

MINUTES

REGULAR TRAFFIC SAFETY COMMISSION MEETING

September 20, 2023

7:00 a.m.

VIA ZOOM

**PRESIDING:** Frank Pyles, Chairman

**COMMISSIONERS PRESENT:** Russ Brown, Michael Holloran, Mike Kilkenny, and Sandy Haechrel

**COMMISSIONERS ABSENT:** Larry Fairclo and Jayme Reineccius

**STAFF PRESENT:** Dale McCabe – City Engineer, Nate Munsen – Transportation Lead Operator, Nikki Lesich – Codes Enforcement and Cindy Keever - Administrative Secretary

**GUESTS PRESENT:** Bob Kenyon

**1. CALL TO ORDER**

The meeting was called to order by Chairman Pyles at 7:00 a.m.

**2. ROLL CALL OF COMMISSION MEMBERS**

**3. PLEDGE OF ALLEGIANCE**

**4. APPROVAL OF AGENDA**

A motion to approve the September agenda was made by Kilkenny and seconded by Brown. The motion carried unanimously.

**5. PRESENTATIONS/PROCLAMATIONS**

None

**6. AUDIENCE PARTICIPATION**

- A. Bob Kenyon told the Commission he was impressed with the speed in which his concern was handled. He also thanked the Commission for their willingness to listen to his concerns and thanked the city for their prompt action with lengthening the time the downtown traffic lights

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are on (instead of blinking,) and for having it take effect seven days a week.

(Note: The City is currently in a *trial period* regarding the times the traffic lights are on, blinking periods and days of the week).

**7. STAFF REPORTS**

**A. TRANSPORTATION DIVISION MANAGER REPORT**

1. The Transportation Division team widened the shoulders of Cherry Heights between W 10<sup>th</sup> Street and W 13<sup>th</sup> Street. This has created a multi-use path on both sides of the street.
2. The in-house crack seal program has started for the fall season. The team will be working in various locations around the city.
3. The street and crosswalk painting has been completed for the year. All 306 crosswalks have been re-painted.
4. In the middle of October the Transportation Division will be starting a complete grind and re-pave of Court Street between E 12<sup>th</sup> Street and E 13<sup>th</sup> Street. This is from a large sewer project that previously took place and it is more beneficial to pave the entire street rather than patch it.

**B. CITY POLICE REPRESENTATIVE REPORT**

No representative

**C. CITY CODES ENFORCEMENT OFFICER REPORT**

Lesich reported she has continued tagging abandoned vehicles plus two motorhomes this past month.

Lesich said she has also been addressing areas, similar to 13<sup>th</sup> and Jefferson Streets, that need limbs and foliage trimmed back so stop signs can easily be seen. Please continue to notify her when locations are noticed.

**D. CITY ENGINEER REPORT**

1. The Safe Routes to School Project (SRTS) surveying on 10<sup>th</sup> Street between Snipes Street and Chenowith Loop Road has been completed with the new information being incorporated into the design. This project is scheduled to be bid in late winter or early spring and construction to begin during the summer of 2024.

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2. The 6<sup>th</sup> Street Widening Project is continuing with the design process. Project will be sent out for bids in the winter and construction to occur in the summer of 2024.
3. The 2<sup>nd</sup> Street Utility Project has finished the surveying portion on the project. The City is working with Lumen for easements in the area. This project is scheduled to go to bid in the fall or winter of 2023. Construction to begin in the spring of 2024.
4. Currently the Engineering Division is working with MCEDD for a new transit stop at 5<sup>th</sup> Street and Court Street. MCEDD is also working with the City on locations to install approximately 20 Simme-Seats around town for people riding buses.
5. The Oregon Department of Transportation (ODOT) is currently working on a project to upgrade the signage and striping on Hwy 197 from Highway 30 past the Fremont/Columbia View intersection. Bids are due in December of 2023 with construction to begin in the spring of 2024.
6. The City's Sidewalk Rehabilitation Cost-Share Program has created a lot of interest for commercial property owners. Information can be obtained on the City's website.

## 8. CONSENT AGENDA

It was moved by Kilkenny and seconded by Brown to approve the August minutes. The motion carried unanimously.

## 9. DISCUSSION ITEMS

- A. Election of officers occurred with a motion being made by Holloran to elect Mike Kilkenny for the Chairman position. Brown seconded the motion and motion passed unanimously. Holloran made another motion to elect Frank Pyles as the Vice-Chairman. Brown seconded the motion and the motion passed unanimously.
- B. Welcoming of newest Traffic Safety Commission member Jayme Reineccius has been postponed until the October meeting.
- C. City Staff has not yet made contact with property owners along 10<sup>th</sup> Street near Vey Way regarding installation of a crosswalk and the loss of parking to the residents living in the area. Efforts to make contact will continue.
- D. McCabe explained to the commission about the Chenowith Interchange Development and the discussion about a roundabout on W 6<sup>th</sup> Street. Nothing in the works at this time.
- E. A discussion regarding traffic speeds on 4<sup>th</sup> Street, between 3<sup>rd</sup> Place and Jefferson Street continued to be an issue. City Engineer McCabe showed members a map of the area with the

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current 20 mph signs. Brown suggested moving the 20-mph sign that is currently on the south side of the street close to the 3<sup>rd</sup> Place intersection. The sign would be more easily seen for drivers if moved east on 4<sup>th</sup> Street approximately 50 yards. No motion necessary as this can be done in-house by the Transportation Division.

**10. ROUNDS TO COLLECT AGENDA ITEMS FOR NEXT MEETING**

Brown would like to see 2 Hour Parking Only signs installed on W 1<sup>st</sup> Street near the boat dock area.


**11. ADJOURNMENT**

There being no further business, meeting adjourned @ 7:50 a.m.

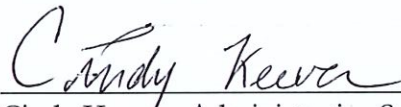
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Submitted by/  
Cindy Keever, Administrative Secretary  
Public Works Department

SIGNED:

  
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Mike Kilkeny, Chairman – New Elect

ATTEST:

  
\_\_\_\_\_  
Cindy Keever, Administrative Secretary  
Public Works Department