

**CITY OF NEWBERG
CITY COUNCIL WORK SESSION**

MONDAY, JUNE 19, 1995

6:00 P.M.

NEWBERG PUBLIC LIBRARY

THE CITY COUNCIL OF THE CITY OF NEWBERG WILL HOLD A WORK SESSION TO REVIEW THE JUNE 19, 1995 COUNCIL AGENDA ITEMS. NO ACTION WILL BE TAKEN ON THE AGENDA ITEMS.

THE WORK SESSION WILL BE FOLLOWED BY THE CITY COUNCIL MEETING TO BE HELD AT NEWBERG PUBLIC LIBRARY, AT 7:30 P.M.

DATED THIS 9TH DAY OF JUNE, 1995.

**DUANE R. COLE
CITY MANAGER**

\WSNOTE

Council accepts comments on items during the meeting. Please fill out a blue card and identify the item you wish to speak on and hand this in to the Mayor prior to the meeting. (The exception is formal land use hearings which require a specific public hearing process. The agenda's items will be identified at the meeting.)

**UPDATED
CITY OF NEWBERG
CITY COUNCIL AGENDA
JUNE 19, 1995
7:30 P.M.
NEWBERG PUBLIC LIBRARY**

- I. CALL MEETING TO ORDER (*Pledge of Allegiance*)**
- II. ROLL CALL**
- III. CONSENT CALENDAR:**
- IV. PUBLIC HEARING:**
 - 1. Continue public hearing regarding annexation and zone change of a .75 acre parcel within the Urban Growth Boundary from a County VLDR1 to a City R-1 Low Density Residential/GH General Hazard Zone and withdrawal from the Newberg Rural Fire Protection District. -
Ordinance No. 95-2410
File No. ANX-2-95
Location: 1970 N. Main St.
 - 2. Public hearing on the proposed Development Code incorporating procedure amendments dealing with noticing, processing and housekeeping changes and policy clarification.
 - 3. Public hearing on proposed uses of State Revenue Sharing for 1995-96.
 - 4. Public hearing and adoption of the 1995-96 budget as presented.
Resolution No. 95-1917.
- V. COMMITTEE RECOMMENDATIONS:**
- VI. CONTINUED BUSINESS**

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VII. NEW BUSINESS

1. **Ordinance No. 95-2408** amending Ordinance No. 95-2329 by adopting by reference certain uniform codes which relate to process piping, and providing for an emergency.
2. *Ordinance No. 95-2412 amending Ordinance No. 95-2397 (establishing an Urban Reserve Area) providing that a portion of the certain area known as Study Area "C" be removed from the Urban Reserve Area, and addressing the boundaries of the Urban Reserve Area where such boundary is a road right-of-way.*
3. **Resolution No. 95-1918** authorizing the City Manager to enter into an agreement with Lee Engineering, Inc. For construction of Well #7.

VIII. REPORTS FROM OTHER AGENCIES AND CITY MANAGER

1. Presentation and adoption of the Ten-Year Strategic Plan for the Fire Department.

IX. COMMUNICATIONS FROM THE FLOOR:

X. EXECUTIVE SESSION:

XI. ADJOURNMENT TO NEXT MEETING

INDEX OF ORDINANCES ON THIS AGENDA FOR ACTION:

RESOLUTIONS:

1. **Resolution No. 95-1917** adopting the City of Newberg, Oregon budget for the 1995-96 fiscal year, making appropriations, levying a property tax and approving the City of Newberg's participation in the State Revenue Sharing Program.
2. **Resolution No. 95-1918** authorizing the City Manager to enter into an agreement with Lee Engineering, Inc. For construction of Well #7.

ORDINANCES

1. **Ordinance No. 95-2408** amending Ordinance No. 95-2329 by adopting by reference certain uniform codes which relate to process piping and providing for an emergency.

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CITY COUNCIL AGENDA - JUNE 19, 1995

2. **Ordinance No. 95-2410** declaring that certain territory be annexed into the City of Newberg and withdrawal from the Newberg Rural Fire Protection District together with a zone change a County VLDR1 to a City R-1 Low Density Residential/GH General Hazard Zoning designation.

3. *Ordinance No. 95-2412 amending Ordinance No. 95-2397 (establishing an Urban Reserve Area) providing that a portion of the certain area known as Study Area "C" be removed from the Urban Reserve Area, and addressing the boundaries of the Urban Reserve Area where such boundary is a road right-of-way.*

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REQUEST FOR COUNCIL ACTION

DATE SUBMITTED: May 19, 1995

___ **MOTION**

___ **RESOLUTION**

DATE ACTION REQUESTED: June 5, 1995

X ORDINANCE

___ **INFORMATION**

SUBJECT: ANX-2-95: Annexation/Zone Change of a .75 acre parcel within the Urban Growth Boundary from a County VLDR1 to a City R-1 Low Density Residential/GH General Hazard zone and withdrawal from the Newberg Rural Fire Protection District.

RECOMMENDATION: Approve Ordinance No. 95-2410

BACKGROUND:

On May 11, 1995, the Planning Commission opened a hearing to consider annexation of this parcel located at 1970 N. Main, west of Crestview Dr. The Comprehensive Plan designation for the site is LDR (Low Density Residential) with an OS (Open Space) designation over much of the site; however, the OS designation does encompass the creek area. The Commission adopted Planning Commission Resolution 95-10, which recommended that the City Council adopt an ordinance annexing the property as an R-1 (Low Density Residential) zoning district with a GH (General Hazard) overlay, and withdrawal of the annexed area from the Newberg Rural Fire Protection District. To provide protection for the creek area, the Commission included a recommendation that the GH General Hazard designation be mapped to extend 50 ft. out from the creek centerline in both directions [See Map Exhibit D] to reflect the OS protection area on the Zoning Map more accurately.

The item was noticed to property owners within 100 feet, published twice in the Graphic Newspaper prior to each hearing and was posted in four public places. In addition, notice was provided to DLCD within the required 45 day time period; no comments were returned from DLCD relating to this matter.

COST: None


Greg Scoles, Comm. Dev. Director

Attachments:

- Ord. 95-2410 (including Exhibits A, B, C & D)
- P.C. Resolution 95-10 (adopted)
- P.C. Staff Report - May 11, 1995 (including listed attachments)


Duane Cole, City Manager

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*Street dedication
Not provided to date.
Motion to Table
6/19/1995*

ORDINANCE NO. 95-2410

AN ORDINANCE DECLARING THAT CERTAIN TERRITORY BE ANNEXED INTO THE CITY OF NEWBERG AND WITHDRAWN FROM THE NEWBERG RURAL FIRE PROTECTION DISTRICT TOGETHER WITH A ZONE CHANGE FROM A COUNTY VLDR1 TO CITY R-1 LOW DENSITY RESIDENTIAL/GH GENERAL HAZARD ZONING DESIGNATION. THE SITE IS LOCATED AT N. MAIN, WEST OF CRESTVIEW.

- WHEREAS, On April 20, 1995 notice of this proposed annexation/zone change and withdrawal from the Newberg Rural Fire Protection District was mailed to the owner of record as identified in Yamhill County Assessor's Office, and all adjoining property owners within a distance of 100 feet.
- WHEREAS, Notice was published in the Graphic Newspaper on April 26 and May 3, 1995, two consecutive weeks prior to the public hearing before the Planning Commission on May 11, 1995; and on April 27, 1995 notice of the Planning Commission was posted on the site and at four public places to comply with Oregon Revised Statute requirements for annexations.
- WHEREAS, Requirements of the City of Newberg Comprehensive Plan and Ordinance No. 2012 regarding annexations have been met; and
- WHEREAS, On May 11, 1995, the Planning Commission held a hearing on the item, considered public testimony from various individuals, and the Planning Commission moved to recommend that the City Council approve the project.
- WHEREAS, On May 24 and 31, 1995 notice was published in the Graphic Newspaper for two consecutive weeks prior to the City Council hearing on June 5, 1995; and on May 17, 1995 notice of the City Council hearing was posted at four public places.
- WHEREAS, After proper notice, on June 5, 1995 at the hour of 7:30 PM in the Newberg Public Library Meeting Room, the City Council held a Public Hearing on the item: accurately stated objections to jurisdiction, bias, and ex-parte contact; considered public testimony; examined the record; heard the presentation from staff and the applicant; examined and discussed the appropriate criteria to judge the project (as listed in the staff report); considered all relevant information regarding the item; and deliberated.

NOW, THEREFORE, THE CITY OF NEWBERG ORDAINS AS FOLLOWS:

- Section 1. The City Council finds that the annexation and zone change request are governed by Section 4 of the Newberg Annexation Ordinance and Section 600 of the Newberg Zoning Ordinance. Since the matter is an annexation and since the criteria does not require any analysis of Statewide Planning Goals, the City Council

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WHEREAS, On April 20, 1995 notice of this proposed annexation/zone change and withdrawal from the Newberg Rural Fire Protection District was mailed to the owner of record as identified in Yamhill County Assessor's Office, and all adjoining property owners within a distance of 100 feet.

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WHEREAS, Requirements of the City of Newberg Comprehensive Plan and Ordinance No. 2012 regarding annexations have been met; and

WHEREAS, On May 11, 1995, the Planning Commission held a hearing on the item, considered public testimony from various individuals, and the Planning Commission moved to recommend that the City Council approve the project.

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finds that the post acknowledgement notice provisions of ORS 197.610 are not applicable to the request, and therefore, notice need not be provided to the Department of Land Conservation and Development prior to the adoption of the Ordinance and the findings therein.

- Section 2. The City Council adopts the findings which are attached hereto as Exhibit A and incorporated herein by reference.
- Section 3. It is hereby ordered and declared that the property described in Exhibit B and shown in Exhibit C, is annexed and withdrawn from the Newberg Rural Fire Protection District.
- Section 4. The territory described in Exhibit B and shown in Exhibit C, is hereby changed from a County VLDR1 to City R-1 Low Density Residential/GH General Hazard zoning designation. Section 900 of the Newberg Zoning Ordinance No. 1968 entitled "Newberg, Oregon Zoning Map" shall be amended to indicate this change.
- Section 5. The Recorder of the City of Newberg is hereby authorized and directed to make and submit to the Secretary of State, the Department of Revenue, the Yamhill County Elections Officer, and the Assessor of Yamhill County, a certified copy of the following documents:
- A. A copy of this ordinance.
 - B. A map identifying the location of said territory.

PASSED by the City Council of the City of Newberg this ____th day of June, 1995, by the following votes:

AYES:

NAYS:

ABSENT/ABSTAIN:

Duane Cole - City Manager

APPROVED by the Mayor this __ day of _____, 19 .

Donna Proctor - Mayor

EXHIBIT A - FINDINGS

A. ANNEXATION CRITERIA: SECTION 4 OF THE NEWBERG ANNEXATION ORDINANCE NO. 2012

The proposed annexation fulfills the ordinance requirements in the following ways:

1. **Comprehensive Plan.** The first criteria for determining the consistency of annexation requests provides as follows:

Consistency of the annexation in relation to the Newberg Comprehensive Plan and other applicable regulations set forth by the City of Newberg, the State, and affected jurisdictions and agencies.

Finding: The annexation request is consistent with and complies with the provisions of the Newberg Comprehensive Plan ("NCP") and other applicable regulations as set forth below.

-
- **Agricultural Lands Goal:** To provide for the orderly and efficient transition from rural to urban land uses.

Finding: The annexation request furthers this policy for several reasons. First, the property is not in agricultural use and is bordered by residential uses. Second, the property is located within the Urban Growth Boundary (UGB) and is expected to be developed to meet the housing needs identified in the Newberg Comprehensive Plan (NCP). The NCP states: "Based on population projections from the 1979 Plan and preliminary 1990 census figures, the City is expected to grow by 14,000 people by the year 2010. Based on the overall density of 2.3 persons per dwelling unit, 6,126 new dwelling units will be needed." The annexation of the property will provide for needed housing identified in the NCP.

The UGB serves as the tool to separate urbanizable land from agricultural lands and annexing this property provides for concentrated urban development within the UGB. The applicant intends to develop the property with residential uses. The development process will enable achievement of the optimum use and value of the land, which, in turn, will allow for

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the orderly and efficient transition from rural to urban land uses and ensure appropriate urban development.

- ▶ **Housing Goal:** To provide for the housing needs of the community commensurate with regional income levels.

Finding: The annexation will enable the future development of land with residential uses. This will provide homes for the community commensurate with regional income levels. The applicant's development of the site will meet the needs of the City identified within the NCP.

- ▶ **Housing Mix Policy 3(j):** The City shall encourage innovation in housing types and designs as a means of offering a greater variety of housing and reducing housing costs.

Finding: The proposed housing is single family residential. Development of the site will be consistent with the mix of needed housing types identified within the NCP.

- ▶ **Public Facilities and Services Goal:** To plan and develop a timely, orderly and efficient arrangement of public facilities and services to serve as a framework for urban development.

a. All Facilities and Services Policies:

- The provision of public facilities and services shall be used as tools to implement the land use plan and encourage an orderly and efficient development pattern.
- The extension of publicly-owned facilities and services into currently undeveloped areas shall occur only in accordance with the Public Facilities and Service Plan.
- New public facilities and services shall be designed at levels consistent with planned densities and designated land uses for the area.
- Services shall be planned to anticipated community needs.

- **New residential areas shall have paved streets, curbs, pedestrian ways water, sewer, storm drainage, street lights and underground utilities.**

Finding: The annexation conforms to the public facilities and services goal and policies of the NCP in that the streets, water, sewer, electric, and gas, within the subject parcel will be designed to serve the planned densities, and will extend throughout the planned development. These utility and street extensions implement the land use plan, encourage an orderly and efficient development pattern and meet anticipated community needs. Because the NCP policies require new residential areas to have paved streets, curbs, pedestrian ways, water, sewer, storm drainage, street lights and underground utilities, the applicant will be asked at the development stage of the process to provide these facilities.

- ▶ **Sewers and Water Policy (b): Water systems within the planning area will be designed to provide an adequate peak flow for fire protection.**

Finding: This policy is met by the application in that the water system within the planning area will be designed to provide an adequate peak flow for fire protection. Water and sewer services are available in N. Main Street.

- ▶ **Street Lighting Policies:**

- **Adequate street lighting shall be provided with priority given to arterial and collector streets, intersections, pedestrian paths, and bikeways.**
- **New street lights shall use high pressure sodium or other energy-efficient lamps.**

Finding: Although design plans are not part of this application for annexation, the applicant will be required to provide adequate street lighting with priority given to arterial and collector streets, intersections, pedestrian paths, and bikeways. Also, new street lights shall use high-pressure sodium or other energy-efficient lamps.

- **New residential areas shall have paved streets, curbs, pedestrian ways water, sewer, storm drainage, street lights and underground utilities.**

Finding: The annexation conforms to the public facilities and services goal and policies of the NCP in that the streets, water, sewer, electric, and gas, within the subject parcel will be designed to serve the planned densities, and will extend throughout the planned development. These utility and street extensions implement the land use plan, encourage an orderly and efficient development pattern and meet anticipated community needs. Because the NCP policies require new residential areas to have paved streets, curbs, pedestrian ways, water, sewer, storm drainage, street lights and underground utilities, the applicant will be asked at the development stage of the process to provide these facilities.

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- **Street Lighting Policies:**

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- **New street lights shall use high pressure sodium or other energy-efficient lamps.**

Finding: Although design plans are not part of this application for annexation, the applicant will be required to provide adequate street lighting with priority given to arterial and collector streets, intersections, pedestrian paths, and bikeways. Also, new street lights shall use high-pressure sodium or other energy-efficient lamps.

► **Fire Protection Policies:**

- **Fire protection should be provided in accordance with suggested guidelines of the National Board of Fire Underwriters and the Insurance Services Office.**

Finding: The annexation application is consistent with the NCP policy on fire protection in that fire protection to this area will be provided by the Newberg Fire Department in accordance with the suggested guidelines of the National Board of Fire Underwriters and the Insurance Services Office. The applicant will be required to provide adequate Fire Department vehicle access to the parcels.

► **Urbanization, Goal (1): To provide for the orderly and efficient transition from rural to urban land uses.**

Finding: This policy is furthered by the annexation for two reasons. First, the annexed property adjoins the current city limits on its eastern boundary, is bordered by residentially zoned property, and the site is adjacent to existing sewer and water lines and a public street. Orderly and efficient urban expansion will be accomplished because of the property's proximity to existing public facilities, utilities and transportation.

Second, the NCP states in part "just over 1000 acres of land will be needed to accommodate the projected 6,126 housing units needed between 1990 and the year 2010." The applicant intends to develop residential uses on the site. The development process will enable achievement of the optimum use and value of the land, which, in turn, will allow for the orderly and efficient transition from rural to urban land uses. The annexed land is in the UGB, is within the Newberg Area Influence, and is supported by the NCP.

- **General Policies (a): In new development areas all utility lines shall be placed underground. In existing areas an effort will be made to locate power, telephone, cable television and other utility cables underground over a period of time.**

Finding: Any new development in the annexed area shall place all utility lines in locations as required by the development process and

will thereby facilitate conformity of this application with the NCP.

- ▶ **Air, Water and Land Resource Quality Policy 2:** Water quality in the Willamette River and tributary streams shall be protected.
- ▶ **Natural Disasters and Hazards Policy 3:** In other areas of potential or existing hazards, development shall be subject to special conditions. Reasonable development may be permitted in these areas when it can be shown, based on sound engineering and planning criteria, that adverse impacts can be mitigated and kept to a minimum. Hazardous areas shall be considered to be lands with slopes 20% or greater, potential and existing slide areas, fault areas, and areas with severe soil limitations.
- ▶ **Open Space Policy 1.e:** The floodplains and natural drainageway areas in Newberg should be preserved with a largely open character to provide a basic open space framework for the community. The capacities of these areas shall be maintained to provide a natural storm water and natural drainage system, as well as to continue to provide a natural habitat for local fish and wildlife. Natural drainageways should be kept in open space uses. Bicycle and pedestrian pathways might be included in these areas. Care should be taken to minimize disturbances in these often erosive and steep areas. All uses should be compatible with the specific sites.

Finding: The Willamette River watershed, general hazard, and open space policies will be satisfied via the NZO which limits development below the site's 20% break in slope. By keeping development above this break, the inventoried wetland, confined to the streambed, will not be impacted.

2. **Public Services - Availability and Quantity.** The second criterion for determining the consistency of annexation requests provides as follows:

The availability of basic public services which include, but are not limited to, sewer, water and electricity to the site in adequate quantities to serve the potential users without adversely affecting the availability of these services to existing users.

Finding: The application complies with the above stated provisions regarding Public Facilities and Services Goal, All Facilities &

will thereby facilitate conformity of this application with the NCP.

- ▶ **Air, Water and Land Resource Quality Policy 2:** Water quality in the Willamette River and tributary streams shall be protected.
- ▶ **Natural Disasters and Hazards Policy 3:** In other areas of potential or existing hazards, development shall be subject to special conditions. Reasonable development may be permitted in these areas when it can be shown, based on sound engineering and planning criteria, that adverse impacts can be mitigated and kept to a minimum. Hazardous areas shall be considered to be lands with slopes 20% or greater, potential and existing slide areas, fault areas, and areas with severe soil limitations.
- ▶ **Open Space Policy 1.e:** The floodplains and natural drainageway areas in Newberg should be preserved with a largely open character to provide a basic open space framework for the community. The capacities of these areas shall be maintained to provide a natural storm water and natural drainage system, as well as to continue to provide a natural habitat for local fish and wildlife. Natural drainageways should be kept in open space uses. Bicycle and pedestrian pathways might be included in these areas. Care should be taken to minimize disturbances in these often erosive and steep areas. All uses should be compatible with the specific sites.

Finding: The Willamette River watershed, general hazard, and open space policies will be satisfied via the NZO which limits development below the site's 20% break in slope. By keeping development above this break, the inventoried wetland, confined to the streambed, will not be impacted.

2. **Public Services - Availability and Quantity.** The second criterion for determining the consistency of annexation requests provides as follows:

The availability of basic public services which include, but are not limited to, sewer, water and electricity to the site in adequate quantities to serve the potential users without adversely affecting the availability of these services to existing users.

Finding: The application complies with the above stated provisions regarding Public Facilities and Services Goal, All Facilities &

Services Policies, Sewers and Water Policy, Street Lighting Policy, and those findings are incorporated herein.

Additionally, adjacent to the annexed property basic public services exist in adequate quantities. Provision of public services of water, sewer and electricity will be provided to and throughout the site by the developer. These services will be provided in adequate quantities to serve the potential users without adversely affecting the availability of these services to existing users. All public utility services are available and currently about the applicant's property.

There is a new school under construction on Main St. at the intersection with Foothills Drive. This parcel is close enough to the school and nearby parks that children may be able to walk and bike to them.

3. **Public Services - Impact.** The third criterion for determining the consistency of annexation requests provides as follows:

The impact upon public services which include, but are not limited to, police and fire protection, schools, hospitals and public transportation to the extent that they shall not be unduly compromised.

Finding: The proposed development will not adversely impact police and fire protection, hospitals and public transportation, if all approval conditions are implemented prior to sale of homes on the uses. Based on existing availability of public services and future development improvements to these services, the annexation will not adversely impact public services.

4. **Housing and Employment.** The fourth criterion for determining the consistency of annexation requests provides as follows:

The need for housing, employment opportunities, and livability in the City of Newberg and surrounding areas.

Finding: Based on the NCP, the City is expected to grow by 14,000 people by the year 2010. As a result, 6,126 new dwelling units will be needed. This project will contribute to filling the need for housing and employment opportunities by providing new residential lots and construction jobs over the course of the

project. The annexation will concentrate urban development around existing urban services, as applicant's property abuts the City and is adjacent to existing public facilities and services. Consequently, the livability in the City of Newberg and surrounding areas will be enhanced.

5. **Land Use Efficiency.** The fifth criterion for determining the consistency of annexation requests provides as follows:

The location of the site as to provide for the efficiency in land use in relation to public facilities and services, transportation, energy conservation, urbanization and social impacts.

Finding: The annexation will enable the land use efficiency criterion to be satisfied, as the NCP identifies a need for housing within the City. Applicant's parcel offers an opportunity to create low density residential property within the City. This increase in residential density will occur in an area with abutting public services. The annexation promotes orderly and efficient urbanization.

B. ZONING CRITERIA: SECTION 600, NEWBERG ZONING ORDINANCE

In order to afford zoning protection to newly annexed lands, an application for a city zone shall be reviewed simultaneously with an annexation application. The proposed zone change fulfills the ordinance requirements in the following ways:

1. **Comprehensive Plan:** The proposed change is consistent with and promotes the objectives of the Comprehensive Plan and the Zoning Ordinance of the City.

Finding: The application is consistent with the NCP as stated in the above Annexation Criteria Section of the Findings document. In addition, the zone change is consistent with the NCP in the following ways:

- The property is designated by the NCP as an LDR/OS (OS on westerly portion of site) designation. A request is made to rezone the property from County VLDR1 to City R-1 Low Density Residential/GH General Hazard zoning district. The R-1/GH zone implements the LDR and OS designations of the NCP.

project. The annexation will concentrate urban development around existing urban services, as applicant's property abuts the City and is adjacent to existing public facilities and services. Consequently, the livability in the City of Newberg and surrounding areas will be enhanced.

5. **Land Use Efficiency.** The fifth criterion for determining the consistency of annexation requests provides as follows:

The location of the site as to provide for the efficiency in land use in relation to public facilities and services, transportation, energy conservation, urbanization and social impacts.

Finding: The annexation will enable the land use efficiency criterion to be satisfied, as the NCP identifies a need for housing within the City. Applicant's parcel offers an opportunity to create low density residential property within the City. This increase in residential density will occur in an area with abutting public services. The annexation promotes orderly and efficient urbanization.

B. ZONING CRITERIA: SECTION 600, NEWBERG ZONING ORDINANCE

In order to afford zoning protection to newly annexed lands, an application for a city zone shall be reviewed simultaneously with an annexation application. The proposed zone change fulfills the ordinance requirements in the following ways:

1. **Comprehensive Plan:** The proposed change is consistent with and promotes the objectives of the Comprehensive Plan and the Zoning Ordinance of the City.

Finding: The application is consistent with the NCP as stated in the above Annexation Criteria Section of the Findings document. In addition, the zone change is consistent with the NCP in the following ways:

- The property is designated by the NCP as an LDR/OS (OS on westerly portion of site) designation. A request is made to rezone the property from County VLDR1 to City R-1 Low Density Residential/GH General Hazard zoning district. The R-1/GH zone implements the LDR and OS designations of the NCP.

- The zone change will protect residential areas from the intrusion of incompatible uses by following the NCP.
- The zone change will promote safe, fast and efficient movement of people and goods without sacrifice to the quality of the City's environment. This will be accomplished through the use and development of a street network in compliance with the Newberg Transportation System Plan.
- The zone change will stabilize expectations regarding future development, thereby providing a basis for wise decisions with respect to such development.
- The zone change and subsequent development will preserve and enhance the quality of the City's environment through the use of an urban design in conformance to the City's development ordinances.

2. Public Need: There is a public need for the change of the kind in question.

Finding: Based on the NCP, the City is expected to grow by 14,000 people by the year 2010. As a result, 6,126 new dwelling units will be needed. This project will contribute to filling the need for housing and employment opportunities by providing new residential lots and construction jobs over the course of the project. The annexation will concentrate urban development around existing urban services, as applicant's property abuts the City. Consequently, the livability in the City of Newberg and surrounding areas will be enhanced.

3. Zone Change Serves Need: The need will best be served by changing the classification of the particular piece of property in question as compared with other available property.

Finding: The need for residential housing will be best served by changing the classification of this particular piece of property from County VLDR1 to City R-1 Low Density Residential/GH General Hazard, as compared with other available property. The reason that the need for housing will best be served by changing the classification of this particular piece of property as compared with other available is that this property is contained within the UGB and has already been designated in the City's Comprehensive Plan as LDR/OS (OS on

westerly portion of site). This zone change to R-1/GH allows the zoning to match the already designated City Comprehensive Plan provision. The City's interest is best served when properties that are located within the UGB and already designated in the City's Comprehensive Plan as LDR/OS (OS on westerly portion of site) can be annexed to the City.

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EXHIBIT B - LEGAL DESCRIPTION

PARCEL I: All that portion of the William Jones Donation Land Claim 38, in Section 18, Township 3 South, Range 2 West of the Willamette Meridian, in the County of Yamhill and State of Oregon, being more particularly described as follows:

Beginning at a point on the East line of said Jones Donation Land Claim, 335 feet North of the Southeast corner of that certain tract of land conveyed to Eugene E. Brown, by Deed Recorded in Book 046, Page 0630, Deed Records of Yamhill County, Oregon, said point of beginning also being the Southeast corner of that certain tract of land conveyed to Albert Stuber, by Deed Recorded December 8, 1948, in Book 151, Page 0464, Deed Records of Yamhill County, Oregon; thence South along said East line of said Jones Donation Land Claim 100 feet to a point; thence West parallel with the South line of said Stuber tract, 311.85 feet to a point; thence North 0°51' East 100 feet to the Southwest corner of that certain tract of land conveyed to Clifford Earl Burkett, by Deed Recorded March 3, 1947, in Book 141, Page 0189, Deed Records of Yamhill County, Oregon; thence East along the South line of said Burkett tract and along the South line of said Stuber tract, 311.85 feet to the point of beginning.

PARCEL II: A tract of land in Section 18, Township 3 South, Range 2 West of the Willamette Meridian, in the County of Yamhill and State of Oregon, described as follows:

Beginning at a point in the East line of that certain tract of land conveyed to Eugene E. Brown in Deed Recorded in Book 046, Page 06230, Deed Records of Yamhill County, Oregon that point is North 0°51' East 220.00 feet from the Southeast corner of said Brown tract; thence North 89°32' West 211.85 feet to the East line of that certain tract of land conveyed to Gilman by Deed Recorded in Volume 004, Page 0552, Deed Records of Yamhill County, Oregon; thence North 0°51' East 15.00 feet to the Northeast corner of said Gilman tract and the South line of that certain tract of land conveyed to Hawkins by Deed Recorded in Book 176, Page 0278, Deed Records of Yamhill County, Oregon; thence South 89°32' East along said South line 211.85 feet to the Southeast corner of said Hawkins tract; thence South 0°51' West 15.00 feet to the point of beginning.

PLANNING COMMISSION RESOLUTION 95-5

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF NEWBERG RECOMMENDING THAT THE CITY COUNCIL APPROVE FILE ANX-1-95, AN ANNEXATION AND REZONING FOR PROPERTY LOCATED 1701 E. ELEVENTH, YAMHILL COUNTY TAX LOT 3220CD-800.

WHEREAS, On April 6, 1995 an application was submitted by Dale Smallwood requesting annexation for property located 1701 E. Eleventh; and

WHEREAS, On April 20, 1995 notice of this proposed annexation/zone change and withdrawal from the Newberg Rural Fire Protection District was mailed to the owner of record as identified in Yamhill County Assessor's Office, and all adjoining property owners within a distance of 100 feet.

WHEREAS, Notice was published in the Graphic Newspaper on April 26 and May 3, 1995, two consecutive weeks prior to the public hearing before the Planning Commission on May 11, 1995 ; and on April 27, 1995 notice of the Planning Commission was posted on the site and at four public places to comply with Oregon Revised Statute requirements for annexations.

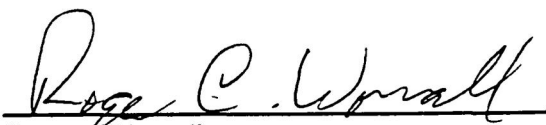
WHEREAS, On May 11, 1995 a hearing was held by the Newberg Planning Commission.

NOW THEREFORE, BE IT RESOLVED by the Planning Commission of the City of Newberg that it recommends to the City Council approval of the requested annexation; zone change from County LDR/6,750 to City R-2 Medium Density Residential [see attached map]; and withdrawal from the Newberg Rural Fire Protection District. This recommendation is based on the staff report, findings and testimony.

DATED this 11th day of May, 1995.

ATTEST:


Darla Baldoni
Planning Commission Secretary


Roger Worrall
Planning Commission Vice-Chair

Exhibits to be forwarded to Council as part of adoption ordinance:
Findings, Legal Description, and Area Map

PLANNING COMMISSION RESOLUTION 95-5

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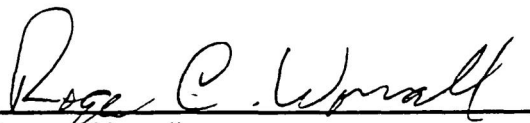
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PLANNING COMMISSION STAFF REPORT

May 11, 1995

PREPARED BY: Barb Mingay, Planning Technician *Bmm*

APPROVED BY: John Knight, Planning Manager *SK*

APPLICANT/
OWNER: Mary Carlson

REQUEST: Annexation of a .75 acre parcel within the Urban Growth Boundary

LOCATION: N. Main, west of Crestview

TAX LOT: 3218AB-2100

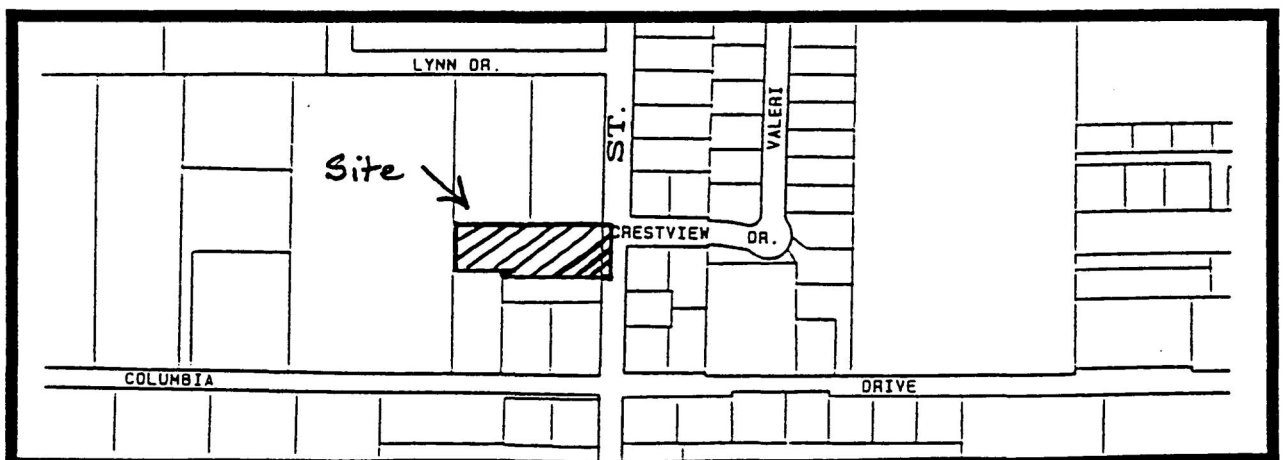
FILE NO: ANX-2-95

ZONE: County VLDR1 to City R-1 Low Density Residential/GH General Hazard

PLAN
DESIGNATION: LDR/OS (OS on westerly portion of site)

ATTACHMENTS:

- A. Reso. 95-10 w/findings, legal description and map - attached
- B. ANX-2-95 Application - attached
- C. Site Map - attached
- D. Comprehensive Plan Map - attached
- E. Topography Map - attached
- F. Newberg Comprehensive Plan - by reference
- G. Newberg Zoning Ordinance - by reference



F:\PLANNING\WP5FILES\FILES.ANX\ANX-2-95.WPD

IV-13

17 *JK*

Request:

Annexation of a .75 acre parcel within the Urban Growth Boundary.

Project Description:

The site is located at N. Main, west of Crestview. It contains approximately .75 acres and contains a single family residence and a barn. The topography is fairly flat with a slope and drainageway at the very western portion of the site. Surrounding uses include: Single family residential to the east (zoned R-1); single family residential to the north, south and west (County zoned). The subject property adjoins the Newberg City limits on its eastern boundary and takes access from N. Main and Crestview Drive. Future development would allow R-1 single family residential development on the property.

Issues:

- Need this*
- ▶ The OS Open Space overlay zone may affect future development on the site (See NZO 10-3.566); the streambed on the western portion of the site is also inventoried on the National Wetlands Inventory.
 - ▶ Based on the Transportation Systems Plan, it is likely that a 30 ft. roadway dedication on N. Main Street will be required; the exact dedication requirements will be identified at the time of further development on the site. As an option, the applicant may wish to consider offering the right-of-way dedication at the time of annexation.

Preliminary Staff Recommendation:

The preliminary staff recommendation is made in the absence of public hearing testimony, and may be modified subsequent to the close of the public hearing. At this writing, the staff recommends the following motion:

- Move to adopt Planning Commission Resolution 95-10

Request:

Annexation of a .75 acre parcel within the Urban Growth Boundary.

Project Description:

The site is located at N. Main, west of Crestview. It contains approximately .75 acres and contains a single family residence and a barn. The topography is fairly flat with a slope and drainageway at the very western portion of the site. Surrounding uses include: Single family residential to the east (zoned R-1); single family residential to the north, south and west (County zoned). The subject property adjoins the Newberg City limits on its eastern boundary and takes access from N. Main and Crestview Drive. Future development would allow R-1 single family residential development on the property.

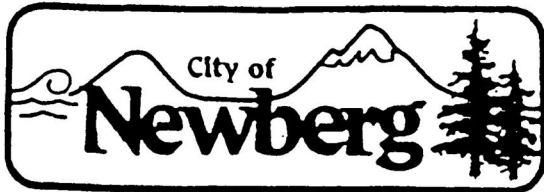
Issues:

- Need Hwy*
- ▶ The OS Open Space overlay zone may affect future development on the site (See NZO 10-3.566); the streambed on the western portion of the site is also inventoried on the National Wetlands Inventory.
 - ▶ Based on the Transportation Systems Plan, it is likely that a 30 ft. roadway dedication on N. Main Street will be required; the exact dedication requirements will be identified at the time of further development on the site. As an option, the applicant may wish to consider offering the right-of-way dedication at the time of annexation.

Preliminary Staff Recommendation:

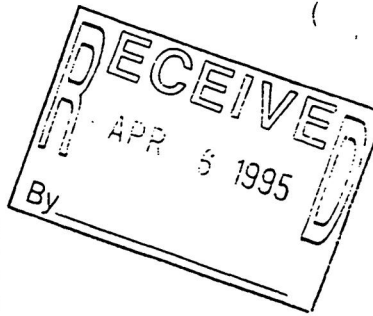
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- Move to adopt Planning Commission Resolution 95-10



414 E. First St.

Newberg, Oregon 97132



APPLICATION FOR:

☐ ZONE CHANGE
☐ PLAN AMENDMENT
☐ ANNEXATION

FILE: ANX-2-95

DATE: 4-6-95

FEE: N/A

RECEIPT NO: _____

APPLICANT: Mary Carlson PHONE: 538-3963

ADDRESS: 1907 N Main St., Newberg

OWNER(S): _____ PHONE: _____

(If different from above)

ADDRESS: _____

ENGINEER SURVEYOR: _____ PHONE: _____

ADDRESS: _____

OTHER PROFESSIONAL: Realtor: Mike Cook PHONE: 538-3188

ADDRESS: P.O. Box 498, Newberg

GENERAL INFORMATION:

LOCATION: On North Main St., approx. where Crestview St. intersects w/ North Main

TAX LOT NO: R 3218 ABO 2100

CURRENT ZONE: VLDR I PROPOSED ZONE: RI

CURRENT PLAN DESIGNATION: OS PROPOSED PLAN DESIGNATION: LDR

CURRENT USE/STRUCTURES: Single family home plus small barn type structure

NUMBER OF EXISTING DWELLING UNITS: ONE POPULATION (ANNEXATION REQUESTS): ONE

PROPOSED USE/IMPROVEMENTS: Single family home

TOPOGRAPHY: Mostly level - slight slope towards the back of the property

SURROUNDING USES: NORTH: Single family home SOUTH: Single family home

EAST: Single family homes WEST: Single family home on 5 acres

SQUARE FOOTAGE OF SITE: approx. 35,000 ACREAGE: approx. 3/4 acre

IDENTIFY ROAD ACCESS: North Main Street

COMPREHENSIVE PLAN AMENDMENT/ZONE CHANGE CRITERIA:

On an attached sheet of paper identify how your request complies with the following criteria:

1. The proposed change is consistent with and promotes the objectives of the Comprehensive Plan and of the Zoning Ordinance of the City. (Identify specific goal and policy statements contained within the Comprehensive Plan which apply to your request.)
2. There is a public need for a change of the kind in question.
3. The need will be best served by changing the classification of the particular piece of property in question as compared with other available property.

IV-18

19

ANNEXATION CRITERIA

On an attached sheet of paper identify how your request complies with the following criteria:

1. Consistency of the annexation in relation to the Newberg Comprehensive Plan and other applicable regulations set forth by the City of Newberg, the State, and affected jurisdictions and agencies.
2. The availability of basic public services which include but are not limited to sewer, water and electricity to the site in adequate quantities to serve the potential users without adversely affecting the availability of these services to existing users.
3. The impact upon public services which include but are not limited to police and fire protection, schools, hospitals and public transportation to the extent that they shall not be unduly compromised.
4. The need for housing, employment opportunities, and livability in the City of Newberg and surrounding areas.
5. The location of the site as to provide for the efficiency in land use in relation to public facilities and services, transportation, energy conservation, urbanization and social impacts.

This application must be completed and returned to the Community Development Office together with TEN(10) copies of a site plan. One original copy of the plan may be submitted if prepared in an 8 1/2" by 11" format. A current title report must accompany the application.

Check with the Planning Staff regarding additional requirements for your project. You are encouraged to arrange a pre-application conference with staff prior to submittal.

NOTE: ALL OWNERS MUST SIGN THIS APPLICATION OR SUBMIT LETTERS OF CONSENT. INCOMPLETE OR MISSING INFORMATION MAY DELAY THE APPROVAL PROCESS.

4-6-95
Date

Date

Date

Mary C. Calver
Applicant

Applicant

Applicant

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3. The impact upon public services which include but are not limited to police and fire protection, schools, hospitals and public transportation to the extent that they shall not be unduly compromised.
4. The need for housing, employment opportunities, and livability in the City of Newberg and surrounding areas.
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4-6-95
Date

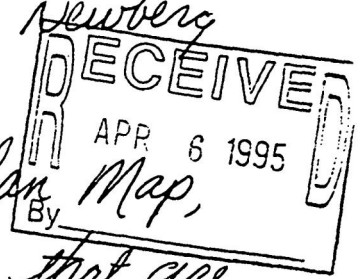
Date

Date

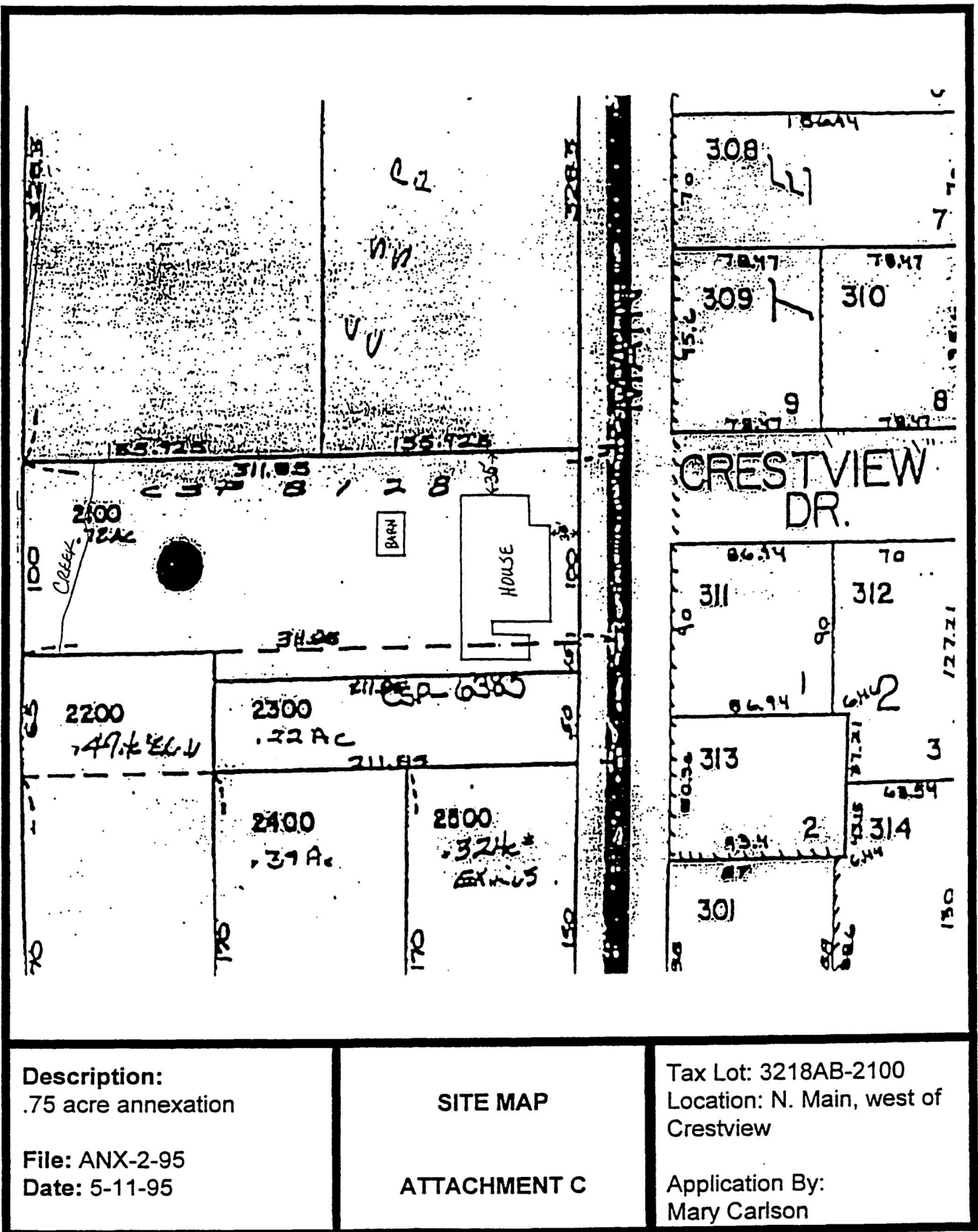
Mary C. Carter
Applicant

Applicant

Applicant

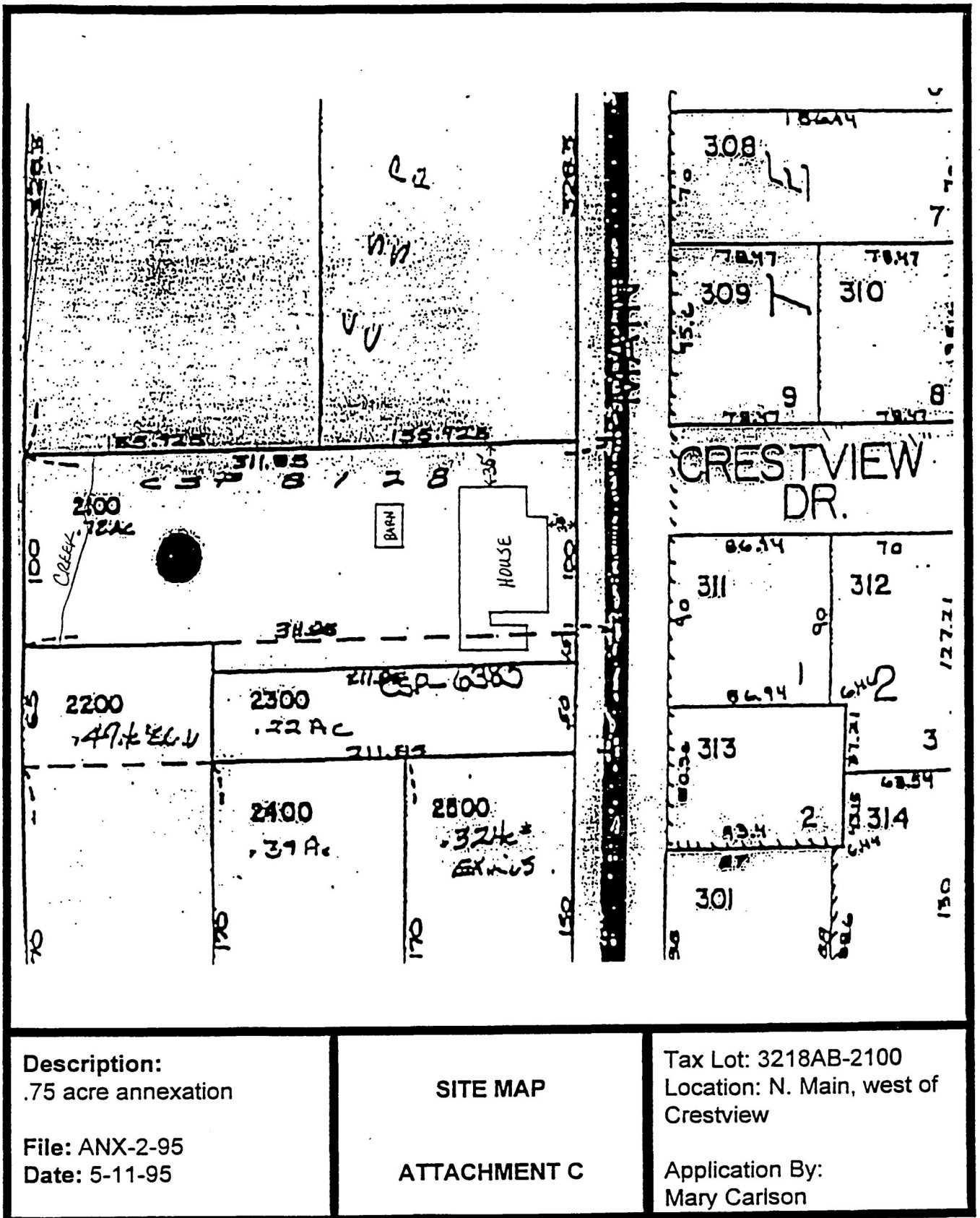


- ① As you can see by the Comprehensive Plan Map, the property is one of only a few properties that are not in the City limits. It is already included in the Urban Growth Boundary. Across the street and within $\frac{1}{2}$ Block on either side of this property is the City limits, so it is a natural progression to incorporate this parcel into the City. The home fronts on North Main Street and most people assume it is already in the City limits.
- ② This property is currently hooked up to the Chehalis Valley Water District and has electricity. City Water & Sewer are available in North Main Street, just a few feet away from this home.
- ③ Annexation would have no impact on public services. This property is currently being served by City Public Services, such as Police, Fire and Schools and roadways.
- ④ Newberg is a rapidly growing City with constant need for additional housing. Although, annexation of this parcel would not significantly add anything to the housing market.
- ⑤ Annexation of this parcel into the city would have no significant impact. It is a very small site with a single family home that has been on it since 1949. If you were to drive down North Main Street, you would already assume that all of these homes were already in the City limits. Annexation would have no impact in a negative way either visually or on public facilities or Transportation or services. Really, the only change would be adding an existing home that already uses City streets and services and other City benefits onto the City tax rolls to help pay for the benefits already in use.



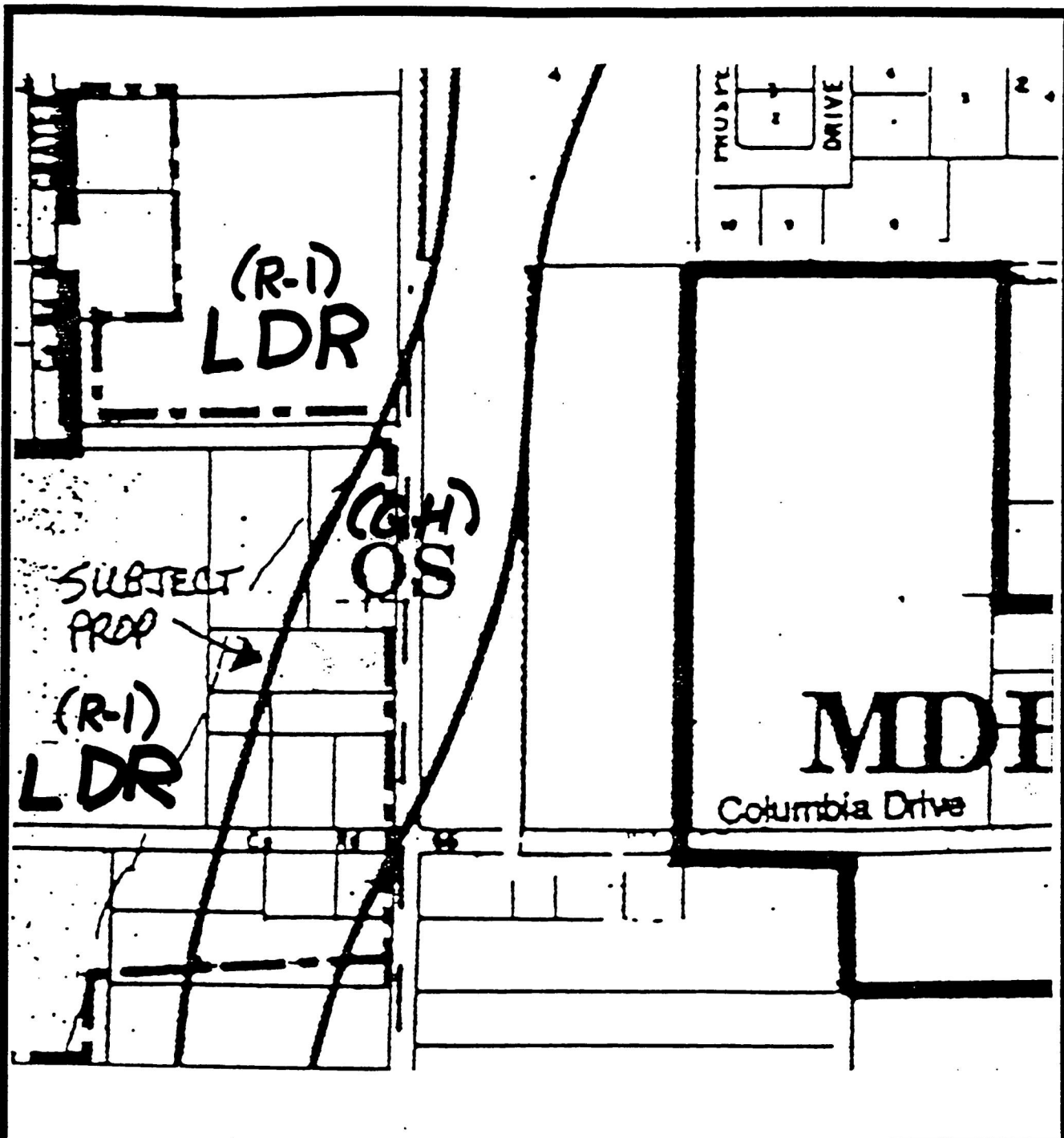
IV-114

53



IV-1/4

22



Description:

.75 acre annexation
 () = Proposed Zone
 File: ANX-2-95
 Date: 5-11-95

**COMPREHENSIVE PLAN
 MAP**

ATTACHMENT D

Tax Lot: 3218AB-2100

Location: N. Main, west of
 Crestview

Application By:
 Mary Carlson

IV-14

23



Description:
 .75 acre annexation

File: ANX-2-95
Date: 5-11-95

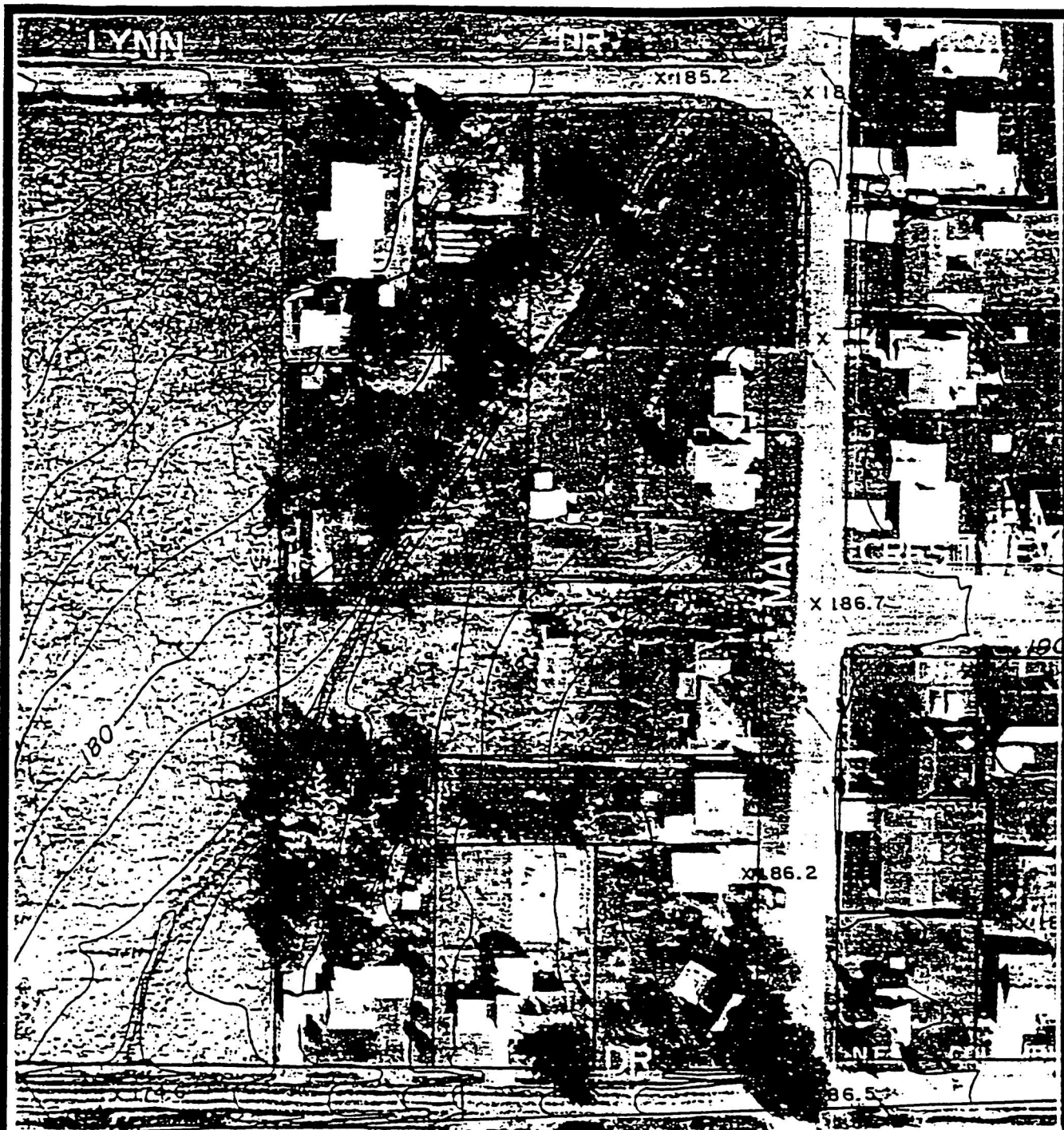
TOPOGRAPHY MAP

ATTACHMENT E

Tax Lot: 3218AB-2100
Location: N. Main, west of
 Crestview

Application By:
 Mary Carlson

IV-12



Description:
.75 acre annexation

File: ANX-2-95
Date: 5-11-95

TOPOGRAPHY MAP

ATTACHMENT E

Tax Lot: 3218AB-2100
Location: N. Main, west of
Crestview

Application By:
Mary Carlson

IV-12

24

6/12/1995

REQUEST FOR COUNCIL ACTION

DATE SUBMITTED:

May 18, 1995

x **MOTION**

 RESOLUTION

DATE ACTION REQUESTED: June 5, 1995

 ORDINANCE

 INFORMATION

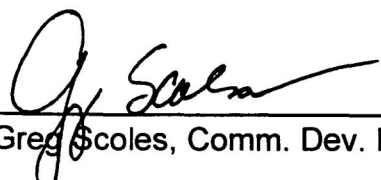
SUBJECT: Adoption of the proposed Development Code

RECOMMENDATION: Discuss proposed new Development Code and direct staff to prepare any proposed changes for final adoption by the City Council on July 3, 1995.

BACKGROUND: At the March Planning Commission Meeting, the Commission reviewed the proposed Development Code, requested several revisions, and recommended that the City Council approve the revised document. At the May 1, 1995, City Council Meeting, staff distributed the document which was approved by the Planning Commission with their revisions. A memorandum dated May 1, 1995 was also distributed to the City Council which provided a more detailed description of the proposed changes.

COST: None at this time.

STRATEGIC IMPACT: None.



Greg Scoles, Comm. Dev. Director



Duane Cole, City Manager

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MEMORANDUM

TO: Mayor and City Council Members

FROM: Community Development Staff

DATE: June 15, 1995

RE: Adoption of Newberg Development Code which amends Zoning (Ord. No. 1968, as amended), Subdivision (Ord. No. 2294, as amended), Mobile Homes (Ord. No. 2023), Planned Thoroughfares (Ord. No. 1644, as amended) and Annexation (Ord. No. 2012)

Background:

The state law (ORS 197.195) has been amended in an effort to stream line the development process for certain types of projects. The statutes specifically refer to "Limited Land Use Decisions" which are defined as a final decision made by the City concerning the approval or denial of a subdivision or partition or any application based on "limited" discretionary standards designed to regulate the physical characteristics of a permitted use, including but not limited to site review and design review. Newberg currently is not in compliance with the state statutes which required that the City's regulations be amended by September 29, 1993.

In addition to amending the Zoning Ordinance and Subdivision Ordinance to comply with the new statutes, staff and the Planning Commission have taken the opportunity to propose several other changes in the ordinances to (1) make them more readable, (2) clean-up some formatting problems, and (3) to clarify some existing inconsistencies.

In March of 1995, the Planning Commission reviewed the a draft document and recommended approval by the City Council.

Discussion:

The proposed changes to the ordinances can be broken down into three categories; (1) Procedural Amendments, (2) Housekeeping Changes, and (3) Policy Clarifications. These are discussed below.

1. **Procedural Amendments:** These changes are amendments to the ordinances to bring them into compliance with the new state statutes. These changes affect the processing of all types of land use permits, including but not limited to subdivision requests,

comprehensive plan amendments, zoning changes, partitions, design review applications, and use permits. The amended ordinance (which will be called the "Development Code") breaks these into several subcategories referred to as Type I (Administrative Decisions), Type II (Administrative Decisions with Noticing), Type II-A (Subdivision Decisions), Type III (Quasi-Judicial Hearings), and Type IV (Legislative Actions). These are discussed in more detail below.

- a. **Type I (Administrative Decisions):** The final decision on Type I applications would be made by the Community Development Director or his designee. No notice is required. Only the applicant has the right to appeal these decisions. Appeals go to the Planning Commission. Examples of these permits include:

- i. home occupation permits and miscellaneous licenses;
- ii. lot line adjustments and limited Adjustments to Code Standards;
- iii. signs; and
- iv. "design review" for minor permits which don't require the formal site review process (this includes single family homes, residential and commercial additions, remodels, and duplexes).

The only change in the Type I procedure compared to the way Newberg currently processes permits, is that some signs and duplexes currently are required to go through the site review process (which is a formal review by the Site Review Committee).

- b. **Type II (Administrative Decisions with Noticing):** The final decision on Type II applications is made by the Community Development Director. However, noticing of property owners within 100 feet of the site is required. Any person who becomes an affected party (by commenting during the noticing period) may appeal the decision to the Planning Commission. Examples include:

- i. partitions
- ii. site review applications (e.g.: for multi-family, commercial and industrial projects); and
- iii. variances.

The major change in the Type II procedure is that partitions, and variances will be noticed to property owners within 100 feet of the site (not currently noticed until after the decision is made). Also added is that notice will now be required for site review. Another change in the Type II permits is the removal of the distinction between Minor Partitions and Major Partitions. They both limit the land division to three (3) lots but Major had the inclusion of a street. The two partitions types will now be treated the same (consistent with the change in the State Statute). The applicant has the opportunity to go directly to the Type III procedure and have a hearing before the Planning Commission if desired.

- c. **Type II-A (Subdivision Review):** This modified process was added at the request of the Planning Commission. The noticing would be identical to the Type

II process, above, but the final decision would be made by the Planning Commission rather than by staff. The review by the Planning Commission would not be a public hearing and would be a review of the record and the evidence submitted prior to the hearing. It was necessary to remove the public testimony portion of the hearing out of this process so that it would be in compliance with the State Statute.

- d. **Type III (Quasi-Judicial Hearings):** Type III permits would proceed directly to the Planning Commission and be decided by either the Commission or the City Council, depending on the type of application. Noticing for Type III decisions goes to property owners within 100 feet of the site and in the newspaper as a public hearing. These decisions could be appealed by any interested party to the City Council. Examples include:

- iv. conditional use permits;
- v. planned unit developments; and
- vi. site specific Comprehensive Plan and Zoning Map Amendments (e.g.: a change from an R-1 to an R-2 would be a Type III permit).

This is essentially the same as the current process. Actions which require ordinance adoption (such as a zone change) would proceed to the City Council with a recommendation from the Planning Commission. The hearing before the Council would allow for submission of new evidence and testimony.

- e. **Type IV (Legislative Actions):** Type IV decisions are made by the City Council with a recommendation by the Planning Commission. Notice requirements differ since Type IV actions are not site specific. Type IV appeals would have to proceed to the state Land Use Board of Appeals (LUBA). Examples include:

- vii. text amendments or major revisions to the Comprehensive Plan and
- viii. text amendments to the Zoning Ordinance, Subdivision Ordinance, or other land use provision of the Development Code.

Applications which involve two or more procedures may be processed collectively under the highest numbered procedure required for any part of the application or may be processed individually under each of the procedures identified above. For example, if a lot line adjustment, design review application, and rezone are processed concurrently, the applicant has the choice to take the project directly to the Planning Commission or do each one separately under the appropriate procedure.

2. **Housekeeping Changes:** These consist of relatively minor changes which have no affect on development processing or policy issues. These changes consist of:

- a. combining the Zoning, Subdivision, Mobile Homes, Planned Thoroughfare and Annexation Ordinances into one document called the "Newberg Development Code" (the Code);

- b. improving the readability of the Code and removing conflicting definitions;
 - c. formatting the Code so that all related topics are located in the same area (for example regulations relating to signs were located in several areas and regulations relating to home occupations were located in the definitions); and
 - d. codifying procedures relating to annexations (these currently are located in a separate ordinance) and are not part of the Zoning Ordinance.
3. **Policy Clarifications:** These include changes to selected portions of the code. These amendments have been included to either (1) align the code with existing policies or (2) provide solutions to recurring problems resulting from interpretation of the code. These changes are identified below.
- a. **M-1 Setbacks:** No setbacks are currently provided in the M-1 zone. The new Development Code would require a minimum of 10 feet when adjacent to residential uses (this is the same as in the commercial zones).
 - b. **Number of Employees for a Home Occupation:** The existing code is unclear and refers in ~~two~~ different areas to the number of employees allowed. The new Code would clarify this to allow one employee outside the immediate family to be employed as part of a home occupation.
 - c. **School and Church Setbacks:** The section relating to these setbacks was confusing. This has been amended.
 - d. **Modifications to the C-3 (Central Business) Zone:** Currently the Zoning Ordinance requires that all properties provide a minimum of 15% landscaping. The C-3 zone (downtown) does not require any setbacks or parking and is intended for a more intensive development pattern than other commercial areas. The 15% landscaping requirement is not practical and has been eliminated for the C-3 zone. It should be noted that if parking is provided in the C-3 zone then landscaping will be required as part of the parking lot design.
 - e. **Fences:** Currently the code does not differentiate between a front yard and a side yard for a house on a corner lot. The code currently treats both street frontages as a front yard, which would prohibit the placement of a six foot fence on the side of the house facing the street. The new Code would allow for the placement of the fence on the property line on the street side or rear yard of a through lot.
 - f. **Municipal Lot Parking:** The new Code would allow for a reduction in the parking standards by 50% when a commercial use is within 200 feet of a municipal lot.
 - g. **Parking Standards for Restaurants:** Currently the ordinance requires one space for 60 sq. ft. of building. This requirement is extremely restrictive. The

proposed code would require one space for 75 sq. ft. for facilities with a drive through and one space for 100 sq. ft. for all others.

- h. **Site Grading Plan for Land Divisions:** Under the Code a preliminary site grading plan would need to be submitted for partitions.
- i. **Subdistricts:** The Mixed Use, Special Development District, Mixed-Infill Subdistrict, and the Site Review Subdistrict have been eliminated from the Code. These subdistricts were never implemented in the past.
- j. **Non-Conforming Single Family Residential:** Currently, if a single family residence is destroyed in a non-residential zone, it cannot be rebuilt. A provision has been added which would allow these homes to be rebuilt regardless of how damaged they are.
- k. **Prezoning Annexed Property:** Currently the ordinance requires property that is annexed to go through the rezoning procedure. The Code would allow property being annexed to automatically be zoned to the lowest appropriate zoning district for the land use area in which it is located. For example, if a parcel of Low Density Residential land (as indicated on the Comprehensive Plan) is annexed into the City it would automatically be zoned R-1. Similarly, land designated Industrial would automatically be zoned M-1 upon annexation.
- l. **Christmas Tree Ordinance:** An ordinance regulating Christmas Tree Lots, including parking, clean-up, and liability insurance, has been added.

A more detailed description of the changes is included in the attached table.

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MODIFICATIONS TO ORDINANCES DEALING WITH PERMIT PROCESSING

UPDATED: June 15, 1995

No.	Subject	Old	New	Reason
1	processing procedures	Design Review by Committee, Subdivisions by Public Hearing	breaks processing into procedures by type	Compliance with revised Statutes and improve permit processing for minor projects
2	formatting/ combining	Subdivision Ordinance, Annexation Ordinance, Mobile Home Ordinance, and several others were located in separate documents	all ordinances relevant to development combined into one document called the "Development Code"	Ease of finding relevant ordinances affecting property development
3	definitions	not included	new definitions added for affected party, accessory structure, dormitory, ex-parte contact, garage, gross & net density, hearing types (Record Hearing & New Hearing), & partition	these terms are used in the new Code
4	noticing	not accurate for various types of projects	subdivision, partitions, variances, annexations updated the noticing time lines and requirements	compliance with state statutes
5	subdistricts	SDD, Mixed-Use, Mixed-Infill, and Site Review Subdistricts	deleted	never implemented

IV
e-2

e-III

6	non-conforming	non-conforming ordinance confusing and does not allow discretion in implementing	reformatted and cleaned up, allows for some discretion in dealing with additions and modifications to non-conforming buildings, exemption added for non-conforming single-family homes when destroyed to allow them to be rebuilt in any zoning district, added an "abandonment period" for discontinuation of non-conforming uses of a twelve (12) month period	remove confusion in dealing with this section and allow flexibility for expansion of non-conforming buildings when the new addition will not "worsen" the non-conforming status of the building (really needed for additions to single family in the downtown area)
7	variance, modification, adjustment, and limited adjustment	several different sections of the ex. ordinances dealt with ways of varying or modifying the ordinance standards	the ways of modifying the standards are limited to two types <u>variance</u> and <u>adjustment</u> , the variance would allow the modification of any of the Code provisions (as a Type II process with notice) while the adjustment would allow staff to make minor adjustments of the provisions within a limited range (as a Type I process), both require criteria to be met	condense the four methods of varying the ordinances into only two
8	site design review	requires a committee composed of the Planning Director, Building Official and Public Works Director	simplifies process to be consistent with the new Community Development Department organization and give the Community Development Director (defined as the Manager) the final authority to approve design review projects (with the new noticing requirements)	consistency with new CDD organization and to speed up the process
9	conditional use permits	design review a separate application	combines the design review process into the conditional use permit process to be acted upon concurrently by the Planning Commission	speed up permit processing

IV-2

10	land division	outdated standards	added new standards requiring lot line adjustments to be done administratively (Type I), partitions to be done administratively with noticing (Type II), and subdivisions to be done at the Planning Commission with a review of the record and evidence (Type II-A); also removed the distinction between minor and major partitions (both allow three lots max. but major included a street)	compliance with state statutes, improve permit processing
11	extension process for subdivisions & partitions	not part of ex. ordinances	allows for an extension of six (6) months of partitions and subdivisions provided that circumstances have not changed; also allows phased subdivisions to extend the deadline by filing final plats for each phase	an extension process was needed that was simpler than reapplying for a new partition or subdivision
12	annexation	separate ordinance and confusing about rezone requirement	allows annexed property to be automatically zoned to the appropriate zoning designation so that the rezoning standards and criteria only apply if the applicant requests a more intense zone	improve permit processing and remove LCDC from the review process for annexations when in compliance with the comp. plan designations
13	gas stations and drive-through restaurants	permitted uses in commercial and industrial districts	requires review by the Planning Commission as a use permit	Commission was concerned about the need to review uses with high impacts on traffic or the environment

e-VI

14	dormitories	not in the R-1 or R-2 zone	added as a conditionally permitted use in the R-2 (permitted use in the R-3)	needed in order to deal with the dormitories George Fox College is proposing in the middle of R-2 districts
15	x-mas tree sales	permitted use but no standards	added standards for dealing with x-mas tree sales	needed standards in order to address problems with x-mas tree lots in the past (excessive signage, encroachment into setbacks, parking not available, tracking mud onto streets, etc.)
16	home occupation	some standards dealing with impacts on neighborhood	added standards which would limit home occupation from dealing with materials that create a fire hazard (ie: oxy/acetylene, gasoline, paint, etc.) or environmental hazard (solvents, toxic chemicals, etc.)	responds to complaints received about some inappropriate home occupations
17	vision clearance triangle	a 15' by 15' triangle at the property lines	a 50' by 50' triangle at the curb lines	increases clear vision zone slightly and improves consistency in dealing with the clear vision zone since property lines are various distances back from the curb line (10' to 15' in some areas)

18	building signs	no standards	allows for signs to be placed on buildings if less than 100 square feet in size	no standards for signs were in old ordinance so it was difficult to interpret what signage was allowed on buildings
19	grand opening period	no standards	allows for a 30 day grand opening period for new businesses where they can use temporary signs and banners	no standards were available in ex. ordinance
20	compact spaces	no standards	adds a standard for 30% compact parking	ex. ordinance allowed for compacts but did not include a standard indicating the size of the space
21	street standards	inconsistent standards	added standards in compliance with the Transportation Plan	difficulty determining which standard applied to which type of road

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REQUEST FOR COUNCIL ACTION

DATE SUBMITTED: June 2, 1995

 X PUBLIC HEARING

DATE ACTION REQUESTED: June 19, 1995

SUBJECT: State Revenue Sharing for 1995-96

RECOMMENDATION: Hold a public hearing on proposed uses of state revenue sharing funds.

BACKGROUND: ORS 221.760 requires the City to hold two public hearings on the possible uses of state revenue sharing funds. In addition the city must provide at least seven basic services in order to receive funds. The City provides all seven services.

The Budget Committee held a public hearing on possible uses of state revenue sharing funds on May 2, 1995.

The City receives approximately \$60,000 in state revenue sharing funds. This resource is derived from the state liquor tax and is distributed to cities on a formula basis.

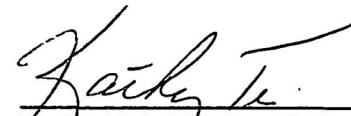
The General Fund is made up of 11 departments/divisions. Fifty percent (50%) of the General Fund is budgeted for the Police Department; 13% is budgeted for the Fire Department; and 10% is budgeted for the Library. The balance of the budget is divided among administration, finance, legal, court, social services and community development. The court and community development divisions (planning and building inspection) are primarily supported by what are classified as department generated revenues.

State revenue sharing funds help support capital expenses, the Police Department and other safety related services.

The budget resolution includes the election to participate in the State Revenue Sharing Program, as required by state law.


Duane R. Cole, City Manager

Submitted by:


Kathy Tri, Finance Director

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REQUEST FOR COUNCIL ACTION

DATE SUBMITTED: June 2, 1995

XX PUBLIC HEARING
X RESOLUTION

DATE ACTION REQUESTED: June 19, 1995

SUBJECT: 1995-96 Budget Resolution

RECOMMENDATION: Hold a public hearing and adopt the 1995-96 budget as presented.

BACKGROUND: The City Budget Committee completed its review and approval of the 1995-96 budget on May 18, 1995.

The 1995-96 Budget equals \$29,130,680. The property tax levy reflects the current tax base of \$2,297,969, police serial levy of \$141,303 (this is an estimate of the \$0.255 tax rate levy), fire serial levy of \$274,294 (this is an estimate of the \$0.495 tax rate levy), and a levy for debt service of \$115,910 for the Library for a total levy of **\$2,829,476**.

The Budget Committee made the following changes to the proposed 1995-96 Budget.

1. Increase the Library Department's budget for full-time coverage in the Children's Collection: \$16,230
2. Restored the Library book budget: \$6,900
3. Funded CVSSC transportation needs: \$19,500
4. Provided funds for staffing the new senior center: \$2,484
5. Funded Newberg Human Resource Center: \$20,000
6. Funded General Projects: \$13,389 (Visitors' Center--\$3,389, Old Fashion Days fireworks--\$3,500, and balance to be spent at Council discretion--\$6,500)

These allocations equalled \$78,503.

Since the Budget Committee met, several changes to the budget need to take place. State law allows the Council to increase a fund by 10% prior to final adoption (ORS 294.435(1)). These changes include:

General Fund:

1. Carry over of \$72,000 for the purchase of the 800 mhz radios in the Police Department.
2. Carry over \$325,000 of the CDBG grant for the senior center construction. Construction should be complete around August.

3. Add CDBG grant of \$10,000 for the feasibility study for the Family Resource Center at Central School.

Civil Forfeiture Fund

1. Need to encumber \$10,000 for video imaging.

Central Services Fund

1. Premiums were adjusted which are affected by salary increases.

Compensation Increases

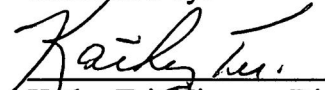
The Council approved a cost of living increase for all non-union employees for 1995-96 and this change has been included. Salary increases, an adjustment to medical premiums, and related roll up costs (FICA, workers compensation and retirement) required additional rebalancing the funds and a reduction in contingency in the six operating funds (General, State Tax Street, Emergency Medical Services, Sewer, Water and Central Services).

	<u>Approved</u>	<u>Adopted</u>
General	\$379,138	\$330,087
State Tax Street	65,628	50,577
Emergency Medical Services	1,000	1,268
Sanitary Sewer	148,837	151,096
Water	258,792	245,819
Central Services	46,276	40,008

Finally, the attached resolution includes the election to participate in the State Revenue Sharing Program. State law requires the City to elect to receive these funds.


DUANE COLE, CITY MANAGER

Submitted by:


Kathy Tri, Finance Director

/council/budget96

Attachments

Attachment 1	Resolution No. 95-1917
Attachment 2	Summary of Expenditures by Category
Attachment 3	Summary of Expenses by Department
Attachment 4	Summary of Fund Expenditures
Attachment 5	FTE History
Attachment 6	Summary of Revenues by Category
Attachment 7	Summary of Property Tax Levy

RESOLUTION NO. 95-1917

A RESOLUTION ADOPTING THE CITY OF NEWBERG, OREGON, BUDGET FOR THE 1995-96 FISCAL YEAR, MAKING APPROPRIATIONS, LEVYING A PROPERTY TAX AND APPROVING THE CITY OF NEWBERG'S PARTICIPATION IN THE STATE REVENUE SHARING PROGRAM

WHEREAS, starting May 2, 1995 and ending May 18, 1995, the City Budget Committee met and reviewed the proposed 1995-96 City Budget; and

WHEREAS, the City of Newberg provides seven of the seven municipal services enumerated in ORS 221.760; and

WHEREAS, the City Budget Committee and City Council held public hearings on the uses of state revenue sharing funds; and

WHEREAS, on June 19, 1995 the City Council held a public hearing on the approved budget and included several changes;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Newberg, Oregon, as follows:

Section 1. Approval is given for the City of Newberg to participate in the State Revenue Sharing Program for the fiscal year beginning July 1, 1995 and ending June 30, 1996. The City Manager is directed to file a certified copy of this resolution with the State of Oregon, Executive Department, prior to July 31, 1995.

Section 2. The City Council adopts the City Budget for the City of Newberg for the fiscal year beginning July 1, 1995 and ending June 30, 1996, as approved by the City Budget Committee and as amended by the City Council, in the aggregate amount of \$29,130,680.

Section 3. The 1995-96 Budget includes two new special revenue funds: Police Serial Levy Fund and Fire Serial Levy Fund to account for property tax receipts received and expenses related to the operation of the City Police Department and Fire Department, respectively.

Section 4. Appropriations for the fiscal year beginning July 1, 1995 and ending June 30, 1996 for the purposes and amounts are as follows:

General Fund

General Government	\$75,598
City Manager's Office	81,128
Finance	102,631
Legal	193,593
Municipal Court	117,291
Police	1,992,756
Fire	509,183
Library	413,641

Social Services	377,336
Planning	178,465
Building	222,907
Nondepartmental	500
Contingency	332,363
Unappropriated Fund Balance	500,000
TOTAL GENERAL FUND	\$ 5,097,392
 <u>State Tax Street Fund</u>	
Community Development	\$ 947,979
Nondepartmental	230,500
Contingency	50,577
TOTAL STATE TAX STREET FUND	\$ 1,229,056
 <u>Civil Forfeiture Fund</u>	
Police	\$34,200
Nondepartmental	67,929
TOTAL CIVIL FORFEITURE FUND	\$ 102,129
 <u>Capital Projects Fund</u>	
Community Development	\$ 4,358,500
TOTAL CAPITAL PROJECTS FUND	\$ 4,358,500
 <u>Emergency Medical Services Fund</u>	
Fire	\$ 989,711
Contingency	1,268
TOTAL EMERGENCY MEDICAL SERVICES FUND	\$ 990,979
 <u>Sanitary Sewer Fund</u>	
City Manager	\$ 54,129
Finance	108,124
Community Development	1,151,980
Nondepartmental	712,000
Contingency	151,096
TOTAL SANITARY SEWER FUND	\$ 2,177,329

<u>Water Fund</u>		
City Manager	\$	53,850
Finance		110,150
Community Development		913,470
Nondepartmental		516,305
Contingency		245,819
TOTAL WATER FUND	\$	1,839,594
<u>Debt Service Fund</u>		
Debt Service	\$	988,875
Nondepartmental		100,000
Unappropriated Fund Balance		554,784
TOTAL DEBT SERVICE FUND	\$	1,643,659
<u>Special Assessment Fund</u>		
Public Works	\$	32,201
Nondepartmental		145,050
TOTAL SPECIAL ASSESSMENT FUND	\$	177,251
<u>Bancroft Bond Fund</u>		
Debt Service	\$	96,500
Nondepartmental		34,248
TOTAL BANCROFT BOND FUND	\$	130,748
<u>9-1-1 Emergency Fund</u>		
Police	\$	73,083
Nondepartmental		59,760
TOTAL 9-1-1 EMERGENCY FUND	\$	132,843
<u>Economic Development Fund</u>		
City Manager's Office	\$	492,240
Contingency		5,000
TOTAL ECONOMIC DEVELOPMENT FUND	\$	497,240
<u>Storm Sewer Improvement Fund</u>		
Nondepartmental	\$	345,342
TOTAL STORM SEWER IMPROVEMENT FUND	\$	345,342

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Library Gift & Memorial Fund

Library	\$ 22,682
Nondepartmental	26,362

TOTAL LIBRARY GIFT & MEMORIAL FUND	\$ 49,044
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Sewer Replacement Reserve Fund

Community Development	\$ 27,000
Nondepartmental	1,780,074

TOTAL SEWER REPLACEMENT FUND	\$ 1,807,074
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Water Replacement Reserve Fund

Public Works	\$ 16,000
Nondepartmental	1,871,630

TOTAL WATER REPLACEMENT FUND	\$ 1,887,630
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Central Services Fund

Finance	\$ 122,379
Community Development	215,069
Insurance	1,545,932
Nondepartmental	165,475
Contingency	40,008

TOTAL CENTRAL SERVICES FUND	\$ 2,088,863
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Vehicle/Equipment Replacement Fund

City Manager	\$ 3,909
Finance	9,240
City Attorney	3,546
Court	2,368
Police	51,148
Fire	175,697
Library	5,883
Planning	361
Building Inspection	1,168
Community Development	387,182

TOTAL VEHICLE/EQUIPMENT REPLACEMENT	\$ 640,502
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Sewage Treatment Plant Fund

Community Development	\$ 430,000
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TOTAL SEWAGE TREATMENT PLANT FUND	\$ 430,000
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<u>Street Development Fund</u>	
Nondepartmental	\$ 1,053,920
TOTAL STREET DEVELOPMENT FUND	\$ 1,053,920
<u>Sewer Development Fund</u>	
Nondepartmental	\$ 1,219,468
TOTAL SEWER DEVELOPMENT FUND	\$ 1,219,468
<u>Water Development Fund</u>	
Nondepartmental	\$ 824,923
TOTAL WATER DEVELOPMENT FUND	\$ 824,923
<u>Police Serial Levy Fund</u>	
Police	\$ 133,500
Contingency	5,000
TOTAL POLICE SERIAL LEVY FUND	\$ 138,500
<u>Fire Serial Levy Fund</u>	
Fire	\$ 240,006
Contingency	14,602
TOTAL FIRE SERIAL LEVY FUND	\$ 254,608
<u>Capital Improvements-Public Land Fund</u>	
General Government	\$ 14,086
TOTAL CAPITAL IMPROVEMENTS-PUBLIC LANDS FUND	\$ 14,086
TOTAL BUDGET	<u>\$29,130,680</u>

Section 5. The City Council of the City of Newberg levies the taxes provided for in the adopted budget in the aggregate amount of \$2,829,476 and that these taxes are levied upon all taxable properties in the City of Newberg, Yamhill County, Oregon as of 1:00 a.m. of July 1, 1995. The following allocation constitutes the above aggregate levy:

	Subject to the General Government Limitation	Excluded from the Limitation
General Fund	\$2,297,969	\$ 0
Police Serial Levy	141,303*	0
Fire Serial Levy	274,294*	0
Debt Service Fund	0	115,910
Category Total	\$2,713,566	\$ 115,910
Total Levy		\$2,829,476

* These two levies are tax rate levies: Police Serial Levy equals \$0.255 per \$1,000 of assessed value and the Fire Serial Levy equals \$0.495 per \$1,000 of assessed value.

Section 6. The Finance Director is authorized and directed to certify the levy with the Yamhill County Assessor and Yamhill County Clerk.

Section 7. The budget includes a 2.8% cost of living adjustment for all nonunion and individual contract employees which the City Manager is authorized to provide effective July 1, 1995.

ADOPTED by the City Council of the City of Newberg, Oregon, this 19th day of June, 1995.

Duane R. Cole, City Recorder

Attested to:

Donna Proctor, Mayor

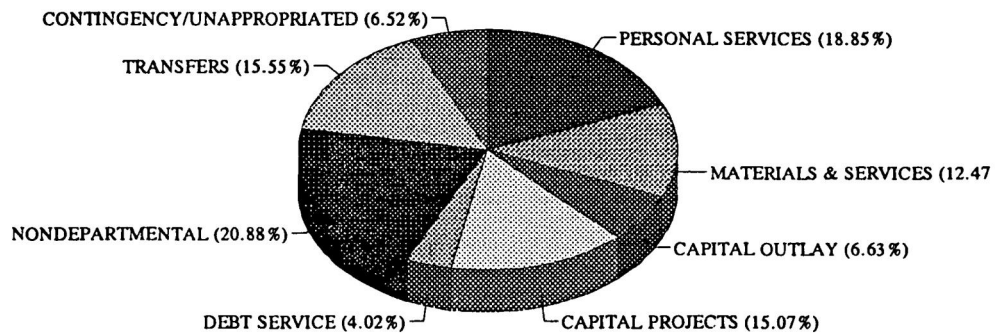
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Summary of Expenditures by Category

DESCRIPTION	Actual 1992-93	Actual 1993-94	Budget 1994-95	Budget 1995-96
PERSONAL SERVICES	\$11,120,508	\$11,810,358	\$4,866,094	\$5,490,987
MATERIALS & SERVICES	6,066,551	6,747,302	3,863,310	3,633,638
CAPITAL OUTLAY	424,162	529,646	1,936,023	1,930,044
CAPITAL PROJECTS	2,479,468	1,553,618	5,696,233	4,390,701
DEBT SERVICE	10,081,653	1,751,164	1,578,127	1,170,425
NONDEPARTMENTAL	1,104,680	1,219,646	4,929,742	6,083,198
TRANSFERS	4,141,348	3,128,154	5,477,551	4,531,170
CONTINGENCY/UNAPPROPRIATE	0	0	2,175,216	1,900,517
TOTAL	\$35,418,370	\$26,739,888	\$30,522,296	\$29,130,680

Expenditures by Type

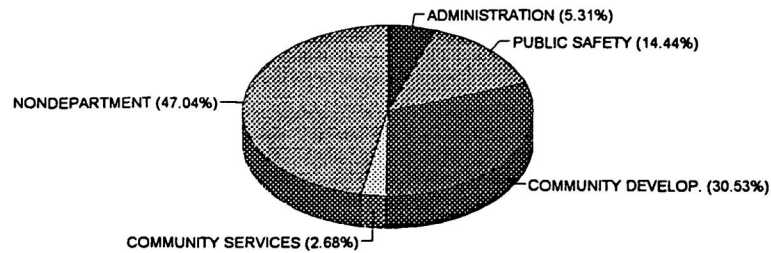
1995-96 Fiscal Year



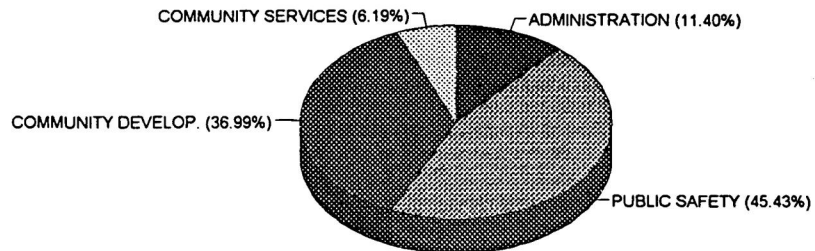
SUMMARY OF EXPENSES BY DEPARTMENT

DEPARTMENT	ACTUAL 1992-93	FTE	ACTUAL 1993-94	FTE	BUDGET 1994-95	FTE	BUDGET 1995-96	FTE
ADMINISTRATION								
City Council	\$113,307	0.00	\$77,269	0.00	\$121,836	0.00	\$89,684	
City Manager	366,069	2.00	265,585	2.75	742,293	2.75	685,256	2.75
Finance	338,998	5.00	391,631	5.00	421,471	5.00	452,524	5.00
Legal	178,051	2.50	238,898	2.60	193,047	2.50	197,139	2.50
Municipal Court	72,185	1.50	70,798	1.50	135,293	2.00	119,659	2.00
PUBLIC SAFETY								
Police	1,687,700	29.88	1,653,905	29.88	2,231,713	28.83	2,284,687	32.82
Fire	453,240	6.00	520,543	6.00	1,447,470	12.00	1,914,597	16.00
COMMUNITY SERVICES								
Library	319,232	5.50	374,828	5.75	405,145	6.25	442,206	6.65
Social Services	39,331	0.00	39,247	0.00	824,704	0.00	377,336	0.00
COMMUNITY DEVELOPMENT								
Community Development	4,496,181	36.01	4,074,158	39.26	9,838,688	39.00	8,882,282	39.75
HOSPITAL								
Hospital	12,078,323	177.50	12,934,062	177.50	0		0	0.00
NONDEPARTMENTAL								
	15,275,753		6,098,963		14,160,636		13,685,310	
TOTAL	\$35,418,370	265.89	\$26,739,887	270.24	\$30,522,296	98.33	\$29,130,680	107.47

Departmental Budgets 1995-96



Departmental Full Time Employees (FTE) 1995-96



Summary of Fund Expenditures

By Department

Fund	Fund No.	Department	Actual 1992-93	Actual 1993-94	Budget 1994-95	Budget 1995-96
General						
	1					
		General Government	\$113,307	\$77,269	\$94,122	\$75,598
		City Manager' Office	63,295	79,055	77,763	81,128
		Finance	96,199	103,198	104,260	102,631
		City Attorney	178,051	238,898	190,534	193,593
		Court	72,185	70,798	133,908	117,291
		Police	1,630,248	1,484,331	2,029,775	1,992,756
		Fire	442,900	474,124	511,497	509,183
		Library	300,437	324,702	377,816	413,641
		Social Services	39,331	39,247	824,704	377,336
		Planning	196,305	152,488	192,923	178,465
		Building Inspection	169,499	183,644	220,096	222,907
		Nondepartmental	0	0	500	500
		Transfer	0	0	290,000	0
		Unappropriated balance	0	0	500,000	500,000
		Contingency	0	0	251,299	332,363
		Subtotal	3,301,757	3,227,754	5,799,197	5,097,392
State Tax Street						
	2					
		Community Development	604,435	632,013	877,210	947,979
		Nondepartmental	474,689	44,577	335,000	230,500
		Contingency	0	0	91,258	50,577
		Subtotal	1,079,124	676,590	1,303,468	1,229,056
Civil Forfeiture						
	3					
		Police	36,987	41,158	67,975	34,200
		Nondepartmental	0	0	67,007	67,929
		Subtotal	36,987	41,158	134,982	102,129
Capital Projects						
	4					
		Library	15,780	46,031	0	0
		Community Development	1,511,400	1,034,860	5,605,918	4,358,500
		Subtotal	1,527,180	1,080,891	5,605,918	4,358,500
Emergency Medical Service						
	5					
		Fire	0	0	897,680	989,711
		Contingency	0	0	98,921	1,268
		Subtotal	0	0	996,601	990,979
Sanitary Sewer						
	6					
		City Manager's Office	41,236	47,825	49,339	54,129
		Utility Billing	75,661	92,444	103,483	108,124
		Community Development	982,147	1,005,714	1,124,550	1,151,980
		Nondepartmental	782,000	712,000	512,000	712,000
		Contingency	0	0	269,655	151,096
		Subtotal	1,881,044	1,857,983	2,059,027	2,177,329

Water	7					
		City Manager's Office	40,049	47,283	49,343	53,850
		Utility Billing	78,106	90,667	102,183	110,150
		Community Development	597,710	687,005	814,902	913,470
		Nondepartmental	521,378	515,638	514,855	516,305
		Contingency	0	0	415,737	245,819
		Subtotal	1,237,243	1,340,593	1,897,020	1,839,594
Debt Service	9					
		Debt Service	9,913,632	1,503,624	1,562,444	988,875
		Unappropriated balance	0	0	536,089	554,784
		Nondepartmental	0	0	100,000	100,000
		Subtotal	9,913,632	1,503,624	2,198,533	1,643,659
Special Assessments	11					
		Public Works	0	0	90,315	32,201
		Nondepartmental	31,859	90,001	16,700	145,050
		Subtotal	31,859	90,001	107,015	177,251
Bancroft Bond	12					
		Debt Service	116,093	247,540	15,683	96,500
		Nondepartmental	0	0	36,727	34,248
		Subtotal	116,093	247,540	52,410	130,748
9-1-1 Emergency	13					
		Police	20,465	108,415	91,150	73,083
		Nondepartmental	0	0	12,630	59,760
		Subtotal	20,465	108,415	103,780	132,843
Economic Development	14					
		City Manager's Office	218,755	89,507	561,602	492,240
		Nondepartmental	0	1,796	0	0
		Contingency	0	0	5,000	5,000
		Subtotal	218,755	91,303	566,602	497,240
Storm Sewer	17					
		Community Development	0	0	0	0
		Nondepartmental	12,662	0	335,126	345,342
		Subtotal	12,662	0	335,126	345,342
Library Gift/Memorial	22					
		Library	3,016	4,095	22,682	22,682
		Nondepartmental	0	0	35,636	26,362
		Subtotal	3,016	4,095	58,318	49,044
Sewer Replacement	26					
		Community Development	68,026	89,414	50,000	27,000
		Nondepartmental	81,112	202,101	2,061,918	1,780,074
		Subtotal	149,138	291,515	2,111,918	1,807,074
Water Replacement	27					
		Community Development	3,156	29,178	46,000	16,000
		Nondepartmental	63,976	172,552	1,700,722	1,871,630

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	Subtotal	67,132	201,730	1,746,722	1,887,630
Central Services	31				
	Information Services	89,032	105,322	105,883	122,379
	Community Development	199,755	165,810	204,649	215,069
	Nondepartmental	1,104,680	1,219,646	1,657,367	1,711,407
	Contingency	0	0	29,757	40,008
	Subtotal	1,393,467	1,490,778	1,997,656	2,088,863
Vehicle/Equipment Replacement	32				
	City Manager's Office	2,735	1,915	4,246	3,909
	Finance	0	0	5,662	9,240
	City Attorney	0	0	2,513	3,546
	Court	0	0	1,385	2,368
	Police	0	20,001	42,813	51,148
	Fire	10,340	46,419	38,293	175,697
	Library	0	0	4,647	5,883
	Planning	0	0	4,937	361
	Building Inspection	0	0	1,771	1,168
	Community Development	6,646	94,032	334,487	387,182
	Subtotal	19,721	162,367	440,754	640,502
Fire Truck	33				
	Fire	0	0	0	0
	Nondepartmental	0	0	1,600	0
	Subtotal	0	0	1,600	0
Sewage Treatment Plant	36				
	Community Development	157,102	0	270,930	430,000
	Subtotal	157,102	0	270,930	430,000
Street Development	42				
	Nondepartmental	0	0	409,670	1,053,920
	Subtotal	0	0	409,670	1,053,920
Sewer Development	46				
	Nondepartmental	421,077	638,697	1,337,890	1,219,468
	Subtotal	421,077	638,697	1,337,890	1,219,468
Water Development	47				
	Nondepartmental	760,720	131,075	959,445	824,923
	Subtotal	760,720	131,075	959,445	824,923
Police Serial Levy	51				
	Police	0	0	0	133,500
	Contingency	0	0	0	5,000
	Subtotal	0	0	0	138,500
Fire Serial Levy	52				
	Fire	0	0	0	240,006
	Contingency	0	0	0	14,602
	Subtotal	0	0	0	254,608
CIP-Public Lands	56				

	General Government	0	0	27,714	14,086
	Nondepartmental	0	0	0	0
	Subtotal	0	0	27,714	14,086
Hospital	Hospital	11,126,035	12,934,062	0	0
	Nondepartmental	1,944,162	619,717	0	0
	Subtotal	13,070,197	13,553,779	0	0
TOTAL		\$35,418,371	\$26,739,888	\$30,522,296	\$29,130,680

FTE HISTORY

DEPARTMENT	1995-96	1994-95	1993-94	1992-93	1991-92
GENERAL FUND					
CITY MANAGER'S OFFICE	1.06	1.06	1.43	0.68	0.68
FINANCE	1.49	1.49	1.49	1.49	1.19
LEGAL	2.50	2.50	2.60	2.50	2.00
MUNICIPAL COURT	2.00	2.00	1.50	1.50	1.50
POLICE	28.82	26.83	29.88	29.88	29.75
FIRE	6.00	6.00	6.00	6.00	5.50
LIBRARY	6.65	6.25	5.75	5.50	5.50
PLANNING	3.00	3.25	3.50	2.92	2.67
BUILDING	3.75	3.50	3.00	3.00	2.50
COMMUNITY DEVELOPMENT	0.00	0.00	0.00	0.00	0.00
TOTAL	55.27	52.88	55.15	53.47	51.29
STREET FUND					
COMMUNITY DEVELOPMENT	12.34	11.84	9.84	8.92	7.92
EMERGENCY MEDICAL SERVICES					
FIRE	6.00	6.00	0.00	0.00	0.00
SEWER FUND					
CITY MANAGER'S OFFICE	0.66	0.66	0.66	0.66	0.66
FINANCE	1.63	1.63	1.63	1.63	1.28
AMINISTRATION	1.24	1.12	1.13	1.22	1.21
PLANT OPERATIONS	4.00	5.00	6.50	5.75	5.75
COLLECTION	4.00	4.50	4.58	4.58	2.83
CONSTRUCTION	0.83	0.83	0.00	0.00	0.00
PUMP STATION MAINT.	0.00	0.00	0.25	0.25	0.25
BIO-SOLIDS TREATMENT	0.00	0.00	1.00	1.00	0.00
TOTAL	12.36	13.74	15.75	15.09	11.98
WATER FUND					
CITY MANAGER'S	0.66	0.66	0.66	0.66	0.66
FINANCE	1.63	1.63	1.63	1.63	1.28
ADMINISTRATION	1.26	1.13	1.13	1.21	1.21
PLANT OPERATIONS	4.00	3.00	1.75	1.75	1.13
DISTRIBUTION	1.00	0.50	3.08	3.08	4.83
CONSTRUCTION	1.83	1.83	0.00	0.00	0.00
SOURCE OF SUPPLY	0.00	0.00	1.25	1.25	1.00
TOTAL	10.38	8.75	9.50	9.58	10.11
9-1-1 EMERGENCY					
POLICE	2.00	2.00	0.00	0.00	0.00
ECONOMIC DEVELOPMENT					
PLANNING/CMO	0.37	0.37	0.00	0.33	0.33
CENTRAL SERVICES					
FINANCE	0.25	0.25	0.25	0.25	0.25
COMMUNITY DEVELOPMENT	2.50	2.50	2.25	2.00	2.00
TOTAL	2.75	2.75	2.50	2.25	2.25

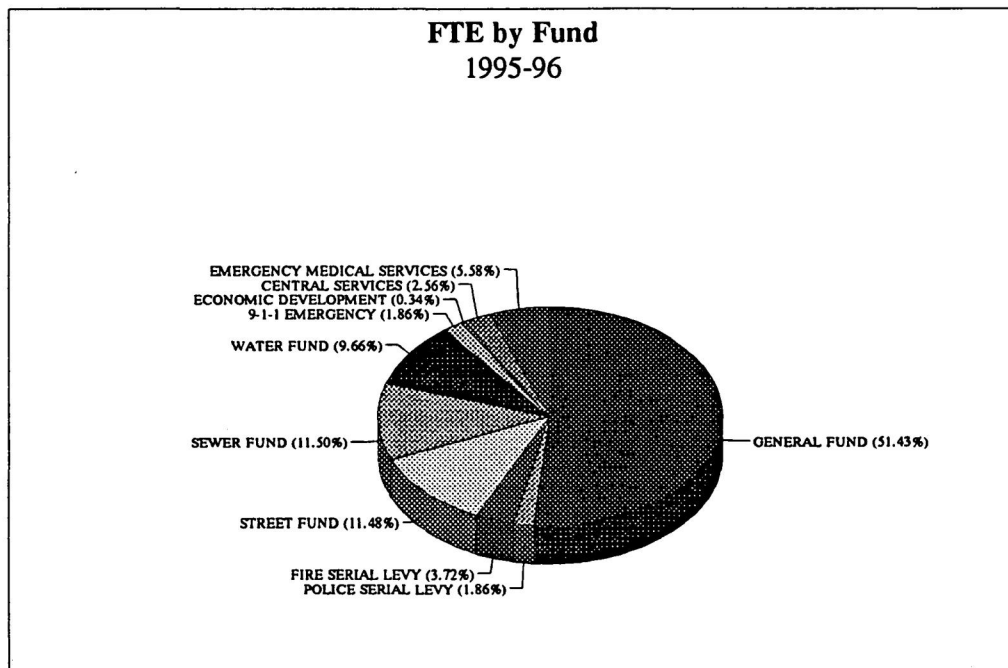
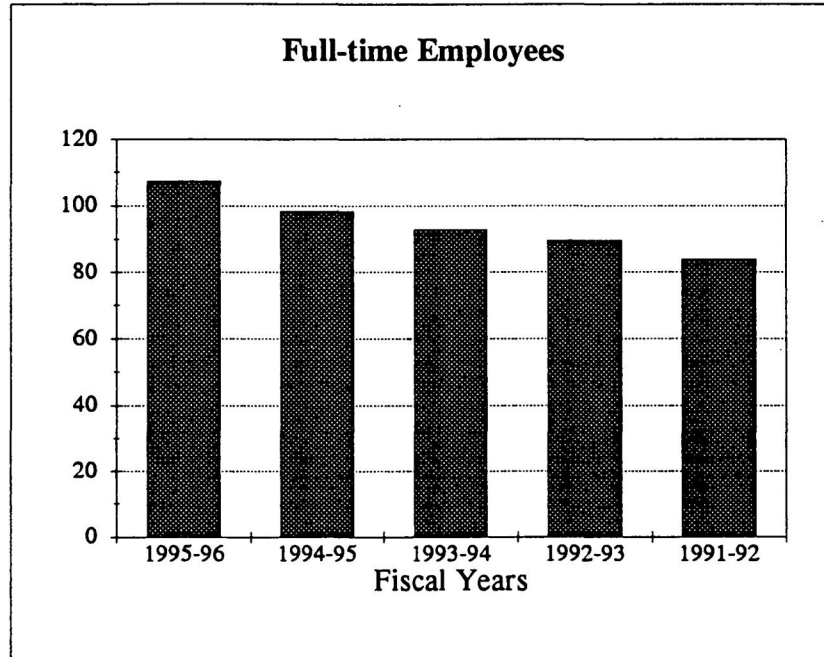
POLICE SERIAL LEVY

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FTE HISTORY

DEPARTMENT	1995-96	1994-95	1993-94	1992-93	1991-92
POLICE	2.00	0.00	0.00	0.00	0.00
FIRE SERIAL LEVY					
FIRE	4.00	0.00	0.00	0.00	0.00
CITY TOTAL	107.47	98.33	92.74	89.64	83.88



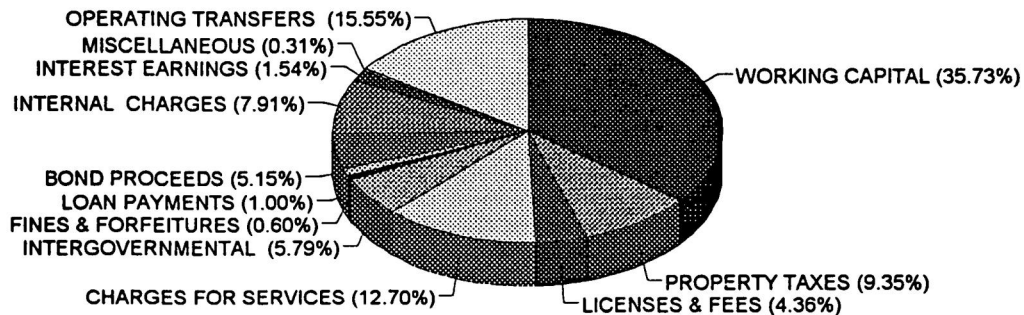
CITY OF NEWBERG

Summary of Revenues by Category

All Funds

DESCRIPTION	Actual 1992-93	Actual 1993-94	Budget 1994-95	Budget 1995-96
WORKING CAPITAL	\$13,452,340	\$14,035,894	\$11,001,809	\$10,408,568
PROPERTY TAXES	2,055,457	2,154,068	2,205,757	2,723,513
LICENSES & FEES	1,090,640	1,498,663	1,168,600	1,270,500
CHARGES FOR SERVICES	14,798,235	16,051,149	3,741,600	3,698,500
INTERGOVERNMENTAL	1,178,787	1,279,545	1,915,512	1,686,005
FINES & FORFEITURES	98,452	130,458	186,200	174,500
LOAN PAYMENTS	326,042	212,112	230,100	291,750
BOND PROCEEDS	8,367,243	81,050	1,600,000	1,500,000
INTERNAL CHARGES	1,743,616	1,659,627	2,145,966	2,305,627
INTEREST EARNINGS	561,030	487,103	374,067	448,947
MISCELLANEOUS	423,769	723,391	261,577	91,600
OPERATING TRANSFERS	4,195,348	3,128,154	5,691,109	4,531,170
TOTAL	\$48,290,959	\$41,441,214	\$30,522,297	\$29,130,680

Revenues by Category Fiscal Year 1995-96



Newberg's revenues reflect the change due to the transfer of the hospital to Sisters of Providence. The city continues to be dependent on charges for services. 1995-96 revenues show a small decrease in working capital cash carryover and reflects a decrease in the enterprise funds. Operating transfers indicate a continued reliance on transfers for debt service payments & capital project funding.

Summary of Property Tax Levy

The following allocations and categorization, subject to the limits of section 11b, Article XI of the Oregon Constitution, make up the aggregate levy property tax levy. These amounts include the proposed serial levies:

	Subject to the General Government <u>Limitation</u>	Excluded from the limitation <u></u>
General Fund	\$2,297,969	\$ 0
Police Serial Levy	141,303	0
Fire Serial Levy	274,294	0
Debt Service Fund	<u>0</u>	<u>115,910</u>
Category Total	\$2,713,566	\$115,910
Total Levy		<u>\$2,829,476</u>

The anticipated tax rate is \$5.1062 per \$1,000 of assessed value.

The City estimated combined tax rate, when added with Yamhill County, Chehalem Park & Recreation District, Soil and Extension Service special levies, is anticipated to be less than \$10.00 per \$1,000 of assessed value and the City does not anticipate losing revenue due to compression of the tax rate.

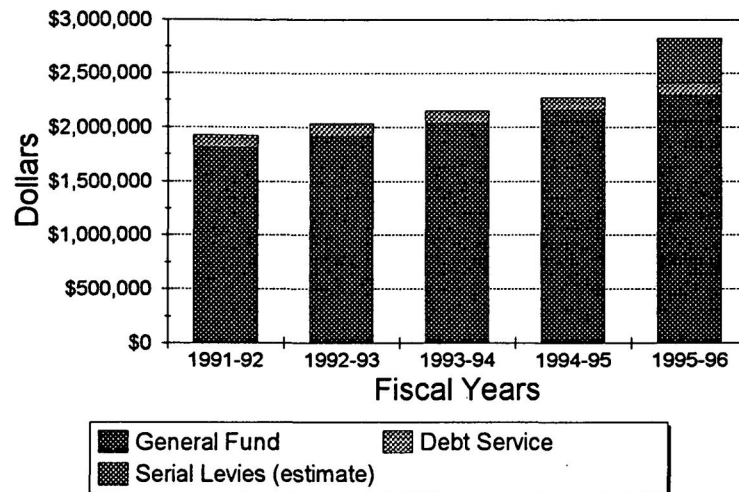
A comparison of the tax levy between 1994-95 and 1995-96 is as follows:

	<u>1994-95</u>	<u>1995-956</u>
Levy Within Tax Base	\$2,165,171	\$2,297,969
Police Serial Levy	0	141,303
Fire Serial Levy	0	274,294
Levy for Library Debt	<u>114,000</u>	<u>115,910</u>
Total Levy	<u>\$2,279,171</u>	<u>\$2,829,476</u>
Less Uncollectible	(228,514)	(248,238)
Estimated Taxes To Be Received:		
Tax Base	\$1,948,057	\$2,091,150
Police Levy	0	135,000
Fire Levy	0	249,608
Debt Service	<u>102,600</u>	<u>105,480</u>
Total	<u>\$2,050,657</u>	<u>\$2,581,238</u>

Since not all levied taxes are collected in the year levied, the City estimates an uncollectible amount and budgets the balance as follows:

<u>1995-96</u>	<u>General</u> <u>Fund</u>	<u>Serial</u> <u>Levies</u>	<u>Debt</u> <u>Service</u>
Total Levy	\$2,297,969	415,597	115,910
Est. Uncollectible	<u>(206,819)</u>	<u>(30,989)</u>	<u>(10,430)</u>
Appropriation	<u>\$2,091,150</u>	<u>\$384,608</u>	<u>\$105,480</u>

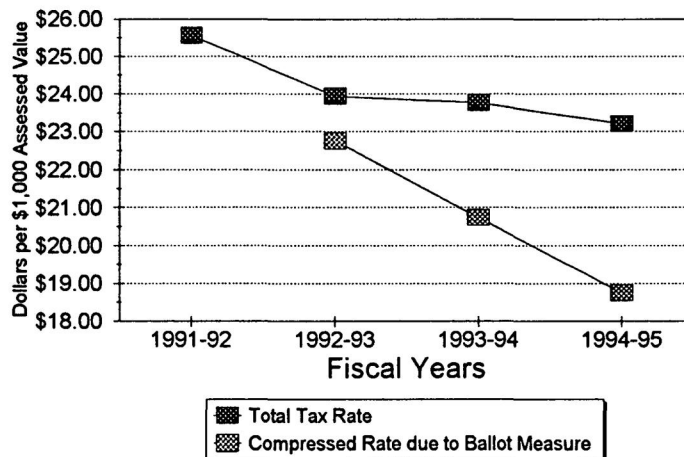
History of City Property Tax Levy



The change in the City's property tax levy is a reflection of the allowed 6% growth. The levy for debt service has been stable since 1991-92. The graph assumes all three serial levies pass.

History of Tax Rates

Within the City of Newberg



Since 1991-92, non school tax rates have been limited to \$10.00 exclusive of general obligation debt service. School tax rate began with a \$15.00 limitation and has been reduced by \$2.50 per year until it reaches \$5.00, which will be in 1995-96, exclusive of voter approved general obligation debt service. This graph illustrates how the City's combined tax rate has dropped since Measure 5 passed in November 1990.

REQUEST FOR COUNCIL ACTION

DATE SUBMITTED: June 7, 1995		MOTION
DATE ACTION REQUESTED: June 19, 1995		RESOLUTION
SUBJECT: Amend Ordinance No. 95-2329 by adopting by reference certain uniform codes which relate to process piping, and providing for an emergency.	X	ORDINANCE NO. 95-2408
		INFORMATION

RECOMMENDATION:

The City of Newberg should adopt by reference Appendix B, Chapter 24, PROCESS PIPING, Uniform Mechanical code published by the International Conference of Building Officials and the International Association of Plumbing and Mechanical Officials, 1991 Edition, which adopts, by reference, certain uniform codes related to process piping.

BACKGROUND:

The Ordinance was originally drafted in order for the City to conform with the State Uniform Mechanical Code (1991 version) requirements in anticipation of the Sumitomo project. The new codes are needed to implement the State requirements to allow for future projects to comply with State codes. The City of Newberg currently has insufficient standards which regulate the use and construction of process piping.

Process piping is piping or tubing which conveys liquid or gas that is used directly in research, laboratory or production processes which is not regulated under the mechanical or plumbing code. Standards for the use and installation of process piping will provide uniform measures for the review and inspection of process piping consistent with State codes.

All other sections of the ordinance remain in full force and effect.

Emergency Clause. Construction permits of buildings and facilities using process piping may soon be initiated. The enforcement of this ordinance will reduce the risk of hazard and promote safety.

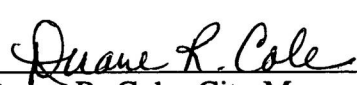
FISCAL

IMPACT: None.

STRATEGIC

ASSESSMENT: N/A


Terrence D. Mahr, City Attorney


Duane R. Cole, City Manager

Attachments: (1) Chapter 24, Process Piping, 1991 Uniform Mechanical Code

ORDINANCE NO. 95-2408

AN ORDINANCE AMENDING ORDINANCE NO. 92-2329 ADOPTING BY REFERENCE CERTAIN UNIFORM CODES WHICH RELATE TO PROCESS PIPING, AND PROVIDING FOR AN EMERGENCY.

RECITALS:

1. The City of Newberg currently has insufficient standards which regulate the use and construction of process piping.
2. Process piping is piping or tubing which conveys liquid or gas that is used directly in research, laboratory or production processes which is not regulated under the mechanical or plumbing code.
3. Standards for the use and installation of process piping will provide uniform measures for the review and inspection of process piping consistent with State codes.

NOW, THEREFORE, the City of Newberg amends Ordinance NO. 2329, passed by the Newberg City Council on May 4, 1992, by adding the following sections:

1. The City of Newberg adopts by reference Appendix B, Chapter 24, PROCESS PIPING, Uniform Mechanical code published by the International Conference of Building Officials and the International Association of Plumbing and Mechanical Officials, 1991 Edition.
2. All other sections of the ordinance remain in full force and effect.
3. Emergency Clause. Construction permits of buildings and facilities using process piping may soon be initiated. The enforcement of this ordinance will reduce the risk of hazard and promote safety. Now, therefore, the City of Newberg declares this matter an emergency, and this ordinance shall have full force and effect upon its passage by the Council.

PASSED by the Council of the City of Newberg this 19th day of June, 1995 by the following votes:

Ayes:

Nays:

Absent:

Note: Passage of the Emergency Clause requires six affirmative votes.

Duane R. Cole
City Recorder

ATTEST: this __ day of June, 1995.

Donna Proctor
Mayor

Chapter 24

PROCESS PIPING

General

Sec. 2401. The regulations of this chapter shall govern the installation of process piping in or in conjunction with a building or structure or located upon the premises.

Definitions

Sec. 2402. For the purposes of this chapter, certain terms, phrases, words, and their derivatives shall be interpreted as set forth in this section.

APPROVED. See Section 403.

EMERGENCY ALARM SYSTEM is a system intended to provide the indication and warning of abnormal conditions and summon appropriate aid.

EMERGENCY CONTROL STATION is an approved location on the premises where signals from emergency equipment are received.

FABRICATION AREA (FAB AREA) is an area within a Group H, Division 6 or 7 Occupancy in which there are processes involving hazardous production materials and may include ancillary rooms or areas such as dressing rooms and offices that are directly related to the fab area processes.

HAZARDOUS PROCESS PIPING (HPP) is a process material piping or tubing conveying a liquid or gas that has a degree-of-hazard rating in health, flammability or reactivity of Class 3 or 4 as ranked by U.F.C. Standard No. 79-3.

HPM STORAGE ROOM is a room used for the storage or dispensing of hazardous production material (HPM) and which is classified as a Group H, Division 1 or Division 2 Occupancy.

NONHAZARDOUS PROCESS PIPING (NPP) is production material piping or tubing conveying the liquid or gas which is not classified as hazardous production material piping.

PROCESS PIPING is piping or tubing which conveys liquid or gas and which is used directly in research, laboratory or production processes and which is not regulated under the mechanical or plumbing code.

SERVICE CORRIDOR is a fully enclosed passage used for transporting hazardous production materials and purposes other than required exiting.

USE (MATERIAL) is the placing in action or making available for service by opening or connecting any container utilized for confinement of material whether a solid, liquid or gas.

Permit

Sec. 2403. It shall be unlawful to install, alter or repair or cause to be installed, altered or repaired any process material piping without first obtaining a permit.

Permits for process piping shall show the total number of outlets to be provided

for on each system and such other information as may be required by the building official.

Fees for process piping permits are included in Table No. 3-A.

Plans Required

Sec. 2404. Plans, engineering calculations, diagrams and other data shall be submitted in one or more sets with each application for a permit. The building official may require plans, computations and specifications to be prepared and designed by an engineer licensed by the state to practice as such.

When plans or other data are submitted for review, a plan review fee shall be paid as provided in Section 304 (c).

Workmanship

Sec. 2405. Process piping shall not be strained or bent nor shall tanks, vessels, vats, appliances or cabinets be supported by or develop strain or stress on the piping.

Inspections

Sec. 2406. (a) General. Upon completion of the installation, alteration or repair of process piping, and prior to the use thereof, the building official shall be notified that such piping is ready for inspection.

Excavations required for the installation of underground piping shall be kept open until such time as the piping has been inspected and approved. If any such piping is covered or concealed before such approval, it shall be exposed upon the direction of the building official.

(b) Required Inspections. The building official shall make the following inspections and shall either approve that portion of the work as completed, or shall notify the permit holder wherein the same fails to comply with this code.

1. Rough piping inspection. This inspection shall be made after all process piping authorized by the permit has been installed, and before any such piping has been covered or concealed. This inspection shall include a determination that the piping size, material and installation meet the requirements of this code.

2. Final piping inspection. This inspection shall be made after all piping authorized by the permit has been installed and after all portions thereof which are to be covered or concealed are so concealed. This inspection shall include a pressure test, at which time the piping shall stand a pressure of not less than two and one-half times the maximum designed operating pressure but in no case less than 100 psig. Test pressures shall be held for a length of time satisfactory to the building official, but in no case for less than 30 minutes with no perceptible drop in pressure. HPM drain, waste, and vent piping shall be tested in accordance with the Plumbing Code. Tests shall be made in the presence of the building official. Necessary apparatus for conducting tests shall be furnished by the permit holder.

(c) Other Inspections. In addition to the inspections required by this section, the building official may require a special inspector, as specified in Section 306 of the Building Code, during installation of piping systems. In cases where the work authorized was installed in accordance with plans and specifications prepared by

an engineer, the building official may require a final signed report stating that the work was installed in accordance with the approved plans and specifications and the applicable provisions of this chapter.

Piping and Tubing

Sec. 2407. (a) General. Process piping and tubing shall comply with this subsection and shall be installed in accordance with nationally recognized standards. Piping and tubing systems shall be metallic unless the material being transported is incompatible with such system.

(b) Hazardous Process Piping (HPP). 1. General. HPP supply piping or tubing in service corridors shall be exposed to view. HPP piping shall be identified in accordance with nationally recognized standards to indicate the material being transported. All liquid HPP piping shall have an approved means for directing any spilled materials to an approved containment or drainage system.

All liquid HPP waste or drainage system shall be installed in accordance with the plumbing code.

2. Installation in exit corridors and above other occupancies. Hazardous process shall not be located within exit corridors or above areas not classified as Group H, Division 6 or 7 Occupancies except as permitted by this subsection.

Hazardous production material piping and tubing may be installed within the space defined by the walls of exit corridors and the floor or roof above or in concealed spaces above other occupancies under the following conditions:

- A. Automatic sprinklers shall be installed within the space unless the space is less than 6 inches in least dimension.
- B. Ventilation at not less than six air changes per hour shall be provided. The space shall not be used to convey air from any other area.
- C. When the piping or tubing is used to transport HPP liquids, a receptor shall be installed below such piping or tubing. The receptor shall be designed to collect any discharge or leakage and drain it to an approved location. The one-hour enclosure shall not be used as part of the receptor.
- D. All HPP supply piping and tubing and HPP nonmetallic waste lines shall be separated from the exit corridor and from any occupancy other than Group H, Division 6 by construction as required for walls or partitions that have a fire-protection rating of not less than one-hour. When gypsum wallboard is used, joints on the piping side of the enclosure need not be taped, provided the joints occur over framing members. Access openings into the enclosure shall be protected by approved fire assemblies.
- E. Readily accessible manual or automatic remotely activated fail-safe emergency shutoff valves shall be installed on piping and tubing other than waste lines at the following locations:
 - (i) At branch connections into the fabrication area.
 - (ii) At entries into exit corridors.

Excess flow valves shall be installed as required by the Fire Code.

- F. Electrical wiring and equipment located in the piping space shall be approved for Class I, Division 2, Hazardous Locations.

EXCEPTION: Occasional transverse crossing of the corridors by supply piping which is enclosed within a ferrous pipe or tube for the width of the corridor need not comply with Items A through F.

(c) **Special Requirements for HPP Gases.** 1. **General.** In addition to other requirements of this section, HPP gases shall comply with this subsection and the Fire Code.

2. **Special Provisions.** A. **Excess flow control.** Where HPP supply gas is carried in pressurized piping, a fail-safe system shall shut off flow due to a rupture in the piping. Where the piping originates from outside the building, the valve shall be located outside the building as close to the bulk source as practical.

B. **Piping and tubing installation.** Piping and tubing shall be installed in accordance with approved standards. Supply piping for hazardous production materials having a health hazard ranking of 3 or 4 shall have welded connections throughout unless an exhausted enclosure is provided.

EXCEPTION: Material which is incompatible with ferrous piping may be installed in nonmetallic piping with approved connections.

C. **Gas-detection system.** When hazardous production material gas is used or dispensed and the physiological warning properties for the gas are at a higher level than the accepted permissible exposure limit for the gas, a continuous gas-monitoring system shall be provided to detect the presence of a short-term hazard condition. When dispensing occurs and flammable gases or vapors may be present in quantities in excess of 20 percent of the lower explosive limit, a continuous gas-monitoring system shall be provided. The monitoring system shall be connected to the emergency control station.

UPDATE

REQUEST FOR COUNCIL ACTION		
DATE SUBMITTED: June 13, 1995		MOTION
DATE ACTION REQUESTED: June 19, 1995		RESOLUTION
SUBJECT: Urban Reserve Area Study Area Amendment	X	ORDINANCE No. 95-2412
		INFORMATION

RECOMMENDATION:

Pursuant to the joint meeting between Yamhill County ("County") and the City which was held on May 16, 1995, the following amendment is proposed which would remove a **portion of** Study Area "C" from the Urban Reserve Area (URA) and adopt a policy that the boundaries of the URA would always be to the outside edge of any road that may be the boundary of the URA. Thus, including the entire road right-of-way within the URA.

BACKGROUND:

The City passed Ordinance No. 95-2397 which establishes the URA for future expansions of the City. In order to finalize the URA, the County needs to adopt the areas because until the property is annexed, it is within the jurisdiction of the County for regulation purposes. The City and County have entered into an agreement which provides for the management of these areas.

The City and County met in a joint meeting on May 16, 1995. It was the direction of the City Council following the meeting that the staff prepare an ordinance deleting a **portion of** Study Area "C" from the URA. Further, it was their direction to provide that any boundary of the URA include the entire right-of-way of any road that may be on that boundary. This was done to insure that in any development of the road, the City would have full jurisdiction. The ordinance presented is an ordinance which provides for an amendment to Ordinance No. 95-2397 which sets that out.

FISCAL IMPACT: None

**STRATEGIC
ASSESSMENT:** None.



Duane R. Cole
City Manager



Terrence D. Mahr
City Attorney

****UPDATED 06/13/95****
ORDINANCE NO. 95-2412

AN ORDINANCE AMENDING ORDINANCE NO. 95-2397 (ESTABLISHING AN URBAN RESERVE AREA) PROVIDING THAT A PORTION OF THE CERTAIN AREA KNOWN AS STUDY AREA "C" BE REMOVED FROM THE URBAN RESERVE AREA, AND ADDRESSING THE BOUNDARIES OF THE URBAN RESERVE AREA WHERE SUCH BOUNDARY IS A ROAD RIGHT-OF-WAY.

RECITALS:

WHEREAS, the City of Newberg adopted an Urban Reserve Area (URA) on March 20, 1995; and

WHEREAS, the Yamhill County Commissioners ("County") had some questions and concerns concerning part of the URA and the City and County had a joint meeting on May 16, 1995 to discuss those concerns; and

WHEREAS, after the joint meeting, the City Council directed staff to prepare an Ordinance amending Ordinance No.95-2397 to address the County Commissioner's concerns; and

WHEREAS, it is necessary in order to adopt an URA that both the City and County agree on the areas to be placed in the URA.

NOW, THEREFORE, the City Council of the City of Newberg ordains as follows:

Section 1. Ordinance No. 95-2397 is hereby amended as follows:

Exhibit "A" is amended by adding the following:

- (1) "Study Area 'C'. A portion of Study Area "C" (4 lots located in the Oxberg Lakes Subdivision) is excluded from the Urban Reserve Area. Although Study Area "C" does have as its boundary, the north line of Crestview Drive which is addressed in the City's Transportation Plan, the City and County agree that excluding this portion of Study Area "C" from the Urban Reserve Area will not interfere with the development of Crestview Drive as a collector street if the County Transportation Plan so designates. The exclusion of this portion of Study Area "C" is not intended to indicate a decision concerning the future development of the Crestview connection to Hwy 99W. That decision will be made in the adoption of a future transportation plan.

- (2) It is the policy when interpreting the URA's, that when the boundary of the URA is a road-way, that the URA include the road to outer limit of the roadway. Thus, including the entire roadway within the URA. Any dedication of right-of-way during development phases to bring the right-of-way up to City standards, shall provide that the right-of-way thus dedicated, shall be inside the URA.

Section 2. Exhibit "B" is hereby amended by ~~excluding~~ revising the map indicating Study Area "C" from the Urban Reserve Area.

Section 3. All other findings and exhibits of Ordinance No. 95-2397 remain as passed and are in full force and effect.

Section 4. The complete Urban Reserve Area is adopted by Ordinance No. 95-2397 and Ordinance No. 95-2412, which amends Ordinance No. 95-2397.

ADOPTED by the Newberg City Council this __ day of June, 1995 by the following votes:

Yes

No

Absent

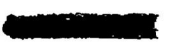
Abstain

Duane R. Cole
City Recorder

ATTEST by the Mayor this __ day of June, 1995.

Donna Proctor
Mayor

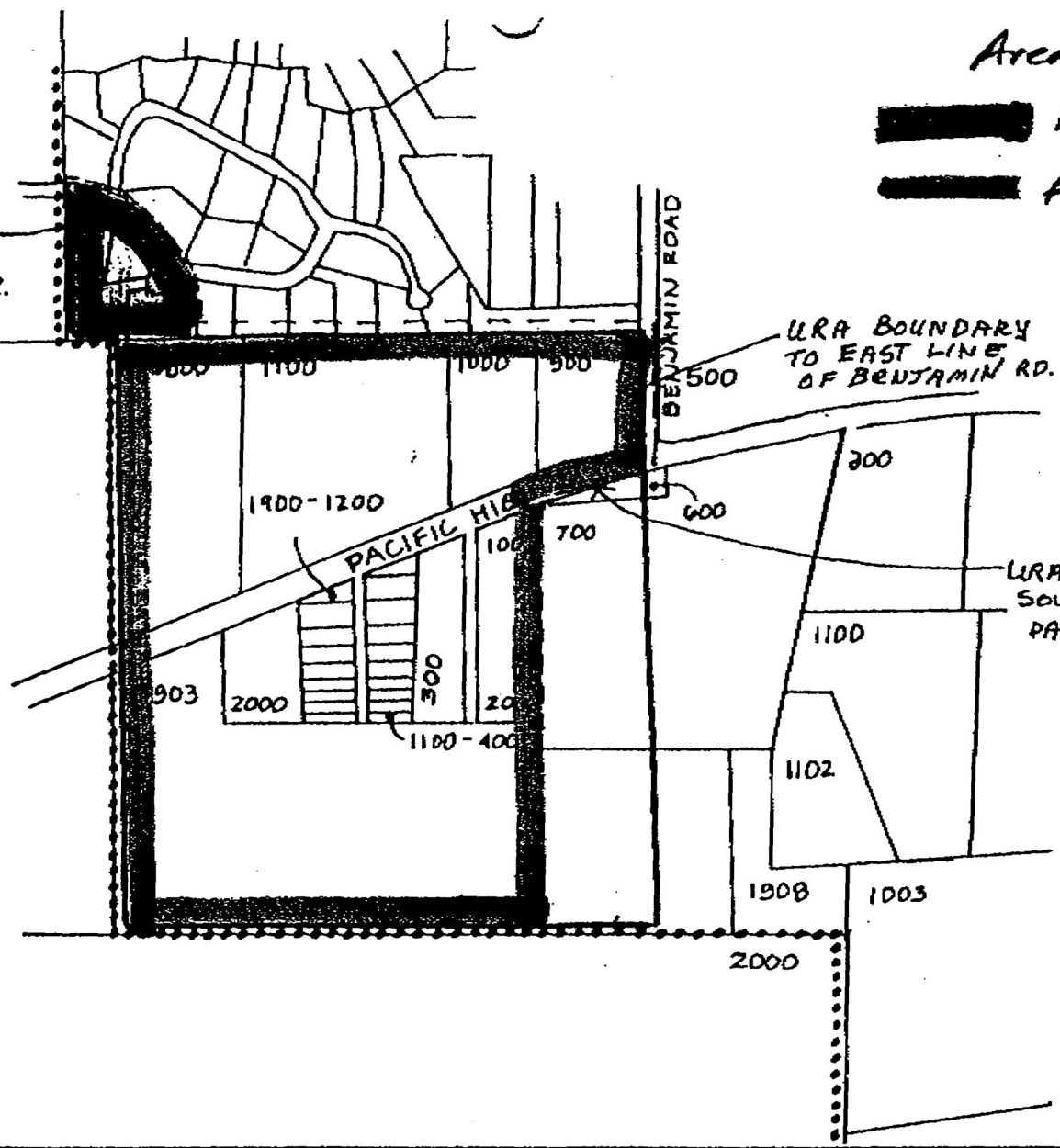
Area 'C'

-  Area Removed
-  Area Included

URA BOUNDARY
TO NORTH LINE
OF CRESTVIEW DR.

URA BOUNDARY
TO EAST LINE
OF BENJAMIN RD.

URA BOUNDARY TO
SOUTH LINE OF
PACIFIC HWY.



- LEGEND
-  Reserve area boundary
 -  Urban Growth Boundary
 -  Study area boundary

NEWBERG URBAN RESERVE AREA PROJECT

STUDY AREA "C"

VII.5

5710

REQUEST FOR COUNCIL ACTION

DATE SUBMITTED: June 9, 1995 ☐ MOTION
DATE REQUESTED: June 19, 1995 ☒ RESOLUTION
☐ ORDINANCE
☐ INFORMATION

SUBJECT: Engineering Contract - Design for Construction of Well #7

RECOMMENDATION: Approve the attached resolution authorizing the City Manager to enter into a professional services agreement with Lee Engineering, Inc. to provide engineering services for the construction of Well #7 in an amount not to exceed of \$72,000.

BACKGROUND: The existing 5 operating wells in Marion County are pumping near their maximum capacity during peak summer days. The peak demand is primarily caused by lawn watering which increases with hot weather and is difficult to predict, with a high degree of accuracy. Utility capacity should be increased when 75 to 80% of the design capacity is reached. This well will provide an additional one million gallons per day of capacity for future demands and provide backup capacity in case of equipment failure at any of the existing wells. Well #3 was abandoned in 1981 when the casing collapsed. Water rights from Well #3 will be transferred to the proposed Well #7. The project was first identified and recommended in the 1985 Water Master Plan and the 1992 Water Master Plan Update.

The scope of work includes siting of Well #7 and future Well #8, design and construction engineering services for drilling Well #7, design and construction engineering services for the pump, controls and connecting water lines and start up assistance in training and operations after completion.

The Fiscal Year 94/95 Capital Improvement Plan budgeted \$343,000 from the Water Fund for the entire project.

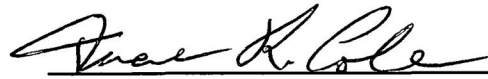
FISCAL IMPACT:

These projects are budgeted in Fund 04 - Capital Projects. A summary by line item is included below.

<u>Budget Line Item</u>	<u>Page</u>	<u>Budgeted Amount</u>	<u>Estimated Amount</u>	<u>Projected Balance</u>
707501	40	\$343,000	\$ 72,000	\$271,000

The projected balance would be used for construction of the project. The total of the estimated amount of \$72,000 is for engineering only.

Greg Scoles, Community Development Director


Duane R. Cole, City Recorder

K:\WP\COMMON\LEE.RCA

RESOLUTION 95-

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH LEE ENGINEERING, INC., TO PROVIDE ENGINEERING SERVICES FOR THE CONSTRUCTION OF WELL #7.

RECITALS

1. Well #7 was identified in the 1992 Water Master Plan as necessary to provide for increasing water demands and to replace Well #3 which was abandoned in 1981. This well will provide needed backup capability, in case of equipment failure at one of the existing wells.
2. Construction of Well #7 is included in the FY 94/95 Capital Improvement program and was carried over into the FY 95/96 Capital Improvement program.
3. Three engineering firms were interviewed, by the Community Development staff. Evaluation criteria included technical capabilities, experience with similar projects and ability to work with the operations staff. The selection committee unanimously recommended Lee Engineering, Inc. to provide the design services.
4. A contract and work scope has been negotiated with Lee Engineering, Inc. in the amount of \$72,000.
5. This proposal was reviewed by the Community Development Committee, at their June 15, 1995 meeting.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Newberg, Oregon, as follows:

1. The City Council authorizes the City Manager to enter into a contract with Lee Engineering, Inc., to provide engineering services for the construction of Well #7, in an amount not to exceed \$72,000, with approval of the City Attorney as to form and content.

ADOPTED by the City Council of the City of Newberg, Oregon, this 19th day of June, 1995.

Duane R. Cole, City Recorder

REQUEST FOR COUNCIL ACTION

DATE SUBMITTED: June 2, 1995

X MOTION

DATE ACTION REQUESTED: June 19, 1995

SUBJECT: Strategic Report - Fire Department

RECOMMENDATION: The City Manager recommends that the Council adopt the Ten-Year Strategic Plan.

BACKGROUND:

The strategic plan developed by MDI Associates with the cooperation of the Newberg Fire Department outlines the short-term, mid-term and long-term strategies for providing fire services in the City of Newberg. The key issues for fire departments is that they have adequate apparatus, stations placed in the appropriate locations and efficient number of personnel to fight fires. The strategic plan outlines a couple of iterations of accomplishing these strategies. In addition, relations are very important for the Fire Department and the strategic plan mentions continuing and developing relations not only with the Rural Fire Board, but also with fire agencies in the surrounding area. Finally, the strategic plan mentions the traffic and transportation problems within the community as well as provides the reiteration of growth projections found elsewhere in planning documents.

Not only should we express our appreciation to MDI Associates, but also the Fire Chief Michael Sherman and his staff for their excellent work on the development of the strategic plan.

FISCAL IMPACT: The strategic plan contract with MDI Associates was just under \$14,980.00.

PREPARED BY:


Duane R. Cole, City Manager

cc\rcafd.rpt

1/18/95
Council accepts comments on items during the meeting. Please fill out a blue card and identify the item you wish to speak on and hand this in to the Mayor prior to the meeting. (The exception is formal land use hearings which require a specific public hearing process. The agenda's items will be identified at the meeting.)

UPDATED
CITY OF NEWBERG
CITY COUNCIL AGENDA
JUNE 19, 1995
7:30 P.M.
NEWBERG PUBLIC LIBRARY

I. CALL MEETING TO ORDER (*Pledge of Allegiance*)

II. ROLL CALL

Roger Currier (RC)
Donna McCain (DM)
Deborah Sumner (DS)
T. Dan Wollam (TDW)

Alan Halstead (AH)
Dave McMullen (DMc)
F. Robert Weaver (RW)
Don Wright (DW)

STAFF

PRESENT: Duane R. Cole, City Manager (DRC)
Terrence D. Mahr, City Attorney (TDM)
Robert Tardiff, Police Chief
Peggy R. Hall, Assistant City Recorder

OTHERS

PRESENT: Nadine Windsor,  Tony Pruitt, Gary Allen (Newberg Graphic), Ann Pesola (Newberg Area Chamber of Commerce)

III. CONSENT CALENDAR:

IV. PUBLIC HEARING:

1. Continue public hearing regarding annexation and zone change of a .75 acre parcel within the Urban Growth Boundary from a County VLDR1 to a City R-1 Low Density Residential/GH General Hazard Zone and withdrawal from the Newberg Rural Fire Protection District. -
Ordinance No. 95-2410

File No. ANX-2-95

Location: 1970 N. Main St.

MOTION: AH/DS - read ordinance Unanimous.

2. Public hearing on the proposed Development Code incorporating procedure amendments dealing with noticing, processing and housekeeping changes and policy clarification.

Staff report - John Knight - amendments long time coming - back to a couple of years - noticing - project - looking at combining documents into one document and meet noticing provisions - changes under state law. Bring code forward - combine and added ordinances - separate - annexation ordinance - mobile home and subdivisions ordinance - one document - - handout - 4 categories -

- 1 - administration decisions -
- 2 - administrative decisions with noticing -
- check handout -
- 3- type 3 hearings - quasi judicial hearings -
- 4,- legislative actions -

DW -Municipal lot - John - concern that they still have to provide parking is municipal lot - the C-3 does not require parking lot - c-2 zone requires parking even tho parking lot across street - as long as within 200 feet -

RC - is this mandated? Newberg not in compliance with state statutes -are these changes mandated by state law?

TDM - some changes to be in conformance with state law - limited land use decisions - administrative level with discretion - notice ahead of time - part of deve. Code - do we have to adopt limited land use decisions - way statute is set up it envisions use of limited land use decision - if limited land use decisions - must adopt -

RC - a lot changed to administrative decisions - what we have done is swapped a couple for some other ones - giving up and what we are getting is two different things

John - main change is dealing with subdivisions - modified two a - planning commission administrative decisions - all other items, design review, partitions - administrative decisions - will be provided with notices - it is improvement over what we are doing now -

RC - point is that we should hear everything - the pc should hear everything that goes through - annexation, zone changes or subdivisions - because they are things dealt with by the city for the people - when changing over to administrative decisions - who has it helped out - only developer? - citizen has to pay appeal fee -

John - only way to get to public hearing - appeal fee - process - adding additional notice -

talked about hearings officer - design review committee and other options -

TDM - matter that you named - zone change, annexation and subdivision, all three still require pc approval - is going to administrative hearing - discussed at pc level - historically - often occurs - amend dev. code - causes everyone to re-read dev. code - not having public hearing on variances or partitions or design review -

DS - to John - share Rogers's concern - subdivisions are pc approval through quasi judicial process - the new process would be the pc would be looking at administrative body not as quasi judicial body - struggling with the state law - says - to put into more public hearing - more notice - pc has added use for noticing -

DS - large project - you and commissioners would sit down - take vote amongst self and passed - then? Decision at pc - provide staff report - comments received during noticing period - make decision of standards and criteria - as limited land use decisions - design review for commercial and including planning manager,

RW - removing public hearing? Expedite program? Hurry it up - John - that is how the state law sees - fast tracking process -

TDM - the limited land use chosen to look at decisions - city through comp plan and zoning - and subdivi. Or - established specific regulations for matters -

RC - if someone objects to pc decision - they have to appeal to talk - those people that go ahead and - go in and say - find it hard to deal with to charge people to have to do this - commercial use - does or will commercial use all have to produce transportation or environmental impact studies -

John - No. - appeal issue - one of the items considered - reduce the appeal fee to make it easier to make to appeal - didn't garden eatery and Julia's for transp. Study

John - transportation studies adequate traffic studies -

RC - required school to do that -

TDW -

1. - TDM - is subdivision process included in the state law to make limited land use
2. Is subdivisions process once approved by pc - revised - is it appealable to cc
3. Under type 4 - major revisions to comp plan - what constitutes a major revision to cc and who approves the revisions

TDM - subdivisions can be designed as limited land use decisions - full blown - require only pc approval - quasi judicial approval - the statute says it can be treated as limited land use

2. Is it a quasi judicial matter - type !!a decisions are appealable - TDM - is it is quasi judcial hearing - design review -

John - non-sight specific - revisiobns to open space - it will be legislative action - would be quai judicial as reocmmened by pc to cc -

TDW - any change to comp plan would come before cc - - noticing provisions -

DRC - what we would like to bring back action item for next cc - have ordinance prepared - July 3rd -

Marge Stiefbold - , 1906 Drive, Newberg, OR - amendments that are not - John - if she has yellow copy - ask mayor and cc - if buildings and projects of such a magnitude that we have to - if they come about - they have tremendous mpct on community and definitely requires an appropriate amout of community inveolemvent - uder proposed dev. code - requires community involvement -

1. Why do we not have this requirement in this proposal for projects for sumitomo?

DS - public heraings - if gas station - would be done as with sumiotmo -

John - in M-1` both gas station and industrial deve. Code - specific uses - Sumitomo fell into category of permitted use standard - decision was made that was a permitted use -

Marge - doc I powerful - think that cc members when do vote should know - would be less than prudent if decision made with knowing -

DM - recommend that the CC have an opiorunity to submit idividua books that they have marked - criticquing - with all changes that they are requesting taht the staff - do some revisions - some terminology is off-based - definitions - bring back a redraft - final document before making any decisions -

Greg - if we could get material bck to planning division - can incorporate these in anotehr document - questions that came up at other pulic hearing - second meeting in July -

DP - not sure f there was a second meeting in Jly - could be first meeting in August -

DM - deadline for submission -

DRC - get input back at end of month

AH -

Jim morrison - representing pc - 717 E> Sheridan street - a lot of debae and controversy on issus -

DP - second public hearing - they would have come to either metings -

copies to drc -

DP - continue to August 4th meeting - public hearing

3. Public hearing on proposed uses of State Revenue Sharing for 1995-96.

KT gave staff report - public safety departments and capital expenditures

4. Public hearing and adoption of the 1995-96 budget as presented.
Resolution No. 95-1917.

KT - presentation - staff report - 29,130,680.00 includes levy for property taxes under gene. Fund - police and fire serial levy passed in May - debt ser 2.8 million dollars levy - budget committee made on May 18th - state law allows cc to make changes for state funds - police dept. - 800 mgh radios - make sure carry over funds for next year - senior center - comm. Dev. block grant - not completed into August - grant funds will come in after July 1, 1995 - add \$325,000 to complete senior project - through comm. Dev. block - will receive by completion of grant - rec'd notice of \$10,000 for feasibility study for family resource center at central school - requires to put in budget because we received notice - civil forfeiture fund - video imaging machine - compensation increase for non-union employees not included in budget committee - attached is resolution - DM - amt. That the cm and the ca receive is not included as part of that package - negotiated package - kt - included funds in event renegotiated -

DRC - there is an amount of COLA - ca section 7 of resolution - the cc can put in there until chance to discuss it - KT - it is included in numbers -

Sonja Haugen - Pres. Of Chamber - 3113 Crestview drive - representing chamber - was allocated 4,339. For visitor center vs. \$20,000 which has been allocated for past several years - asking the cc reconsider allocation and restore it to the \$20,000 as in prior years - - **memo from chamber - letter from Shilo - put in packet** - in addition - number of surveys and letters asking us a chamber to make appeal - all have read letter - point out a couple of things - second page - concept of visitor center - it is partnership between the chamber, representing business comm and the city - each pays fair share - the chamber responds to about \$10,000 per year and \$10,000 office visit - when one looks at \$1.00 per contact (\$14 million per year - tourism - \$40,000 per day coming into community - not an extraordinary investment - average tourist spends about \$150 a day in Newberg - businesses do pay for this - advertising - The chamber is doing its share - the city should share in the partnership in this venture - participant - by

request - restore \$20,000 -

DW - how many members - 235 (Sonja) - Julie Want - (300) -

RW - give out information to wineries - other than fees as member in chamber - can't you get contributions from dif wineries -

Sonja - a number o businesses in comm. That benefit -

RW - told by ann that they are heistiate in giving more money to chamger -

Sonja - tremendous expending funds in advertising already - winterieis are obvisions -
Chamber is contributing \$8,000 to its due to the visitor's cente ralready -

DW - to make up lost revenue - it would be less than \$5 per member to make up \$16m,611
loss -

sonja - it is appropriate to participate in the partnership to a great extend - city does beneit
directrly -

DP to DRC - checked into o 1-800 calls to be part of that - timeconsuming to provide service -
Sonja -

RW - community deserves to have visitor cente r- but in family life - tyink of ateratives to
make sure we have a visitor's center - come up with something that is volunteers - that will be
comparable to serving community - totally against in not having one - go with what we have -

Sonja - look at other alternatives - for city to take on handling volunteer effort -

RC - business is paying for majority -

Sonja - not what she said -

Business pays for extensively for adversiting to bring people

RC - controlled growth - not more packets out - who directly benefits by this - business - how
much do they bring in - versus -

Sonja - not sure of return on investment -

snja - wheter or not growth ?

Rc - fr controlled growth - fighting transp. Problem in commuity - flyers and handouts -

Sonja - there is going to be growth in comunity - we won't have controled growth - the
industry is one that produces a lot of money for this community - it is industry that anyone
else is in -

DW - new housing brings increased apartment size -

sonja - additional revenues and services - generate more dollars to community -

DM - hving been involved - 8 years - as an occupation at chamber - wen the chamber is
bringin in these people - probably about 99 stop in on their very own - tourisest coming
through - hoen calls - for indiviudal packets - own volition - chamber has not solicited people
to stop - average 20-30 people inquiring a day or 20-30 stopping in -

Sonja - provide info to other states - does not have money to

DS - get traffic issues solved - will be happy to have people stay - real dollars - manage to get rid of people zipping through town people and keep the others to leave their money and go home - need to resolve this issue -

Susan White - 31181 Corral Creek road - make a few comments -

1. Ask letter to be referred provided to all at public - some of the letters to directly to the council - references that they would be provided to audience -
2. Talk about chamber increasing membership by 75 people - would not be necessary to provide funds to visitor's bureau - spend its money more wisely and less out of large corporate issues -

3. Ms Sumner - statement - downtown being revitalized - new to area - reluctant - newcomer and change came from California and - know what it is like to overdevelop a state - appreciated comment - don't cater to small businessmen - would not do business downtown - no place to park -

4. Giving to CM and CA - worked in large corporation for long time - bonuses and coa - based on job performance - cola - chamber should stay out of local politics -

DRC - cc;s discussion tonight - discuss with CM and CA through evaluation process -

George Alexander - citizen since 1972 - 33405 Old Paret mtn. Road - active in chamber work - chamber is better than in past - try to get traffic through this town - local people need to go through - try and get bypass through - bond issue - voted for every taxation that has come through - not just for school, for the school police, fire and the city - representation a very important part of community - - we need jobs - \$20,000 is a small amount to pay

RC - you vote for every bond and everything that came through - do you vote in the city limits in county -

George - vote on county tax issues -

RW - appreciate what Ann does - brochures - top grade - maybe we will have to look at another way to do it - same location - if cannot come up with dollars - there must be a way to save it - maybe through volunteer work - do not take out full amount \$17,000 - take out 5,000 this year -

RC - was advised last year's budget that funding could be cut - looked at - social funds - went out more city funds where needed -

Curtis Walker, 29500 NE Benj. Road - Newberg - ask to reconsider the budget committee recommendation of reducing \$20,000 to visitor information center (VIC) the location is a quality building - important to maintain that location and quality that we have in the past - urge to find a way and adjust the budget and find the \$20,00 asked for,

Nadine Windsor - , 2902 E. Second Street - - hate to talk against - McMinnville gives their chamber just over a \$1,000 a year and they are staffed with volunteers and I think Mac does a good job.

DW - feelign about process - involved 8 public and 8 cc members - end of period - came up with budget document - important to not have disservice to process to spend hours and hours of time - to have cc change - objection - really don't want to do anything about this project - information center imortant -

RC - supprot DW's comment - revenue or expenses should be discussed at budget committee and eal with it there -

dp closed the public hearing -

MOTION: DW/DMc to aporive the budget with changes as indicated -

TDW - reallocate funds in dosing so - draw \$4,000 line designed for cc meals - \$6,500 from line allocated for cc projects and the sum of \$6111 from coningeneices and that these items be reallocated to the line item for the cmber funding.

AH seconded -

DS - made amendment - give thourhg process -

TDW - agred wit comment that RW made - takked about if you don't have enough money - make choices = spriit in which it is proposed - would easily and readily eliminate - hard choices - -

2. 6500 line item - by budget committee for cc projects - cc discretion - mater of priorities - to maintain the visitor center a more inportant project - contingency to have cc allocate as needed - still leaves \$325,000 in contingency funds - frankly no inconvenience - to the cc - unless meals are inconvenience - can fund chamber visitor center - this does not touch any allocates by buddt committee - does not subtract funding from any other funding -

RC - discussion pooint of meals - pooint is making - tdw - may be good - believe in it wholeheartedly - TDW was budget chairman - if any changes made - it should have been in front of budget committee - that is the decision of the committee - joint group - RC - buget should stand the way it is -

DP - agree with RC, DW and RW - should respect budget committee meetings - work sessions will have meal - the \$6500 cc project - to discuss - what they want to do - talk abat budget meeting to form a new park new francis theater park - DP - fire truck - \$1.00 - need to start looking at the nitty gritty items in the project - get things going to town - polcie officers - have to buy own equipment - do not have the oney to provide their free service -

TDW - other ways to adresse these questions -

MOTIOTDW - all issues need to be adressed- budget comjittee did address - under the categories - jurisidiction of cc - we ar e doing simply intended by bc by process - chairman of budget committee that suggested that the cc should have to get approval - to spend discretionary fund allocated to the cc - doubt bc would have not a problem with meals -

DW - comment - spending funds on meals is important - does not accept pay for attending cc - donate bck to city - made a motion at bc that any funds that have already approved by - to take funding out of something

TDW - intent of budget committee - nothing mentioned about meals - faced with priority decisions made - if not within prerogative by cc - rather than spending money on self - promote jobs and tourism -

DW - not

AH called for the questions - on management - no - DW, RC and RW

MOTION: reallocated general projects to chamber and 6111 from contingencies to put into chamber visitor center - \$16611 - resolution - starts on page 30 of packet - means that section 4 - general fund - general gov. - \$81,709.00

Contingency - \$326,252.

Total amount stays the same -

DRC - section 7 of page 35 - would be changed to allow of all non-union employees authorized by July 1, 1995 -

AH called for questions - as amended and noted by staff -

ROLL -

DW - discussion - amended motion - DMC - thoughts in pre-meeting = would like to hear now - funding approved -

DMC - generic question during process - based on recommendation - support process and support budget committee and less - cc members are on bc - I will not be locked into voting exactly the bc votes on -

DW - were you in favor of this source of funding? Taking out of three funds?

DMC - not sure how to answer -

DW - appropriate place -

DMC - voted for amendment -

DW - other ideas on where -

AH called for the questions -

DS - think that budget process and vote is in no way in disregard of what they did - every gov. body - times have to make decisions straying initially came away from committee - bob's suggestion of volunteers - pulling rug out - talk about six months down line - when comes -

would hve an impact - want to void bleeding - next year -

RW - to DS - regardless of how we vote - will work togetehr and rise above any kind of personal attacks fro anybody - friends out there - people that gave up many hours to run gov.

By - don't have to rationalized vote -

5 Yes - 3 no - RC,DW, RW - - Motion passed

totl stays the same -

V. COMMITTEE RECOMMENDATIONS:

VI. CONTINUED BUSINESS

VII. NEW BUSINESS

1. **Ordinance No. 95-2408** amending Ordinance No. 95-2329 by adopting by reference certain uniform codes which relate to process piping, and providing for an emergency.

DRC - put ordinance in plce because current ordinanc ein place is not in place due to sumiotmo - current code on books - if we don't need it -

MOTION: AH/DM - to read by title only - passed unanimous.

- 
2. **Ordinance No. 95-2412** amending Ordinance No. 95-2397 (establishing an Urban Reserve Area) providing that a portion of the certain area known as Study Area "C" be removed from the Urban Reserve Area, and addressing the boundaries of the Urban Reserve Area where such boundary is a road right-of-way.

DRC - remove the 4 lots in area C talked with cyc commissioners - yc commisioners are waiting findings - to adopt -

MOTION: AH/TDW - to read yb title only

TDM - add specific tax lots numbers for identiifcation and the paragraph - same with yc - - ordinance - paragraphH (add 4 lots tax) -

passed unanimous.

3. **Resolution No. 95-1918** authorizing the City Manager to enter into an

agreement with Lee Engineering, Inc. For construction of Well #7.

DRC - staff report - well field master plan and water plan - need to disburse wells on property and separate them - particular project been around since master plan -

Pat Haight - 114 E. Hancock - research - concerned about it - details that found - did not match information - drc 05/20/95 graphic - to address the cc and mayor and provide you information - state of Oregon information - should be considered prior to voting on this resolution -

1. Resolution statues - existing five operating wells in Marion County - state of Oregon 1, 2, 4 and 5 - two unnamed springs and two Hess Creek springs - well number three - \$72,000 engineering fees - state tells her that water rights of #3 have been transferred to #5 - as of June 19, has not been transferred to the state - May, 1991 - application for additional water - wells number 1 and 6 - whether exists or not - new water in No. 7 comes from well no. 7 - no application has been filed - it will be a new application - will go on to other wells - to get the water -

really concerned in talking with state - talked with it - talked with Melissa Connolly - in view of fact that state only has 4 wells on record - no record of well #6 - city has well #6 - well #3 has been transferred to No. 5 - well no. 3 transferred to number 7 - state has no record on well plan -

request set over decision to have someone to talk with this person - and compare to what city has - would be smart idea to have it before approving - not pay \$72,000 to Lee Engineering - not sure if actual bids were taken into - most important that the state has different records that city of Newberg - before start on new wells - should make an attempt to have information - to all being the same - to what state has on record - know exactly how many wells we have - do not have record of Otis springs -

please consider holding this resolution over until next meeting - make sure that all the records with state and city as far as water are same - because state does not have same information as city has - transferred from well No. 3 to well No. 7 -

DRC - Mr. Scoles can address in the area - discussion with Pat Haight and Mr. Scoles -

DP - Greg Scoles -

Greg Scoles - shed some light - did receive from state about water rights issue - indicated and discovery - water rights could not find - for example - Otis springs - found under "G" - in fact do have water rights in Otis springs - well six - found - 4.01 cubic feet per second - well 3 is interesting because abandoned use of that well - 3 cubic feet per second - that was in fact - through process - was a transfer of that water right to well no. 5 - total volume of water rights - amount unchanged 9.79 total water rights is still in well field - no different - which well it may be transferred from - would not come from well no. 3 depending upon volume - amount transferred to well no 5 -

point out in terms of water rights - have memo 08.26.92 - internal memo water resources board - identify water rights application - apply for some time ago - where indicate that we have a total of 15.16 cubic feet per second under all existing certificates - these numbers are consistent - part of contract before you - problems or concerns of where these consultants come from - prepared to do this - prepared memo to mgr's office - here to answer questions -

RC - looking at SIP application - 04/06/95 - Friday update - water rights of 12 million gallons - comments - sip - current capacity of 6 million gallons per day - from 12 gallon in wellfield - -

Greg - well field water rights has always been - since before 1980 - or 19870 - 9.79 million gallons per day - the springs are another - over 5 million -

RW - how many companies submitted bids for drilling -

Greg - six - engineering - advertised - three were selected for interviews - interview planning - utility, planning and wastewater superintendent - two people attended - interview with 3 consulting firms - CH2M Hill, Sttler - (get list of people that put in bids - get from tabbi)

DW - selection - three lowest bidders -

greg - request for proposals - give qualifications to do work - select highest apparent qualified firms to interview - purchasing procedures - once determined - they tend to dev. - would rate firms -

DW - no really bidding procedure - negotiate contracts - received not bid proposals but job proposals -

TDM - rules and regulations followed - agreed adopted in their administrative rules for contract review - adopt rules that they agreed follows -

DS - who did you talk with in salem - re: clarification - - talked with Melissas Conly-

greg - talked with Ms. Connolly - let's get the ones - eye opener - 3 had already been transferred - water rights for municipalities - overall 15.16 cubic feet or 9.79 million gallons per day - distributed different among the wells - moving wells - adjusting acquisition -

RC - work session - 2million gallons of water -

Greg - once determine location - test well - pumping test - determine what the most suitable pump and facility to put in sight to maximize utilization of that project - well 8 would be next one in sequence -

DS - do you have a permit to do it - or applying for permit to sink new well - or does the engineering do this-

Greg - part of the scope of work - once determine and point of diversion - then make

application and go through process with marion county - administrative permit - public utility - exclusive bond use property - in addition to change water rights to new well sites - administrative process with water resources department -

DS - can you apply for permit today -

Greg - cannot identify where well facility is going to go -

DRC - need to have design - need to decide where design will go - will go

RC - clarification - if we don't locate a new well - existing wells - agreed if water rationing to occur in this city for any reason - the City shares the ration problem as well as the business -

Greg - present procedures would require it -

MOTION: AH/ DW to approve - (RC - No).

Motion passed -

VIII. REPORTS FROM OTHER AGENCIES AND CITY MANAGER

1. Presentation and adoption of the Ten-Year Strategic Plan for the Fire Department.

Dp - urge people to review -

Michael sherman - one typo in book - \$1.00

First ten year strategic for fire department - have other plans to make sure on target for plans - MDI - after 7-8 months - come up with presentation - Jack Snook - president of MDI -

Jack Snook - MDI - pertinent to community - relative to fire protection in future - thanking NFD - d- worked with a lot of other fire departments - obvious community involvement - feel of protection - first about process - - overhead of strategic planning process - customer centered - - nfd vision statement - - nfd mission statement - - value statement - overhead get from Jill -

strengths in organization - biggest one is and identified - the people themselves - people that serve - training - take training very seriously - - three top strengths - community support -

support fire levy - working hard - critical - dependable service - 24 hours a day - 7 days a week - no matter what situation no matter

cost effective services - large volunteer effort - utilized 1993 survey - western attitudes - cit water meter charge - survey - tax levy by city - got quite a bit of information - relative to input - discussed population and growth - discussion on transportation - Hwy 99 W - 33,000

vehicles travelling down road each day - significant issue - very difficult and congested - about 2.2% growth - -

pg 34 - the future - now have class 3 - if something is not done with response times, travel distances - probably will be ISO grading in future - with some of the implementation strategies - can maintain rating - change to reduce to class 2 - only 5 class 2's in Oregon - would be in elite group - reduce ISO through some of the improvements - facilities addressed - staffing and already looking at and the need for capital improvement - capital needs approximately \$62-65,000 per year - Only 10,000 set aside for tax improvements -

mandates - each year - more mandates particularly from federal gov. - somewhat level - okay activity - I believe that we need to look at second facility - should have been done already - position another facility in community - travel distances - need to fund it - need to insure that this community to replace fire equipment and apparatuses - hopeful to come to solution - increase staffing - already take step forward - passing the year levy - enhance excellent volunteer program - need to look at staffing - increase and enhance volunteer program - is foundation of fire department - should continue to enjoy viable organization with small group of career managers and fire personnel - training needs - need to look at training facility - -

long term strategy - work with rural fire board - need for third station in rural area - - summary - hope appreciate the value of current system - have worked with another organization that you are getting service out of organization - excellent service - efficient manner - look at things to enhance in future - living document - encourage that this must be a living document - need to be acted upon - will be occasions in future - will have to come back forward with document in hand - been adopted - need support and now is time to deal with issues - use it as management tool in future - well done and lot of support and input from fire department and community -

RC - in document - talking about facilities - wondering if it was not an overkill to predict a large enough facility - truck and living training grounds facility - in northeastern part of city -

Michael - first blush - very holistic approach - volunteer response to station response time - - station has 6 stations - have community based station - have multiple stations for shorter response time to fires, etc. - longer term issue - cannot afford to take staff out of area - requirement of UL certification pump - need to consider issues - that is why we have to have plan -

RC - in report - based on future 10 years - creating another building other than 99W location -

Michael - based on customer response -

RC - produce training facility -

Snook - consider land available to grow and expand to other services (training center, etc.)

Dmc - congratulate to produce document -

MTIONL RW to cc adopt 10 year program - DW second - unankmous

Bob Tardiff - annual report - announce - last Thursday - first citizen police academy - 21 people in class - looking forward again -

May Eileen

2004 N. Main Street, Marciaaniak - would like to make comment - listening of comments - would appear that we are very concerned about cost effective measures for city - encouraged by the idea that we are conscious about these things - coje obfeo to address - locating the silicon water facility and growth boundary -

DP - land use issues -

TDM - wanted to point out to audience - sumitomo has presented application for land use - they re handled in quasi - judicial matter means that the CC sits as judges when it comes before them - they have to decide on matter presented to them when both parties have opportunity to address these issues - if the cc take input upon the location design and siting of plant - and if it is outside the quasi-judicial process, notice, etc. - the cc is prevented by the law from hearing and discussing and entertaining - ex parte contact - discouraged - other matters come before the council and before the city commissioners and the idea, siting and design is a land use matter which is not before the cc except as quasi-judicial matter - ruling - public comment on that portion - other portions - it would ruin the process and hamper the process and not -

Marcianiak - strike and put forward as an idea - as citizen of community would like this cc address in considering of any manufacturing as far as financial indicators rather than a particular facility - allows to be involved in the process -

TDM - staff can address specific questions - welcome comments as well -

Marcianak - piping ordinance - would seem that you were addressing in that code - not allowed in that

TDM - not addressing any land use issues - adopting uniform building code - concerning technical piping -

Maarciank - comments relates to tax issues, funding issues and general considerations are important - tying in recommendations for funding some of the projects - visitor information

centers - raised question about nickels and dimes to give to group body - don't address financial impact or bring in any industrial impacts on what tax implications are to people - purpose in coming to meeting - concern in considering wages and tax implications to this community consider a manufacturing group of this kind - come in on our own - establish guarantees (water treatment facilities - that don't overtax water treatment facilities -) told by cc I beaverton - have been told by cc that they must have own sewer treatment facility - any damages - responsible for paying all fees and cost s- not have affordable living - revitalize downtown area - very marketable area - don't sell us out to lowest bidder e-

C - clarification - should point out to people - will discuss - plans

Greg - plans submitted June 7th - 14 day comment period - Wednesday at 5:00 p.m. - comment period - consideration of all comments received from agencies and interested individuals would be incorporated in review of project - notice of decision and there is 10 day appeal period from date of notice - those people that have commented will receive notice -

DRC - will get notification -

Charlotte - Gagnon - 15775 Ribbon Ridge - issue is the 7 million loan loan negotiation of this council with Oregon economic dev. department - money used to upgrade sewer and water department - sumitomo requirements - guarantee by water and sewer revenues - fees generated by sumitomo - sumitomo will be sole beneficiary of \$7 million obligation - all fees will go to repay \$7 million loan - in fact - for next 20 years - the city will be supplying sewer service and underground water for sumitomo for absolutely nothing - they will receive no income from what they will be supplying for service - in addition - if anything happens to sumitomo - the city will be responsible will be responsible to repay loan - this decision is important enough should be put to vote by citizens of Newberg - should have opportunity to vote - this whole approval process is being rushed through council to accommodate sumitomo schedule - don't see any need to be pushed to be pushed into hasty decision - sumitomo will wait - decisions being made now - will affect every citizen in Newberg permanently - Newberg will never be the same - neither will be the quality of life - city is already committed - to provide water - before water studies - citizens of Newberg may be faced with water restrictions - this community - dependent on adequate water supply - depletion of aquifer could be dramatic potential of quality - considering magnitude of debt the impact that sumitomo will have on community - would be prudent and wise to settle matter in democratic process - put to vote for citizens on Newberg - if things don't turn out as well as expected the cc will save a lot of accusations and recommendations - in addition to all that will have satisfaction you have done right things -

DRC - bonding issue is one that - revenue bonding - requires that company a company - generic process would be liable to pay for improvements - improvements from punchlist - are included in water master plan talked about for years -- in files in city hall - had opportunity - impacts on betting a large water user - information in file - from utility operations standpoint - picture improvements if we have a large consumer in terms of financial dollars -

DRC - system based on rates for each gallon that is pumped - the large user would also provide system wide benefit for the city -

DM - are you currently city resident -

Ms. Charlotte - no she is not

TDM - aware of \$7 million loan is no city council out negotitte such alo- they do not have authority - he has been speaking with Mr. McMullena dn Mr. Wollam - they can speak with - they are not doing - Mr. Coles spoke revenue bonds - improve water system - that has come to approval of city council - not right and fct that anybody is out negotiating a loan - it I

Gagnon - has been discussing with state - with Mr. Gardner with OREDC - money would be lent to the city of newberg for infrastrue as to water and swer - Mr. Gardner is generally availabl -

DRC - any city has acces s to that progrtam n - not new iformation to staff - same rights to get ahold and contact -

RC - Mr. Gardner contcted RC bout a week ago and since called me with information at work to clarify what was going on wieht OEDD and appreciate comments he gave me - other than what was in - hea had been talks with drc asince early mrch -

Eileen - to DRC - funds are avialble to generic funds upon appliction - why can't we upgrade fire department -

DRC - revenue bond - need revenue to secure the bond - fire station expantions is a general obligation - do not collect funds - - don't have revenue stream to support -

KT - they are public works bonds - (revenue bonds)

Eileen - look at reconstructing downtown area - to make it viable revenue producing -

DRC - excellent idea - for utility expansion -

Eileen - setting guidelines -

DRC - would require adjusmtnet of rates for bonds -

sek security - don't have that level of detail - don't have committment from -

DRC - claiufiriation of dev. codes -

DP - have eileen and charlotte go over meeting with DRC and get information -

JIM Dunlap -

Robert Duplay - , 2-1/2 milesoutside city - attended japanese univiersty - mallowd foreign investment to come to US - buy up gems of business worl d - dv. Large infastructure - foreign

labor in general - not sumiotmo - foreign money from abroad has jeopardized military and other security - in order for us to pay off a huge national debt - needs rapid growth - the japanese - world's greatest - inbred discrimination against women and minorities - japanese managers in trek to US - congress consensus style management stupe - it would be good for newberg in short run - bad for us in long run - urge not to let it happen -

Jim Morrison - 717 E. Sheridan Street - not sure address after reading last few weeks - community affairs to chamber of commerce - - citizens or business developers - business community visionary - didn't need bypass - had opportunity to talk with numerous citizens - a lot of people are opposed to rapid growth - concerned about sumiotomo - create a lot of problems - residents will feel that they will have the overall residents unanswered questions - backdoor financing deals - another beaverton - once sumiotmo comes - there will be 4-5 other light manufacturing companies - comp plan - maintain natural beauty of newberg - lost site of this - separate of portland metro area - If cc really represents people - out communicate with the discuss plans - find out other plants and get environment - ample water to support newberg and sumiotmo - don't we have a lot of transportation and community needs - time newberg wakes up and get involved in community - according to news media - 7 of cc members support sumiotmo - to do television debate on channel 9 and why it should be coming to newberg - what is going on behind closed doors - interested in do so - open to volunteer - would be glad to arrange with TCI -

DW - don't have authority to allow Sumiotomo - if we should change zoning and set up criteria - not think that it is fair -

Jim - rumors going on and a lot of conversation among council people that don't represent the cc and belly up to the bar and let Sumiotomo and citizens know what is going on - how much water activity is going to change to get to sumiotmo - road improvements -

Micke Olberding - 22251 NE Fulquartz landing road - Dundee - express - tremendous amount of information that will be cleared up with sumiotomo - encourage to attend meetings - have chance for written questions - to handle expeditious as possible - start at 3:00 - - represents of sumiotomo - encourage to come - misconceptions that will be cleared up - DP - conflict of interest - public is invited -

DRC - if video tape - put it in record -

Pat Haight, 114 E. HENCOCK STREET -

1. Remind TDM CA that if he will please ORS - provision for where electronic used that you provide speaker system and rotation for people for all people have not been able to hear deliberation

1. Frost says me - back porch - infrastructure agreement - cc did not know about - what TDM and DRC signed - LID problems - two days signed agreement with Sumiotomo - problems with being allowed to pay for improvements -

Pat - found on back porch - - outstepping

3. Provide with information of fee schedule - 05/31/94 - dw recommend changing fees to charge developers - more in line with other communities in state - resolution 94-83 - in packet - lowest in surrounding cities - another fee schedule - discussions concerning different version -

TDM - cc passed updated fee schedule - provided for 250.00 appeal for administrative review - s ORS statutes statues \$100 - discovered upon first appeal - you were going to review appeal schedules when reviewing dev. code - comply with - public fees schedules - explanations on bottom of paragraphs not necessarily with resolution - that explanations - the long one that was updated effective 070194 - -

TDM - fee schedule - charged rate

DRC - state law supersedes it -

Pat - after pc entered suggested fees -

planning dept. Budget summary - want to questions - line items - provide fraction of costs - growth is only in town said because - only reason so god damn cheap - can't afford growth - DRC - redirect - outrageous -

TDM - infrastructure that Ms. Haight - couldn't are common vehicles used in development - when they are using dev. they are paying sdc - the City pays for certain improvements - the dev. what utilizes are available and the project as big as any infrastructure agreement - subdivisions agreement - what is done by dev and what is done by city - money we are going to pay comes from SDC - that comes from sdc payments - sum of total and contributing - that is common vehicle - most people don't do development and is not coming out of tax money -

DRC - city staff role is to review dev. process - dev. have a right to a fair process under law - city staff sees that the process is valuable - staff is to make sure that dev. Follow process -

Pat - what this amounts to - if it is McDonald's - not properly informed -

DP - get together with DRC - go over everything -

DM - clarification - city through charter - determined city manager council type of gov. - cm is hired by cc to act as the liaison person to dev and community - that is all drc to do and hired by the cc and rest of staff is under their jurisdiction - comparing this to some cities that cc does all the work - attaches on individuals - if you have comments and want to talk with CC members - please call -

RC - think the big problem - lack of communication - dressing this or whatever industrial large as any other development - dealing with donut shop - huge difference - there will be a land use hearing -

RC - to DRC - 14% shortfall on utilities - we would have -

DRC - that would be in sewer fund - estimate -

RC - from 1993-1994-95 - up \$245,000 - in proposed budget - up \$29,545,000 - could not see 14% shortfall -

DRC - it is not water fund that is affected -

KT - swe fund - allen fruit - aying about 14% of reveue - problem with debt service - solution - passed three yera rate - guaranteed and kept with that - allen changed to manfuaging - also eaten into our cash - need to resolve how to continue to deal wit that -

RC - how much is invested out - about \$10,000 in cash invest everydoay - in 20 funds - not all seer money -

DP - 11,723,000 -

KT - built for 20-25,000 people - not 17,000 - helping to pay for debt service - check what is in sdc fund- first priority in fund is to pay debt seride - kp three year promose -

MOTION RW - AH/ to adjourn. 11:25 p.m.

X. EXECUTIVE SESSION:

XI. ADJOURNMENT TO NEXT MEETING

INDEX OF ORDINANCES ON THIS AGENDA FOR ACTION:

RESOLUTIONS:

1. **Resolution No. 95-1917** adopting the City of Newberg, Oregon budget for the 1995-96 fiscal year, making appropriations, levying a property tax and approving the City of Newberg's participation in the State Revenue Sharing Program.
2. **Resolution No. 95-1918** authorizing the City Manager to enter into an agreement with Lee Engineering, Inc. For construction of Well #7.

ORDINANCES

1. **Ordinance No. 95-2408** amending Ordinance No. 95-2329 by adopting by reference certain uniform codes which relate to process piping and providing for an emergency.

PAGE 3

CITY COUNCIL AGENDA - JUNE 19, 1995

2. **Ordinance No. 95-2410** declaring that certain territory be annexed into the City of Newberg and withdrawal from the Newberg Rural Fire Protection District together with a zone change a County VLDR1 to a City R-1 Low Density Residential/GH General Hazard Zoning designation.

3. *Ordinance No. 95-2412 amending Ordinance No. 95-2397 (establishing an Urban Reserve Area) providing that a portion of the certain area known as Study Area "C" be removed from the Urban Reserve Area, and addressing the boundaries of the Urban Reserve Area where such boundary is a road right-of-way.*

\\agenda6.19

ATTENDANCE SHEET

NEWBERG CITY COUNCIL MEETING

MEETING DATE: 6-19-95

COUNCIL/COMMITTEE MEMBER

PRESENT

ABSENT

CURRIER, Roger

[X]

[]

HALSTEAD, Alan

[X]

[]

McCAIN, Donna

[X]

[]

McMULLEN, Dave

[X]

[]

PROCTOR, Donna

[X]

[]

SUMNER, Deborah

[X]

[]

WEAVER, Robert

[X]

[]

WOLLAM, T. Dan

[X]

[]

WRIGHT, Don

[X]

[]

Bob Tardiff

[]

[]

DNC / TDm PRH

[]

[]

Tony Prewitt

[]

[]

Pat Haight

[]

[]

Needing Windsor

[]

[]

Ann Pasola

[]

[]

Sonya Houghton

Michael Sherman

Submitted By:

Peggy Hall

NOTE: Please complete an attendance sheet for all meetings involving City Council members and return it to the Legal Department with the **original minutes**. If the regularly scheduled meeting is canceled for any reason, it should be noted on an attendance sheet and sent to the Legal Department.

Original minutes, signed by the secretary or chairman, should be prepared and sent to the Legal Department for filing as the official record of the meeting.

ORDINANCE/RESOLUTION ROLL CALL

COMMITTEE: NEWBERG CITY COUNCIL MEETING

MEETING DATE: 6-19-95

Council Member

Ord/Res No.

95-2410

Yes/No

Ord/Res No.

95-1917

Yes/No

Ord/Res No.

95-2408

Yes/No

CURRIER, Roger

yes

yes

yes

HALSTEAD, Alan

yes

yes

yes

McMULLEN, Dave

yes

yes

yes

McCAIN, Donna

yes

yes

yes

PROCTOR, Donna

—

—

—

SUMNER, Deborah

yes

yes

yes

WEAVER, Robert

yes

yes

yes

WOLLAM, T. Dan

yes

yes

yes

WRIGHT, Don

yes

yes

yes

Total

Yes - 8

No - 0

Yes -

No -

Yes -

No -

Submitted By: Peggy Hall

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Council accepts comments on items during the meeting. Please fill out a blue card and identify the item you wish to speak on and hand this in to the Mayor prior to the meeting. (The exception is formal land use hearings which require a specific public hearing process. The agenda's items will be identified at the meeting.)

**UPDATED
CITY OF NEWBERG
CITY COUNCIL AGENDA
JUNE 19, 1995
7:30 P.M.
NEWBERG PUBLIC LIBRARY**

I. CALL MEETING TO ORDER (*Pledge of Allegiance*)

II. ROLL CALL

III. CONSENT CALENDAR:

IV. PUBLIC HEARING:

- unanimous*
1. Continue public hearing regarding annexation and zone change of a .75 acre parcel within the Urban Growth Boundary from a County VDDR1 to a City R-1 Low Density Residential/GH General Hazard Zone and withdrawal from the Newberg Rural Fire Protection District. -
Ordinance No. 95-2410
File No. ANX-2-95
Location: 1970 N. Main St.

- sub over 10/8/95*
2. Public hearing on the proposed Development Code incorporating procedure amendments dealing with noticing, processing and housekeeping changes and policy clarification.

3. Public hearing on proposed uses of State Revenue Sharing for 1995-96.

- K7*
4. Public hearing and adoption of the 1995-96 budget as presented.
Resolution No. 95-1917.

V. COMMITTEE RECOMMENDATIONS:

VI. CONTINUED BUSINESS

PAGE 2
CITY COUNCIL AGENDA - JUNE 19, 1995

VII. NEW BUSINESS

1. **Ordinance No. 95-2408** amending Ordinance No. 95-2329 by adopting by reference certain uniform codes which relate to process piping, and providing for an emergency.
2. **Ordinance No. 95-2412** amending Ordinance No. 95-2397 (establishing an Urban Reserve Area) providing that a portion of the certain area known as Study Area "C" be removed from the Urban Reserve Area, and addressing the boundaries of the Urban Reserve Area where such boundary is a road right-of-way.
3. **Resolution No. 95-1918** authorizing the City Manager to enter into an agreement with Lee Engineering, Inc. For construction of Well #7.

VIII. REPORTS FROM OTHER AGENCIES AND CITY MANAGER

1. Presentation and adoption of the Ten-Year Strategic Plan for the Fire Department.

IX. COMMUNICATIONS FROM THE FLOOR:

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CITY COUNCIL AGENDA - JUNE 19, 1995

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TUESDAY, 7:00 a.m.

Donna Proctor
City Council Meeting
Date: 6-19-95
Re: Pat Haynt
May 31, 1994
FINANCE COMMITTEE MINUTES

HORSELESS CARRIAGE

NEWBERG, OREGON

The meeting was called to order by chair Donna McCain at 7:05 a.m.

ROLL CALL:

Present: Donna McCain Don Wright
Alan Larking Bert Pennock
Barbara Secor

Others Present: Donna Proctor, Mayor
Duane Cole, City Manager
Kathy Tri, Finance Director
Diane Padilla, Asst. Fin. Dir.

MINUTES: Barbara Secor noted a change on page two (2) of the April 26, 1994 minutes. In the second sentence of the third paragraph the verb "state" should be added. **MOTION:** Bert Pennock\Barbara Secor moved to approve the minutes as corrected. **VOTE ON THE MOTION:** Passed by those present.

NEW BUSINESS:

Library Fees: Duane Cole began by indicating that each year the staff evaluates the fees charged for non-resident users of the City Library. Barbara Secor noted that in Duane's cover memo that the \$50 per month should probably be per year. One of the suggested changes this year is a half price fee for students and also a six month fee for families, senior citizens and students. Donna McCain indicated that she was concerned about non-resident users of the library. She also feels that students should receive a break, especially if they are occasional users for papers. She asked if there was some way that the City could go to the Newberg School District and arrange to have teachers provide students with cards related to specific research assignments and those students could use the library for free for that assignment. Otherwise they would have to pay. Donna Proctor indicated she didn't feel the school secretaries had time to hand out library cards, but the teachers would be able to hand out cards. Barbara Secor added that she has a friend that lives one block outside the City limits and has complained that she has to pay to use the City Library. Donna Proctor indicated that a while back, the City of Dundee was asked to come in and share the expense of the library and they refused to do so. Bert Pennock indicated that he felt that the City should leave the fees as they are. Donna McCain said that she did not feel that we were charging enough. Don Wright stated that he was in favor of the dues being more in line with what city property owners are paying and that the proposed raise is not unreasonable.

MOTION: Don Wright\Barbara Secor moved to adopt the resolution as stated. **VOTE ON THE MOTION:** Passed by those present. Bert Pennock abstained from voting.

Planning and Sub-division Fees: The Community Development Department recently reviewed the fees it charges for various land use actions. Included in the staff report was a comparison of Newberg fees to eight other cities in the Portland Metropolitan area and including McMinnville. After some discussion regarding the amount of fees and the budget these fees support, Don Wright recommended changing fees to the following: appeals \$250.00; conditional use permit \$750.00; design review \$500.00; minor partition \$400.00; major partition \$600.00; planned unit development \$1000.00; subdivision \$1000.00; vacation \$500.00; variance \$300.00;

★
↓ *These figures aren't all shown in the resolution packet. They are different*

from what was adopted,

zone change \$750.00; for an average fee of \$632.00.

MOTION: Don Wright\Alan Larking moved to adopt the above fee schedule and recommend approval by City Council.

Final Budget Resolution: Kathy Tri indicated that the resolution included recognition of a D.A.R.E. grant through the school district and a transfer of funds in the Bancroft Bond fund to cover interest costs. Kathy Tri indicated that this resolution would be on the June 21 Council agenda. The committee recommended approval of the resolution.

Review of Fiscal Policies: Kathy Tri reviewed that the committee had previously reviewed the City's Fiscal Policies. The committee is now asked to review the Budget and Capital Improvement sections.

Under Operating Budget Policy, it was suggested that the language in the first bullet be changed to "the Finance Director will prepare regular reports comparing actual to budget for the City Manager and Finance Committee of the Council." Under the second bullet, quarterly reports be changed to a minimum of quarterly reports. There were no other recommended changes in the Operating Budget section, Capital Improvement Policies section, Accounting Debt Service or Reserve Policies section.

Monthly Report: Kathy Tri reviewed the April monthly report. She highlighted the new section reporting cash and investments.

Monthly Transactions: The committee reviewed monthly transactions for April. Questions including travel by Peggy Hall that was charged to the Council's budget for a cable television conference, quarterly membership dues to Marion County for RAIN, meeting room charge to the Newberg Hospital, purchase of a microwave for the legal building, certification and mileage reimbursement for sewage plant operators for certification training, purchase of wild flower seeds for Rocket Park, rental of storage space for evidence due to the fire, and membership dues to American Public Works Association. Don Wright asked if it was appropriate for the City to pay for memberships to professional organizations. Duane Cole indicated that it is traditional for the City to pay for most professional memberships. It is not a contractual right for employees other than the City Manager and City Attorney. Generally it is reviewed during the budget process as well as all travel related professional development. Donna McCain reiterated that professional memberships are evaluated annually and the fact that the City pays the dues helps to retain staff members.

Adjournment: The committee adjourned at 8:25 a.m.

fincom-5.31

Does this mean no one from the Council went - but Peggy Hall did? And the Council budget paid for it?

City Council Meeting

Date: 6-19-95

Re:

No.:

Pat Idaght

Date: 6-19-95

Re:

No.: Pat Haight

RESOLUTION NO. 94-1843

~~_____~~ P.S. Says
"still only provides a
fraction of the cost."

A RESOLUTION RELATED TO UPDATING A SCHEDULE OF FEES RELATED TO LAND
USE APPLICATIONS AND REPEALING RESOLUTION 91-1630

WHEREAS, It is the City's philosophy to base user fees on cost of service so the City
or fully? will be able to partially recover costs associated with delivering a service;
and Then why aren't the charges enough to do this

WHEREAS, The City of Newberg has completed an evaluation of the Community
Development fees charged for land use actions to compare the fees with
other cities in the region; and Newberg's obviously don't compar.

WHEREAS, The fees charged by the Community Development Department, Planning
Division, are among the lowest fees charged when compared with
surrounding cities; and

WHEREAS, The Community Development Department land use fees have not been
updated since 1991, yet the Newberg area has grown at a rate of 7% per
year since that time; and

WHEREAS, Newberg's current fee schedule covers only a fraction of the actual costs
for providing the service and the new fee schedule will still only provide a
fraction of the real cost of providing the service; and

WHEREAS, The City of Newberg Finance Committee, on May 31, 1994, reviewed the
resolution proposed by the Community Development Department and
recommended increasing the proposed fees as indicated in Exhibit "A".

WHEREAS, The City of Newberg requires fees and charges be adjusted by Council
resolution; and then when did they adjust the
"REVISED" FEE SCHEDULE? NO RESOLUTION ON FILE!

NOW, THEREFORE, BE IT RESOLVED by the City of Newberg as follows:

Section 1. Resolution 91-1630 is repealed.

Section 2. The attached list of updated fees, Exhibit "A" is hereby adopted.

Section 3. These fees and charges will be effective as of 12:01 a.m., July 1, 1994.

DATED this 19th of June, 1994.

Duane R. Cole
Duane R. Cole - City Recorder

ATTEST:

Donna Proctor
Donna Proctor - Mayor

BUT THEY
ARE STILL
AMONG THE
LOWEST!

June '94
STILL "among the
lowest!"

City Council Meeting
Date: 6-19-95
Re: _____
No.: Pat Hays

EXHIBIT A
FEES SCHEDULE
(REVISED)

*This is
what is in
THE RESOLUTION
BOOK*

ADJUSTMENT	
LOT LINE	\$100
LAND DIVISION MODIFICATION	\$100
ANNEXATION	\$0
APPEAL ¹	
ADMINISTRATIVE DECISIONS	\$250
OTHER	\$500
COMPREHENSIVE PLAN AMENDMENT	\$1,000
CONDITIONAL USE PERMIT	\$650
DESIGN REVIEW	
STANDARD	\$50/10,000 PROJECT COST
MINIMUM FEE	\$100
MAXIMUM FEE	\$5,000
MODIFICATION	1/2 ORIGINAL FEE
EXTENSION	\$100
EXTENSION REQUEST (VARIANCE, PARTITION, SUBDIVISION)	1/2 ORIGINAL FEE
PARTITION	
MINOR	
PRELIMINARY PLAT	\$400
FINAL PLAT	\$400
MAJOR	
PRELIMINARY PLAT	\$600
FINAL PLAT	\$400
PLANNED UNIT DEVELOPMENT	
PRELIMINARY PLAT	\$700 + \$20/lot over 10
FINAL PLAT	\$400 + \$20/lot over 10
PRE-APPLICATION CONFERENCE	\$125.00
PUBLIC HEARING NOTIFICATION	\$50.00
PUBLIC HEARING RE-NOTIFICATION	\$50.00
SIGN PERMIT (NEW SIGN)	\$75
SIGN MODIFICATION	\$50

SUBDIVISION	
PRELIMINARY PLAT	\$700 + \$20/lot over 10
FINAL PLAT	\$400 + \$20/lot over 10
PHASED SUBDIVISION/DESIGN REQUEST	\$100
URBAN GROWTH BOUNDARY AMENDMENT	\$600 (ALSO COLLECT \$500 FOR COUNTY)
VACATION	\$500
VARIANCE	
ADMINISTRATIVE	\$300
PLANNING COMMISSION	\$400
VISION CLEARANCE EVALUATION	\$ 20
ZONE CHANGE/NEW ZONE DESIGNATION	\$750
FEEES FOR WORKING WITHOUT A PERMIT	This fee is charged when an action has been taken which requires permits or approvals under the Newberg Code, and no such permit or approval has been obtained. A fee equal to twice the amount of the applicable fee is charged.

NOTE 1: Appeals of administrative decisions by parties other than the applicant shall be \$200. These decisions include minor partitions, variances, adjustments, and design review decisions where initial administrative decisions are made without public hearings or the participation of persons who are entitled to receive notice of final decisions. Appeals of administrative decisions by applicants or appeals of Planning Commission decisions shall be \$500.

DIFFERENT FROM REVISED

1 paragraph

REVISED 6-1-94 (RECOMMENDED BY FINANCE COMMITTEE)

FEE SCHEDULE COMPARISON CHART - 1994												
	BEAVER- TON	CANBY	FOREST GROVE	GRESHAM	LAKE OSWEGO	MCMINN- VILLE	TIGARD	WEST LINN	NEWBERG EXISTING PROPOSED		EXISTING AVERAGE	REC. BY FINANCE COMM.
ANNEXATION		1000	839	1125		275	520	400			693	0
APPEAL	478	400	300	100	280	75	315	350	100	200	266	250
COMP PLAN AMENDMENT	1740	1000	1291	1125	1430	325	675	1000	500	750	1009	1000
CONDITIONAL USE PERMIT	954	600	592		1716	150	365	650	300	500	666	650
DESIGN REVIEW (\$100,000 STRUCTURE)	1323	500	373	7500	1340		155	2300	250	350	1718	500
MINOR PARTITION	509	600	1000	349	1145	75	235	400	150	200	496	400
MAJOR PARTITION	1578	600	1000	569	1260	100	235	400	350	400	677	600
PLANNED UNIT DEVELOPMENT (25 UNITS)		1100	862		3790	400	500	1200	575	800	1204	1000
SUBDIVISION (25 UNITS)	1578*	1100	924	569	3790	400	540	2375	575	800	1317	1000
VACATION	660		373	825	1500	200	300	700	300	400	607	500
VARIANCE	703	600	393	435	780	100	80	200	150	150	382	300
ZONE CHANGE	997	1000	995	1125	1430	275	520	1000	500	500	871	750
AVERAGE FEE COST	1052	772	745	1372	1678	215	\$370	\$914	\$341	459	\$826/829	632
RANK (BASED ON AVERAGE COST)	3	5	6	2	1	9	7	4	8			

* Preliminary Plan

Council Meeting
6-19-95
Pat Daught

FEE SCHEDULE

EFFECTIVE 7-1-94

Council Meeting

Date:

6-19-95

Re:

Pat Haight

ADJUSTMENT	
LOT LINE	\$100
LAND DIVISION MODIFICATION	\$100
ANNEXATION	\$0
APPEAL*	
ADMINISTRATIVE DECISIONS	\$250/\$500
ALL OTHER APPEALS	\$500
COMPREHENSIVE PLAN AMENDMENT	\$1,000
CONDITIONAL USE PERMIT	\$650
DESIGN REVIEW	
STANDARD	\$50/10,000 PROJECT COST
MINIMUM FEE	\$100
MAXIMUM FEE	\$5,000
MODIFICATION	1/2 ORIGINAL FEE
EXTENSION	\$100
FREE STANDING SIGN	\$75
EXTENSION REQUEST	1/2 ORIGINAL FEE
(VARIANCE, PARTITION, SUBDIVISION)	
PARTITION	
MINOR	
PRELIMINARY PLAT	\$400
FINAL PLAT	\$400
MAJOR	
PRELIMINARY PLAT	\$600
FINAL PLAT	\$400
PLANNED UNIT DEVELOPMENT	
PRELIMINARY PLAT	\$700 + \$20/lot over 10
FINAL PLAT	\$400 + \$20/lot over 10
PRE-APPLICATION CONFERENCE	\$125
PUBLIC HEARING NOTIFICATION	\$50
PUBLIC HEARING RE-NOTIFICATION	\$50
SUBDIVISION	
PRELIMINARY PLAT	\$700 + \$20/lot over 10
FINAL PLAT	\$400 + \$20/lot over 10
PHASED SUBDIVISION/DESIGN REQUEST	\$100
URBAN GROWTH BOUNDARY AMENDMENT	\$600
	(ALSO COLLECT \$760 FOR COUNTY)
VACATION	\$500
VARIANCE	
ADMINISTRATIVE	\$300
PLANNING COMMISSION	\$400
VISION CLEARANCE EVALUATION	\$20
ZONE CHANGE/NEW ZONE DESIGNATION	\$750

FEES FOR WORKING WITHOUT A PERMIT

This fee is charged when an action has been taken which requires permits or approvals under the Newberg Code, and no such permit or approval has been obtained. A fee equal to twice the amount of the applicable fee is charged.

*Appeals of administrative decisions by parties other than the applicant shall be \$250. Appeals of administrative decisions by the applicant shall be \$500. These decisions include partitions, variances, adjustments, and design review decisions. Appeals of administrative decisions go to the Planning Commission. Appeals of the Planning Commission decisions by any party are \$500.

PLANNING INFORMATION SHEET PPM 122894

2 Paragraphs

Conflicting figures
when compared to
other "FEE SCHEDULES"
ALSO EFFECTIVE
7-1-94

Not the same
as other 2
fee schedules

EXHIBIT A FEE SCHEDULE

City Council Meeting

Date: 6-19-95

Re: _____

No.: Port Hought

Annexation	\$0
Appeals	
-Appeal of administrative decisions by parties other than the applicant	\$100
-All other appeals	\$250
Comp. Plan Amendment	\$500
Conditional Use Permit	\$300
Design Review	\$25 per \$10,000 of Project Cost (\$25 minimum charge - \$2,500 maximum charge)
Final Partition Plat Check	\$150
Final Sub/PUD Plat Check	\$200 plus \$15 per lot
Lot Line Adjustment	\$20
Partitions	
-Minor	\$150
-Major	\$350
Planned Unit Development	
0-10 lots/units	\$350 plus \$15 per lot/unit over 10
Subdivision	
0-10 lots	\$350 plus \$15 per lot over 10
UGB Amend.	\$600
Vacation	\$300
Variance/Adjustment/Land Division Modification	\$150
Zone Change	\$500

DIFFERENT!

- NOTE 1: Appeals of administrative decisions by parties other than the applicant shall be \$100. These decisions include minor partitions, variances, adjustments, and design review decisions where initial administrative decisions are made without public hearings or the participation of persons who are entitled to receive notice of final decisions. Appeals of administrative decisions by applicants or appeals of Planning Commission decisions shall be \$250.
- NOTE 2: The applicant shall pay recording costs for documents which must be recorded with the County Clerk except that the City will pay recording costs for documents through which a public agency receives real property, an easement, or right-of-way.
- NOTE 3: For Design Review applications that also require another Planning application fee, the City should reduce the design review fee by an amount equal to the cost of the other Planning fee(s).
- NOTE 4: The cost of concurrent land use actions is the total cost of the actions multiplied by three-quarters. If the resulting total is less than the highest fee, then the highest fee shall be the fee for the concurrent actions. Modifications to land division requirements shall be in addition to the full subdivision, PUD, or partition fee.

4 paragraphs

Not the same as other 2 fee schedules

Set by
Resolution
94-1843
Different
from what
presented council

June 6 Council Meet

City Council Meeting

Date:

6-19-95

Re:

No:

Pat Haynes

FEE SCHEDULE

EFFECTIVE 7-1-94

91-1630 Original - 1991 repealed by

ADJUSTMENT

LOT LINE

LAND DIVISION MODIFICATION

\$100

\$100

ANNEXATION

APPEAL*

ADMINISTRATIVE DECISIONS

ALL OTHER APPEALS

\$0

COMPREHENSIVE PLAN AMENDMENT

\$1,000

CONDITIONAL USE PERMIT

\$650

DESIGN REVIEW

STANDARD

MINIMUM FEE

MAXIMUM FEE

MODIFICATION

EXTENSION

FREE STANDING SIGN

\$50/10,000 PROJECT COST

\$100

\$5,000

1/2 ORIGINAL FEE

\$100

\$75

EXTENSION REQUEST

(VARIANCE, PARTITION, SUBDIVISION)

1/2 ORIGINAL FEE

PARTITION

MINOR

PRELIMINARY PLAT

FINAL PLAT

MAJOR

PRELIMINARY PLAT

FINAL PLAT

\$400

\$400

\$600

\$400

PLANNED UNIT DEVELOPMENT

PRELIMINARY PLAT

FINAL PLAT

\$700 + \$20/lot over 10

\$400 + \$20/lot over 10

PRE-APPLICATION CONFERENCE

\$125

PUBLIC HEARING NOTIFICATION

\$50

PUBLIC HEARING RE-NOTIFICATION

\$50

SUBDIVISION

PRELIMINARY PLAT

FINAL PLAT

\$700 + \$20/lot over 10

\$400 + \$20/lot over 10

PHASED SUBDIVISION/DESIGN REQUEST

\$100

URBAN GROWTH BOUNDARY AMENDMENT

\$600

(ALSO COLLECT \$760 FOR COUNTY)

VACATION

\$500

VARIANCE

ADMINISTRATIVE

PLANNING COMMISSION

\$300

\$400

VISION CLEARANCE EVALUATION

\$20

ZONE CHANGE/NEW ZONE DESIGNATION

\$750

FEES FOR WORKING WITHOUT A PERMIT

This fee is charged when an action has been taken which requires permits or approvals under the Newberg Code, and no such permit or approval has been obtained. A fee equal to twice the amount of the applicable fee is charged.

*The initial appeal of an administrative decision to the Planning Commission is \$100. Subsequent appeals of administrative decisions by all parties shall be \$500. These decisions include partitions, variances, adjustments, and design review decisions. Initial appeals of administrative decisions go to the Planning Commission. Subsequent appeals of the Planning Commission decisions go to the City Council. If the appellant prevails at the time of the initial appeal the \$100 appeal fee is refunded (per ORS 227.175(10)(b)).

These Fees are not what was
passed by Resolution 94-1843!

Not the
same as
other
fee
schedule

Zoning Ordinance

Changed (reduced)
without resolution
to comply with
State Law

Final Plat

\$800
300
25?
Variance
County
recording
fee

Re:

Post Height

**Budget
1995-96**

TOTAL
OPERATING
COST OF
PLANNING &
DEPT.

Per K-Tri
6-5-95

12,590 grant money
Development Fees

Resources For 94-95

(95.9
NO
GRAI
MUR
?

3.00 |

3.00 |

K. TRI SAID PERSONAL SERVICES in 93-94 were less ^(than 92-93) because of turnover in dept but if that is true then why does FTE show more employees ~~than 92-93~~ and ~~more payroll~~ in 93-94? and less payroll?

GENERAL LEDGER - GL9006
 CITY OF NEWBERG

FY 95/96 BUDGET PROPOSAL REPORT
 AS OF 04/14/95

- - - ACTUAL - - -		- - - FY 94/95		- - - FISCAL YEAR 95/96 - - -	
FY 92/93	FY 93/94	ADOPTED BUDGET	ESTIMATED ACTUAL	MUND DEPT ACCOUNT DESCRIPTION	PROPOSED BUDGET
				01 GENERAL FUND	
				01 0000 REVENUE	
				R - REVENUE	
.00	.00	1,308,928	1,081,583	300000 D BEG F/B-NET WRKG CAPITOL	912,366
1765,238.61	1878,770.34	1,948,057	1,935,000	310000 D CURRENT YEAR TAXES	2,091,150
158,767.73	149,914.92	127,100	130,000	311000 D PRIOR YEAR TAXES	132,275
387,357.16	410,102.44	415,000	431,000	321001 D FRANCHISES	433,000
1,074.00	411.00	600	400	321002 D AMUSEMENT MACHINES	500
39,748.41	41,524.90	40,000	41,000	321003 D HOTEL/MOTEL TAXES	42,000
1,095.00	750.00	900	800	321004 D OTHER BUS. & LIQUOR TAX	900
123,960.83	106,111.66	150,000	150,000	322001 BUILDING PERMITS	145,000
52,134.76	70,475.32	55,000	55,000	322002 PLBG/MECHANICAL PERMITS	50,000
1,250.00	1,205.00	0	0	322003 STREET/CURB PERMITS	0
630.00	5,225.54	5,000	5,000	322005 MOBILE HOME PERMITS	5,000
342.80	28,394.01	5,000	10,000	322006 FL&S PLAN REVIEW	15,000
3,878.55	5,854.70	6,000	6,000	322007 ELECTRICAL PERMITS	5,000
330.00	1,536.08	100	500	322008 MISC LIC/PERMITS	100
.00	7,500.00	0	0	334001 W.S.I.N. GRANT	0
1,614.00	1,568.00	1,650	1,534	334003 LIBRARY PER CAPITA GRANT	1,500
.00	5,000.00	0	0	334005 PLANNING GRANT	0
.00	.00	783,504	783,504	334007 CDBG GRANT	0
3,000.00	.00	2,590	0	334012 STATE FORESTRY ASSIST. GR	0
18,750.00	6,250.00	0	0	334013 SPECIFIC PLANNING GRANT	0
1,500.00	500.00	0	0	334014 LCDC URBAN RESERVE AREA G	0
.00	.00	2,500	2,500	334015 TRAFFIC SAFETY COM. GRANT	0
.00	.00	20,000	20,000	334016 OPEN SPACE INV GRANT	0
.00	<u>11,750.00</u>	0	0	334017 COPS FAST GRANT	35,000
.00	.00	0	0	334018 COPS MORE GRANT	25,000
100,237.57	104,801.79	108,630	99,000	335003 D STATE LIQUOR TAX	106,600
38,202.85	41,002.63	39,300	43,000	335004 D STATE CIGARETTE TAX	38,500
63,336.49	66,436.69	65,000	63,000	335006 D STATE REVENUE SHARING	65,000
8,106.00	5,812.00	10,000	10,000	336003 DUNDEE COMMUNICATIONS	10,000
23,099.92	26,990.37	0	0	336005 LEGAL - HOSPITAL	0
.00	150.00	0	0	338001 REIMBURSED COST-LIBRARY	0
5,000.00	5,000.00	5,000	5,000	338002 REIMBURSED COST-CABLE ACC	5,000
2,479.95	2,876.38	2,500	2,500	338007 REIMBURSED COST-RESCUE	2,500
1,437.78	2,836.44	1,500	2,300	338008 D REIMBURSED COST-PARK SDC	2,500
.00	.00	2,518	2,518	338009 REIMBURSED COST-SCHOOL DI	0
-1,450.00	.00	0	0	340000 FIRE INSPECTION FEE	0
2,776.59	<u>3,691.10</u>	3,000	3,500	341002 D MISCELLANEOUS SALES	3,000
27,012.04	<u>116,538.76</u>	50,000	60,000	341003 PLANNING/SUBDIVISION FEES	60,000
.00	.00	0	0	341004 LIEN SEARCH FEE	5,000
4,223.00	4,654.00	6,000	7,000	342001 DOG CONTROL REVENUE	6,000
170,294.00	177,957.00	185,520	185,520	342002 FIRE PROTECTION CONTRACT	193,405
19,134.26	10,939.36	15,000	11,000	346001 LIBRARY RECEIPTS	11,000
-204.63	222.72	0	-249	346002 NEWBERG LIBRARY FRIENDS	0
354.75	714.20	100	700	346003 LOST BOOK REIMBURSEMENT	3,500

① PLANNING Dept "Budget Summary" (Pg. 193) RESOURCES shows only \$20,000 for 93-94! Where did the other \$96,538.76 come from? FEES?
 ② 92-93 "ACTUAL" shows 27,012.04. Budget Summary "actual" for 92-93 shows 42,200!
 ③ Subtract grants (11,750) in 93-94 - Question = DID they receive \$104,788.76 in FEES?
 (as marked by K. TRI)

GENERAL FUND - PLANNING

Council Meeting
Date: 6-19-95

GENERAL LEDGER - GL9006
CITY OF NEWBERG

FY 95/96 BUDGET PROPOSAL REPORT
AS OF 04/14/95

No.: 1st draft

Where are the salaries shown of other planning people?

FY 94/95		FISCAL YEAR 95/96			
ADOPTED BUDGET	ESTIMATED ACTUAL	FUND DEPT ACCOUNT DESCRIPTION	FTE PROPOSED BUDGET	APPROVED BUDGET	ADD. BUDGET
01 GENERAL FUND					
01 4110 PLANNING					
01 - PERSONAL SERVICES					
14,116	14,116	110000 ADMINISTRATIVE SALARIES	1.25	59,735	0
27,098	27,098	120000 CLERICAL SALARIES	.75	19,270	0
60,988	56,385	131000 OTHER SALARIES	1.00	32,197	0
0	0	135000 OVERTIME		56,385	0
120	120	140000 MISC FRINGE BENEFITS		120	0
7,820	3,490	141000 FICA		32,197	0
805	805	142000 WORKERS COMPENSATION		520	0
100	100	143000 UNEMPLOYMENT		110	0
16,120	16,120	144000 RETIREMENT		12,730	0
13,910	13,910	145000 HEALTH/LIFE		13,905	0
141,077	132,144	**TOTAL PERSONAL SERVICES	3.00	147,107	0
02 - MATL SUPPLIES & EXP					
2,550	2,200	210000 OFFICE SUPPLIES		2,500	0
1,800	1,800	211000 POSTAGE		2,400	0
700	300	251000 BOOKS & PUBLICATIONS		300	0
2,700	3,000	310000 PRINTING & ADVERTISING		3,500	0
1,200	1,200	320000 DUES & MEETINGS		1,200	0
1,550	1,550	325000 TRAVEL & TRAINING		1,550	0
0	98	326000 EMPLOYEE TESTING		0	0
0	0	344000 LEASE PAYMENTS		0	0
200	20	362000 GASOLINE		20	0
300	0	363000 VEHICLE MAINTENANCE		0	0
500	500	376000 RECORDING FEES		500	0
0	10,751	380000 PROFESSIONAL SERVICES		2,500	0
13,570	13,570	390000 CENTRAL SERVICES		10,445	0
2,500	0	390001 VEHICLE REPLACEMENT		0	0
1,550	1,550	390002 COMPUTER REPLACEMENT		1,550	0
0	0	433004 GTE GRANT		0	0
0	0	433005 LCDC URBAN RESERVE GRANT		0	0
0	0	433006 STATE FORESTRY ASSIST. GR		0	0
0	0	433007 LCDC SPECIFIC PLANNING GR		0	0
0	0	433008 LCDC PEDESTRIAN ORIENTED		0	0
136	0	433012 TREE PLANTING		0	0
2,590	2,590	433016 OPEN SPACE INVENTORY		0	0
20,000	20,000			0	0
51,846	59,129	**TOTAL MATL SUPPLIES & EXP		26,465	0
03 - CAPITAL OUTLAY					
0	0	610000 CAPITAL OUTLAY		2,000	0
0		**TOTAL CAPITAL OUTLAY		2,000	0

Is this ALL? Where is the rest of Adm. Salaries? 3/4 time pays \$19,270?

1 person 1 FTE

56,385 : 44 : 95 only in 95-96?

WHAT AN INCREASE

BUYING LESS 300 PRINTING MORE 3,500

what? No tests in 95-96?

ONLY

why a \$3000 drop

BUDGET summary shows 2,361

1. Sure looks like they budgeted way more than they needed.

2. Budget Summary '94-'95 pg. 193 shows \$4937 Capital Outlay. Where is it? Why wasn't it budgeted?

3. Professional Services shows "0" Budgeted for 94-'95 so what is \$10,751 WHERE WAS IT TRANSFERRED FROM?

BUDGET Summary shows \$2,361

GENERAL LEDGER - GL9006
 CITY OF NEWBERG

FY 95/96 BUDGET PROPOSAL REPORT
 AS OF 04/14/95

- - - - ACTUAL - - - -		- - - - FY 94/95 - - - -			
FY 92/93	FY 93/94	ADOPTED BUDGET	ESTIMATED ACTUAL	FUND DEPT ACCOUNT	DESCRIPTION
				01	GENERAL FUND
				01 4110	PLANNING
				03	CAPITAL OUTLAY
196,305.31	152,488.25	192,923	191,273	***TOTAL PLANNING	
196,305.31	152,488.25	192,923	191,273	DEPARTMENT TOTAL	

Budget Summary
 Shows \$ 197,860

- - - - - FISCAL YEAR 95/96 - - - - -			
PROPOSED FTE	APPROVED BUDGET	ADOPTED BUDGET	ADOPTED BUDGET
3.00	175,572	0	0
3.00	175,572	0	0

Budget Summary
 Shows 175,933