

**Lake Grove Water District  
Minutes of Regular Board Meeting  
May 15, 2023**

The meeting of the Lake Grove Water District Board of Commissioners was called to order at 6:00 p.m. at the Celebrate Conference Center 15555 Bangy Rd. Lake Oswego, OR 97035 and chaired by Dan Taylor.  
Present in person: Larry Kitchen, JD Pavek, Tammy Schalk, Bruce Goldson, and Paul Howard.  
Present via phone call: Virgil Pearce, Clark Balfour, and Dennis Koellermeier, Silas Olson, and J.J. Olson.

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**1. PUBLIC COMMENT:** None

**2. AGENDA APPROVAL:** Larry Kitchen made a motion to approve the agenda. JD Pavek seconded the motion. A vote was called. In favor: All.

**3. CONSENT AGENDA:** Larry Kitchen made a motion to approve the April 17, 2023, Board meeting minutes. JD Pavek seconded the motion. A vote was called. In favor: All. Larry Kitchen made a motion to approve the April 2023, financials. JD Pavek seconded the motion. A vote was called. In favor: All. Larry Kitchen made a motion to approve the April 2023 accounts payable. JD Pavek seconded the motion. A vote was called. In favor: All.

**4. OLD BUSINESS:** Mark Fitkin update: Larry Kitchen has not heard from Mark in the last month. The discussion still remains as far as whether the Board is going to amend the current rate schedule for the fire line charges, a second system development fee, or waiving the monthly demand charges for him. The District is waiting for Mark Fitkin's revised plans for the site

**5. DEPARTMENTS:**

**COMMISSIONERS:** Larry Kitchen states that the Board needs to set some time (workshop) to start making serious decisions regarding the new water contract.

**OFFICE:** District Manager reported that the office landlord (Shorenstein) will not extend a new three-year office lease but is willing to extend the lease for another six months.

**FIELD OPERATOR:** Silas Olson announced that Hiland Water has been acquired by NW Natural. Business will be as usual for the District. J.J. Olson discussed the lead and copper rule to include inventory and process throughout the District in the next fifteen months to meet the October 2024 deadline. Progress reports will be submitted monthly to the District Manager. Phase III of the hydrant replacements will start after July 1, 2023.

**ENGINEER:** Current updates on the following projects:

***Shorenstein: (5600 Meadows):*** As built documentation remains the same.

***Fire hydrant replacement at Waluga and Firwood*** is pending. Total cost by Lake Oswego is on hold until Lake Oswego provides authorization to proceed.

***Leaks***

A. Leak was detected on the service line at Bryant near Upper Dr. is under evaluation and the survey was received.

B. Boones Ferry break and repair draft plan is completed and accepted by the City and is currently working with Hiland on a traffic plan.

*16607 & 16667 Boones Ferry* have been approved by DRC construction. Construction schedule is still unknown.

*Preliminary plans for the abandonment of the 12-inch line on Carman – a redesign is in progress.*

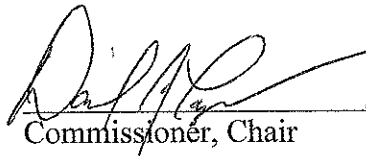
***Future land developments that are still pending:***


- a. Summer Woods/Washington Ct. A 3-lot partition has been approved and posted.
- b. There is a three-lot on Babson plans have been approved by the city with two new services.
- c. There is a potential development on Seville and Astor.
- d. Baliene/Kimball Ct. – A service provider letter is work has been sent.

**6. EXECUTIVE SESSION:** Convene

*Executive Session under ORS 192.660 (2) (f) to consider information or records that are exempt by law from public inspection (ORS 192.355 (9) (a) and ORS 40.225)*

7. Meeting adjourned at 6:46 pm

  
Commissioner, Chair      Date      6/16/2023

  
Commissioner      Date      6/15/2