

RESOLUTION NO. 2587
Introduced by All Commissioners

**APPROVING AND ADOPTING A SUPPLEMENTAL BUDGET BY
 MAKING APPROPRIATIONS FOR MUNICIPAL PURPOSES OF THE CITY OF WARRENTON
 FOR THE FISCAL YEAR COMMENCING JULY 1, 2020 AND ENDING JUNE 30, 2021**

WHEREAS, a local government may prepare a supplemental budget under ORS 294.471.

WHEREAS, preparing a supplemental budget does not authorize the governing body to impose additional ad valorem taxes ORS 294.471(4).

The City of Warrenton hereby does resolve as follows:

Section 1. Be it resolved that the Warrenton City Commission, for the City of Warrenton, hereby adopts the supplemental budget for the 2020-2021 fiscal year,

Section 2. This supplemental budget allows spending authority for additional professional services for fire & life safety review and inspection in the Building Division Fund by allowing for a transfer from Contingency.

Section 3. Be it resolved that the amounts for the fiscal year beginning July 1, 2020, are hereby appropriated for the purposes shown below, as follows:

| Fund/Description | Adopted Budget | Change | Amended Budget |
|----------------------------------|------------------|----------|------------------|
| <i>Building Department Fund:</i> | | | |
| <i>Total Resources</i> | <u>1,264,000</u> | <u>0</u> | <u>1,264,000</u> |
| Building Department | 324,175 | 60,000 | 384,175 |
| Contingency | 168,000 | (60,000) | 108,000 |
| Ending Fund Balance | 771,825 | | 771,825 |
| <i>Total Requirements</i> | <u>1,264,000</u> | <u>0</u> | <u>1,264,000</u> |

This resolution is effective on January 26, 2021.

PASSED by the City Commission of the City of Warrenton this 26 day of January, 2021

APPROVED by the Mayor of the City of Warrenton this 26 day of January, 2021

ATTEST: [Signature]
 City Recorder

[Signature]
 Mayor



City of Warrenton

Supplemental Budget

Building Division Fund

Public Notice: January 15, 2021

Public Hearing: January 26, 2021

Proposed Adoption: January 26, 2021

**City of Warrenton
Budget Document**

Building Division Fund 021 (423)

| Historical Data | | | Budget for Fiscal Year 7/1/2020- 6/30/2021 | | | | | | |
|-------------------|-------------------|-------------------|---|--|----------------------------|------------------------------|---------------------------|---------------------------|---------------------------|
| Actual | | Adopted Budget | Resources and Requirements | | Proposed by Budget Officer | Approved by Budget Committee | Adopted by Governing Body | Plus: Supplemental Budget | Adopted by Governing Body |
| FYE 6/30/18 | FYE 6/30/19 | FYE 6/30/20 | | | | | | | |
| | | | Resources | | | | | | |
| \$ 293,156 | \$ 272,657 | \$ 238,000 | 300000 | Beginning Fund Balance | \$ 790,000 | \$ 790,000 | \$ 790,000 | | \$ 790,000 |
| 243,060 | 185,935 | 336,500 | 322100 | Permits | 470,000 | 470,000 | 470,000 | | 470,000 |
| | 94 | | 337203 | Intergovernmental | | | | | |
| 288 | 259 | | 360000 | Miscellaneous | | | | | |
| 3,880 | 6,138 | 4,000 | 361000 | Interest Earnings | 4,000 | 4,000 | 4,000 | | 4,000 |
| 540,384 | 465,083 | 578,500 | | Total Resources | 1,264,000 | 1,264,000 | 1,264,000 | - | 1,264,000 |
| | | | Requirements | | | | | | |
| | | | Personnel Services=Building Dept: | | | | | | |
| 103,822 | 109,862 | 177,500 | 110000 | Regular Salaries | 169,750 | 169,750 | 169,750 | | 169,750 |
| 342 | | | 110001 | Overtime | | | | | 0 |
| 6,700 | | | 110002 | Part-Time Regular Salaries | | | | | 0 |
| 8,316 | 8,216 | 13,579 | 141000 | FICA Taxes | 12,986 | 12,986 | 12,986 | | 12,986 |
| 857 | 591 | 1,773 | 142000 | Workers' Compensation | 1,727 | 1,727 | 1,727 | | 1,727 |
| 227 | 420 | 355 | 143000 | Unemployment | 170 | 170 | 170 | | 170 |
| 19,373 | 21,213 | 47,701 | 144000 | Retirement Contributions | 40,051 | 40,051 | 40,051 | | 40,051 |
| 16,594 | 29,616 | 54,987 | 145000 | Health Insurance | 49,931 | 49,931 | 49,931 | | 49,931 |
| 140 | 212 | 275 | 146000 | Life Insurance | 275 | 275 | 275 | | 275 |
| 38 | 351 | 571 | 149000 | Long Term Disability | 546 | 546 | 546 | | 546 |
| 2,892 | 2,623 | 5,239 | 199999 | Personnel services overhead (.0421 FTE) | 4,855 | 4,855 | 4,855 | | 4,855 |
| 159,302 | 173,106 | 301,980 | | Total Personnel Services | 280,291 | 280,291 | 280,291 | | 280,291 |
| | | 2.825 | | Total Full-Time Equivalent (FTE) | 2.825 | 2.825 | 2.825 | | 2.825 |
| | | | Materials and Services-Building Dept: | | | | | | |
| 841 | 1,610 | 1,125 | 210000 | Office Supplies | 2,500 | 2,500 | 2,500 | | 2,500 |
| | | 50 | 211000 | Postage | 50 | 50 | 50 | | 50 |
| | 38 | | 223000 | General Supplies | 50 | 50 | 50 | | 50 |
| 462 | 525 | 555 | 223001 | Janitorial Supplies | 555 | 555 | 555 | | 555 |
| 41 | 28 | 250 | 310000 | Printing/Advertising/Publicity | 250 | 250 | 250 | | 250 |
| 2,010 | 4,163 | 7,000 | 320000 | Dues Meetings Training Travel | 8,000 | 8,000 | 8,000 | | 8,000 |
| 958 | 841 | 1,120 | 340000 | Electricity | 1,050 | 1,050 | 1,050 | | 1,050 |
| 460 | 441 | 595 | 340001 | Natural Gas | 560 | 560 | 560 | | 560 |
| 494 | 784 | 1,100 | 340002 | Communications | 1,500 | 1,500 | 1,500 | | 1,500 |
| 93 | 99 | 123 | 340005 | Water | 154 | 154 | 154 | | 154 |
| 47 | 49 | 70 | 340006 | Sewer | 70 | 70 | 70 | | 70 |
| 9 | 10 | 14 | 340007 | Storm Sewer | 14 | 14 | 14 | | 14 |
| 44 | 43 | 53 | 340008 | Sanitation | 53 | 53 | 53 | | 53 |
| 3,132 | 3,361 | 4,000 | 360000 | Bank Fees/Credit Cards | 5,125 | 5,125 | 5,125 | | 5,125 |
| 175 | 535 | 800 | 362000 | Gasoline/Oil/Lubricants | 1,000 | 1,000 | 1,000 | | 1,000 |
| 642 | 593 | 250 | 366000 | Equipment Maintenance | 1,200 | 1,200 | 1,200 | | 1,200 |
| 93,801 | 2,695 | 12,000 | 380000 | Professional Services | 12,000 | 12,000 | 12,000 | 60,000 | 72,000 |
| 2,863 | 2,954 | 4,500 | 380020 | Computer Software Support | 4,500 | 4,500 | 4,500 | | 4,500 |
| | 1,609 | 600 | 380050 | Non-capital equipment | 1,800 | 1,800 | 1,800 | | 1,800 |
| 2,354 | 1,852 | 3,634 | 390090 | Overhead Cost (Indirect Allocation) | 3,453 | 3,453 | 3,453 | | 3,453 |
| 108,425 | 22,231 | 37,839 | | Total Materials and Services | 43,884 | 43,884 | 43,884 | 60,000 | 103,884 |
| | | | Capital Outlay-Building Dept: | | | | | | |
| | | | 610001 | Equipment | | | | | |
| | | | | Total Capital Outlay | | | | | |
| | | | | Total Building Dept. Requirements | 324,175 | 324,175 | 324,175 | 60,000 | 384,175 |
| | | | Not allocated: | | | | | | |
| | | 68,000 | 800000 | Contingency | 168,000 | 168,000 | 168,000 | (60,000) | 108,000 |
| 267,727 | 195,337 | 407,819 | | Total Expenditures | 492,175 | 492,175 | 492,175 | - | 492,175 |
| 272,657 | 269,746 | 170,681 | 880001 | Ending Fund Balance | 771,825 | 771,825 | 771,825 | - | 771,825 |
| \$ 540,384 | \$ 465,083 | \$ 578,500 | | Total Requirements | \$ 1,264,000 | \$ 1,264,000 | \$ 1,264,000 | \$ - | \$1,264,000 |