# COLUMBIA GATEWAY URBAN RENEWAL AGENCY (A Component Unit of the City of The Dalles, Oregon)

# ANNUAL FINANCIAL REPORT

For the Fiscal Year Ended June 30, 2022

(A Component Unit of the City of The Dalles, Oregon)

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**OFFICIALS OF THE AGENCY** 

# COLUMBIA GATEWAY URBAN RENEWAL AGENCY (A Component Unit of the City of The Dalles, Oregon)

## OFFICIALS OF THE AGENCY AS OF JUNE 30, 2022

# **BOARD OF DIRECTORS**

Name and Address	<b>Term Expires December 31</b>
Lindsey Giamei 1707 Lincoln Way The Dalles, Or 97058	2024
Shanon Saldivar 710 E 18 <sup>th</sup> St. The Dalles, OR 97058	2023
Darcy Long 221 W 5 <sup>th</sup> Pl. The Dalles, OR 97058	as appointed
Dan Richardson 3515 Crest Court The Dalles, OR 97058	as appointed
Tracy Dugick 1403 E 18 <sup>th</sup> St. The Dalles, OR 97058	as appointed
Diana Bailey 1416 Nevada St. The Dalles, OR 97058	as appointed
Staci Coburn 460 E Knoll Drive The Dalles, OR 97058	as appointed
Kathy Schwartz 511 Washington Street The Dalles, OR 97058	as appointed
Timothy McGlothlin 328 West 21st	as appointed

#### AGENCY ADDRESS

The Dalles, OR 97058

Administrative Offices 313 Court Street The Dalles, OR 97058 THIS PAGE INTENTIONALLY LEFT BLANK

**INDEPENDENT AUDITOR'S REPORT** 



Talbot, Korvola & Warwick, LLP 14945 SW Sequoia Parkway, Suite 150 Portland, OR 97224 P 503.274.2849 F 503.274.2853 www.tkw.com

#### **INDEPENDENT AUDITOR'S REPORT**

Board of Directors Columbia Gateway Urban Redevelopment Agency (A component unit of the City of The Dalles, Oregon) The Dalles, Oregon

#### **Report on the Audit of the Financial Statements**

#### Opinions

We have audited the accompanying financial statements of the governmental activities and each major fund of the Columbia Gateway Urban Redevelopment Agency (the Agency), a component unit of the City of The Dalles, Oregon, as of and for the year ended June 30, 2022, and the related notes to financial statements, which collectively comprise the Agency's basic financial statements as listed in the Table of Contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the Agency, as of June 30, 2022, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Basis for Opinions**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Agency and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Agency's ability to continue as a going concern for 12 months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.



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#### **INDEPENDENT AUDITOR'S REPORT (Continued)**

#### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and Government Auditing Standards, we

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Agency's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Agency's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

#### **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with GAAS, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### **INDEPENDENT AUDITOR'S REPORT (Continued)**

#### Supplemental Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Agency's basic financial statements. The other schedule, listed in the Table of Contents as Supplemental Information, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with GAAS. In our opinion, the Supplemental Information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 19, 2022 on our consideration of the Agency's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Agency's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Agency's internal control over financial reporting and compliance.

#### Other Reporting Required by Oregon Minimum Standards

In accordance with *Minimum Standards for Audits of Oregon Municipal Corporations*, we have also issued our report dated December 19, 2022, on our consideration of the Agency's compliance with certain provisions of laws and regulations, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules. The purpose of that report is to describe the scope of our testing of compliance and the results of that testing and not to provide an opinion on compliance.

Timothy R Gillite

For Talbot, Korvola & Warwick, LLP Portland, Oregon December 19, 2022 MANAGEMENT'S DISCUSSION AND ANALYSIS

# COLUMBIA GATEWAY URBAN RENEWAL AGENCY MANAGEMENT'S DISCUSSION AND ANALYSIS For the Fiscal Year Ended June 30, 2022

This discussion is intended to be an easily readable analysis of the Columbia Gateway Urban Renewal Agency's (Agency) financial activities based on currently known facts, decisions and conditions. It focuses on current year activities and should be read in conjunction with the financial statements that follow.

## **REPORT CONTENTS**

The report consists of agency-wide financial statements, fund financial statements, notes to the financial statements, and supplemental information. The agency-wide financial statements include the Statement of Net Position and the Statement of Activities.

## **STATEMENT OF NET POSITION**

The Statement of Net Position focuses on the unrestricted net position of the Agency's governmental activities. The statement reflects all assets and liabilities of the Agency.

## **STATEMENT OF ACTIVITIES**

The Statement of Activities focuses on the programs costs and their matching resources. To the extent a program's cost is not recovered by grants and direct charges, it is paid from general taxes and other resources. This Statement summarizes and simplifies the user's analysis to determine the extent to which programs are self-supporting and/or subsidized by general revenues.

## FUND FINANCIAL STATEMENTS

Following the agency-wide financial statements are the fund financial statements. The Agency presents each of its two funds as major funds. For each major fund a budgetary comparison statement/schedule is presented. The General Fund statement is included in the basic financial statements and the Debt Service Fund schedule is shown in the supplemental information section.

# COLUMBIA GATEWAY URBAN RENEWAL AGENCY MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued) For the Fiscal Year Ended June 30, 2022

## AGENCY-WIDE FINANCIAL STATEMENTS

Summary Statements of Net Position as of June 30, 2022 and 2021 are as follows:

	2022	2021
Assets		
Current and other assets	\$ 6,026,383	\$ 5,405,370
Capital assets	1,471,767	1,471,767
Total assets	7,498,150	6,877,137
Liabilities		
Other liabilities	653,035	620,612
Long-term liabilities	4,313,901	4,929,560
Total liabilities	4,313,901	4,929,560
Net position		
Net investment in capital assets	(3,457,793)	(4,048,452)
Restricted	5,508,373	4,866,313
Unrestricted	480,634	509,105
Total net position	\$ 2,531,214	\$ 1,326,966

The deficit in net investment in capital assets is the result of the Agency's liabilities used to finance the construction of public infrastructure assets, which are contributed to the City of The Dalles.

Summary Statements of Activities for the years ended June 30, 2022 and 2021 are as follows:

	2022	2021		
Revenues				
General revenues:				
Property taxes	\$ 1,569,114	\$ 1,487,631		
Other	87,969	47,267		
Total revenues	1,657,083	1,534,898		
Expenses				
General government	245,590	248,985		
Interest on long-term debt	207,245	228,245		
Total expenses	452,835	477,230		
Change in net position	1,204,248	1,057,668		
Net position - beginning	1,326,966	269,298		
Net position - ending	\$ 2,531,214	\$ 1,326,966		

Net position increased during the year by \$1,204,248 mostly due to reduced expenses due to Covid-19, while property taxes increased only slightly.

## AGENCY-WIDE FINANCIAL STATEMENTS (continued)

The Agency's tax levy totaled \$1,618,060 and is restricted to urban renewal projects and the repayment of debt. The debt was issued to finance a number of improvements within the Urban Renewal District. The Agency's projects are constructed and, upon completion, ownership is transferred to the City of The Dalles, except for capital assets that are purchased to be refurbished and sold.

## **BUDGETARY HIGHLIGHTS**

The budget was based upon an effort by management to continue with projects identified in the urban renewal plan and with other projects as opportunities arise. The Agency's General Fund original legal appropriations totaled \$4,638,884. Expenditures in the General Fund were \$4,393,294 under budget, due to no capital outlay as budgeted projects were delayed to future years.

#### CAPITAL ASSETS AND DEBT ADMINISTRATION

#### Capital Assets

As of June 30, 2022 the Agency had \$1,471,767 invested in capital assets. The Agency has no other capital assets since all of the projects become assets of the City of The Dalles. They have been transferred to the City and do not appear as assets of the Agency. For further information regarding capital assets refer to the notes, Section III, note D.

#### **Debt Outstanding**

As of June 30, 2022, the Agency had \$4,929,560 in debt outstanding compared to \$5,520,219 last year. The \$590,659 decrease resulted from the annual principal payment and the annual adjustment to the premium on debt. For further information regarding debt refer to the notes, Section III, note E.

#### **ECONOMIC FACTORS**

The Urban Renewal Agency continues to be an important partner in economic development within the City of The Dalles, providing necessary infrastructure improvements to support continued growth and quality of service to those within the Agency's boundaries. Urban Renewal projects that increase property values within the boundaries of the Agency result in greater tax increment resources. That tax increment is then used to pay debt service on bonds issued to fund projects and improvements.

#### FINANCIAL CONTACT

The Agency's financial statements are designed to present citizens, taxpayers, investors, and creditors with a general overview of the Agency's finances and to demonstrate the Agency's accountability. If you have questions about the report or need additional financial information, please contact the Agency's Finance Director at 313 Court Street, The Dalles, Oregon 97058.

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**BASIC FINANCIAL STATEMENTS** 

# **BASIC FINANCIAL STATEMENTS**

The basic financial statements include interrelated sets of financial statements as required by the GASB. The sets of statements include:

- Government-Wide Financial Statements
- Fund Financial Statements
  - Governmental Funds
- Budgetary Comparison Statement
  - General Fund

In addition, the notes to the basic financial statements are included to provide information that is essential to a user's understanding of the basic financial statements.

#### COLUMBIA GATEWAY URBAN RENEWAL AGENCY (A COMPONENT UNIT OF THE CITY OF THE DALLES, OREGON) STATEMENT OF NET POSITION June 30, 2022

Governmental Activities **ASSETS:** Current assets: \$ Restricted cash and cash equivalents 5,474,228 Receivables: Accounts receivable 552,155 Total current assets 6,026,383 Noncurrent assets: Capital assets: Nondepreciable 1,471,767 Total noncurrent assets 1,471,767 Total assets 7,498,150 LIABILITIES: Current liabilities: Accounts payable and accrued expenses 18,398 Accrued interest payable 18,978 Current portion of long-term debt 615,659 Total current liabilities 653,035 Noncurrent liabilities: Noncurrent portion of long-term obligations 4,313,901 Total noncurrent liabilities 4,313,901 Total liabilities 4,966,936 **NET POSITION:** Net investment in capital assets (3,457,793) Restricted for: Debt Service 799,738 System development 4,708,635 Unrestricted 480,634 Total net position 2,531,214 \$

#### COLUMBIA GATEWAY URBAN RENEWAL AGENCY (A COMPONENT UNIT OF THE CITY OF THE DALLES, OREGON) STATEMENT OF ACTIVITIES For the Fiscal Year Ended June 30, 2022

Functions/Programs	E	Expenses Program Revenues		Net Expense, Revenue an Change in Net Position Total Governmental Activities		
Governmental activities: General government Interest on long-term obligations	\$	245,590 207,245	\$	-	\$	(245,590) (207,245)
Total government	\$	452,835	\$	-		(452,835)
	General revenues: Property taxes levied for debt service Interest and investment earnings Miscellaneous Franchise and public service taxes Total general revenues Change in net position Net position - beginning Net position - ending				1,569,114 31,084 50,703 6,182	
						1,657,083
					1,204,248	
					1,326,966	
				\$	2,531,214	

# FUND FINANCIAL STATEMENTS Major Governmental Funds

## **General Fund**

The Urban Renewal General Fund accounts for services and construction costs for development within the Columbia Gateway Urban Renewal District. Principal sources of revenues are property taxes, grants, and interest on investments.

### **Debt Service Fund**

The Urban Renewal Debt Service Fund accounts for the accumulation of resources for, and the payment of, general long-term debt principal and interest relating to the Columbia Gateway Urban Renewal District.

#### COLUMBIA GATEWAY URBAN RENEWAL AGENCY (A COMPONENT UNIT OF THE CITY OF THE DALLES, OREGON) BALANCE SHEET - GOVERNMENTAL FUNDS June 30, 2022

Total Governmental General Fund Debt Service Fund **ASSETS:** Restricted cash and cash equivalents \$ 4,674,490 \$ 799.738 \$ 5,474,228 Receivables: Accounts 52,543 52,543 Property taxes 70,123 70,123 Notes 429,489 429,489 799,738 6,026,383 Total assets 5,226,645 \$ \$ \$ LIABILITIES: Accounts payable and other current liabilities \$ 18,398 \$ \$ 18,398 Total liabilities 18,398 18,398 **DEFERRED INFLOWS OF RESOURCES:** Unavailable revenue 499,612 499,612 499,612 Total deferred inflows of resources 499,612 **FUND BALANCES:** Restricted for: 799,738 Debt Service 799,738 System development 4,708,635 4,708,635 Total fund balance 4,708,635 799,738 5,508,373 Total liabilities, deferred inflows of resources and fund balance 799,738 \$ 5,226,645 \$ Amounts reported in the statement of net position are different because: Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds. 1,471,767 Property tax receivable and notes receivable are not available to pay for current-period expenditures

Premium on long-term debt reported in the governmental activities is included in revenues in the fund financial statements on issuance of debt and therefore are not reported in the funds. (284,560)

499.612

(4,663,978)

2,531,214

\$

Long-term liabilities and accrued interest are not due and payable in the current period and therefore are not reported in the funds.

Net position

and, therefore, are not recognized in the governmental funds.

#### COLUMBIA GATEWAY URBAN RENEWAL AGENCY (A COMPONENT UNIT OF THE CITY OF THE DALLES, OREGON) STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS For the Fiscal Year Ended June 30, 2022

	General Fund			Service Fund	Total Governmental		
<b>REVENUES:</b>							
Property taxes	\$	792,394	\$	789,088	\$	1,581,482	
Intergovernmental		24,119		-		24,119	
Interest on investments		26,584		4,500		31,084	
Miscellaneous		50,703		-		50,703	
Total revenues		893,800		793,588		1,687,388	
EXPENDITURES:							
Current:							
General government		245,590		-		245,590	
Debt service:							
Principal		-		550,000		550,000	
Interest		-		249,738		249,738	
Total expenditures		245,590		799,738		1,045,328	
Net changes in fund balances		648,210		(6,150)		642,060	
FUND BALANCES, BEGINNING		4,060,425		805,888		4,866,313	
FUND BALANCES, ENDING	\$	4,708,635	\$	799,738	\$	5,508,373	

#### COLUMBIA GATEWAY URBAN RENEWAL AGENCY (A COMPONENT UNIT OF THE CITY OF THE DALLES, OREGON) RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES For the Fiscal Year Ended June 30, 2022

Amounts reported in the statement of activities are different because:		
Net change in fund balances - governmental funds		\$ 642,060
Revenue in the Statement of Activities that do not provide current financial resources are not reported as revenues in the funds as follows: Property taxes Notes receivable		(12,368) (17,937)
Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.		
Change in accrued interest Amortization of bond premium	\$ 1,834 40,659	42,493
Repayment of long-term obligations principal is an expenditure in the governmental funds, but the repayment reduces long-term obligations in the Statement of Net		
Position.		 550,000
Change in net position of governmental activities		\$ 1,204,248

#### COLUMBIA GATEWAY URBAN RENEWAL AGENCY (A COMPONENT UNIT OF THE CITY OF THE DALLES, OREGON) GENERAL FUND STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL For the Fiscal Year Ended June 30, 2022

	Bud	lget		Variance Positive
	Original	Final	Actual	(Negative)
<b>REVENUES:</b>				
Property taxes	\$ 788,316	\$ 788,316	\$ 792,394	\$ 4,078
Intergovernmental	36,943	36,943	24,119	(12,824)
Interest on investments	38,000	38,000	26,584	(11,416)
Miscellaneous	10	10	50,703	50,693
Total revenues	863,269	863,269	893,800	30,531
EXPENDITURES:				
Current:				
General Government:				
Materials and services	467,220	467,220	245,590	221,630
Capital outlay	4,171,664	4,171,664		4,171,664
Total expenditures	4,638,884	4,638,884	245,590	4,393,294
Net changes in fund balance	(3,775,615)	(3,775,615)	648,210	4,423,825
FUND BALANCE, BEGINNING	3,775,615	3,775,615	4,060,425	284,810
FUND BALANCE, ENDING	\$ -	\$ -	\$ 4,708,635	\$ 4,708,635

NOTES TO THE BASIC FINANCIAL STATEMENTS

(A Component Unit of the City of The Dalles, Oregon)

## NOTES TO THE BASIC FINANCIAL STATEMENTS For the Fiscal Year Ended June 30, 2022

## I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### A. Organization

The Columbia Gateway Urban Renewal Agency (the Agency), a component unit of the City of The Dalles, Oregon, is the urban renewal agency of, and controlled by the City of The Dalles (the City). It was organized in 1990 to assist in the redevelopment of blighted and deteriorated areas within the City through tax increment financing. The governing body consists of a nine member Board of Directors. The Board of Directors is composed of representatives from local taxing districts, the City Council, and citizens at large.

# **B.** Inclusion of the Agency in The Dalles, Oregon, Annual Comprehensive Financial Report

All significant activities and organizations for which the City exercises oversight responsibility have been included in the City's combined financial statements. The following criteria from Governmental Accounting Standards Board (GASB) Statement No. 14, "The Financial Reporting Entity", as amended by GASB Statement No. 30, "Determining Whether Certain Organizations are Component Units" and GASB Statement No. 61, "The Financial Reporting Entity: Omnibus an amendment of GASB Statement No. 14 and No. 34" regarding manifestation of oversight were considered by the City in its evaluation of City organizations and activities:

- Financial interdependency the City receives financial support or provides financial benefit to the organization.
- Authoritative appointment of governing authority The Dalles City Council is the organization's governing authority.

City management has determined that the Agency meets the criteria set forth above, and, therefore, is a blended component unit of the City. The City's management has operational responsibility for the Agency as it manages the activities of the Agency in essentially the same manner in which it manages the City's own operations. This report is issued solely to meet a State of Oregon, Department of Revenue Interpretation of Oregon Revised Statutes that requires a separate audit report.

#### C. Agency-wide and Fund Financial Statements

The agency-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all activities of the Agency. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities* are supported by taxes and intergovernmental revenues.

(A Component Unit of the City of The Dalles, Oregon)

## NOTES TO THE BASIC FINANCIAL STATEMENTS (Continued) For the Fiscal Year Ended June 30, 2022

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include:

1) charges to customers or applicants who purchase, use, or directly benefit from goods, services or privileges provided by a given function or segment, and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds. Major individual governmental funds are reported as separate columns in the fund financial statements.

## D. Measurement Focus, Basis of Accounting and Basis of Presentation

The agency-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

When both restricted and unrestricted resources are available for use, it is the Agency's policy to use restricted resources first, then unrestricted resources as they are needed.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 30 days of the end of the current fiscal period. Significant revenues, which are susceptible to accrual under the modified accrual basis of accounting, include property taxes and federal and state grants. Other revenue items are considered to be measurable and available when received by the Agency. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgment, are recorded only when payment is due.

The Agency reports the following major governmental funds:

The *General Fund* is the Agency's primary operation fund. It accounts for all financial resources of the Agency, except those required to be accounted for in another fund. Principal sources of revenue are property taxes and capital grants. Expenditures are primarily for the construction of public infrastructure assets for the City of The Dalles.

The *Debt Service Fund* accounts for the repayment of principal and interest on long-term obligations used to finance the construction of public infrastructure assets for the City of The Dalles.

(A Component Unit of the City of The Dalles, Oregon)

## NOTES TO THE BASIC FINANCIAL STATEMENTS (Continued) For the Fiscal Year Ended June 30, 2022

## E. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

## F. Restricted Cash and Cash Equivalents

The Agency's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

The Agency's bank accounts and investments are maintained in a central pool of cash and investments. The investment policy of the Agency is to invest in the Local Government Investment Pool (LGIP), U.S. Government Obligations, and interest bearing demand deposits with local banks, and to transfer resources to the general checking account as the need arises. This policy is in accordance with ORS 294.035, which specifies the types of investments, authorized for municipal corporations. The Agency allocates earnings on investments to each fund based on the average monthly balances throughout the year.

Investments in the LGIP are reported at amortized cost, which approximates fair value in accordance with GASB Statement No. 31, and are considered cash equivalents for financial reporting purposes. All other investments are reported at fair value.

#### G. Receivables and Payables

Receivables including property taxes, notes, accounts, entitlements, and shared revenues are reported in accordance with the policies enumerated in paragraph D above.

## H. Deferred Outflows/Inflows of Resources

In addition to assets, the Statement of Net Position will sometimes report a separate section for deferred outflows of resources. Deferred outflows of resources represent a consumption of net assets that applies to future periods and so will not be recognized as an outflow of resources (expenditure) until then. The Agency does not have deferred outflows of resources.

In addition to liabilities, the Statement of Net Position will sometimes report a separate section for deferred inflows of resources. Deferred inflows of resources represent an acquisition of net assets that applies to future periods and so will not be recognized as an inflow of resources (revenue) until that time. The Agency only has one type of item that qualifies for reporting in this category, which arises only under the modified accrual basis of accounting. Accordingly, the item "unavailable revenue," is reported only in the governmental funds balance sheet. The governmental funds report unavailable revenues from property taxes and notes receivable. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available.

(A Component Unit of the City of The Dalles, Oregon)

## NOTES TO THE BASIC FINANCIAL STATEMENTS (Continued) For the Fiscal Year Ended June 30, 2022

### I. Fund Balance

In the fund financial statements, fund balance for governmental funds is reported in classifications that comprise a hierarchy based primarily on the extent to which the Agency is bound to honor constraints on the specific purpose for which amounts in the funds can be spent. Fund balance is reported in five components – non-spendable, restricted, committed, assigned and unassigned.

**Non-Spendable** – Includes amounts not immediately converted to cash, such as prepaid items and inventory.

**Restricted** – Includes amounts that are restricted by external creditors, grantors or contributors, or restricted by enabling legislation.

**Committed** – Includes amounts that have been committed by resolution by the Agency's Board of Directors which is the Agency's "highest level of decision-making authority." Committed amounts may not be used for any other purpose unless the Board of Directors removes the constraint by similar board action. Commitments of fund balance must be made prior to the end of the fiscal year.

**Assigned** – Includes amounts assigned for specific purposes by Agency action. Assigned fund balance is established by the Agency through adoption or amendment of the budget as intended for specific purpose.

**Unassigned** – This is the residual classification used for those balances not assigned to another category.

## J. Use of Restricted Resources

When both restricted and unrestricted resources are available for use, it is the Agency's policy to use restricted resources first, then unrestricted resources, as they are needed. When unrestricted resources (committed, assigned, and unassigned) are available for use it is the Agency's policy to use committed resources first, then assigned, and then unassigned as they are needed.

## K. Long-Term Obligations

In the agency-wide financial statements, long-term debt obligations are reported as liabilities in the Statement of Net Position. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the lives of the bonds. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt expenditures.

(A Component Unit of the City of The Dalles, Oregon)

## NOTES TO THE BASIC FINANCIAL STATEMENTS (Continued) For the Fiscal Year Ended June 30, 2022

# **II. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY**

## A. Budgetary Information

Generally, Oregon Local Budget Law requires annual budgets be adopted for all funds. The modified accrual basis of accounting is used for all budgets. All annual appropriations lapse at fiscal year end.

The Agency begins its budgeting process by appointing Budget Committee members in the fall of each year. Budget recommendations are developed by management through early spring, with the Budget Committee meeting and approving the budget document in late spring. Public notices of the budget hearing are generally published in May or June and the hearing is held in June. The Board of Directors adopts the budget, makes appropriations, and declares the tax levy no later than June 30. Expenditure appropriations may not be legally over-expended, except in the case of grant receipts and bond sale proceeds which could not be reasonably estimated at the time the budget was adopted.

The resolution authorizing appropriations for each fund sets the level at which expenditures cannot legally exceed appropriations. The Agency established the levels of budgetary control at the personnel services, materials and services, capital outlay, debt service, and all other requirement levels for all funds.

The Board of Directors must authorize all appropriation transfers and supplementary budgetary appropriations.

## **III. DETAILED NOTES ON ALL FUNDS**

## A. Restricted Cash and Cash Equivalents

## Deposits

All deposits are held by the City of The Dalles on behalf of the Agency. The Agency considers these items as a demand deposit account, whereby funds may be deposited or withdrawn without prior notice or penalty.

## Investments

The Agency has invested funds in the State Treasurer's Oregon Short-Term Fund Local Government Investment Pool during the year. The Oregon Short-Term Fund is the local government investment pool for local governments and was established by the State Treasurer. It was created to meet the administrative responsibilities of federal arbitrage regulations. The investments are regulated by the Oregon Short-Term Fund Board and approved by the Oregon Investment Council (ORS 294.805 to 294.895). Local Government Investment Pool (LGIP) is an unrated external investment pool managed by the State Treasurer's office, which allows governments within the state to pool their funds for investment purposes. The amounts invested in the pool are not classified by risk categories because they are not evidenced by securities that exist in physical or book entry form as defined by GASB Statement No. 40.

(A Component Unit of the City of The Dalles, Oregon)

## NOTES TO THE BASIC FINANCIAL STATEMENTS (Continued) For the Fiscal Year Ended June 30, 2022

In addition, the Oregon State Treasury LGIP distributes investment income on an amortized cost basis and the participant's equity in the pool is determined by the amount of participant deposits, adjusted for withdrawals and distributed income. Accordingly, the adjustment to fair value would not represent an expendable increase in the Agency's cash position.

Investments in the Oregon State Treasury LGIP are made under the provision of ORS 194.180. These funds are held in the Agency's name and are not subject to collateralization requirements or ORS 295.015. Investments are stated at cost, which approximates fair value.

*Credit Risk.* State statutes authorize the Agency to invest primarily in general obligations of the U.S. Government and its agencies, certain bonded obligations of Oregon municipalities, bank repurchase agreements, bankers' acceptances, certain commercial papers, and the State Treasurer's investment pool, among others. The Agency has no formal investment policy that further restricts its investment choices.

*Concentration of Credit Risk.* The Agency is required to provide information about the concentration of credit risk associated with its investments in one issuer that represents 5% or more of the total investments, excluding investments in external investment pools or those issued and explicitly guaranteed by the U.S. Government. The Agency has no such investments.

*Interest Rate Risk.* The Agency has no formal investment policy that explicitly limits investment maturities as a means of managing its exposure to fair value loss arising from increasing interest rates.

Investments held by the Agency at June 30, 2022 are as follows:

	Weighted Average			
	Maturity Fair Va			
Investments in the State Treasurer's				
Local Government Investment Pool	0.00	\$	5,405,817	

Cash and cash equivalents are comprised of:

Pooled cash	\$	68,411
Investment in LGIP		5,405,817
Total cash and cash equivalents	\$	5,474,228

(A Component Unit of the City of The Dalles, Oregon)

#### NOTES TO THE BASIC FINANCIAL STATEMENTS (Continued) For the Fiscal Year Ended June 30, 2022

#### **B.** Receivables

At June 30, 2022, the Agency's receivables are as follows:

Accounts	\$ 52,543
Property Taxes	70,123
Notes	 429,489
Total receivables	\$ 552,155

The Agency has a note receivable for the refurbishment of property. The principal of the note is due no later than December 31, 2026 and interest is payable at 1% annually. The note is secured by real property and is considered fully collectible.

The Agency has a second note receivable for the sale of property. Monthly installments are to be paid over a period of 25 years with final payment in August 2044. The interest rate on the loan is 5% annually. The note is secured by real property and is considered fully collectible.

The Agency has a third note receivable for the disposition of property for redevelopment. The fourth addendum to the agreement revised the schedule of contract payments and closings which includes various principal payments through 2022. The note is secured by real property and is considered fully collectible.

Property taxes are assessed and attach as an enforceable lien on property as of July 1. Taxes are levied on July 1 and are payable on November 15. They may be paid in installments due November 15, February 15, and May 15. Taxes are billed and collected by Wasco County and remittance to the Agency is made at periodic intervals. The Agency levied taxes at its maximum taxing authority of \$1,673,864. Reductions for offsets, compression and additional taxes and penalties, resulted in a net levy of \$1,618,060. Following is a summary of property tax transactions for the year ended June 30, 2022.

Tax Year	Re	Property Taxes Receivable June 30, 2021		dd Levy as xtended by Assessor	Deduct Discounts Cancellations and Adjustments		Deduct Collections	Re	erty Taxes ceivable 30, 2022
2021-22	\$	-	\$	1,618,060	\$	(46,155)	\$ (1,537,774)	\$	34,131
2020-21		34,973		-		659	(20,782)		14,850
2019-20		22,834		-		1,631	(13,186)		11,279
2018-19		16,350		-		2,296	(13,146)		5,500
2017-18		4,835		-		922	(3,807)		1,950
2016-17		1,869		-		285	(1,082)		1,072
2015-16		863		-		57	(202)		718
Prior		768		-		349	(494)		623
Total	\$	82,492	\$	1,618,060	\$	(39,956)	\$ (1,590,473)	\$	70,123

(A Component Unit of the City of The Dalles, Oregon)

### NOTES TO THE BASIC FINANCIAL STATEMENTS (Continued) For the Fiscal Year Ended June 30, 2022

## C. Deferred Inflows of Resources

Deferred inflows of resources as of June 30, 2022 consisted of \$70,123 in unavailable property taxes and \$429,489 of unavailable revenue from notes receivable.

#### **D.** Capital Assets

The Agency constructs and refurbishes assets for the benefit of the City and local businesses, and any assets constructed or improved would become the property of the benefiting entity. The Agency also purchases property to be refurbished and sold. The 3rd Street Streetscape project is in the early stages of design and engineering and the project is waiting on final approval for construction. Costs incurred to date are \$52,668, with the estimated costs of \$3 million. The 1<sup>st</sup> Street Parking Lot project has started. Cost incurred to date are \$42,866.

At June 30, 2022, the capital assets of the Agency consist of the following:

	Beginning						Ending		
	Balance		Additions		Deletions		Balance		
Capital Assets, not									
being depreciated									
Construction in progress	\$	95,534	\$	-	\$	-	\$	95,534	
Assets available for sale		1,376,233		-		-		1,376,233	
Total Capital Assets	\$	1,471,767	\$	-	\$	-	\$	1,471,767	

## E. Long-Term Obligations

The City issued \$12,100,000 in 2009 Full Faith and Credit Obligations in October of 2009. \$10,205,000 of the bonds was for the benefit of the Columbia Gateway Urban Renewal Agency and will be repaid from tax increment revenues within the Urban Renewal area with interest rates ranging from 2% to 5%. The bonds were issued to finance construction of public infrastructure improvements, urban renewal projects, to refinance the Urban Renewal Bonds Series 2002, to fund an urban renewal debt reserve, and to pay the costs of issuance. The Agency has pledged its tax increment revenues and earnings for repayment of the Agency portion of the obligation. If bond is defaulted, by failure to make required principal or interest payments or other covenants, action to enforce the financing agreement may take place for the amount of the obligation then outstanding to its satisfaction.

(A Component Unit of the City of The Dalles, Oregon)

#### NOTES TO THE BASIC FINANCIAL STATEMENTS (Continued) For the Fiscal Year Ended June 30, 2022

Future maturities are as follows:

	2009 Full Faith and Credit								
Fiscal Year	Principal	Interest							
2023	\$ 575,000	\$ 227,738							
2024	600,000	200,425							
2025	630,000	171,925							
2026	660,000	142,000							
2027	695,000	109,000							
2028-2029	1,485,000	112,250							
Total	\$ 4,645,000	\$ 963,338							

Changes in long-term obligations for the fiscal year ended June 30, 2022, are as follows:

	June 30, 2021 Balance		Additions Reduction			eductions	June 30, 2022 Balance			Due Within One Year	
Urban Renewal Bonds											
Series 2009	\$	5,195,000	\$	-	\$	550,000	\$	4,645,000	\$	575,000	
Premium on Debt		325,219		-		40,659		284,560		40,659	
	\$	5,520,219	\$	-	\$	590,659	\$	4,929,560	\$	615,659	

#### F. Net Position

The government-wide statement of net position reports \$5,508,373 of restricted net position, of which \$4,708,635 is restricted by enabling legislation and \$799,738 is restricted for debt service.

#### G. Risk Management

The Agency is exposed to various risks of loss related to torts, theft or damage to and destruction of assets, errors and omissions, and natural disasters for which the Agency carries commercial insurance coverage in the name of the City. There have been no significant reductions in coverage from the prior year and settlements have not exceeded coverage for the past three years.

(A Component Unit of the City of The Dalles, Oregon)

## NOTES TO THE BASIC FINANCIAL STATEMENTS (Continued) For the Fiscal Year Ended June 30, 2022

### H. Tax Abatements

The City has authorized tax-exempt status for five qualified firms within the City: Escape The Dalles, Hydro USA, Powder Pure, 15 Mile Ventures, LLC, and Design, LLC. All properties are required to meet State and Federal funding requirements which include annual physical inspections and an annual audit of financial activity and programmatic compliance. The property tax exemption may be removed if the property is no longer eligible under the stated provisions of ORS 307.540 to 307.548. Section E of the renewal application requires the applicant to acknowledge compliance with the requirements annually. For fiscal year ending June 30, 2022, the foregone property tax revenue is \$2,269,933.

# I. Related Parties

The City of The Dalles (City) has management operational responsibility for the Agency as it manages the activities of the Agency in essentially the same manner in which it manages the City's own operations. The Agency's financial activities are reported as a blended component unit in the City's Annual Comprehensive Annual Financial Report as if it is part of the City.

#### J. Subsequent Events

Management has evaluated subsequent events through December 19, 2022, the date on which the financial statements were available to be issued and determined nothing should be recognized.

SUPPLEMENTAL INFORMATION

# SUPPLEMENTAL INFORMATION

- Budgetary Comparison Schedule
  - Debt Service Fund

#### COLUMBIA GATEWAY URBAN RENEWAL AGENCY (A COMPONENT UNIT OF THE CITY OF THE DALLES, OREGON) DEBT SERVICE FUND SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL For the Fiscal Year Ended June 30, 2022

	Budget						Variance Positive	
	Original		Final		Actual		(Negative)	
<b>REVENUES:</b>								
Property taxes	\$	789,088	\$	789,088	\$	789,088	\$	-
Interest on investments		4,500		4,500		4,500		-
Total revenues		793,588		793,588		793,588		
EXPENDITURES:								
Debt service:								
Principal		550,000		550,000		550,000		-
Interest		249,738		249,738		249,738		-
Contingency		799,738		799,738		-		799,738
Total expenditures		1,599,476		1,599,476		799,738		799,738
Net changes in fund balances		(805,888)		(805,888)		(6,150)		799,738
FUND BALANCES, BEGINNING		805,888		805,888		805,888		
FUND BALANCES, ENDING	\$	-	\$		\$	799,738	\$	799,738

#### INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND OF COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS



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#### INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors Columbia Gateway Urban Redevelopment Agency (A component unit of the City of The Dalles, Oregon) The Dalles, Oregon

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of the Columbia Gateway Urban Redevelopment Agency (the Agency), a component unit of the City of The Dalles, Oregon, as of and for the year ended June 30, 2022, and the related notes to financial statements, which collectively comprise the Agency's basic financial statements, and have issued our report thereon dated December 19, 2022.

#### **Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Agency's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Agency's internal control. Accordingly, we do not express an opinion on the effectiveness of the Agency's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Agency's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

#### **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Agency's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.



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#### INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS (Continued)

#### **Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Agency's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Talbot, Kowola & Warwick UP

Portland, Oregon December 19, 2022

## INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH OREGON STATE REGULATION



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#### INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE AND INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS <u>PERFORMED IN ACCORDANCE WITH OREGON STATE REGULATIONS</u>

Board of Directors Columbia Gateway Urban Redevelopment Agency (A component unit of the City of The Dalles, Oregon) The Dalles, Oregon

We have audited the financial statements of the governmental activities and each major fund of the Columbia Gateway Urban Redevelopment Agency (the Agency), as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the Agency's basic financial statements, and have issued our report thereon dated December 19, 2022. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Governmental Auditing Standards*, issued by the Comptroller General of the United States.

#### **Compliance**

As part of obtaining reasonable assurance about whether the Agency's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-10-000 through 162-10-330 of the *Minimum Standards for Audits of Oregon Municipal Corporations*, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion.

We performed procedures to the extent we considered necessary to address the required comments and disclosures which included, but were not limited to the following:

- Deposit of public funds with financial institutions (ORS Chapter 295).
- Indebtedness limitations, restrictions, and repayment.
- Budgets legally required (ORS Chapter 294).
- Insurance and fidelity bonds in force or required by law.
- Authorized investment of surplus funds (ORS Chapter 294).
- Public contracts and purchasing (ORS Chapters 279A, 279B, 279C).

In connection with our testing, nothing came to our attention that caused us to believe the Agency was not in substantial compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-10-000 through 162-10-330 of the Minimum Standards for Audits of Oregon Municipal Corporations.



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#### INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE AND INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH OREGON STATE REGULATIONS (Continued)

#### Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Agency's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Agency's internal control. Accordingly, we do not express an opinion on the effectiveness of the Agency's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Agency's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

#### **Purpose of This Report**

This report is intended solely for the information and use of the Board, Oregon Secretary of State Audits Division, and management and is not intended to be and should not be used by anyone other than these specified parties.

Talbot, Kowola & Warwick UP

Portland, Oregon December 19, 2022