

MINUTES

BEAUTIFICATION AND TREE COMMITTEE MEETING

September 18, 2023

VIA ZOOM/IN PERSON

PRESIDING: Janet Kavanagh

MEMBERS PRESENT: Debi Ferrer, Janet Kavanagh, John Nelson, Angel Drinkwine,
Adam Rahmlow

ABSENT: Whitney Walker

Staff Liaison: Amie Ell, City Clerk

CALL TO ORDER

Kavanagh called the meeting to order at 4:02 P.M.

ROLL CALL

Ell conducted roll call; Kavanagh, Ferrer, Nelson, Drinkwine, Rahmlow present. Walker absent

APPROVAL OF AGENDA

It was moved by Nelson and seconded by Drinkwine to approve the agenda as presented. The motion carried 5 to 0; Nelson, Drinkwine, Ferrer, Rahmlow, Kavanagh voting in favor; none opposed; Walker absent

APPROVAL OF MINUTES

It was moved by Ferrer and seconded by Nelson to approve the July 17, 2023 minutes as presented. The motion carried 5 to 0; Ferrer, Nelson, Drinkwine, Rahmlow, Kavanagh voting in favor; none opposed; Walker absent

BEAUTIFICATION & TREE COMMITTEE

“To promote and honor our rich cultural history, share and enhance the beauty of our community, and strengthen communal pride in our public spaces through citizen engagement, advocacy, recognition, and partnerships.”

MINUTES

Beautification and Tree Committee Meeting

September 18, 2023

Page 3 of 5

Rahmlow said that continuing to budget this grant at \$5000.00 per year to add 30 trees per year is a good investment and shows that the City is committed to trees which will help with applying for tree grants in the future.

It was moved by Ferrer and seconded by Rahmlow to spend up to \$6000 for the purchase of trees, watering supplies, and root barriers for the residential tree grant. The motion carried 5 to 0; Ferrer, Rahmlow, Drinkwine, Nelson, Kavanagh voting in favor; none opposed; Walker absent.

Beautification Award – August & September recipients

Kavanagh said the CCC News has been doing well at covering the Beautification Award recipients. She says that the most recent recipients had been asked to write about their gardens and that this was working out well.

Nelson reported that the Mayor had attended both ceremonies presenting the award. He said the October award was currently being worked on.

Rahmlow asked why we were not doing the December light display award.

Nelson said that they had attempted to in the past but found it too difficult locating addresses in the dark and finding time during the holiday season to get it done.

DISCUSSION ITEMS

Update on Downtown Tree Project

Ell shared the status of the downtown tree project. She said that the Request for Proposals (RFP) had received 2 bids and the City had that day posted the Intent to Award to The Davey Tree Expert Company. She said that the RFP and other documents regarding this project could be found on the City's website on the Jobs/Bids page.

Beautification Award form letter to recognize nominated residents

Kavanagh read the letter she had drafted.

Drinkwine said the committee should read through and bring their edit suggestions back at the next meeting. She said at that time the committee should also decide who would take on the role of personalizing each letter before sending it out.

Landscaping at W. 6th St/W 3rd Place/Trevitt conjunction

Kavanagh asked the Committee if they would consider taking on the West 6th St/3rd Place/Trevitt conjunction as a project.

Ferrer said that this may be good to partner with Columbia Gorge Community College (CGCC) students on as the Kelly Street turned out well.

BEAUTIFICATION & TREE COMMITTEE

“To promote and honor our rich cultural history, share and enhance the beauty of our community, and strengthen communal pride in our public spaces through citizen engagement, advocacy, recognition, and partnerships.”

MINUTES

Beautification and Tree Committee Meeting

September 18, 2023

Page 5 of 5

Next Meeting: October 2, 2023

Items for next meeting:

Finalize the form letter to people nominated for Beautification Awards

Discuss landscaping of hill next to cruise ship dock

Update on talks with CGCC sculpture project for Trevitt/6th St Bridge/3rd Place

Discuss a project timeline for tree plotting project

Discuss public sharing of past, present, and upcoming projects


ADJOURNMENT

Being no further business, the meeting was adjourned at 5:37 P.M.


Submitted by/

Amie Ell, Executive Assistant

SIGNED: _____


Janet Kavanagh, Chair

ATTEST: _____


Amie Ell, City Clerk

BEAUTIFICATION & TREE COMMITTEE

“To promote and honor our rich cultural history, share and enhance the beauty of our community, and strengthen communal pride in our public spaces through citizen engagement, advocacy, recognition, and partnerships.”