



CITY OF THE DALLES PUBLIC WORKS

1215 WEST 1st STREET
THE DALLES, OREGON 97058
(541) 296-5401

Application Fee	\$10
Expedite Fee	\$25
Event Deployment Fee	\$50
A contractor work zone is not an event.	

SIDEWALK/STREET CLOSURE APPLICATION

In accordance with The Dalles [Municipal Code 2.24.060](#), the sidewalk/street closure permit application must be submitted at least seven (7) business days prior to the proposed closure date. The Public Works Department shall have seven days to process the application. Fee(s) must be paid in full before application will be processed. **This permit will be considered a public document. All information submitted will be accessible to the public, in its entirety, on the City's website.**

Please download and save this form before filling it out.

Date of Application:

07/12/2023

Format: MM/DD/YYYY

Applicant First Name

Krysta

Primary First Name

Applicant Last Name

Youngquist

Primary Last Name

Contact/Responsible Party

Email:

manager@wonderworksgorge.org

Primary email address

If the responsible party is not the applicant

Business Name:

Wonderworks Children's Museum

Mailing Address:

PO Box 355 The Dalles, OR 97058

Phone:

(303) 775-5203

On-call emergency phone number

Other Phone:

(541) 980-5922

Daytime phone number

For sidewalk closures a temporary pedestrian accessible route plan (TPARP) must be selected.

- View the TPARP advisory memorandum [here](#).
- View the TPARP options [here](#) and then select the type you will use.

Type of Closure:

- ☒ **Street (TCP Required)**
☐ **Sidewalk (TPARP Required)**
☐ **City-Owned Parking Lot (TCP Required)**
☐ **Dumpster placed in the right-of-way**
☐ **Other (Describe below)**

For sidewalk closures, select a type of Temporary Pedestrian Accessible Route Plan (TPARP):

- ☐ **1.a. Sidewalk diversion - Within roadway**
☐ **1.b. Sidewalk diversion - Additional right-of-way**
☐ **2. Sidewalk closure - Mid-block**
☐ **3. Sidewalk closure - Corner**

Please describe other type of right-of-way closure

Location(s) of closure

Madison St - between 2nd St. and railroad tracks, in front of Wonderworks Children's Museum

Reason for closure (e.g. event, construction, etc.)

Touch-A-Truck fundraising event for the museum

Please write the addresses or sections of sidewalk/street for the requested closure.

Please describe the project or event for the requested closure.

Closure begin date

08/26/2023

Format: MM/DD/YYYY

Time

08:30

Closure end date

08/26/2023

Format: MM/DD/YYYY

Time

01:30

Sidewalk/Street Closure Fees

Fee(s) must be paid in full before application will be processed.

1. Application Fee: \$10.00
2. Expedited Fee (when application is turned in less than 5 days prior to the event): \$25.00
3. Event Deployment Fee (on for profit events which require use of City signs and barricades that staff deliver to event): \$50.00
A contractor work zone is not an event.

To pay by credit card, call the Public Works Department at (541) 296-5401.

To pay with a check or cash, mail or deliver to the City of The Dalles Public Works Department, 1215 West 1st Street, The Dalles, 97058 during business hours, weekdays 7:00 a.m. to 4:00 p.m.

Required Attachments

The applicant may be required to email one or more items to complete this application:

1. For street closures, applicants must attach a written and drawn **traffic control plan** that shows the safe and efficient movement of public traffic through or around a work/closure zone while protecting workers, incident responders, and equipment. The traffic control plan will be reviewed per the [Oregon Temporary Traffic Control Handbook](#).
2. Applicants for street or City-owned parking lot closures for events or construction work must provide a **Certificate of General Liability Insurance** with a minimum of \$1,000,000 coverage, with stated purpose of on the Certificate for the event and listing The City of The Dalles, 313 Court St. The Dalles, OR 97058 as a co-insured. Insurance is in addition to acknowledgement of responsibility and cannot be cancelled without prior notice to the City.

View the City's policy for insurance requirements [here](#). Read The Dalles Municipal Code 2.24.060 [here](#).

Acknowledgment of Applicant Responsibility

- ☒ I, the Applicant, agree to comply with the provisions of the City Charter, The Dalles Municipal Code (including TDMC 2.24.060), Resolutions, City policies connected with sidewalk and street closures, and with the requirements listed in this Application.
- ☒ I, the Applicant, agree to indemnify, defend, and hold harmless the City of The Dalles and its officers, agents, and employees, from and against all liability, loss, and costs (of whatever form or nature, including property damage, pedestrian accessibility, personal injury, and death) arising from or relating in any way to actions, suits, claims, or demands attributable in whole or in part to my (including my officers, agents, and employees) acts or omissions in the performance of activities connected with this Permit.
- ☒ I, the Applicant, certify I or the Responsible Party listed in this Application will notify adjacent property or business owners 72 hours prior to any closures authorized by this Permit.
- ☒ I, the Applicant, certify I or the Responsible Party listed in this Application shall remain on-site or be available for on-call emergencies for the duration of the Permitted event and closure.
- ☒ I, the Applicant, certify I or the Responsible Party listed in this Application will notify City Public Works Central Dispatch at the times of both closure and reopening by calling (541) 298-5507.

Failure of the applicant to meet the requirements of this permit, including following of the Traffic Control Plan and/or Temporary Pedestrian Accessible Route Plan, will result in a Stop Work Order and possible revocation of the permit.

By clicking submit and pasting or typing your name/signature in the signature line, you confirm you have read, understood, and affirmatively agree to be bound by the terms and conditions described.

Applicant Signature

Krysta L Youngquist

Please save the form after signing. Then [click to email the form to publicworks@ci.the-dalles.or.us](mailto:publicworks@ci.the-dalles.or.us)

Receipt of Required Items

City Use Only

TCP for Street/Parking Lot Closure:	<input type="checkbox"/> Attached	<input type="checkbox"/> Not Required
TPARP for Sidewalk Closure:	<input type="checkbox"/> Attached	<input checked="" type="checkbox"/> Not Required
Certificate of General Liability:	<input checked="" type="checkbox"/> Attached	<input type="checkbox"/> Not Required
Payment Received:	<input type="checkbox"/> Check	<input checked="" type="checkbox"/> Credit Card
	<input type="checkbox"/> Cash	

1. No Sidewalk Closures or Restrictions allowed with this Permit.
2. Public Works will set out the required traffic control for the event (see attached map for locations) on Friday, August 25, 2023.
3. The applicant is responsible for opening up ALL of the signs and closing the street off. At the completion of the event the applicant is responsible for closing up ALL of the signs and opening the road to traffic.
4. Public Works will pick up all of the traffic control on Monday, August 28, 2023.

Record of Approvals

Michael Bosse

Digitally signed by Michael Bosse

Date: 2023.07.13 14:13:57 -07'00'

Americans with Disabilities Act Coordinator

Daniel Hunter

Digitally signed by Daniel Hunter

Date: 2023.07.13 14:18:25 -07'00'

Human Resources/Risk Director

David Mills

Digitally signed by David Mills

Date: 2023.07.13 15:48:49 -07'00'

Transportation Division Manager

8/27/23

Permit Expiration Date



The Dalles
Marine Supply
Marine supply store



1st St



4 Barricades

4 Barricades



4 Barricades

EVENT AREA

2 Barricades



4 Barricades



Bicoastal Columbia River

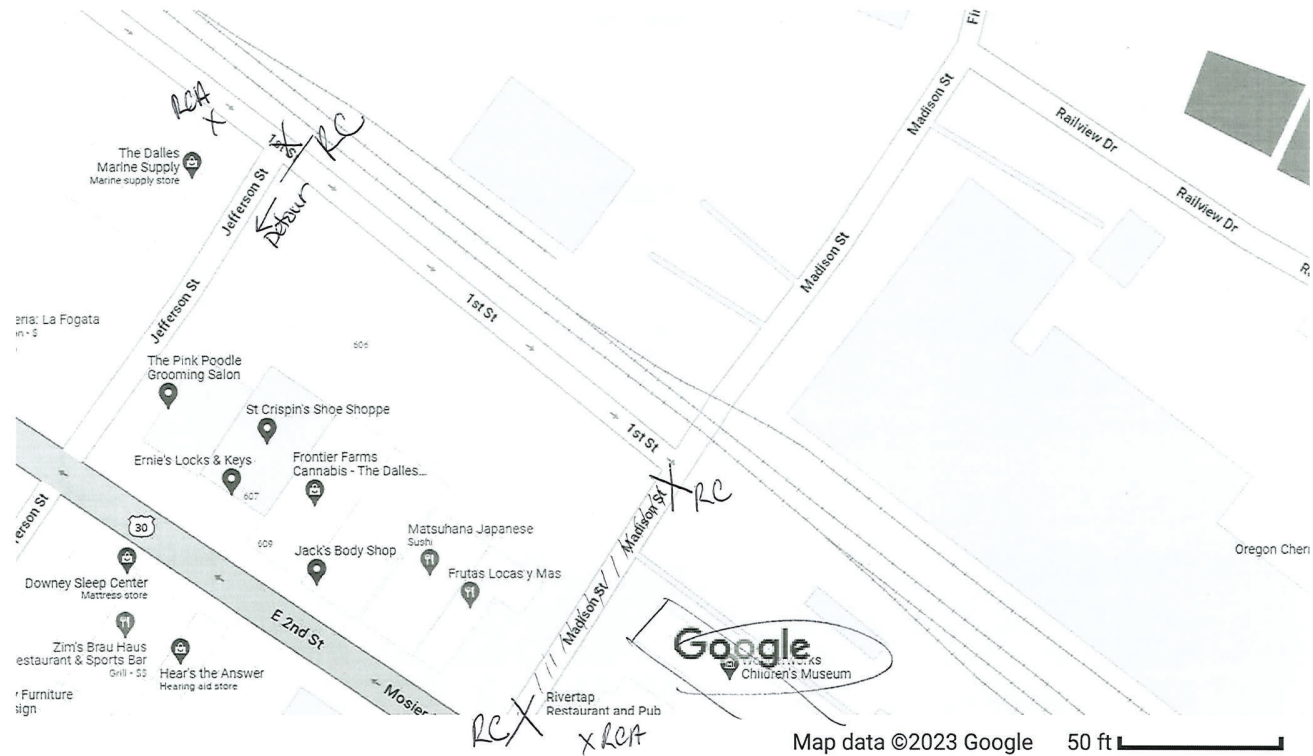
Wonderworks Event

- 3 - Road Closed signs
- 2 - Road Closed Ahead signs
- 1 - Detour sign
- 18 - Type II Barricades



Google Maps

Wonderworks Children's Museum
Event 08/26/23 8:30am - 1:30pm



* S1 * 06/30/2023 * PAC 2016361

GREAT AMERICAN ASSURANCE COMPANY
D/B 322446917 253367

CG 74 00 (Ed. 07/01)

Policy No. PAC 2016361 11

**GENERAL LIABILITY COVERAGE PART
DECLARATION PAGE**

NAMED INSURED: WONDERWORKS CHILDREN'S MUSEUM		POLICY PERIOD: 07/01/2023 to 07/01/2024	
LIMITS OF INSURANCE:			
General Aggregate Limit (Other Than Products - Completed Operations)		\$	2,000,000
Products - Completed Operations Aggregate Limit		\$	2,000,000
Personal and Advertising Injury Limit		\$	1,000,000
Each Occurrence Limit		\$	1,000,000
Damage to Premises Rented to You Limit		\$	100,000 Any One Premises
Medical Expense Limit		\$	5,000 Any One Person
FORM OF BUSINESS: ASSOCIATION			
TOTAL ESTIMATED PREMIUM:		\$ 583.00	
Products/Completed Operations		All Other	
\$		\$ 583.00	
SCHEDULE OF LOCATIONS			
Location: 0001 Building: 0001 206 MADISON ST THE DALLES, OR 97058 2426			
CODE NUMBER: 01211 LOC: 0000 BLDG: 0000 PREMIUM BASIS: MANUAL RATED - NON-AUDIT Classification: SIGNATURE GENERAL LIABILITY BROADENING ENDORSEMENT			
Products/Completed Operations		All Other	
EXPOSURE:		EXPOSURE: IF ANY	
RATE:		RATE:	
PREMIUM: \$0.00		PREMIUM: \$200.00 ✓	



City of The Dalles
313 Court Street | PO Box 1790
The Dalles, OR 97058
(541) 296-5481

XBP Confirmation Number: 149075048

40 Col. Printer

► Transaction detail for payment to City of The Dalles. Date: 07/13/2023 - 3:03:03 PM MT
Transaction Number: 201004545
Mastercard — XXXX-XXXX-XXXX-0446
Status: Successful

Account #	Item	Quantity	Item Amount
	SidewalkStreet Closure Permit	1	\$10.00

TOTAL: \$10.00

► Transaction detail for payment to City of The Dalles. Date: 07/13/2023 - 3:03:04 PM MT
Transaction Number: 201004546
Mastercard — XXXX-XXXX-XXXX-0446
Status: Successful

Account #	Item	Quantity	Item Amount
	Convenience Fee	1	\$2.50

TOTAL: \$2.50

Billing Information
Krysta Youngquist
, 97058

Transaction taken by: Admin JCorbin

Print | Close

Email

manager@wonderworksgorge.org

Resend Receipt

Payment Service Provided By www.xpressbillpay.com

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