

**Lake Grove Water District  
Minutes of Regular Board Meeting  
July 17, 2023**

The meeting of the Lake Grove Water District Board of Commissioners was called to order at 6:03 p.m. at the Celebrate Conference Center 15555 Bangy Rd. Lake Oswego, OR 97035 and chaired by Dan Taylor. Present in person: Larry Kitchen, JD Pavek, Tammy Schalk, Bruce Goldson, Virgil Pearce Paul Howard, and Grant Howell.

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1. **PUBLIC COMMENT:** Grant Howell (Rivergrove Water District and Rivergrove Fire District) attend the meeting.
2. **AGENDA APPROVAL:** Larry Kitchen made a motion to approve the agenda. JD Pavek seconded the motion. A vote was called. In favor: All.
3. **NOMINATIONS/VOTE OF COMMISSIONER OFFICERS RE-ELECT:**  
Dan Taylor was reelected as chairman and Virgil Pearce was reelected as Secretary/Treasurer.
4. **CONSENT AGENDA:** Larry Kitchen made a motion to approve the June 19, 2023, Board meeting minutes. Virgil Pearce seconded the motion. A vote was called. In favor: All. Larry Kitchen made a motion to approve the June 2023, financials. Virgil Pearce seconded the motion. A vote was called. In favor: All. Larry Kitchen made a motion to approve the June 2023 accounts payable. Virgil Pearce seconded the motion. A vote was called. In favor: All.
5. **OLD BUSINESS: LGWD RATE INCREASE DISCUSSION** – The Board has decided to increase the tiered rates effective October 1, 2023. Larry Kitchen made a motion to adopt option A, JD Pavek seconded the motion. A vote was called. In favor: All. The hearing will be on August 21, 2023, at 6:00 pm.

**6. DEPARTMENTS:**

**COMMISSIONERS:**

**OFFICE:** The office will be audited in August.

Contingencies will need to be transferred to accounting categories due to over budgeting in areas. Larry Kitchen made a motion to move the following from the contingency fund to these categories:

618-Consultants \$3,836  
620-Contractors \$9,652  
635-Engineer Expense \$13,088  
640-Field Supervisor \$1,212  
650-Medical Insurance \$1,163  
690-Rent \$5,179

Grand total: \$34,134

Dan Taylor seconded the motion. A vote was called. In favor: All.

**FIELD OPERATOR:** Hiland reported the hydrant replacements will be starting soon. Lead and Copper rule will be starting soon as well.

**ENGINEER:** Current updates on the following projects:

**Shorenstein: (5600 Meadows):** The domestic line is turned on, and the connection to the fire service And the as built documentation remains the same.

**Fire hydrant replacement at Waluga and Firwood** is pending until the City has approved the project.

**Leaks**

Bryant and Upper Drive – the current plans are to vacuum at the connection to the main line.

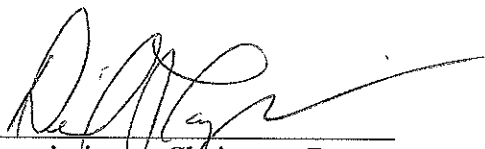
16607 & 16667 Boones Ferry have been submitted for the engineer review

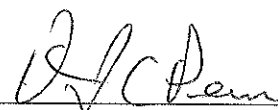
**Preliminary plans for the abandonment of the 12-inch line on Carman** – a redesign has been resubmitted to the contractor.

**Future land developments that are still pending:**

- a. Summer Woods/Washington Ct. (6224 Washington Ct.) City review of construction plans are in progress.
- b. Three-lot on Babson (5779 Washington Ct.) , two new service taps are scheduled for July 5<sup>th</sup>, and the meter sizing is complete.
- c. Seville -Redevelopment of two homes: The meter has been sized for one site.
- d. 167472 Bonaire – Redevelopment here. The owner has been contacted about the District rules.
- e. Habitat for Humanity – A preconstruction meeting was held on June 23<sup>rd</sup>.
- f. 16164 Parker – The meter was sized for the rear unit. Scheduling of the tap is pending.

7. Meeting adjourned at 6:39 pm

  
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Commissioner, Chair      Date

 8/17/202  
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Commissioner      Date