

CITY COUNCIL
AGENDA
COUNCIL CHAMBERS
October 3, 1983
7:30 P.M.

I. CALL MEETING TO ORDER

II. ROLL CALL

III. CONSENT CALENDAR:

- qms*
1. Approve Minutes of ~~August 1, 1983~~, September 6 & 20, 1983
 2. Report on Self Insurance Program
 3. Letter of resignation from Planning Commission submitted by Sally Adamson
 4. Report on Annual League of Oregon Cities Conference, November 13 - 15, 1983

IV. APPOINTMENTS BY THE MAYOR:

V. REQUESTS FROM FLOOR AND COMMUNICATIONS

1. Letter from Community Action Agency informing City Council of Veteran's Museum Board of Directors

VI. PUBLIC HEARINGS:

- 10/12
De May made
Copy of Water memo*
- moved
to later
in agenda*
1. Continuation of public hearing to discuss continuation of Water and Sewer Financial Management Plan
 2. Public hearing on Brugato/Cain Annexation
 3. Public hearing on proposed street vacation located off Columbia Drive between Main and College Streets
 4. Public hearing on tree cutting ordinance

VII. REPORTS FROM CITY MANAGER

1. Report from City Manager regarding Chehalem Valley Senior Citizen location

VIII. OLD BUSINESS:

IX. NEW BUSINESS:

- ✓1. Approve Accounts Payable
- ✓2. Discussion of Sewer Treatment Plant Site Consultant
3. Appointments request by Yamhill County for study of Newberg/Dundee Corridor
4. Request by Chief of Police regarding advance planning to make 1984 Old Fashioned Festival better and safer.

Res. 83-1000

X.

RESOLUTIONS:

- 83-1001
- 83-1002
- 83-1000
1. Resolution approving various changes in the administration of ICMA Deferred Comp and establishing a Trust Agreement for the management of funds,
 2. Resolution authorizing Fire Chief to represent City in acquiring Federal Surplus property from the Oregon State Agency for Surplus Property.
 3. Resolution waiving competitive bidding and authorizing City Manager to contract for consultant for waste water treatment plant (See Item XI-2)

XI.

ORDINANCES:

- 2131
1. Ordinance prohibiting parking on Villa Road in front of Hospital and Newberg Professional Center
 2. Ordinance regulating tree cutting in Newberg (See Agenda Item VI-4) *to 11/7/83*

CITY COUNCIL
AGENDA
COUNCIL CHAMBERS
October 3, 1983
7:30 P.M.

I. CALL MEETING TO ORDER

II. ROLL CALL

III. CONSENT CALENDAR:

- Beckley*
- Approved* *X*
1. Approve Minutes of August 1, 1983, September 6 & 20, 1983
 2. Report on Self Insurance Program
 3. Letter of resignation from Planning Commission submitted by Sally Adamson
 4. Report on Annual League of Oregon Cities Conference, November 13 - 15, 1983

IV. APPOINTMENTS BY THE MAYOR:

V. REQUESTS FROM FLOOR AND COMMUNICATIONS

- Letter of Appreciation*
Try to get in Newberg
1. Letter from Community Action Agency informing City Council of Veteran's Museum Board of Directors

VI. PUBLIC HEARINGS:

1. Continuation of public hearing to discuss continuation of Water and Sewer Financial Management Plan
2. Public hearing on Brugato/Cain Annexation
3. Public hearing on proposed street vacation located off Columbia Drive between Main and College Streets
4. Public hearing on tree cutting ordinance

VII. REPORTS FROM CITY MANAGER

- Tree Out by Dec 1*
GARAGE
CRD Committee
Tucker for Refurbishing
1. Report from City Manager regarding Chebalem Valley Senior Citizen location
 2. Hancock + MAIN
- Check*
1 year Rent Agreement
Park + Rac contribute for wheelchair

VIII. OLD BUSINESS:

IX. NEW BUSINESS:

- Letter*
Tom Tucker
John Cuck
1. Approve Accounts Payable
 2. Discussion of Sewer Treatment Plant Site Consultant
 3. Appointments request by Yamhill County for study of Newberg/Dundee Corridor
 4. Request by Chief of Police regarding advance planning to make 1984 Old Fashioned Festival better and safer.

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RESOLUTIONS:

1. Resolution approving various changes in the administration of ICMA Deferred Comp and establishing a Trust Agreement for the management of funds
2. Resolution authorizing Fire Chief to represent City in acquiring Federal Surplus property from the Oregon State Agency for Surplus Property
3. Resolution waiving competitive bidding and authorizing City Manager to contract for consultant for waste water treatment plant. (See Item XI-2)

XI.

ORDINANCES:

1. Ordinance prohibiting parking on Villa Road in front of Hospital and Newberg Professional Center
2. Ordinance regulating tree cutting in Newberg (See Agenda Item VI-4)

Dear Mr. Warren,

Oct. 3, 1983

The issue of cutting trees within the city limits of Newberg prompts this letter. I find it unsettling to know that trees may be cut down at the whim of the landowner without considering the effects that such an action may have, both directly and indirectly, on the local environment. I believe that an ordinance requiring a permit before such action is taken would be of great benefit to the entire community.

At this time, the owner of the land adjoining ours has begun to cut down trees on his property. I find this most discomforting because (1) it would permanently alter the natural beauty of the neighborhood and (2) may adversely affect the winter runoff of rain in the immediate area. This last point is of particular importance to us and our neighbors, Mr. & Mrs. G. Steven Scott, who are already experiencing drainage problems which could worsen by the tree cutting.

Once a tree is cut, whether legally or not, the results are the same - the loss of a vital part of the environment and of a beautiful living thing. Let us all have a say in the matter by requiring a permit before such an irreversible act is done.

Thank you,
David Nissen (Nissen)
1805 Leo Lane
Newberg, Or. 97132

TABLE 1 - Rate Schedule (Option I)

*See
1985-86*

average for 5 yr Period

75% Grant

6.375 m on 10 m

	Capital Recovery				1993/94
	Nil	10-Year Phase In	5-Year Phase In	Immediate	
Residential	\$ 9.49	\$10.08	\$10.67	\$11.45	13.50
Nonresid.(per ccf)	1.21	1.29	1.36	1.50	1.85
Special Commercial					
Flow Chg(per 1000cf)	8.06	8.82	9.58	10.60	12.50
BOD Chg(per lb.)	.22	.22	.22	.22	.22
SS Charge(per lb.)	.22	.22	.22	.22	.22
Industrial					
Flow Chg(per 1000cf)	7.98	8.74	9.49	10.50	12.50
BOD Chg(per lb.)	.19	.19	.19	.19	
SS Charge(per lb.)	.24	.24	.24	.24	

*Presently
228/C CFW Industrial*

TABLE 2 - Rate Schedule (Option II)

no grant

Plant in stage

*55% replacement of
existing capacity*

	Capital Recovery				
	Nil	10-Year Phase In	5-Year Phase In	Immediate	
Residential	\$ 9.23	\$ 9.82	\$10.40	\$11.18	21.85
Nonresid.(per ccf)	1.17	1.25	1.32	1.45	3.12
Special Commercial					
Flow Chg(per 1000cf)	7.96	8.72	9.48	10.50	12.60
BOD Chg(per lb.)	.20	.20	.20	.20	.70
SS Charge(per lb.)	.20	.20	.20	.20	.96
Industrial					
Flow Chg(per 1000cf)	7.88	8.64	9.39	10.40	12.55
BOD Chg(per lb.)	.18	.18	.18	.18	.69
SS Charge(per lb.)	.22	.22	.22	.22	.96

Example

Residential User
Flat Rate

	Capital Recovery			
	<u>Nil</u>	<u>10-Year Phase In</u>	<u>5-Year Phase In</u>	<u>Immediate</u>
Option I	\$ 9.49	\$10.08	\$10.67	\$11.45
Option II	9.23	9.82	10.40	11.18

Example

Nonresidential User
850 ccf

	Capital Recovery			
	<u>Nil</u>	<u>10-Year Phase In</u>	<u>5-Year Phase In</u>	<u>Immediate</u>
Option I	\$1029	\$1097	\$1156	\$1275
Option II	995	1063	1122	1233

Example

Special Commercial User
113 ccf/702 lb. BOD/423 lb. SS

	Capital Recovery			
	<u>Nil</u>	<u>10-Year Phase In</u>	<u>5-Year Phase In</u>	<u>Immediate</u>
Option I	\$ 338	\$ 347	\$ 355	\$ 367
Option II	315	324	332	344

Example

Industrial User

355 ccf/2760 lb. BOD/185 lb. SS

	<u>Capital Recovery</u>			
	<u>Nil</u>	<u>10-Year Phase In</u>	<u>5-Year Phase In</u>	<u>Immediate</u>
Option I	\$ 851	\$ 878	\$ 905	\$ 941
Option II	818	845	871	907

Example

Industrial User

637 ccf/1554 lb. BOD/395 lb. SS

	<u>Capital Recovery</u>			
	<u>Nil</u>	<u>10-Year Phase In</u>	<u>5-Year Phase In</u>	<u>Immediate</u>
Option I	\$ 898	\$ 947	\$ 995	\$1059
Option II	869	917	965	1029



ACCOUNTS PAYABLE
OCTOBER, 1983

10/83

cc: [signature]

ATI, Inc.	90.40
Al's Family Dining	10.20
Amps Co.	1,608.00
Asher-Macken Electric	78.00
Bidall	104.13
Brandt, John	110.00
Brown & Tarlow	75.00
Butler Chevrolet	93.00
Butterworth Legal Publishers	50.00
Buy Wise Drugs	13.72
Callaghan & Co.	133.50
Cascade Employers Assn.	12.60
Case Power & Equip.	251.60
Chehalem Valley Sr. Cit.	1,525.34
Chevron	55.95
Coast to Coast	371.84
Consolidated Supply	576.12
Crabtree Rock	650.75
Crowell Auto Parts	141.06
Culligan	15.00
Copy Office Products	342.03
Dents	107.12
Double G Auto Services	3.74
Drawing Board	62.61
Dyna Systems	52.74
Empire Uniform	79.46
Farmart Sales	30.57
Farmer's Cooperative Oil	40.95
FarmGro Supply	54.95
Ferron Janitorial	745.06
Fowler Tire	23.65
Fox Union	25.00
Gateway Ford	15.00
Gaylord Bros.	59.40
General Telephone	1,331.97
Gunn, Michael G.	150.00
Greymouse Bookstore	16.50
Harris Uniforms	69.69
Highsmith Co.	20.28
Home Laundry	39.95
Huggins Ins. Agency	24,065.00 ✓
Johnson Furniture & Hdwe.	50.91
Jones Chemicals, Inc.	1,033.50
Les Schwab Tires	10.00
Larry Harrington Co.	77.61
London's Lawn & Garden	1.50
Lumbermen's	395.56
McCabe Lock & Key	42.00
Mid-Willamette Fire Inst. Assn.	2.00
Mid-Willamette Valley COG	2,524.00
Miller's Upholstery	30.00
Metropolitan Agency	56.75

Nap's IGA	13.64
National Geographic Society	32.00
Newberg Auto Parts	30.17
Newberg Community Hospital	238.85
Newberg Family Practice	35.00
Newberg Graphic	114.32
Newberg Human Resources	1,125.00
Newberg Ready Mix	60.00
Newberg Sand & Gravel	27.50
Newberg Steel	3.60
Nickel, Nancy	72.50
Northwest Business Systems	183.10
Northwest Law Enforcement	19.22
Northwest Natural Gas	727.38
Nudelman Bros.	355.00
Nurnberg Scientific	43.31
Oregon Fire Equipment	46.79
Pacific States Cast Iron Pipe	57.33
Pacific Water Works Supplies	1,973.77
Peoples Insurance Center	30.00
Quality Office Machines	201.04
Saw Shop	50.00
Scientific Supply	41.97
Showcase of Flowers	13.75
Specialty Contracting	308.40
Stouffers Dept. Store	17.18
Territorial Enforcement	165.15
United Radio Supply	102.00
Utilities Supply Co.	191.10
W. W. Grainger, Inc.	56.40
Water, Food & Research	90.00
Watt Welding Supply	46.00
West Publishing	135.00
Western Auto	62.13
Western States Fire Apparatus	218.69
Westside Automotive	91.26
Wilson's Restaurant	2.35
Yamhill Co. Sheriff's Dept.	315.20
Reading Enrichment Co.	364.33
Riley Studio	31.62
Rutherford, Hansen & Mahr	145.50
PGE Co.	17,000.00

TOTAL:

62,363.26

[signature]

[signature] @mc

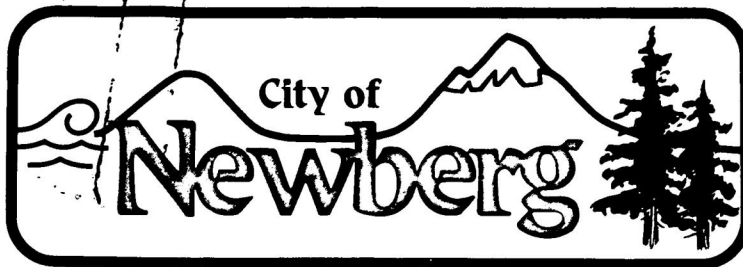
[signature]

ACCOUNTS PAYABLE
OCTOBER, 1983

ATI, Inc.	90.40	Nap's IGA	13.64
Al's Family Dining	10.20	National Geographic Society	32.00
Amps Co.	1,608.00	Newberg Auto Parts	30.17
Asher-Macken Electric	78.00	Newberg Community Hospital	238.85
Bidall	104.13	Newberg Family Practice	35.00
Brandt, John	110.00	Newberg Graphic	114.32
Brown & Tarlow	75.00	Newberg Human Resources	1,125.00
Butler Chevrolet	93.00	Newberg Ready Mix	60.00
Butterworth Legal Publishers	50.00	Newberg Sand & Gravel	27.50
Buy Wise Drugs	13.72	Newberg Steel	3.60
Callaghan & Co.	133.50	Nickel, Nancy	72.50
Cascade Employers Assn.	12.60	Northwest Business Systems	183.10
Case Power & Equip.	251.60	Northwest Law Enforcement	19.22
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Chevron	55.95	Nudelman Bros.	355.00
Coast to Coast	371.84	Nurnberg Scientific	43.31
Consolidated Supply	576.12	Oregon Fire Equipment	46.79
Crabtree Rock	650.75	Pacific States Cast Iron Pipe	57.33
Crowell Auto Parts	141.06	Pacific Water Works Supplies	1,973.77
Culligan	15.00	Peoples Insurance Center	30.00
Copy Office Products	342.03	Quality Office Machines	201.04
Dents	107.12	Saw Shop	50.00
Double G Auto Services	3.74	Scientific Supply	41.97
Drawing Board	62.61	Showcase of Flowers	13.75
Dyna Systems	52.74	Specialty Contracting	308.40
Empire Uniform	79.46	Stouffers Dept. Store	17.18
Farmart Sales	30.57	Territorial Enforcement	165.15
Farmer's Cooperative Oil	40.95	United Radio Supply	102.00
FarmGro Supply	54.95	Utilities Supply Co.	191.10
Ferron Janitorial	745.06	W. W. Grainger, Inc.	56.40
Fowler Tire	23.65	Water, Food & Research	90.00
Fox Union	25.00	Watt Welding Supply	46.00
Gateway Ford	15.00	West Publishing	135.00
Gaylord Bros.	59.40	Western Auto	62.13
General Telephone	1,331.97	Western States Fire Apparatus	218.69
Gunn, Michael G.	150.00	Westside Automotive	91.26
Greymouse Bookstore	16.50	Wilson's Restaurant	2.35
Harris Uniforms	69.69	Yamhill Co. Sheriff's Dept.	315.20
Highsmith Co.	20.28	Reading Enrichment Co.	364.33
Home Laundry	39.95	Riley Studio	31.62
Huggins Ins. Agency	24,065.00	Rutherford, Hansen & Mahr	145.50
Johnson Furniture & Hdwe.	50.91	PGE Co.	17,000.00
Jones Chemicals, Inc.	1,033.50		
Les Schwab Tires	10.00		
Larry Harrington Co.	77.61		
London's Lawn & Garden	1.50		
Lumbermen's	395.56		
McCabe Lock & Key	42.00		
Mid-Willamette Fire Inst. Assn.	2.00		
Mid-Willamette Valley COG	2,524.00		
Miller's Upholstery	30.00		
Metropolitan Agency	56.75		
		TOTAL:	62,363.26

[Handwritten signature]
2/19/83
M.D.

10/21/83



Office of Mayor and City Council
(503) 538-9421

414 E. First St.
Newberg, Oregon 97132

N O T I C E O F S P E C I A L C O U N C I L M E E T I N G

To the members of the Newberg City Council:

The Honorable Mayor Elvern Hall hereby calls a special meeting of the Newberg City Council, pursuant to his authority under Section 15, Chapter IV of the Newberg City Charter.

DATE: Monday, October 18, 1982

TIME: 5:00 P.M.

PLACE: Council Chambers, Newberg, Oregon

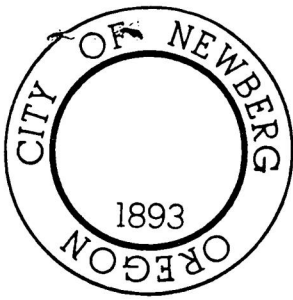
BUSINESS: To act on bids for Bond Sale - Sitka St. Improve.
Review Bids for Police Detective Car
Review of OLCC License for Bowman's Restaurant
To act on approval of Emergency Services to Sewage Plant.



Honorable Mayor Elvern Hall



Home of Old Fashioned Festival



CITY OF NEWBERG

414 E. First Street

Newberg, OR 97132

NOTICE OF SPECIAL EMERGENCY CONTRACT REVIEW BOARD MEETING OF THE CITY OF NEWBERG

To the Members of the Contract Review Board of the City of Newberg:

The Honorable Mayor Elvern Hall hereby calls a special emergency meeting of the Contract Review Board for the City of Newberg pursuant to his authority under Section 5F of Ordinance No. 1793 of the City of Newberg, Oregon, passed and approved December 1, 1975.

DATE: Friday, September 24, 1982

TIME: 3:00 P.M.

PLACE: Council Chambers, Newberg, Oregon

BUSINESS: Waive Competitive Bidding for the Removal
of all Sludge and the Cleaning of 187,000
Gallon Primary Digester and Transport
Contents to Disposal Area for the Total
Cost of \$3,250.00

Elvern Hall - Mayor and Chairman of
the City of Newberg Contract Review
Board

NOTE: For purposes of minutes, it should be indicated that all members of the Contract Review Board who are also members of the City Council were notified or attempted to be notified of this special emergency meeting by Bob Sanders, City Engineer. In addition, Office of Bob Sanders, City Engineer, notified all available members of the news media of this special emergency meeting of the contract review board. The emergency conditions that require this meeting are as follows:

That the City crews have spent a considerable amount of time and money in the removal of sludge from one of the city's primary sewage digesters and would continue to do so at a very high cost to the city, that upon seeking bids for this work, competitive bids have been received with one bid from Northwest Industrial Scrub, Inc. in the amount of \$3,250. being substantially lower than any other bids received by an amount of \$6,700. That in order to take advantage of this rate and the availability of this crew and to save the city a considerable amount in staff and employee time and costs, that contract must be entered into after waiver of competitive bidding before the end of the business day Friday, September 24, 1982. That the availability of this service and the necessity of quick action were completely unanticipated by the City.

MEMORANDUM

September 24, 1982

RE: Note for the Special Emergency Council Meeting pursuant to
ORS 192.640(3)

"No special meeting shall be held without at least 24 hours notice to the members of the body, the news media which have requested notice and the general public. In case of an actual emergency, a meeting may be held upon such notice as is appropriate to the circumstances but the minutes of such a meeting shall describe the emergency justifying less than 24 hours notice".

The purpose of this special meeting is to waive competitive bidding under our ordinance for the purpose of obtaining services in clearing and hauling sludge from a defective sewage digester. Three competitive bids will have been obtained with one service provider being able to guarantee his bid of \$3,200. which is \$6,700. below the next lowest bid for the period of this weekend only. Due to this substantial savings, also due to the fact that an inordinate amount of city personnel and staff time has been used trying to perform this function ourselves and due to the fact that other competitive bids have been received by telephone or in person, a special meeting is justified to have the contractor provide this work at a favorable fee and free up city crews for other more important city business.

RDF:fj



CITY OF NEWBERG

414 E. First Street

Newberg, OR 97132

NOTICE OF SPECIAL COUNCIL MEETING

To the Members of the Newberg City Council:

The Honorable Mayor Elvern Hall hereby calls a special meeting of the Newberg City Council, pursuant to his authority under Section 15, Chapter IV of the Newberg City Charter.

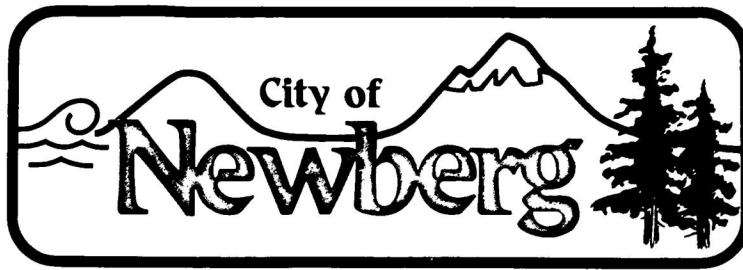
DATE: Thursday, September 23, 1982

TIME: 7:30 P.M.

PLACE: Council Chambers, Newberg, Oregon

BUSINESS: Approve Bond Sale Ordinance for the Sitka
Avenue Local Improvement District, Project
Number 213.

Honorable Mayor Elvern Hall



Office of Mayor and City Council
(503) 538-9421

414 E. First St.
Newberg, Oregon 97132

N O T I C E O F S P E C I A L C O U N C I L M E E T I N G

To the Members of the Newberg City Council:

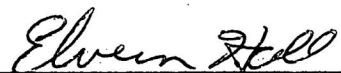
The Honorable Mayor Elvern Hall hereby calls a special meeting of the Newberg City Council, pursuant to his authority under Section 15, Chapter IV of the Newberg City Charter.

DATE: Monday, August 23, 1982

TIME: 7:30 P.M.

PLACE: Council Chambers, Newberg, Oregon

- BUSINESS:
1. Report on Advertising for Police Officer.
 2. Report on Economic Development Grant.
 3. Report on Sitka Street Assessments. (Ordinance)
 4. Review of Ballot Titles for Charter. (Ordinance)
 5. Communication from Liberty Cable Company.
 6. Adjourn to Executive Session RE: Property Negotiations. Pursuant to ORS 192.660 (1) (E)



Honorable Mayor Elvern Hall



Home of Old Fashioned Festival



CITY OF
NEWBERG

414 E. First Street

Newberg, OR 97132

NOTICE OF A SPECIAL COUNCIL MEETING

To the Members of the Newberg City Council:

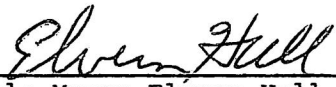
The Honorable Mayor Elvern Hall hereby calls a special meeting of the Newberg City Council, pursuant to his authority under Section 15, Chapter IV of the Newberg City Charter.

DATE: Wednesday, April 28, 1982

TIME: 6:00 P.M.

PLACE: Council Chambers, Newberg, Oregon

BUSINESS: Fire Department - Purchase of Tanker Truck Cab and Chassis



Honorable Mayor Elvern Hall



CITY OF
NEWBERG

414 E. First Street

Newberg, OR 97132

NOTICE OF A SPECIAL JOINT MEETING
OF THE CITY COUNCIL AND PLANNING COMMISSION

To the Members of the Newberg City Council and the Newberg Planning Commission

The Honorable Mayor Elvern Hall hereby calls a special joint meeting of the Newberg City Council and Planning Commission, pursuant to his authority under Section 15, Chapter IV of the Newberg City Charter.

DATE: Thursday, April 15, 1982

TIME: 6:30 p.m. - Dinner Meeting

PLACE: Newberg Community Hospital Conference Room

BUSINESS: The Council and the Commission will discuss items of mutual concern relating to past decisions, comprehensive planning, the current City priorities and future expectations.


Elvern Hall - Mayor



CITY OF NEWBERG

414 E. First Street

Newberg, OR 97132

NOTICE OF SPECIAL COUNCIL MEETING

To the Members of the Newberg City Council and Chairmen of the Mayor's Task Force Committee

The Honorable Mayor Elvern Hall hereby calls a special meeting of the Newberg City Council, pursuant to his authority under Section 15, Chapter IV of the Newberg City Charter.

DATE: Monday, March 22, 1982

TIME: 6:00 P.M. - Dinner Meeting

PLACE: The Sage Restaurant, Newberg, Oregon

BUSINESS: Report and Discussion from Task Force Chairmen

Elvern Hall - Mayor



CITY OF
NEWBERG

414 E. First Street

Newberg, OR 97132

NOTICE OF SPECIAL COUNCIL MEETING

To all Members of the Newberg City Council:

The Honorable Mayor Elvern Hall hereby calls a special meeting of the Newberg City Council. pursuant to his authority under Section 15, Chapter IV of the Newberg City Charter.

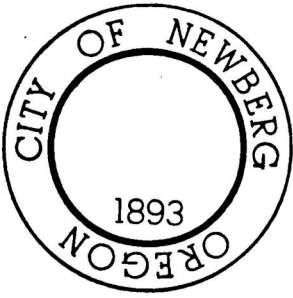
DATE: Monday, March 15, 1982

TIME: 7:30 p.m. (after Budget Committee Meeting)

PLACE: Council Chambers - Newberg, Oregon.

BUSINESS: Discussion of New Tax Base Ballot Title
Purchase of Public Works Director's Vehicle

Elvern Hall
Elvern Hall - Mayor



CITY OF NEWBERG

414 E. First Street

Newberg, OR 97132

NOTICE OF A SPECIAL COUNCIL MEETING TO BE HELD IN EXECUTIVE SESSION

To the Members of the Newberg City Council:

The Honorable Mayor Elvern Hall hereby calls a special meeting of the Newberg City Council, pursuant to his authority under Section 15, Chapter IV of the Newberg City Charter. The meeting will be held in Executive Session pursuant to ORS 192.660, subsection 1, paragraph D relating to labor negotiations.

DATE: Thursday, November 19, 1981

TIME: 7:00 P.M.

PLACE: Council Chambers, Newberg, Oregon

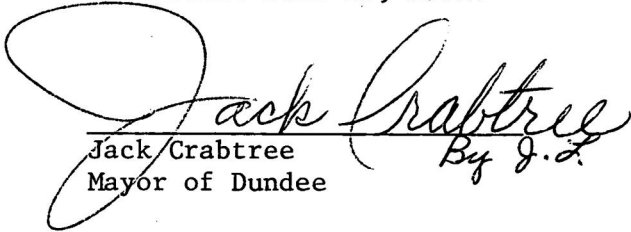
BUSINESS: Discussion of Labor Negotiations in Executive Session pursuant to ORS 192.660, subsection 1, paragraph D.

Honorable Mayor - Elvern Hall

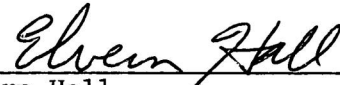
NOTICE OF SPECIAL COUNCIL MEETING
CITY OF DUNDEE
CITY OF NEWBERG

A special joint meeting of the City Council of Dundee and the City Council of Newberg shall be held on June 30, 1981, at 7:30p.m. at the Portland General Electric Company, Newberg District Center, 305 N. Springbrook, Newberg, Oregon. The purpose of the meeting is to allow Harmon & Company Inc. and Liberty Communications Inc. (who have presented proposals to furnish cable television systems to the cities of Dundee and Newberg) an opportunity to present their proposals to the joint meeting of the Councils. The meeting is called by order of Dundee Mayor Jack Crabtree and Newberg Mayor Elvern Hall.

Dated June 15, 1981.



Jack Crabtree
Mayor of Dundee



Elvern Hall
Mayor of Newberg

PROCLAMATION

THIS IS A PROCLAMATION PROCLAIMING THE WEEK OF SATURDAY, MAY 30, 1981 TO SATURDAY, JUNE 6, 1981 AS NEWBERG TIGERS BASEBALL TEAM WEEK.

WHEREAS, the Newberg High School Baseball Team commonly known as the Newberg Tigers will be playing in a championship game on Saturday, May 30, 1981; and

WHEREAS, the Newberg Tigers are coached by Tom Campbell, and

WHEREAS, the team batting average is .330, and

WHEREAS, this is the first time that a team from Newberg High School has played in a championship game; and

WHEREAS, the team record for this past baseball season has been 30-3; and

WHEREAS, the entire community of Newberg is proud of the baseball team; and

WHEREAS, win or lose in the championship game the team and the team members will all be champions in the communities heart.

NOW, THEREFORE BE IT RESOLVED that as the Mayor of the City of Newberg I do hereby proclaim the week of May 30, 1981 to June 6, 1981 as Newberg Tigers Baseball Team Week. And on behalf of the City Council, City Staff and residents of the community of Newberg I offer the heartiest of congratulations and continued success.

DATED this 1st day of June, 1981.


Elvern Hall - Mayor



CITY OF

NEWBERG

414 E. First Street

Newberg, OR 97132

N O T I C E O F S P E C I A L C O U N C I L M E E T I N G

To the Members of the Newberg City Council:

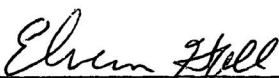
The Honorable Mayor Elvern Hall hereby calls a special meeting of the Newberg City Council, pursuant to his authority under Section 15, Chapter IV of the Newberg City Charter.

DATE: Thursday, May 21, 1981

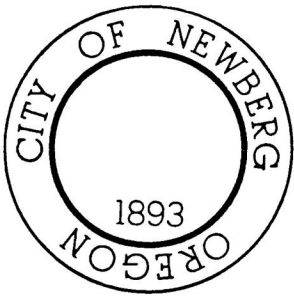
TIME: 7:30 P.M.

PLACE: Council Chambers, Newberg, Oregon

- BUSINESS:
1. Discussion of possible action regarding May 19th Election.
 2. Dayton Avenue Bike Path.
 3. Priorities for Staff and Possible Council/Staff Seminar.



Honorable Mayor Elvern Hall



CITY OF

NEWBERG

414 E. First Street

Newberg, OR 97132

NOTICE OF SPECIAL COUNCIL MEETING

To the Members of the Newberg City Council:

The Honorable Mayor Elvern Hall hereby calls a special meeting of the Newberg City Council, pursuant to his authority under Section 15, Chapter IV of the Newberg City Charter.

DATE: Tuesday, April 21, 1981

TIME: 6:00 P.M.

PLACE: Council Chambers, Newberg, Oregon

BUSINESS: To consider deletion of "B" Ballot for
street improvements



Elvern Hall - Mayor



CITY OF

NEWBERG

414 E. First Street

Newberg, OR 97132

NOTICE OF SPECIAL MEETING

To the Members of Newberg City Council:

The Honorable Mayor Elvern Hall hereby calls a special meeting of the Newberg City Council, pursuant to his authority under Section 15, Chapter IV of the Newberg City Charter.

DATE: Thursday, December 18, 1980

TIME: 5:00 P.M.

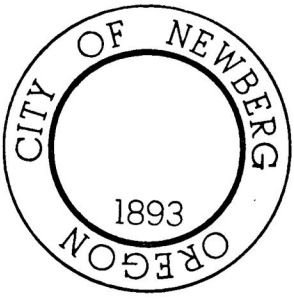
PLACE: Council Chambers, Newberg, Oregon

BUSINESS: To consider a change in the Personnel Ordinance.

To act upon a bid for a Pickup.



Honorable Mayor Elvern Hall



CITY OF

NEWBERG

414 E. First Street

Newberg, OR 97132

NOTICE OF SPECIAL COUNCIL MEETING

To the Members of Newberg City Council:

The Honorable Mayor Elvern Hall hereby calls a special meeting of the Newberg City Council, pursuant to his authority under Section 15, Chapter IV of the Newberg City Charter.

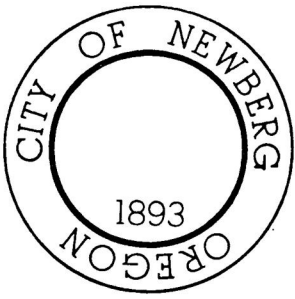
DATE: Tuesday, March 31, 1981

TIME: 12:00, Noon

PLACE: Council Chambers, Newberg, Oregon

BUSINESS: To consider and take action on bids for Bond Sale.

Honorable Mayor Elvern Hall



CITY OF

NEWBERG

414 E. First Street

Newberg, OR 97132

NOTICE OF SPECIAL COUNCIL MEETING

To the Members of the Newberg City Council:

The Honorable Mayor Elvern Hall hereby calls a special meeting of the Newberg City Council, pursuant to his authority under Section 15, Chapter IV of the Newberg City Charter.

DATE: Monday, March 16, 1981

TIME: 7:30 P.M.

PLACE: Council Chambers, Newberg, Oregon

BUSINESS: To Consider and Approve 1981-82 Budget.

Elvern Hall
Honorable Mayor Elvern Hall

NOTICE OF SPECIAL COUNCIL MEETING

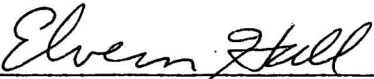
The Honorable Mayor Elvern Hall hereby calls a special meeting of the Newberg City Council, pursuant to his authority under Section 15, Chapter IV of the Newberg City Charter.

DATE: Thursday, February 26, 1981

TIME: 6:00 P.M.

PLACE: Council Chambers, Newberg, Oregon

BUSINESS: To meet jointly with the Dundee City Council to discuss the cable television Request for Proposals and to hear, read and pass the enabling ordinance and Request for Proposals.



Elvern Hall - Mayor

AGENDA

A SPECIAL MEETING OF THE
CITY COUNCIL

OCTOBER 24, 1983

7:30 P.M.

COUNCIL CHAMBERS

- I. CALL MEETING TO ORDER
- II. ROLL CALL
- III. REPORTS FROM CITY MANAGER:
 - A. League of Oregon Cities Conference
 - B. Participation of City in Collective Bargaining Amicus Brief
- IV. OTHER BUSINESS
- V. ADJOURN TO EXECUTIVE SESSION:
 - A. ORS192.660 (1)(e) - Real Property Transactions
ORS192.660 (1)(f) - Records Exemption (Attorney-Client Privilege ORS40.225)
 - B. ORS192.660 (1)(a) - Personnel Employment
(i) - Personnel Evaluation

Elvira Hall

Mayor

Oct. 21, 1983

Tuesday, 7:30 P.M.

September 6, 1983

"
A REGULAR MEETING OF THE
NEWBERG CITY COUNCIL

Council Chambers

Newberg, Oregon

The meeting was called to order by Mayor Elvern Hall.

ROLL CALL:

Present: Maybelle DeMay John Poet
 Roger Gano Quentin Probst
 Alan Halstead Richard Rememteria
 C. Eldon McIntosh Tommy Tucker

Staff Present: Michael Warren, City Manager
 Alan Barnes, Building Official
 Elmer Christensen, Fire Chief
 Richard Faus, City Attorney
 Herbert Hawkins, Chief of Police
 Clay Moorhead, City Planner
 Arvilla Page, City Recorder
 Robert Sanders, Public Works Director
 Doreen Turpen, Librarian

Also Present: Approximately 10 citizens

Consent Calendar: The Consent Calendar consisted of three items:

1. Approve minutes of August 1, 1983, August 2, 1983 and August 12, 1983.
2. League of Oregon Cities Annual Conference Notification
3. Report on Housing Correction by the Building Department

Motion: Gano-Halstead to correct page 6 of the council minutes from August 1, 1983, under new business, on the second motion to insert the word "retirement" between mandatory and age. Carried unanimously. Motion: Gano-Halstead to adopt the consent calendar as amended and changed. Carried unanimously.

Mayor Hall appointed Judy Elliott to the Library Board to replace Nancy Pratt who has resigned and Jerry Fisher to the Traffic Safety Commission. Motion: Halstead-McIntosh to adopt the appointments by the Mayor. Carried unanimously.

Requests and Petitions from the Floor:

Al Blodgett, 102 E. Fifth Street, a local businessman, stated he wished to speak on the highway bypass matter. He stated he believed that before the City government gets further involved, the Council should take an independent survey of the businesses and their feelings on the bypass.

Communication from Wilsonville/Tualatin Limousine and Taxi Company regarding taxi application. The City Manager reported that a background check had been made on the company wanting to assume the Newberg Taxi Franchise. Two officers of the company are not of legal age. Checks with agencies where the applicants have been in business found few complaints. The comment was made that the applicant was a man of

his word. He stated that he would recommend transferring of the taxi franchise. Councilman Probst asked what the license suspension was for on one of the officer's traffic record. The applicant responded that it was for failure to appear at a court hearing on a speeding violation. The matter of the rate structure was then discussed by Council and staff. The City Attorney stated that the rates would have to be approved by a resolution of the Council.

Motion: Halstead-McIntosh to approve transfer of the taxi franchise to the Wilsonville/Tualatin Limousine and Taxi Company. Carried unanimously.

Public Hearings:

Continuation of public hearing on Brugato/Cain Annexation: The Planning Director reported that Chehalem Park and Recreation was working to get a grant to assist in paying for a portion of the property that is requesting annexation.

Motion: Halstead-Tucker to continue the public hearing to October 3, 1983, the regular October City Council meeting. Carried unanimously.

Continuation of public hearing on Growth Management Ordinance: The City Manager stated that he would recommend that the Council discontinue discussion on this ordinance for the present time, as the Council is quite involved in other matters.

Motion: Halstead-Gano to table the Growth Management Ordinance. Carried unanimously.

Reports from City Manager:

Report on Library and presentation of Library plans by the Architect. The City Manager reported that the architects are ready to present their plan and schematics to the Council tonight. A grant application has been submitted along with 20 other cities. The Council will need to consider the options on construction and financing.

Doreen Turpen, Librarian, stated that the Library Construction Board has reviewed all the plans of the architects and cost factors involved and will now recommend that the expansion be done in one stage of construction.

The architects, Don Discoll and David Hess, presented to the Council drawings and schematics of the project to expand the present library. Plans presented show expansion of the Library from the existing 1,900 square feet to a projected need of over 17,000 square feet. The main entrance will be on Howard Street and will be accessible to the handicapped. An entry way will serve to separate the old and the new with two skylights and a display area. Howard Street will need to be changed considerably to permit parking and handicapped access. The two stage construction, as originally considered, would have had to include the heaviest expense in the first stage. They would now recommend that the construction be completed in one phase. The total estimated cost of the project is approximately 1.3 million dollars.

Councilman Gano questioned the architects on several features of the schematics, particularly, the north elevation, which appeared to have colonades. The architects responded it is not colonades, but it was millions on the northwest corner. Councilman Gano was also concerned that the architects had altered entry from the previous drawings that were presented. They responded that the design had not changed, but appears to have been changed because the more recent drawings include a different view at a different elevation.

Eino Aho, 410 Wynooski Street, President of the Newberg Library Friends, read a letter from the Library Friends which was made a part of these minutes as Exhibit Number 1. The Library Friends recommend that a bond issue be placed before the voters for expansion of the Library.

Doreen Turpen, Librarian, presented a letter from the Library Board recommending acceptance of the plan and proceeding with the bond issue for construction. She also presented a memo from the Library Building Committee recommending approval of the plans and recommending that the City proceed immediately to take advantage of the current favorable construction market and also to maintain the development in the project. Additionally, other local organizations have submitted letters of support on the expansion of the Library.

The City Manager stated that one of the most important factors in the proposed expansion is that the plan will meet the needs of the community until about the year 2000. There will be a meeting room to seat about 125 people, which is much needed in the community. Citizens have come forward with support for the expansion and the planned expansion fits in with redevelopment of the downtown area. Construction costs will be less now than in the future. The negative side of the matter is that it will cost someone some money. Also, not to be forgotten, is the upcoming Sewage Treatment Plant expansion. With grants and donations following suit for the Library expansion, the bond issue amount will be lowered to only that amount needed.

Mayor Hall stated that the Mayor's Task Force Committee's first priority is the Sewage Treatment Plant and that the second priority was a new City Hall Complex. The report by Mel Kroke, consultant on the City Hall complex, included the Library with the City Hall and created a lot of concern as people wanted the library to remain separate. A survey sent out with the utility billings indicated that the majority of people wanted the present Library building maintained, and expanded at its present location.

Councilman Gano asked whether the present building had been inspected and found to be sound. The architects responded that the new construction will not bear on the old portion and that part of the renovation will include some repairs to the existing structure. Councilman Tucker stated he was pleased with the plans but would like to see more details of the plot plan and what is going to be done to sell the project to the public.

The City Manager responded to Mr. Tucker's concerns on selling to the public by stating that the project will have to be sold to the public in the same manner as the new tax base was sold; in other words, door-to-door campaigning.

Richard Meyer, local resident and member of the Traffic Safety Commission, questioned how a bond issue will affect the grant application. Mrs. Turpen responded that it may be looked at as the grant is not needed or it may show that the library is supported by the people.

Leonard Attrell, member of the Library Board, stated that the Board will be involved in getting the support of the public. The multi-purpose room was given a lot of study by the Board. It will be separate from other uses of the Library and will be available to be used by the community for many other functions.

Motion: Rementeria-Tucker that a formal resolution be prepared to place before the voters a bond issue to fund the Library expansion project as proposed by the architects with the bond issue not to exceed 1.3 million dollars. Carried unanimously.

Next City Council Meeting: The City Manager stated that a special meeting of the Council is needed to consider the water and sewer financial studies that have been done by Pacific Economica. Possible dates for the meeting are September 19, 20, or 21, 1983. September 20, 1983 at 7:30 p.m. was set as the date of the next Council meeting.

Highway Rerouting: The City Manager reported that the State Highway Department will hold a meeting in McMinnville to discuss future projects. A petition has been circulated asking the State to look at the issue of Newberg's downtown traffic problems and consideration of rerouting the highway.

Mayor Hall commented more shoppers will be attracted to downtown area if some of the through traffic were removed and this would offset the traffic loss. Councilmember DeMay pointed out that there were two kinds of businesses. Those that depend on traffic and have a parking lot adjacent and others that need only attract pedestrian shoppers.

The City Manager reported that the Public Works Committee has reviewed and recommended eliminating parking in front of the Hospital on Villa Road. This matter has also been reviewed by the Traffic Safety Committee. One concern of the Traffic Safety Committee was the lack of sidewalks on the east side of the street. The sidewalks will be installed by Dr. Abbott. The parking on Villa seems to be done by Hospital employees that choose to park on Villa Road rather than to park in an unpaved lot.

Motion: Gano-Rementeria that an ordinance be prepared for the October Council meeting prohibiting parking in front of the Hospital from Sherman Street to the ambulance entrance. Motion carried; 1 nay, DeMay.

Motion: Tucker-Poet that a letter be written to the Hospital administration requesting that they ask their employees to use the parking lot which is provided. Carried unanimously.

The City Manager reported that the City Picnic is to be September 10, 1983 at Crabtree Park and all Councilmembers are invited.

Old Business:

The Newberg/Dundee Disposal Alternatives Committee presented a resolution that recommends that a transfer station be established to accomodate local, private and commercial waste in the Newberg area and providing standards relating to design, size, location and operation of the transfer station. Councilman Gano, who was a member of the Committee, stated that the Committee considered many alternatives and possible standards for a transfer station. Motion: Gano-Tucker to accept the resolution of the Newberg/Dundee Disposal Alternative Committee which outlines criteria for siting a disposal transfer station. Carried unanimously.

New Business:

The Council reviewed several items on the list of Accounts Payable. The following motion was made. Motion: Gano-DeMay to approve the August Accounts Payable. Carried unanimously.

Report on finances of Newberg Redevelopment Agency. The City Manager reported that the estimate used in the Budget for Redevelopment Agency was \$72,000 in tax increment.

The most recent estimate from the County Tax Assessor now places that figure at \$112,000.

Sidewalk Ordinance: The City Manager stated that if the sidewalk ordinance is strictly enforced, then a lessor of a property would have to install sidewalks. This would not seem to be the intent when the lessor is short term. The City has received a request from a lessor which has signed a two year lease on a property on Portland Road which would come under the requirement to install sidewalks. The matter has been reviewed by the Public Works Committee and they recommend the requirement for installation of sidewalks be waived for the lessor of the property, but that the ordinance would still apply to the owner of the property. The Public Works Director stated that this should be clearly understood that this is an exception on a short term lease only.

Motion: DeMay-Gano to adopt the recommendation of the Public Works Committee to waive the requirement for installation of the sidewalk for Unicorn Gardens on Highway 99. Carried unanimously.

Liquor License Application: Unicorn Gardens. The Police Department has reviewed the application and has no objections to approval. Motion: Tucker-Gano to recommend the application to the Oregon Liquor Control Commission. Carried unanimously.

Resolutions:

Resolution approving agreement for regional library services. Motion: Halstead-Gano to adopt Resolution No. 83-998 with the date of approval corrected to September 6, 1983. Carried unanimously.

Resolution authorizing secretarial classification plan. Motion: Halstead-McIntosh to adopt Resolution No. 83-999.

Motion: Gano-DeMay to amend the classifications as presented to place word processing/computer in the knowledge and skills section. Carried unanimously.

Vote on the motion to adopt the Resolution as amended. Carried unanimously.

Ordinances:

Motion: Gano-McIntosh to read Ordinance No. 2129 by title only, an ordinance prohibiting parking in certain areas of Second Street. Carried unanimously. The ordinance was then read by title only. Roll Call: Aye - 8, DeMay, Gano, Halstead, McIntosh, Poet, Probst, Rementeria, Tucker; Nay - 0. The Mayor then declared the ordinance passed.

Mayor Hall read Resolution No. 83-997 congratulating Michael and Linda Warren on their recent marriage and proclaiming that they should have an Old Fashioned Newberg Shivarree to be carried out immediately after adjournment of the Council meeting. Motion: Gano-Halstead to adopt the resolution. Carried unanimously.

Motion: Gano-Rementeria to adjourn to September 20, 1983 at 7:30 p.m. Carried unanimously.

Tuesday, 7:30 P.M.

September 20, 1983

AN ADJOURNED MEETING OF THE
NEWBERG CITY COUNCIL

Council Chambers

Newberg, Oregon

The meeting was called to order by Mayor Elvern Hall.

ROLL CALL:

Present -	Alan Halstead C. Eldon McIntosh John Poet	Quentin Probst Tommy Tucker
Absent -	Maybelle DeMay Roger Gano	Richard Rementeria
Staff Present -	Michael Warren, City Manager Richard Faus, City Attorney Pauline Maben, Acting City Recorder Robert Sanders, Public Works Director Doreen Turpen, Librarian	
Also Present -	Jim Burke of Pacific Economica 13 Citizens	

Mr. Warren commented on the ordinance calling for an election for the library expansion on November 8, 1983. The \$1,300,000 project has been reduced to construction costs of \$967,428. The balance is to be made up from donations and grants. Mr. Warren stated that grant money is not likely to be available unless we have other money. He read the ballot title.

Councilman Halstead asked if the ordinance must be read in its entirety. Richard Faus, City Attorney, stated that it did not have to be read in entirety, unless a council member requested it.

Jeanette Schnitzius, Rt. 5, Box 529, representing the Newberg Education Association, spoke in favor of the ordinance. She stated the Newberg Education Association will be working to pass the measure.

Tim Olmstead, 420 S. Howard, spoke in favor of the ordinance in the lowered amount.

Stewart Harris, 3305 Vittoria Way, member of the Library Board, spoke in favor of the ordinance.

Motion: Halstead-Tucker to read by title only. Carried unanimously. Ordinance No. 2130 was then read by title only. Roll call: Aye - 5, Halstead, McIntosh, Poet, Probst, Tucker; Nay - 0; Absent - 3, DeMay, Gano, Rementeria. The Mayor declared the ordinance passed.

Mr. Warren reported on the study being done by Pacific Economica for the financial plans for the water and sewer plants. He encouraged the Council members to ask questions after Mr. Burke's presentation.

Council members Gano and Rementeria are now present.

Jim Burke presented a seven-page report on the Water Utilities Financial Management Plan to Council members, staff and press. He explained that all costs presented in the report are costs that will be reflected in rates. The water or sewer system should be run as an independent enterprise. Long-term financing options will be discussed at a later date.

The report was discussed in much detail. Pacific Economica has been able to project in total dollars the cost of operating the water system under a variety of operating options. Mr. Burke stressed that present rates do not cover the costs of operations and maintenance by about \$125,000 per year. He stated that he needed the Council's understanding of what the policy issues are.

The next meeting will be on the sewer master plan. The same process will be done on the sewer plan, and then a final report will be issued.

Mr. Burke responded to questions from the Council. Robert Sanders, Public Works Director, responded to some questions regarding grant status.

Mr. Warren stated that the Mayor/Council call-in for citizens to ask questions about any issue is set for Thursday, September 29th from 11 a.m. to 1 p.m.

Motion: Halstead-Probst to adjourn. Carried unanimously.

MEMO

TO: City Council
FROM: City Manager
SUBJECT: Self-Insurance

DATE: September 22, 1983

As you know, this City had suggested over two years ago to the Council of Governments an Insurance Program that would lead toward a group of cities, school districts and/or special districts self-insuring once the insurance market becomes a hard market. The Council of Governments has organized the cities of Newberg, Silverton, Mt. Angel, Keizer along with the Polk County and Yamhill and Marion School Districts for the purposes of insuring liability insurance.

This organization is really made up of seven different entities and has not formed a joint powers agreement (JPA). The market is a soft market and we have not self-insured as it is not economically advisable at this time. We have, however, retained the services of a Risk Manager and a claims adjuster to get better control of our liability exposure and the amount of money that is paid out on claims. The organization is moving well and I believe it to be a definite first step to self-insurance and cost savings for the future.

At a future City Council meeting the Risk Manager, Chuck Huggins, will be addressing the City Council to explain a bit more about the program and what the City can do to limit exposure.

At this time, the organization will need to create a JPA and form some goals. I will be suggesting the following:

1. A joint powers agreement that will tie the entities together for the purposes of receiving better quotes and creating an organization that will unite the various public entities and eliminate the atmosphere of joining or ceasing to be a member solely because of short-sightedness on rates.
2. Lobbying effort by either the Risk Manager or Council of Governments for the purposes of eliminating any legal constraints on self-insurance for workers comp and property.
3. A move toward the broadening of insurance from liability to workers compensation and property insurance.
4. Growth of the organization to the point of economic feasibility for self-insurance but not beyond these boundaries allowing the organization to keep the personal flavor.
5. A uniformity in procedures such as claims, action by City Council, safety classes, etc.
6. Hire a full time Risk Manager.

Page 2

Memo to City Council
RE: Self-Insurance

7. Selectivity in adding new members.

As I mentioned earlier I believe this will be a dramatic cost savings to the City in future years.



Michael Warren
City Manager

MW/bjm

111-2

Sept 19 - 1983

Attention: Clay Moorehead;

Due to health, family activities, and
work schedules, I regretfully
resign as Planning Commissioner
as of this date -

Regretfully,

Sally Adamson

MEMO

TO: City Council

DATE: September 26, 1983

FROM: City Manager

SUBJECT: Registration for League of Oregon Cities Conference

As you know, the League's 58th annual conference will be held November 13-15 at the Portland Marriott. In addition, there will be an Elected Officials Leadership Training Institute which will consist of a one day program to be held on Saturday, November 12 immediately prior to the League conference from 9 a.m. to 5 p.m.

Each of the people that normally go to the League of Oregon Cities Conference have received a form, including the City Council. This includes department heads. If you are interested in going to the League of Oregon Cities annual conference and business meeting, fill out the form and return it to Becky Manning. Do not tear off any of the copies, just simply return the form by OCTOBER 21.

If you are interested in some of the sessions that will be offered at the League of Oregon Cities meeting I have posted a colorful poster in the area around Becky Manning's office that list some of the sessions and when they will be held.



Michael Warren
City Manager

MW/bjm

Enc.

cc: Department Heads



Community Action Agency of Yamhill County, Inc.

734 North Baker, McMinnville, Oregon 97128 (503) 472-0457

August 23, 1983

Newberg City Council
Newberg City Hall
414 East 1st Street
Newberg, Oregon 97132

Dear City Council,

We are writing to inform you of a development in Yamhill County which we think you will find as exciting as we do.

As you know, Yamhill County, Oregon contains some of the oldest settlements in the State. It is also an area which has always shown pride in American traditions and a willingness to make sacrifices to defend our country's ideals. This sense of patriotism and history has largely been unlabeled by the general population. As is typical of rural America, Yamhill County people respond in times of need then go back to tending to their own business without a lot of fanfare.

Recently, a group of County residents has formed with the purpose of giving some recognition to those who have served our country and to enhance the lessons to be learned from our history. This group, formally organized as the Veterans' Museum Board of Directors, intends to initiate and implement a museum and Veterans' center. The museum will be an educational facility honoring those who have served America. Beyond that, the facility is expected to house the central County offices of the Veterans' organizations. It is also hoped that, dependent upon location, it will be a conference/convention center and provide office space for the Armed Forces Recruiters.

We believe that this facility can be a unique and memorable visitors spot and be of economic importance in this area.

We have enclosed the minutes of our first meeting which include a list of Founding Board Members. As you will note, we have gained support from a broad cross section of the community. We are pleased with Yamhill County's ability to attract organizations, which traditionally are thought to be at odds with one another, to work together for a common goal.

V-1

An Equal Opportunity Employer

We wanted you to know of this exciting venture and invite your involvement in its development. We ask for your support and encouragement in this monumental undertaking. Thank you.

Sincerely,

Bob Britton

Bob Britton,
Chairman, Board of Directors

BB/bas

Encl: 1

YAMHILL COUNTY VETERANS MUSEUM
BOARD OF DIRECTORS MEETING
AUGUST 9, 1983

PRESENT: Bob Britton, Gunney Brandon, Fred Simmons, Ted Lopuszynski, Ross Daniels, Chuck Sullivan, Barb Schmidt, Lewis Kobes, Archie Watson and Ish Duckett

CALL TO ORDER: The meeting was called to order at 12:00 noon by Bob Britton.

BACKGROUND INFORMATION: Bob Britton presented background information on previous meetings held and progress to date in forming a Yamhill County Veterans Museum. Bob explained that Bud Schmidt (YCAP) has provided assistance in forming the museum organization and that Les AuCoins office was willing to help where they can. Bob told the group that he had talked with Senators Packwood and Hatfields office requesting three elephant-type quanset huts. One hut would be used for the museum, one for veteran-related service offices and one for a large meeting hall. Ideally a land site of three to five acres needs to be found. Bob has talked to Dale Moore of the Yamhill County Fair Board and three acres at the fair grounds might be a possibility.

Bob informed the group in order to receive funding and solicit donations for a museum, a non-profit organization must be formed and a board of directors selected. Bob mentioned that a one-year commitment was the criteria for nominations to the Museum Board of Directors.

BOARD MEMBER SELECTION: Selected for the board of directors were; Larry Brown (Carol as alternate), National Guard, Garrett Cooke, VFW Newberg, Bud Schmidt, YCAP, Bob Britton, Marine Corp League, Ted Lopuszynski, County Commissioner, Charles Sullivan, VFW Willamina, Gunney Brandon, Vets Club, Lewis Kobes, American Legion - Sheridan, Ross Daniels, American Legion - Sheridan, and Archie Watson, American Legion - Sheridan, Fred Simmons, VFW - Carlton.

Ted Lopuszynski mentioned that Ez Cooke should be asked to join. A motion was entered, seconded and carried to ask Ez Cooke to serve on the board. Bob added that Tony Meeker may also consider serving on the board.

ELECTION OF EXECUTIVE COMMITTEE: The board agreed that an executive committee of five people be established, and three members present constitute a quorum. Nominations were held and five people were selected for the executive committee; these individuals were, Bob Britton, Gunney Brandon, Ted Lopuszynski, Bud Schmidt and Fred Simmons.

A motion was made to approve the five nominations to the executive committee. Seconded by Fred Simmons. Motion carried.

DISCUSSION ON PURPOSE/ARTICLES OF INCORPORATION: The Board was asked to read a draft of the purpose for the Yamhill County Veterans Museum. Ted Lopuszynski thought that item # 1 should not be first. Barb Schmidt explained that the only reason it appeared as #1 was because it appears in print as article # 1 on the corporation papers to be filed with the State.

After board discussion a motion was made to delete item #4 "To provide a coordinated focus for charitable activities of all veteran groups in Yamhill County", as it was felt that this was not the purpose of the museum. Motion seconded and carried.

Bob Britton initiated a motion to accept points 1, 2 and 3 on the draft purpose for the museum. Motion seconded and carried.

SUB-COMMITTEES: The Board selected two sub-committees for the purpose of procurement and site location. Nominated to the site location committee were; Fred Simmons, Bob Britton and Ross Daniels. A motion was made and seconded to approve the nominations. Motion carried.

A second motion was made to approve the nominations of the procurement committee for Larry Brown, Garret Cooke, and Fred Simmons. Motion seconded and carried.

Discussion followed on the need for other committees to be established at a later date for Rules, and Public Museum.

DRAFT LETTER TO VETERANS ORGANIZATIONS: A draft letter was presented for review. The letter would be sent to all other Veteran organizations. Ted Lopuszynski made a motion to approve the submission of this letter to appropriate organizations. Seconded by Ross Daniels. Motion carried. After board discussion it was decided by consensus that Fred Simmons would assist Bob Britton in presentations to other Veteran groups as needed.

DRAFT LETTER TO CITY COUNCILS: A draft letter was read and a motion made to accept the letter as drafted to be sent to City councils. Motion seconded and carried. As needed, Bob Britton, Bud Schmidt, Fred Simmons or Dick Lucht will make presentations to the various City Councils.

BOARD CHAIRMAN SELECTION: After discussion of the need for a Board Chairperson, a nomination was made to select Bob Britton as the Chairman of the Board. Motion seconded and carried.

OTHER BUSINESS: The Board discussed the status of the Yamhill County Memorial Society. Barb Schmidt was asked to check with the State of Oregon if this group still held a valid charter.

A meeting of the Executive Committee to draft by-laws for the organization will be held during the next two weeks.

NEXT MEETING: The next meeting date will be August 25, 1983 at 7:00 p.m. at the Vets Club.

Meeting adjourned at 1:00 p.m.

MEMORANDUM
September 26, 1983

TO: Mike Warren, City Manager

FROM: Clay Moorhead, Planning Director

RE: Scheduling a hearing before the Planning Commission to review a proposed street vacation for a Mr. Overgard on property described as Yamhill County Tax Lot Number 3218AA-3500, located off of Columbia Drive between Main and College Streets

Several years back the City acquired a portion of a street right-of-way through a minor partition action. The right-of-way may not now be needed for any future street. Mr. Overgard is requesting a street vacation of the property to return it under his ownership. The City Council should schedule this matter to be heard before the Newberg Planning Commission at their regular meeting on October 20, 1983. The Planning Commission will review this matter and present their recommendations back to the City Council for a final decision on November 7, 1983.

The only action required by the Council is to initiate the review of the street vacation and schedule the Planning Commission to hear the matter at their next regular meeting.

MEMO

TO: City Council
FROM: City Manager
SUBJECT: Tree Cutting Ordinance

DATE: September 26, 1983

The City of Newberg has never had any formal regulation relating to the cutting of trees within the City limits. Through the City's design review ordinance it is almost impossible to regulate any cutting of trees.

The purpose of this ordinance is not to impose another governmental regulation upon the people of Newberg, but rather to protect the people of Newberg from unnecessary tree cutting. A case in point came about when a neighborhood in Newberg was very upset about trees being cut in an area that was not being planned for development and were located in a water way. The cutting of the trees would have an effect on erosion and definitely have an effect on the aesthetics of the neighborhood. The neighborhood generally agreed that something should be done not only to protect them but future cases of a similar nature.

The establishment of a tree cutting ordinance would help to insure property values of adjoining properties as well as in maintaining the aesthetic qualities and livability of the community. Additionally, the tree cutting ordinance will help to limit soil erosion, drainage and landscaping problems as well as preserving some of the City's open space areas and wildlife habitats for birds and animals.

In preparing this ordinance several cities were contacted which had regulations relating to tree cutting. This particular ordinance is fashioned from the City of Lake Oswego's regulations. In discussing this with the staff of the City of Lake Oswego it was noted that the ordinance is effective in reducing the problems which might otherwise be caused by uncontrolled tree cutting.

I bring this to the City Council's attention for their consideration at tonight's meeting.


Michael Warren
City Manager

MW/bjm

V1-4

ORDINANCE NO.

AN ORDINANCE ADOPTING THE NEWBERG TREE CUTTING REGULATION WHICH ESTABLISHES A PERMIT PROCESS FOR THE CUTTING OF MATURE TREES WITHIN THE NEWBERG CITY LIMITS.

WHEREAS, A public hearing has been held by the Newberg City Council on October 3, 1983 for the purpose of reviewing testimony relating to the establishment of the Newberg Tree Cutting Ordinance; and

WHEREAS, The ordinance will provide for the preservation of mature trees within the City limits; and

WHEREAS, A need has been identified to regulate the cutting of trees within the City limits as is identified by the purpose section of this ordinance.

NOW, THEREFORE, THE CITY OF NEWBERG ORDAINS AS FOLLOWS:

Section 1. The Newberg Tree Cutting Ordinance is hereby adopted and made a part of this ordinance by a reference hereto.

PASSED by the Council of the City of Newberg this day of , 1983

AYES:

NAYS:

ABSENT:

Arvilla Page - City Recorder

APPROVED by the Mayor this day of , 1983.

Elvern Hall - Mayor

V1-4

ORDINANCE NO.

100 Title. This ordinance shall be known as the Newberg Tree Cutting Ordinance and may be so cited and pleaded.

200 Purpose. The City of Newberg is now benefitted by limited numbers of trees. The maintenance of trees and wooded areas in the City of Newberg tends to preserve the ecology of the City through the filtering effect of the trees on air pollution and through the providing of noise barriers as well as adding to the scenic beauty and livability of the City. The uncontrolled cutting or destruction of trees and wooded areas would increase problems of public concern relating to:

- A. The erosion of top soil.
- B. Flood hazards and risk of landslides.
- C. The destruction of windbreaks and shaded areas.
- D. The destruction of natural wildlife habitats.
- E. The reduction of property values and the destruction of aesthetic qualities through the encouragement of substandard development.

300 Definitions.

Cutting. As used in this ordinance, cutting means falling or removal of a tree, or any procedure the natural result of which is to cause the death or substantial destruction of a tree. Cutting does not include normal trimming, pruning or topping of trees.

Planning Director. References in this ordinance to the Planning Director shall be deemed to mean the administrative head of the Planning Department or such other City employee who may from time to time be designated by the City Manager to perform the functions delegated to the Planning Director in this ordinance.

Tree. As used in this ordinance, a tree means any living, standing woody plant having a trunk 5 inches or more in diameter, maximum cross section, at a point 24 inches above mean ground level at the base of the trunk.

400 Tree Cutting on Private or Public Lands Without Permit Prohibited. No person shall cut a tree upon private or public property without first obtaining from the City a permit to do so. The provisions of this ordinance are intended to apply to the United States and the State of Oregon, and to their agencies and subdivisions including the City of Newberg, and to the employees and agents thereof, to the fullest extent permitted by law. The provisions of this Ordinance do not apply to the cutting of any tree lawfully required to be cut under the provisions of any other law or ordinance.

500 Application for Permits. Any person desiring to cut one or more trees shall file application with the Planning

Director for a permit to do so. Applications shall be made upon forms to be prescribed and furnished by the City. The application shall contain the number, size species and location of the trees to be cut, the time and method of cutting or removal, a statement of the reason for cutting or removal, and information concerning any proposed landscaping or planting or any new trees to replace the trees to be cut. In addition, the applicant shall furnish such other information s may reasonable be required by the City.

Fees. The application shall be accompanied by a filing fee as herein prescribed. The filing fee is not refundable, whether or not a permit is thereafter granted. In determining the fee to be paid, all permits granted within a period of one year for cutting of trees upon contiguous property owned by the applicant shall be considered as having filed in a single application.

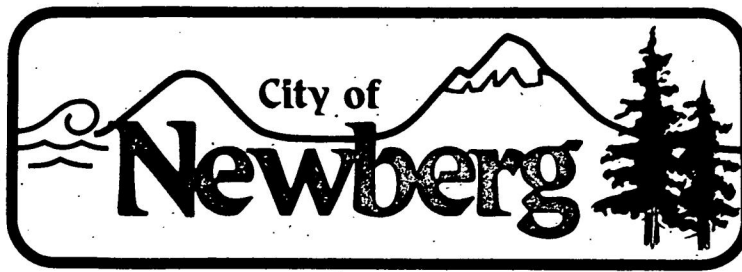
1. For cutting three or fewer trees; no fee.
2. For the cutting or removal of four or more trees from a parcel of land (including all contiguous land in common ownership) not exceeding 20,000 square feet in area; a fee of \$12.00.
3. All other applications; a fee of \$50.00
4. No fee shall be required with an application filed by a governmental agency.

600 Emergencies. In the event of emergency conditions requiring the immediate cutting or removal of trees in order to avoid danger or hazard to persons or property, an emergency permit will be issued without payment of fee and without formal application, by the Public Works Director or in his/her absence, by any member of the Building Department. If the Planning Director is unavailable and no member of the Building Department is reasonably available in the event of such emergency, it shall be lawful to proceed with the cutting of a tree or trees without a permit to the extent necessary to avoid the immediate danger or hazard. In the event of the cutting of any tree under the provisions of this section without the prior filing of an application with the Planning Director, the person doing so shall within 48 hours thereafter report the action taken to the Planning Director, without payment of fee, and shall forthwith provide such information and evidence as may be reasonably required by the Planning Director to explain and justify the action taken.

700 Criteria for Issuance of Permits. A permit may be issued as requested in the application; may be issued in part and denied in part, or may be issued subject to compliance by the applicant with reasonable conditions to be imposed in order to promote the purposes of the ordinance. A permit shall state the period of time for which it is valid. A permit issued for the reason that an improvement is to be constructed upon the premises shall contain a provision that the permit is not valid until a building permit has been issued for the construction of the improvement. The burden is on the applicant to show that granting of a permit would be consistent with the stated purpose of this ordinance. The following criteria shall be considered:

1. The condition of the trees with respect to disease, danger of falling, proximity to existing or proposed structures, and interference with utility services or traffic safety.
2. The necessity to remove trees in order to construct proposed improvements, or to otherwise utilize the applicant's property in a reasonable manner.
3. The topography of the land and the effect of tree removal on erosion, soil retention, stability of earth, flow of surface waters, protection of nearby trees, windbreaks, and a desirable balance between shade and open space.
4. The number of trees existing in the neighborhood; the character and property uses in the neighborhood, and the effect of tree removal upon neighborhood characteristics, beauty and property values.
5. The adequacy of the applicant's proposals, if any, to plant trees or vegetation as a substitute for the trees to be cut.

800 Penalties. The cutting of a tree in violation of this ordinance or the breach of any term, or condition of a permit granted under this ordinance, or the violation of any other provision of this ordinance shall be unlawful and shall be punished by a fine not exceeding \$500.00. The unlawful cutting of each individual tree shall be a separate offense hereunder.



Michael Warren
City Manager

414 E. First St.
Newberg, Oregon 97132
(503) 538-9421

September 20, 1983

Chehalem Valley Senior Citizen
Council and Coordinator
1802 Haworth Ave.
Newberg, Oregon 97132

Dear Councilmembers and Karen:

As you know, the City Council and myself have been concerned about the lack of centralization of the many senior citizen programs that are on-going in our community. With the improvements that are being made by your Council and Karen it becomes increasingly more important to centralize and assist in any way we can with providing better services and a better identity for your Council.

We have all discussed the green house on the corner of Third and Blaine Street that is owned by the City and occupied by a renter. This would seem like a good temporary location until a new Senior Citizen Center or community center is built in the (hopefully) near future. However, I did not want to commit your organization to that facility until I am sure that it's of interest to you and will assist you in your efforts to provide services and meet the needs of all your programs.

I have talked to the renter and he has agreed to vacate the premises as of December 1, 1983 or perhaps sooner if he finds a place. I am sure the City Council will look favorably on this issue assuming the interest is present.

I would like to bring it to the City Council at the October 3, 1983 meeting and would appreciate a response from you prior to that time so that I can prepare the City Council and myself with a thoughtful recommendation and presentation. It does not have to be long and obviously cannot cover all the points because I'm sure that, if you are in favor, there will need to be further discussions between your coordinator and myself. A general idea of your thoughts will suffice.

Sincerely,

Michael Warren
City Manager

MW/bjm

cc: Council



Home of Old Fashioned Festival

V11-1

MEMO

TO: City Council
FROM: City Manager
SUBJECT: Sewer Consultant

DATE: September 26, 1983

Pursuant to previous memo I've written the Council we have requested proposals for this important project. At the time of writing this memo all of the proposals have not been submitted and we will not have a recommendation until the night of the City Council meeting.

The consultant we hire must be familiar with, not only sewer treatment plants in general, but also the City of Newberg. The project will begin immediately and last through the construction phase. It is a critical project in the plan to prepare ourselves for 75% funding by August of 1984. We cannot delay any longer and must work toward this goal under the assumption that it will happen and we will be ready to go for the 75% funding grant from EPA.



Michael Warren
City Manager

MW/bjm

RESOLUTION NO.

THE CITY COUNCIL SITTING AS CONTRACT REVIEW BOARD AND AS COUNCIL WAIVES COMPETITIVE BIDDING FOR RETENTION OF ENGINEERING SERVICES FOR DEVELOPING PLANS, SITE AND FACILITIES FOR A NEW WASTE WATER TREATMENT FACILITY FOR THE CITY OF NEWBERG AND AUTHORIZES ENTERING INTO PROFESSIONAL SERVICES CONTRACT.

WHEREAS, the City of Newberg, City Staff and City Council desire to obtain the professional services of an engineering firm to, with regard to a new wastewater treatment facility, develop flow and strength data for wastewater discharge, select treatment process and design capacity for a treatment plant, select and prioritize sites for such plant, provide a financial estimate for development of a wastewater treatment facility, prepare a facility siting plan, obtain approval from DEQ, obtain County land use approval, finalize land purchase, treatment process, design capacity, prepare engineering estimates for construction, review design and budget, prepare contract documents, advertise for bids and award contract from construction management and inspection, prepare O & M Manual and familiarize staff with O & M procedures, prepare as-built drawings and submit set of film copies to City and prepare all the final construction reports for DEQ as required, and additional functions as negotiated; and

WHEREAS, such engineering services are necessary to provide information and details needed for the potential receipt of Federal EPA Grant Funds for the construction of a waste water treatment plant; and

WHEREAS, City Staff have prepared request for proposals and solicited proposals from a large number of professional engineering firms, at least five in number, to provide engineering services regarding the construction of a new wastewater treatment facility or the expansion thereof for the City of Newberg; and

WHEREAS, these proposals have been carefully evaluated in an effort to choose the engineering firm which best meets the needs and desires of the City in this wastewater treatment facility project; and

WHEREAS, the City Council of the City of Newberg acting as Contract Review Board, considers the provision of professional engineering services involved in this contract to be a contract for personal services and thus, the competitive bidding requirements do not apply; and

WHEREAS, however, as a precautionary measure and because of the need to retain engineering services in a timely fashion for the reasons outlined above, in particular the need to prepare in the fastest possible fashion the specifications for applying for a 75% EPA Grant well in advance of the deadline in August of 1984, which may save the City of Newberg as much as \$4,000,000. and for all the other reasons outlined above, the Contract Review Board declares that the requirements of Ordinance No. 1793, Section 5 (E & F), are satisfied and it is in the best interests of the public, favoritism not encouraged, competition will remain undiminished and the conditions of an emergency exist to justify the waiving of competitive bidding for professional engineering services for the development of a new wastewater treatment facility for the City of Newberg or for the expansion of the existing facility in a phased fashion and justifying the prompt execution of this contract.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Newberg, Oregon, sitting as Contract Review Board and as Council, as follows, to-wit:

1. Pursuant to Ordinance No. 1793, Section 2 and 5(E & F), the Council of the City of Newberg, sitting as Contract Review Board finds that this is a contract for personal services and not subject to competitive bidding, but as a precautionary measure and because of the factors outlined above, most particularly, the need to retain services promptly to meet EPA Grant deadlines and due to the fact that numerous competitive quotes and proposals have been received for these services, the City Council sitting as Contract Review Board and as Council declares that the public interests would best be served, favoritism not encouraged and competition undiminished and that emergency conditions require the prompt execution of this contract and the waiver of competitive bidding.

2. The City Council sitting as Contract Review Board and as Council authorizes the City Manager to contract with the firm which in the judgement of the City staff and the City Council will provide services best suited to the needs of the City, that firm being _____

_____. The City Manager is authorized to sign a contract for an amount not exceeding the amount budgeted for this project.

ADOPTED by the Council of the City of Newberg, Oregon sitting as Contract Review Board and as Council this 3rd day of October, 1983.

Arvilla Page - City Recorder

MEMORANDUM
26 September 1983

TO: Mike Warren, City Manager

FROM: Clay Moorhead, Planning Director

RE: Appointments to the County Land Use Planning Committee which will be formed to study the unincorporated area between Newberg and Dundee.

Yamhill County has requested that the City of Newberg appoint representatives from the Newberg City Council and the Newberg Planning Commission to be a part of the above mentioned Committee. The Committee will also be made up of a representative of the City of Dundee Planning Commission and Council and a representative from the Newberg/Dundee Planning Advisory Committee.

I have contacted John Cach who is the Chairman of the Newberg Planning Commission. He has indicated that he would be willing to represent the Planning Commission and would be able to attend the meetings associated with this endeavor. John's participation would provide a good representation from the Newberg community. One member from the Newberg City Council should also be chosen.

I have contacted Lynn Steiger, who is the Planning Director for Yamhill County, regarding the appointment of an individual from the Newberg/Dundee Planning Advisory Committee. In that this is a County organized committee, the Board of Commissioners will make the appointment from this Committee; however, I have suggested that either Mike Wert or Ken Hunkins be appointed from this Committee. Mr. Steiger concurred with my suggestions and indicated that the Committee will meet on Wednesday, September 28 and will appoint a representative at that time.

The action needed by the Newberg City Council is to appoint one member from the Council and one member from the Planning Commission to serve on this Committee.

/X-3

MEMO

TO: City Manager
FROM: Chief of Police
SUBJECT: Old Fashioned Festival

DATE: September 20, 1983

With the Old Fashioned Festival now behind us for another year, the police department has reviewed the entire operation from our point of view, and identified the areas of concern or problems we feel will need future attention to make the Festival even better and safer next year.

Although we did experience many problems during the entire Festival, most were minor and quickly remedied. The major problems resulted from: (1) The length of time of the First Street closure, (2) Bicycle races held on First Street, and (3) Dance on First Street.

I have asked our staff people responsible for the planning and implementation of our operation, to submit reports identifying their problems and concerns and am submitting these for your perusal. These reports are fairly well detailed and I think generally express my views also. My personal recommendations for future activities are as follows:

- (1) Handle traffic patterns similarly, however, reduce the hours of First Street closure to around 6 or 7:00 pm.
- (2) Move bicycle races off First Street.
- (3) Hold dance on side street or parking lot. This would remedy the major problems, yet not interfere with the festive atmosphere.

Our principle goal is to extend every courtesy and cooperative effort possible in making the Old Fashioned Festival a very enjoyable and memorable occasion, and still insure the safety and best interests of our citizens.

If you should have any further concerns or needs, please advise.


Herbert W. Hawkins
Chief of Police

HWH/mr
Enc/1

1X-4

MEMO

TO: City Council

DATE: September 6, 1983

FROM: City Manager

SUBJECT: ICMA Retirement Corporation

To update the City Council we have two deferred income plans. The first plan is a local one with First Federal Savings. The second plan is with the International City Managers Association Retirement Corporation.

Both plans are governed under IRS 457 and are basically the same except for investments and subsequent interest rates. Most employees are involved in the local plan but there are a few that are involved with ICMA.

Due to recent Federal Regulations and a decision to more directly involve employers in the administration of the ICMA deferred compensation plan, amendments have been proposed and it is recommended that the City Council pass the attached resolution.

I have not copied the City Council with the various appendixes but have given the City Council a "Summary of changes for plans administered by the ICMA Retirement Corporation." If you would like to see appendix A, B or C please see me before the City Council meeting.


Michael Warren
City Manager

MW/bjm

Enc.

X-1

RESOLUTION NO.

A RESOLUTION OF THE COUNCIL APPROVING VARIOUS CHANGES IN THE ADMINISTRATION OF THE ICMA DEFERRED COMPENSATION PLAN AS REQUIRED BY IRS 457.

WHEREAS, the City of Newberg maintains a deferred compensation plan for its employees which is administered by the ICMA Retirement Corporation (the "Administrator"); and

WHEREAS, the Administrator has recommended changes in the plan document to comply with recent federal legislation and Internal Revenue Service Regulations governing said plans; and

WHEREAS, the Internal Revenue Service has issued a private letter ruling approving said plan document as complying with Section 457 of the Internal Revenue Code; and

WHEREAS, other public employees have joined together to establish the ICMA Retirement Trust for the purpose of representing the interests of the participating employers with respect to the collective investment of funds held under their deferred compensation plans; and

WHEREAS, said Trust is a salutary development which further advances the quality of administration for plans administered by the ICMA Retirement Corporation:

NOW, THEREFORE BE IT RESOLVED that the City of Newberg hereby adopts the deferred compensation plan, attached hereto as Appendix A, as an amendment and restatement of its present deferred compensation plan administered by the ICMA Retirement Corporation, which shall continue to act as Administrator of said plan; and

BE IT FURTHER RESOLVED that the City of Newberg hereby executes the ICMA Retirement Trust, attached hereto as Appendix B; and

BE IT FURTHER RESOLVED that the City of Newberg hereby adopts the trust agreement with the ICMA Retirement Corporation, as appears at Appendix C hereto, as an amendment and restatement of its existing trust agreement with the ICMA Retirement Corporation, and directs the ICMA Retirement Corporation, as Trustee, to invest all funds held under the deferred compensation plan through the ICMA Retirement Trust as soon as is practicable; and

BE IT FURTHER RESOLVED that the City Manager of the City of Newberg shall be the coordinator for this program and shall receive necessary reports, notices, etc. from the ICMA Retirement Corporation as Administrator, and shall cast, on behalf of the City of Newberg, any required votes under the program. Administrative duties to carry out the plan may be assigned to the appropriate departments.

ADOPTED by the Council of the City of Newberg this 3rd day of October, 1983.

Arvilla Page - City Recorder

7/27/00

SAMPLE RESOLUTION FOR PARTICIPATING EMPLOYERS

RESOLUTION OF _____ ("Employer").

WHEREAS, the Employer maintains a deferred compensation plan for its employees which is administered by the ICMA Retirement Corporation (the "Administrator"); and

WHEREAS, the Administrator has recommended changes in the plan document to comply with recent federal legislation and Internal Revenue Service Regulations governing said plans; and

WHEREAS, the Internal Revenue Service has issued a private letter ruling approving said plan document as complying with Section 457 of the Internal Revenue Code; and

WHEREAS, other public employers have joined together to establish the ICMA Retirement Trust for the purpose of representing the interests of the participating employers with respect to the collective investment of funds held under their deferred compensation plans; and

WHEREAS, said Trust is a salutary development which further advances the quality of administration for plans administered by the ICMA Retirement Corporation:

NOW THEREFORE BE IT RESOLVED that the Employer hereby adopts the deferred compensation plan, attached hereto as Appendix A, as an amendment and restatement of its present deferred compensation plan administered by the ICMA Retirement Corporation, which shall continue to act as Administrator of said plan; and

BE IT FURTHER RESOLVED that the Employer hereby executes the ICMA Retirement Trust, attached hereto as Appendix B; and

BE IT FURTHER RESOLVED that the Employer hereby adopts the trust agreement with the ICMA Retirement Corporation, as appears at Appendix C hereto, as an amendment and restatement of its existing trust agreement with the ICMA Retirement Corporation, and directs the ICMA Retirement Corporation, as Trustee, to invest all funds held under the deferred compensation plan through the ICMA Retirement Trust as soon as is practicable; and

BE IT FURTHER RESOLVED that the _____ (use title of official, not name) shall be the coordinator for this program and shall receive necessary reports, notices, etc. from the ICMA Retirement Corporation as Administrator, and shall cast, on behalf of the Employer, any required votes under the program. Administrative duties to carry out the plan may be assigned to the appropriate departments.

I, _____, Clerk of the (City, County, etc.) of _____, do hereby certify that the foregoing resolution, proposed by (Council Member, Trustee, etc.) _____, was duly passed and adopted in the (Council, Board, etc.) of the (City, County, etc.) of _____ at a regular meeting thereof assembled this _____ day of _____, 19____, by the following vote:

AYES:

NAYS:

ABSENT:

(SEAL)

X-1

Clerk of the (City, County, etc.)

Summary of Changes for Plans Administered by The ICMA Retirement Corporation

Recent changes in federal regulations concerning public deferred compensation plans make it necessary for nearly all plans to be amended. Accordingly, we are offering a revision of the deferred compensation plan we administer for your employees on your behalf. Also, we have taken this opportunity to make other desirable changes in our administrative arrangements which we believe will further enhance the quality of our program by increasing your ability to directly influence our activities and policies.

These changes are reflected in the three documents which are enclosed. We ask that you obtain a resolution of your governing body adopting these documents. A suggested resolution is enclosed for your convenience. The documents are as follows:

1. **A new deferred compensation plan document which amends and restates the existing plan.** This plan has been prepared in light of new Internal Revenue Service regulations, was submitted to the IRS, and has received its approval. The basic philosophy of plan design has been to provide a plan as liberal as the law and regulations will allow.

The existing plan provides for amendment upon our proposal with such amendment to become effective within 60 days unless you object in writing. Accordingly, you should regard this as formal notice of plan amendment. While governing body action is not required for plan amendments, we recommend that you formally adopt the new plan in conjunction with the other documents.

2. **A Declaration of Trust for the ICMA Retirement Trust.** This is a new feature of our organizational structure. We currently have a direct Retirement Trust relationship with you which will continue. The new trust establishes a Board of Trustees to be selected by participating employees, thus giving the employers ultimate control over the management of the funds. Included in the trustees' responsibilities are oversight of our performance, appointment of auditors, and monitoring of investment goals and objectives.

The new trust arrangement has been submitted to the Securities and Exchange Commission for its review. As you may know, unlike the IRS, the SEC does not approve transactions but indicates whether or not it will take action against you if a transaction is carried out. The SEC has given us a "no-action" letter with respect to the Retirement Trust's compliance with the registration provisions of the federal securities laws.

The Retirement Trust has been created by a Founders Committee of persons representative of the participants in the RC program. They have determined that the first elections shall be held in the early fall of 1983, preferably September. We will need copies of your governing body's resolution if you are to vote in the first election or for any of your employees to be nominated as trustees.

It is expected that all investments made on your behalf will be held under the ICMA Retirement Trust after it becomes effective. However, it is also expected that, unless an employer adopts the Declaration of Trust, its investments will not be held thereunder following a transitional period. Therefore, while failure to adopt the Declaration of Trust will not directly affect your plan or have any immediate effect on the investment of your funds, it is required for your full and continuing participation in the Retirement Trust.

3. **An amended version of your existing trust agreement.** The amendments are intended to clarify this agreement and conform it to the new plan document.

These changes improve and enhance the program. The addition of the ICMA Retirement Trust is done in the spirit of our long-standing objective of serving the best interests of our participants. In the event you feel a need for additional information, please feel free to call our office toll-free at (800) 424-9249. As always, we are prepared to assist you.

RESOLUTION NO.

A RESOLUTION AUTHORIZING AN ADDITIONAL REPRESENTATIVE TO ACQUIRE FEDERAL SURPLUS PROPERTY FROM THE OREGON STATE AGENCY FOR SURPLUS PROPERTY.

BE IT RESOLVED by the City Council of the City of Newberg, and hereby ordered that the official and/or employee whose name is listed below shall be and hereby is authorized as an additional representative to acquire federal surplus property from the Oregon State Agency for Surplus Property under the terms and conditions listed on Exhibit "A" which is hereby attached and made a part of this resolution.

Elmer L. Christensen, Fire Chief

ADOPNED by the Council this 5th day of October, 1983.

Arvilla Page - City Recorder

X-2

X-2

RESOLUTION

"BE IT RESOLVED by the Governing Board, OR by the Chief Administrative Officer of those organizations which do not have a governing board, and hereby ordered that the official(s) and/or employee(s) whose name(s), title(s), and signature(s) is (are) listed below shall be and is (are) hereby authorized as our representative(s) to acquire federal surplus property from the Oregon State Agency for Surplus Property under the Terms and Conditions listed on the reverse side of this form."

NAME (Print or type)	TITLE	SIGNATURE
Elmer L. Christensen	FIRE CHIEF	

PASSED AND ADOPTED this 3rd day of October, 1983, by the Governing Board of the City of Newberg, Oregon

I, Anvella Page, Clerk of the Governing Board of the City of Newberg, Oregon do hereby certify that the foregoing is a full, true and correct copy of a resolution adopted by the Board at a regular meeting thereof held at its regular place of meeting at the date and by the vote above stated, which resolution is on file in the office of the Board.

City of Newberg
Name of organization
414 E. First Street
Mailing address

Newberg Wash. Co OR 97132 [Signed] Anvella Page
City County ZIP Code (Legally Authorized Official)

OR

AUTHORIZED this _____ day of _____, 19____, by:

Name of chief administrative officer Title

Name of organization

Mailing address

City County ZIP Code [Signed] (Legally Authorized Official)

MEMO TO: Mike Warren, City Manager
FROM: Rick Faus, City Attorney
DATE: September 20, 1983
SUBJECT: Parking Prohibition along Villa Road
abutting the Hospital

I was requested to prepare this ordinance by the Council at the last regular Council meeting. The ordinance was prepared based on the measurements provided by the Police Department, which were confirmed by the Chairman of the Public Safety Committee. The purpose is to restrict parking in front of the Hospital area to provide safer ingress and egress and crossing between the Hospital and the professional center across the street, as well as helping to facilitate safer ambulance entrance to the Hospital area. The Chairman of the Public Safety Committee and the Chief of Police will be prepared to provide further information regarding this ordinance at the Council meeting.

RDF:fj

XI-1

ORDINANCE NO.

AN ORDINANCE AMENDING ORDINANCE NO. 902 OF THE CITY OF NEWBERG, PASSED AND APPROVED MARCH 25, 1940, AS AMENDED, BY PROHIBITING PARKING IN A CERTAIN AREA OF VILLA ROAD.

WHEREAS, the Traffic Safety Committee and Public Safety Committee have both met and do recommend the parking at certain locations on Villa Road be prohibited due to safety and other considerations involving traffic around Newberg Community Hospital.

THE CITY OF NEWBERG ORDAINS AS FOLLOWS:

1. That Ordinance No. 902 of the City of Newberg, Oregon, passed and approved March 25, 1940, be and the same hereby is amended by adding a new section to be known as Section 61 which reads as follows:

"Section 61. It shall be unlawful for any driver or other person in charge of a motor vehicle, bicycle or any other vehicle of any description to park the same on the following described portions of Villa Road within the corporate limits of the City of Newberg, Yamhill County, Oregon:

On the west side of Villa Road from a point beginning at the northwest corner of the intersection of Villa Road and Sherman Street and extending in a northerly direction from this point along the west curb line of Villa Road for 246 feet; and

On the east side of Villa Road from a point beginning 57 feet due north along the curb line of Villa Road from the northeast corner of the intersection of Villa Road and Sherman Street and extending in a northerly direction from that point along the east curb line of Villa Road for 147 feet."

2. All ordinances or parts of ordinances in conflict with the Ordinance are hereby repealed.

PASSED by the Council of the City of Newberg, Oregon, this 3rd day of October, 1983 by the following votes:

Ayes:

Nays:

Absent:

Arvilla Page - City Recorder

APPROVED by the Mayor this 3rd day of October, 1983.

Elvern Hall - Mayor

X 1-1