

CITY COUNCIL
AGENDA
COUNCIL CHAMBERS
MARCH 7, 1983
7:30 P.M.

I. CALL MEETING TO ORDER

II. ROLL CALL

III. CONSENT CALENDAR

1. Approve Minutes February 3, February 7, February 10, 1983
2. Letter from Peggy Campbell complimenting City Council for decision to move ahead on traffic by-pass
3. Report on Springbrook Distribution line
4. Communication from Fire Chief regarding Retirement
5. Report on Sewer line grouting
6. Communication from Mike Morrill regarding Dog Control Officer
7. Statistical chart of Newberg's Municipal Court
8. Communication from Work Experience Coordinator and Students regarding presentation of Fire Department
9. Report on Donation from 20/30 Club
10. Communication from John & Kathy Kelso suggesting and encouraging ideas on traffic and by-pass

IV. REQUESTS FROM FLOOR AND COMMUNICATIONS

1. Communication from PUC regarding extended area service
2. Communication from Chehalem Valley Senior Citizen Council updating City Council on transportation program.
3. Request for renewal of liquor license from Eden Gate Restaurant and Wild Horse Mountain Market

V. PUBLIC HEARINGS:

VI. REPORTS FROM CITY ADMINISTRATOR:

1. Report on Workers Compensation Insurance Refund
2. Report on Hotel Feasibility Study
3. Council Seminar

VII. OLD BUSINESS:

1. Report on Newsstands

VIII. NEW BUSINESS:

1. Approve Accounts Payable
2. Review of letter to Senator Bob Packwood on Senate Bill 66
3. Report on Dog Control Program

IX. RESOLUTIONS:

1. Resolution authorizing retention of professional services for Industrial Pretreatment Program
2. Resolution authorizing transfer of funds within General Fund

X.

ORDINANCES:

1. Ordinance amending Cable Communications Franchise Ordinance and allowing for relocation of certain facilities

TO: Mike Warren, City Manager
FROM: Arvilla Page, Finance Officer
DATE: February 14, 1983
SUBJECT: Ordinance - Supplemental Budget 1982-1983

The proposed Supplemental Budget for 1982-1983 has been reviewed and approved by the Finance Committee of the Council and by the Budget Committee.

The summary of the budget will be published February 16, 1983 in the 'Newberg Graphic'.

Please place on the Council Agenda for March 7, 1983 a Public Hearing on this Supplemental Budget.

After the Public Hearing is closed and amendments, if any, made to the ordinance it should be considered by the full council.


Arvilla

ap

MEMO TO: Arvilla Page, City Recorder

FROM: Rick Faus, City Attorney

DATE: February 11, 1983

SUBJECT: Ordinance - Supplemental Budget

Pursuant to your memo of February 11, 1983, here is the ordinance to adopt a supplemental budget.

Please prepare a memo to have this included in the March 7th Council packets and agenda.

RDF:fj

ORDINANCE NO.

AN ORDINANCE ADOPTING A SUPPLEMENTAL BUDGET FOR THE CITY OF NEWBERG, OREGON, FOR THE FISCAL YEAR 1982-1983, ENDING JUNE 30, 1983; SETTING FORTH THE BASIS FOR SAID SUPPLEMENTAL BUDGET AND MAKING THE APPROPRIATIONS SET FORTH THEREIN, ALL WITHIN THE FISCAL YEAR 1982-1983, AND DECLARING AN EMERGENCY.

WHEREAS, the Budget Committee of the City of Newberg, Oregon, has recommended to the Council a supplemental budget for the fiscal year 1982-1983, ending June 30, 1983, based upon additional funds derived from unanticipated cash in excess of budget estimates; and

WHEREAS, the Council of the City of Newberg, Oregon, met at a regular meeting held at and after 7:30 o'clock p.m., March 7, 1983, in the City Hall in said City, for the purpose of holding a public hearing on the Supplemental Budget of the said City for the fiscal year 1982-1983, in accordance with the published notice of said budget and said meeting and public hearing; and

THE COUNCIL BEING NOW FULLY ADVISED IN THE PREMISES:

NOW, THEREFORE, THE CITY OF NEWBERG, OREGON ORDAINS AS FOLLOWS:

Section 1. That the Supplemental Budget for the City of Newberg, Oregon, for the fiscal year 1982-1983, for the purposes shown below are hereby appropriated as follows:

RESOURCES

General Fund:

Grants	7,500
License Fees	600
Intergovernmental Revenues	11,400
Reimbursed Costs	2,100
Interest Earned	8,000
TOTAL	\$29,600

Capital Improvement Fund:

Transfer from Water Fund	5,000
TOTAL	\$5,000

Sewer Fund:

Interest Earned	385
TOTAL	\$ 385

Redevelopment Fund:

Loan from Sewer Fund	1,000
TOTAL	\$1,000

Hospital Operating Fund:

Operating Revenues	\$500,000
TOTAL	\$500,000

REQUIREMENTS

General Fund:

General Government-Materials & Service	8,900
General Government-Capital Equipment	1,250
Administration-Personal Service	4,250
Administration-Capital Equipment	1,035

City Hall-Capital Equipment	250
Reserve for Contingencies	<u>13,915</u>
TOTAL	\$29,600
Capital Improvement Fund:	
Reserve for Contingencies	<u>5,000</u>
TOTAL	\$5,000
Sewer Fund:	
Capital Equipment	<u>385</u>
TOTAL	\$ 385
Redevelopment Fund:	
Reserve for Contingencies	<u>\$1,000</u>
TOTAL	\$1,000
Hospital Operating Fund:	
Personal Service	<u>500,000</u>
TOTAL	\$500,000

Section 2. That no increase or additional levy of taxes shall be made in support of said Supplemental Budget.

Section 3. Whereas, the City of Newberg is required to provide for the legal disposition of additional funds and appropriation of said funds by said Supplemental Budget for additional services, materials, supplies and capital outlay therein set forth, immediately.

NOW, THEREFORE, an emergency is hereby declared to exist and this Ordinance shall be in full force and effect immediately upon its passage by the Council and approval by the Mayor.

PASSED by the Council of the City of Newberg at a regular meeting this 7th day of March, 1983, by the following votes:

Ayes:

Nays:

Absent:

Arvilla Page - City Recorder

APPROVED by the Mayor this 7th day of March, 1983.

Elvern Hall - Mayor

File

SUPPLEMENTAL BUDGET

1982 - 1983

SUPPLEMENTAL BUDGET

1982 - 1983

Details

General Fund Resources:

The first two items are grants we have received for the hotel/motel feasibility study.

For amusement machines, this is the estimated increase over the amount budgeted that will result from the increased fees. The estimate is based on 87 machines for one-half year fee of \$12.50.

Charges for legal services to the hospital were not budgeted as a revenue item. The charge has been \$100 per month and was recently increase to \$200 or more per month.

9-1-1 excise tax was budgeted at \$15,000. This was just getting started when the budget was prepared and the \$15,000 was only a guess. The first two quarterly receipts from the State directly to the City were over \$5,100 each. In addition, the City negotiated with the County to receive 80% of the 9-1-1 monies that were based on the 538 prefix outside the City. This has amounted to over \$1,500 per quarter. The additional revenues will total approximately \$11,400.

General Fund Requirements:

The hotel/motel feasibility study occurred after the budget was prepared.

Manager's desk and life insurance. At request of City Manager.

Window coverings for the Police meeting room were originally budgeted at \$300 for drapes. On further consideration, mini blinds would be a much better investment over the long term, but will cost about \$550. (We have received 2 estimates). Most of the windows are southern exposure and catch hot summer sun. Also there is a problem with moisture in the wintertime. The crumbling plaster and broken window putty will be repaired before the blinds are installed.

Council recording equipment was budgeted at \$1,000. The equipment finally chosen totaled approximately \$2,250. This amount includes the dual recorders and six mikes.

The cost for sending the Mayor and Councilman Gano to L. A. for the National League of Cities Convention totaled \$1,400.

Reserve for contingencies. \$13,915. A parking place for the offset of the resources identified that exceed the present need.

SUPPLEMENTAL BUDGET
1982-1983
Details - Page 2

Capital Improvement Fund, Resources & Requirements:

This is needed to correct a budget preparation error. Water Fund shows a transfer to Capital Improvement Fund of \$10,000. The Capital Improvement Fund shows a transfer from the Water Fund of \$5,000. The Capital Improvement Fund requirements were budgeted without the \$5,000 transfer. This transfer will be credited to the Public Works Equipment-Fund Balance when the year is closed.

Sewer Fund Resources & Requirements:

A new extension ladder was needed for access in sewer manholes and for other uses. The old ladder was damaged and its condition had been noted by a safety inspector. This could have been a contingency transfer if the request had been made at the time of the safety inspection, two years ago.

Redevelopment Fund Resources & Requirements:

The Redevelopment Fund was set up without a contingency account. The contingency account is now needed for the salary increase for the Manager who's salary is budgeted 1/4 in this fund. This fund is tightly budgeted and its only resource at present is loans from other funds. The source of the loan will need to be identified. See also the separate memo regarding the overall condition of this fund.

Hospital Operating Fund:

The hospital utilization during FY '83 has been greater than projected at the time the Budget was prepared. As a result, both revenues and expenditures have been higher than anticipated. This Supplemental Budget is being presented as allowed by ORS 294.480 in order to obtain authorization required to expend the additional resources.

SUPPLEMENTAL BUDGET
1982 - 1983

GENERAL FUND

Resources:

Yamhill County Development Grant	2,500	
Oregon Economic Action Council Grant	5,000	
Amusement Machine License	600	
Hospital Legal Charges	2,100	
9-1-1 Excise Tax (Share from County)	11,400	
Interest Earned	8,000	
Total Resources		\$29,600

Requirements:

Hotel/Motel Feasability Study	7,500	
Manager - Desk	1,035	
Manager - Life Insurance	4,250	
Window Covering-Police Meeting Room	250	
Council Recording Equipment	1,250	
Travel Expense	1,400	
Reserve for Contingencies	13,915	
Total Requirements		<u>\$29,600</u>

CAPITAL IMPROVEMENT FUND

Resources:

Transfer from Water Fund	5,000	
Total Resources		\$ 5,000

Requirements:

Reserve for Contingencies	5,000	
Total Requirements		<u>\$ 5,000</u>

SEWER FUND

Resources:

Interest Earned	385	
Total Resources		\$ 385

Requirements:

Ladder	385	
Total Requirements		<u>\$ 385</u>

REDEVELOPMENT

Resources:

Loan from Sewer Fund	1,000	
Total Resources		\$ 1,000

Requirements:

Reserve for Contingency	1,000	
Total Requirements		<u>\$ 1,000</u>

SUPPLEMENTAL BUDGET 1982-1983
Page 2 of 2

HOSPITAL

Resources:

Additional Operating Revenues
Total Resources

500,000

\$500,000

Requirements:

Personal Services
Total Requirements

500,000

\$500,000

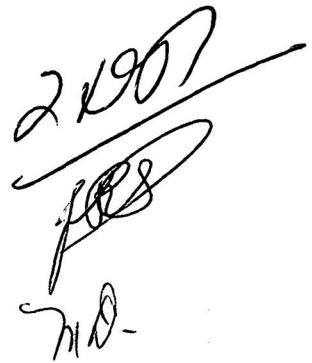
ACCOUNTS PAYABLE
MARCH, 1983

3/83

ATI	48.95	Lumbermens	45.37
Allen Machinery	210.00	Mar-Dustrial Sales	242.38
Alpha Office Systems	430.00	Martin & Wright	187.82
Arthur H. Clark Co.	26.36	McGarvey, Len	184.00
ADP	237.56	Millipore Corp.	32.32
Ben-Ko-Matic	200.00	Motor Equip. Co.	8.90
Better Books Co.	119.50	Naps IGA	20.17
Bill Page Construction	53.24	National Geog. Soc.	6.95
Brown & Tarlow	75.00	Newberg Area Ch. of Comm.	30.00
Butler Chevrolet	155.90	Newberg Auto Parts	145.74
Buy-Wise Drugs	32.16	Newberg Family Practice	42.00
Bureau of Govt. Research	6.00	Newberg Graphic	32.76
Butterworth Legal Publishers	50.00	Newberg Ready Mix	118.00
Camera Quarters	30.54	Newberg River Rock	442.75
Case Power & Equip.	118.94	Newberg Steel	54.30
Chehalem Senior Projects	375.00	Newberg Thriftway	82.15
Chehalem Valley Sr. Cit.	1,525.34	Newberg Typewriter	20.00
Chehalem Vet Clinic	23.50	Newberg Community Hospital	359.83
Chevron	15.00	Newberg School District	13.00
Coast to Coast	324.72	Newberg Vet Clinic	51.75
Cobblestone	16.50	Nicholas Books	134.93
Consolidated Supply	724.47	Newberg Auto Freight	13.25
Copy Office Products	223.57	Northwest Business Systems	174.65
Crabtree Rock	318.75	Northwest Int. Trucks	23.72
Crowell Auto Parts	37.69	Northwest Law Enforcement	156.77
Culligan	72.00	Northwest Natural Gas	2,490.91
D & D Tools	114.50	Nudelman Bros.	71.00
Dawn Metal Fab	27.00	Nurnberg Scientific	31.00
Dents	160.54	One-Hour Martinizing	60.20
Donaldson, Sam	477.50 ?	Oregon Historical Soc.	30.00
Drafting Specialties	237.60	Oregon Meter Repair	1,250.00
Ernst Hardware	39.50	Overton Heating	950.00
FarmGro Supply	149.30	Pacific Safety Supply	55.10
Fowler Tire	93.00	Pacific Water Works	1,550.62
Ferron Janitorial	751.06	Pay-Less	32.99
Fisher Electric	173.17	Pitney-Bowes	59.25
Fox Union	25.00	Power Rents	30.00
Frames & Things	20.65	Quality Office Machines	11.25
Gaylord	78.09	Psychology Today	14.97
General Telephone	1,112.87	Riley Studio	41.50
Gelco Grouting	3,900.00	Rogers Machinery	459.11
Gray, Larry	75.00	S.D. Leasing	312.00
Grolier Educational Corp.	184.00	Sanderson Safety Supply	129.50
Harris Uniforms	111.42	Science Digest	13.97
Hewlett-Packard	46.00	Territorial Enforcement	190.00
Home Laundry	43.00	Tigard Paints	20.50
Hydrotex	286.40	Traffic Safety Supply	503.31
Jim's Carpet Sales	325.00	State of Oregon	100.00
Johnson Furn. & Hdwe.	61.03	W. R. Grace	2,052.86
Larry Harrington Co.	115.22	W. Raber & Co.	120.00
Laughlin Oil	3,285.11	Waides Mobil	5.36
Library of Urban Affairs	13.64	Water, Food & Research	72.00
Linn-Benton Comm. College	190.00	Watt Welding	7.04
Little Fire Equip.	74.60	West Publishing	90.00
London's Lawn & Garden	24.50	Western Auto	85.56

Westside Automotive	165.60
World Book	16.70
PGE	1,700.00

TOTAL:	32,991.20
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✓ WAAT FOR J.R. Fisher

Westside Automotive	165.60
World Book	16.70
PGE	1,700.00

TOTAL:	32,991.20
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Thursday, 7:30 P.M.

February 3, 1983

A MEETING OF THE
BUDGET COMMITTEE

Council Chambers

Newberg, Oregon

The meeting was called to order by Mayor Elvern Hall.

ROLL CALL:

Present:	<u>Council Members:</u>	<u>Citizen Members:</u>
	Maybelle DeMay	Charlie Carlisle
	Roger Gano	Lee Hall
	Alan Halstead	Fred LaBonte
	Eldon McIntosh	Donna Proctor
	John Poet	Dave Van Grunsven
	Quentin Probst	
	Richard Rementeria	
Absent:	Tommy Tucker	Clarence Stouffer
		Wingert Walker
		Lyle Wilson

Also Present: One citizen.

Staff Present: Michael Warren, City Manager
Arvilla Page, Finance Officer

The Mayor stated the first order of business was to elect a Chairman and Secretary for 1983.

Nominated for Chairman were Roger Gano and Richard Rementeria.

Elected was Roger Gano for Chairman.

Nominated and elected unanimously for Secretary was Alan Halstead.

Chairman Gano asked staff to present the proposed Supplemental Budget for 1982-1983.

Mr. Warren and Ms. Page presented and explained each item of resources and requirements. The following were the requested additions:

General	\$29,600
Capital Improvement	\$5,000
Sewer	\$385
Redevelopment	\$1,000
Hospital	\$500,000

Committee asked questions about several items and discussed the operation of the Redevelopment Fund. Mr. LaBonte stated he felt one quarter of the manager's salary was too large a percentage to charge to Redevelopment.

Motion: Rementeria-Probst to approve the Supplemental Budget as presented.
Carried unanimously.

Motion: Halstead-McIntosh to adjourn. Carried unanimously.

Monday, 7:30 P.M.

February 7, 1983

A REGULAR MEETING OF THE
NEWBERG CITY COUNCIL

Council Chambers

Newberg, Oregon

The meeting was called to order by Mayor Elvern Hall.

Roll Call:

Present -	Maybelle DeMay	John Poet
	Roger Gano	Quentin Probst
	Alan Halstead	Richard Rementeria
	C. Eldon McIntosh	Tommy Tucker

Staff Present -	Michael Warren, City Manager
	Alan Barnes, Building Official
	Richard Faus, City Attorney
	Herbert Hawkins, Chief of Police
	Clay Moorhead, City Planner
	Arvilla Page, City Recorder
	John Paola, Fire Chief
	Robert Sanders, Public Works Director
	Doreen Turpen, Librarian

Also Present - 8 Citizens

The Consent Calendar consisted of nine items. Councilman Poet noted a correction needed to be made in the January 3, 1983 minutes. On page 5, near the center of the page, is a Motion by Halstead-McIntosh, that the City collect the fee in a two-step process in January and in July. Mr. Poet stated he did not believe it was the intent of the Council that the fees be collected in a two-step process, except for the year 1983. Motion: Poet-Gano to amend the motion of January 3, 1983 to state the City collect the fee in a two-step process in January and in July of 1983. Carried unanimously.

Councilman Gano asked for the specific locations of the speed zone changes which are in item number 4. Chief Hawkins described the locations.

Motion: Halstead-McIntosh to approve the Consent Calendar as follows:

1. Approve minutes of January 3, 1983 as amended.
2. Communications from Cities of Dayton and Lafayette regarding Cable Television Commission.
3. Communication from League of Oregon Cities regarding Nation's Cities Weekly article.
4. Notice from Oregon State Speed Control Board regarding speed zone on Hillsboro Highway.
5. Communication from City of Dundee appointing Carol Wheeler to the Cable Television Commission.
6. Communication from Newberg family thanking Santa Claus for gifts.
7. Communication from Ruth Gilman thanking Council and Staff for honor of resolution.
8. Report on stop signs at 7th and 8th at Meridian.
9. Communication from Stan Kern, M.D., commending Officer Rick Dutton for a job well-done.

Motion carried unanimously.

Appointments by the Mayor:

Mayor Hall stated he could not make the appointments until one of the ordinances on the agenda is acted upon.

Motion: Gano-Tucker to read Ordinance No. 2109, ordinance amending Cable Television Commission and increasing membership on the commission, by title only. Carried unanimously. The title of the ordinance was then read.

Councilman Halstead questioned what the term of office would be for the four commission members from Newberg. Also, would Lafayette or Dayton have staggered terms? Motion: Tucker-Rementeria to amend the ordinance to stagger the terms of members from Newberg, two at one year appointment and two at two year appointment. Carried unanimously.

Roll Call on the amended ordinance: Aye - 8, DeMay, Gano, Halstead, McIntosh, Poet, Probst, Rementeria, Tucker; Nay - 0. The Mayor then declared the ordinance passed.

The Mayor then made appointments as follows: To the Cable Communications Commission, from Lafayette for a two year term Larry Albertson; from Dayton for a two year term Wayne Herring; from Dundee for a one year term Carol Wheeler; from Newberg as follows: Mel Schroder 1 year term, Bert Pennock 1 year term, Dorothy Rogers 2 year term, Jane Cummins 2 year term. As ex-officio member representing the City: Tommy Tucker.

To the Redevelopment Commission, as a Councilmember, Rick Rementeria.

Yamhill County Economic Committee to replace Maybelle DeMay, John Poet.

Motion: Halstead-McIntosh to approve the appointments made by the Mayor. Carried unanimously.

Requests from Floor and Communications:

Roger Worrall, 215 N. Center, stated he wished to address the Council on the Big Fir Landfill issue. Two applications have been filed for landfill siting. In the first application which was for a landfill adjacent to the St. Paul Highway, the application stated an advantage of the location would be that waste would not be required to travel through Newberg and Dundee. Mr. Worrall stated he has contacted various people and Metro is not planning to use the Big Fir Landfill. Many citizens have signed petitions requesting denial of approval for the the Big Fir Landfill. Mr. Worrall asked the Council to reconsider their previous recommendation of approval.

Mayor Hall asked the Council if they wished to move to reconsider the matter. Councilmembers declined.

Liquor License Renewal Applications. Applications have been received on Safeway Stores, Shaws, Rocky's Delicatessen, The Grocery Express, Abby's, Springbrook Thriftway, Newberg Thriftway, Ninth Street Grocery, The Barn Door, Ye Olde Pizza Shoppe, Eden Gate, Plaid Pantry, and Naps. Chief Hawkins stated that he did not have any adverse recommendation on any of the applications. Also received was an application for a new location liquor license as a package store from Pay Less Drug

Stores, Springbrook Plaza. Motion: Gano-Tucker to approve all of the liquor license renewal appliations and the new location application from Pay Less Northwest Drug Stores. Carried unanimously.

The City Manager called the Council's attention to a letter in their packets from Mr. & Mrs. Ackerman regarding the by-pass and redevelopment. The letter is in support of actions the City has been taking. Mr. Warren stated he believes the City has to begin the process now of working for a by-pass even though we will not get the by-pass now. Estimated cost for the by-pass is \$20,000,000. Councilman Tucker stated he did not believe other cities will support the Newberg by-pass because they have projects of their own which need attention. Mr. Warren offered to draft a petition to be circulated to the citizens voicing support for the by-pass. Councilman Tucker suggested that perhaps there should be a Mayor's Task Force Committee to circulate the petition.

Communication from Liberty Cable updating City Council on occurrences. Rick Schaal, Liberty Cable Television Systems Manager, stated the quality of the Portland stations is not as good as those received by satellite. The problem is the location of the tower and antenna. The agreement that the City and Liberty have requires the tower to be located in Newberg. Liberty would like to move the tower and antenna to a location near Dayton to obtain better signals from Portland. Studio and offices would remain in Newberg. The move of the antenna would cause a 24 hour interruption of service. The ordinance would need to be revised before they could move the antenna. The tower the antenna is presently located on would be moved to a location on Chehalem Mountain and a new tower would be constructed at the Dayton location.

Motion: Halstead-Gano that an amendment to the ordinance be drafted to strike the wording, all facilities be located in Newberg, and to state that studios and offices would be in Newberg. Carried unanimously.

Motion: Halstead-Gano to permit Liberty Cable to proceed with moving the antenna. Carried unanimously.

Public Hearing: Sewer Discharge Ordinance.

No proponents or opponents wished to be heard. Public hearing was closed.

Motion: Halstead-McIntosh to read Ordinance No. 2108 by title only relating to the use of public and private sewers and drains, etc. Carried unanimously. The title was then read.

Councilman Halstead called the Council's attention to the very nice letter from Herb Rustrum. Mr. Rustrum has not always seen eye-to-eye with the City. Councilman Gano recommended that a letter be sent over the Mayor's signature to Mr. Rustrum thanking him for his support.

The Public Works Director, Bob Sanders, stated that the ordinance could not have been prepared and the cooperation received from the industries without the work done by Steve Downs.

Roll Call on the ordinance: Aye - 8, DeMay, Gano, Halstead, McIntosh, Poet, Probst, Rementeria, Tucker; Nay - 0. The Mayor then declared the ordinance passed.

Motion: Rementeria-Halstead to approve reports from the City Manager. Carried unanimously.

The City Manager, Mike Warren, protested but did keep his comments brief. He called the Council's attention to the next scheduled Council Seminar at the Velvet Carriage Restaurant on February 10, 1982. He stated he will ask the Graphic to publish parts of the List of Accomplishments for 1982. He called the Council's attention specifically to item number 39 on the list regarding reduced crime in the City of Newberg. Mr. Warren stated there is a meeting scheduled of the Redevelopment Commission on Wednesday, February 9, 1983, with Lyle Stewart present to show some things that can be done in the City of Newberg. A letter has been received from the Public Utilities Commissioner stating that he will not proceed with a phone survey as the average number of calls from Newberg to Portland are not enough. City Staff tested the emergency power procedures. It took 3 minutes to hook-up the generator. There were some deficiencies noted which will be corrected.

Doreen Turpen, Librarian reported on the increased use of the Library. Circulation of books and magazines amounted to 68,000 for 1982.

Mayor Hall commented on Captain Hailey's attendance at the FBI Academy. This will be very valuable to the City.

Motion: Gano-Tucker to approve the January Accounts Payable. Carried unanimously.

Report on Condition of Sewage Treatment Plant. The City Manager stated that CRS Group Engineers, Inc. have been retained by the City to do a quick overview of the wastewater treatment plant. The object of the overview is to find out where our plant is at and how improvements can be made in the existing facility. Mr. Chuck Zickefoose was in charge of the assessment.

Mr. Zickefoose then presented his report which covered the following areas: plant assessment existing equipment, the process operation, the manpower, and the reserve capacity. Mr. Zickefoose made recommendations covering the plant operation, low cost improvements in personnel and estimated costs. He stated that he believed that the plant's efficiency could be improved without great expense for materials and equipment and with closer monitoring of the processes.

Restricted Parking on First and School Street. First Interstate Bank requested a 10 minute parking zone for patrons to use the teller machine. A temporary sign was placed under the emergency powers of the Police Chief. The emergency powers are good for 90 days. Chief Hawkins stated the Council can take action on whether to make this a permanent 10 minute parking space at their next Council meeting. The Council also discussed whether the parking space should be a 24 hour 10 minute space.

Report on Newsstands in right-of-way. The City Planner presented a survey on the locations, types and ownerships of newspaper racks. Mr. Moorhead stated the City may not be able to do as much as it would like in restricting locations of newspaper racks because of constitutional conflicts. He stated he is continuing checking into the matter.

Motion: Gano-DeMay to adopt Resolution No. 83-969 approving contingency transfers between funds. Carried unanimously.

Motion: Halstead-DeMay approving and adopting Resolution No. 83-970 authorizing an increase in the Cash on Hand Account to provide a Petty Cash Fund for the City Library. Carried unanimously.

Motion: Halstead-Tucker to read by title only Ordinance No. 2110 allowing loan from Sewer Fund to Redevelopment Fund. Carried unanimously. The title was then read. Roll Call: Aye - 8, DeMay, Gano, Halstead, McIntosh, Poet, Probst, Rementeria, Tucker; Nay - 0. The Mayor then declared the ordinance passed.

Motion: DeMay-Probst to read Ordinance No. 2111 by title only prescribing certain trial, jury, witness and attorney fees in the Municipal Court. Carried unanimously. The title was then read. Councilman Gano questioned whether the wording could not be changed from may impose fees to shall impose fees. The City Manager responded that this would be a restriction upon the Municipal Judge. Roll Call: Aye - 8, DeMay, Gano, Halstead, McIntosh, Poet, Probst, Rementeria, Tucker; Nay - 0. The Mayor then declared the ordinance passed.

Councilman Halstead called the Council's attention to the letter from Captain Hailey thanking the City for training he received at the FBI Academy.

Council and Staff discussed ways to control newsstands and other merchandise in the public right-of-way. Mayor Hall pointed out that the City does have an ordinance in effect relating to merchandise on sidewalks.

Motion: Gano-DeMay to adjourn to February 10, 1983 at 7:00 P.M. Carried unanimously.

MINUTES OF
CITY COUNCIL SEMINAR

Velvet Carriage Resaturant

Newberg, Oregon

The meeting was called to order by Mayor Elvern Hall.

ROLL CALL:

Present:	Maybelle DeMay	John Poet
	Roger Gano	Rick Rementer
	Alan Halstead	Tommy Tucker
	C. Eldon McIntosh	

Absent: Quentin Probst (excused)

Staff Present:

Michael Warren, City Manager
Richard Faus, City Attorney
Herbert Hawkins, Police Chief
Arvilla Page, Finance Officer
John Paola, Fire Chief
Doreen Turpen, Librarian

The City Manager explained to the City Council that since there were five department heads to give presentations to the City Council no one should take longer than a half hour. The plan was for each department head to go over what has occurred last year and to identify goals as he or she saw them for their department. The Council could then have a discussion and finalize the goals for the upcoming year.

The City Attorney discussed his department and listed the goals with Council approval as:

1. Insure strict compliance of City Council Ordinance and Administrative decisions.
2. Make improvements to Municipal Court Administrative rules to insuring that repeat offenders are so identified and prosecuted to the fullest.
3. In the context of increased litigation, enforce City Ordinances while maintaining current staff levels.

The Fire Chief explained that the equipment in the Fire Department was in good shape and that the Fire Department, on the whole, was doing very well. The goals listed for his department with Council approval were:

1. Repair fire station roof and enlarge meeting room as part of long range plan developed by Public Safety Committee.
2. Insure safety margin in truck replacement fund.
3. Build on current fine fire protection record.
4. Develop plan to pick new chief.
5. Renew our friendly relationship with Rural Fire District.

The Finance Director discussed the many changes in the Finance Department this year with the biggest and most evident change being the cross training of all personnel. The Finance Director listed goals for next year with Council Approval as:

1. Buy/install computer and word processing equipment/software.
2. Revise records storage and record procedures.
3. Improve files and filing system.
4. Update appraisal of assets.
5. Improve accounting of water and sewer funds.
6. Provide more timely information to the Council and Manager on City financial conditions.

The Police Chief commented on the low crime rate of the City of Newberg for the past year and hoped that this would continue. The staff level is at full in the Police Department and this has helped moral and efficiency. The Police Chief identified the upcoming goals with Council approval as:

1. Implement upgraded generator system to provide adequate emergency power for City Hall.
2. Improve departments response to affirmative action program.
3. Research and develop ordinances to responde to emergencies such as disasters.
4. Develop a program to use existing cable capabilities both for public awareness and department training.
5. As long range goal upgrade radio equipment to microwave capabilities.

The Librarian discussed the dramatic changes in the last 10 years in the Library. The most significant is circulation without expansion of the building. The Librarian identified the goals for the upcoming years with Council approval as:

1. Improve control on overdue materials.
2. Continue system of early notification of overdue material.
3. Continue building maintenance program.
4. Seek out and train willing volunteers able to work regularly.
5. Explore appropriate use for memorial fund.
6. Activate procedures/system to speed processing.
7. Survey community attitudes toward building expansion.
8. Explore design alternatives as well as new facility to determine best long range library plans.

The facilitator, Bob McCarthy, commented that working with six to nine other City Councils in different cities the City of Newberg seems to "have its act together." The competent staff and good leadership of the City Council has made for a very unusual and proficient City government. The meeting was closed at 5 minutes after 10 by the Mayor.

FEB. 9, 1983

Dear Mayor Hall, Newberg City Council,
and City Manager.

Having just read this week's graphic article about the City Council's actions at the last meeting, I can only praise your good judgement and laud your decision to make a by pass top priority for Newberg.

I became involved with the Tree People believing that there is a rich potential of prosperity and charm in Newberg's downtown area. The trees we planted, I hoped, would focus attention on the fact that it can become a place for people to shop, wander, browse, enjoy! it was a small first step... The traffic is horrendous and shops most folks from attempting to "discover Newberg." alternate routes onto 2nd or 3rd are equally as farcical! I wholeheartedly support a by pass for Newberg & pledge my support to its implementation & reality.

I'm proud of this decision of

Yours.

Sincerely, Peggy Campbell

MEMO

TO: City Council

DATE: February 22, 1983

FROM: City Manager

SUBJECT: Springbrook Distribution Line

Contained within the Water Department Construction Fund is a line item that was approved by the City Council and the Budget Committee this past year. The line item in dollars is \$450,000 and is labeled Springbrook Distribution Line. The \$450,000 is money that was approved by the voters in . . . past elections through a Bond Sale. It can only be used for construction and was specifically earmarked for the Springbrook line.

This line will be a major distribution line from the plant running easterly along Dog Ridge Road and northerly along Springbrook Road to Second Street. Approximately 2/3 of the line will be 18 inches in diameter and the remaining 1/3 will be 14 inches.

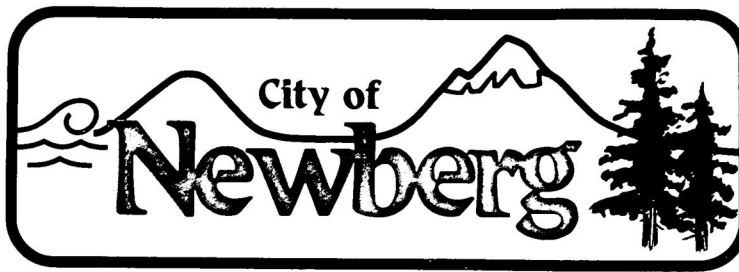
The purpose of this memo is to inform the City Council that we have begun the advertising for an invitation to bid with bids due to be opened at 3:00 p.m. on March 11, 1983. We do not expect that the bid award will be anywhere near the \$450,000 as some of that money must be used for the actual construction rather than just the pipe. However, it is important that the City Council be aware of the fact that the City will be advertising for the next few weeks.

One final note. The specifications requiring the bids have been written so that they will be good for 90 days. In this manner we can purchase pipe just ahead of the construction and take advantage of interest earned on this large amount of money while insuring a fixed price on the pipe.



Michael Warren
City Manager

MW/bjm



Fire Department
John Paola
Fire Chief

February 4, 1983

414 E. First St.
Newberg, Oregon 97132
(503) 538-7441

Mike Warren
City Manager
City of Newberg
414 East First
Newberg OR 97132

Dear Mike:

This letter is to advise you that I will retire from the position of Fire Chief of the Newberg Fire Department on July 31, 1983.

It has been an honor for me to serve in this capacity, and I have enjoyed it very much.

I shall long remember the trust and support that you and members of the City Council (past and present) have placed in me for the past seventeen years.

Any accomplishments that have occurred during my tenure as Chief are the results of the outstanding cooperation and support of all City Government and employees.

Sincerely,


John Paola
Fire Chief

JP/mr



Home of Old Fashioned Festival

111-4



MEMORANDUM
February 14, 1983

TO: MIKE WARREN, CITY MANAGER
FROM: BOB SANDERS, DIRECTOR OF PUBLIC WORKS *BS*
SUBJECT: SEWER LINE GROUTING

As a part of the sewer line grouting contract completed last year the contract required the contractor to come back within one year and retest a small percentage of the lines which were sealed along with any that have already been found to have failed. The contractor is currently in town this week working on the retest and the lines which have already been identified for repair.

Since the contractor was last in town, we have identified manholes and lines which need to be repaired to restrict the amount of ground water entering the system. It is evident that we will have to do a little grouting each year until the entire system can be grouted.

While the contractor is in town, I would like to take advantage of his schedule and have him work three or four days on grouting the lines we have already identified.

The price quotation reflects labor and material increases over the unit price for the sewer rehabilitation Contract No. 2.

I had budgeted \$25,000 in the capital improvements budget for funds the City would expend on oversizing major sewer trunk lines involved in new development. Since we have not had any new development which has required any of these funds, I will be using a portion of this line item for sewer line and manhole grouting.

111-5

7A
25 February 1982

Mr. Mike Warren
City Administrator
City of Newberg
Newberg, Oregon 97132

Dear Mr. Warren:

I'm writing this letter to bring to your attention what I feel to be outstanding performance on the part of a Newberg city employee. That individual is the Newberg Dog Control Officer.

Over the past several weeks I have noticed an increased interest in that function; in particular, a superior effort in the attempt to locate new homes for animals picked up by the city. The newly instituted policy of advertising in the Newberg Graphic is only an indication of the Dog control Officer's sincere interest in her duties.

Recently I was placed in the position of having to leave an animal at the city pound and was afforded the opportunity to deal with Dianne personally. I was pleasantly impressed with her pleasing personality, her obvious attention to maintenance of her uniform, but most of all her ability to work with the animals. Her dedication to work well done can be attested by the cleanliness of the shelter and her professional manner with dealing with city customers.

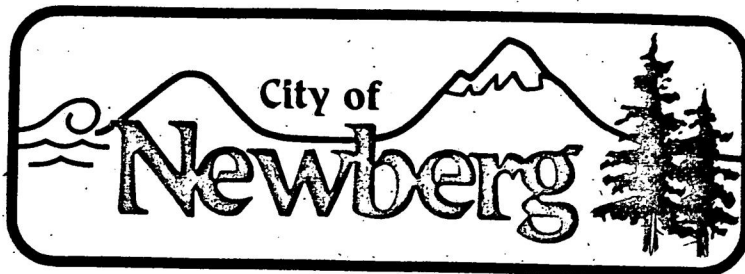
I have on many occasions overheard conversations in which her efforts have drawn favorable comment. It would be an injustice if the favorable impression this individual is currently presenting to the community were not brought to your attention.

In closing, let me say that it is comforting from a tax payer's viewpoint to know that there are city employees such as Dianne that devote more than is expected of themselves. At a time when I have noticed a forty-nine percent increase in my proper tax bill, it becomes very important to know that in at least this individual I feel I am receiving my money's worth.

Sincerely,

Michael G. Morrill
Michael G. Morrill

111-6



Michael Warren
City Administrator

414 E. First St.
Newberg, Oregon 97132
(503) 538-9421

February 28, 1983

Michael G. Morrill
1413 N. Meridian
Newberg, Oregon 97132

Dear Mr. Morrill:

Thank you for your letter of February 25, 1983. I was wondering if anybody noticed the change in procedures and effectiveness of the Dog Control operation. Because of your letter I am not wondering any longer.

Mrs. Darnell certainly is making a superior effort, not only in attempting to locate new homes for animals but in all aspects of the Dog Control operation. Her strong commitment to the plight of animals in general coupled with her good work habits have brought new life to this division of the Police Department.

You can look forward in the next few months of seeing further indication of Diane Darnell's enthusiasm in this field. The City Council will be discussing some innovative programs that I believe will be beneficial to the City in general.

My policy upon receiving letters such as yours is to put it on the next City Council agenda for Council review and possible discussion. The next City Council meeting is March 7, 1983 at 7:30 p.m. in the City Council Chambers. It is not necessary to appear at the City Council meeting unless you would like to do so. However, if you choose not to come I do wish to express my appreciation for taking the time to put your thoughts in writing. It is all too seldom that a citizen will expend the effort of a compliment or constructive criticism. Both the City Council and I are accutely interested in the thoughts of the citizens of this community and consequently your letter is well received.

Sincerely,

Michael Warren
City Manager

MW/bjm

cc: Personnel File

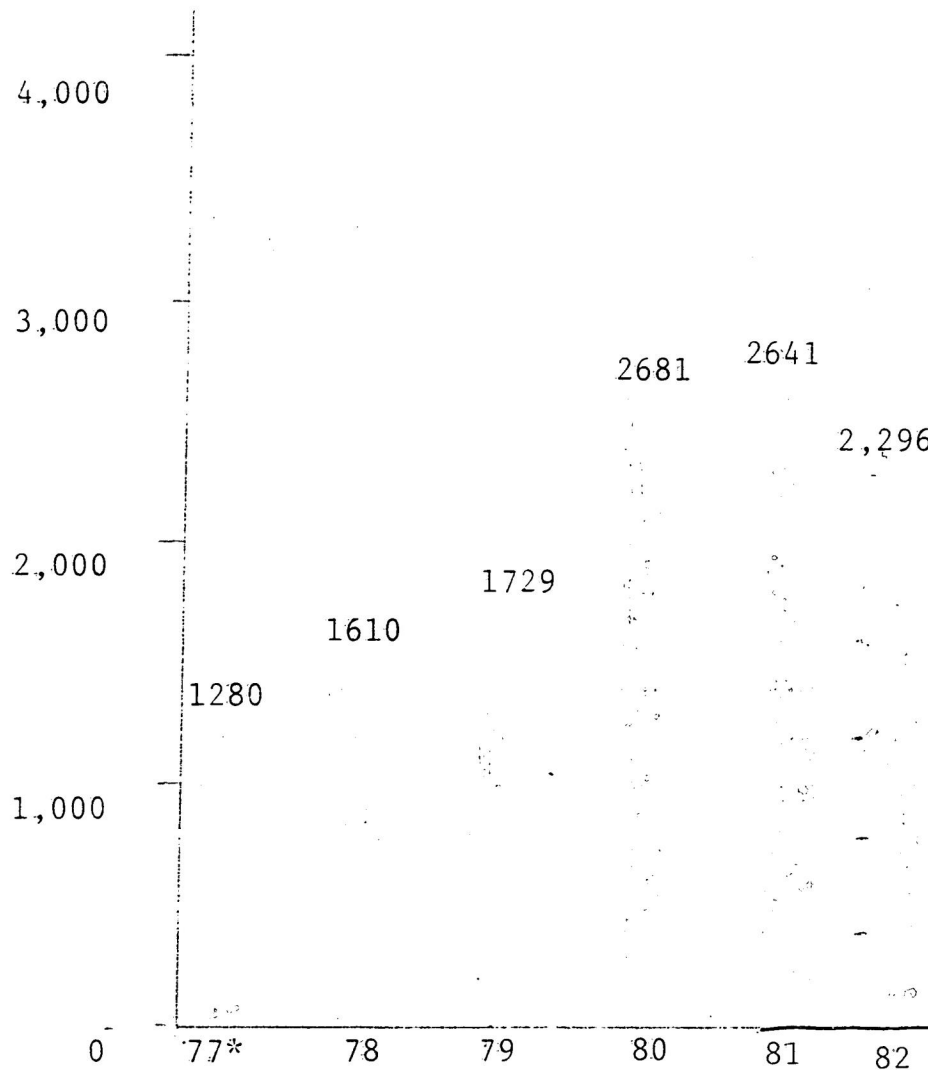


Home of Old Fashioned Festival

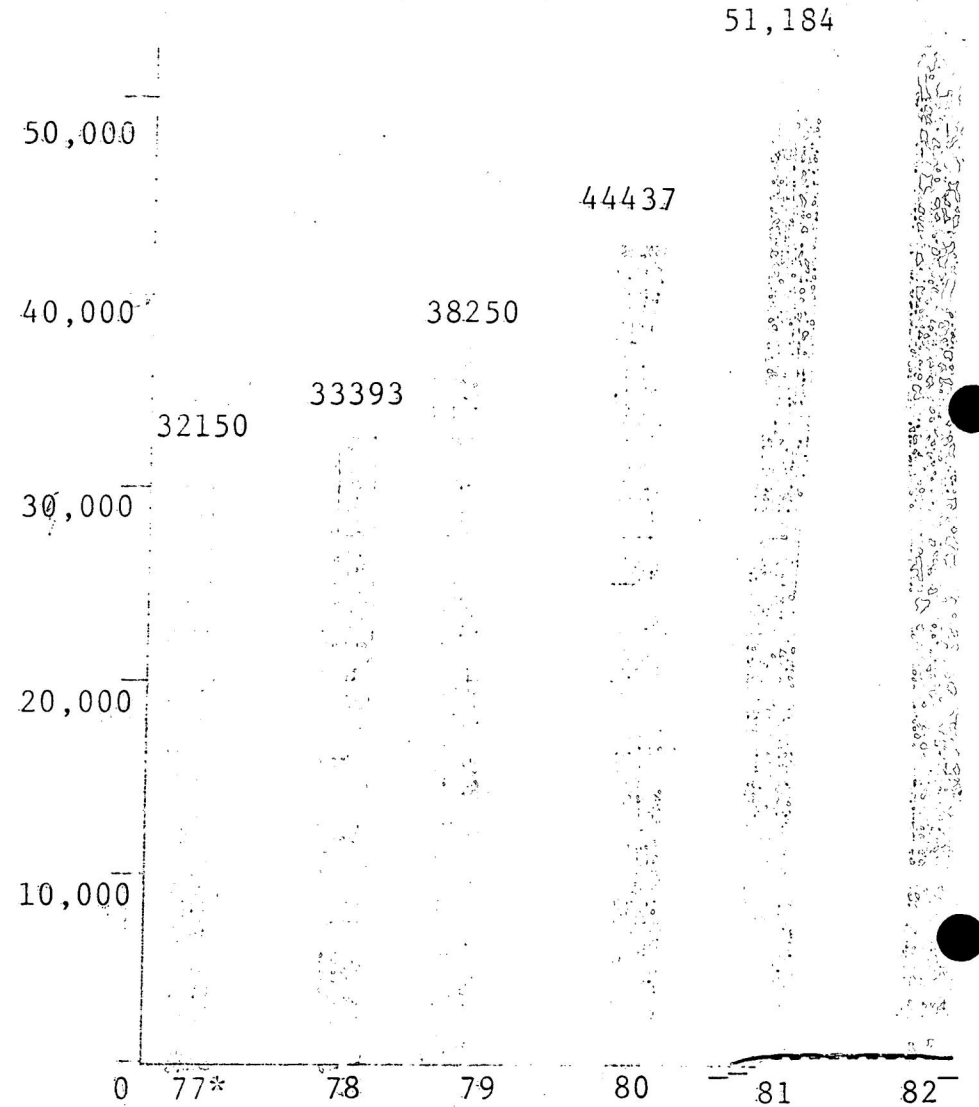
111-6

NEWBERG MUNICIPAL COURT

TOTAL CASELOAD



YEARLY FINES



*77 figures are extrapolated from
less than full year data.

111-7

Dear Mr. Andrews,

THANK YOU FOR TAKING TIME TO
BE MY SAFETY MERIT BADGE COUNSELOR.

I'M PLANNING ON BECOMING
AN EAGLE SCOUT AND YOUR HELP
MEANT A LOT.

HANCE KAOEHS

111-8

DEAR MR. ERB & MR. MCGIBBINS

THANK YOU FOR TAKING TIME
TO BE MY EMERGENCY PREPAREDNESS
MERIT BADGE COUNSELOR.

I'M PLANNING ON BECOMING
AN EAGLE SCOUT & YOUR HELP MEANT
A LOT,

///-8

HAZE HOWARD



Newberg High School

NEWBERG, OREGON 97132

Phone 538-8361

February 23, 1983

Ken Andrews
Newberg Fire Department
Newberg, Oregon 97132

Dear Mr. Andrews,

I would like to thank you for your presentation before the Work Experience students this month. Your presentation added considerably to our series on "Safety On The Job".

We do appreciate the time and effort that you took from your busy schedule to share with our students.

I would like to feel free to call upon you again in the future to make the same presentation to our students.

Sincerely,

Goldada Mehrer
Work Experience Coordinator

mjg

MEMO

TO: City Council

DATE: March 1, 1983

FROM: City Manager

SUBJECT: Donation from 20/30 Club

On February 15, 1983 the Newberg Library Friends received a check for \$600 from the Newberg Active 20/30 Club. This donation was in response to the Librarians request for funds to begin a recorded music section for the Children's Library.

Although the funds were not directly received by the City the Council should be aware that they will be used in the City Library for City purposes. With this money the Librarian will be purchasing cassette tapes and tape players that will be circulated to children as well as adults and will be used to enhance our Children's program. These funds enabled the Library to begin a service that has been requested by many local patrons, particularly those that have had the opportunity to use it in other communities.


Michael Warren
City Manager

MW/bjm

Alma Mayor and City Council,

As residents of Newberg for 7 years, it is apparent to us that the need for a major bypass is great. Any person trying to cross Hancock or First streets, under present conditions, is jeopardizing their safety. A second street bypass is not enough. It would only serve to isolate the upstream side area between two highways.

We wish to make the following points for consideration:

1. That a petition to be circulated by residents of Newberg and neighboring communities.
2. Petitions should be made easily available and be posted in accessible areas of the city.
3. Enforce neighboring local governments, including Portland.
4. Strictly enforce pedestrian laws and erect pedestrian law enforcement signs at entrances to the city.

5. Eliminate parking on Hock
street

A petition can involve every citizen in Newberg if he chooses to support a major bypass. This seems to be a safer way to achieve the goal as opposed to waiting for a pedestrian fatality to bring the problem into proper focus. We request the council draft the appropriate petition and make it available to Newberg residents for their signatures.

Until the traffic problem is solved, uptown Newberg revitalization will not be possible.

Sincerely
John Kelso
Kathy Kelso

MEMO

TO: City Council

DATE: February 18, 1983

FROM: City Manager

SUBJECT: Extended Area Telephone Service

At the last City Council meeting I reported the outcome of the recent correspondence from the Public Utility Commissioner of Oregon. You'll remember that it was rather discouraging news that they would not proceed with anymore studies for extended area service and at that point we were looking at continuance of the long distance charge for anything outside of the 538-prefix.

I took the initiative to write the attached letter to Mr. Morrison of the PUC and explained, not only my discouragement but that of other people after they read the Graphic newspaper article. In other words, my letter was a combination of not only my thoughts but of the four or five telephone calls and two or three people that stopped in my office.

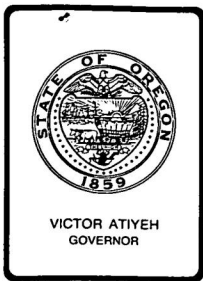
On February 14 a letter was written to the City of Newberg that changes the earlier Public Utility Commissioner letter. In summary, it gives us a couple choices but both seem to be moving toward the vote of the people which, in my opinion, is the essence of our request.

Tonight I would like the City Council to read the letter and direct me on one of the alternatives or questions that you feel need to be answered at this point to proceed. Regardless of the way you choose, however, it should be noted that this is an unusual exception for the PUC to make.


Michael Warren
City Manager

MW/bjm

Enc.



PUBLIC UTILITY COMMISSIONER OF OREGON

LABOR & INDUSTRIES BUILDING, SALEM OREGON 97310 PHONE (503) 378-6200

February 14, 1983

RECEIVED

FEB 16 83

Mr Michael Warren
City Administrator
City of Newberg
414 E First St
Newberg OR 97132

CITY OF NEWBERG, ORE.
OFFICE OF RECORDER

Thank you for your frank letter of February 8. Because of that information, there are a number of options open to you. First, the PUC could request General Telephone and Pacific Northwest Bell to conduct cost studies preparatory to a vote of the people. Second, the PUC could request of General Telephone and Pacific Northwest Bell a year long traffic study to end in March of 1984, and conduct cost studies to be complete at the same time. I don't think that studying any other routes than Newberg to Portland makes sense, because of the preliminary data I shared with you last week.

For a number of reasons, the second option is preferred by PUC staff. Let me list them:

1. The cost to provide EAS past January 1, 1984, may be changed dramatically by events outside PUC control. A part of the cost of EAS is replacing toll revenues that were lost. The entire toll settlements process is being changed by the FCC. Today's distribution of toll revenue by cost will be replaced by access charges paid by toll suppliers and access charges paid by customers. Although the customer access charges might be high (as much as \$20/month by 1989), the cost of EAS might be greatly reduced. For example, today an average customer paying \$10 per month might face a \$4 per month EAS charge. In 1984, the average customer might be paying \$14 per month and the EAS charge (voted) might be only \$2 per month. [Illustrative numbers only.]
2. The provision of EAS might be accomplished by measured service. This would give those who do not use EAS would not be charged. The EAS route could be priced in relationship to toll costs such as is now available in Portland. [Measured service in Portland costs between 1 and 2.5 cents per additional minute, depending on distance.]

Mr Michael Warren
February 14, 1983
Page Two

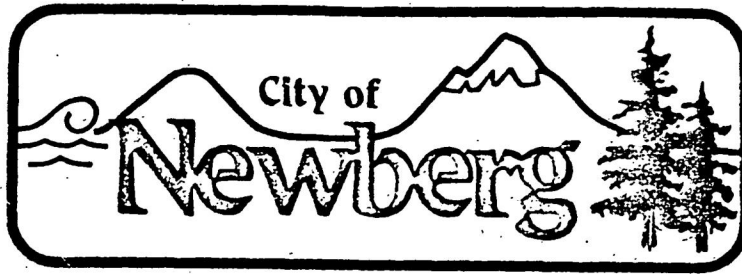
3. Certain provisions of the Modified Final Judgment in the current AT&T antitrust case may void all EAS between PNB and General Telephone. An event outside our control that will be known before the end of this year.
4. With a full year traffic study, we will be better able to estimate the additional facilities required between the points. Chances are that the costs would be slightly lower if estimates of traffic are more precise.

On the other hand, if you wish to go on with the cost studies, we will proceed. However, in a vote, over 50 percent of all customers must vote yes to have the project ordered.

Ed Morrison

Ed Morrison
Administrator
Telecommunications Division

kw/2534D-2



Michael Warren
City Administrator

414 E. First St.
Newberg, Oregon 97132
(503) 538-9421

February 8, 1983

Mr. Ed Morrison
Administrator
Telecommunications Division
Labor & Industries Building
Salem, OR. 97310

Dear Mr. Morrison:

The City Council and I have read your letter of February 4, 1983. It was extremely frustrating to read the letter and also the article in our local newspaper and not have any input into the study. A number of questions have arisen, not only from the administration of the City, but also from citizens.

The first question that comes to mind is why the months of June and December were picked for the study. We have no idea whether other months would have indicated a higher or lower percentage of calls outside the Newberg area.

The letter you sent me indicates the calls to Beaverton, Scholls, Sherwood, Portland and Tigard but does not indicate how many calls came into Newberg. By having extended area service, those people making calls from outside the area would not have to dial long distance. This is very important in our community because we have a very high percentage of elderly. Usually their friends and associates are also elderly and living on fixed incomes and they cannot afford to make calls or have their friends call them because of the long distance island the telephone company and the PUC has made of Newberg. I fully realize that you do not look at the individual make-up of a community, but it is an important point, nevertheless.

One of the most obvious, apparent oversights on your part is that there is absolutely no indication of those businesses that paid for a line(s) that reach Beaverton, Scholls, Sherwood, Portland and Tigard. The businesses pay extra for this line but their volume is such that it is cost effective. I doubt seriously whether there is any consideration to this point, even though it is an important part of the criteria.



Mr. Ed Morrison
February 8, 1983
Page 2

In summary, Mr. Morrison, many of the residents and businesses are extremely disappointed in the evaluation and the way it was handled. We continue to maintain that it is the right of the people of this community to have input (vote) on whether they want to pay the additional cost for extended area service. Your last paragraph of the letter seems to substantiate the right of the people. It says "... the cost of additional study is expensive and not cost effective without a strong community of interest from the requesting area." This strong community of interest that you speak of would be proven out, one way or another, through a vote of the people and not through an evaluation that is not even complete.

I, again, ask you and the Public Utility Commissioner to let the residents of this area decide what they want.

Sincerely,



Michael Warren
City Manager

MW:fj

cc: City Council
Newberg Graphic
Interested Citizens

Route 1, Box 123A2
Newberg, Oregon 97132

March 1, 1983

Mr. Ed Morrison, Administrator
Telecommunications Division
Public Utility Commissioner of Oregon
Labor and Industries Building
Salem, Oregon 97310

Dear Mr. Morrison,

I take great issue with the evaluation recently performed by your office relating to Extended Area (telephone) Service for the Newberg vicinity. The results of the evaluation appear unacceptable for the following reasons:

1. The volume and distribution t4sts were performed during a period of financial uncertainty, high unemployment and reduced income, all factors which would have reduced spending at all levels, including toll charges.
2. The evaluation could not have taken into account the high percentage of Senior Citizens residing in the Newberg/Dundee area, an august group probably able to benefit more than most from E A S.
3. The evaluation gave no consideration to calls placed to Newberg and Dundee from other areas.
4. It appears that no consideration was given to determine whether there was a "strong community of interest from the requesting area". In other words, subscribers were not given a chance for any input into the evaluation.

I suggest that a means be determined whereby the subscribers can express their choice for or against E A S.

Mr. Ed Morrison

March 1, 1983

Page 2

I find it difficult to understand why it is and has been so much of a problem to determine the feasibility of E A S in the Newberg Dundee area. There are many communities both nearer and more distant from Portland which have the benefit of E A S and I don't recall that any of those communities had the problems that we seem to be suffering at the present time.

I respectfully request that further and more equitable studies be made. We have little to lose and much to gain by the addition of Extended Area Service in the Newberg Dundee area.

Very truly yours,

Peter H. Gray

cc: Mr. Michael Warren, City Manager, ✓
City of Newberg
Newberg Graphic

1V-1

February 10, 1983

Chehalem Valley Senior Citizens Council
1802 Haworth
Newberg, OR 97132

Newberg City Council
c/o Mr. Michael Warren, City Administrator
414 E. First St.
Newberg, OR 97132

Dear City Council:

The Chehalem Valley Senior Citizens Council, a voluntary, non-profit, organization, has for the past two years, been funded extensively (approximately 50%) through the generosity and social conscientiousness of the city of Newberg.

The Chehalem Valley Senior Citizens Council (CVSCC) operates two vans under two different transportation programs to benefit the residents of the community of Newberg.

One of the programs, YAMCO, is a regular fixed-route transportation system operating on a daily schedule, Monday through Friday, from 9:25 a.m. to 3:30 p.m. This program is open to all ages, and is funded through fares, the city of Newberg, and an Oregon Department of Transportation grant channelled through Yamhill County.

The second transportation program, Senior Shuttle, provides transportation service to senior citizens and handicapped persons in the Newberg-Dundee areas of Yamhill County. Over 85% of the users of this service are city of Newberg residents. The Senior Shuttle provides transportation for the Three Squares mealsite, medical and shopping trips (locally), and occasionally recreation trips (which are self-supporting). In addition, volunteers are reimbursed according to mileage for providing transportation to seniors and delivering "Meals on Wheels." The funding for the program is through donations, city of Newberg, Older Americans Act (channelled through Yamhill County) and United Way.

Additionally, the CVSCC publishes and distributes a monthly newsletter, the Senior Outreach, which is funded through contributions and the United Way.

In-kind donations are furnished by volunteers and, in part, by the Chehalem Park & Recreation District -- space, office assistance, and telephone.

Following is a summary of income and expenditures by major program for the past six months as well as an overview of the units of service provided.

SIX MONTH OVERVIEW
 July through December 1982

<u>YAMCO</u>		<u>SENIOR SHUTTLE</u>	
Ridership	3081	Ridership	5083
Total Miles	10677	Total Miles	6364
Expenses		Expenses	
Driver	\$ 4,725.15	Driver	\$ 4,650.77
Repairs	2,892.06	Repairs	704.78
Gas	1,448.52	Gas	837.95
Insurance	776.00	Insurance	796.00
	<u>\$ 9,841.73</u>		<u>\$ 5,989.50</u>

CVSCC EXPENSES NOT CHARGED TO EITHER VAN

Coordinator	\$ 1,350.00
Editor (newsletter)	360.00
Postage	175.00
Office Supplies	75.00
	<u>\$ 1,960.00</u>

REVENUE

City of Newberg	\$ 9,152.04
Senior Services (Shuttle)	2,636.63
Department of Transp. (YAMCO)	2,602.90
United Way	1,375.00
Donations	1,997.84
Fares	789.34
	<u>\$ 18,553.75</u>

YAMCO & SENIOR SHUTTLE RIDERSHIP TRIP PURPOSE

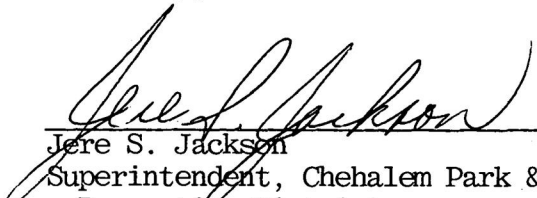
<u>YAMCO</u>		<u>SENIOR SHUTTLE</u>
206	medical	206
18	work	0
68	recreation	393
173	nutrition	1524
1021	shopping	558
1294	home	2233
301	other	169
<u>3081</u>		<u>5083</u>

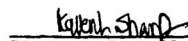
Chehalem Valley Senior Citizens Council
February 10, 1983
page three

We hope this information will be of assistance as you evaluate our services and determine whether we are in direct competition with the new taxi service in town. It is not our intention to be competitive in any respect, rather our intentions are to serve the residents of Newberg, both young and old alike, to meet the existing transportation needs.

If you would like more information please feel free to contact either of us. You may reach us both at 538-7454.

Sincerely,


Jere S. Jackson
Superintendent, Chehalem Park &
Recreation District
Treasurer, CVSOC


Karen L. Sharp
Transportation Coordinator
Representative, CVSOC

JSJ/KLS:kls

1V-2

OREGON LIQUOR CONTROL
COMMISSION
P. O. BOX 22297
PORTLAND, OREGON 97222

1983-84
LICENSE RENEWAL APPLICATION

CLASS SYMBOL	CLASSIFICATION	LICENSE FEE	LIC. DIST.	AREA	PBC	COUNTY CITY	ENF. DISTRICT	DPLRIN	DATE ISSUED	CD
DA	DISPENSER CLASS A	400.00	2		15	3629		595-212 R03437A	01 03 83	A

CORRECT ANY NAME OR ADDRESS ERROR

11 DA-0428
12 EDEN GATE INC
01 EDEN GATE RESTAURANT
01 2805 PORTLAND ROAD
NEWBERG OR 97132

ENDORSEMENT

THE COMMON COUNCIL OR COUNTY COURT

OF _____

RECOMMENDS THAT THIS LICENSE BE

GRANTED ☐

REFUSED ☐

DATE OF ENDORSEMENT _____

BY _____

SIGNATURE OF OFFICIAL

TITLE _____

RENEWAL INSTRUCTIONS.....

1. YOUR LIQUOR LICENSE EXPIRES 03-31-83. YOU MUST PAY A LATE FILING FEE IF THIS COMPLETED APPLICATION IS NOT RECEIVED BY OLCC ON OR BEFORE 03-11-83.
2. COMPLETE THIS FORM FOR RENEWAL ONLY. IF THERE WILL BE ANY CHANGES NECESSARY IN YOUR NEW LICENSE, *IMMEDIATELY* CONTACT OLCC LICENSE DIVISION OR A LICENSE INVESTIGATOR FOR PROPER INSTRUCTIONS AND APPLICATIONS.
3. COMPLETE ITEMS 1, 2, 5 & 6 ON THE REVERSE.
4. OBTAIN ENDORSEMENT FROM YOUR LOCAL CITY COUNCIL OR COUNTY COURT.
5. MULTNOMAH COUNTY & PORTLAND LICENSEES ONLY...FILE COMPLETED APPLICATIONS WITH PORTLAND CITY COUNCIL OR MULTNOMAH COUNTY COURT. COMPLETE THE ENCLOSED SUPPLEMENT TO THE LICENSE APPLICATION & SUBMIT TO OLCC WITH THE CITY OR COUNTY RECEIPT FOR ENDORSEMENT & THE CORRECT LICENSE FEE.

1V-3 (VER)

OREGON LIQUOR CONTROL
COMMISSION
P. O. BOX 22297
PORTLAND, OREGON 97222

1983-84
LICENSE RENEWAL APPLICATION

CLASS SYMBOL	CLASSIFICATION	LICENSE FEE	LIC. DIST.	AREA	PBC	COUNTY CITY	ENF. DISTRICT	DPLRIN	DATE ISSUED	CD
PS	PACKAGE STORE	50.00	2	13	3629	595-203 R10583A			01 03 83	F

CORRECT ANY NAME OR ADDRESS ERROR

11 CALLEGARI LINDA
12 CAMPBELL MARGARET E
13 SCHNEIDER KAREN
01 WILD HORSE MOUNTAIN MARKET
01 516 E FIRST ST
NEWBERG OR 97132

ENDORSEMENT	
THE COMMON COUNCIL OR COUNTY COURT	
OF _____	
RECOMMENDS THAT THIS LICENSE BE	
GRANTED ☐	REFUSED ☐
DATE OF ENDORSEMENT _____	
BY _____	
SIGNATURE OF OFFICIAL	
TITLE _____	

RENEWAL INSTRUCTIONS.....

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1V-3 (VER)

MEMO

TO: City Council

DATE: February 25, 1983

FROM: City Manager

SUBJECT: Workers Compensation Refund

For the fiscal year 1981-82 the City and Hospital's standard premium to Workers Compensation was \$146,650 for workers compensation insurance. The City and the Hospital opted for the retrospected evaluation plan. This means that we paid approximately 80% of our premium because we anticipated the losses to be minimal. Our paid premium was \$37,606 for the City and \$50,433 for the Hospital for a combined premium of \$88,039.

The incurred losses for 1981-82 were \$21,465 for the two entities. Using a formula, our final premium or what we should have paid, was \$24,207 for the City and \$44,374 for the Hospital. We have been awarded checks from Workers Compensation because of our low losses. These checks amount to \$9,846 for the city and \$6,059 for the Hospital.

Also both the Hospital and the City are eligible for a dividend that is paid in May or June of this year. The estimated dividend would be \$22,000 total for the City and the Hospital.

No action need be taken on this item and I bring it to the City Council's attention for information purposes only.


Michael Warren
City Manager

MW/bjm

cc: Jane Cummins.

NOTE

TO: Jane Cummins

DATE: February 25, 1983

FROM: City Manager

SUBJECT: Workers Compensation Refund

It's nice to get some good news and I hope you are as pleased as I am.

When the representatives from SAIF came in today they also talked about "close-out" options. This means that we can close out claims that occurred in prior years for a dollar amount and never have to hear about them again. In 1980-81 we chose not to close out the claims and there was some additional expenses. Consequently, they are asking us again if we would like to close out the claims for that year. The total is \$2,813 of which \$943 would be assigned to the hospital and \$1,869 would be the responsibility of the City.

For fiscal year 1981-82 the total is \$5,058 of which \$3,813 is the hospitals and \$1,245 is the city's.

I have asked the representative to come back with a listing of all the people eligible for additional monies should we chose not to close out either year. The person that was mentioned by the representative as having a large reserve was S. K. Henry, this is a 35 year old female working, I presume, for the hospital. The amount in the reserve is \$6,300.

Should you wish to talk directly with the representative his name is Joe Rainwater, 373-8365.

I would imagine the City and the hospital must make a decision together. I can go either way on these and will await your thoughts.


Michael Warren
City Manager

MW/bjm

Enc.

MEMO

TO: City Council

DATE: February 25, 1983

FROM: City Manager

SUBJECT: Hotel Feasibility Study

For the past three or four years the City Council and various developers in the area have been looking toward the possibility of a major hotel service in Newberg. The City Council talked directly to the City Administrator and staff and encouraged the major chains to be contacted in hopes of attracting the development.

In following the Council's directions, one major chain seemed to be extremely interested and visited with myself and various community leaders, two times in Newberg and two times in the Seattle office. Their decision was to locate in Newberg but if and only if the feasibility study was favorable.

In August and September of 1982, two grants were received by the City of Newberg for a hotel feasibility study. The first grant was for \$5,000 from U. S. Bank, Economic Action Council and \$2,500 from Yamhill County Economic Development Funds. The \$7,500 was to be used on a feasibility study done by the firm of Laventhol and Horwath. This particular firm is one of the leaders in feasibility studies and is well respected by the people in the field.

The feasibility study and the information that would lead up to the study itself would be that of the City of Newberg and the particular hotel firm. The reaction from the hotel owners and developers was extremely complimentary. They had not been associated with a City that had gone "the extra mile" to the extent that Newberg had done. They were most pleased that they would be privy to the information and that, of course, the City would be picking up the cost through the two grants.

When the study began in October of 1982 the estimated cost was to be \$8,500. There were three phases to the cost. The first phase was market analysis (\$6,000), second phase was financial projections (\$1,000), the third phase was report preparation (\$1,500).

The market analysis included the examination of the general area for the proposed facility and the inspection which would include a study of the following:

1. Proximity to the major market generators.
2. Developments and trends in the area that would enhance or detract from the general area's desirability.

Also, the market analysis would include the investigation of the economic and demographic factors of Newberg and the surrounding area to determine the economic climate which the proposed facility would operate, the demographic profile of the market area and the existing of potential sources of business for the property.

Memo to City Council
Subject: Hotel Feasibility Study

Finally, the market analysis would also include the preparation of a supply and demand analysis of the market areas lodging industry. This would include such things as the likely market share that the proposed hotel may achieve and a survey of the existing lodging facilities in the market area.

The financial projections would be a projection of the revenue and expenses of the proposed facility for the first five full years of operation. This simply means the numbers would have to show a profit at the end of five years with a trend toward higher profits after that period of time.

An important part of the proposal was that if at any point during the course of the study they found that a negative conclusion was inevitable the decision would be made to then discontinue the study and save some of the costs.

In February of 1983 the City received a letter from Laventhol and Horwath which indicated that it was their recommendation to discontinue the study because additional lodging development would be premature during the next few years. The conclusion was based on:

1. Historic and current lodging demand levels in the market area.
2. Interviews with major employers in the market area.
3. Projected growth of lodging demand in the market area.
4. Other factors in the market area that might effect new lodging development.

Laventhol and Horwath do not believe that at this time there's enough demand to support a new lodging facility in Newberg. Demand is "adequately accomodated at the existing lodging facilities in the market area." They do specify that there would be new demand generated by the introduction of a new facility but that it would be limited and not be sufficient to warrant development of a new lodging facility at this time. They also specify that "although our study leads us to the conclusion that there is insufficient demand to support a lodging facility during the next few years, we believe that the area might have potential for lodging development after 1985. The Newberg area is attractive as a location for new industry, especially high technology related to industries. If employment and population continue to increase and if industrial development occurs, the potential for lodging development in the area should increase accordingly."

Obviously, the economic times have a great deal to do with the study. If growth would have continued as it had in the past I believe we would be under construction with a new facility. No one could predict the economic trends and consequently the study proved to be negative.

It is important to put the study and the failure of a hotel to come to Newberg immediately in the proper prespective. We have established areputation amongst some of the major hotels as a City that will work with a hotel for development. By hiring the well-known firm of Laventhol and Horwath, not only the hotel we work with but other hotels realize

Memo to City Council
Subject; Hotel Feasibility Study

that we took a chance and that chance was with a firm that has a good reputation. Further, the hotel that shared the feasibility study with the City will be interested in Newberg because of the relationship that has been established. It is my opinion that if the economic times do show an improvement they will look positively upon Newberg.

One of the more important points to consider is that we now have information from the feasibility study that can be used for the future. In other words, the money that has been spent to date will not be wasted.

We have used the grant money from the EDA Funds - \$2,500 and we have used \$3,850 of the Economic Action Council money. The balance of the \$5,000 grant will be returned to U.S. Bank. The total billing from Laventhol and Horwath was \$6,350 which is more than \$2,000 less than the anticipated billing.

In closing, I would like to add that as discouraging as this news is to the City Council and myself we must look at it as the first step toward our goal of additional accommodations for visitors to our City.


Michael Warren
City Manager

MW/bjm

cc: City Planner

McCARTHY & RAPHAEL

Morgan Building, Suite 660

720 S.W. Washington Portland, Oregon 97205

(503)228-5404

February 23, 1983

Mayor and City Council
City of Newberg
414 E. First Street
Newberg, Oregon 97132

Dear Councilmembers:

At the February 10th meeting Elvern asked that I summarize and send to you my observations and reflections based on our work together. This I am happy to do and trust they are useful to you.

The dominate image that comes to me is one of movement and health. Over the two years since beginning the goal setting meetings and discussions with Department Managers you have evolved into what I believe is one of the most effective city administration-policy making groups I've had occasion to work with. Discussions are generally open and friendly. Parochial issues give way to considering the City as a whole. Department heads know what it is they should be working on.

The measure of your joint effectiveness are the results you've achieved over the past two years, including but not limited to passage of the new tax base, adoption of redevelopment plans, revision of the City Charter and many more collective accomplishments. These accomplishments, coupled with a willingness to communicate with your constituents, results in strong community support, which I believe is the "litmus test" of Newberg's health.

Excluding physical attributes, Newberg's strengths are in my view a:

- . Strong, committed Council.
- . Competent, innovative Manager who has Council support and that of citizens and his staff.
- . Mayor who is respected.
- . Professional staff of able people.
- . High level of community support for city government.

As a result of these attributes I believe the community has a sense of optimism about the future which in itself is a quality of inestimable value in building a consensus to solve problems and build a better future.

Excluding again specific problems facing the City I have only one concern. This concern pertains to Newberg's future long term health and development.

V1-3

I suspect from listening to your discussions that each of you has a somewhat different view of Newberg as it is and as you would like it to be. Further I believe these views are clearer for some than for others. As a result where you are strong in acting to create a City that works year to year, I am less confident in the long term effects of your decisions suspecting they are not based on a collective vision of what Newberg should be.

The real measure of the success of your stewardship in my view is the long term liveability and prosperity of Newberg. For this reason I think it would be useful for you to set aside some time to merge your collective views and develop the outlines of a long range plan for Newberg's future.

I hope this general summary is useful to you, and that my contribution added a constructive element to your efforts.

It has been my pleasure to work with you and look forward to doing so again should you feel I can be helpful.

Very sincerely,

Bob McCarthy
Robert E. McCarthy
Principal

REM:jd

cc Mike Warren
Alan Hershey

Mike,

*Trust all is going well for you.
Still feel an article, perhaps jointly written
on Newberg's success is in order. Think
about it and let me know.*

*Yours,
Bob*

MEMO

TO: City Council
FROM: City Manager
SUBJECT: Newsstands

DATE: March 1, 1983

At the last City Council meeting the City Council requested the growing newsstand problem be addressed. The problem has really occurred when newspapers from out of the area have come into Newberg and literally placed newsstands wherever they please within the public right-of-way. It is unsightly and continues to be a problem by seemingly to grow each month.

The Planning Director has been working on an ordinance that would group the newsstands together in definite locations within the right-of-way. As he explained at the last City Council meeting, the City cannot regulate what appears within the newspaper or who can bring a newspaper into town, but there is a good case to be made for where the advertising or selling can occur within the public right-of-way.

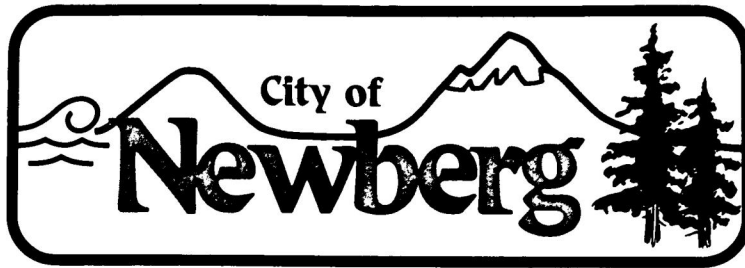
This ordinance will go to the Public Works Committee for review of the specific locations. The meeting will be held on or about March 22, 1983 and this item will be before the City Council, in final form, at the April City Council meeting.



Michael Warren
City Manager

MW:fj

VII - 1



Office of Mayor and City Council
(503) 538-9421

414 E. First St.
Newberg, Oregon 97132

February 24, 1983

U. S. Senator Bob Packwood
Chairman of Senate Committee
on Commerce, Science and Transportation
1317 Dirksen Senate Office Bldg.
Washington, D.C. 20510

Dear Senator Packwood:

I am writing you on behalf of the City Council of the City of Newberg, Oregon and the citizens of this community. It has come to our understanding that Senate Bill 66 (introduced by Senator Barry Goldwater on January 26) would dramatically cutback State and Local authority over cable television and prohibit the establishment and enforcement of most regulatory requirements. This bill is similar to Senate Bill 2172 which, of course, was last years cable television bill.

I'm sure you have heard from the many cable companies who would like to have Senate Bill 66 passed. However, I wonder if Senator Barry Goldwater and your committee have looked into the successful franchises in such communities as Newberg, Oregon. We have worked very diligently with Liberty Cable Company and have created an agreement that benefits both the company and the citizens. The feeling in our community is that this profit motivated business is an intrical part of the community that is there to not only make money but also serve the people. As a result, the number of subscribers has far exceeded those originally thought by the Cable Company.

I need not point out to you or any members of the committee that cable television will only become bigger and more sophisticated in the future. As more and more franchises are awarded throughout cities in the United States it becomes increasingly more important to insure that the local community have some say in programming and other areas that are currently regulated. We ask that you continue these regulations and not give into the strong lobby by the cable companies.

The constituents of the cities in which you represent do not want fewer regulations on cable television. The people do not want less input into their programming, they want more. Senate Bill 66 would not be in the best interest of either the people of Oregon or the people of the United States. We ask that your vote be in opposition to the proposed piece of legislation.

Sincerely,

Elvern Hall
Mayor

information update

1201 Court Street NE, P.O. Box 928, Salem, Oregon 97308
February, 1983

RECEIVED
FEB 23

CITY OF NEWBERG, ORE.
OFFICE OF RECORDER

New cable bill cuts local authority

Senator Barry Goldwater (R-Ariz.) introduced a cable bill (S.66) on January 26 that would dramatically cut back state and local authority over cable and prohibit the establishment and enforcement of most regulatory requirements. The bill, which would apply retroactively to all existing franchise agreements, gives the Federal Government primary authority over cable and is similar to S.2172, last year's cable bill.

NLC immediately went on record opposing the bill. NLC Executive Director Alan Beals urged city officials to write or contact their Senators immediately and urge them to work for the defeat of S.66.

The bill, known as "the Cable Telecommunications Act of 1983," eliminates virtually all rate regulation, sharply curtails the availability of access programming, prohibits the establishment of service requirements, establishes virtually guaranteed rights of franchise renewal for all existing cable operators, restricts municipal ownership of cable systems, and limits franchise fees.

Under Section 607, states and localities have authority to regulate rates charged to subscribers for the reception of access programming, but are prohibited from regulating the rates for any other service with the exception of broadcast programming in limited circumstances. Under this narrow exception to the ban on rate regulation, subscriber rates for the reception of broadcast programming could be regulated in areas such as rural areas where service from traditional broadcast stations is regarded as inadequate.

The Federal Communications Commission (FCC) would have authority for determining whether there are enough broadcast stations in a community to justify eliminating local regulation of rates for the retransmission of broadcast programming over cable systems.

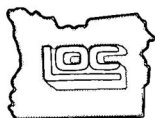
In addition to dramatically cutting back on municipal authority to regulate rates, Section 607 also prohibits the establishment and enforcement of service requirements included in franchise agreements such as system configuration and capacity (i.e., the construction of a cable system according to a plan and schedule or with an institutional network or a minimum number of channels) and programming requirements (i.e., the provision of specific programming services).

Section 606 establishes maximum access requirements of 10 percent of the system's channels for public, educational, and governmental access programming on systems with 20 or more channels. Under this provision, no access requirements could be established on systems with fewer than 20 channels and the required provision of institutional networks for the exclusive use of governmental and other institutional programmers would be effectively prohibited.

In addition, the FCC is required to terminate these access requirements in any community in which there are other outlets for the distribution of programming, meaning that eventually even these access requirements are likely to be eliminated in most communities.

Under Section 608, the FCC is required to establish a nationwide ceiling on franchise fees based on the FCC's estimate of the average cost of regulating cable systems. A municipality which could establish that its regulatory costs were in excess of that percentage could petition the FCC for a waiver of that ceiling.

Under current practices, the FCC has set a ceiling of three percent, but will allow fees of up to 5 percent by waiver. This FCC rule is generally regarded as having no statutory basis and is under review in an FCC rulemaking proceeding. Section 608



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mandates the establishment of a ceiling which is likely to be considerably less than the current three to five percent standard.

Section 609 requires a city to renew a franchise whenever a cable operator submits an application for renewal or extension and has satisfied a minimal test.

In particular, the applicant is required to offer services and facilities which are "reasonable" in terms of the size of the community, "the age and status of the existing cable system," the cost of construction, and the "current availability" of cable services and facilities in communities of a similar size.

These criteria result in the establishment of a test that has elements that may be in direct conflict (e.g., if the costs of construction are high, the cable operator is justified in refusing to upgrade the cable system?). Because the elements of the test established by Section 609 are vague and contradictory, a city is likely to be precluded from denying an application for renewal, giving existing cable operators virtually guaranteed renewal.

The bill has been referred to the Senate Committee on Commerce, Science and Transportation which is chaired by Senator Bob Packwood (R-OR). Hearings are expected this month with full committee action expected in late March or early April and floor action by May. (Reprinted in part from NLC's Nation's Cities Weekly, 1/31/83.)

GRS stays same in President's budget

The administration's budget for general purpose fiscal assistance for 1984 is estimated at \$7 billion, with reauthorization of general revenue sharing requested at its present level of \$4.6 billion, for both the current year and 1984.

For cities, this means that the administration will be supporting the reenactment of general revenue sharing at its current funding level.

The request contains no requested program changes for GRS, but does suggest that GRS might be combined with community development block grants in 1984. The request thus assures municipalities of administration support for full funding for GRS.

The news for economic development funds is that the budget calls again for closing out the Economic Development Administration and Section 108 loan guarantees.

It again proposes "enterprise zones" and a small "rental rehabilitation grants" program. It increases Community Development Block Grant funds by \$44 million; the entire increase is for grants to Indian tribes.

And it requests only \$196 million in new budget authority for Urban Development Action Grants, but brings the program level up to the FY 83 level of \$440 million by using \$244 million "deferred" from previous years.

With changes in these and other programs, the total Community and Regional Development budget category would decline from \$6.753 billion in FY 83 to \$6.071 in FY 84 or from 79% of the total budget to 67%.

The president will propose that new housing construction be made an eligible activity under CDBG and that states be required to take over the small city CDBG program. Although the budget provides no specifics, the President will also propose that CDBG be meshed with General Revenue Sharing into a new "megablock" grant. Presumably, details on this recommendation will follow soon. (Parts of this article were reprinted from NLC's Nation's Cities Weekly, 2/7/83.)

Nominations sought for block grant committee

The Intergovernmental Relations Division, which now administers the Small Cities Community Block Grant Program, has asked for nominations from elected city officials to serve on an advisory committee to IRD to assist in this year's competition for small city community development block grants. Nominees must come from cities that are eligible to participate in the program. Travel expenses will be paid by IRD for those participating in the committee. Those interested should advise the League office by phone or mail no later than March 10, 1983.

MEMO

TO: City Council

FROM: City Manager

SUBJECT: Dog Control Program

DATE: February 28, 1983

We recently hired Diane Darnell as the new Dog Control Officer for the City of Newberg and have experienced not only a change in personnel but a change in methods through our discussions with Yamhill County. For example, on Saturday, February 26, 1983, the residents of our City could license their dogs in Newberg rather than having to go to Yamhill County. It is important that the residents have their dogs licensed because after March 1, 1983 citations will be issued to those dogs that are not licensed and a \$25 penalty will be charged to the resident with 50% going to the City and 50% going to the County.

Another change that has occurred is Diane Darnell's involvement with cats and the humane destruction of both cats and dogs. In short, the dog control operation for the City is more than just dogs and more than in the past.

Why are we moving in this direction and becoming more involved? One reason is that with a new person and some changes in County procedures comes thoughts toward improvement. This is a natural growth process. However, another big reason for our active involvement is that the problem is worsening rather than getting better. Yamhill County is advancing its operations to disposing of cats and dogs two to three times a week instead of past practice of only once. The Dog Control Officers in the County and Newberg have discussed that this is probably the worst year for people turning in dogs and cats both to the pounds and on the streets. Our statistics indicate that the licenses are increasing more this year than in the past years. In short, there are more animals than ever and because of the economic times there are more animals that are running loose or not attended than ever before.

Examples of Newberg's plight can be seen by the Dog Control Officer when she had to go to the Post Office to pickup a kitten that was dumped in the mailbox. The same week the Dog Control Officer picked up a dog that was delivered to Bowman's by "a little old lady". The dog was brought to the pound and had five puppies, each one was destroyed because there simply was no room to keep the puppies. That week we had 29 dogs in our six-pen pound. As a matter of fact, some dogs that were picked up that week were immediately transported to the County because of the overload at the Newberg pound.

The attached material before the City Council is an innovative program that is a result of a meeting with the three veterinarian clinics, the Chief of Police, the Dog Control Officer and myself. It outlines low cost spaying and neutering for cats and dogs with a sliding fee scale for those people that cannot afford to attend their animal correctly.

There are two important points that I would like to bring out to the City Council. First of all, the veterinarians by agreeing to the costs that are outlined on the first page are making little or no money on these charges. These charges are not the usual and customary charges for the average resident of the area. These are low costs because of the program and its intent to solve a problem.

The second point I would like to bring to the City Council's attention is that the program is being suggested by myself as one that will hopefully arrest a growing problem in the community. With the City subsidizing the spaying and neutering of

Memo to City Council
RE: Dog Control Program

animals we are actually taking on some of the responsibility for those people that either can't afford it or will not accept the responsibility of their own animal. A case can certainly be made to not get involved and take on another person's responsibility but unfortunately, the City becomes involved one way or another. Either the Dog Control Officer or a Police Officer must answer the inevitable complaint that comes from the neglect of an owner of a dog or cat that produces offspring.

Another comment must be made for the cats, dogs, kittens and puppies that must suffer because of a lack of money or concern. The proposed method will not solve all the suffering, but it may help.

As far as the veterinarians and I know this is the only program offered by a municipality. It reverses the usual low priority, back-seat type of program which is attributed to the Dog Control operation of most municipalities into a progressive and aggressive program. If it makes even a minor impact on this problem, I believe it will be worth it.

It is my recommendation to set aside \$1,000 this fiscal year toward the subsidizing of the spaying and neutering of animals based upon the attached information.



Michael Warren
City Manager

MW:fj

Enc.

V111-3

Mike Warner

February 18, 1983

yes

The following is a proposal for a low cost spay and neuter clinic , for the City of Newberg.

The following are the maximum prices used by the Yamhill County Humane Society . It is suggested that the City of Newberg use these prices..

A. CATS:

- 1. Spaying----- \$ 27.00
- 2. Neutering----- \$ 15.00

B. DOGS

- 1. Spaying
 - a. less than 20 lbs.----- \$ 32.00
 - b. 20 to 50 lbs ----- \$ 37.00
 - c. 50 to 80 lbs.----- \$ 42.00
 - d. more than 80 lbs. vets discretion
- 2. Neutering
 - a. less than 40 lbs.----- \$ 27.00
 - b. 40 lbs. and over----- \$ 32.00

The following is an estimation of the sliding fee scale and income qualification

FIXED INCOME:

- A. Sr. Citizens over 62 years
- B. Welfare
- C. Disability ----- Will pay at least 1/4 the maximum price
- D. Unemployment

LOW INCOME:

NUMBER IN HOUSEHOLD	MONTHLY GROSS INCOME
1	\$ 450.00
2	600.00
3	800.00 ---- Will pay at least 1/4
4	900.00 the max. price
5	1000.00
6	1100.00

For each additional family member add \$ 100..00

MIDDLE INCOME

NUMBER IN HOUSEHOLD

1
2
3
4
5
6

MONTHLY GROSS INCOME

\$ 600.00
700.00
950.00 -- Will pay at
1050.00 least 3/4 the
1150.00 max. price.
1250.00

For each additional family member add \$ 150.00

Newberg Dog Control Officer would like to use her discretion as far as letting people that do not fit into the sliding fee scale, use the program.

LOW COST SPAY AND NEUTER PROGRAM

DATE _____

DRIVERS LICENCE NO. _____ SOCIAL SECURITY NO. _____ BIRTH DATE _____

NAME _____ PHONE _____

ADDRESS _____ CITY _____ ZIP _____

MONTHLY INCOME _____ NUMBER IN FAMILY _____

FIXED INCOME _____ SR. CITIZENS (over 62 yrs.) WELFARE- DISABILITY- UNEMPLOYMENT -(circle

MONTHLY INCOME _____ NUMBER IN FAMILY _____

PET INFORMATION

DOG OR CAT _____ BREED _____ SEX _____ AGE _____ WEIGHT _____

VACCINATION DATES _____ PLACE OF VACCINATION _____

ALL ANIMALS MUST BE VACCINATED BEFORE SURGERY:

PLEASE CALL ONE OF THE VETERINARY CLINICS LISTED FOR AN APPOINTMENT:

Chehalem Animal Clinic	717 N. College Newberg	5388334
Kimball Veterinary Clinic	Rt. 2 Bx. 326 A Newberg	5382444
Newberg Veterinary Hospital	Rt. 4 Bx. 329 Newberg	5388303

I certify that all the information is true and correct to the best of my knowledge.

Signature _____ Date _____

VIII-3

We are issuing licenses for 1st time
we are issuing citations + splitting the \$25 fee
with county

1. Kitten Dumped in Mail Box front of Post Office
2. Dog delivered to Bowmans by 1st of July
3. We picked her up + she had puppies
in our pound. The five puppies were
destroyed that day
3. 2 Puppies dumped at Post office
Duke out of car + sat on sidewalk
+ drove off
4. County is disposing of dogs + cats 2-3 times
a week instead of once
5. We have 29 dogs in our pound that
has six pens.
6. 600 example
7. worse years for turning in dogs + cats
8. We are selling a lot of licenses

MEMO TO: Mike Warren, City Manager
FROM: Rick Faus, City Attorney
DATE: February 28, 1983
SUBJECT: Contract with Westech Engineering

Attached to this memorandum is a resolution authorizing entry into an agreement with Westech Engineering, Inc. for Phase II, the basic implementation of the Industrial Pretreatment Program authorized by our recently passed ordinance.

Also attached is the draft agreement with Westech. Bob Sanders will be available to comment on the proposed agreement and Phase II of the Pretreatment Program.

RDF:fj

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE RETENTION OF PROFESSIONAL SERVICES TO CONSULT ON DEVELOPMENT AND BASIC IMPLEMENTATION ON THE INDUSTRIAL PRETREATMENT PROGRAM, PHASE II, FOR THE CITY OF NEWBERG.

WHEREAS, the City of Newberg has need to retain consulting services for the development and basic implementation of the Industrial Pretreatment Program, Phase II; and

WHEREAS, the City Staff, Public Works Committee, City Finance Committee and City Council have reviewed the need to develop Phase II of the basic implementation of the Industrial Pretreatment Program; and

WHEREAS, the consulting firm of Westech Engineering, Inc. has been working with the City in the development of it's Industrial Pretreatment Program and ordinance for the last two years and has indepth knowledge of the City's current facilities, ordinances and program needs; and

WHEREAS, it would be in the best interests of the City, that the City Council authorize the City Manager to enter into a contract with Westech Engineering, Inc. to perform consulting services in the development of the basic implementation of the City's Industrial Pretreatment Program, Phase II.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Newberg, Oregon as follows, to-wit:

1. That the agreement to employ consultants to assist the City in the basic implementation of it's Industrial Pretreatment Program is an agreement for personal services and not subject to public contracting and purchasing laws.
2. That the City Manager is hereby authorized to execute an agreement or agreements on behalf of the City to employ the firm of Westech Engineering, Inc. as consultants for Phase II of the basic implementation of the Industrial Pretreatment Program of the City of Newberg.
3. That said agreement or agreements shall not exceed the sum of \$7,500.

ADOPTED by the Council of the City of Newberg this 7th day of March, 1983.

Arvilla Page - City Recorder

AGREEMENT

This Agreement, made and entered into this _____ day of _____, 1983 by and between Westech Engineering, Inc., hereinafter called the "Consultant" and the City of Newberg, a municipal corporation of the State of Oregon, hereinafter called the "City".

WITNESSETH

That the said Consultant and the said City, for the consideration hereinafter named agrees as follows:

Article 1. The Consultant agrees to perform all services in Phase II, Basic Implementation on the Industrial Pretreatment Program in accordance with the Consultant's March 18, 1982 proposal and January 27, 1983 amendment, hereinafter referred to as the scope of work.

Article 2. The scope of work hereinbefore mentioned is on file in the office of the City Manager of the City of Newberg, is attached hereto as Exhibit "A", and is hereby made a part of this contract.

Article 3. In consideration of the faithful performance of the work herein embraced, the City agrees to pay the Consultant a lump sum payment of \$6,950 as payment in full.

Article 4. The Consultant agrees that the work under this contract shall progress in accordance with a schedule approved by the City and shall be completed prior to December 31, 1983.

Article 5. The Consultant specifically agrees to comply with all laws, ordinances and regulations applicable to contracts covering municipal contracts, and to make prompt payment of all amounts that may be due from said Consultant in the way of taxes, other governmental charges or lawful deductions and to make prompt payment of all labor and materials and save the City harmless from any damages or claims whatsoever in the performance of the contract.

Article 6. ~~The Consultant shall acquire and maintain statutory workers~~ compensation insurance, employers liability and professional liability insurance coverage. The Consultant shall hold the City harmless from and shall indemnify it for all loss, costs, claims, demands, damages, suits, actions and judgements for property damage and/or personal injury, including death, arising out of the scope of work as described in Exhibit "A", howsoever caused.

Article 7. This agreement shall enure to the benefit of and be binding upon the City and the Consultant respectively, and their partners, successors, assigns and legal representatives. Neither the City nor the Consultant shall have the right to assign or transfer his interest or obligation hereunder without written consent of the other party.

Article 8. All work shall be to the satisfaction of the City. This agreement may be terminated by either party by seven days written notice in the event of substantial failure to perform in accordance with the terms hereof by one of the parties through no fault of the other party.

Article 9. All original plans, specifications, and other documents produced by the Consultant as instruments of service shall become the property of the City. Upon completion of the services described in the scope of work said materials or acceptable reproduced copies of the original materials shall be delivered to the City.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

CONSULTANT

CITY OF NEWBERG, OREGON

Michael Warren
City Manager

By _____

Title _____



Westech Engineering, Inc.

CONSULTING ENGINEERS AND PLANNERS

PRINCIPALS

C. H. STEKETEE, P.E.
H. C. FERRIS, P.E.
J. M. SCHUETTE, P.E.

3421 - 25th St. S.E.
SALEM, OREGON 97302

Telephone 585-2474

January 27, 1983

Mr. Bob Sanders
Director of Public Works
City of Newberg
414 E. First St.
Newberg OR 97132

RE: Wastewater Pretreatment Program

Dear Bob:

Now that your Wastewater Pretreatment Program is nearing adoption, you should begin the permit process for your major industrial users. This program implementation was originally identified as Phase II by our March 18, 1982, proposal.

As we discussed on January 25, it is probably premature to draft the permits until DEQ has had a chance to review and approve your adopted program. However, it would be good to get the application forms out now to the affected industries. This will allow them ample time to gather the necessary information and data; including any additional wastewater analyses which either they or you feel are necessary. Such analyses appear appropriate for Technical Images to obtain representative data for heavy metal concentrations (Cu, Cd, Ni, Cr Total, Cr+6, Pb and Zn).

It now appears that three industries will require permits in this initial phase of program implementation: Allen Fruit, Protein Products, and Technical Images. Provided satisfactory production and wastewater information is available from each user, the program's implementation under Phase II should be relatively straightforward. Under this Phase, we will:

1. Interview your treatment plant personnel and obtain all existing wastewater data for each source. This data and interview results will be reviewed and summarized as an aid in the development of specific discharge limitations.
2. Inspect each of the sources with a City representative. Develop the appropriate production and wastewater flow charts, review existing pretreatment facilities, review potential wastewater limitations, and identify necessary compliance schedules.

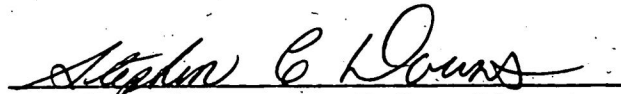
3. Review EPA regulations for categorical industries and determine applicable limits for those affected users.
4. Prepare an evaluation report and draft permit for each user. We will review this material first with City staff and then jointly with each individual user.
5. Revise the proposed permits based upon input received from City and user representatives. Those permits will then be reviewed again with both the City and the user.
6. Assist City staff with the finalization of the permits, including one session with both your Public Works Committee and City Council as the permits are adopted.

This scope of work is based upon what we see as a reasonable need for implementation of the three initial permits; and we propose to complete the service listed above for the lump sum fee of \$6,950. This is somewhat more than we estimated last year, but more accurately reflects the work actually required. Should the City desire a review of other users, and/or identify the need for additional permits, they can be provided in accordance with our attached hourly rate schedule. Also, we have not provided for any wastewater sample collection or analyses. If needed, these should be appropriately provided by the individual user or can be performed by City staff.

We have enjoyed working with you in the development of your pretreatment program, and look forward to assisting you further in its implementation. If there are any questions, please don't hesitate to call us.

Very truly yours,

WESTECH ENGINEERING, INC.



Stephen C. Downs, P.E., Director
Environmental Engineering



Westech Engineering, Inc.

CONSULTING ENGINEERS AND PLANNERS

PRINCIPALS

C. H. STEKETEE, P.E.
H. C. FERRIS, P.E.
J. M. SCHUETTE, P.E.

3421 - 25th St. S.E.
SALEM, OREGON 97302
Telephone 585-2474

March 18, 1982

Mr. Bob Sanders
Director of Public Works
City of Newberg
414 E. 1st St.
Newberg OR 97132

RE: Proposal for Municipal Wastewater Pretreatment Program
P.R. 82-125

Dear Mr. Sanders:

As a follow-up to our March 4 discussions, we are pleased to submit our formal proposal for the development of a Wastewater Pretreatment Program for the City of Newberg. It is our understanding that the City's responsibility to develop such a program is specified by your NPDES Permit, issued by the Oregon Department of Environmental Quality. Moreover, this program requirement is a result of the 1977 Amendments to the Clean Water Act (Public Law 95-217) and the General Pretreatment Regulations issued by the Environmental Protection Agency (40 CFR Part 403).

Our proposal is based on the need to satisfy those regulations and fulfill the City's obligation under the NPDES compliance schedule.

EPA's pretreatment regulations have three basic goals:

1. To prevent the introduction of pollutants into a municipal system which will interfere with the operation of the treatment and disposal facilities.
2. Prevent the introduction of pollutants which will pass through the treatment works into the receiving waters.
3. Improve opportunities to recycle and reclaim wastewaters and resulting sludges.

Consequently, implementation of a successful program can have far reaching benefits for the City. Of equal importance, however, is our strong belief that such a program can be mutually beneficial to your industrial users as well. A successful program will lay out in detail the operating conditions which all of your sewerage users must meet. It also insures fair and equitable treatment for all user classes, and provides a common basis for both the City and all new industry desiring to locate in Newberg.

The successful implementation of an equitable program requires open and honest communication between the City and its industrial users. Therefore, we have attempted to make industry an integral team member in the program's development. However, that involvement poses some uncertainties with respect to time requirements, particularly in the area of individual permits. Therefore, we propose a two phase approach.

1. The development of the basic program itself.
2. The program's initial implementation, including development of the first-round permits.

Our specific work plan for these phases is summarized below.

PHASE I: BASIC PROGRAM DEVELOPMENT

Under this phase, we will:

1. Obtain applicable City ordinances, and similar ones from other communities; review them, identify deficiencies, and recommend improvements and modifications.
2. Identify those users most likely to need a permit, and determine the need for any supplemental information.
3. Interview appropriate City staff and elected officials, and solicit their input and suggestions.
4. Meet with each major industrial user, review the background and goals for the proposed program, and solicit their suggestions. We have identified four such users. We also anticipate a similar review session with the Chamber of Commerce, and possibly the local press.
5. Draft the appropriate pretreatment ordinance, incorporating applicable EPA requirements.
6. Review your existing wastewater organization, and develop appropriate narrative and organizational charts to insure adequate program staffing.
7. Develop the draft wastewater monitoring program, with appropriate recommendations concerning staff, equipment, and funding.

8. Develop a draft permit program, including public permit format, application forms, and questionnaires.
9. Review the draft pretreatment program documents with City staff and your Public Works Committee.
10. Review the draft documents with DEQ to insure their acceptance of the developing program.
11. Revise those documents to reflect the input from City staff and DEQ.
12. Review the draft program with each major industrial user, and solicit their suggestions.
13. Evaluate comments received from industry and prepare the final draft of the ordinance and program documents. The finalized program will again be reviewed with City staff and the Public Works Committee.
14. Present the proposed package to the City Council as a first step in the formal adoption process.
15. Revise the proposed program as necessary, based upon input from the City Council, and subsequently review them again with City staff.
16. Participate in a second City Council session when the program becomes adopted.
17. Assist you in reviewing the adopted program with DEQ as part of the City's formal compliance submittal.

PHASE II: PROGRAM IMPLEMENTATION

Under this phase, we will:

1. Identify those sources requiring a permit under the pretreatment program.
2. Obtain all existing wastewater data on the specific sources and summarize it as an aid in the development of specific discharge limitations.
3. Inspect each of the identified sources with a City representative, develop the appropriate wastewater flow patterns, review potential wastewater discharge limitations, and identify potential compliance schedules.

4. Draft an initial permit for each source, review that permit with City staff, and then jointly with each individual source representative.
5. Assist City staff with the finalization of the permits, including one City Council presentation as the permits are adopted.

The described tasks should complete the work necessary for the City's adoption of an equitable wastewater pretreatment program. That program will meet EPA's regulations, and fulfill the City's requirements under its NPDES permit.

We propose to complete the services listed above for the lump sums summarized below.

PHASE I - \$10,700

PHASE II \$ 5,450

TOTAL PROPOSAL \$16,150

The key element of a successful program will be open communications throughout the community, particularly including your industrial users. To that end, we have incorporated several opportunities for mutual dialogue, including:

1. Two review sessions with both the City Council and your Public Works Committee.
2. Four review sessions with industry representatives during the program's development and implementation.
3. Two informational meetings with Chamber of Commerce representatives, or a similar community group.

This "public information" program is based upon what we see as a reasonable need. Should the City desire additional sessions as the program's development progresses, they can be provided in accordance with our attached Hourly Rate Schedule. Also, we have not provided for any wastewater sample collection or analyses. If needed, these can be performed by City staff. ~~The attached General Conditions are also a part of our formal proposal.~~

Considering the nature of the program being developed, we recommend that Phase I be started now; with Phase II commencing once the program has been adopted by the Council. We are prepared to proceed as soon as authorized, and would envision that tasks 1 - 13 could be completed during your present fiscal year. This assumes a notice to proceed is authorized by April 5. [Note: For your budgetary purposes, tasks 1 - 13 of Phase I will cost approximately \$8000.]

We enthusiastically look forward to helping you develop a program which is truly in the City's best interests. I hope this proposal is sufficiently detailed for your budgetary process for next fiscal year.

Very truly yours,

WESTECH ENGINEERING, INC.

Stephen C. Downs
Stephen C. Downs, P.E.
Director, Environmental Engineering

SCD:lh

WESTECH ENGINEERING, INC.

Hourly Rate Schedule

Engineer VII	\$62.00/hour
Engineer VI	\$46.00/hour
Engineer V	\$38.50/hour
Engineer IV	\$35.00/hour
Project Engineer III	\$31.00/hour
Design Engineer II	\$28.00/hour
Design Engineer I	\$25.00/hour
Sr. Designer	\$28.00/hour
Designer	\$25.00/hour
Technician IV	\$24.00/hour
Technician III	\$23.00/hour
Technician II	\$22.00/hour
Technician I	\$21.00/hour
Secretary/Clerical	\$18.00/hour
Mileage	\$00.25/mile

Outside services sublet through Westech at cost plus 10 percent.

TO: Mike Warren, City Manager

February 28, 1983

FROM: Arvilla Page, Finance Officer

SUBJECT: Transfers between line items & from Contingency
General Fund

A resolution has been prepared for Council approval at the March 7 Council meeting transferring funds between accounts.

The first transfer is from Capital Equipment, Building Department to Repair and Maintenance, City Hall in the amount of \$350.00. The original budget for the Building Department contained \$5,750. The original use for these funds was the purchase of a new vehicle. Because of the current low activity of this department, the vehicle is not needed at this time. All other offices on the same floor as the Building Department have been carpeted, painted and generally improved during the past 2 years. The Building Department has had no improvements. Part of the \$5,750 budgeted for Capital Equipment will be used to purchase carpeting and book shelves. The transfer of \$350.00 is for some basic structural repairs and paint in the Building Department.

The second transfer is from Contingency Account to Repair and Maintenance, City Hall. We have been attempting to improve the appearance, both inside and outside, of the Police Meeting Room. New window coverings are budgeted. Repairs had to be made to the plaster before the new window coverings were installed (funded in previous contingency transfer). We have now determined the cause of the crumbling plaster to be cracks in the wall permitting moisture to penetrate. An additional \$500 is requested from Contingency to cover the cost of sealing the cracks.

Both the above transfers are within the General Fund.


Arvilla Page

ap

IX-2

RESOLUTION NO.

A RESOLUTION AUTHORIZING TRANSFER OF FUNDS FROM THE GENERAL FUND, BUILDING DEPARTMENT, CAPITAL EQUIPMENT FUND TO THE GENERAL FUND, CITY HALL, REPAIR AND MAINTENANCE FUND AND FROM THE GENERAL FUND CONTINGENCY ACCOUNT OF FUNDS TO THE GENERAL FUND, CITY HALL, REPAIR AND MAINTENANCE FUND.

WHEREAS, funds must be appropriated from the General Fund, Building Department Capital Equipment Fund and transferred to the General Fund, City Hall Repair and Maintenance Fund in the amount of \$350. for paint and structural repairs in the building inspection office; and

WHEREAS, funds must be appropriated from the General Fund, Contingency Account of Funds and transferred to the General Fund, City Hall Repair and Maintenance Fund in the amount of \$500. to pay for sealing cracks in the exterior rear of the City Hall building; and

WHEREAS, the Council of the City of Newberg has considered the transfer of funds as enumerated above and as set forth in the budget for the fiscal year 1982-1983 which transfers are further enumerated below, and has determined that the expenditures hereinafter are necessary and that the transfer of funds hereinafter stated should be allowed.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Newberg, Oregon, as follows, to-wit:

1. That the following transfer of funds within the General Fund in the amount of \$350. is hereby authorized and expenditure of the funds are authorized for the purpose stated as follows:

<u>Fund/Purpose</u>	<u>Amount</u>
<u>General Fund:</u>	
From General Fund Building Department Capital Equipment to General Fund City Hall Repair and Maintenance Fund	\$350.00
TOTAL GENERAL FUND	\$350.00

2. That the following transfer of funds from the General Fund Contingency Account in the amount of \$500. is hereby authorized and expenditure of the funds are authorized for the purpose stated as follows:

<u>Fund/Purpose</u>	<u>Amount</u>
<u>General Fund:</u>	
City Hall Repair and Maintenance	\$500.00
TOTAL GENERAL FUND	\$500.00

3. That the foregoing transfers shall be made from accounts as set forth in the budget of the City of Newberg for the fiscal year 1982-1983.

ADOPTED by the City Council of the City of Newberg, Oregon this 7th day of March, 1983.

MEMO TO: Mike Warren, City Manager

FROM: Rick Faus, City Attorney

DATE: February 23, 1983

SUBJECT: Modification of Cable Communications Franchise Ordinance
to Allow for Relocation of Certain Liberty Cable Facilities

At its February 7, 1983 meeting, the Council approved the moving of Liberty Cable's antenna facilities from Newberg city limits area to the Dayton area to obtain better reception on channels whose signals are sent directly from Portland. The Council directed that an ordinance be drawn to allow this relocation for improved local signals.

Attached is that ordinance for the Monday, March 7, 1983 Council meeting.

RDF:fj

ORDINANCE NO.

AN ORDINANCE AMENDING ORDINANCE NO. 2074, PASSED AND APPROVED DECEMBER 16, 1981, WHICH GRANTED A NONEXCLUSIVE FRANCHISE TO LIBERTY CABLE COMMUNICATIONS CORPORATION FOR CABLE TV ALLOWING THE RELOCATION OF CERTAIN CABLE TELEVISION FACILITIES OUTSIDE OF THEIR PRESENT LOCATIONS IN THE CITY LIMITS OF THE CITY OF NEWBERG.

WHEREAS, Liberty Cable Communications, Inc., Grantee of that certain nonexclusive cable television franchise ordinance contained in Ordinance No. 2074 of the City of Newberg, Oregon has requested the relocation of their tower and antenna facilities from their present locations in Newberg to new locations in the City of Dayton to improve local reception of signals from television stations located in the Portland area; and

WHEREAS, Ordinance No. 2074, Section 2, requires that the franchise include all the provisions of Liberty Cable Television's franchise application dated May 29, 1981, which provisions were incorporated by reference into Ordinance No. 2074; and

WHEREAS, said franchise application dated May 29, 1981 by Liberty Cable Communications, Inc. under its section on system description, page VIII-2, provided as follows:

"Headend. The headend is where all signals are received, processed and distributed to all subscribers. The signals include off-air television and radio channels, satellite and microwave channels and locally originated programming. Liberty plans to locate tower, earth station, origination studio, electronic processing and switching equipment, and the customer service office at a single location. This will allow efficient operation and maintenance that will provide high quality, reliable service."

The proposal further provided that all of the above described facilities would be located in the City of Newberg, Yamhill County, Oregon; and

WHEREAS, the City Council of the City of Newberg at its regular meeting at and after 7:30 p.m., Monday, February 7, 1983, deemed it would be in the best interests of the public and improve the cable television service and quality to the citizens of the City of Newberg that Liberty Cable Communications, Inc. be allowed to relocate its tower, earth station, certain electronic processing and switching equipment, if it so desires, to locations outside of the City but that Liberty continued to maintain its main customer service office and local origination and access studio within the city limits of the City of Newberg.

THE CITY OF NEWBERG ORDAINS AS FOLLOWS:

Section 1. Based upon the representations made by Liberty Cable Television referred to above in this ordinance, the requirement contained in Ordinance No. 2074, passed and approved December 16, 1981, granting a nonexclusive franchise to Liberty Cable Communications, Inc. are hereby modified to provide that Liberty Cable Communications, Inc. may relocate its tower, earth station and electronic processing and switching equipment facilities to locations outside of the City of Newberg, Yamhill County, Oregon to provide better service to the citizens of the City of Newberg. However, the requirements that Liberty continue to operate its customer service offices, general office and service center and local origination and access studio within the city limits of the City of Newberg shall remain.

Section 2. Ordinance No. 2074, passed and approved December 16, 1981, Section 2, is hereby modified and amended to include the modification contained in Section 1 herein.

PASSED by the Council of the City of Newberg this 7th day of March, 1983 by the following votes:

Ayes:

Nays:

Absent:

Arvilla Page - City Recorder

APPROVED by the Mayor this 7th day of March, 1983.

Elvern Hall - Mayor

mike

ACCOUNTS PAYABLE
FEBRUARY, 1983

Al's Family Dining	2.55	McGraw Hill	146.65
Allen Machinery	50.00	Mahr, Terrence	75.00
Alpha Office Systems	1,035.00	Martin & Wright	247.38
Amps Co.	654.15	Midget Motors	185.00
Barker's Auto Supply	15.87	Naps IGA	7.87
Bantam Books	9.69	Nessco Supply	202.00
Bearings, Inc.	90.56	Newberg Auto Parts	99.61
Brass Key	4.70	Newberg Community Hospital	937.85
Burroughs Corp.	33.00	Newberg Electronics	45.25
Butler Chevrolet	26.94	Newberg Graphic	56.05
Buy Wise Drugs	4.16	Newberg Human Resources	1,000.00
C & G Auto Repair	24.50	Newberg Lock & Key	64.75
Callaghan & Co.	76.50	Newberg River Rock	904.75
Camera Quarters	7.84	Newberg Typewriter	164.00
Chehalem Printing	171.40	Northwest Business Systems	208.05
Chehalem Valley Sr. Cit.	1,525.34	Northwest Law Enforcement	271.74
Chevron, USA	14.51	Northwest Natural Gas	1,479.89
Coast to Coast	274.98	Nurnberg Scientific	24.40
Consolidated Supply	828.06	Oregon Business	18.00
Continental Coating Corp.	185.00	Oregon Historical Soc.	132.12
Copy Office Products	2,734.17	Pacific Safety Supply	256.00
Crabtree Rock	382.50	Pay Less Drugs	72.00
Crowell Auto Parts	83.02	Platt Electric	55.20
Culligan	34.50	Portland Precision Inst.	263.44
Dawn Metal Fab	142.00	Portland General Electric	1,750.00 *
Dents	19.28	Queen Pump	64.84
Dictaphone	4,453.53	Riley Studio	35.50
Farmer's Co-op Oil	52.90	Rimkeit, Gene	611.28
FarmGro Supply	75.95	S. D. Leasing	312.00
Fence Master	815.00	Sanderson Safety Supply	60.70
Ferron Janitorial	643.56	Shannon & Co.	38.82
Fisher Electric	91.70	Shari's	3.45
Fowler Tire	54.78	Spec Industries	914.08
Fox Union	55.00	Stouffer's Dept. Store	17.49
Frames & Things	111.80	Statesman Journal	9.75
Freeman Mutuels	15.00	Tek Chemical	55.85
Gaylord Bros.	70.65	Thorndike Press	44.55
George Fox College	123.20	Tigard Paints	111.00
General Telephone	1,132.57	Traffic Safety Supply	897.85
Grolier Year Book, Inc.	17.45	Unified Sewerage Agency	145.00
Hartco Products Co.	15.50	Vulcan Binder & Cover	51.24
Home Laundry	46.50	W. R. Grace	536.29
Huser Sales & Service	50.00	W. W. Grainger	58.26
John's Electric	42.50	Waide's Mobil	25.00
Johnson Furn. & Hdwe.	123.88	Water, Food & Research	284.00
Jones Chemicals	1,950.00	West Publishing	32.50
Kilham Stationery	9.94	Western Auto	19.65
Lanier Business Products	177.74	Westside Automotive	253.45
Les Schwab Tires	17.50	Wilco Fire Equip.	31.45
Little Fire Equip.	52.50	Will, Rena Buck	4.75
London's Lawn & Garden	2.00	Ziprint	685.00
Lumbermen's	420.57	Brodart, Inc.	18.81
McCabe Lock & Key	50.80		
McGarvey, Len	115.64		
		TOTAL:	33,207.94