

A SPECIAL MEETING
OF THE CITY COUNCIL
OCTOBER 18, 1982
COUNCIL CHAMBERS
5:00 P.M.

I. CALL MEETING TO ORDER

II. ROLL CALL

III. CONSENT CALENDAR:

1. Approve minutes of October 4, 1982 City Council meeting.

IV. NEW BUSINESS:

1. Report on Sitka Street Assessment Bonds.
2. Report on Police Car bids.
3. Approval of Bowman's Restaurant OLCC request.
4. Approve Emergency repairs to Sewage Plant Digester.

V. RESOLUTION:

1. Resolution to approve emergency repairs at Sewage Treatment Plant (RE: Item IV-4)

82-955

MEMO TO: Mike Warren, City Administrator
Members of the City Council
FROM: Rick Faus, City Attorney

DATE: October 18, 1982

SUBJECT: Special Council Meeting, October 18, 1982, 5:00 p.m.
Council Chambers, Agenda Item IV-1 - Report on Sitka
Street Assessment Bonds per the Advertisement to Bid
for General Obligation Improvement Bonds, Series 1982
of the City of Newberg, pursuant to Ordinance No. 2102
which authorized the Sale of General Obligation Bonds
in the sum of \$127,664.00 to pay for the Sitka Local
Improvement District Project No. 213.

The bid opening was held at 2:00 p.m., today, October 18, 1982 in the
offices of our bond counsel, Harvey Rogers of Ragen/Roberts in Portland.
Bids from 3 different banking institutions were received as follows:

1. The Oregon Bank for net effective interest rate of 9.1916%
at a 2% discount rate.
2. First Interstate Bank at a net effective interest rate of
8.9355% at a 2% discount rate.
3. U. S. National Bank of Oregon at a net effective interest rate
of 8.73434% at a 1.8% discount rate.

Present at the bid opening were our bond counsel, Harvey Rogers of Ragen/
Roberts and our bond consultants, Bob Moore and Jim Breithaupt of Moore
and Breithaupt, Arvilla Page, City Recorder and Rick Faus, City Attorney.
After evaluation of the bids, all of which conformed to the requirements
of the bidding documents, it is the recommendation of all that the Council
accept the bid of U. S. National Bank of Oregon with the net effective
interest rate of 8.73434% at a 1.8% discount, this being the lowest and
most favorable interest rate obtainable on our bonds. Attached to this
memorandum is the resolution accepting this bid and authorizing sale of
bond and copies of the bid documents.

It was the view of all present that the bid of U. S. National Bank was
extremely favorable to the City.

RDF:fj

RESOLUTION NO. 82-955

A RESOLUTION ACCEPTING THE BID OF UNITED STATES NATIONAL BANK OF OREGON FOR THE AWARD OF GENERAL OBLIGATION IMPROVEMENT BONDS IN THE SUM OF \$127,664.

WHEREAS, the City is authorized by the Ordinances of the City and by the laws of the State of Oregon, particularly ORS 223.205 to 223.295 the Bancroft Bonding Act, to issue general obligation bonds to finance improvements; and

WHEREAS, Ordinance No. 2102, passed and approved September 23, 1982 of the City of Newberg, Yamhill County, Oregon authorized the City to issue general obligation improvement bonds in the sum of \$127,664.00 to pay for various street, water and sanitary sewer improvements in a Local Improvement District within the City of Newberg; and

WHEREAS, after proper notice of sale of said bonds and after proposals for the purchase of said bonds were received by the City, at the time and date specified in the Notice of Sale, the City has fully considered the proposals; and

WHEREAS, a copy of the bids are hereby attached to this resolution, all bids being received at the proper time and place; and

WHEREAS, the City Council of the City of Newberg met on October 18, 1982 at 5:00 p.m. within four hours of the public opening of said bids; and

WHEREAS, after due consideration, the bid from the United States National Bank of Oregon was the one most favorable to the City.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Newberg as follows, to-wit:

1. The Council awards the bonds to, and accepts the bid from United States National Bank of Oregon in accordance with Ordinance No. 2102 passed and approved September 23, 1982, a copy of which is attached hereto as Exhibit "A".

ADOPTED by the Council this 18th day of October, 1982.

Arvilla Page - City Recorder



UNITED STATES NATIONAL BANK OF OREGON

A Subsidiary of U.S. Bancorp

MUNICIPAL BOND DEPARTMENT, BB - 7
309 S.W. SIXTH AVENUE
P.O. BOX 4412, PORTLAND, OREGON 97208
October 18, 1982

Ragen, Roberts, O'Scannlain,
Robertson & Neill

1600 Orbanco Building
1001 S.W. Fifth Avenue
Portland, Oregon 97204

Dear Sir:

We hereby bid 98.200 per \$100 face value for all or none of the: \$127,664.00
City of Newberg, Oregon General Obligation Improvement Bonds, Series 1982
plus accrued interest to date of delivery.

The interest rate (s) to be borne by these bonds will be as follows:

<u>Maturities</u>	<u>Rates</u>	<u>Maturities</u>	<u>Rates</u>
19 <u>83</u> to 19__ Incl. <u>6.50</u>		19 <u>93</u> to 19__ Incl. <u>9.00</u>	
19 <u>84</u> to 19__ Incl. <u>6.75</u>		19 <u>94</u> to 19__ Incl. <u>9.10</u>	
19 <u>85</u> to 19__ Incl. <u>7.25</u>		19__ to 19__ Incl. _____	
19 <u>86</u> to 19__ Incl. <u>7.50</u>		19__ to 19__ Incl. _____	
19 <u>87</u> to 19__ Incl. <u>7.75</u>		19__ to 19__ Incl. _____	
19 <u>88</u> to 19__ Incl. <u>8.00</u>		19__ to 19__ Incl. _____	
19 <u>89</u> to 19__ Incl. <u>8.20</u>		19__ to 19__ Incl. _____	
19 <u>90</u> to 19__ Incl. <u>8.40</u>		19__ to 19__ Incl. _____	
19 <u>91</u> to 19__ Incl. <u>8.60</u>		19__ to 19__ Incl. _____	
19 <u>92</u> to 19__ Incl. <u>8.80</u>		19__ to 19__ Incl. _____	

We compute the net interest cost to be:

Gross Interest Cost	\$ <u>71,303.16</u>
Less Discount	
Plus Premium	<u>2,297.95</u>
Net Interest Cost	\$ <u><u>73,601.11</u></u>
Net Effective Rate	<u>8.73434</u>

This bid is made subject to the terms and provisions of your official notice of sale and for prompt acceptance only and prompt delivery of the definitive bearer coupon bonds as they can be conveniently prepared, but not later than 30 days from date of sale unless extended by mutual agreement.

We enclose a check in the amount of \$2,560.00 payable to the order of City of Newberg.

Respectfully submitted,

UNITED STATES NATIONAL BANK OF OREGON
and Associates

By

William H. Heath

Vice President

Investment Division

United States National Bank of Oregon

dc

enclosure

Good Faith



INVESTMENT DIVISION. PORTLAND, OREGON
UNITED STATES NATIONAL BANK OF OREGON

No 02488
24-22
1230

Investment Division

DATE October 18, 1982

517

PURCHASED BY

PAY TO THE
ORDER OF CITY OF NEWBERG

\$ 2,560.00*****

UNITED STATES NATIONAL BANK 2560000000

NOTICE TO CUSTOMER

The purchase of an indemnity bond is required before
any official check of this bank will be replaced or
refunded in the event it is lost, misplaced or stolen.

CASHIER'S CHECK

AUTHORIZED SIGNATURE

⑈002488⑈ ⑆123000220⑆ 514 0099 424⑈



UNITED STATES NATIONAL BANK OF OREGON

P.O. BOX 4412
PORTLAND, OREGON 97208

Ragen, Roberts, O'Scannlain, Robertson & Neill
1600 Orbanco Building
1001 S.W. Fifth Avenue
Portland, Oregon 97204

PROPOSAL FOR BONDS



First Interstate Bank
of Oregon, N.A.

October 18, 1982

Members of the City Council
City of Newberg
c/o Ragen, Roberts, O'Scannlain,
Robertson & Neill
1600 Orbanco Bldg.
Portland, OR 97204

In accordance with your official notice of sale dated 9/29/82, inviting bids on
\$127,664 CITY OF NEWBERG, OREGON GENERAL OBLIGATION IMPROVEMENT BONDS
Dated: 10/1/82

we will pay the par value thereof less a discount/~~plus a premium~~ of \$ 2,553.28.

The bonds are to bear interest as follows:

Maturity	10/1	Rate	Maturity	10/1	Rate	Maturity	Rate
1983		6.50	1992		9.00		
1984		7.00	1993		9.10		
1985		7.50	1994		9.20		
1986		7.75					
1987		8.00					
1988		8.20					
1989		8.40					
1990		8.60					
1991		8.80					

Based on the above interest rates, we have made the following estimates:

Gross amount of interest	\$ <u>72,743.16</u>
Less premium /Plus discount	\$ <u>2,553.28</u>
Net amount of interest	\$ <u>75,296.44</u>
Net effective rate	<u>8.9355</u>

All of the terms of the official notice of sale are incorporated herein and made a part hereof. We enclose our Good Faith check in the amount of \$ 2,560.00. In the event we are not awarded the bonds, please return the check promptly to the undersigned.

Definitive bonds to be delivered 30 days from date of sale unless mutually extended.

Respectfully submitted,

FIRST INTERSTATE BANK OF OREGON, N.A.

PORTLAND, OREGON
(503) 225-3852

BY Michael Shangle
Michael Shangle
Assistant Vice President

AN OF BANCO COMPANY

City of Newberg

c/o Messrs. Ragen, Roberts, O'Scannlain, Robertson & Neill
1600 Orbanco Bldg.
1001 SW Fifth Ave.
Portland, OR 97204

Gentlemen:

For your \$ 127,664.00 par amount of City of Newberg General Obligation Bancroft
Improvement Bonds Series 1982 , dated Oct. 1, 1982 _____ and
maturing Oct. 1, 1983 through Oct. 1, 1994 inclusive, in denominations of
\$5,000 except Bond #1(2,644) , bearing interest payable semiannually, both the principal of and the interest
upon the bonds payable at Office of the City Administrator in Newberg, Oregon

We will pay par ~~plus a premium~~ / less a discount of \$ 2,553.28 for bonds to bear the following interest rate or rates:

Rate of Rates:		due		10-1-83		@ 7.00 %		\$ 10,000		due 10-1-93		@ 9.40 %	
\$	12,664	due	10-1-84	@ 7.50 %	\$	15,000	due	10-1-94	@ 9.50 %	%			
\$	10,000	due	10-1-85	@ 7.75 %	\$		due		@	%			
\$	10,000	due	10-1-86	@ 8.00 %	\$		due		@	%			
\$	10,000	due	10-1-87	@ 8.20 %	\$		due		@	%			
\$	10,000	due	10-1-88	@ 8.40 %	\$		due		@	%			
\$	10,000	due	10-1-89	@ 8.60 %	\$		due		@	%			
\$	10,000	due	10-1-90	@ 8.80 %	\$		due		@	%			
\$	10,000	due	10-1-91	@ 9.00 %	\$		due		@	%			
\$	10,000	due	10-1-92	@ 9.25 %	\$		due		@	%			

providing all bonds ~~issuing after~~ are subject to call and redemption in order on and on any interest payment date the ~~entire~~ are non optional before maturity.

The following is for information only:

Gross Interest Cost	74,901.48
Less Premium	
Plus Discount	2,553.28
Net Interest Cost	77,454.76
Average Rate	9.1916%

This bid is made for prompt acceptance only and for delivery and payment for not later than _____ 30 _____ days from date of sale unless further extended with our approval, subject to our receiving prior to the delivery of the bonds, without cost to us, the unqualified legal opinion of Messrs. Ragen, Roberts, O'Scannlain, _____ Robertson & Neill _____, Attorneys, Portland, Oregon; said legal to be printed on the bonds.

We enclose our cashiers check for \$ 2,560.00 which is to be returned to us if this bid is not accepted; otherwise it shall be held as advanced part payment; or, if we fail to pick up and pay for the bonds under the terms of this bid, it shall be forfeited to the City as and for all liquidated damages.

Respectfully submitted this 18th day of Oct. , 19 82
Oregon Bank

Foster & Marshall
Ladder, Perbo

Carolyn Eaton Lieber, AVP

Encl.

**The Oregon Bank
Investment Department
1001 S.W. Fifth Avenue
P.O. Box 2715
Portland, Oregon 97208
503/222-7610**

TOB 1459 (4/80)

MEMO TO: Mike Warren, City Administrator
Members of the City Council
FROM: Rick Faus, City Attorney

DATE: October 18, 1982

SUBJECT: Special Council Meeting, October 18, 1982, 5:00 p.m.
Council Chambers, Agenda Item IV-1 - Report on Sitka
Street Assessment Bonds per the Advertisement to Bid
for General Obligation Improvement Bonds, Series 1982
of the City of Newberg, pursuant to Ordinance No. 2102
which authorized the Sale of General Obligation Bonds
in the sum of \$127,664.00 to pay for the Sitka Local
Improvement District Project No. 213.

The bid opening was held at 2:00 p.m., today, October 18, 1982 in the
offices of our bond counsel, Harvey Rogers of Ragen/Roberts in Portland.
Bids from 3 different banking institutions were received as follows:

1. The Oregon Bank for net effective interest rate of 9.1916%
at a 2% discount rate.
2. First Interstate Bank at a net effective interest rate of
8.9355% at a 2% discount rate.
3. U. S. National Bank of Oregon at a net effective interest rate
of 8.73434% at a 1.8% discount rate.

Present at the bid opening were our bond counsel, Harvey Rogers of Ragen/
Roberts and our bond consultants, Bob Moore and Jim Breithaupt of Moore
and Breithaupt, Arvilla Page, City Recorder and Rick Faus, City Attorney.
After evaluation of the bids, all of which conformed to the requirements
of the bidding documents, it is the recommendation of all that the Council
accept the bid of U. S. National Bank of Oregon with the net effective
interest rate of 8.73434% at a 1.8% discount, this being the lowest and
most favorable interest rate obtainable on our bonds. Attached to this
memorandum is the resolution accepting this bid and authorizing sale of
bond and copies of the bid documents.

It was the view of all present that the bid of U. S. National Bank was
extremely favorable to the City.

RDF:fj

MEMORANDUM
October 18, 1982

TO: MIKE WARREN, CITY ADMINISTRATOR

FROM: BOB SANDERS, DIR. OF PUBLIC WORKS *BVS*

SUBJECT: PRIMARY DIGESTER REPAIR

Last week when the October 18 special Council meeting was called, we had anticipated the need for a resolution to waive competitive bidding for the digester repair as the material and labor to restore the broken piping exceeded the \$2,000 limit for purchase orders.

The plant personnel have spent the latter portion of last week raising the piping to its original location in anticipation of the repair work. This was the portion of the labor that the metal fabricator was uncertain about the actual amount of labor involved.

Dawn Metal Fab was back out this morning to look the repairs over and submit a revised price for the repairs. In view of the labor that was performed by the plant personnel, it is now anticipated that approximately \$1,800 for material is needed, and approximately \$800 for labor to restore the piping to operable condition. The previous quotation was approximately \$1,600 for material and \$3,000 for labor. An alternate quotation was received from Harter Mechanical of Portland for approximately \$6,500. Both metal fabricators were only willing to perform the work on a time and materials/not to exceed basis.

Dawn Metal Fab has also advised us that he has to purchase the stainless steel material for the repairs on a C.O.D. basis and wanted a cash advance for the material. In view of this procedure, it is prudent that the City issue a purchase order directly to the stainless steel supplier for the materials, and issue Dawn Metal Fab a purchase order for the labor to weld up the material and repair piping. This would then eliminate the need for a resolution to waive competitive bidding in that both purchase orders would be less than the \$2,000 amount.

As you are aware, we are essentially in an emergency condition in that we have not been completely digesting our sludge now for several weeks, and are continuing to dispose of partially digested sludge on farm land which must be incorporated into the soil within 24 hours by the farm manager. It is essential that we proceed as hastily as possible with the repairs so that we not only accommodate the farm manager in his planting operation, but also restore the sludge digestion cycle so that we can meet our DEQ permit requirement. Proceeding with the two purchase orders will allow the material to be purchased today, and the repairs begun as soon as possible.

Monday, 7:30 p.m.

October 4, 1982

A REGULAR MEETING
OF THE CITY COUNCIL

Council Chambers

Newberg, Oregon

The meeting was called to order by Mayor Elvern Hall.

ROLL CALL:

Present:	Maybelle DeMay	C. Eldon McIntosh
	Roger Gano	Quentin Probst
	Harold Grobey	Richard Rementeria
	Alan Halstead	

Absent: Tommy Tucker

Staff Present: Michael Warren, City Administrator
Kenneth Andrews, Fire Inspector
Alan Barnes, Building Official
Herbert Hawkins, Chief of Police
Clay Moorhead, Planning Director
Arvilla Page, City Recorder
Robert Sanders, Public Works Director
Doreen Turpen, Librarian

Others Present: 9

Motion: Halstead-Rementeria to approve the Consent Calendar as follows:

1. Approve minutes from the following meetings: September 7, September 23 and September 24, 1982.
2. Communication from Leonard Rydell regarding video game amusement tax.
3. A communication from the Newberg Chamber of Commerce President requesting City to proceed with development of the new Sewage Treatment Plant.

Motion carried unanimously.

Requests from the Floor and Communications:

Jerry Rutschman, 2902 E. Second stated he would like to begin a taxi service in Newberg. He has completed the applications and has applied for home occupation approval with Planning Department. He stated he would like to go into business as soon as possible.

The City Administrator stated that no background check had been done yet so that staff could not make a recommendation. The application should be reviewed by the Police Chief, the City Attorney and the City Administrator.

Mr. Rutschman asked that the Council approve his application conditionally then have the staff approve. He would then be ready to go before the next Council meeting in November.

The Planning Director stated that it would take three or four days to review and approve or deny the home occupation application.

Mr. Rutschman was questioned by Councilmembers and staff regarding

who would do the actual taxi cab driving, what kind of vehicle would be used, whether he had checked with the Mobile Home Park owner regarding an occupation within one of the mobile homes, whether his dispatching unit would interfere with TV and radio reception, and the rate structure. Mr. Rutschman responded to all the questions and stated that the rates now in the ordinance were acceptable to him.

Motion: Gano-Halstead to approve the request for the taxi franchise subject to final approval by the City Administrator, City Attorney and the Police Chief. Carried unanimously.

Stewart Low, Rt. 2, Box 93 stated he wished to speak regarding the sidewalk required by the City of the First Presbyterian Church. He stated they had received a letter dated October 1, 1982 from the Public Works Director. Several items in the letter were contrary to their understanding of the action taken at the last Council meeting. He asked that the Council arrange a meeting with Church representatives to clarify the conditions.

The Public Works Director stated that the matter was discussed at the Public Works Committee meeting and the proposed ordinance change is to mandate that sidewalks be constructed as required in the ordinance regarding the 99W sidewalks. Completion of the sidewalk on the parking lot will be required of the Church when Mission Street is extended, when sidewalk enforcement is made on 99W or when the Church does any construction of any value.

Mr. Low stated they still would like to have a meeting with a committee of the Council to review the proposed ordinance. The Mayor stated there would be a Public Works meeting on October 19, 1982 at 7 a.m.

Appointments by the Mayor. The Mayor made the following appointments: For the George Layman Award Committee: Councilman Richard Rementeria, City Administrator Mike Warren, and himself. As delegates to the National League of Cities Convention in Los Angeles Councilman Roger Gano and himself.

Communication has been received from the Uptown Merchants regarding parking time limit on First Street. The City Administrator stated that parking enforcement is primarily for the merchants benefit. Time limits should be determined as desired by the Merchants. He stated he would recommend that the Council work with the Chamber of Commerce and let them do the leg work to determine what the merchants want. It should also be determined what it will cost to change the signs if the time limits are changed.

A communication from Delores Hamilton has been received regarding long distance telephone rates in Newberg.

Mrs. Hamilton was present and stated that there needs to be a petition of the people to initiate action so that Newberg residents can call Portland toll free.

Mike Fagan, Newberg Graphic Reporter, stated that the Public Utility Commissioner will send out ballots through the mail to determine peoples desires.

It was recommended that the City Administrator write to the Public Utility Commissioner to determine procedures for initiating action and send a copy of the letter to the Phone Company.

Reports from the City Administrator.

Mr. Warren stated the Newberg Centennial Redevelopment Commission has been meeting weekly, they have adopted eight goals. The Civic Center and Traffic Rerouting Committees have provided input to the Redevelopment Committee. At the present time a survey is being done.

Mr. Warren stated that George Layman had saved two stained glass signs which used to be at the entrances to the City. Several months ago he turned these over to the City. One sign has been hung over the main entrance to the City Hall. The other sign was in very poor condition. Councilmembers Tucker and Halstead have repaired the second sign and it is now ready to be put into use. The Librarian has suggested that the second sign be hung over the circulation desk in the Library.

Mr. Warren stated a report has been received of a violation to the DEQ standards at the Sewage Treatment Plant. DEQ is working with the City to resolve the problem. So far, the City has not been able to determine the source of the excess BOD.

Mr. Warren reported on the results of the September 24, 1982 City Council meeting. The meeting was an emergency meeting called to award a contract for cleaning the sludge from the Sewage Digester at the Treatment Plant.

Mr. Sanders reported that the contractor had stated that they would be able to clear it in three days. The City crews were making little headway on the problem at the time. The contract was awarded and the contractor spent seven days instead of his estimate of three. The material was extremely heavy. The contractor stuck by his bid and did not ask for additional compensation. It was a tremendous savings in staff time to have it contracted. When the sludge was removed, it was found that pipes and a rack supporting the pipes had broken away from the wall. Bids will now be called for to repair the damage.

The Council recommended that a letter of appreciation signed by the Mayor be sent to the contractor on the project.

Mr. Warren reported on Ballot Measure 3 which will be on the November 2 Election. He stated that the measure would mean a 25% loss of General Fund Revenues. In addition, it takes away local control of the Budget process and destroys the democratic process. The City would not be able to issue General Obligation Bonds as repayment would have to come out of the tax limitation.

Motion: Gano-Halstead that the Council go on record opposing Ballot Measure 3 and appeal to the citizens to support local government.
Motion carried unanimously.

Mr. Warren stated that he would be out of town from October 16 through October 21.

Police Chief Hawkins reported that Captain Larry Hailey of the Police Department will be gone for three months to the FBI Academy at Quantico, Virginia. An application to the Academy was filed two years ago. Applicants must meet certain standards and be selected by the FBI Director.

Mr. Warren stated he had gone to Seattle and met with two firms that specialize in feasibility studies for motels and hotels. He and Ed Lee of the Meyers Financial Group met with the applicants who were Laventhol and Horwath and Pennell, Kerr, Forester. Both are well known CPA firms that specialize in financial and feasibility studies. Mr. Lee and he both agreed that Laventhol and Horwath would best meet our needs. Mr. Warren pointed out that the completed feasibility study would be owned by the City and not by any particular hotel/motel that wished to locate here.

Motion: Gano-DeMay to approve Laventhol and Horwath for the feasibility study and that a resolution be prepared to that effect if required. Carried unanimously.

Mr. Warren stated that the City Attorney has recommended that in the City Charter revision one portion that was deleted should not be deleted upon further review and consideration. The change is in old section 23 and new section 24 of the Charter. The words deleted were "and of all actions brought to recover or enforce forfeitures for penalties defined or authorized by an ordinance of the City." The City Attorney states that he believes retaining the ability to enforce forfeitures for penalties for civil violations is important and that the section should not have been deleted.

Motion: Grobey-DeMay to approve the recommended Charter change. Carried unanimously.

A letter has been prepared and addressed to U.S. Senator Robert Packwood and U. S. Senator Mark Hatfield opposing Senate Bill 2172 sponsored by Senator Barry Goldwater. This Senate Bill affects the relationship between local government and cable television companies. It removes control of cable television from State and Local Governments and gives it to the Federal Government. The letter is to be signed by the Mayor and all members of the Council.

Motion: Grobey-Halstead to approve the letter and that a copy of the letter be sent to Senator Barry Goldwater. Carried unanimously.

Application from Shaw's Restaurant, 1819 Portland Road, liquor license change to include the cook's name as one of the applicants along with Indetti Shaw and Aloha Chandler. Police Chief Hawkins stated that they have had no problems with Shaw's and would recommend granting the application.

Motion: Gano-Grobey to approve the liquor license application for Shaw's. Carried unanimously.

Motion: Gano-Grobey to approve the September 1982 accounts payable. Carried unanimously.

Mayor Hall called the Council into Executive Session under the rules

of ORS 192.660 (1) (a) relating to employment of public officer or employee. All members of the public and staff not required were excused. The press was informed that they could stay but could not report on any matters discussed.

All members of the Council as previously noted were present. Also present were Michael Warren, City Administrator and Arvilla Page, City Recorder.

The Council and City Administrator discussed the staffing level in the Building Department. Building permit revenue is still down and there is little prospect that it will improve.

The Council instructed the City Administrator to take into consideration the needs of the individual employees affected and also the best interest of the City.

Regular session of the Council was called back to order and Executive Session adjourned.

Motion: Halstead-Gano to adjourn. Carried unanimously.

MEMO

TO: City Council

DATE: October 13, 1982

FROM: City Administrator

SUBJECT: Sitka Street Bond Sale

At the time of the writing of the agenda things are looking positive for the sale of our bonds by the Council meeting date of October 18. Our bonding Counsel, Harvey Rogers of Reagan, Roberts, has informed us that he has had many requests for information.

We are hoping for, not only a sale, but a good interest rate. The City Attorney will have the necessary papers and resolution at the time of the Council meeting. At this point this is all that can be reported regarding the bond sale.


Michael Warren
City Administrator

MW/bjm

MEMO

TO: City Council

DATE: October 13, 1982

FROM: City Administrator

SUBJECT: Bids on Investigator Car

In this years budget there is \$7,000 for the purchase of a new investigator car. Our current car could be even termed unsafe because of steering and other mechanical problems with it.

I'm sure the Council is thinking that it is poor timing to buy anything at this point but I have asked the Chief to analyze the situation carefully. Basically he has said that a car is going to be required sometime in the future if we do not buy it now. We do have the money in the budget and bids have come in under the \$7,000 budgeted amount (with trade-in). The car we would buy would be more efficient in gas mileage and certainly in upkeep than the one we have now.

If cutbacks are made because of Ballot Measure 3 passage then we will be relying more and more on our equipment and less on manpower. This should be part of the City Council's consideration in determining whether or not to purchase this automobile.


Michael Warren
City Administrator

MW/bjm

Enc.

MEMO

TO: City Administrator DATE: October 14, 1982
FROM: Chief Hawkins
SUBJECT: Bid offers for Detective car

Attached are offers from two local dealers for a vehicle to be used as a second detective car at the Newberg Police Dept.

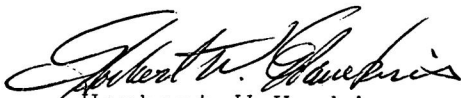
Both appear to be adequately equipped to serve our needs; however, the Chevrolet does not have factory installed air conditioning, but they have indicated that they would put in a factory unit.

The auto from Gateway Ford is not a used vehicle and is brand new. It appears to be the best buy of the two offers submitted.

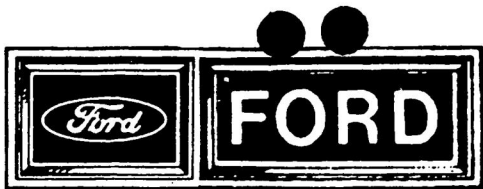
I am still hopeful that Meyer Brothers will come in with an offer prior to Council meeting, but at this time, the only bid that was submitted by them was on a used vehicle that has since been sold.

If no further offers are received, I would recommend that we go along with the proposal from Gateway Ford on the new auto.

Should you have any further questions or concerns, please advise.


Herbert W Hawkins
Chief of Police

HWH/mr



GATEWAY FORD

915 East First Street Phone: (503) 538-2171

NEWBERG, OREGON 97132

Oct. 8, 1982

City of Newberg
414 E. First St.
Newberg, Ore. 97132

Att: Herbert W. Hawkins
Chief of Police

RECEIVED

OCT 11 REC'D

By

Ret.

We offer a bid on: New 1982 Fairmont 4dr. Sedan

Air Condition
200" 6cyl eng.
Automatic Transmission
Power Steering
Power Brakes
Tilt Wheel
Speed Control
WSW Radials Tires
Undercoat

Color: Sand

Trim: Cloth & Vinyl Bench seat

Serial # 1FABP21B9CK202222

Stock # 9094N

Price delivered \$7272.00

1974 Plymouth 4dr - 300.00

Trade difference \$6972.00

This proposal, contingent on the availability of this unit at time of acceptance.

Thank you,

Ferd Wardin
Ferd Wardin
Owner

MOTOR VEHICLE PROPOSAL

Submitted by

CHEVROLET

10/6

To (Firm Name)

CITY OF NEWBERG

Address

CITY HALL

City, State and Zip Code

NEWBERG ORE

BUTLER CHEVROLET COMPA

411 E. First St. Portland (503) 226-0636 Newberg 538-31
NEWBERG, OREGON 97132

We are pleased to quote, for acceptance within ten days from this date, prices and terms on the MOTOR VEHICLES and equipment described below delivered F.O.B., NEWBERG in accordance with specifications attached.

QU.	MODEL AND DESCRIPTION	CASH SALE PRICE
	ST# 69026 SERIAL # 161AX6850B6220069	
	MODEL # XX68 CITATION HOR SAN.	
	HATCHBACK 50N	
✓	TINTED GLASS	
✓	Body SIDE MOLDING	
✓	SPORT MIRRORS	
✓	POWER BRAKES	
✓	2.5 LITER 2300L 4 CY ENGINE	
✓	AUTOMATIC TRANS.	
✓	POWER STEERING	
✓	FULL WHEEL COVERS	
✓	AM Radio	
✓	P185X80R13 RADIAL WSW	
✓	BLUE SPORT CLOTH BENCH SEAT	
✓	UNDERCOAT	
✓	WHITE	
✓	INSTALL AIR CONDITIONING	
	TOTAL PRICE →	7000 ⁰⁰
	* BUTLER CHEVROLET TO CREDIT	
	\$500 ⁰⁰ FOR TRADE OF 1974	
	PLYMOUTH AS APPRAISED IF 0 →	500 ⁰⁰
	CITY ELECTS TO TURN IN	
		\$6500 ⁰⁰

SIGNED

TITLE



Meyer Bros. Chrysler Plymouth

2809 Portland Rd.
Phone 538-9444 or 639-1821
Newberg, Oregon 97132



PURCHASER'S
NAME

Newberg Police Dept
(PRINT OR TYPE)

DATE *10-8* 19*82*

☐ NEW ☒ CAR
☒ USED ☐ TRUCK

PLEASE ENTER MY ORDER FOR ONE

AS FOLLOWS:

YEAR <i>81</i>	MAKE <i>Dodge</i>	MODEL OR SERIES <i>Aries</i>	BODY TYPE <i>4 Door</i>	COLOR <i>LT Blue</i>	TRIM <i>Blue</i>
M.V.I. OR SERIAL NO.			STOCK NO.	TO BE DELIVERED ON OR ABOUT	

CASH PRICE OF VEHICLE

*2.2 Engine
Automatic
Air, conditioned
Lift, Bench seat
A.M. Radio*

Approx 11500 miles

Price Good Till Car is Sold

6000

TOTAL

TAX

DOCUMENTARY CHARGE AND FEES: LICENSE LIC. TRANSFER TITLE REGISTRATION

TOTAL CASH DELIVERED PRICE

700
6007

S E T T L E M E N T	CASH DEPOSIT SUBMITTED WITH ORDER				
	ALLOWANCE FOR TRADE-IN AS APPRAISED				
	LESS BALANCE OWING TO -				
	DESCRIPTION OF TRADE-IN				NET EQUITY
	YEAR	MAKE	MODEL	TYPE	TOTAL CREDITS
	M.V.I. OR SERIAL NO.	LICENSE NO.	TITLE NO.	UNPAID CASH BALANCE DUE ON DELIVERY	

The front and back of this Order comprise the entire agreement affecting this purchase and no other agreement or understanding of any nature concerning same has been made or entered into, or will be recognized.

I have read the matter printed on the back hereof and agree to it as a part of this order the same as if it were printed above my signature. I certify that I am of legal age to execute binding contracts in this state, and hereby acknowledge receipt of a copy of this order.

[Signature]
SALESMAN

SIGNED: _____ PURCHASER

PURCHASER'S NAME _____

STREET ADDRESS _____

CITY & STATE _____ ZIP _____

BUS. PHONE _____ RES. PHONE _____

THIS ORDER IS NOT VALID UNLESS SIGNED AND ACCEPTED
BY DEALER OR HIS AUTHORIZED REPRESENTATIVE

APPROVED: *[Signature]*

MOTOR VEHICLE PROPOSAL

Submitted by

CHEVROLET

10/6

To (Firm Name)

CITY OF NEWBERG

Address

CITY HALL

City, State and Zip Code

NEWBERG ORE

BUTLER CHEVROLET COMPA

411 E. First St. Portland (503) 226-0636 Newberg 538-310
NEWBERG, OREGON 97132

We are pleased to quote, for acceptance within ten days from this date, prices and terms on the MOTOR VEHICLES and equipment described below delivered F.O.B., NEWBERG in accordance with specifications attached.

QU.	MODEL AND DESCRIPTION	CASH SALE PRICE
	ST# 69026 SERIAL # 161AX6850 B6220069	
	MODEL # AX68 CITATION HOP SAN.	
	HATCHBACK 50N	
✓	TINTED GLASS	
✓	Body SIDE MOLDING	
✓	SPORT MIRRORS	
✓	POWER BRAKES	
✓	2.5 LITER 2300L 44 ENGINE	
✓	AUTOMATIC TRANS.	
✓	POWER STEERING	
✓	FULL WHEEL COVERS	
✓	AM Radio	
✓	P185X80R 13 RADIAL WSW	
✓	BLUE SPORT CLOTH BENCH SEAT	
✓	UNDERCOAT	
✓	WHITE	
✓	INSTALL AIR CONDITIONING	
	TOTAL PRICE →	7000 ⁰⁰
	* BUTLER CHEVROLET TO CREDIT	
	\$500 ⁰⁰ FOR TRADE OF 1974	
	PLYMOUTH AS APPRAISED IF 0 →	500 ⁰⁰
	CITY ELECTS TO TURN IN	
		\$6500 ⁰⁰

SIGNED

TITLE



GATEWAY FORD

915 East First Street Phone: [503] 538-2171

NEWBERG, OREGON 97132

Oct. 8, 1982

City of Newberg
414 E. First St.
Newberg, Ore. 97132

RECEIVED

OCT 11 REC'D

Att: Herbert W. Hawkins
Chief of Police

By

Ret

We offer a bid on: New 1982 Fairmont 4dr. Sedan

Air Condition
200" 6cyl eng.
Automatic Transmission
Power Steering
Power Brakes
Tilt Wheel
Speed Control
WSW Radials Tires
Undercoat

Color: Sand
Trim: Cloth & Vinyl Bench seat
Serial # 1FABP21B9CK202222
Stock # 9094N

Price delivered \$7272.00
1974 Plymouth 4dr - 300.00

Trade difference \$6972.00

This proposal, contingent on the availability of this unit at time of acceptance.

Thank you,

Ferd Wardin
Ferd Wardin
Owner

MEMO

TO: City Administrator DATE: October 12, 1982
FROM: Chief of Police
SUBJECT: OLCC Permit
Applicants: Bowman's Restaurant
 David Lee Almond
 Lucy A. Almond

Background investigation on the above applicants has revealed no information of a derogatory nature that would cause refusal to recommend approval of the OLCC permit now pending.

Therefore, the Newberg Police Department would concur with approval of this application.


Herbert W. Hawkins
Chief of Police

HWH/mr
cc/City Attorney

IV 3

STATE OF OREGON
OREGON LIQUOR CONTROL COMMISSION

9079 S.E. McLoughlin Boulevard
P.O. Box 22297
Portland, Oregon 97222

APPLICATION

GENERAL INFORMATION

No 5110

The filing of this application does not commit the Commission to the granting of the license that you are applying for, nor does it permit you to operate the business named below. If a license is granted by the Commission, you will receive a LICENSE CERTIFICATE.

No fee is collected by OLCC until a LICENSE CERTIFICATE is to be issued.

\$100.00 processing fee paid
on 8-31-82 Receipt 7108 JPC

(THIS SPACE IS FOR OLCC OFFICE USE)

Application is being made for:

BOTTLER
BREWERY

Greater Privilege
Lesser Privilege

DISPENSER CLASS A
DISPENSER CLASS B

New License
New Location
New Outlet

DISTILLERY
DRUGGIST

New Partner

FARMER'S WINERY

New License

INDUSTRIAL ALCOHOL

APPLICATION RECEIVED

RAILROAD, PUBLIC PASSENGER

OREGON LIQUOR CONTROL COMMISSION

RESTAURANT

RETAIL MALT BEVERAGE

SEASONAL DISPENSER

SPECIAL EVENTS DISPENSER

WHOLESALE MALT BEVERAGE AND WINE

WINERY

LICENSE DIVISION

AUG 31 1982

(THIS SPACE IS FOR CITY OR COUNTY USE)

NOTICE TO CITIES AND COUNTIES: Do not consider this application unless it has been stamped and signed at the left by an OLCC representative.

THE CITY COUNCIL, COUNTY COMMISSION, OR COUNTY

COURT OF

(Name of City or County)

RECOMMENDS THAT THIS LICENSE BE: GRANTED

DENIED

DATE

BY

(Signature)

TITLE

AUTION: If your operation of this business depends on your receiving a liquor license, OLCC cautions you not to purchase, remodel, or start construction until your license is granted.

1. Name(s) of individual applicant(s), partnership, or corporation:

1) DAVID LEE ALMOND P.O. 473 ARLINGTON Ore 97812
(Name) (Address) (City) (State) (Zip)
2) ~~375 Hemlock~~ LUCY A ALMOND, 375 Hemlock, " " " "
(Name) (Address) (City) (State) (Zip)

3)

4)

(EACH PERSON LISTED ABOVE MUST FILE AN INDIVIDUAL HISTORY AND A FINANCIAL STATEMENT)

2. Trade name of premises BOWMAN'S RESTAURANT When filed: _____
(Year Name Filed with Corporation Commissioner)

3. Former trade name SAME

4. Premises address 400 E. 1ST NEWBERG YAMHILL OREGON 97132
(Number, Street, Rural Route) (City) (County) (State) (Zip)

5. Business mailing address 400 E. 1ST NEWBERG OREGON 97132
(P.O. Box, Number, Street, Rural Route) (City) (State) (Zip)

6. Was premises previously licensed by OLCC? Yes X No _____ Year '82

7. If yes, to whom: LAVENNE VI HANSEN Type of license: DISPENSER CLASS A

8. Will you have a manager: Yes _____ No X Name _____

(Manager must fill out Individual History, blue page 2)

9. Will anyone else not signing this application share in the ownership or receive a percentage of profits or bonus from this business? Yes _____ No X

10. What is the local governing body where your premises is located? Newberg - YAMHILL
(Name of City or County)

1. OLCC representative making investigation may contact: DAVID L. ALMOND
(Name)
375 HEMLOCK ARLINGTON Ore. 97812 (503) 454-2841
(Address) (Tel. No. - home, business, message)

AUTION: The Administrator of the Oregon Liquor Control Commission must be notified if you are contacted by anybody offering to influence the Commission on your behalf.

Applicant(s) Signature (1)

(In case of corporation, duly authorized officer thereof)

(2) Lucy A. Almond

(3)

(4)

IV 3

Aug 24, 1982
DATE

over

MEMORANDUM
12 October 1982

TO: MIKE WARREN, CITY ADMINISTRATOR

FROM: BOB SANDERS, DIR. OF PUBLIC WORKS

SUBJECT: DIGESTER REPAIR AT THE SEWER TREATMENT PLANT

We have contacted two contractors to perform the repair work on the digester. Don's Metal Fab of Newberg was the contractor that installed the original equipment, and has advised us that there will be approximately \$1,600 worth of material, and the labor for the repair is too difficult for them to give us a fixed price bid on it. Don's Metal Fab will only do the repair work on a time and materials basis. The second contractor, Harder Mechanical of Portland has been contacted for a bid. Harder Mechanical will give us a bid, however, they would prefer not to do a small job like this, and have recommended that we get a local metal fabricator to do the job. This is the same comment we received from Harder Mechanical when the original equipment was installed three years ago.

As a means of expediting the repair in light of the emergency situation to get the digester back into operation as quickly as possible. I would like to have you include on the October 18 Special Council Meeting agenda an item to consider a resolution to waive competitive bidding on the digester repair.

We should be able to obtain a proposal from Don's Metal Fab and possibly one from Harder Mechanical by Friday so that Monday a resolution can be prepared for consideration at the 5:00 Council Meeting. The contract will be a time and materials not to exceed contract.