks brighter or installing the flashing rectangular rapid flashing beacon (RRFB) pedestrian signs to remind drivers to slow down in the area was discussed. This item is currently at the city management staff level. No further discussion needed at this time.

11. ADJOURNMENT

There being no further business, meeting adjourned @ 7:50 a.m.

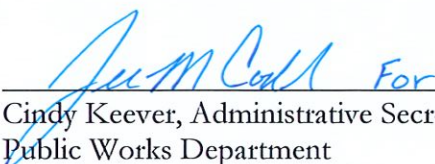
Submitted by/
Cindy Kever, Administrative Secretary
Public Works Department

SIGNED:



Mike Kilkenny, Chairman

ATTEST:



Cindy Kever, Administrative Secretary
Public Works Department

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