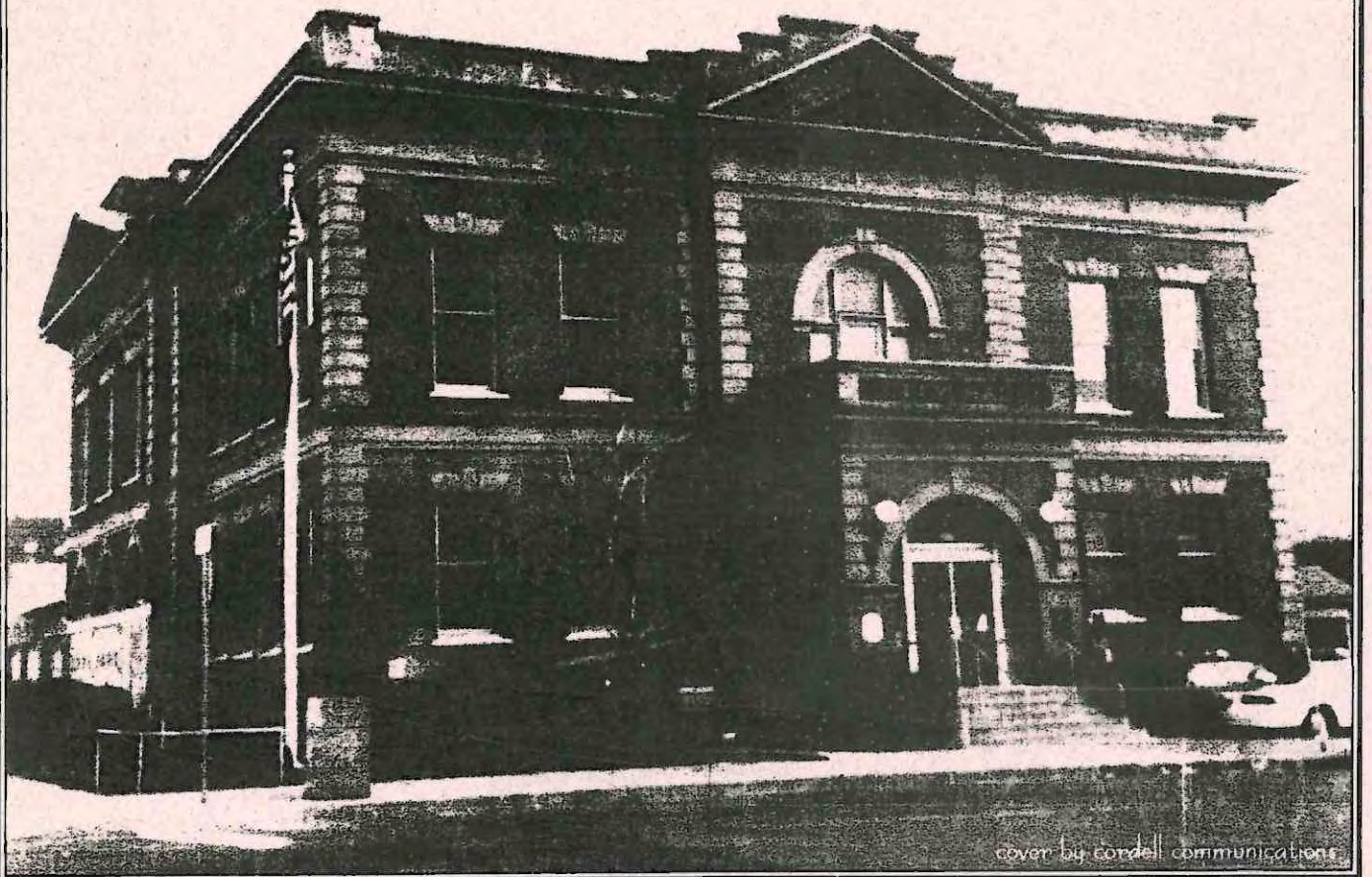


City of The Dalles
Adopted Budget
1999-2000



cover by cordell communications

City of The Dalles, Oregon
Operating Budget
Fiscal Year 1999-2000
Presented to City of The Dalles Budget Committee

COUNCIL

Jim Broehl
Pete Wasser
Bill Gosiak
Dorothy Davison
Mary Ann Davis

LAY MEMBERS

Dave Kinser
Robin Lyddon
Ken Farner
Les Cochenour
Annabelle Lavier

PRESENTED BY

Nolan K. Young, City Manager/Budget Officer
Mayor, Robb E. Van Cleave

DEPARTMENT MANAGERS

City Clerk
City Attorney
Finance Director
Acting Planning Director
Economic Development Director
Police Chief
Library Director
Public Works Director

Julie Krueger
Gene Parker
Dan Izzo
Tom Boyatt
Dan Durow
Jay Waterbury
Sheila Dooley
Brian Stahl

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FISCAL YEAR 1999-2000

BUDGET MESSAGE

It is a pleasure for me to present a balanced City budget that basically maintains all service levels provided the City's residents. The format of this budget document follows the pattern of previous years. We acknowledge the work of new Finance Director Dan Izzo, the Finance Department employees and all of the Department Managers and their associated personnel who were involved in assembling this document. The Budget Message begins with the section that summarizes issues that affect the entire budget. The three areas that we touch on in Section I are:

- 1). Proposed fiscal policies involved in the preparation of the budget
- 2). Council goals as related to the budget
- 3). Personnel issues

The next section looks at the major aspects of the General Fund. The final two sections will look at major points of Public Works and other funds. There are narratives at the beginning of each department that provide further information. We also sent the Budget committee twenty one (21) Budget Issue Papers (BIP), that looked at specific issues. We will reference these papers throughout the budget.

Key funds in the budget document can be summarized as follows:

<u>Fund Type</u>	<u>Funding Source</u>	<u>Services Provided</u>
General Fund	Discretionary Funds	Police, Legal/Judicial, Planning & Economic Development, Finance, Personnel, City Clerk, City Manager, City Council
Public Works Funds		
Street Fund	State & Local Gas Tax Revenue	Street maintenance & Construction
Street & Bridge Replacement Fund	State & Local Gas Tax Revenue	Street maintenance & Construction
Public Works Reserve Fund	State & Local Gas Tax Revenue	Equipment purchases
Water Fund & Water Dept. Capital Reserve Fund	Metered water rate revenue	Treatment & delivery of Water

Wastewater & Storm Water Treatment Fund & Sewer Special Reserve Fund	Sewer rate charges	Wastewater treatment & Storm water collection
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Other Funds

Library, State Office Building, Special Revenue Fund, Capital Project Fund	General Fund Transfers, State Office Building lease And inter-governmental Revenues	Library service, maintenance Of State Office Building, Renovation of City Hall, Potential revenue source for Purchase of PUD Building
Airport Fund	Airport activities & transfer From General Fund	Maintenance & operation of Airport

I. BUDGET WIDE

A. PROPOSED FISCAL POLICIES

Following is a list of the policies used to prepare the proposed budget.

Major fiscal policies reflect the Council’s goal of maintaining fiscal stability of the City and enhancing coordination and communication with other local agencies. The Budget Committee needs to look at each of these areas and determine if this is the direction they wish to have the City go.

- Preparation of a single year budget (2 year budget discontinued)
- Expenditures of one time revenues generally limited to one time expenditures such as Capital Improvements and Special Projects (BIP 99-013)
- General Fund contingency separated into 3 line items: Unappropriated Beginning Fund balance, Emergency Contingency, and Flexibility Contingency (BIP 99-012)
- Unappropriated balances in 4 main operating funds: General, Water, Street and Sewer (BIP 99-019)
- 5 year Capital Improvement plans in the General, Streets, Water and Wastewater/Storm Sewer Funds (BIP 99-016 and 99-017)
- Maintain partnerships with Wasco County (BIP 99-015)
- Maintenance of most programs at 1998-99 levels
- In-house engineering services for construction project
- Emphasis on Maintenance and Capital Improvements that enhance current Capital items and Public Works infrastructure

B. CITY COUNCIL GOALS

Last year’s Council goals resulted in tools to help the budget this year. The 5 year Capital Improvement plans that were developed was one of the Council’s goals.

Following the Budget Message is a list of the City Council's current goals. Sub-goals that have a direct impact on the proposed budget are:

- **Goal 1A - Wastewater Treatment Plant Facility Master Plan**
The Sewer Special Reserve Fund has \$250,000 earmarked to complete the Master Plan and preliminary engineering. It also has \$285,000 to complete removal of the grain elevators from the proposed site.
- **Goal 1B - Adjust Water and Sewer Rate Structures**
A 5% water rate increase and 5% sewer rate is included in the proposed budget.
- **Goal 2A - City Hall Remodel**
\$475,318 is included in the Capital Projects Fund for a first phase of the City Hall remodel. The Budget Narrative for that fund identifies the work being done.
- **Goal 3A - Investigate Regional Airport Authority or Other Solutions to Manage the Airport**
The Airport budget does not reflect a Regional Airport Authority. It does include the personnel cost of Airport management, to reflect true costs.
- **Goal 3B - Brewery Grade Improvement Plan**
A plan for the reconstruction of this intersection is being developed by the State Department of Transportation (ODOT). The City has agreed to consider participation in construction costs. This project is not currently in the 5 year Street Improvement Plan. Part of the \$202,780 Street Fund Contingency would need to be used if the City chooses to participate in this project.
- **Goal 3C - Complete Annexation Planning Project**
The proposed budget includes \$7,500 for 6 months of a "RARE" Planner to tie the Urban Services study into an annexation plan.
- **Goal 4A - Improve Computer Technology**
The beginning fund balances in four funds in the General Funds were lowered to help pay for a \$92,718 investment in the City's main accounting computer hardware and software in FY 1998-99: General Fund (-\$46,359), Street (\$2,325), Water (\$11,582), and Sewer (\$8,452). In FY 1999-2000, we have budgeted \$209,273 in computer hardware and software to become Y2K compliant and create a city-wide fiberoptic network. This city-wide network will be more effective and cost efficient to operate (BIP 99-020).
- **Goal 5A - Downtown Renaissance**
\$115,000 has been budgeted in State (\$15,000), Federal (\$80,000), and Urban Renewal (\$20,000) Funds in the Special Grants Fund for this project. These monies will be used to complete a Project Feasibility Study and engineering for the proposed Riverfront Access Trail and Dock.

The other Council goals do not result in any direct expenditures. They do require a strong administrative team in order to address each of the goals.

C. PERSONNEL COST

For compensation purposes, the City has 4 category of employees. The cost of living adjustments included for each of the categories are summarized below:

1). Public Works and City Hall Clerical Union

We are currently negotiating a new contract with the union. A 1.6% cost-of-living adjustment with no medical increase was budgeted.

2). Police Department Non-supervisory Personnel Union

We will be in the final year of a 3 year agreement. The agreement calls for a cost-of-living equal to the CPI Annual Increase Report of January, 1999, plus a 1% salary adjustment to bring salaries in line with comparable cities. We estimated the CPI to be 1.6%. A total increase of 2.6% was budgeted. A 5% medical insurance increase and 50% of an additional 10% increase was budgeted.

3). Exempt employees that are not represented by any union

We have budgeted a 1.6% cost-of-living for this fiscal year. No portion of a 13.2% increase in medical premiums was budgeted. For Employee + 1, and family coverages, the City contribution was decreased.

4). Contract employees

The City has 3 contract employees; a part-time Municipal Court Judge, full-time City Attorney, and full-time City Manager. No cost-of-living or insurance adjustment was budgeted for these positions. There will be evaluations of both full-time employees before the end of this fiscal year, which may or may not result in any salary adjustments.

II. GENERAL FUND

A. GENERAL FUND REVENUES

General Fund resources have decreased \$142,411 to the level of \$4,452,088. This decrease was because the Library revenues now go into a separated fund. When adjusted for this change, a \$43,181 revenue increase is seen. Significant revenue changes are:

- The Beginning fund Balance received a \$150,000 “shot in the arm” when the City unexpectedly received a payment because of a change in the corporate structure of it’s retirement plan carrier. Without this revenue, the General Fund Beginning Balance would have been down \$161,480, primarily due to expenditures of funds for one-time purchases, including 2 unexpected expenditures: Airport Fuel Tank and Computer Y2K Compliance.

- Property taxes are projected to increase 3.5% due to increased construction activity in the community.
- Transient Room Tax receipts are projected to be up about \$20,000 (BIP 99-014).
- Wasco County is contributing \$23,000 to use our proposed fiber optic network to tie the Courthouse to the new NORCOR facility.
- We are anticipating an additional \$33,536 in property taxes because of the Urban Renewal boundary change. We will use these funds to maintain current services (BIP 99-021).
- \$70,668 from Urban Renewal for Administrative, Legal, Financial, and Clerical assistance. The actual amount may change, depending on Urban Renewal projects.
- Transfers into the General Fund from Public Works activities increased \$87,178 due to their share of a new City-wide fiber optic network.

B. EXPENDITURES

1). Capital Improvements

This fiscal year we are budgeting a total of \$196,530 in General Fund resources for major Maintenance and Capital items. In FY 1998-99, \$211,711 in Capital activities were budgeted. Budget Issue Paper 99-016 includes a table showing non-Public Works Capital Improvements and their funding sources. Significant items include the following:

- ▶ \$14,000 for a court video arraignment connection to NORCOR.
- ▶ A City-wide (Library to Public Works) fiber optics connection with Internet server (\$160,000). Wasco County is paying \$43,000 of this cost, with Public Works funds paying \$67,500.
- ▶ The Police Department has \$41,000 for replacing one marked patrol car and one unmarked car.
- ▶ We project for next fiscal year a General Fund need of \$128,500 for Capital and Maintenance projects.

2). City Council

This department's contractual services includes \$82,884 for City participation in a variety of community partnerships. These activities are summarized in the Department Narrative.

3). Finance Department

Personnel numbers in this department are committed at five for the second year. The main change in the 1999-2000 budget was the computer purchase and proposed City-wide fiber optic network.

4). Personnel Department

Two years ago the City eliminated the full-time Personnel Director position and contracted with Wasco County to receive Human Resources services. The system has been working well and saves the City approximately \$56,000 a year. We plan on continuing this program this fiscal year, with a slight increase in contractual services.

5). Community Development

The Community Development Department temporary organization will continue one more year. The purpose of the action is to better address temporary increases in Economic Development activities. The proposed Planning budget includes \$7,500 to pay half of the cost of a RARE Planner who started in January. This position would work on the City Council goal related to annexation planning. It also includes about \$5,000 for GIS services from Wasco County. The Economic Development budget includes contractual services, \$1,750 to hire an AmeriCorps volunteer to help jumpstart the Volunteer Services Program.

6). Police Department

1998-99 was an exciting year for the Police Department. They will be moving into their new facility in the current PUD offices across from City Hall. The increased costs in the Police Department budget for operation of the new building will be over \$12,000. In the area of personnel, we are proposing to maintain the Traffic Safety Officer position added 2 years ago. The Police Department requested an additional Investigator (BIP 99-004). It was not included in the proposed budget.

7). City Hall

The City Maintenance/Repair Technician's salary is being allocated to other funds as shown in the Department Narrative. \$7,000 is being included in the Transportation Center budget for parking lot crack sealing.

8). Codes Enforcement

We are decreasing the personnel dedicated to Code Enforcement to ½ time under the budget. 10 hours a week was designated for Planning regulations enforcements. It was cut from the budget. We are proposing an additional \$2,000 for contractual services to clean up more properties.

9). Other

We are recommending the Tourist Agency transfer of \$192,000, which includes \$20,000 seed money for Lewis and Clark observation. \$53,000 is being transferred to the Library Mezzanine Project.

10). The Contingency

Looking at historic information, we established a minimum contingency level of \$661,500 in FY 1998-99. This contingency includes the following amounts.

- Interim cash flow needs: \$511,500
- Contingencies for emergencies: \$100,000
- Contingency for flexibility: \$50,000

A five year history indicated these amounts are more than adequate (BIP 99-012). This year we separated these three categories into separate line items. The interim cash flow is placed in Unappropriated Ending Balance. The flexibility amount included an additional \$148,948 one-time revenues for future Capital and maintenance items.

11). One Time Expenditures

BIP 98-013 discussed our philosophy of limiting use of One Time Revenues not allocated for contingencies to One Time Expenditures. A total of \$551,032 in One-Time Revenues is available. We are proposing to spend \$402,084 of that in fiscal year 1999-2000 with \$196,530 for General Fund supported major maintenance Capital Improvements, including the Library, \$14,000 for Airport improvement, \$20,000 for the Lewis and Clark Observation, \$53,000 for the Library Mezzanine Project, and the remaining \$60,697 for One-Time Expenditures such as Planning work and one-time computer training in the Finance and Legal Departments and \$57,857 for on-going operations. We are concerned that this amount is not going for one-time activities. We would like to monitor this trend this year before we cut current service levels. We have \$148,448 of one-time revenues remaining for next fiscal year.

III. PUBLIC WORKS OPERATIONS

A. Utility Access Charged

The 2% utility access charges to Water and Wastewater Funds for maintenance of public right-of-ways is continued in this budget.

B. Engineering Division

- 1). The cost of this 3 person division is allocated evenly to streets, water and sewer. The equivalent of one full-time position is used for Urban Renewal.
- 2). Each fund will be reimbursed by urban Renewal. This division allows us to design projects in-house, at a savings to the City. It is estimated that we may be saving as much a 45% of design costs through in-house engineering.

C. Street Fund

This year the Street Fund was separated from storm water activities. This has allowed additional gas tax funds to be available for actual maintenance of streets. The budget included \$151,904 for street construction supplies for overlays by the City crew, and \$95,000 for Capital projects. A Capital Improvement Plan sent to the Budget Committee (BIP99-006) identifies specific projects. The major Capital Improvement this year is partial extension of 19th Street towards Thompson.

D. Water Fund

The budget has a 5% increase in water rates. We proposed an annual 5% increase to help build reserve funds to replace our aging infrastructure. The Council has directed staff to achieve this increase through a restructuring of rates. In this year's budget, we are transferring \$177,000 to the Water Capital Reserve Fund (BIP 99-016).

E. Wastewater/Storm Sewer

Storm sewer utilities are included in the Wastewater Fund. We will enter the second year of a five year agreement with OMI for operation of the Wastewater Treatment Plant. This is only a portion of the cost of running the sewer utility. The City still has employees handling regulatory compliance, project engineering, and maintenance and operation of the collection system. A 5% rate increase has been proposed this year. The main reason for this rate increase is to allow for funds to be set aside for replacement of the aging infrastructure. In the Wastewater Reserve Account, we are budgeting funds to complete the master plan for a new sewer treatment facility. The proposed budget is allowing us to transfer \$200,000 to the Sewer Special Reserve Account.

IV. OTHER FUNDS

A. Library

The proposed Library budget is based on the 5 day schedule that was created with the reduction of one day of operation in fiscal year 1997-98. The Library Board has requested an addition \$18,168 to restore the Library hours to pre-1997-98 levels. That request has not been included in the proposed budget. The Library board has made a similar request to the County Budget Committee and was denied. The Library is operated out of a new fund to better account for revenues. 50% of the Library costs over generated revenues is paid for by Wasco County. This budget does not include \$8,600 for 2 additional Internet stations that was cut by the County Budget Committee.

B. Airport Fund

City Council has a goal of developing a Regional Airport Authority. As we work toward this goal, the one thing they have asked is that we more accurately reflect true cost of operation of the airport. To do this, we have budgeted 40% of the Economic Development Director's time, 6% of a secretary, and 10% of the Repair Technician to the airport. The total General Fund support to the airport for this year is \$66,984, less than half of last year's amount. This year's budget is barebones as we have deferred several Maintenance and Capital Projects as we work on restructuring airport operations.

C. Capital Project Fund

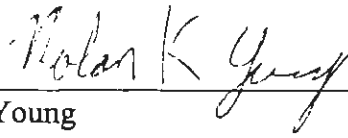
Included in the Capital Project Fund is two projects:

- 1). Completion of the Library Mezzanine Project, and

2). Phase 1 of the City Hall renovation.

SUMMARY

The budget we have presented to you reflects a good service level to the citizens and maintains long-term financial health for the City. We look forward to working with the Budget Committee and City Council to review and refine the proposed budget.

A handwritten signature in cursive script that reads "Nolan K. Young". The signature is written in black ink and is positioned above a horizontal line.

Nolan K. Young
City Manager

1999 CITY COUNCIL GOALS

February 6, 1999

GOAL 1. PUBLIC WORKS INFRASTRUCTURE

Time Frame

- | | | |
|----------------------------|----|--|
| 99/00 FY | A. | WASTEWATER TREATMENT PLANT FACILITY MASTER PLAN ¹ |
| 3 mo. Water
9 mo. Sewer | B. | ADJUST WATER AND SEWER RATES STRUCTURES |

GOAL 2. MAINTAIN CITY OWNED ASSETS

- | | | |
|------------|----|--|
| 6 mo. Plan | A. | CITY HALL REMODEL |
| 6 mo. | B. | STAFF RECOMMENDATION REGARDING SALE OF PUBLIC WORKS PROPERTY |
| 6 mo. | C. | FUNDING STRATEGY FOR STREET MAINTENANCE AND IMPROVEMENTS |

GOAL 3. INTERGOVERNMENTAL COORDINATION/COMMUNICATIONS

- | | | |
|--------------|----|---|
| 3 mo. | A. | INVESTIGATE REGIONAL AIRPORT AUTHORITY OR OTHER SOLUTIONS TO MANAGE THE AIRPORT |
| 3 mo. Report | B. | BREWERY GRADE IMPROVEMENT PLAN |
| 99/00 FY | C. | COMPLETE ANNEXATION PLANNING PROJECT |

¹ Consider Klickitat County needs; Airport needs; consider riverfront access; consider elimination of rail spur; consider reuse of effluent; preliminary costs for options; future of Waldron Drug Store building; landscaping along freeway; and conduct a public education process.

GOAL 4. CITY POLICIES AND PROCEDURES

Time Frame

- | | | |
|-------|----|---|
| 3 mo. | A. | IMPROVE COMPUTER TECHNOLOGY |
| 3 mo. | B. | REVIEW BIKE MASTER PLAN |
| 6 mo. | C. | CREATE A DEVELOPER'S GUIDE |
| 3 mo. | D. | STAFF RECOMMENDATION REGARDING SEVERANCE
POLICY FOR LAID OFF EMPLOYEES |

GOAL 5. ECONOMIC DEVELOPMENT

- | | | |
|------------------------------|----|----------------------|
| 6 mo. Funding A.
strategy | A. | DOWNTOWN RENAISSANCE |
|------------------------------|----|----------------------|

1999 CITY COUNCIL PRIORITIES

(Not Council Goals)

Updated February 6, 1999

- ☛ Continue thorough and timely information to City Council, prior to Council meetings and Goal Setting Sessions.
- ☛ Continue providing public information to Media.
- ☛ Continue Quality Customer Service.
- ☛ Develop and Foster "One City" Philosophy.
- ☛ Follow Time Schedules Assigned to City Council Goals.
- ☛ Monitor Franchise Agreements
- ☛ Monitor existing contracts for compliance/progress.
- ☛ Establish and maintain a City fee schedule.
- ☛ Facilitate Solutions to Community School Issues

City of the Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

City of The Dalles, Oregon
1999-2000 Adopted Budget
Overview Summary of All Funds

City of the Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

	GENERAL FUND	LIBRARY FUND	PUBLIC WORKS	AIRPORT SERVICE	CAPITAL IMPRVMTS	SPECIAL REVENUE	DEBT SERVICE	PROPOSED 1999-2000 BUDGET	APPROVED 1999-2000 BUDGET	ADOPTED 1999-2000 BUDGET
BEGINNING BALANCE	1,212,032	-	4,869,487	1,589	1,022,333	130,682	328,350	7,564,483	7,912,835	8,221,388
REVENUES	2,702,465	213,483	5,425,472	28,050	187,411	249,899	340,930	9,147,720	8,937,257	9,141,837
OTHER SOURCES	537,591	200,668	586,574	86,984	53,000	250	-	1,435,085	1,750,183	1,533,239
TOTAL RESOURCES	4,452,088	414,159	10,891,533	86,623	1,262,744	380,841	669,280	18,167,268	18,600,275	18,896,564
CITY COUNCIL	165,047							165,047	204,509	207,574
CITY CLERK	75,203							75,203	75,203	75,470
CITY MANAGER	127,539							127,539	127,539	129,269
LEGAL AND JUDICIAL	240,851							240,851	240,851	242,739
FINANCE	509,267							509,267	465,665	466,733
PERSONNEL	19,700							19,700	19,700	19,700
COMMUNITY DEVELOPMENT	239,571							239,571	237,321	238,228
POLICE	1,591,780							1,591,780	1,618,530	1,652,738
CITY HALL	133,363							133,363	133,363	133,471
CODE ENFORCEMENT	26,419							26,419	33,708	33,708
LIBRARY		374,159						374,159	382,759	386,424
STREETS			1,804,084					1,804,084	1,704,490	1,736,927
WATER UTILITY SERVICES			3,646,617					3,646,617	3,624,121	3,739,441
W. WATER UTILITY SERVICES			3,689,047					3,689,047	3,883,101	3,947,271
AIRPORT SERVICES				96,623				96,623	95,673	95,870
CAPITAL PROJECTS					714,568			714,568	714,568	801,229
SPECIAL ASSESSMENTS					538,326			538,326	538,326	538,326
GRANTS						208,590		208,590	209,580	209,590
STATE OFFICE BUILDING						132,384		132,384	132,384	132,478
UNEMPLOYMENT RESERVE FUND						36,534		36,534	36,534	36,534
VIETNAM MEMORIAL FUND						1,883		1,883	1,883	1,883
DEBT SERVICE							637,632	637,632	637,632	637,632
FAA GRANT								-	-	1,000
TOTAL EXPENDITURES	3,128,740	374,159	8,839,748	96,623	1,253,894	380,391	637,632	14,811,187	15,119,450	15,465,233
TRANSFERS OUT	512,900	40,000	1,084,865	-	8,850	450	-	1,647,065	1,726,334	1,722,883
CONTINGENCY	288,848	-	388,853	-	-	-	-	685,901	711,343	665,300
UNAPPROPRIATED ENDING BAL	511,500	-	500,000	-	-	-	31,648	1,043,148	1,043,148	1,043,148
TOTAL OTHER USES	1,323,348	40,000	1,951,818	-	8,850	450	31,648	3,356,114	3,480,825	3,431,331
TOTAL EXPENDITURES & OTHER USES	4,452,088	414,159	10,891,566	96,623	1,262,744	380,841	669,280	18,167,301	18,600,275	18,896,564

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund Overview Summary

The following chart provides a four-year overview of the General Fund's resources and expenditures. This summary shows a view of the actual, budgeted and proposed total resources, and the actual, budgeted, and total expenditures by departments over four years. From this perspective, the use of funds and relative degree of emphasis on various programs in the General Fund can be determined.

The Beginning Working Capital ("Beginning Balance"), the amount budgeted for Contingency, and the amount budgeted for Unappropriated Ending Balance ("Permanent Reserve") are indicators of the financial health of the fund. In this four-year snap shot, it can be seen that beginning working capital was at its highest point in the 1997-98 fiscal year, and then levels off with the actual 1997-98 amount in the range of \$1.3 million. The estimate for 1998-99 holds at this \$1.2 million range, and we maintain this range due to unanticipated revenues for FY 99-00. The drop off for 1999-00 in the Contingency line item is in anticipation of a change in policy surrounding contingency and unappropriated ending balance. Basically, we are recommending the creation of a "Permanent Restricted Reserve", and a "Operating Contingency which does reflect our current practice.

Changes in revenues and total resources are discussed in the next commentary section on General Fund Resources. Most notable are the impacts on tax revenues due to Measure 50 implementation. Departmental expenditures in the General Fund amount overall to an increase of 22% in 1998-99 (over budgeted 1997-98) and the proposed budget represents a decrease of 6% in 1999-00 (over 1998-99). The decrease in proposed total expenditures for FY 1999-00 is primarily due to the removal of the library expenditures from the departmental expenses.

Transfers in to the General Fund (included in "Other Sources" of the revenues section) are monies from other funds that reflect the services the General Fund provides to other activities. This includes administrative expenses, and materials and supplies directly attributable to other funds - such as card stock used for water and sewer billings by the Finance Department. The declines in 1996-97 and 1997-98, were generally due to a reduction in expenditure levels in the General Fund departments, and a reevaluation of the allocation methods for the transfers themselves. Increases in the transfers as proposed in the 1999-00 budget relate primarily to the building of an "Enterprise Network" sharing both voice and data over a fiber optic cable. The detail of transfers into the General Fund is

found in the following section detailing resources of the fund, and in Appendix B.

Transfers out of the General Fund reflect policy decisions to provide service levels in areas accounted for by other funds, primarily the Airport Fund, Library Fund, and the Tourism Agency Fund.

Forecasts at the time of the Proposed Budget document's preparation are open to change by deliberations and recommendations of the Budget Committee and policy actions of the City Council.

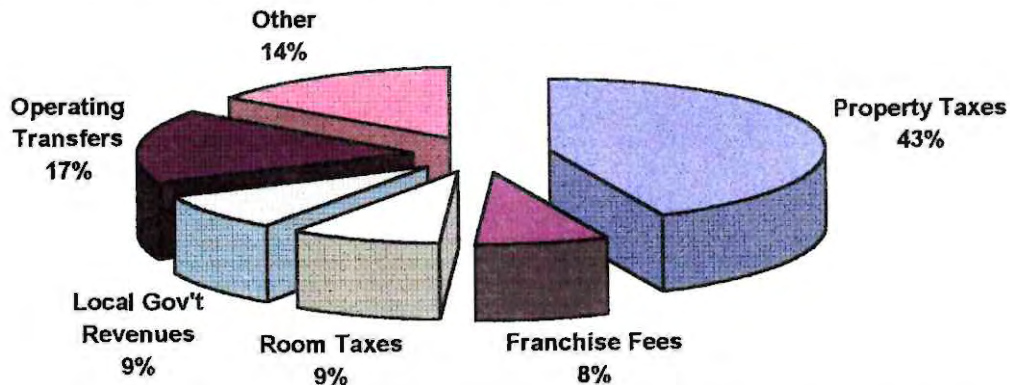
City of the Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

<u>ACCOUNT DESCRIPTION</u>	<u>1996-97 ACTUALS</u>	<u>1997-98 BUDGET</u>	<u>1998-99 ADOPTED BUDGET</u>	<u>1999-2000 PROPOSED BUDGET</u>	<u>1999-2000 APPROVED BUDGET</u>	<u>1999-2000 ADOPTED BUDGET</u>
BEGINNING BALANCE	1,387,188	1,308,986	1,223,512	1,212,032	1,354,436	1,379,589
REVENUES	2,898,267	2,676,312	2,834,011	2,702,465	2,705,465	2,682,157
OTHER SOURCES	520,136	362,329	563,152	537,591	609,210	509,210
TOTAL RESOURCES	4,805,591	4,347,636	4,620,675	4,452,088	4,569,111	4,570,956
CITY COUNCIL	167,763	78,439	169,371	165,047	204,509	207,574
CITY CLERK	63,660	66,020	78,271	75,203	75,203	75,470
CITY MANAGER	112,068	120,689	129,854	127,539	127,539	129,269
LEGAL AND JUDICIAL	201,575	201,554	227,566	240,851	240,851	242,739
FINANCE	317,761	255,728	401,989	509,267	465,665	466,733
PERSONNEL	79,006	19,829	18,600	19,700	19,700	19,700
COMMUNITY DEVELOPMENT	225,283	213,440	274,582	239,571	237,321	238,228
POLICE	1,352,696	1,290,946	1,552,512	1,691,780	1,619,530	1,652,736
LIBRARY	369,555	307,025	377,127	-	-	-
CITY HALL	184,084	164,853	153,069	133,363	133,363	133,471
CODE ENFORCEMENT	-	11,589	25,745	26,419	33,708	33,708
TOTAL EXPENDITURES	3,073,441	2,730,212	3,408,686	3,128,740	3,167,389	3,199,628
TRANSFERS OUT	378,191	248,705	317,343	512,900	620,550	617,099
CONTINGENCY	-	-	894,846	298,946	279,672	242,729
UNAPPROPRIATED ENDING BAL	-	-	-	511,500	511,500	511,500
TOTAL OTHER USES	378,191	248,705	1,211,989	1,323,348	1,411,722	1,371,328
TOTAL EXPENDS & OTHER USES	3,451,832	2,978,917	4,620,675	4,452,088	4,569,111	4,570,956
FUND TOTAL	1,353,959	1,368,719	-	-	-	-

City of the Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

General Fund Resources

General Fund resources consist of beginning working capital, revenues and other financing sources. The 1999-2000 estimated beginning working capital totals just over \$1.21 million. This estimate reflects no change in the beginning balance in the General Fund over the last two or three years as one-time revenues are expended. The beginning balance did not change due to unanticipated revenue totaling over \$170,000 for FY 1998-99. The proposed changes in the contingency reflect a change in City policy surrounding contingency and beginning balances in the General Fund. That

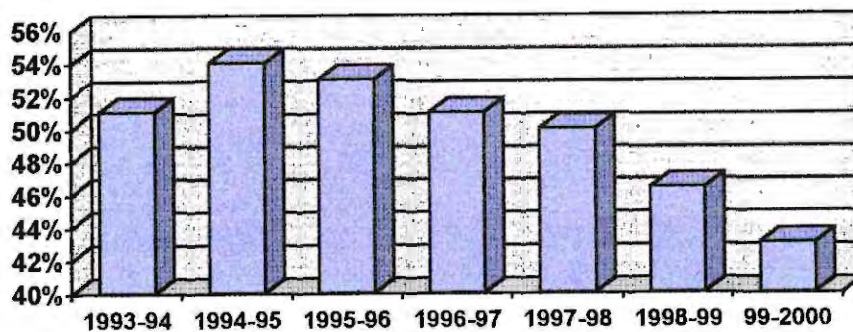


change revolves around identifying actual needs of the City with respect to contingency and budgeting appropriately to meet those needs.

Revenues budgeted for the 1999-2000 fiscal year in the General Fund consist primarily of property taxes, which account for 43.4% of revenues, or 31.5% of total resources (which includes beginning working capital and transfers from other funds). For 1999-2000, property tax revenues were estimated under the parameters set by Ballot Measure 50, passed by the voters in May 1997.

Ballot Measure 50 set maximum taxable value for the 1997-98 fiscal year, and allows for a 3% increase annually in that value, adjusted for new growth and other specific adjustments cited in the legislation. For purposes of this budget, a 3½ percent increase in value over 1998-99 was assumed, and the City's permanent rate of .003017 per thousand was applied

Property Taxes as a Percent of Total Revenues



to this estimated value. The resulting levy amount of \$1,419,443 is then adjusted for a 7% amount assumed uncollectible in the year levied, resulting in a budgeted revenue amount of \$1,320,082 for current year taxes.

The City continues to strive to reduce its reliance on property taxes as the primary resource to the General Fund. This is demonstrated by the decline in property taxes as a percentage of total General Fund revenues over the last few years. This decline in property taxes as a percentage of total budgeted revenues reverses a trend in which the City relied progressively more on property taxes through the 1994-95 fiscal year. Other revenues significant to the fund are franchise fees from local utilities doing business within the City, intergovernmental revenues, State shared revenues, court fines and forfeitures and other miscellaneous receipts.

Operating transfers to the General Fund from Public Works are again budgeted in the 1999-2000 fiscal year for administrative services provided by the General Fund. These transfers to the General Fund are scheduled in lieu of direct charges for salaries, payroll costs and materials charged to the Public Works funds for services provided. From another perspective, were these services not provided by General Fund staff, Public Works would be required to externally purchase the services. Services provided include financial support through processing of payroll, accounts payable, utility billing and collection, legal services, and administrative support of the City Council, City Manager and City Clerk.

Total resources to the General Fund over the last few years have stabilized since peaking in 1994-95 and then dropping in 1995-96. Fiscal year 1997-98 reflected a slight decrease in total resources primarily due to the implementation of Ballot Measure 50. Other decreases in property rents (sale of the Stadelman and Mathew Buildings) and miscellaneous revenues (declining proceeds from the COPS grant) also contributed to the decline. A decrease in total resources is projected for 1999-2000 relative to 1998-99, resulting from the removal of the library revenues from the General Fund. The other revenues such as property tax, franchise tax, and transient room tax are all proposed to increase over the FY 1998-99 budget estimate

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FY1998-1999	PROPOSED	APPROVED	ADOPTED
		1996-1997	1997-1998	ADOPTED	BUDGET	BUDGET	BUDGET
		ACTUALS	ACTUALS	BUDGET	FY 1999-2000	FY 1999-2000	FY 1999-2000
General Fund - Revenues							
001-0000-300.00-00	BEGINNING BALANCE	0	0	1,223,512	1,212,032	1,354,436	1,379,589
*	BEGINNING BALANCE	0	0	1,223,512	1,212,032	1,354,436	1,379,589
001-0000-311.10-00	PROPERTY TAXES-CURRENT	1,386,242	1,205,994	1,243,978	1,320,082	1,320,082	1,320,082
001-0000-311.15-00	PROPERTY TAXES-PRIOR YEAR	107,535	83,313	57,044	84,000	84,000	84,000
001-0000-311.18-00	LAND SALES-FORCLOSURE	0	669	0	0	0	0
001-0000-311.19-00	UNSEGREGATED TAX INTEREST	1,409	1,059	200	1,000	1,000	1,000
*	PROPERTY TAXES	1,495,186	1,291,035	1,301,222	1,405,082	1,405,082	1,405,082
001-0000-318.10-00	UNITED TELEPHONE	93,872	95,462	93,000	96,000	96,000	96,000
001-0000-318.20-00	NORTHWEST NATURAL GAS	44,956	45,687	45,000	47,000	47,000	47,000
001-0000-318.30-00	CABLE TELEVISION	71,101	68,942	73,000	68,000	68,000	68,000
001-0000-318.40-00	THE DALLES DISPOSAL	35,662	38,597	38,000	41,500	41,500	41,500
*	FRANCHISE TAXES	245,591	248,688	249,000	252,500	252,500	252,500
001-0000-319.10-00	TRANSIENT ROOM TAXES	262,713	263,276	260,000	282,955	282,955	282,955
*	OTHER TAXES	262,713	263,276	260,000	282,955	282,955	282,955
001-0000-320.10-00	LOCAL LIQUOR LICENSES	1,985	2,015	2,000	2,000	2,000	2,000
001-0000-320.30-00	SIGN PERMITS	2,715	4,140	2,500	3,250	3,250	3,250
001-0000-320.90-00	OTHER LICENSES/PERMITS	2,687	3,837	3,000	3,000	3,000	3,000
*	LICENSES AND PERMITS	7,387	9,992	7,500	8,250	8,250	8,250
001-0000-330.00-00	INTERGOVERNMENTAL REVENUE	0	11,667	21,400	19,060	19,060	19,060
*	INTERGOVERNMENTAL REVENUE	0	11,667	21,400	19,060	19,060	19,060
001-0000-334.10-00	STATE REVENUE SHARING	69,324	66,612	54,528	60,000	60,000	60,000
001-0000-334.20-00	STATE FOR LIBRARY	3,982	5,443	5,433	0	0	0
001-0000-334.50-00	STATE SHARE-CRIME ASSIST	1,079	1,733	1,000	1,750	1,750	1,750
001-0000-334.60-00	DUI GRANTS	0	0	0	10,000	10,000	10,000
*	STATE GRANTS	74,385	73,788	60,961	71,750	71,750	71,750

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FY1998-1999	PROPOSED	APPROVED	ADOPTED
		1996-1997	1997-1998	ADOPTED	BUDGET	BUDGET	BUDGET
		ACTUALS	ACTUALS	BUDGET	FY 1999-2000	FY 1999-2000	FY 1999-2000
General Fund - Revenues (cont)							
001-0000-335.60-00	STATE CIGARETTE TAX	31,667	30,221	31,566	29,000	29,000	29,000
001-0000-335.70-00	STATE LIQUOR TAXES	89,407	100,769	82,744	83,000	83,000	83,000
*	STATE SHARED REVENUES	121,074	130,990	114,310	112,000	112,000	112,000
001-0000-337.10-00	URBAN RENEWAL	4,717	25,712	130,849	70,668	70,668	47,360
001-0000-337.20-00	COUNTY SHARE OF LIBRARY	181,484	145,710	185,592	0	0	0
001-0000-337.60-00	FUD INTERGOVT AGREEMENT	190,118	181,405	190,000	190,000	190,000	190,000
001-0000-337.90-00	LOCAL GOVT REVENUES-OTHER	0	0	0	23,000	23,000	23,000
*	LOCAL GOVERNMENT REVENUES	376,319	352,827	506,441	283,668	283,668	260,360
001-0000-341.60-00	TOWING SERVICES FEES	348	1,193	500	500	500	500
001-0000-341.80-00	COPIES, PLANS, ORD'S ETC	1,630	1,730	1,600	1,750	1,750	1,750
001-0000-341.90-00	MISC SALES AND SERVICES	7,754	9,193	5,000	5,000	5,000	5,000
*	GENERAL GOVERNMENT	9,732	12,116	7,100	7,250	7,250	7,250
001-0000-343.02-00	C.U.P.	700	1,400	3,050	2,000	2,000	2,000
001-0000-343.03-00	VARIANCES	600	0	1,450	1,000	1,000	1,000
001-0000-343.04-00	MINOR PARTITION	2,800	2,400	4,100	2,000	2,000	2,000
001-0000-343.06-00	SUBDIVISION	800	1,075	650	750	750	750
001-0000-343.07-00	SITE PLAN	4,400	3,408	3,600	2,000	2,000	2,000
001-0000-343.10-00	PLANNING APPEALS	0	0	450	300	300	300
001-0000-343.11-00	VACATIONS	50	970	500	1,200	1,200	1,200
*	PLANNING FEES	9,350	9,253	13,800	9,250	9,250	9,250
001-0000-348.00-00	INTERDEPARTMENTAL REVENUE	5,915	10,500	13,910	1,500	1,500	1,500
*	INTERDEPARTMENTAL REVENUE	5,915	10,500	13,910	1,500	1,500	1,500
001-0000-351.10-00	COURT FINES/FORFEITURES	132,375	155,605	163,787	175,000	175,000	175,000
001-0000-351.50-00	LIBRARY FINES	7,331	7,154	4,500	0	0	0
*	FINES	139,706	162,759	168,287	175,000	175,000	175,000

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FY1998-1999	PROPOSED	APPROVED	ADOPTED
		1996-1997	1997-1998	ADOPTED	BUDGET	BUDGET	BUDGET
		ACTUALS	ACTUALS	BUDGET	FY 1999-2000	FY 1999-2000	FY 1999-2000
General Fund - Revenues (cont)							
001-0000-352.10-00	DRUG FORFEITURES	6,116	6,163	5,000	6,100	6,100	6,100
*	FORFEITURES	6,116	6,163	5,000	6,100	6,100	6,100
001-0000-361.00-00	INTEREST REVENUES	67,523	71,190	60,000	55,000	58,000	58,000
*	INTEREST REVENUES	67,523	71,190	60,000	55,000	58,000	58,000
001-0000-362.00-00	SAIF REFUND	0	0	24,580	0	0	0
*	SAIF REFUND	0	0	24,580	0	0	0
001-0000-363.50-00	PROPERTY RENTALS	21,162	16,666	15,000	7,600	7,600	7,600
*	RENTAL REVENUES	21,162	16,666	15,000	7,600	7,600	7,600
001-0000-365.00-00	GIFTS AND DONATIONS	500	500	500	500	500	500
*	GIFTS AND DONATIONS	500	500	500	500	500	500
001-0000-369.00-00	OTHER MISC REVENUES	55,608	4,902	5,000	5,000	5,000	5,000
*	OTHER MISC REVENUES	55,608	4,902	5,000	5,000	5,000	5,000
001-0000-391.05-00	STREET/STORM SEWER FUND	47,844	41,967	43,345	55,546	48,845	48,845
001-0000-391.06-00	TOURISM PROMOTION FUND	38,593	0	0	0	0	0
001-0000-391.08-00	AMBULANCE RESERVE FUND	493	0	0	0	0	0
001-0000-391.18-00	SPECIAL GRANTS FUND	2,000	2,500	12,165	450	450	450
001-0000-391.36-00	SPECIAL ASSET FUND	23,750	8,850	8,850	8,850	8,850	8,850
001-0000-391.51-00	WATER UTILITY FUND	188,818	175,182	215,632	248,612	233,947	233,947
001-0000-391.55-00	WASTEWATER UTILITY FUND	104,879	129,994	157,095	184,133	177,118	177,118
001-0000-391.63-00	FBA GRANT	0	0	119,711	0	0	0
001-0000-391.90-00	OTHER	0	3,836	6,354	40,000	40,000	40,000
*	OPERATING TRANSFERS IN	406,377	362,329	563,152	537,591	509,210	509,210
001-0000-392.00-00	SALE OF FIXED ASSETS	113,759	0	0	0	0	0
*	SALE OF FIXED ASSETS	113,759	0	0	0	0	0
**	GENERAL FUND	3,418,403	3,038,641	4,620,675	4,452,068	4,569,111	4,570,956

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

Fund: General (001)

Department: City Council (01)

Program: Administration (410)

Mission:

Establishing policies to lead The Dalles into the future.

Description:

The City Council is the governing body of the City of The Dalles. Its five voting members and the Mayor set the direction for the City, establishing policies and laws. Specific voter approved powers for the Council are contained in the City Charter, while Council's own administrative and operational policies are adopted by the ordinance or resolution.

City Council is charged with the appointment of the City Manager, City Attorney and Municipal Judge. They adopt the annual budget and perform all other actions necessary to guide the government, while representing concerns of the citizens of The Dalles.

The Dalles City Council positions are volunteer and are elected by the entire electorate of the City. The Mayor and Councilor at Large are elected for two-year terms and the remaining four positions are nominated from districts, serving four-year terms.

In addition to regular meetings, the City Council meets on a quarterly basis to establish, review, and update goals for the City.

1999-2000 Budget Detail

The Council's Contractual Services includes several programs in which the City is involved with other community partners as listed below.

<u>Service</u>	<u>Partner</u>	<u>FY 98-99</u> <u>Amount</u>	<u>FY 99-2000</u> <u>Amount</u>
Dog Control	Wasco County	\$49,012	\$56,232
Ft. Dalles Museum	Wasco County	13,352	17,717
Care-A-Van	MC-Council of Governments	20,000	10,000
Child Abuse			
Investigations	State Police & Wasco Sheriff	2,500	5,000

MINT	State Police & Wasco Sheriff	0	5,000
Volunteer Program	State of Oregon	0	2,250
Sister City Program	State of Oregon	0	500
Riverfront Trail			
Maintenance	NWC Parks and Rec.	2,500	2,500
Health Communities	Healthy Communities Committee	0	2,000
Total		\$87,364	\$101,199

Under other Contractual Services, two new items have been added:

- ◆ Lewis and Clark Observation Preparation \$500
- ◆ Visiting Dignitaries Gifts \$500

The Council's Memberships and Dues line item covers all of the organizations the City belongs to:

LOC	\$5,354
MCCEDD	2,903
MCCOG	3,406
Oregon Mayors Association	60
Chamber of Commerce	440
Other - Miscellaneous	200
Total	\$12,363

1999-2000 Goals, Projects and Highlights

- ◆ A major continuing Council priority for fiscal year 1998-99 is to maintain financial stability; and to promote interagency cooperation and communications with the citizens, other agencies and staff.

Current City Council Goals Included

- ◆ Wastewater Treatment Plant Facility Master Plan
- ◆ Adjust water and sewer rates structure
- ◆ Completion of an annexation plan
- ◆ City Hall remodel

Develop and implement a management solution for The Dalles Airport

- ◆ Pursue the location of a Public Works site, making the current site available commercial development
- ◆ Brewery Grade intersection Improvement Plan
- ◆ Create a Developer's Guide
- ◆ Downtown Renaissance Project

1998-99 Accomplishments/Comments

- ◆ Acquired a site for the City's Waste Water Treatment Plant
Remodel of new facility for housing the Police Department
- ◆ Preparation for Y2K issues
- ◆ Adopted a plan for the 14th Street reservoir property
- ◆ Improved relations with Chenoweth Water Co-op
- ◆ Adopted a City Hall remodel plan

Major Issues to be resolved in the next 5 years

- ◆ Construction of a new Waste Water Treatment Plant.
- ◆ Adequate funding for street maintenance.

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR 1996-1997 ACTUALS</u>	<u>FISCAL YEAR 1997-1998 ACTUALS</u>	<u>FY1998-1999 ADOPTED BUDGET</u>	<u>PROPOSED BUDGET FY 1999-2000</u>	<u>APPROVED BUDGET FY 1999-2000</u>	<u>ADOPTED BUDGET FY 1999-2000</u>
City Council							
001-0100-410.29-00	OTHER EMPL BENEF	16,054	14,317	15,750	15,104	15,104	15,104
*	OTHER EMPLOYEE BENEFITS	16,054	14,317	15,750	15,104	15,104	15,104
001-0100-410.31-10	CONTRACTUAL SVCS	77,827	26,582	87,364	82,884	98,134	101,199
001-0100-410.31-60	LABOR NEGOTIATIONS	7,690	3,257	8,000	15,000	20,000	20,000
*	OFFICIAL/ADMINISTRATIVE	85,517	29,839	95,364	97,884	118,134	121,199
001-0100-410.32-10	AUDITING SERVICES	20,500	19,000	18,290	20,696	20,696	20,696
*	PROFESSIONAL SERVICES	20,500	19,000	18,290	20,696	20,696	20,696
001-0100-410.39-00	OTHER CNTRCTL SVCS	32,324	2,300	0	1,000	1,000	1,000
*	OTHER CONTRACTUAL SVCS	32,324	2,300	0	1,000	1,000	1,000
001-0100-410.53-20	POSTAGE	0	0	50	50	50	50
*	COMMUNICATIONS	0	0	50	50	50	50
001-0100-410.58-10	TRAVEL, FOOD & LODGIN	412	71	650	800	800	800
001-0100-410.58-50	TRAINING AND CONFERE	10	15	750	1,000	1,000	1,000
001-0100-410.58-60	WORKSHOPS	388	676	500	3,000	3,000	3,000
001-0100-410.58-70	MEMBERSHIPS/DUES	11,249	11,830	12,287	12,363	12,363	12,363
*	TRAINING AND TRAVEL	12,059	12,592	14,187	17,163	17,163	17,163
001-0100-410.60-10	OFFICE SUPPLIES	398	26	400	400	400	400
001-0100-410.60-83	SAIF SAFTEY	0	0	24,580	12,000	31,212	31,212
*	SUPPLIES	398	26	24,980	12,400	31,612	31,612
001-0100-410.69-50	MISCELLANEOUS EX	911	365	750	750	750	750
*	OTHER MATERIALS/EXPENSES	911	365	750	750	750	750
**	CITY COUNCIL	167,763	78,439	169,371	165,047	204,509	207,574

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

Fund: General (001)

Department: City Clerk (02)

Program: Administration (410)

Mission:

The City Clerk's role in municipal government is to support the administration, Council, and citizenry, by providing timely, accurate information, keeping an orderly accounting of the City's records and preserving the municipality's history.

Description:

The City Clerk department is a vital communication link between local government and its citizenry. The City Clerk's office provides a wide range of services, including support to the Mayor, City Council, the City Manager, City departments, and other local governing bodies, without exception.

Aspects administrative services performed by the department include: Clerk of the City Council; Records Manager; Elections Officer; Analyst to the City Manager; Assistance with Personnel Administration; Information Officer; and interpretation of public records and meetings law.

The City Clerk Department will continue striving to provide support services, and any additional services needed to assist with local government functions, while remaining approachable, accessible, and responsive to the citizens of The Dalles.

1999-2000 Goals, Project and Highlights

- President of Oregon Association of Municipal Recorders.
- Develop training program for newly elected officials.
- Implement a youth City Council Program.
- Assist with and update city employee job descriptions.

1998-99 Accomplishments/Comments

- Achieved goal of becoming 1st Vice President of Oregon Association of Municipal Recorders.
- Added assistance with personnel administration to the Department.
- Performed supervision of Maintenance Technician for a one-year assignment.

Major Issues to be resolved in the next 5 year

- Develop and implement records management program.
- Become a Registered Parliamentarian.
- President of Oregon Association of Municipal Recorders.

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FY1998-1999	PROPOSED	APPROVED	ADOPTED
		1996-1997	1997-1998	ADOPTED	BUDGET	BUDGET	BUDGET
		ACTUALS	ACTUALS	BUDGET	FY 1999-2000	FY 1999-2000	FY 1999-2000
City Clerk							
001-0200-410.11-00	REGULAR SALARIES	46,160	48,520	52,272	53,112	53,112	53,112
*	REGULAR SALARIES	46,160	48,520	52,272	53,112	53,112	53,112
001-0200-410.21-10	MEDICAL INSURANCE	4,814	4,747	4,814	4,545	4,545	4,812
001-0200-410.21-20	L-T DISABILITY INS	263	260	283	271	271	271
001-0200-410.21-30	LIFE INSURANCE	45	39	39	39	39	39
001-0200-410.21-40	WORKERS COMP INS	155	20	207	178	178	178
*	INSURANCE BENEFITS	5,277	5,066	5,343	5,033	5,033	5,300
001-0200-410.22-00	FICA	3,519	3,682	3,998	4,063	4,063	4,063
*	FICA	3,519	3,682	3,998	4,063	4,063	4,063
001-0200-410.23-00	RETIREMENT CONT	6,105	4,799	7,038	7,170	7,170	7,170
*	RETIREMENT CONTRIBUTIONS	6,105	4,799	7,038	7,170	7,170	7,170
001-0200-410.36-00	ELECTIONS COSTS	0	11	1,500	1,000	1,000	1,000
*	ELECTIONS COSTS	0	11	1,500	1,000	1,000	1,000
001-0200-410.43-40	OFFICE EQUIPMENT	300	300	400	400	400	400
*	REPAIRS AND MAINTENANCE	300	300	400	400	400	400
001-0200-410.53-20	POSTAGE	295	315	400	450	450	450
001-0200-410.53-30	TELEPHONE	502	870	750	800	800	800
001-0200-410.53-40	LEGAL NOTICES	65	0	150	100	100	100
*	COMMUNICATIONS	862	1,185	1,300	1,350	1,350	1,350
001-0200-410.58-10	TRAVEL, FOOD & LODGING	392	1,034	1,500	750	750	750
001-0200-410.58-50	TRAINING AND CONF	220	655	1,100	1,000	1,000	1,000
001-0200-410.58-70	MEMBERSHIPS/DUES/SUB	194	215	220	125	125	125
*	TRAINING AND TRAVEL	806	1,904	2,820	1,875	1,875	1,875
001-0200-410.60-10	OFFICE SUPPLIES	443	528	500	500	500	500
	SUPPLIES	443	528	500	500	500	500
001-0200-410.64-10	BOOKS AND PERIODICALS	85	25	50	50	50	50
*	BOOKS AND PERIODICALS	85	25	50	50	50	50
001-0200-410.69-50	MISCELLANEOUS EXP	93	0	50	50	50	50
*	OTHER MATERIALS/EXPENSES	93	0	50	50	50	50

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR 1996-1997 ACTUALS</u>	<u>FISCAL YEAR 1997-1998 ACTUALS</u>	<u>FY1998-1999 ADOPTED BUDGET</u>	<u>PROPOSED BUDGET FY 1999-2000</u>	<u>APPROVED BUDGET FY 1999-2000</u>	<u>ADOPTED BUDGET FY 1999-2000</u>
City Clerk - (cont)							
001-0200-410.74-30	FURNITURE AND FIXTURES	0	0	0	600	600	600
001-0200-410.74-50	COMPUTER EQUIPMENT	0	0	3,000	0	0	0
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*	MACHINERY & EQUIPMENT	0	0	3,000	600	600	600
**	CITY CLERK	63,650	66,020	78,271	75,203	75,203	75,470

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

Fund: General (001)

Department: City Manager (03)

Program: Administration (410)

Mission:

To support the City Council, connect citizens to their City government, and through professional management tools, help City departments provide responsive, cost effective, efficient local services.

Description:

The City Manager's position plays a unique role in assisting the democratic processes of our representative local government. Guided by the vision and goals of the City Council, it is the City Manager's charge to accomplish the direction set out by the Council. Oftentimes, this is performed by facilitating public processes to hear and respond to the issues concerning the citizens, represent the position of the governing body and offer education in regards to the provision of public services and infrastructure.

The City Manager guides and shapes the organization in response to the leadership of the City Council and in accordance with sound management practices. The City Charter provides that this position is the administrative head of city government, specifically mentioning personnel administration and the supervision of public utilities and property.

1999-2000 Goals, Projects and Highlights

- ◆ The goals of the City Manager relate specifically to implementation of the goals set by Council for the City. These goals reflect the evolution of the City of The Dalles in response to, and in anticipation of changes in the community and the region. The current City Council goals are listed in the front section of the budget document.
- ◆ The City Manager will work with individual department managers to enhance and simplify the ease with which we respond to citizen inquiries.

1998-99 Accomplishments/Comments

- ◆ Creation of a 3 member Engineering Technical staff to allow the City to do more construction engineering in-house for both the City and Urban Renewal District at a significant savings.
- ◆ Help successfully resolve a dispute over the Urban Renewal District, allowing the District to continue.

- ◆ Complete a Re-Use Study on City's 14th Street property.
- ◆ The City Manager has established good communications with City Council, citizens, department managers, City employees and other local governments.
- ◆ Established solid intergovernmental relations with School District, County, Port, and Parks and Recreation.
- ◆ Has made significant progress on creation of a Regional Airport management structure.

Major Issues to be resolved in the next 5 years

- ◆ The issues identified under the City Council budget.
- ◆ Increasing citizen trust and confidence in local government.
- ◆ Funding strategies to maintain and replace the City's infrastructure.

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FY1998-1999	PROPOSED	APPROVED	ADOPTED
		1996-1997	1997-1998	ADOPTED	BUDGET	BUDGET	BUDGET
		ACTUALS	ACTUALS	BUDGET	FY 1999-2000	FY 1999-2000	FY 1999-2000
City Manager							
001-0300-410.11-00	REGULAR SALARIES	73,912	86,101	84,763	85,710	85,710	86,798
*	REGULAR SALARIES	73,912	86,101	84,763	85,710	85,710	86,798
001-0300-410.13-00	OVERTIME SALARIES	128	0	50	125	125	125
*	OVERTIME SALARIES	128	0	50	125	125	125
001-0300-410.21-10	MEDICAL INSURANCE	6,288	7,116	8,424	7,021	7,021	7,424
001-0300-410.21-20	L-T DISABILITY INSURANCE	368	448	458	438	438	443
001-0300-410.21-30	LIFE INSURANCE	77	79	60	69	69	69
001-0300-410.21-40	WORKERS COMP INSURANCE	231	172	478	396	396	400
*	INSURANCE BENEFITS	6,964	7,815	9,420	7,924	7,924	8,336
001-0300-410.22-00	FICA	5,666	6,488	6,488	6,567	6,567	6,650
*	FICA	5,666	6,488	6,488	6,567	6,567	6,650
001-0300-410.23-00	RETIREMENT CONTRIB	8,284	5,400	9,558	11,571	11,571	11,718
*	RETIREMENT CONTRIBUTIONS	8,284	5,400	9,558	11,571	11,571	11,718
001-0300-410-31-10	CONTRACTUAL SERVICES	1,978	37	1,000	0	0	0
001-0300-410-31-70	RECRUITING EXPENSES	47	0	0	0	0	0
*	OFFICIAL/ADMINISTRATIVE	2,025	37	1,000	0	0	0
001-0300-410-33-80	MOVING COSTS	2,000	0	0	0	0	0
*	OTHER PROFESSIONAL	2,000	0	0	0	0	0
001-0300-410-34-30	COMPUTER SERVICES	0	0	108	0	0	0
001-0300-410-34-50	SPECIAL STUDIES & REPORTS	120	0	0	0	0	0
*	TECHNICAL SERVICES	120	0	108	0	0	0
001-0300-410-43-10	BUILDINGS AND GROUNDS	827	0	0	0	0	0
001-0300-410-43-20	COMPUTERS	250	0	500	0	0	0
001-0300-410.43-40	OFFICE EQUIPMENT	626	3,057	5,467	5,292	5,292	5,292
001-0300-410-43-45	JOINT USE OF LABOR/EQUIP	160	0	0	0	0	0
001-0300-410-43-51	GAS/OIL/DIESEL/LUB	113	0	0	0	0	0
001-0300-410-43-70	GENERAL EQUIPMENT	60	708	0	0	0	0
*	REPAIRS AND MAINTENANCE	2,036	2,349	5,967	5,292	5,292	5,292
001-0300-410.53-20	POSTAGE	385	536	400	540	540	540
001-0300-410.53-30	TELEPHONE	1,299	1,947	1,700	1,700	1,700	1,700
*	COMMUNICATIONS	1,684	2,483	2,100	2,240	2,240	2,240
001-0300-410.58-10	TRAVEL, FOOD & LODGING	2,256	1,637	2,278	2,310	2,310	2,310
001-0300-410.58-50	TRAINING AND CONFERENCES	483	1,002	550	1,000	1,000	1,000

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR 1996-1997 ACTUALS</u>	<u>FISCAL YEAR 1997-1998 ACTUALS</u>	<u>FY1998-1999 ADOPTED BUDGET</u>	<u>PROPOSED BUDGET FY 1999-2000</u>	<u>APPROVED BUDGET FY 1999-2000</u>	<u>ADOPTED BUDGET FY 1999-2000</u>
City Manager - (cont)							
001-0300-410.58-70	MEMBERSHIPS/DUES	157	592	622	750	750	750
*	TRAINING AND TRAVEL	2,896	3,231	3,450	4,060	4,060	4,060
001-0300-410.60-10	OFFICE SUPPLIES	5,741	3,988	6,500	3,100	3,100	3,100
*	SUPPLIES	5,741	3,988	6,500	3,100	3,100	3,100
001-0300-410.64-10	BOOKS AND PERIODICALS	132	77	250	250	250	250
001-0300-410.64-80	COMPUTER SOFTWARE	48	0	0	0	0	0
	BOOKS AND PERIODICALS	180	77	250	250	250	250
001-0300-410.69-50	MISCELLANEOUS EXPENSES	0	179	200	200	200	200
*	OTHER MATERIALS/EXPENSES	0	179	200	200	200	200
001-0300-410.74-40	OFFICE EQUIPMENT	432	64	0	500	500	500
001-0300-410.74-50	COMPUTER EQUIPMENT	0	2,477	0	0	0	0
*	MACHINERY & EQUIPMENT	432	2,541	0	500	500	500
**	CITY MANAGER	112,068	120,689	129,854	127,539	127,539	129,26

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

Fund: General Fund (001)

Department: Legal/Judicial (07)

Program: Legal/Judicial (412)

Mission:

The Legal Department's mission is to provide legal services to City Council, staff members, commissions, agencies, and citizens, when appropriate, promptly and efficiently.

The Municipal Court's mission is to dispense justice fairly and equitably within its jurisdiction over a variety of violations and misdemeanor offenses. The Court's jurisdiction is comparable to the jurisdiction exercised by a justice of the peace.

Description:

The Legal Department provides services to all departments and personnel of the City, various agencies and commissions of the City, City Council members, and the general public. These services include performing legal research and providing opinions, drafting resolutions and ordinances, prosecuting defendants in Municipal and Circuit Court, and representing the City in a variety of civil litigation, including administrative hearings and land use proceedings. These services also include attending meetings of the City Council and Planning Commission, and other City Commissions when necessary, drafting a variety of legal documents, reviewing current legislation and court decisions, and investigating citizens' concerns and complaints.

1999-2000 Goals, Projects and Highlights

Develop and implement a new video arraignment process with new NORCOR facility.

Assist with the completion of construction of the Library Mezzanine Project.

Train personnel and implement new HTE Court records management system.

Continue with consistent and sustained Code enforcement efforts.

Complete the revision or repeal of ordinances concerning civil service and Uniform Building Code.

Assist the Planning Department in complying with Ballot Measure 56 requirements for amendments to the Land Use & Development Ordinance.

Assist Urban Renewal in land acquisition and agreements for redevelopment activity.

1998-99 Accomplishments/Comments

Prepared paperwork for referendum vote on 4th Amendment to Urban Renewal Plan. Attended mediation meetings, and drafted ordinance changing structure of Urban Renewal Agency. Assisted in preparing other paperwork for proposed 6th Amendment to Urban Renewal Plan.

Assisted Public Works Department in obtaining easements for Parque Vista and 10th & J sanitary sewer projects.

Assisted Public Works and Planning Department in creation of several new subdivisions, including the Chenoweth Creek Subdivision.

Successfully represented the Urban Renewal Agency in a case filed in the Oregon Tax Court which sought a refund of taxes collected during the 1997-98 tax year. The claim was dismissed.

Represented the City at the Planning Commission and City Council on two land use applications which were appealed from the Planning Commission, and affirmed by the Council on appeal.

Finalized the purchase of the Grain Elevator property from the Port of The Dalles.

Drafted new ordinances prohibiting certain criminal nuisance activities upon property, and establishing procedures for street vacations.

Major Issues to be resolved in the next 5 years

Monitor attempts to restrict or abolish existing funding resources for the City, i.e., franchise ordinances and agreements, transient room taxes, and provide assistance in developing new sources of revenue within the confines of statutory and constitutional law.

Establish a stable funding resource for street and storm water utilities, possibly through adoption of a street and storm water utility ordinance.

Resolve the status of ownership of the municipal airport, i.e. City retains ownership, City transfers ownership, or regional airport authority is created.

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR 1996-1997 ACTUALS</u>	<u>FISCAL YEAR 1997-1998 ACTUALS</u>	<u>Fy1998-1999 ADOPTED BUDGET</u>	<u>PROPOSED BUDGET FY 1999-2000</u>	<u>APPROVED BUDGET FY 1999-2000</u>	<u>ADOPTED BUDGET FY 1999-2000</u>
Legal & Judicial							
001-0700-412.11-00	REGULAR SALARIES	101,247	109,946	116,945	117,816	117,816	118,776
*	REGULAR SALARIES	101,247	109,946	116,945	117,816	117,816	118,776
001-0700-412.12-00	PARTTIME/TEMP SALARI	22,200	22,200	22,200	22,200	22,200	22,200
*	PARTTIME/TEMP SALARIES	22,200	22,200	22,200	22,200	22,200	22,200
001-0700-412.13-00	OVERTIME SALAR	5,859	376	500	1,000	1,000	1,000
*	OVERTIME SALARIES	5,859	376	500	1,000	1,000	1,000
01-0700-412.21-10	MEDICAL INSURANCE	12,582	12,926	13,109	12,392	12,392	13,109
001-0700-412.21-20	L-T DISABILITY INSURANCE	503	539	569	538	538	543
001-0700-412.21-30	LIFE INSURANCE	117	117	101	117	117	117
001-0700-412.21-40	WORKERS COMP INSURANCE	520	72	631	523	523	525
*	INSURANCE BENEFITS	13,722	13,654	14,410	13,570	13,570	14,294
001-0700-412.22-00	FICA	9,871	10,186	10,745	10,788	10,788	10,862
*	FICA	9,871	10,186	10,745	10,788	10,788	10,862
0001-0700-412.23-00	RETIREMENT CONTRIB	12,965	10,845	15,463	15,581	15,581	15,711
*	RETIREMENT CONTRIBUTIONS	12,965	10,845	15,463	15,581	15,581	15,711
001-0700-412.29-00	OTHER EMPLOYEE BENEFITS	33	66	66	66	66	66
*	OTHER EMPLOYEE BENEFITS	33	66	66	66	66	66
001-0700-412.31-10	CONTRACTUAL SERVICES	1,828	0	7,000	3,000	3,000	3,000
001-0700-412.31-85	WITNESS/JURY FEES	660	310	700	700	700	700
*	OFFICIAL/ADMINISTRATIVE	2,488	310	7,700	3,700	3,700	3,700
001-0700-412.32-20	SPECIAL LEGAL SERVICES	578	384	500	500	500	500
001-0700-412.32-30	COURT APPT ATTY FEES	14,206	14,766	17,787	14,500	14,500	14,500
*	PROFESSIONAL SERVICES	14,784	15,150	18,287	15,000	15,000	15,000
001-0700-412.33-15	INTERPRETOR FEES	2,325	2,625	2,300	2,300	2,300	2,300
*	OTHER PROFESSIONAL	2,325	2,625	2,300	2,300	2,300	2,300
001-0700-412-39-00	OTHER CONTRACTUAL SVCS	3,209	0	0	0	0	0
*	OTHER CONTRACTUAL SVCS	3,209	0	0	0	0	0
001-0700-412.43-20	COMPUTERS	40	120	100	300	300	300
001-0700-412.43-40	OFFICE EQUIPMENT	469	659	500	650	650	650
*	REPAIRS AND MAINTENANCE	509	779	600	950	950	950

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>FISCAL YEAR</u>	<u>FY1998-1999</u>	<u>PROPOSED</u>	<u>APPROVED</u>	<u>ADOPTED</u>
		<u>1996-1997</u>	<u>1997-1998</u>	<u>ADOPTED</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>
		<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>FY 1999-2000</u>	<u>FY 1999-2000</u>	<u>FY 1999-2000</u>
001-0700-412.50-10	CRIME VICTIMS ASST	123	183	1,000	1,200	1,200	1,200
*	OTHER PURCHASED SERVICES	123	183	1,000	1,200	1,200	1,200
001-0700-412.53-20	POSTAGE	2,122	1,704	2,200	2,400	2,400	2,400
001-0700-412.53-30	TELEPHONE	1,332	1,831	1,550	1,550	1,550	1,550
001-0700-412.53-40	LEGAL NOTICES	26	0	0	0	0	0
	COMMUNICATIONS	3,480	3,535	3,750	3,950	3,950	3,950
001-0700-412.58-10	TRAVEL, FOOD & LODGING	955	756	1,000	1,850	1,850	1,850
001-0700-412.58-50	TRAINING AND CONFERENCES	612	676	850	4,930	4,930	4,930
001-0700-412.58-70	MEMBERSHIPS/DUES/SUB	566	641	750	700	700	700
*	TRAINING AND TRAVEL	2,133	2,073	2,600	7,480	7,480	7,480
001-0700-412.60-10	OFFICE SUPPLIES	1,440	1,892	2,500	2,250	2,250	2,250
*	SUPPLIES	1,440	1,892	2,500	2,250	2,250	2,250
001-0700-412.64-10	BOOKS AND PERIODICALS	4,802	5,125	5,500	6,000	6,000	6,000
*	BOOKS AND PERIODICALS	4,802	5,125	5,500	6,000	6,000	6,000
001-0700-412-69-50	MISCELLANEOUS EXPENSES	0	50	0	0	0	0
*	OTHER MATERIALS EXPENSES	0	50	0	0	0	0
001-0700-412.74-30	FURNITURE AND FIXTURES	0	0	0	300	300	300
001-0700-412.74-40	OFFICE EQUIPMENT	385	0	800	500	500	500
001-0700-412.74-50	COMPUTER EQUIPMENT	0	2,559	2,200	2,200	2,200	2,200
001-0700-412.74-60	VOICE/DATA NETWORK EQUIP	0	0	0	14,000	14,000	14,000
*	MACHINERY & EQUIPMENT	385	2,559	3,000	17,000	17,000	17,000
**	LEGAL & JUDICIAL	201,575	201,554	227,566	240,851	240,851	242,739

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

Fund: General Fund (001)

Department: Finance (09)

Program: Finance (415)

Mission

Provide the finest in financial information, projections and support services to the City staff, its governing body and external users in support of their decision-making processes. Aggressively respond to the needs of City staff in their quest to provide quality services, and in their efforts to use the City's available resources in the best interests of all involved. Create and maintain a computer based "Enterprise Network" for the City.

Description

The Finance Department is charged with a wide variety of tasks including coordination of the City's annual budget and audit processes and grant administration, as well as the general administrative functions such as payroll, accounts receivable and payable, cash receipts. The Department also processes all utility billing and collections for the City's water and wastewater utilities. The Finance Department prepares a wide range of internal and external financial reports for use by other organizations, City Council and its commissions, and City staff as well as the general citizenship. This department maintains the primary Financial/Court computer system server, and other systems for all users.

1999-2000 Goals, Projects and Highlights

- Creation of an "Enterprise Network" that enables the sharing all data/voice information and services between all city departments regardless of location.
- Complete all connectivity by all departments to the Enterprise Network data and voice servers.
- Retrain all financial department personnel on new upgrades to financial software and AS400 operating software.
- Continue to partner with all departments to complete the implementation and training of the HTE financial computer software system once all departments are connected to the Enterprise Network.
- Research, develop and implement an indirect cost recovery plan for the City with respect to Federal funding projects. Working with audit staff and other professionals, develop the plan such that indirect costs may be recovered under Federal Grants.
- Move the City's LID process from the PC's to the HTE financial software.
- Using the new software, establish a comprehensive monthly, quarterly, and annual Financial Report that is user friendly.

1998-99 Accomplishments/Comments

- Reinstall a year 2000 compliant computer hardware and computer software system within the finance/court departments.
- Install a wireless computer network enabling all city hall departments/functions to be attached to the financial/court computer software package on the AS400 midrange computer.
- Provided a different look to City Council Members, City Manager, and Department Heads on monthly and quarterly financial reporting.
- Provide staff support to several potential financing projects, working with other City staff to leverage available resources to the best use of the City for the community. The refinancing of the Police Facility Revenue Bonds was a result.
- Review the City's LID process, sending confirmation letters to all land owners who owed monies to the city and re-establishing an automated LID system on the accountant's PC while awaiting the reinstallation of financial software.
- Perform audits on three petroleum-products providers to determine compliance with current city ordinances. The findings proved that discrepancies existed in compliance/understanding of city ordinances.

Major Issues to be resolved in the next 5 years

- Develop and implement a 5-year financial plan for all City operations to assist in the planning and budgeting process. Such a plan will address resources and uses of public monies across all funds and departments. A comprehensive plan will assist in the budgeting cycle, and help to measure progress against long-term goals.
- Work with Public Works staff to reevaluate rates and systems development charges with respect to the City's water and waste water utilities.
- Continue to explore new funding mechanisms and economies to be gained through consolidation and cooperation with other government and public agencies.

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	FISCAL YEAR	FISCAL YEAR	Fy1998-1999	PROPOSED	APPROVED	ADOPTED
		1996-1997	1997-1998	ADOPTED	BUDGET	BUDGET	BUDGET
		<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>FY 1999-2000</u>	<u>FY 1999-2000</u>	<u>FY 1999-2000</u>
Finance							
001-0900-415.11-00	REGULAR SALARIES	141,063	112,203	153,224	159,615	159,615	159,615
*	REGULAR SALARIES	141,063	112,203	153,224	159,615	159,615	159,615
001-0900-415.12-00	PARTTIME/TEMP SALARIES	0	3,672	0	0	0	0
*	PARTTIME/TEMP SALARIES	0	3,672	0	0	0	0
001-0900-415.13-00	OVERTIME SALARIES	6,143	1,655	2,000	5,000	5,000	5,000
*	OVERTIME SALARIES	6,143	1,655	2,000	5,000	5,000	5,000
001-0900-415.21-10	MEDICAL INSURANCE	22,736	17,788	20,529	19,784	19,781	20,852
001-0900-415.21-20	L-T DISABILITY INSURANCE	672	430	660	657	657	657
001-0900-415.21-30	LIFE INSURANCE	201	145	168	195	195	195
001-0900-415.21-40	WORKERS COMP INSURANCE	536	49	656	578	578	578
*	INSURANCE BENEFITS	24,145	18,412	22,013	21,214	21,214	22,282
001-0900-415.22-00	FICA	11,145	8,610	11,875	12,593	12,593	12,593
*	FICA	11,145	8,610	11,875	12,593	12,593	12,593
001-0900-415.23-00	RETIREMENT CONTRI	16,970	9,952	9,416	20,374	20,374	20,374
*	RETIREMENT CONTRIBUTIONS	16,970	9,952	9,416	20,374	20,374	20,374
001-0900-415.29-00	OTHER EMPLOYEE BENEFITS	104	123	200	200	200	200
*	OTHER EMPLOYEE BENEFITS	104	123	200	200	200	200
001-0900-415.31-10	CONTRACTUAL SERVICES	11,221	27,292	20,800	15,000	15,000	15,000
001-0900-415.31-20	ACCOUNTING/ADVISORY SVCS	200	0	0	1,000	1,000	1,000
*	OFFICIAL/ADMINISTRATIVE	11,421	27,292	20,800	16,000	16,000	16,000
001-0900-415.34-30	COMPUTER SERVICES	10,998	773	48,206	10,250	10,250	10,250
001-0900-415.34-40	SOFTWARE MAINTENANCE	18,003	11,220	15,000	7,740	7,740	7,740
*	TECHNICAL SERVICES	29,001	11,993	63,206	17,990	17,990	17,990
001-0900-415.43-20	COMPUTERS	1,049	0	800	7,650	7,650	7,650
001-0900-415.43-40	OFFICE EQUIPMENT	390	416	1,350	1,200	1,200	1,200
001-0900-415.43-45	JOINT USE OF LABOR/EQUIP	0	10	500	100	100	100
*	REPAIRS AND MAINTENANCE	1,439	426	2,650	8,950	8,950	8,950
001-0900-415.44-20	RENTAL OF EQUIPMENT	924	1,027	1,000	1,500	1,500	1,500
*	RENTAL COSTS	924	1,027	1,000	1,500	1,500	1,500

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR 1996-1997 ACTUALS</u>	<u>FISCAL YEAR 1997-1998 ACTUALS</u>	<u>FY1998-1999 ADOPTED BUDGET</u>	<u>PROPOSED BUDGET FY 1999-2000</u>	<u>APPROVED BUDGET FY 1999-2000</u>	<u>ADOPTED BUDGET FY 1999-2000</u>
Finance (cont)							
001-0900-415.53-20	POSTAGE	15,225	16,207	14,000	18,600	18,600	18,600
001-0900-415.53-30	TELEPHONE	4,734	5,136	4,000	5,300	5,300	5,300
001-0900-415.53-40	LEGAL NOTICES	700	1,006	700	800	800	800
*	COMMUNICATIONS	20,659	22,349	18,700	24,700	24,700	24,700
001-0900-415.54-00	ADVERTISING	0	1,108	200	200	200	200
*	ADVERTISING	0	1,108	200	200	200	200
001-0900-415.58-10	TRAVEL, FOOD/LODG	1,031	1,167	1,700	6,500	6,500	6,500
001-0900-415.58-50	TRAINING AND CONF	658	672	1,435	15,150	15,150	15,150
001-0900-415.58-70	MEMBERSHIPS/DUES	855	1,677	1,750	1,700	1,700	1,700
*	TRAINING AND TRAVEL	2,544	3,516	4,885	23,350	23,350	23,350
001-0900-415.60-10	OFFICE SUPPLIES	9,025	10,214	10,025	10,000	10,000	10,000
001-0900-415.60-90	OTHER SUPPLIES	0	20	0	0	0	0
*	SUPPLIES	9,025	10,234	10,025	10,000	10,000	10,000
001-0900-415.64-80	COMPUTER SOFTWARE	0	300	1,000	0	0	0
*	BOOKS AND PERIODICALS	0	300	1,000	0	0	0
001-0900-415.67-50	LOAN PRINCIPAL	16,065	14,450	14,970	14,970	14,970	14,970
001-0900-415.67-60	LOAN INTEREST	1,642	1,715	1,663	1,663	1,663	1,663
*	DEBT SERVICE	17,707	16,165	16,633	16,633	16,633	16,633
001-0900-415.69-50	MISCELLANEOUS EXP	516	391	750	750	750	750
001-0900-415.69-70	CASH SHORT/LONG	79	38	0	75	75	75
*	OTHER MATERIALS/EXPENSES	595	429	750	825	825	825
001-0900-415.74-30	FURNITURE AND FIX	0	0	1,000	0	0	0
001-0900-415.74-40	OFFICE EQUIPMENT	0	0	350	8,100	8,100	8,100
001-0900-415.74-50	COMPUTER EQUIP T	24,876	6,262	62,062	1,123	1,123	1,123
001-0900-415.74-60	VOICE/DATA NETW	0	0	0	160,000	116,398	116,398
001-0900-415.74-90	EQUIPMENT, OTHER	0	0	0	900	900	900
*	MACHINERY & EQUIPMENT	24,876	6,262	63,412	170,123	126,521	126,521
**	FINANCE	317,761	255,728	401,989	509,267	465,665	466,733

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

Fund: General Fund (001)

Department: Personnel (10)

Program: Personnel (416)

Mission:

Provide responsive Human Resource Management Services for the City.

Description

The Personnel Director's position was eliminated from the 1997-98 budget. The City contracted with Wasco County Human Resources for most human resource activities. The City Clerk assumed the position of City staff liaison with our contractor. All departments assumed some personnel function previously managed by the Personnel Department. The City also has an Insurance Agent of Record who manages our benefit plans.

With the success of the revised program for 2 years, we are proposing a continuation of the system developed this last year with a modest increase in the Wasco County contract (\$550).

1999-2000 Goals, Projects and Highlights

- ◆ Review and update all job descriptions.
- ◆ Successfully negotiate a new collective bargaining contract with OPEU general employees (expires July 1, 1999), and with Public Safety Employees (expires July, 2000)
- ◆ Look at Police Retirement Plan for compliance with State law.

1998-99 Accomplishments/Comments

- ◆ Improved management of Workers Compensation claims.
- ◆ Amended general employees retirement plan to provide employees with more investment opportunities.

Major Issues to be resolved in the next 5 years

- ◆ Review and analysis of benefits with respect to emerging health care issues.

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR 1996-1997 ACTUALS</u>	<u>FISCAL YEAR 1997-1998 ACTUALS</u>	<u>FY1998-1999 ADOPTED BUDGET</u>	<u>PROPOSED BUDGET FY 1999-2000</u>	<u>APPROVED BUDGET FY 1999-2000</u>	<u>ADOPTED BUDGET FY 1999-2000</u>
Personnel							
001-1000-416.11-00	REGULAR SALARIES	59,743	1,461	0	0	0	0
*	REGULAR SALARIES	59,743	1,461	0	0	0	0
001-1000-416.21-10	MEDICAL INSURANCE	1,604	698	0	0	0	0
001-1000-416.21-20	L-T DISABILITY INSURANCE	289	0	0	0	0	0
001-1000-416.21-30	LIFE INSURANCE	39	0	0	0	0	0
001-1000-416.21-40	WORKERS COMP INSURANCE	169	9	0	0	0	0
*	INSURANCE BENEFITS	2,101	707	0	0	0	0
001-1000-416.22-00	FICA	4,553	230	0	0	0	0
*	FICA	4,553	230	0	0	0	0
001-1000-416.23-00	RETIREMENT CONTRIB	6,709	0	0	0	0	0
*	RETIREMENT CONTRIBUTIONS	6,709	0	0	0	0	0
001-1000-416.34-50	SPECIAL STUDIES & REPORTS	0	250	1,500	1,500	1,500	1,500
*	TECHNICAL SERVICES	0	250	1,500	1,500	1,500	1,500
001-1000-416.39-00	OTHER CONTRACTUAL SVCS	0	15,970	14,250	14,800	14,800	14,800
*	OTHER CONTRACTUAL SVCS	0	15,970	14,250	14,800	14,800	14,800
001-1000-416.43-40	OFFICE EQUIPMENT	49	0	0	0	0	0
*	REPAIRS AND MAINTENANCE	49	0	0	0	0	0
001-1000-416.50-60	EMPLOYEE RELATIONS	2,080	0	1,500	2,000	2,000	2,000
*	OTHER PURCHASED SERVICES	2,080	0	1,500	2,000	2,000	2,000
001-1000-416.53-20	POSTAGE	234	75	200	200	200	200
001-1000-416.53-30	TELEPHONE	571	168	0	0	0	0
*	COMMUNICATIONS	805	243	200	200	200	200
001-1000-416.54-00	ADVERTISING	0	375	0	0	0	0
*	ADVERTISING	0	375	0	0	0	0
001-1000-416.58-50	TRAINING AND CONFERENCES	272	0	0	0	0	0
001-1000-416.58-70	MEMBERSHIPS/DUES/SUBSCRI	912	160	0	0	0	0
*	TRAINING AND TRAVEL	1,184	160	0	0	0	0
001-1000-416.60-10	OFFICE SUPPLIES	72	59	325	200	200	200
001-1000-416.60-90	OTHER SUPPLIES	0	225	325	300	300	300
*	SUPPLIES	72	284	650	500	500	500

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR</u> 1996-1997 <u>ACTUALS</u>	<u>FISCAL YEAR</u> 1997-1998 <u>ACTUALS</u>	<u>FY1998-1999</u> <u>ADOPTED</u> <u>BUDGET</u>	<u>PROPOSED</u> <u>BUDGET</u> <u>FY 1999-2000</u>	<u>APPROVED</u> <u>BUDGET</u> <u>FY 1999-2000</u>	<u>ADOPTED</u> <u>BUDGET</u> <u>FY 1999-2000</u>
Personnel (cont)							
001-1000-416.64-10	BOOKS AND PERIODICALS	61	249	300	300	300	300
*	BOOKS AND PERIODICALS	61	249	300	300	300	300
001-1000-416.69-50	MISCELLANEOUS EXPENSES	0	0	200	400	400	400
*	OTHER MATERIALS/EXPENSES	0	0	200	400	400	400
001-1000-416.74-50	COMPUTER EQUIPMENT	1,649	0	0	0	0	0
*	MACHINERY & EQUIPMENT	1,649	0	0	0	0	0
**	PERSONNEL	79,006	19,929	18,600	19,700	19,700	19,700

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

Fund: General Fund (001)

Department: Community Development (11)

Program: Community Development (421)

Mission

“PREPARING FOR THE FUTURE” a long-standing mission carried out for the benefit of this community’s citizens and future generations through:

- Responsive, accurate, consistent, helpful and honest service to our citizens and customers.
- Aggressively pursuing meaningful citizen involvement in all planning endeavors.
- Active staff support for our citizen volunteers serving on the Planning Commission, Historic Landmarks Commission, Urban Renewal, and Ad Hoc Committees.
- Determined implementation of adopted plans, programs and policies.
- Helping to foster a climate of cooperation among City personnel, local citizens, special interest groups, and State and Federal agencies.

Description

For last year’s budget cycle, the Community Development Department was reorganized into the two divisions of Planning and Economic Development. The Planning Division is responsible for current and long range planning within the urban growth boundary, and the Economic Development Division deals with urban renewal, airport and other special projects as necessary.

The 1999-2000 budget request continues to differentiate between these two divisions. Within the Planning Division there are three positions budgeted: Senior Planner acting as Director, an Associate Planner Position, and an Administrative Assistant position. Within the Economic Development Division there is the Director of the Economic Development and secretarial assistance.

1999-00 Goals, Projects and Highlights

- The primary goal of the Department will continue to be serving citizens in the most professional manner possible. The Department’s mission statement will continue to serve as the guiding principle for all actions.
- Annexation Policy. Staff expects to use the valuable data now being developed by the Urban Services Fiscal Impacts Analysis project as the basis for developing an annexation policy.

- The Local Street Network Plan will be refined and implemented.
- Rewrite of the City sign ordinance.
- The Geographic Information System (GIS) will continue to be developed and refined. Public access to the GIS will increase as the system refinements continue.
- Other ongoing work includes timely processing of building permits and development reviews, a continued emphasis on right-of-way planning, the certified local government Historic Preservation Program, grant work related to department efforts, and special projects.
- Staff support to the Columbia Gorge Regional / The Dalles Municipal Airport and to the Columbia Gateway Urban Renewal Agency and Advisory Committee will be the primary reason for the continued restructuring of the Community Development Department, resulting in the Economic Development Division remaining for one more year.
- Moving the Department to the current police office space so that the office can be accessible to all.

1998-99 Accomplishments / Comments

- Considerable staff support has gone into the restructuring of the Urban Renewal Agency beginning with the mediation process last fall and continuing with the plan amendments.
- Completion of the two major construction projects on the airport and efforts to create a regional airport management structure has been the majority of the work effort at the airport.
- Monitored the implementation of the new Land Use and Development Ordinance (LUDO) and initiated the review and revision process.
- Successful completion of two state-funded Transportation/Growth Management grant projects: Urban Services Analysis, Local Street Network Plan.
- Continued development of the City's Geographic Information System (GIS) and initiated in-house mapping capability.
- The staff continues to be active in support of the Planning Commission, Historic Landmarks Commission, Site (Development) Review Team, Urban Renewal Agency and Advisory Committee, and other community groups and Ad Hoc committees. Many hours per week are dedicated to helping these groups function properly and to carry out their role in the decision making process.
- In both current and long range planning efforts, coordination with other City departments, citizens, special interests groups, and State and Federal agencies has been given much attention. This is an ongoing effort, and the relationships developed over the years have continued to be very strong.

Major issues to be resolved in the next 5 years

- Update the Vision Action Plan.
- Update the Comprehensive Land Use Plan.
- Development of major Urban Renewal projects.
- Implementation of all the various master plans.
- Maintain the Certified Local Government status of the Historic Landmarks Commission.
- Urban Growth Area amendments.
- Recombining the two divisions of the Department back into the Community Development Department.

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	FISCAL YEAR	FISCAL YEAR	Fy1998-1999	PROPOSED	APPROVED	ADOPTED
		1996-1997	1997-1998	ADOPTED	BUDGET	BUDGET	BUDGET
		<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>FY 1999-2000</u>	<u>FY 1999-2000</u>	<u>FY 1999-2000</u>
Planning							
001-1100-417.11-00	REGULAR SALARIES	146,552	127,548	95,858	102,219	102,219	102,219
*	REGULAR SALARIES	146,552	127,548	95,858	102,219	102,219	102,219
001-1100-417.12-00	PARTTIME/TEMP SALARIES	21	14,500	2,072	1,040	1,040	1,040
*	PARTTIME/TEMP SALARIES	21	14,500	2,072	1,040	1,040	1,040
001-1100-417.13-00	OVERTIME SALARIES	1,486	2,417	1,000	2,000	2,000	2,000
*	OVERTIME SALARIES	1,486	2,417	1,000	2,000	2,000	2,000
001-1100-417.21-10	MEDICAL INSURANCE	15,124	14,862	14,819	12,392	12,392	13,105
001-1100-417.21-20	L-T DISABILITY INSURANCE	822	751	529	521	521	521
001-1100-417.21-30	LIFE INSURANCE	181	150	117	117	117	117
001-1100-417.21-40	WORKERS COMP INSURANCE	527	266	478	519	519	519
*	INSURANCE BENEFITS	16,654	16,029	15,943	13,549	13,549	14,262
001-1100-417.22-00	FICA	10,980	10,786	7,492	8,052	8,052	8,052
*	FICA	10,980	10,786	7,492	8,052	8,052	8,052
001-1100-417.23-00	RETIREMENT CONTRIB	12,514	8,233	7,328	13,800	13,800	13,800
*	RETIREMENT CONTRIBUTIONS	12,514	8,233	7,328	13,800	13,800	13,800
001-1100-417.29-00	OTHER EMPLOYEE BENEFITS	122	192	154	172	172	172
*	OTHER EMPLOYEE BENEFITS	122	192	154	172	172	172
001-1100-417.31-10	CONTRACTUAL SERVICES	3,750	2,965	1,716	5,216	5,216	5,216
*	OFFICIAL/ADMINISTRATIVE	3,750	2,965	1,716	5,216	5,216	5,216
001-1100-417.33-80	MOVING COSTS	0	0	0	500	500	500
*	OTHER PROFESSIONAL	0	0	0	500	500	500
001-1100-417.35-40	BASE MAPPING	0	0	500	500	500	500
001-1100-417.35-60	FILING FEES	15	191	200	1,000	1,000	1,000
*	PLANNING SERVICES	15	191	700	1,500	1,500	1,500
001-1100-417.39-00	OTHER CONTRACTUAL SVCS	17,034	13,124	10,200	11,000	11,000	11,000
*	OTHER CONTRACTUAL SVCS	17,034	13,124	10,200	11,000	11,000	11,000
001-1100-417.43-10	BUILDINGS AND GROUNDS	0	8	0	0	0	0
001-1100-417.43-20	COMPUTERS	383	70	500	500	500	500
001-1100-417.43-40	OFFICE EQUIPMENT	587	601	650	650	650	650
001-1100-417.43-50	VEHICLES	410	38	500	500	500	500
001-1100-417.43-51	GAS/OIL/DIESEL/LUBRICANTS	157	101	100	200	200	200
001-1100-417.43-70	GENERAL EQUIPMENT	0	458	0	0	0	0
*	REPAIRS AND MAINTENANCE	1,537	1,276	1,750	1,850	1,850	1,850

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR 1996-1997 ACTUALS</u>	<u>FISCAL YEAR 1997-1998 ACTUALS</u>	<u>FY1998-1999 ADOPTED BUDGET</u>	<u>PROPOSED BUDGET FY 1999-2000</u>	<u>APPROVED BUDGET FY 1999-2000</u>	<u>ADOPTED BUDGET FY 1999-2000</u>
Planning (cont)							
001-1100-417.53-20	POSTAGE	1,191	1,606	1,200	3,500	3,500	3,500
001-1100-417.53-30	TELEPHONE	3,372	3,944	2,250	2,650	2,650	2,650
001-1100-417.53-40	LEGAL NOTICES	736	415	550	750	750	750
*	COMMUNICATIONS	5,299	5,965	4,000	6,900	6,900	6,900
001-1100-417.54-00	ADVERTISING	0	501	0	0	0	0
*	ADVERTISING	0	501	0	0	0	0
001-1100-417.55-00	PRINTING AND BINDING	0	0	0	700	700	700
*	PRINTING AND BINDING	0	0	0	700	700	700
001-1100-417.56-10	TRAVEL, FOOD & LODGING	1,443	990	1,000	1,000	1,000	1,000
001-1100-417.56-50	TRAINING AND CONF	2,463	1,564	2,000	2,000	2,000	2,000
001-1100-417.56-70	MEMBERSHIPS/DUES/SUB	565	686	545	545	545	545
*	TRAINING AND TRAVEL	4,471	3,240	3,545	3,545	3,545	3,545
001-1100-417.60-10	OFFICE SUPPLIES	3,286	3,602	2,500	4,000	4,000	4,000
001-1100-417.60-85	SPECIAL DEPT SUPPLIES	0	350	0	0	0	0
*	SUPPLIES	3,286	3,952	2,500	4,000	4,000	4,000
001-1100-417.64-10	BOOKS AND PERIODICALS	197	194	200	200	200	200
001-1100-417.64-80	COMPUTER SOFTWARE	820	862	1,750	2,000	2,000	2,000
*	BOOKS AND PERIODICALS	1,017	1,056	1,950	2,200	2,200	2,200
001-1100-417.69-50	MISCELLANEOUS EXPENSES	0	0	100	100	100	100
*	OTHER MATERIALS/EXPENSES	0	0	100	100	100	100
001-1100-417.74-30	FURNITURE AND FIXTURES	0	0	1,100	1,600	1,600	1,600
001-1100-417.74-40	OFFICE EQUIPMENT	545	0	0	0	0	0
001-1100-417.74-50	COMPUTER EQUIPMENT	0	1,465	1,780	1,500	1,500	1,500
*	MACHINERY & EQUIPMENT	545	1,465	2,880	3,100	3,100	3,100
**	PLANNING	225,283	213,440	159,188	181,443	181,443	182,156

Economic Development

001-1150-417.11-00	REGULAR SALARIES	0	0	82,478	39,556	39,556	39,556
*	REGULAR SALARIES	0	0	82,478	39,556	39,556	39,556
001-1150-417.13-00	OVERTIME SALARIES	0	0	500	500	500	500
*	OVERTIME SALARIES	0	0	500	500	500	500

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>FISCAL YEAR</u>	<u>FY1998-1999</u>	<u>PROPOSED</u>	<u>APPROVED</u>	<u>ADOPTED</u>
		<u>1996-1997</u>	<u>1997-1998</u>	<u>ADOPTED</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>
		<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>FY 1999-2000</u>	<u>FY 1999-2000</u>	<u>FY 1999-2000</u>
Economic Dev (cont)							
001-1150-417.21-10	MEDICAL INSURANCE	0	0	8,735	3,354	3,354	3,548
001-1150-417.21-20	L-T DISABILITY INSURANCE	0	0	446	202	202	202
001-1150-417.21-30	LIFE INSURANCE	0	0	67	31	31	31
001-1150-417.21-40	WORKERS COMP INSURANCE	0	0	3,209	188	188	188
*	INSURANCE BENEFITS	0	0	12,457	3,775	3,775	3,969
001-1150-417.22-00	FICA	0	0	6,348	3,065	3,065	3,065
*	FICA	0	0	6,348	3,065	3,065	3,065
001-1150-417.23-00	RETIREMENT CONTRIBUTIONS	0	0	5,568	5,340	5,340	5,340
*	RETIREMENT CONTRIBUTIONS	0	0	5,568	5,340	5,340	5,340
001-1150-417.29-00	OTHER EMPLOYEE BENEFITS	0	0	0	42	42	42
*	OTHER EMPLOYEE BENEFITS	0	0	0	42	42	42
001-1150-417.31-10	CONTRACTUAL SERVICES	0	0	4,500	1,750	0	0
*	OFFICIAL/ADMINISTRATIVE	0	0	4,500	1,750	0	0
001-1150-417.39-00	OTHER CONTRACTUAL SVCS	0	0	418	0	0	0
*	OTHER CONTRACTUAL SVCS	0	0	418	0	0	0
001-1150-417.43-40	OFFICE EQUIPMENT	0	0	200	200	200	200
*	REPAIRS AND MAINTENANCE	0	0	200	200	200	200
001-1150-417.53-20	POSTAGE	0	0	300	200	200	200
001-1150-417.53-30	TELEPHONE	0	0	750	600	600	600
001-1150-417.53-40	LEGAL NOTICES	0	0	200	200	200	200
*	COMMUNICATIONS	0	0	1,250	1,000	1,000	1,000
001-1150-417.54-00	ADVERTISING	0	0	0	200	200	200
*	ADVERTISING	0	0	0	200	200	200
001-1150-417.58-10	TRAVEL, FOOD & LODGING	0	0	360	450	450	450
001-1150-417.58-50	TRAINING AND CONFERENCES	0	0	615	300	300	300
001-1150-417.58-70	MEMBERSHIPS/DUES/SUBSCRIP	0	0	0	225	225	225
*	TRAINING AND TRAVEL	0	0	975	975	975	975
001-1150-417.60-10	OFFICE SUPPLIES	0	0	500	300	300	300
001-1150-417.60-85	SPECIAL DEPT SUPPLIES	0	0	0	500	0	0
*	SUPPLIES	0	0	500	800	300	300

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR 1996-1997 ACTUALS</u>	<u>FISCAL YEAR 1997-1998 ACTUALS</u>	<u>FY1998-1999 ADOPTED BUDGET</u>	<u>PROPOSED BUDGET FY 1999-2000</u>	<u>APPROVED BUDGET FY 1999-2000</u>	<u>ADOPTED BUDGET FY 1999-2000</u>
Economic Dev (cont)							
001-1150-417.64-80	COMPUTER SOFTWARE	0	0	200	300	300	300
*	BOOKS AND PERIODICALS	0	0	200	300	300	300
001-1150-417.74-30	FURNITURE AND FIXTURES	0	0	0	600	600	600
001-1150-417.74-40	OFFICE EQUIPMENT	0	0	0	25	25	25
*	MACHINERY & EQUIPMENT	0	0	0	625	625	625
**	ECONOMIC DEVELOPMENT	0	0	115,394	58,128	55,878	56,072
***	COMMUNITY DEVELOPMENT	225,283	213,440	274,582	239,571	237,321	238,228

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

Fund: General Fund (001)

Department: Police (13)

Program: Public Safety (421)

Mission

Strive for excellence.

Description:

The police Department is responsible for the public safety within the city limits of the City of The Dalles. Services include, but are not limited to, protection of life and property, the detection and apprehension of offenders, enforcement of traffic laws and City ordinances. Non-enforcement programs include the crime prevention program, officer in the schools, block homes, neighborhood watch, law enforcement Explorers, police chaplain, police Reserves, and a college practicum program. The department works very closely with other law enforcement agencies in the area, as well as the Council and other City departments.

1999-2000 Goals, Projects, and Highlights

- Continuance of good interagency relationships
- Continue traffic enforcement position
- Settle in to new facility
- Enhance in-service training
- Computer system update & connection to city fiber optic system

1998-1999 Accomplishments/Comments

- Moved into new facility
- Obtained advanced DUII training
- Assumed full funding for COPS position

Major issues to be Resolved in the Next Five Years

- Stabilize manpower needs
- Determine the impacts of possible annexation plans

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR 1996-1997 ACTUALS</u>	<u>FISCAL YEAR 1997-1998 ACTUALS</u>	<u>FY1998-1999 ADOPTED BUDGET</u>	<u>PROPOSED BUDGET FY 1999-2000</u>	<u>APPROVED BUDGET FY 1999-2000</u>	<u>ADOPTED BUDGET FY 1999-2000</u>
Police							
001-1300-421.11-00	REGULAR SALARIES	726,503	756,953	797,886	832,648	832,648	832,648
*	REGULAR SALARIES	726,503	756,953	797,886	832,648	832,648	832,648
001-1300-421.12-00	PARTTIME/TEMP SALARIES	2,330	3,507	6,324	7,100	7,100	7,100
*	PARTTIME/TEMP SALARIES	2,330	3,507	6,324	7,100	7,100	7,100
001-1300-421.13-00	OVERTIME SALARIES	22,558	49,626	55,000	48,000	48,000	48,000
001-1300-421.13-10	DUI OVERTIME SALARIES	0	0	0	10,000	10,000	10,000
*	OVERTIME SALARIES	22,558	49,626	55,000	58,000	58,000	58,000
001-1300-421.14-00	EMPLOYEE SICK LEAVE REDEM	0	0	1,300	1,000	1,000	1,000
*	EMPLOYEE SICK LEAVE REDEM	0	0	1,300	1,000	1,000	1,000
001-1300-421.21-10	MEDICAL INSURANCE	72,447	73,593	74,337	86,049	86,049	87,117
001-1300-421.21-20	L-T DISABILITY INS	2,905	2,915	3,130	3,104	3,104	3,104
001-1300-421.21-30	LIFE INSURANCE	854	847	739	858	858	858
001-1300-421.21-40	WORKERS COMP INS	27,470	5,519	35,509	28,216	28,216	28,216
*	INSURANCE BENEFITS	103,676	82,874	113,715	118,227	118,227	119,295
001-1300-421.22-00	FICA	57,591	61,595	65,730	68,754	68,754	68,754
*	FICA	57,591	61,595	65,730	68,754	68,754	68,754
001-1300-421.23-00	RETIREMENT CONT	142,355	113,127	173,393	179,945	179,945	179,945
*	RETIREMENT CONTRIBUTIONS	142,355	113,127	173,393	179,945	179,945	179,945
001-1300-421.29-00	OTHER EMPLOYEE BEN	1,920	2,153	2,200	66	66	66
*	OTHER EMPLOYEE BENEFITS	1,920	2,153	2,200	66	66	66
001-1300-421.31-10	CONTRACTUAL SERVICES	0	0	500	500	500	500
001-1300-421.31-40	WASCO CO COMMS	141,744	107,378	101,101	92,947	92,947	99,932
001-1300-421.31-70	RECRUITING EXP	2,831	757	1,500	1,500	1,500	1,500
*	OFFICIAL/ADMINISTRATIVE	144,575	108,135	103,101	94,947	94,947	101,932
001-1300-421.32-50	PHYSICAL EXAMS	32	0	0	0	0	0
*	PROFESSIONAL SERVICES	32	0	0	0	0	0
001-1300-421.33-15	INTERPRETOR FEES	275	50	600	600	600	600
001-1300-421.33-40	TOWING SERVICES	704	1,236	1,500	1,500	1,500	1,500
001-1300-421.33-70	CUSTODIAL MEDICAL EXP	60	0	300	3,000	3,000	3,000
*	OTHER PROFESSIONAL	1,039	1,286	2,400	5,100	5,100	5,100

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR 1996-1997 ACTUALS</u>	<u>FISCAL YEAR 1997-1998 ACTUALS</u>	<u>FY1998-1999 ADOPTED BUDGET</u>	<u>PROPOSED BUDGET FY 1999-2000</u>	<u>APPROVED BUDGET FY 1999-2000</u>	<u>ADOPTED BUDGET FY 1999-2000</u>
Police (cont)							
001-1300-421.34-30	COMPUTER SERVICES	595	78	1,000	0	0	0
001-1300-421.34-50	SPECIAL STUDIES/REP	5,902	0	0	0	0	0
*	TECHNICAL SERVICES	6,497	78	1,000	0	0	0
001-1300-421.39-00	OTHER CONTRACTUAL SVCS	0	0	500	0	0	0
*	OTHER CONTRACTUAL SVCS	0	0	500	0	0	0
001-1300-421.41-10	WATER & SEWER	0	0	1,500	1,500	1,500	1,500
001-1300-421.41-20	GARBAGE SERVICES	0	0	1,128	875	875	875
001-1300-421.41-40	ELECTRICITY	0	0	5,000	7,000	7,000	7,000
*	UTILITY SERVICES	0	0	7,628	9,375	9,375	9,375
001-1300-421.43-10	BLDGS AND GROUNDS	1,121	766	1,500	5,000	5,000	5,000
001-1300-421.43-20	COMPUTERS	270	43	1,000	2,000	2,000	2,000
001-1300-421.43-30	RADIO EQUIPMENT	2,767	3,668	3,500	3,500	3,500	3,500
001-1300-421.43-40	OFFICE EQUIPMENT	922	564	2,000	2,000	2,000	2,000
001-1300-421.43-45	JOINT USE OF LABOR/EQ	100	0	0	3,000	3,000	3,000
001-1300-421.43-50	VEHICLES	11,679	17,736	14,000	15,000	15,000	15,000
001-1300-421.43-51	GAS/OIL/DIESEL/LUB	16,022	15,090	16,000	16,000	16,000	16,000
001-1300-421.43-52	TIRES AND TIRE REP	4,885	4,046	5,000	5,000	5,000	5,000
*	REPAIRS AND MAINTENANCE	37,766	41,913	43,000	51,500	51,500	51,500
001-1300-421.44-10	RENTAL OF LAND/BLDGS	0	405	0	0	0	0
*	RENTAL COSTS	0	405	0	0	0	0
001-1300-421.50-40	HEPATITIS PROGRAM	0	0	500	500	500	500
*	OTHER PURCHASED SERVICES	0	0	500	500	500	500
001-1300-421.53-20	POSTAGE	2,028	1,869	1,800	1,900	1,900	1,900
001-1300-421.53-30	TELEPHONE	12,329	12,578	14,000	14,000	14,000	14,000
*	COMMUNICATIONS	14,357	14,447	15,800	15,900	15,900	15,900
001-1300-421.54-00	ADVERTISING	115	285	300	300	300	300
*	ADVERTISING	115	285	300	300	300	300
001-1300-421.56-00	MICROFILMING	0	1,415	1,000	1,500	1,500	1,500
*	MICROFILMING	0	1,415	1,000	1,500	1,500	1,500
001-1300-421.58-10	TRAVEL, FOOD/LODGE	630	10	0	0	0	0
001-1300-421.58-50	TRAINING AND CONF	7,045	8,028	8,500	11,200	11,200	11,200
001-1300-421.58-70	MEMBERSHIPS/DUES/SUB	320	367	500	500	500	500
*	TRAINING AND TRAVEL	7,995	8,405	9,000	11,700	11,700	11,700

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>FISCAL YEAR</u>	<u>FY1998-1999</u>	<u>PROPOSED</u>	<u>APPROVED</u>	<u>ADOPTED</u>
		<u>1996-1997</u>	<u>1997-1998</u>	<u>ADOPTED</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>
		<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>FY 1999-2000</u>	<u>FY 1999-2000</u>	<u>FY 1999-2000</u>
Police (cont)							
001-1300-421.59-10	SERT TEAM	3,081	2,537	3,000	3,000	3,000	3,000
001-1300-421.59-15	RESERVES	1,800	1,101	1,500	1,500	1,500	1,500
001-1300-421.59-20	EXPLORER PROGRAM	1,666	1,567	2,000	2,000	2,000	2,000
001-1300-421.59-25	CRIME PREVENTION	0	0	1,000	1,000	1,000	1,000
*	VOLUNTEER ACTIVITIES	6,547	5,205	7,500	7,500	7,500	7,500
001-1300-421.60-10	OFFICE SUPPLIES	2,390	2,820	4,000	4,000	4,000	4,000
001-1300-421.60-20	JANITORIAL SUPPLIES	766	609	1,400	1,400	1,400	1,400
001-1300-421.60-60	EXPENDABLE SUPPLIES	69	0	0	0	0	0
001-1300-421.60-65	AMMUNITION	5,588	4,269	6,645	6,645	6,645	6,645
001-1300-421.60-70	DRUG FORFEITURE ITMS	1,439	983	10,000	10,000	10,000	10,000
001-1300-421.60-80	CLOTHING	5,886	5,707	7,000	8,800	8,800	8,800
001-1300-421.60-85	SPECIAL DEPT SUPP	7,315	5,887	7,000	7,000	7,000	7,000
001-1300-421.60-90	OTHER SUPPLIES	250	0	0	0	0	0
*	SUPPLIES	23,703	20,275	36,045	37,845	37,845	37,845
001-1300-421.64-80	COMPUTER SOFTWARE	25	498	1,000	37,973	65,723	65,723
*	BOOKS AND PERIODICALS	25	498	1,000	37,973	65,723	65,723
001-1300-421.69-80	ASSETS <\$250	571	528	1,000	1,000	1,000	1,000
*	OTHER MATERIALS/EXPENSES	571	528	1,000	1,000	1,000	1,000
001-1300-421.72-20	BUILDINGS	0	0	7,500	4,000	4,000	4,000
*	CAPITAL OUTLAY	0	0	7,500	4,000	4,000	4,000
001-1300-421.74-20	VEHICLES	41,468	13,495	85,000	41,000	41,000	66,153
001-1300-421.74-25	COMMUNICATIONS EQ	660	0	5,350	0	0	0
001-1300-421.74-30	FURNITURE AND FIX	347	0	1,000	0	0	0
001-1300-421.74-40	OFFICE EQUIPMENT	0	0	500	4,500	4,500	4,500
001-1300-421.74-50	COMPUTER EQUIPMENT	600	4,741	4,000	0	0	0
001-1300-421.74-90	EQUIPMENT, OTHER	9,466	0	3,840	1,400	1,400	1,400
*	MACHINERY & EQUIPMENT	52,541	18,236	99,690	46,900	46,900	72,053
**	POLICE	1,352,696	1,290,946	1,552,512	1,591,780	1,619,530	1,652,736

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

Fund: General Fund (001)

Department: Library (21)

Program: Library (455)

The Library Fund has been reclassified to its own Fund under 004-2100-455.

The following is for audit purposes only.

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR</u> 1996-1997 <u>ACTUALS</u>	<u>FISCAL YEAR</u> 1997-1998 <u>ACTUALS</u>	<u>FY1998-1999</u> <u>ADOPTED</u> <u>BUDGET</u>	<u>PROPOSED</u> <u>BUDGET</u> <u>FY 1999-2000</u>	<u>APPROVED</u> <u>BUDGET</u> <u>FY 1999-2000</u>	<u>ADOPTED</u> <u>BUDGET</u> <u>FY 1999-2000</u>
Library							
001-2100-455.11-00	REGULAR SALARIES	136,638	140,377	144,202	0	0	0
*	REGULAR SALARIES	136,638	140,377	144,202	0	0	0
001-2100-455.12-00	PARTTIME/TEMP SALARIE	30,488	15,752	20,633	0	0	0
*	PARTTIME/TEMP SALARIES	30,488	15,752	20,633	0	0	0
001-2100-455.13-00	OVERTIME SALARIES	121	172	0	0	0	0
*	OVERTIME SALARIES	121	172	0	0	0	0
001-2100-455.21-10	MEDICAL INSURANCE	15,719	14,740	15,043	0	0	0
001-2100-455.21-20	L-T DISABILITY INSURANCE	557	542	558	0	0	0
001-2100-455.21-30	LIFE INSURANCE	201	195	195	0	0	0
001-2100-455.21-40	WORKERS COMP INSURANCE	703	40-	985	0	0	0
*	INSURANCE BENEFITS	17,180	15,437	16,781	0	0	0
001-2100-455.22-00	FICA	12,661	11,880	12,610	0	0	0
*	FICA	12,661	11,880	12,610	0	0	0
001-2100-455.23-00	RETIREMENT CONTRIB	20,705	15,040	21,102	0	0	0
*	RETIREMENT CONTRIBUTIONS	20,705	15,040	21,102	0	0	0
001-2100-455.29-00	OTHER EMPLOYEE BENEFITS	116	158	196	0	0	0
*	OTHER EMPLOYEE BENEFITS	116	158	196	0	0	0
001-2100-455.31-10	CONTRACTUAL SERVICES	8,454	11,723	15,437	0	0	0
*	OFFICIAL/ADMINISTRATIVE	8,454	11,723	15,437	0	0	0
001-2100-455.32-20	SPECIAL LEGAL SERVICES	0	0	201	0	0	0
*	PROFESSIONAL SERVICES	0	0	201	0	0	0
001-2100-455.34-30	COMPUTER SERVICES	200	0	0	0	0	0
*	TECHNICAL SERVICES	200	0	0	0	0	0
001-2100-455.41-10	WATER & SEWER	988	1,328	1,868	0	0	0
001-2100-455.41-20	GARBAGE SERVICES	562	600	598	0	0	0
001-2100-455.41-40	ELECTRICITY	15,932	12,564	13,080	0	0	0
*	UTILITY SERVICES	17,482	14,492	15,546	0	0	0
001-2100-455.42-00	JANITORIAL SERVICES	11,400	0	0	0	0	0
*	JANITORIAL SERVICES	11,400	0	0	0	0	0

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	FISCAL YEAR	FISCAL YEAR	FY1998-1999	PROPOSED	APPROVED	ADOPTED
		1996-1997	1997-1998	ADOPTED	BUDGET	BUDGET	BUDGET
		<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>FY 1999-2000</u>	<u>FY 1999-2000</u>	<u>FY 1999-2000</u>
Library (cont)							
001-2100-455.43-10	BUILDINGS AND GROUNDS	23,411	26,416	58,818	0	0	0
001-2100-455.43-20	COMPUTERS	47	0	0	0	0	0
001-2100-455.43-40	OFFICE EQUIPMENT	1,558	1,599	1,713	0	0	0
001-2100-455.43-45	JOINT USE OF LABOR/EQ	1,736	380	1,030	0	0	0
001-2100-455.43-77	HVAC SYSTEMS	6,891	868	1,497	0	0	0
*	REPAIRS AND MAINTENANCE	33,643	29,263	63,058	0	0	0
001-2100-455.44-20	RENTAL OF EQUIPMENT	138	0	0	0	0	0
*	RENTAL COSTS	138	0	0	0	0	0
001-2100-455.53-20	POSTAGE	2,066	2,118	2,400	0	0	0
001-2100-455.53-30	TELEPHONE	4,062	4,638	4,599	0	0	0
*	COMMUNICATIONS	6,128	6,756	6,999	0	0	0
001-2100-455.54-00	ADVERTISING	184	0	0	0	0	0
*	ADVERTISING	184	0	0	0	0	0
001-2100-455.58-10	TRAVEL, FOOD & LODGING	163	328	400	0	0	0
001-2100-455.58-50	TRAINING AND CONFERENCES	184	333	300	0	0	0
001-2100-455.58-70	MEMBERSHIPS/DUES/SUB	161	165	165	0	0	0
*	TRAINING AND TRAVEL	508	826	865	0	0	0
001-2100-455.60-10	OFFICE SUPPLIES	5,473	5,285	6,267	0	0	0
001-2100-455.60-20	JANITORIAL SUPPLIES	974	1,346	2,931	0	0	0
001-2100-455.60-85	SPECIAL DEPT SUPPLIES	0	0	400	0	0	0
*	SUPPLIES	6,447	6,631	9,598	0	0	0
001-2100-455.64-20	LIBRARY BOOKS/BINDING	35,386	25,607	37,802	0	0	0
001-2100-455.64-30	LIBRARY PERIODICALS	3,560	2,468	2,558	0	0	0
001-2100-455.64-40	AUDIO/VISUAL MATERIALS	2,544	1,875	1,509	0	0	0
001-2100-455.64-80	COMPUTER SOFTWARE	3,653	3,858	4,089	0	0	0
*	BOOKS AND PERIODICALS	45,143	33,808	45,958	0	0	0
001-2100-455.69-50	MISCELLANEOUS EXPENSES	294	3,621	100	0	0	0
001-2100-455.69-80	ASSETS <\$250	469	478	150	0	0	0
*	OTHER MATERIALS/EXPENSES	763	4,099	250	0	0	0
001-2100-455.72-20	BUILDINGS	17,721	0	0	0	0	0
*	CAPITAL OUTLAY	17,721	0	0	0	0	0
001-2100-455.74-50	COMPUTER EQUIPMENT	3,435	611	3,150	0	0	0
001-2100-455.74-90	EQUIPMENT, OTHER	0	0	541	0	0	0
*	MACHINERY & EQUIPMENT	3,435	611	3,691	0	0	0
**	LIBRARY	369,555	307,025	377,127	0	0	0

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

Fund: General Fund (001)

Department: City Hall (23)

Program: Other (419)

Mission:

To provide for maintenance and preservation of the City's facilities, structures and grounds, including historic City Hall. The City values its heritage and is dedicated to preserving our historic assets.

Description

The City Hall Department accounts for annual repairs and maintenance to preserve not only the appearances of our facilities, but also the integrity of these structures. Expenditures from this department include normal repairs and maintenance line items for City Hall and other City-owned buildings. All insurance costs relating to general government services are recorded in this department.

The operation and maintenance of the Transportation Center is budgeted in the City Hall Department as a separate division. The Transportation Center serves as the local depot for the Greyhound bus line and two local transportation programs operated by Mid-Columbia Council of Governments.

The reduction in the costs for personnel is related to how we distribute the expense of the Maintenance Repair Technician. We previously charged all payroll costs to City Hall and transferred money in from the State Office Building to the General Fund revenue Interdepartmental line item. This year we are charging his expense to the individual funds. For the first time, the Airport Fund and Library Fund will be charged their share. Table 1 shows the budgeted distribution of the Maintenance Repair Technician's time.

Table #1

<u>Fund</u>	<u>Percentage</u>
State Office Building	35%
Library	15%
Airport	10%
City Hall, Police and other	40%

1999-2000 Goals, Projects and Highlights

- ◆ The Transportation Center costs (\$8,209) are being funded from transient room tax revenues, except for the parking lot crack sealing
- ◆ Phase I of City Hall renovation: Permanent move of Planning Department and new environmentally safe basement storage, temporary new conference room, Legal and City Clerk offices
- ◆ New Police Station added to Maintenance Repair Technician's responsibilities

1998-99 Accomplishments/Comments

- ◆ Adoption of a plan to remodel City Hall
- ◆ Fire Department moved out of City, freeing up space for City activities
- ◆ Police Department to move to new facilities in June, 1999.
- ◆ An increase in the maintenance position to full-time, better addressing maintenance and repair needs
- ◆ Renovation of the grounds near the Transportation Center, i.e. tree trimming and installation of low maintenance landscaping in the parking lots off 1st Street.

Major Issues to be resolved in the next 5 years

- ◆ A major renovation of City Hall to be done in stages

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>FISCAL YEAR</u>	<u>FY1998-1999</u>	<u>PROPOSED</u>	<u>APPROVED</u>	<u>ADOPTED</u>
		<u>1996-1997</u>	<u>1997-1998</u>	<u>ADOPTED</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>
		<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>FY 1999-2000</u>	<u>FY 1999-2000</u>	<u>FY 1999-2000</u>
City Hall							
001-2300-419.11-00	REGULAR SALARIES	12,384	17,959	26,700	11,666	11,666	11,666
*	REGULAR SALARIES	12,384	17,959	26,700	11,666	11,666	11,666
001-2300-419.13-00	OVERTIME SALARIES	754	2,797	1,500	1,500	1,500	1,500
*	OVERTIME SALARIES	754	2,797	1,500	1,500	1,500	1,500
001-2300-419.21-10	MEDICAL INSURANCE	0	0	4,814	1,818	1,818	1,926
001-2300-419.21-20	L-T DISABILITY INSURANCE	38	53	80	34	34	34
001-2300-419.21-30	LIFE INSURANCE	27	39	34	16	16	16
001-2300-419.21-40	WORKERS COMP INSURANCE	731	14	1,370	477	477	477
*	INSURANCE BENEFITS	796	106	6,298	2,345	2,345	2,453
001-2300-419.22-00	FICA	1,005	1,575	2,157	1,008	1,008	1,008
*	FICA	1,005	1,575	2,157	1,008	1,008	1,008
001-2300-419.23-00	RETIREMENT	0	1,822	3,605	1,575	1,575	1,575
*	RETIREMENT	0	1,822	3,605	1,575	1,575	1,575
001-2300-419.41-10	WATER & SEWER	2,310	2,765	2,650	2,780	2,780	2,780
001-2300-419.41-20	GARBAGE SERVICES	1,540	1,806	1,800	1,800	1,800	1,800
001-2300-419.41-30	NATURAL GAS	6	0	0	0	0	0
001-2300-419.41-40	ELECTRICITY	12,093	11,793	12,500	12,500	12,500	12,500
*	UTILITY SERVICES	15,949	16,364	16,950	17,080	17,080	17,080
001-2300-419.42-00	JANITORIAL SERVICES	9,000	10,200	10,200	10,200	10,200	10,200
*	JANITORIAL SERVICES	9,000	10,200	10,200	10,200	10,200	10,200
001-2300-419.43-10	BUILDINGS AND GROUNDS	35,492	15,511	11,920	11,920	11,920	11,920
001-2300-419.43-11	MATHEWS BUILDING	135	70	0	0	0	0
001-2300-419.43-12	STADLEMAN BUILDING	187	130	0	0	0	0
001-2300-419.43-14	CARNEGIE LIBRARY BLDG	39	0	0	0	0	0
001-2300-419.43-30	RADIO EQUIPMENT	0	0	65	0	0	0
001-2300-419.43-45	JOINT USE OF LABOR/EQUIP	908	790	850	1,500	1,500	1,500
001-2300-419.43-50	VEHICLES	0	54	375	250	250	250
001-2300-419.43-51	GAS/OIL/DIESEL/LUBR	404	604	1,722	1,000	1,000	1,000
001-2300-419.43-52	TIRES AND TIRE REPAIRS	0	38	180	0	0	0
001-2300-419.43-73	PLUMBING	2	55	725	0	0	0
001-2300-419.43-75	ELEVATORS	2,308	2,751	2,500	2,750	2,750	2,750

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR 1996-1997 ACTUALS</u>	<u>FISCAL YEAR 1997-1998 ACTUALS</u>	<u>FY1998-1999 ADOPTED BUDGET</u>	<u>PROPOSED BUDGET FY 1999-2000</u>	<u>APPROVED BUDGET FY 1999-2000</u>	<u>ADOPTED BUDGET FY 1999-2000</u>
City Hall (cont)							
001-2300-419.43-77	HVAC SYSTEMS	32	0	1,650	1,650	1,650	1,650
001-2300-419.43-80	SHOP EQUIPMENT	0	0	525	0	0	0
*	REPAIRS AND MAINTENANCE	39,507	20,003	20,512	19,070	19,070	19,070
001-2300-419.44-10	RENTAL OF LAND/BUILDINGS	0	0	2,100	1,050	1,050	1,050
*	RENTAL COSTS	0	0	2,100	1,050	1,050	1,050
001-2300-419.46-10	PROPERTY TAXES	2,555	81	100	0	0	0
*	OTHER TAXES	2,555	81	100	0	0	0
001-2300-419.50-20	MOSQUITO CONTROL	1,650	1,650	3,500	2,250	2,250	2,250
*	OTHER PURCHASED SERVICES	1,650	1,650	3,500	2,250	2,250	2,250
001-2300-419.52-10	LIABILITY	23,247	21,926	21,926	25,300	25,300	25,300
001-2300-419.52-30	PROPERTY	11,533	9,252	9,252	9,250	9,250	9,250
001-2300-419.52-50	AUTOMOTIVE	6,643	6,235	6,235	7,175	7,175	7,175
001-2300-419.52-70	FIDELITY BOND	1,415	1,415	1,415	1,425	1,425	1,425
*	INSURANCE	42,838	38,828	38,828	43,150	43,150	43,150
001-2300-419.53-20	POSTAGE	0	0	20	0	0	0
*	COMMUNICATIONS	0	0	20	0	0	0
001-2300-419.57-00	PERMITS	26	0	100	100	100	100
*	PERMITS	26	0	100	100	100	100
001-2300-419.58-50	TRAINING AND CONFERENCES	0	0	350	500	500	500
*	TRAINING AND TRAVEL	0	0	350	500	500	500
001-2300-419.60-10	OFFICE SUPPLIES	793	516	400	350	350	350
001-2300-419.60-20	JANITORIAL SUPPLIES	211	141	0	500	500	500
001-2300-419.60-80	CLOTHING	419	255	200	200	200	200
001-2300-419.60-85	SPECIAL DEPT SUPPLIES	0	90	315	350	350	350
001-2300-419.60-90	OTHER SUPPLIES	0	0	2,300	2,300	2,300	2,300
*	SUPPLIES	1,423	1,002	3,215	3,700	3,700	3,700
001-2300-419.69-50	MISCELLANEOUS EXPENSES	1,633	14	0	500	500	500
*	OTHER MATERIALS/EXPENSES	1,633	14	0	500	500	500
001-2300-419.74-20	VEHICLES	42,140	42,140	0	0	0	0
001-2300-419.74-25	COMMUNICATIONS EQUIP	6,166	6,166	0	0	0	0
001-2300-419.74-30	FURNITURE AND FIXTURES	0	0	0	2,460	2,460	2,460
001-2300-419.74-90	EQUIPMENT, OTHER	0	0	600	0	0	0
*	MACHINERY & EQUIPMENT	48,306	48,306	600	2,460	2,460	2,460
**	CITY HALL	177,826	160,707	136,735	118,154	118,154	118,262

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR</u> <u>1996-1997</u> <u>ACTUALS</u>	<u>FISCAL YEAR</u> <u>1997-1998</u> <u>ACTUALS</u>	<u>FY1998-1999</u> <u>ADOPTED</u> <u>BUDGET</u>	<u>PROPOSED</u> <u>BUDGET</u> <u>FY 1999-2000</u>	<u>APPROVED</u> <u>BUDGET</u> <u>FY 1999-2000</u>	<u>ADOPTED</u> <u>BUDGET</u> <u>FY 1999-2000</u>
Transportation Center							
001-2366-419.12-00	P/T/TEMP SALARIES	0	0	3,250	3,250	3,250	3,250
*	PARTTIME/TEMP SALARIES	0	0	3,250	3,250	3,250	3,250
001-2366-419.21-40	WORKERS COMP INSURANCE	0	0	186	185	185	185
*	INSURANCE BENEFITS	0	0	186	185	185	185
001-2366-419.22-00	FICA	0	0	249	249	249	249
*	FICA	0	0	249	249	249	249
001-2366-419.41-10	WATER & SEWER	747	1,232	1,200	1,200	1,200	1,200
001-2366-419.41-20	GARBAGE SERVICES	97	678	500	500	500	500
001-2366-419.41-30	NATURAL GAS	311	328	425	325	325	325
001-2366-419.41-40	ELECTRICITY	848	962	1,100	1,000	1,000	1,000
*	UTILITY SERVICES	2,003	3,200	3,225	3,025	3,025	3,025
001-2366-419.43-10	BUILDINGS AND GROUNDS	3,760	921	9,424	8,500	8,500	8,500
*	REPAIRS AND MAINTENANCE	3,760	921	9,424	8,500	8,500	8,500
001-2366-419.60-20	JANITORIAL SUPPLIES	498	25	0	0	0	0
*	SUPPLIES	498	25	0	0	0	0
**	TRANSPORTATION CENTER	6,261	4,146	16,334	15,209	15,209	15,209
***	CITY HALL	184,087	164,853	153,069	133,363	133,363	133,471

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

Fund: General Fund (001)

Department: Code Enforcement (40)

Program: Public Safety (424)

Mission:

To enhance the image and livability of the community through fair enforcement of the City's ordinances, particularly by addressing nuisance abatement procedures; work with the citizens to solve problems and resolve issues while protecting private property rights and personal freedoms.

Description:

The Code Enforcement Officer performs community enforcement activities, investigates complaints and enforces code compliance and municipal code violations, and maintains good working relationships with other enforcement agencies and personnel within the boundaries of the City.

1999-2000 Goals, Projects and Highlights

Create a computer database to ensure accurate and systematic monitoring of complaints.

Review provisions of the nuisance abatement ordinance concerning hazardous vegetation, and consider possible revisions to enhance enforcement efforts

Increase public education efforts, with an emphasis on working with landlords.

Review provisions of the solid waste ordinance and consider revisions requiring mandatory garbage collection service.

Identify and implement procedures which discourage or prevent repeat violations.

1998-99 Accomplishments/Comments

During the period from March 31, 1998 to December 31, 1998, the Code Enforcement office received approximately 309 complaints. Approximately 27% of these complaints involved junk, 57% concerned overgrown vegetation, 8% involved junk and overgrown vegetation, and 8% involved other nuisance conditions. During this period of time, 197 of these complaints were resolved. In 71% of these cases, the property owners voluntarily brought their property into compliance; in 21% of the cases, complaints were filed in Municipal Court; and in 2% of the cases, the City hired a contractor to abate the nuisance conditions, and liens were placed upon the property for the costs of the nuisance abatement.

Major issues to be resolved in the next 5 years

Continue to have the resources to maintain a consistent and sustained enforcement effort, which emphasizes voluntary compliance and deters repeat violations of the City's ordinances.

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR</u> <u>1996-1997</u> <u>ACTUALS</u>	<u>FISCAL YEAR</u> <u>1997-1998</u> <u>ACTUALS</u>	<u>FY1998-1999</u> <u>ADOPTED</u> <u>BUDGET</u>	<u>PROPOSED</u> <u>BUDGET</u> <u>FY 1999-2000</u>	<u>APPROVED</u> <u>BUDGET</u> <u>FY 1999-2000</u>	<u>ADOPTED</u> <u>BUDGET</u> <u>FY 1999-2000</u>
CODE ENFORCEMENT							
001-4000-424.11-00	REGULAR SALARIES	0	7,242	16,380	11,976	17,963	17,963
*	REGULAR SALARIES	0	7,242	16,380	11,976	17,963	17,963
001-4000-424.21-10	MEDICAL INSURANCE	0	0	1,609	0	0	0
001-4000-424.21-20	L-T DISABILITY INS	0	0	49	0	0	0
001-4000-424.21-30	LIFE INSURANCE	0	0	34	0	0	0
001-4000-424.21-40	WORKERS COMP INS	0	101-	120	70	104	104
*	INSURANCE BENEFITS	0	101-	1,812	70	104	104
001-4000-424.22-00	FICA	0	554	1,253	916	1,376	1,376
*	FICA	0	554	1,253	916	1,376	1,376
001-4000-424.23-00	RETIREMENT CONT	0	0	0	1,617	2,425	2,425
*	RETIREMENT CONTRIBUTIONS	0	0	0	1,617	2,425	2,425
001-4000-424.31-10	CONTRACTUAL SERV	0	2,466	4,000	6,000	6,000	6,000
*	OFFICIAL/ADMINISTRATIVE	0	2,466	4,000	6,000	6,000	6,000
001-4000-424.43-20	COMPUTERS	0	365	0	100	100	100
001-4000-424.43-40	OFFICE EQUIPMENT	0	200	0	0	0	0
001-4000-424.43-50	VEHICLES	0	0	400	450	450	450
001-4000-424.43-51	GAS/OIL/DIESEL/LUB	0	0	400	450	450	450
001-4000-424.43-52	TIRES AND TIRE REP	0	0	50	50	50	50
*	REPAIRS AND MAINTENANCE	0	565	850	1,050	1,050	1,050
001-4000-424.53-20	POSTAGE	0	41	350	500	500	500
001-4000-424.53-30	TELEPHONE	0	12	600	1,000	1,000	1,000
*	COMMUNICATIONS	0	53	950	1,500	1,500	1,500
001-4000-424.55-00	PRINTING & BINDING	0	0	0	500	500	500
*	PRINTING & BINDING	0	0	0	500	500	500
001-4000-424.58-10	TRAVEL, FOOD/LDGING	0	0	0	200	200	200
001-4000-424.58-50	TRAINING AND CONF	0	0	0	150	150	150
001-4000-424.58-70	MEMBERSHIPS/DUES/	0	0	0	90	90	90
*	TRAINING AND TRAVEL	0	0	0	440	440	440
001-4000-424.60-10	OFFICE SUPPLIES	0	667	500	750	750	750
*	SUPPLIES	0	667	500	750	750	750
001-4000-424.64-80	COMPUTER SOFTWARE	0	143	0	0	0	0
*	BOOKS AND PERIODICALS	0	143	0	0	0	0

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR</u> 1996-1997 <u>ACTUALS</u>	<u>FISCAL YEAR</u> 1997-1998 <u>ACTUALS</u>	<u>FY 1998-1999</u> <u>ADOPTED</u> <u>BUDGET</u>	<u>PROPOSED</u> <u>BUDGET</u> <u>FY 1999-2000</u>	<u>APPROVED</u> <u>BUDGET</u> <u>FY 1999-2000</u>	<u>ADOPTED</u> <u>BUDGET</u> <u>FY 1999-2000</u>
Codes Enforcement (cont)							
001-4000-424.74-40	OFFICE EQUIPMENT	0	0	0	600	600	600
001-4000-424.74-50	COMPUTER EQUIP	0	0	0	1,000	1,000	1,000
*	MACHINERY & EQUIPMENT	0	0	0	1,600	1,600	1,600
**	CODES ENFORCEMENT	0	11,589	25,745	26,419	33,708	33,708

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

Fund: General Fund (001)

Department: Other Financing Uses (95)

Program: Other (419)

Description

Operating transfers to other funds from the General Fund are recorded as "other financing uses", along with other appropriation items not specific to a particular department. Contingencies and any unappropriated ending balances for the General Fund are budgeted in this department as well.

1999-2000 Goals, Projects and Highlights

- ◆ A budgeted contingency is based on an analysis of interim cash needs, past uses of contingency and overall financial health of the City's General Fund.
- ◆ General Fund Contingency separated into 3 accounts based on City needs (BIP#012): (1) Unappropriated Balance (\$511,500), (2) Emergency (\$100,000), (3) Flexibility (\$198,948).
- ◆ \$53,000 is being transferred to the Capital Project Fund for the Library.
- ◆ The transfer to the Library Fund represents moving that activity out of the General Fund (\$200,666).
- ◆ Airport transfer for the second year includes staff time, held at a minimum this year.
- ◆ Tourism transfer included \$20,000 seed money for Lewis and Clark Observation.

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>FISCAL YEAR</u>	<u>FY1998-1999</u>	<u>PROPOSED</u>	<u>APPROVED</u>	<u>ADOPTED</u>
		<u>1996-1997</u>	<u>1997-1998</u>	<u>ADOPTED</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>
		<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>FY 1999-2000</u>	<u>FY 1999-2000</u>	<u>FY 1999-2000</u>
Other Financing Uses							
001-9500-490.81-05	TO STREET FUND	0	0	0	0	100,000	100,000
001-9500-490.81-06	TO LIBRARY OPERATING TRNS	0	0	0	200,666	209,266	212,931
001-9500-490.81-10	TO UNEMPLOY RESV FND	10,000	0	12,411	0	0	0
001-9500-490.81-17	RETIREMENT RESV FND	41,018	0	0	0	0	0
001-9500-490.81-18	SPECIAL GRANTS FUND	0	6,000	0	250	250	250
001-9500-490.81-37	CAPITAL PROJECTS FND	112,759	0	0	53,000	53,000	50,000
001-9500-490.81-61	TO AIRPORT FUND	46,414	92,705	131,932	66,984	66,034	61,918
001-9500-490.81-76	TOURISM AGENCY FUND	168,000	150,000	168,000	192,000	192,000	192,000
001-9500-490.81-90	OTHER TRANSFERS OUT	0	0	5,000	0	0	0
*	OPERATING TRANSFERS OUT	378,191	248,705	317,343	512,900	620,550	617,099
001-9500-490.88-00	CONTINGENCY	0	0	894,646	0	279,672	242,729
001-9500-490.88-10	EMERGENCY	0	0	0	100,000	0	0
001-9500-490.88-20	FLEXIBILITY	0	0	0	198,948	0	0
*	CONTINGENCY	0	0	894,646	298,948	279,672	242,729
001-9500-490.89-00	UNAPPROPRIATED ENDING BAL	0	0	0	511,500	511,500	511,500
*	UNAPPROPRIATED ENDING BAL	0	0	0	511,500	511,500	511,500
***	OTHER USES	378,191	248,705	1,211,989	1,323,348	1,411,722	1,371,328
****	GENERAL FUND	3,451,635	2,978,917	4,620,675	4,452,088	4,569,111	4,570,956

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

Fund: Library (004)

Department: Library (21)

Program: City/County Library

Mission

The Dalles-Wasco County Library provides Wasco County's citizens with free and equal access to materials relevant to their informational needs. The library serves as an unbiased source of information with opportunities provided for personal, educational, cultural and recreational enrichment.

Description

The Dalles-Wasco County Library serves the residents of Wasco County as well as the residents of surrounding areas who pay an annual fee or are included in reciprocal borrowing agreements. It is operated as a General Fund department of the City Of The Dalles, and is funded half by the City and half by Wasco County. The library is also a member of Gorge LINK, an automated library system shared by nine libraries in a tri-county area.

Services provided by the library each year include more than 100,000 loans of books, magazines, books on tape, compact discs, maps, and other various media; reference assistance and instruction in library use; interlibrary loans and reserve requests; Internet service; an outreach program serving the homebound and institutions; ESL (English as a second language) and literacy services; and children's story hours and programs.

1999-2000 Goals, Projects and Highlights

- To strengthen the library's collection of print materials. The following library roles identified by the Library Board will be addressed:
 - Providing reading materials for preschoolers, school children and young adults
 - Providing educational and recreational materials for adults
- To continue to expand program opportunities for upper elementary, middle school, and high school students. This relates to the identified library role of providing programs for inschool children and young adults.
- To provide expanded electronic information services to meet customer demand. This relates to the library role of providing community access to equipment and new technologies. Expanded services will include:
 - Connect to The City of The Dalles voice and data fiber optic network.
 - Word processing and CD-ROM workstations on the mezzanine with English As A Second Language and literacy software included in the software to be provided

- Elimination of the card catalog and addition of a third public Gorge LINK terminal
- To complete the inventory of the library collection. This will better enable the library to fulfill its role of providing information services and assisting others to find information.
- To improve the quality of the juvenile collection through the selection of new materials and withdrawal of outdated materials.
- To construct the library mezzanine and provide the proposed services. This relates to the library goal of having an adequately sized and well-designed and maintained facility.
 - Create a new library accounting fund to better segregate library revenues.
 - Establish a ten (10) year capital reserve for replacement on the main roof.
 - Repaint Library building.

1998-1999 Accomplishments/Comments

- Expanded electronic services were provided through the addition of a second Internet workstation to meet public demand.
- Programming for children was provided in support of the library's mission with a new summer reading program for upper elementary school aged children.
- Library collection of print materials was strengthened so as to meet minimal state standards for maintaining a public library collection. Expenditures for books previously reduced by one third were restored.
- Update of library long range plan was completed.
- Library mezzanine funding was obtained by Library Foundation and construction process started.
- Library roof (south end) was replaced.

Major Issues To Be Resolved In The Next 5 Years

- Increase the number of Internet workstations in FY 2000-2001.
- Increasing public awareness, and pride in and active support of the library and its services.
- Achieving adequate, stable funding for the library operation.
- Having a well-maintained facility.
- Providing a collection which meets the needs of the County's library users.
- Maintaining adequate services and hours of operation that meet the needs of the public.

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR 1996-1997 ACTUALS</u>	<u>FISCAL YEAR 1997-1998 ACTUALS</u>	<u>FY1998-1999 ADOPTED BUDGET</u>	<u>PROPOSED BUDGET FY 1999-2000</u>	<u>APPROVED BUDGET FY 1999-2000</u>	<u>ADOPTED BUDGET FY 1999-2000</u>
Library - Revenues							
004-0000-334-20-00	STATE FOR LIBRARY	0	0	0	0	5,327	5,327
004-0000-334.90-00	STATE GRANTS, OTHER	0	0	0	5,327	0	0
*	STATE GRANTS	0	0	0	5,327	5,327	5,327
004-0000-337.20-00	COUNTY SHARE OF LIBRARY	0	0	0	200,666	200,666	200,666
*	LOCAL GOVERNMENT REVENUES	0	0	0	200,666	200,666	200,666
004-0000-351.50-00	LIBRARY FINES	0	0	0	7,000	7,000	7,000
*	FINES	0	0	0	7,000	7,000	7,000
004-0000-365.00-00	GIFTS AND DONATIONS	0	0	0	500	500	500
*	GIFTS AND DONATIONS	0	0	0	500	500	500
004-0000-391.01-00	GENERAL FUND	0	0	0	200,666	209,266	212,931
*	OPERATING TRANSFERS IN	0	0	0	200,666	209,266	212,931
**	LIBRARY	0	0	0	414,159	422,759	426,424

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR</u> 1996-1997 <u>ACTUALS</u>	<u>FISCAL YEAR</u> 1997-1998 <u>ACTUALS</u>	<u>FY1998-1999</u> <u>ADOPTED</u> <u>BUDGET</u>	<u>PROPOSED</u> <u>BUDGET</u> <u>FY 1999-2000</u>	<u>APPROVED</u> <u>BUDGET</u> <u>FY 1999-2000</u>	<u>ADOPTED</u> <u>BUDGET</u> <u>FY 1999-2000</u>
Library - Expenditures							
004-2100-455.11-00	REGULAR SALARIES	0	0	0	150,907	150,907	150,907
*	REGULAR SALARIES	0	0	0	150,907	150,907	150,907
004-2100-455.12-00	PARTTIME/TEMP SAL	0	0	0	21,357	21,357	21,357
*	PARTTIME/TEMP SALARIES	0	0	0	21,357	21,357	21,357
004-2100-455.21-10	MEDICAL INSURANCE	0	0	0	15,039	15,039	15,704
004-2100-455.21-20	L/T DISABILTY INS	0	0	0	555	555	555
004-2100-455.21-30	LIFE INSURANCE	0	0	0	201	201	201
004-2100-455.21-40	WORKERS COMP INS	0	0	0	995	995	995
*	INSURANCE BENEFITS	0	0	0	16,790	16,790	17,455
004-2100-455.22-00	FICA	0	0	0	13,178	13,178	13,178
*	FICA	0	0	0	13,178	13,178	13,178
004-2100-455.23-00	RETIREMENT COWT	0	0	0	22,087	22,087	22,087
*	RETIREMENT CONTRIBUTIONS	0	0	0	22,087	22,087	22,087
004-2100-455.29-00	OTHER EMPLOYEE BEN	0	0	0	128	128	128
*	OTHER EMPLOYEE BENEFITS	0	0	0	128	128	128
004-2100-455.31-10	CONTRACTUAL SVCS	0	0	0	15,365	20,365	20,365
*	OFFICIAL/ADMINISTRATIVE	0	0	0	15,365	20,365	20,365
004-2100-455.32-20	SPECIAL LEGAL SVCS	0	0	0	201	201	201
*	PROFESSIONAL SERVICES	0	0	0	201	201	201
004-2100-455.41-10	WATER & SEWER	0	0	0	2,336	2,336	2,336
004-2100-455.41-20	GARBAGE SERVICES	0	0	0	661	661	661
004-2100-455.41-40	ELECTRICITY	0	0	0	14,230	14,230	14,230
*	UTILITY SERVICES	0	0	0	17,227	17,227	17,227
004-2100-455.43-10	BUILDINGS/GRNDS	0	0	0	35,392	35,392	38,392
004-2100-455.43-40	OFFICE EQUIPMENT	0	0	0	2,777	2,777	2,777
004-2100-455.43-45	JOINT USE OF LABOR	0	0	0	1,045	1,045	1,045
004-2100-455.43-77	HVAC SYSTEMS	0	0	0	1,542	1,542	1,542
*	REPAIRS AND MAINTENANCE	0	0	0	40,756	40,756	43,756
004-2100-455.53-20	POSTAGE	0	0	0	2,200	2,200	2,200
004-2100-455.53-30	TELEPHONE	0	0	0	4,335	4,335	4,335
*	COMMUNICATIONS	0	0	0	6,535	6,535	6,535

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR</u> 1996-1997 <u>ACTUALS</u>	<u>FISCAL YEAR</u> 1997-1998 <u>ACTUALS</u>	<u>FY 1998-1999</u> <u>ADOPTED</u> <u>BUDGET</u>	<u>PROPOSED</u> <u>BUDGET</u> <u>FY 1999-2000</u>	<u>APPROVED</u> <u>BUDGET</u> <u>FY 1999-2000</u>	<u>ADOPTED</u> <u>BUDGET</u> <u>FY 1999-2000</u>
Library - Expenses (cont)							
004-2100-455.58-10	TRAVEL/FOOD/LODGE	0	0	0	450	450	450
004-2100-455.58-50	TRAINING AND CONF	0	0	0	300	300	300
004-2100-455.58-70	MEMBERSHIPS/DUES/	0	0	0	170	170	170

*	TRAINING AND TRAVEL	0	0	0	920	920	920
004-2100-455.60-10	OFFICE SUPPLIES	0	0	0	6,455	6,455	6,455
004-2100-455.60-20	JANITORIAL SUPPLIES	0	0	0	2,200	2,200	2,200
004-2100-455.60-85	SPECIAL DEPT SUPP	0	0	0	400	400	400

*	SUPPLIES	0	0	0	9,055	9,055	9,055
004-2100-455.64-20	LIB BOOKS/BINDING	0	0	0	38,785	38,785	38,785
004-2100-455.64-30	LIBRARY PERIODICALS	0	0	0	2,625	2,625	2,625
004-2100-455.64-40	AUDIO/VISUAL MAT	0	0	0	1,548	1,548	1,548
004-2100-455.64-80	COMPUTER SOFTWARE	0	0	0	5,070	5,070	5,070

*	BOOKS AND PERIODICALS	0	0	0	48,028	48,028	48,028
004-2100-455.69-50	MISCELLANEOUS EXP	0	0	0	100	100	100

*	OTHER MATERIALS/EXPENSES	0	0	0	100	100	100
004-2100-455.74-40	OFFICE EQUIPMENT	0	0	0	1,425	1,425	1,425
004-2100-455.74-50	COMPUTER EQUIPMENT	0	0	0	2,100	5,700	5,700

*	MACHINERY & EQUIPMENT	0	0	0	3,525	7,125	7,125
004-2100-455.77-10	ROOF	0	0	0	8,000	8,000	8,000

*	RESERVE FOR FUTURE EXP	0	0	0	8,000	8,000	8,000
**	LIBRARY	0	0	0	374,159	382,759	386,424
Other Uses							
004-9500-455.81-01	TO GENERAL FUND	0	0	0	40,000	40,000	40,000

*	OPERATING TRANSFERS OUT	0	0	0	40,000	40,000	40,000
***	OTHER USES	0	0	0	40,000	40,000	40,000
****	LIBRARY	0	0	0	414,159	422,759	426,424

Department: DEPARTMENT OF PUBLIC WORKS
Program: ENTERPRISE AND DEDICATED FUND ACTIVITIES

Mission: To be responsive to our customers, to do our best work, and to build foundations for the future, so that the community reaps the rewards.

Description

The Department of Public Works is composed of three separate divisions: Street Fund, Water Fund and Wastewater Fund. Each Division possesses its own specific revenue sources and budgeted expenditures. Revenues cannot be co-mingled, and joint services must be tracked and charged for appropriate reimbursement. Within the Department, administrative and technical support services are split proportionally among the funds.

1999-00 Goals, Projects, and Highlights

- Initiate process for Facility Master Plan for Wastewater Treatment Plant construction.
- Consider usage-based sanitary sewer rates.
- Develop and implement annual rate adjustment strategy for water and wastewater utilities to meet O&M needs, offset depreciation and provide reserve fund contributions.
- Continue reserve account contribution for future Aquatech replacement.
- Continue participation in the *Partnership for Safe Water* and application of the treatment optimization principles of the program.
- Secure water rights sufficient to impound additional water volumes if Crow Creek Dam is to be enlarged in the future.
- Prepare Storm Water Master Plan in preparation for Phase II storm water regulations.

1998-99 Accomplishments

- Completed 5 year Capital Improvement Plans for Street, Water and Wastewater, linking capital needs to revenues.
- Administered grain elevator demolition contract for future Wastewater Plant expansion.
- Initiated a municipal reservation for water rights to accommodate the possible future expansion of Crow Creek Dam.
- Evaluated and proposed revision of metered water rates.
- Filed application for extension of Columbia River water right.

Major Issues to be resolved in the next 5 years

- Revenue stability and rate stabilization for enterprise and dedicated funds.
- Wastewater Treatment Plant facility master planning and construction.
- Terminal reservoir storage resolution for community growth and development.
- Wicks Water Treatment Plant reservoir storage improvements.
- Full development of groundwater rights and future water source determination.

ADMINISTRATIVE SERVICES

Description

Provides administrative functions associated with the Department of Public Works: budgeting, department purchases, manpower cost apportionment, inventory tracking and customer service.

1999-00 Goals, Projects, and Highlights

- Continue to cross train all clerical staff on departmental reports, invoicing procedures, budget tracking, and policy and procedures.
- Performs equipment assessment for Y2K compatibility.
- Continue to provide professional and courteous customer service with knowledge of departmental projects, responsibilities, personnel and resources.

1998-99 Accomplishments

- Provided clerical and administrative support to Department Director and management staff.
- Processed departmental billings.
- Received further training in HTE's AS 400 system, employment law, and updated word processing programs and skills.
- During the 1998 calendar year, logged and tracked approximately 300 building permit applications, field utility verifications and construction review plans for processing through the Public Works and Planning Departments.
- Maintained the tracking system for the wastewater collection and water distribution SDC's.
- Put together proposal/bid packets for departmental projects.
- Performed various departmental Personnel functions.
- Provided clerical support for the Site Team Plan Review bi-weekly meetings, monthly meetings for The Dalles Traffic Safety Commission and for the Wasco County Underground Coordinating Council.
- Reviewed stored files; identified items to be disposed of; assigned dates to items to be stored and later disposed of; and marked, dated and organized remaining materials.

Major Issues to Be Resolved in the next 5 years

- Y2K Compatibility for office equipment.
- Transition to new city-wide computer system.
- Training in communication, business technologies and customer service practices.

TECHNICAL SERVICES: Engineering

Description

Provides professional engineering services and support for contracts, design, plan reviews, project management, construction quality control, and acceptance of public improvements and private development inside the Urban Growth Boundary. Assists in devising associated City ordinances and standards. Manages the City's infrastructure archives.

1999-00 Goals, Projects and Highlights

- Revise the technical standards in the land use and development ordinance, as needed.
- Implement the Developer's Guide to apply appropriate and consistent design and construction standards to public improvements and private development.
- Provide in-house design of typical building maintenance, street and utility construction projects, including urban renewal projects.
- Update and calibrate the water distribution system model.
- Use water, sanitary and storm system models to ensure adequate service levels for proposed development.
- Computerize the City's infrastructure database.
- Apply for grant funding to complete projects that improve sidewalk connections and accessibility in the community.

1998-99 Accomplishments

- Completed various projects including: New roof for the library, new sidewalk surrounding 6th Street Bridge, Kelly Avenue reconstruction from 12th to 16th, intensity/frequency/duration curves for water quality design storms, reconstruction of east side lift station, striping plan for Brewery Grade intersection with 3rd Street, sanitary and storm separation projects.
- Closed out all remaining FEMA-funded projects except reconstruction of St. Mary's Pedestrian Bridge.
- Participated in pre-application conferences for proposed developments and site plan reviews for development applications. Conducted construction plan reviews for subdivisions, commercial developments, utility main extensions, and capital improvement projects.
- Routine organization, updates, and use of digital infrastructure, easement, and right-of-way maps and ortho-photos.
- Conducted project surveys in-house.
- Continued training of an engineer intern.
- Added a project engineer to staff.

Major Issues to be resolved in the next 5 years

- A condition assessment system for the City's infrastructure and buildings that integrates into a procedure for selecting and prioritizing capital projects.
- Appropriate funding for storm water operation, maintenance and capital projects.
- Planning for organization and funding of a separate engineering division or department.

TECHNICAL SERVICES: Regulatory Compliance

Description

Provides oversight to assure that regulations relevant to the many areas of Public Works responsibility are being met in a timely and cost-efficient manner. Compliance requires being informed of existing and anticipated regulations, interpreting application, creating and implementing plans to meet requirements, providing enforcement and documentation, meeting the time lines set by regulatory agencies, and performing ongoing program updates. The City has an obligation to fully comply with regulations for the health and safety of employees and the community, as well as protection of the environment, and protection from litigation and fines.

1999-00 Goals, Projects, and Highlights

- Review and update all existing safety programs and the wastewater Bypass Plan.
- Develop a trench rescue plan.
- Develop an employee emergency response plan city-wide.
- Prepare the City's portion of Annex O (Hazardous Material Emergency Response) of the Wasco County Basic Emergency Response Plan.
- Develop public information on storm water and on wastewater treatment siting and design.
- Provide public information on water use, rates and water efficient landscaping through newspaper articles, public classes and school activities.

1998-99 Accomplishments

- Brought department into compliance with Hazardous Waste rules by attending DEQ training, developing written policy, overseeing transport of 4,049 pounds of accumulated waste, and completing the Small Quantity Generator report to DEQ for 1998.
- Took part in development of the Emergency Response Plan and 40-hour employee training for response to chlorine leaks at the Wicks water treatment plant.
- Provided oversight of disposal of contaminated soil, mercury, asbestos/concrete pipe and waste pesticides.
- Produced the first annual Water Quality Report for distribution to each water customer.
- Provided leadership for the city-wide safety committee, completing an employee safety survey and providing a generic Employee Emergency Action Plan for all departments.
- Industrial Pretreatment Program: Received DEQ approval of revised local limits and completed issuance of Kerr McGee Chemical, LLC waste discharge permit.
- Provided oversight of selection of employee training to meet certification requirements.
- Assured compliance with all DEQ and Oregon Health Division requirements.
- Provided oversight for the City's Drug and Alcohol Program; arranged supervisor training for reasonable suspicion testing and implemented a form to obtain prior employment results.
- Led a team presentation to high school seniors on careers in water and wastewater.

Major Issues to be resolved in the next 5 years

- Develop a management program to comply with Phase 2 storm water regulations.
- Involve the public in wastewater treatment plans and decisions.

CUSTOMERS

CITY COUNCIL

CITY MANAGER

PUBLIC WORKS DIRECTOR
Brian Stahl

TECHNICAL SERVICES

ADMINISTRATIVE SERVICES

CLERICAL & SUPPORT
C. Keever
V. Limmeroth (1/2)
C. Woods (1/2)

OFFICE MANAGEMENT
S. Smith

ENGINEERING DIVISION
S. Mendonca

ENGINEERING SERVICES
Senior Civil Engr Dale McCabe
Engineer in Training

REGULATORY SERVICES
K. Skiles

OPERATION AND MAINTENANCE SERVICES

WASTEWATER TREATMENT
OMI, Inc.

WATER SUPPLY
D. Anderson

UTILITIES SYSTEMS
S. Dixon

TRANSPORTATION SYSTEM
B. Barrier

WATERSHED, LABORATORY AND WATER TREATMENT
Carleton
Omans
Platt
Gruginski
Dolbow
Brown
Ramos

WATER DISTRIB.
Emett
Schreffler
McBride
Langford
Ferres
Chamberlin
Cert Opr
Cert Opr

WASTEWR COLLECT.
Roberts
Pifher
Greiman
Carlson
Reed
Seibel

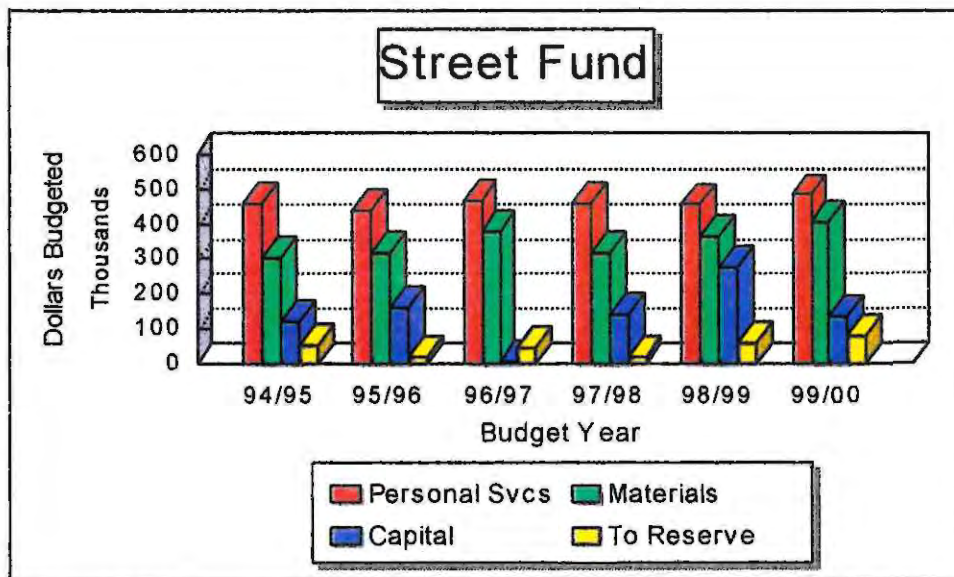
STREETS
Betts
Baker
Tobie
Clark
Cobb
Pando
Harth

City of the Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

<u>ACCOUNT DESCRIPTION</u>	<u>1996-97</u> <u>ACTUALS</u>	<u>1997-98</u> <u>BUDGET</u>	<u>1998-99</u> <u>ADOPTED</u> <u>BUDGET</u>	<u>1999-2000</u> <u>PROPOSED</u> <u>BUDGET</u>	<u>1999-2000</u> <u>APPROVED</u> <u>BUDGET</u>	<u>1999-2000</u> <u>ADOPTED</u> <u>BUDGET</u>
BEGINNING BALANCE	4,021,760	4,019,890	3,769,601	4,869,487	5,075,435	5,278,292
REVENUES	5,254,850	4,943,149	6,335,714	5,425,472	5,425,502	5,425,472
OTHER SOURCES	546,192	814,255	1,199,346	596,574	698,930	698,930
TOTAL RESOURCES	9,822,802	9,777,294	11,304,661	10,891,533	11,199,867	11,402,694
STREET & STORM SEWER FUND	847,364	916,917	1,200,002	1,021,378	1,121,784	1,154,221
PUBLIC WORKS RESERVE	-	63,825	173,358	296,987	296,987	296,987
STREET & BRIDGE REPL FUND	66,627	8,942	288,004	285,719	285,719	285,719
WATER UTILITY FUND	1,459,244	1,558,087	2,051,516	1,977,915	1,955,419	2,070,739
WATER DEPT CAPITAL RESERVE	210,711	276,136	1,421,961	1,668,702	1,668,702	1,668,702
WASTE WATER UTILITY FUND	1,181,985	1,301,936	1,653,760	1,630,997	1,625,084	1,889,254
SEWER SPECIAL RESERVE FUND	212,609	1,161,126	2,316,577	2,058,017	2,258,017	2,258,017
TOTAL EXPENDITURES	3,978,540	5,286,968	9,085,178	8,939,715	9,211,712	9,423,639
TRANSFERS OUT	912,756	1,144,583	1,609,940	1,084,865	1,056,484	1,056,484
CONTINGENCY	-	-	609,543	366,953	431,671	422,571
UNAPPROPRIATED ENDING BAL	-	-	-	500,000	500,000	500,000
TOTAL OTHER USES	912,756	1,144,583	2,219,483	1,961,818	1,988,155	1,979,056
TOTAL EXPENDS & OTHER USES	4,891,296	6,431,551	11,304,661	10,891,533	11,199,867	11,402,694
FUND TOTAL	4,931,506	3,345,743	-	-	-	-

Fund: STREET FUND
Department: DEPARTMENT OF PUBLIC WORKS
Program: STREET

The Street Fund (Fund 005-0500) is a dedicated fund used for the operation and maintenance of the City streets system. The fund's primary source of revenue is the Oregon State Motor Vehicle Fund and a local 3 cent gas tax. Last year the storm water utility was removed from the Street Fund and placed under the Wastewater Fund for budgeting purposes.



STREET

Description

The Street Division manages the operation and maintenance of 72 miles of paved city streets, as well as alleys, right-of-ways, pedestrian access ways, bicycle paths, and sidewalks. The Division is also given the responsibility for Public Works fleet management and has close ties to City-owned building and grounds maintenance.

1999-00 Goals, Projects, and Highlights

- Complete identified capital improvement projects within revenue boundaries.
- Continue mapping and inventory of infrastructure.
- Continue to use O&M procedures to allow affordable projects.
- Complete the following surfacing projects:
 - Cherry Heights between 6th and 10th Streets
 - West 14th Street between Trevitt and Union Streets
 - East 9th Street from Brewery Grade through Quinton park intersection

West 1st Street from Webber Street to the Oregon Cherry Growers
Start funding East 19th Street extension

- Provide curb and sidewalk replacements in accordance with ADA requirements.
- Arrange annual crackseal project for streets prior to surface treatment paving.
- Maintain current service levels for street sweeping and snow plowing/sanding.
- Provide service for street signs and lights, paint striping and delineation.
- Clear, brush and spray City right-of-ways.
- Continue close involvement with traffic safety issues.
- Improve project oversight and inspections.
- Stay involved in planning issues, especially annexation or procurement of substandard areas.
- Increase awareness to concerns of maintaining an aging fleet of vehicles both heavy and support equipment on a replacement schedule.
- Increase awareness of the pitfalls of accepting substandard infrastructure with no long term funding source.

1998-99 Accomplishments

- Patched pavement surfaces after water distribution and wastewater collection utility work.
- Graded and rocked aggregate roads and alleyways in the City and watershed.
- Profiled and paved Kelly Avenue between 10th and 12th Streets.
- Profiled and paved 16th Place from Kelly Avenue to Dry Hollow Road.
- Profiled and paved Garrison Street between 11th and 14th Streets.
- Cut out and repaired four sections between East 13th and 14th.
- Striped all paved streets at least once, repeating high traffic areas a second time.
- Painted all yellow curbing in the City and maintained signage throughout.
- Painted crosswalks and symbols in Mosier and Dufur as part of labor trade agreement with Wasco County Public Works.
- Built creek crossing above Crow Creek Dam in watershed.
- Brushed and trimmed right-of-ways.
- Provided help and oversight for Kelly Avenue upgrade.
- Provided support to General Fund building projects.
- Reviewed traffic safety issues and resolutions with Traffic Safety Committee.
- Spent a large amount of time responding to site planning and development issues.
- Estimated and studied impacts of East 2nd and Brewery Grade traffic revisions.
- Maintained street sweeping at the Council-requested service level of once per week for residential areas and twice per week for commercial areas.

Major Issues to be resolved in the next 5 years

- Strive to find viable funding mechanisms to sustain current levels of service as the needs of citizens and growing developments demand.
- Allow for two miles of surface rehabilitation per year.
- Fund our increased traffic lighting and signal needs.
- Incorporate a Street System Master Plan overlay into planning decisions.
- Long-term funding for annexations and take overs of substandard infrastructure.
- Allow for the increasing disposal costs for hauling street sweepings to the landfill.

City of the Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

<u>ACCOUNT DESCRIPTION</u>	<u>1996-97</u> <u>ACTUALS</u>	<u>1997-98</u> <u>BUDGET</u>	<u>1998-99</u> <u>ADOPTED</u> <u>BUDGET</u>	<u>1999-2000</u> <u>PROPOSED</u> <u>BUDGET</u>	<u>1999-2000</u> <u>APPROVED</u> <u>BUDGET</u>	<u>1998-2000</u> <u>ADOPTED</u> <u>BUDGET</u>
BEGINNING BALANCE	577,649	530,418	583,169	743,988	749,966	779,966
REVENUES	962,482	946,785	1,172,566	1,079,848	1,079,848	1,079,848
OTHER SOURCES	97,547	150,878	221,604	219,674	321,930	321,930
TOTAL RESOURCES	1,637,678	1,628,081	1,977,329	2,043,410	2,151,744	2,181,744
STORM SEWER OPERATIONS	210,916	174,716	-	-	-	-
STREET OPERATIONS	636,448	742,201	1,200,002	1,021,378	1,121,784	1,154,221
PUBLIC WORKS RESERVE	-	63,825	173,368	296,987	296,987	296,987
STREET/BRIDGE REPLACEMENT	66,627	8,942	288,004	285,719	285,719	285,719
TOTAL EXPENDITURES	913,991	988,684	1,641,364	1,604,084	1,704,490	1,736,927
TRANSFERS OUT	153,499	56,967	104,697	136,546	129,845	129,845
CONTINGENCY	-	-	231,268	202,780	217,409	214,872
UNAPPROPRIATED ENDING BAL	-	-	-	100,000	100,000	100,000
TOTAL OTHER USES	153,489	56,967	335,965	439,326	447,264	444,817
TOTAL EXPENDS & OTHER USES	1,067,480	1,046,651	1,977,329	2,043,410	2,151,744	2,181,744
FUND TOTAL	570,188	581,430	-	-	-	-

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Street/Storm Sewer Fund

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FY1998-1999	PROPOSED	APPROVED	ADOPTED
		1996-1997	1997-1998	ADOPTED	BUDGET	BUDGET	BUDGET
		ACTUALS	ACTUALS	BUDGET	FY 1999-2000	FY 1999-2000	FY 1999-2000
Street & Storm Sewer - Revenues							
005-0000-300.00-00	BEGINNING BALANCE	0	0	392,927	455,782	461,760	491,760
*	BEGINNING BALANCE	0	0	392,927	455,782	461,760	491,760
005-0000-319.40-00	LOCAL 3 CENT FUEL TAX	338,906	303,422	320,000	299,364	299,364	299,364
*	OTHER TAXES	338,906	303,422	320,000	299,364	299,364	299,364
005-0000-335.30-00	STATE F&U EXCHANGE FUNDS	0	0	169,310	55,000	55,000	55,000
005-0000-335.40-00	STATE MOTOR VEHICLE FUND	501,155	498,520	513,068	492,466	492,466	492,466
*	STATE SHARED REVENUES	501,155	498,520	682,378	547,466	547,466	547,466
005-0000-337.10-00	URBAN RENEWAL	0	917	0	16,776	16,776	16,776
*	LOCAL GOVERNMENT REVENUES	0	917	0	16,776	16,776	16,776
05-0000-341.90-00	MISC SALES AND SERVICES	24,681	17,885	500	584	584	584
*	GENERAL GOVERNMENT	24,681	17,885	500	584	584	584
005-0000-348.00-00	INTERDEPARTMENTAL REVENUE	27,166	38,138	38,558	37,158	37,158	37,158
*	INTERDEPARTMENTAL REVENUE	27,166	38,138	38,558	37,158	37,158	37,158
005-0000-361.00-00	INTEREST REVENUES	24,857	32,782	20,000	25,000	25,000	25,000
*	INTEREST REVENUES	24,857	32,782	20,000	25,000	25,000	25,000
005-0000-369.00-00	OTHER MISC REVENUES	36,861	40,829	0	0	0	0
*	OTHER MISC REVENUES	36,861	40,829	0	0	0	0
005-0000-391.01-00	GENERAL FUND	0	0	0	0	100,000	100,000
005-0000-391.51-00	WATER UTILITY FUND	0	40,115	41,973	41,937	42,520	42,520
005-0000-391.55-00	WASTEWATER UTILITY FUND	0	32,325	34,281	34,281	36,054	36,054
005-0000-391.90-00	OTHER	0	3,438	5,350	2,356	2,356	2,356
*	OPERATING TRANSFERS IN	0	75,878	81,604	78,574	180,930	180,930
**	STREET FUND	953,626	1,008,371	1,535,967	1,460,704	1,569,038	1,599,038

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Street/Storm Sewer Fund

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR 1996-1997 ACTUALS</u>	<u>FISCAL YEAR 1997-1998 ACTUALS</u>	<u>FY1998-1999 ADOPTED BUDGET</u>	<u>PROPOSED BUDGET FY 1999-2000</u>	<u>APPROVED BUDGET FY 1999-2000</u>	<u>ADOPTED BUDGET FY 1999-2000</u>
Storm Sewer Operations - Expenditures							
005-0400-431.11-00	REGULAR SALARIES	114,072	97,670	0	0	0	0
*	REGULAR SALARIES	114,072	97,670	0	0	0	0
005-0400-431.12-00	P/T/TEMP SAL	176	0	0	0	0	0
*	PARTTIME/TEMP SALARIES	176	0	0	0	0	0
005-0400-431.13-00	OVERTIME SALARIES	1,759	3,716	0	0	0	0
*	OVERTIME SALARIES	1,759	3,716	0	0	0	0
005-0400-431.21-10	MEDICAL INSURANCE	16,420	13,762	0	0	0	0
005-0400-431.21-20	L-T DISABILITY INS	490	384	0	0	0	0
005-0400-431.21-30	LIFE INSURANCE	145	117	0	0	0	0
005-0400-431.21-40	WORKERS COMP INS	6,324	831	0	0	0	0
*	INSURANCE BENEFITS	23,379	15,094	0	0	0	0
005-0400-431.22-00	FICA	8,803	7,610	0	0	0	0
*	FICA	8,803	7,610	0	0	0	0
005-0400-431.23-00	RETIREMENT CONT	14,572	12,928	0	0	0	0
*	RETIREMENT CONTRIBUTIONS	14,572	12,928	0	0	0	0
005-0400-431.29-00	OTHER EMPLOYEE BENEFITS	12	22	0	0	0	0
*	OTHER EMPLOYEE BENEFITS	12	22	0	0	0	0
005-0400-431.31-40	WASCO CO COMMUNICATIONS	720	816	0	0	0	0
*	OFFICIAL/ADMINISTRATIVE	720	816	0	0	0	0
005-0400-431.32-10	ADDDITING SERVICES	814	0	0	0	0	0
*	PROFESSIONAL SERVICES	814	0	0	0	0	0
005-0400-431.34-10	ENGINEERING SERVICES	1,332	9	0	0	0	0
005-0400-431.34-30	COMPUTER SERVICES	0	44	0	0	0	0
*	TECHNICAL SERVICES	1,332	53	0	0	0	0
005-0400-431.39-00	OTHER CONTRACTUAL SVCS	1,521	1,283	0	0	0	0
*	OTHER CONTRACTUAL SVCS	1,521	1,283	0	0	0	0
005-0400-431.41-10	WATER & SEWER	144	161	0	0	0	0
005-0400-431.41-20	GARBAGE SERVICES	133	150	0	0	0	0
005-0400-431.41-30	NATURAL GAS	284	288	0	0	0	0
005-0400-431.41-40	ELECTRICITY	536	479	0	0	0	0
*	UTILITY SERVICES	1,097	1,078	0	0	0	0
005-0400-421-42-00	JANITORIAL SERVICES	738	779	0	0	0	0

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Street/Storm Sewer Fund

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR</u> 1996-1997 <u>ACTUALS</u>	<u>FISCAL YEAR</u> 1997-1998 <u>ACTUALS</u>	<u>FY1998-1999</u> <u>ADOPTED</u> <u>BUDGET</u>	<u>PROPOSED</u> <u>BUDGET</u> <u>FY 1999-2000</u>	<u>APPROVED</u> <u>BUDGET</u> <u>FY 1999-2000</u>	<u>ADOPTED</u> <u>BUDGET</u> <u>FY 1999-2000</u>
Storm Sewer - Expenditures (cont)							
005-0400-431.43-10	BUILDINGS AND GROUNDS	237	365	0	0	0	0
005-0400-431.43-20	COMPUTERS	246	241	0	0	0	0
005-0400-431.43-30	RADIO EQUIPMENT	14	67	0	0	0	0
005-0400-431.43-40	OFFICE EQUIPMENT	209	32	0	0	0	0
005-0400-431.43-45	JOINT USE OF LABOR/EQUIP	23	0	0	0	0	0
005-0400-431.43-50	VEHICLES	4,427	3,325	0	0	0	0
005-0400-431.43-51	GAS/OIL/DIESEL/LUB	3,995	3,366	0	0	0	0
005-0400-431.43-52	TIRES AND TIRE REPAIRS	531	792	0	0	0	0
005-0400-431.43-70	GENERAL EQUIPMENT	38	219	0	0	0	0
005-0400-431.43-80	SHOP EQUIPMENT	600	725	0	0	0	0
005-0400-431.43-86	LINE MNTNCE & SUPPLIES	8,609	5,528	0	0	0	0
005-0400-431.43-87	UTILITIES LOCATES	116	57	0	0	0	0
* REPAIRS AND MAINTENANCE		19,045	14,717	0	0	0	0
005-0400-431.44-20	RENTAL OF EQUIPMENT	0	8	0	0	0	0
* RENTAL COSTS		0	8	0	0	0	0
005-0400-431.52-10	LIABILITY	1,533	1,253	0	0	0	0
005-0400-431.52-30	PROPERTY	559	408	0	0	0	0
005-0400-431.52-50	AUTOMOTIVE	1,946	2,107	0	0	0	0
* INSURANCE		4,038	3,768	0	0	0	0
005-0400-431.53-20	POSTAGE	112	103	0	0	0	0
005-0400-431.53-30	TELEPHONE	935	944	0	0	0	0
005-0400-431.53-60	PUBLIC EDUCATION/INFO	53	358	0	0	0	0
* COMMUNICATIONS		1,100	1,405	0	0	0	0
005-0400-431.54-00	ADVERTISING	7	210	0	0	0	0
* ADVERTISING		7	210	0	0	0	0
005-0400-431.55-00	PRINTING AND BINDING	74	62	0	0	0	0
* PRINTING AND BINDING		74	62	0	0	0	0
005-0400-431.57-00	PERMITS	0	7	0	0	0	0
* PERMITS		0	7	0	0	0	0
005-0400-431.58-10	TRAVEL, FOOD & LODGING	90	599	0	0	0	0
005-0400-431.58-50	TRAINING AND CONFERENCES	887	975	0	0	0	0
005-0400-431.58-70	MEMBERSHIPS/DUES/SUBSCRIP	129	160	0	0	0	0
* TRAINING AND TRAVEL		1,106	1,734	0	0	0	0
005-0400-431.60-10	OFFICE SUPPLIES	601	822	0	0	0	0
005-0400-431.60-20	JANITORIAL SUPPLIES	399	374	0	0	0	0
005-0400-431.60-80	CLOTHING	626	699	0	0	0	0

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Street & Storm Sewer Fund

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>FISCAL YEAR</u>	<u>FY1998-1999</u>	<u>PROPOSED</u>	<u>APPROVED</u>	<u>ADOPTED</u>
		<u>1996-1997</u>	<u>1997-1998</u>	<u>ADOPTED</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>
		<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>FY 1999-2000</u>	<u>FY 1999-2000</u>	<u>FY 1999-2000</u>
Storm Sewer - Expenditures (cont)							
005-0400-431.60-85	SPECIAL DEPT SUPP	928	873	0	0	0	0
005-0400-431.60-86	CHEMICAL/LAB SUPP	35	19	0	0	0	0
005-0400-431.60-87	STREET CONST SUPP	12,324	5,256	0	0	0	0
*	SUPPLIES	14,913	8,043	0	0	0	0
005-0400-431.64-10	BOOKS AND PERIOD	136	195	0	0	0	0
005-0400-431.64-80	COMPUTER SOFTWARE	120	151	0	0	0	0
*	BOOKS AND PERIODICALS	256	346	0	0	0	0
005-0400-431.69-80	ASSETS <\$250	33	0	0	0	0	0
*	OTHER MATERIALS/EXPENSES	33	0	0	0	0	0
005-0400-431.73-30	IMPVMTS OTR THN BLDGS	117	257	0	0	0	0
*	CAPITAL OUTLAY	117	257	0	0	0	0
005-0400-431.74-10	MACHINERY	39	138	0	0	0	0
005-0400-431.74-25	COMMUNICATIONS EQUIP	153	0	0	0	0	0
005-0400-431.74-30	FURNITURE AND FIX	75	29	0	0	0	0
005-0400-431.74-40	OFFICE EQUIPMENT	328	0	0	0	0	0
005-0400-431.74-50	COMPUTER EQUIPMENT	637	39	0	0	0	0
*	MACHINERY & EQUIPMENT	1,232	206	0	0	0	0
005-0400-431.76-40	S/W COLL IMPROVMTS	0	2,904	0	0	0	0
*	PLANT IN SERVICE	0	2,904	0	0	0	0
***	STORM SEWER OPERATIONS	210,916	174,716	0	0	0	0

City of The Dalles, Oregon
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Street & Storm Sewer Fund

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>FISCAL YEAR</u>	<u>FY1998-1999</u>	<u>PROPOSED</u>	<u>APPROVED</u>	<u>ADOPTED</u>
		<u>1996-1997</u>	<u>1997-1998</u>	<u>ADOPTED</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>
		<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>FY 1999-2000</u>	<u>FY 1999-2000</u>	<u>FY 1999-2000</u>
Street Expenditures							
005-0500-431.11-00	REGULAR SALARI	211,772	233,951	323,851	339,904	339,904	339,904
*	REGULAR SALARIES	211,772	233,951	323,851	339,904	339,904	339,904
005-0500-431.12-00	PARTTIME/TEMP SALARIES	528	0	533	6,170	6,170	6,170
*	PARTTIME/TEMP SALARIES	528	0	533	6,170	6,170	6,170
005-0500-431.13-00	OVERTIME SALARIES	4,395	5,370	10,633	11,668	11,668	11,668
*	OVERTIME SALARIES	4,395	5,370	10,633	11,668	11,668	11,668
005-0500-431.21-10	MEDICAL INSURANCE	26,998	28,579	39,780	40,446	40,446	42,707
005-0500-431.21-20	L-T DISABILITY INS	781	869	1,262	1,276	1,276	1,276
005-0500-431.21-30	LIFE INSURANCE	272	285	384	384	384	384
005-0500-431.21-40	WORKERS COMP INS	13,179	1,164	16,378	13,188	13,188	13,188
*	INSURANCE BENEFITS	41,230	30,897	57,804	55,294	55,294	57,555
005-0500-431.22-00	FICA	16,454	18,242	24,667	27,368	27,368	27,368
*	FICA	16,454	18,242	24,667	27,368	27,368	27,368
005-0500-431.23-00	RETIREMENT CONT	27,440	31,116	39,139	43,584	43,584	43,584
*	RETIREMENT CONTRIBUTIONS	27,440	31,116	39,139	43,584	43,584	43,584
005-0500-431.29-00	OTHER EMPLOYEE BEN	137	108	177	94	94	94
*	OTHER EMPLOYEE BENEFITS	137	108	177	94	94	94
005-0500-431.31-10	CONTRACTUAL SERVICES	0	0	800	1,058	4,058	4,058
005-0500-431.31-40	WASCO CO COMM	2,316	2,751	3,600	3,100	3,100	3,276
*	OFFICIAL/ADMINISTRATIVE	2,316	2,751	4,400	4,158	7,158	7,334
005-0500-431.32-10	AUDITING SERVICES	2,441	0	2,400	0	0	0
*	PROFESSIONAL SERVICES	2,441	0	2,400	0	0	0
005-0500-431.34-10	ENGINEERING SERVICES	5,353	2,138	1,000	3,000	3,000	3,000
005-0500-431.34-30	COMPUTER SERVICES	0	131	1,500	3,817	3,817	3,817
005-0500-431.34-40	SOFTWARE MAINTENANCE	2,460	1,640	2,620	2,407	913	913
005-0500-431.34-50	SPCL STUDIES/RPRTS	31,541	8,755	0	0	0	0
*	TECHNICAL SERVICES	39,354	12,664	5,120	9,224	7,730	7,730
005-0500-431.39-00	OTHER CONTRACTUAL SVCS	553	1,447	16,320	7,116	7,116	7,116
*	OTHER CONTRACTUAL SVCS	553	1,447	16,320	7,116	7,116	7,116
005-0500-431.41-10	WATER & SEWER	458	483	600	1,293	1,293	1,293
005-0500-431.41-20	GARBAGE SERVICES	9,653	14,297	9,350	16,330	16,330	16,330
005-0500-431.41-30	NATURAL GAS	1,000	1,003	1,750	1,775	1,775	1,775

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FY1998-1999	PROPOSED	APPROVED	ADOPTED
		1996-1997	1997-1998	ADOPTED	BUDGET	BUDGET	BUDGET
		ACTUALS	ACTUALS	BUDGET	FY 1999-2000	FY 1999-2000	FY 1999-2000
Street Expenditures (cont)							
005-0500-431.41-40	ELECTRICITY	1,695	1,548	2,517	2,180	2,180	2,180
005-0500-431.41-50	STRT/TRAFFIC LIGHT	68,961	64,102	76,892	69,710	69,710	69,710
*	UTILITY SERVICES	81,767	81,433	91,109	91,288	91,288	91,288
005-0500-431.42-00	JANITORIAL SERVICES	2,213	2,336	3,000	3,500	3,500	3,500
*	JANITORIAL SERVICES	2,213	2,336	3,000	3,500	3,500	3,500
005-0500-431.43-10	BLDGS/GRNDS	1,202	1,993	1,703	2,325	2,325	2,325
005-0500-431.43-20	COMPUTERS	731	757	1,066	1,833	1,833	1,833
005-0500-431.43-30	RADIO EQUIPMENT	464	658	425	2,022	2,022	2,022
005-0500-431.43-40	OFFICE EQUIPMENT	626	116	500	1,000	1,000	1,000
005-0500-431.43-45	JOINT USE LABOR/EQU	7,165	7,898	13,193	11,986	11,986	11,986
005-0500-431.43-50	VEHICLES	28,054	27,141	31,967	32,090	32,090	32,090
005-0500-431.43-51	GAS/OIL/DIESEL/LUB	11,319	10,110	13,146	13,329	13,329	13,329
005-0500-431.43-52	TIRES AND TIRE REP	2,299	6,269	7,470	4,639	4,639	4,639
005-0500-431.43-70	GENERAL EQUIPMENT	1,354	1,573	2,371	3,390	3,390	3,390
005-0500-431.43-71	SPCL UTILITY EQUIP	642	306	940	6,048	6,048	6,048
005-0500-431.43-80	SHOP EQUIPMENT	2,529	3,059	3,857	3,495	3,495	3,495
005-0500-431.43-81	SERVICE PICKUP TOOLS	0	0	0	365	365	365
005-0500-431.43-86	LINES MNTNCE & SUPP	87	1,131	1,000	0	0	0
005-0500-431.43-87	UTILITIES LOCATES	291	193	276	357	357	357
*	REPAIRS AND MAINTENANCE	56,763	61,204	77,914	82,879	82,879	82,879
005-0500-431.44-20	RENTAL OF EQUIPMENT	12,367	0	14,000	1,000	1,000	1,000
*	RENTAL COSTS	12,367	0	14,000	1,000	1,000	1,000
005-0500-431.52-10	LIABILITY	2,890	4,758	5,262	5,821	5,821	5,821
005-0500-431.52-30	PROPERTY	1,498	1,312	1,805	1,409	1,409	1,409
005-0500-431.52-50	AUTOMOTIVE	7,603	6,322	10,050	8,883	8,883	8,883
*	INSURANCE	11,991	12,392	17,117	16,113	16,113	16,113
005-0500-431.53-20	POSTAGE	235	350	934	1,466	1,466	1,466
005-0500-431.53-30	TELEPHONE	2,395	2,730	4,321	4,216	4,216	4,216
005-0500-431.53-40	LEGAL NOTICES	58	74	750	500	500	500
005-0500-431.53-60	PUBLIC EDUCATION/INFO	353	76	450	571	571	571
*	COMMUNICATIONS	3,041	3,230	6,455	6,753	6,753	6,753
005-0500-431.54-00	ADVERTISING	87	635	450	470	470	470
*	ADVERTISING	87	635	450	470	470	470
005-0500-431.55-00	PRINTING AND BINDING	382	356	778	1,074	1,074	1,074
*	PRINTING AND BINDING	382	356	778	1,074	1,074	1,074
005-0500-431.57-00	PERMITS	7	21	252	50	50	50
*	PERMITS	7	21	252	50	50	50

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<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>FISCAL YEAR</u>	<u>FY1998-1999</u>	<u>PROPOSED</u>	<u>APPROVED</u>	<u>ADOPTED</u>
		<u>1996-1997</u>	<u>1997-1998</u>	<u>ADOPTED</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>
		<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>FY 1999-2000</u>	<u>FY 1999-2000</u>	<u>FY 1999-2000</u>
Street Expenditures (cont)							
005-0500-431-58-10	TRAVEL FOOD/LODGE	361	472	400	525	525	525
005-0500-431.58-50	TRAINING AND CONF	2,829	2,669	5,972	8,616	7,516	7,516
005-0500-431.58-70	MEMBERSHIPS/DUES/SUB	394	396	635	689	689	689

*	TRAINING AND TRAVEL	3,584	3,537	7,007	9,830	8,730	8,730
005-0500-431.60-10	OFFICE SUPPLIES	1,853	2,388	2,900	4,042	4,042	4,042
005-0500-431.60-20	JANITORIAL SUPPLIES	1,205	1,140	2,067	1,900	1,900	1,900
005-0500-431.60-60	EXPENDABLE SUPPLIES	0	0	0	866	866	866
005-0500-431.60-80	CLOTHING	1,678	1,582	2,760	2,780	2,780	2,780
005-0500-431.60-85	SPECIAL DEPT SUPP	2,841	3,367	4,291	3,958	3,958	3,958
005-0500-431.60-86	CHEMICAL/LAB SUPP	1,303	568	2,195	2,053	2,053	2,053
005-0500-431.60-87	STREET CONST SUP	102,272	91,584	145,326	151,904	251,904	251,904

*	SUPPLIES	111,152	100,629	159,539	167,503	267,503	267,503
005-0500-431.64-10	BOOKS AND PERIODICALS	488	320	484	2,865	2,865	2,865
005-0500-431.64-80	COMPUTER SOFTWARE	360	452	1,414	1,256	1,256	1,256

*	BOOKS AND PERIODICALS	848	772	1,898	4,121	4,121	4,121
005-0500-431.69-80	ASSETS <\$250	289	48	250	962	962	962

*	OTHER MATERIALS/EXPENSES	289	48	250	962	962	962
005-0500-431.73-30	IMPRMTS OTR THAN BLDG	871	771	1,000	21,102	21,102	21,102

*	CAPITAL OUTLAY	871	771	1,000	21,102	21,102	21,102
005-0500-431.74-10	MACHINERY	118	2,675	1,422	4,891	4,891	4,891
005-0500-431.74-25	COMMUNICATIONS EQU	0	0	0	466	466	466
005-0500-431.74-30	FURNITURE AND FIXT	25	86	444	867	867	867
005-0500-431.74-40	OFFICE EQUIPMENT	984	0	137	2,077	2,077	2,077
005-0500-431.74-50	COMPUTER EQUIPMENT	1,911	118	1,500	4,665	4,665	4,665
005-0500-431.74-90	EQUIPMENT, OTHER	288	1,089	4,899	2,187	2,187	2,187

*	MACHINERY & EQUIPMENT	3,326	3,968	8,402	15,153	15,153	15,153
005-0500-431.75-10	CAPITAL PROJECTS	1,140	134,003	325,787	95,000	95,000	125,000

*	CAPITAL OUTLAY	1,140	134,003	325,787	95,000	95,000	125,000
005-0500-431.76-40	S/W COLL IMPROVMTS	0	320	0	0	0	0

*	PLANT IN SERVICE	0	320	0	0	0	0
***	STREET OPERATIONS	636,448	742,201	1,200,002	1,021,378	1,121,784	1,154,221

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<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>FISCAL YEAR</u>	<u>FY1998-1999</u>	<u>PROPOSED</u>	<u>APPROVED</u>	<u>ADOPTED</u>
		<u>1996-1997</u>	<u>1997-1998</u>	<u>ADOPTED</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>
		<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>FY 1999-2000</u>	<u>FY 1999-2000</u>	<u>FY 1999-2000</u>
Other Uses							
005-9500-431.81-01	TO GENERAL FUND	47,844	41,967	43,345	55,546	48,845	48,845
005-9500-431.81-09	TO PUBLIC WKS RESV FUND	46,032	0	30,000	51,000	51,000	51,000
005-9500-431.81-10	TO UNEMPLOYMENT RESV FUND	2,800	0	3,677	0	0	0
005-9500-431.81-13	TO STREET & BRIDGE FUND	51,515	15,000	30,000	30,000	30,000	30,000
005-9500-431.81-17	RETIREMENT RESERVE FUND	5,308	0	0	0	0	0
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*	OPERATING TRANSFERS OUT	153,499	56,967	107,022	136,546	129,845	129,845
005-9500-431.88-00	CONTINGENCY	0	0	228,943	202,780	217,409	214,972
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*	CONTINGENCY	0	0	228,943	202,780	217,409	214,972
005-9500-431.89-00	UNAPPROPRIATED ENDING BAL	0	0	0	100,000	100,000	100,000
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*	UNAPPROPRIATED ENDING BAL	0	0	0	100,000	100,000	100,000
***	OTHER USES	153,499	56,967	335,965	439,326	447,254	444,817
****	STREET FUND	1,000,863	973,884	1,535,967	1,460,704	1,569,038	1,599,038

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Street & Storm Sewer Fund

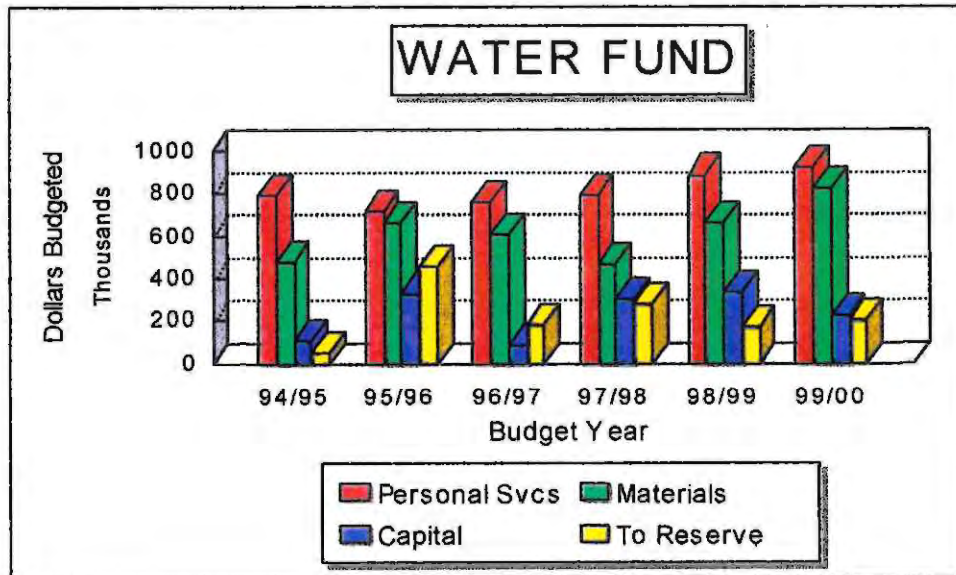
<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR 1996-1997 ACTUALS</u>	<u>FISCAL YEAR 1997-1998 ACTUALS</u>	<u>FY1998-1999 ADOPTED BUDGET</u>	<u>PROPOSED BUDGET FY 1999-2000</u>	<u>APPROVED BUDGET FY 1999-2000</u>	<u>ADOPTED BUDGET FY 1999-2000</u>
Public Works Reserve Fund - Revenues							
009-0000-300.00-00	BEGINNING BALANCE	0	0	58,358	178,987	178,987	178,987
*	BEGINNING BALANCE	0	0	58,358	178,987	178,987	178,987
009-0000-361.00-00	INTEREST REVENUES	2,028	6,970	5,000	7,000	7,000	7,000
*	INTEREST REVENUES	2,028	6,970	5,000	7,000	7,000	7,000
009-0000-391.05-00	STREET/STORM SEWER FUND	46,032	0	30,000	51,000	51,000	51,000
009-0000-391.51-00	WATER UTILITY FUND	0	30,000	30,000	30,000	30,000	30,000
009-0000-391.55-00	WASTEWATER UTILITY FUN	0	30,000	50,000	30,000	30,000	30,000
*	OPERATING TRANSFERS IN	46,032	60,000	110,000	111,000	111,000	111,000
**	PUBLIC WORKS RESERVE FUND	48,060	66,970	173,358	296,987	296,987	296,987
Public Works Reserve Fund - Expenditures							
009-9000-431.74-10	MACHINERY	0	63,825	173,358	296,987	296,987	296,987
*	MACHINERY & EQUIPMENT	0	63,825	173,358	296,987	296,987	296,987
***	PUBLIC WORKS RESERVE	0	63,825	173,358	296,987	296,987	296,987

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<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR 1996-1997 ACTUALS</u>	<u>FISCAL YEAR 1997-1998 ACTUALS</u>	<u>FY1998-1999 ADOPTED BUDGET</u>	<u>PROPOSED BUDGET FY 1999-2000</u>	<u>APPROVED BUDGET FY 1999-2000</u>	<u>ADOPTED BUDGET FY 1999-2000</u>
Street & Bridge Replacement Fund - Revenues							
013-0000-300.00-00	BEGINNING BALANCE	0	0	131,884	109,219	109,219	109,219
*	BEGINNING BALANCE	0	0	131,884	109,219	109,219	109,219
013-0000-334.90-00	STATE GRANTS, OTHER	0	0	101,120	143,000	143,000	143,000
*	STATE GRANTS	0	0	101,120	143,000	143,000	143,000
013-0000-361.00-00	INTEREST REVENUES	6,828	7,322	5,000	3,500	3,500	3,500
*	INTEREST REVENUES	6,828	7,322	5,000	3,500	3,500	3,500
013-0000-391.05-00	STREET/STORM SEWER FUND	51,515	15,000	30,000	30,000	30,000	30,000
*	OPERATING TRANSFERS IN	51,515	15,000	30,000	30,000	30,000	30,000
**	STREET/BRIDGE REPL. FUND	58,343	22,322	268,004	285,719	285,719	285,719
Street & Bridge Replacement Fund - Expenditures							
013-1400-431.75-10	CAPITAL PROJECTS	66,627	8,942	268,004	285,719	285,719	285,719
*	CAPITAL OUTLAY	66,627	8,942	268,004	285,719	285,719	285,719
***	STREET & BRIDGE REPLCMT	66,627	8,942	268,004	285,719	285,719	285,719

Fund: WATER FUND
Department: DEPARTMENT OF PUBLIC WORKS
Program: WATER TREATMENT and WATER DISTRIBUTION

The Water Fund is an enterprise fund used to account for the operations of the City's water utility. The fund's primary source of revenue is the sale of water. For budget purposes the fund is divided into two parts: Water Treatment (051-5000) and Water Distribution (051-5100).



WATER TREATMENT

Description

The Water Treatment Division accounts for all activities involved in the operation and maintenance of the Wicks Water Treatment Plant, operating the water quality laboratories, and managing The Dalles Municipal Watershed for the protection and enhancement of water quality and quantity.

1999-00 Goals, Projects, and Highlights

- Complete installation of Phase 2 for the SCADA system at Wicks.
- Harvest approximately 320,000 board feet of timber from 90 acres within the Watershed (pending market conditions).
- Continue to participate in and apply the treatment optimization principles of the *Partnership for Safe Water*.
- Finalize the *Habitat Conservation Plan* with the US Fish and Wildlife Service.
- Upgrade the telephone system at Wicks to increase user friendliness and efficiency of customer service.
- Complete the land exchange with the US Forest Service to consolidate City ownership

around Crow Creek Dam.

- Develop a firm schedule for major water projects; identify and secure funding sources.
- Develop a *Water Management Plan* and secure plan approval from Oregon Water Resources Department.
- Complete mitigation project (pressure grouting under floor) to stop settling of Alum Room portion of Main Plant Building at Wicks.
- Complete the design engineering of #3 and #4 alum sludge lagoons including a cost estimate and technical specifications for subsequent bidding.
- Complete a "Reservoir Needs" evaluation to determine if a new clearwell at Wicks could also provide the service of the planned new terminal reservoir in the City.
- Complete hardware and software upgrades for all systems to be Y2K compliant.
- Design and install a warning siren system to rapidly alert residents of the Mill Creek Trailer Court on Reservoir Road of the need to evacuate in event of a failure of Crow Creek Dam or a chlorine leak emergency.
- Replace the heat pump unit in the Wicks Chem laboratory.

1998-99 Accomplishments/Comments

- Initiated a contract and began work on installation of the Wicks SCADA system Phase 2.
- Completed an *Emergency Response Plan* for Crow Creek Dam.
- Completed the radio communication system linking Crow Creek Dam and the Wicks Water Treatment Plant.
- Updated the *5-year Capital Improvement Plan* for Wicks and the Watershed.
- Completed and submitted applications for additional water rights on South Fork Mill Creek to the Oregon Water Resources Department; these additional rights, if approved, would accommodate a dam enlargement project if desired in the future.
- Continued efforts to complete a land exchange with the US Forest Service for properties around Crow Creek Dam.
- Developed and submitted to US-EPA a *Risk Management Plan for Chlorine* for the Wicks Water Treatment Plant in compliance with mandates of the federal Clean Air Act.
- Completed the self-assessment portion of the *Partnership For Safe Water* and submitted the *Phase III - Self-Assessment Completion Report* to the program for review.
- Submitted a final draft *Habitat Conservation Plan* to US Fish & Wildlife which was published in the *Federal Register* on January 6, 1999 for a 30-day public comment period.
- Completed a geotechnical engineering evaluation of the Alum Room settling problem (study paid for by insurance company) and developed a mitigation plan.
- Completed the reconstruction of the Hillary Crossing Bridge within the Watershed.
- Reconstructed the concrete armor-cap over the Mill Creek water transmission line as it crosses South Fork Mill Creek on Reservoir Road; all work coordinated with and approved by Oregon Department of Fish and Wildlife.
- Completed clean-up of buried waste discovered in the Wicks bone-yard; project coordinated with and approved by Oregon Department of Environmental Quality.
- Hosted tours of the water treatment plant for grade school and high school classes, the Water Treatment Subcommittee of the Pacific Northwest Section - American Water Works Association, and a delegation from Russia touring US infrastructure systems. Also gave three classroom presentations at The Dalles High School as well as presentations at the

Oregon Water Resources Department Dam Safety Conference and a seminar on Forest Sedimentation Issues.

Major Issues to be resolved in the next 5 years

- Upgrade and enhancement of Dog River Diversion line.
- Decision defining future water source and securing funding for development.
- Enhancement of Wicks clearwell capacity.

WATER DISTRIBUTION

Description

The Water Distribution Division manages the operation and maintenance of a complex water distribution system consisting of transmission mains, water booster stations, pressure regulators, storage reservoirs, and groundwater sources. Premium water quality is maintained through the efforts of water system sampling, water quality complaint investigation, backflow protection, and needed system upgrades.

1999-00 Goals, Projects, and Highlights

- Protect public health through water quality monitoring, water quality investigations, backflow protection, and assurance of adequate fire flows and pressure.
- Provide effective and efficient operation of water supply and delivery system for the Columbia Gorge Discovery Center.
- Complete the East 2nd St. Intertie project to maximize Lone Pine Well service zone.
- Engineer the replacement of 2500 feet of Mill Creek Transmission Line.
- Engineer the Cherry Heights Intertie to provide enhanced service to current customers and water service availability to future projected development along Cherry Heights Road.
- Complete commercial meter installations.
- Increase public awareness of the water quality, regulatory compliance and safety issues involved in our everyday jobs.
- Perform KY-Pipe hydraulics analysis of the water distribution system to identify reservoir storage locations and pressure enhancement needs.
- Continue replacement of galvanized lines and looping of dead end mains to protect water quality.

1998-99 Accomplishments

- Completed hydrogeological survey of well sources as required by the Oregon Health Division to determine any influence of surface water and delineate the recharge area.
- Installed 52 new water services ranging from ¾" to 6".
- Installed 39 service renewals related to the paving of Kelly Avenue, Garrison Street and East 9th Street.
- Installed 28 service renewals related to leaks from old galvanized lines.
- Repaired 12 leaks on 2" through 14" mains, plus 3 leaks at the meter connection.

- Assume reading of water meters with a time commitment of 5 working days per month for two trained, proficient meter readers.
- Upgraded 83 commercial meters to TouchRead® meters; 41 remain to be changed.
- Flushed and flow-tested one fourth of the 410 fire hydrants in the system to assure that hydrants are working properly and to check the static and flow pressures.
- Painted 300 fire hydrants, using the services of temporary summer employees.
- Performed 873 utility locates, averaging 3 or 4 per day.
- Completed 1850 work orders, generated from customer requests or questions.
- Delivered about 100 water shut off notices per month, shut off water service for an average of 30 past due accounts per month, then turned the service back on as payments were made.
- Provided oversight for the annual testing of 693 backflow devices in the City: 255 residential, 129 commercial irrigation, 44 boilers, 60 containment units, 83 fire system units, 6 swimming pools, 9 chemical injection systems, 59 soda machines and 48 City-owned units.
- Installed PRV valve in new Kelly Avenue vault.

Major Issues to be resolved in the next 5 years

- Terminal reservoir storage.
- Enhancement of groundwater supplies, including groundwater protection strategies and implementation.
- Develop replacement strategy for transmission lines from Wicks Treatment Plant.
- Identify plan to use Sorosis Reservoir to feed the Garrison Reservoir pressure zone to allow routine O&M on Garrison Reservoir.
- Develop strategy for replacement of 14" steel line from Sorosis Reservoir to 16th/Liberty.
- Develop strategy for taking Sorosis Reservoir off line for O&M.

City of the Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

<u>ACCOUNT DESCRIPTION</u>	<u>1996-97</u> <u>ACTUALS</u>	<u>1997-98</u> <u>BUDGET</u>	<u>1998-99</u> <u>ADOPTED</u> <u>BUDGET</u>	<u>1999-2000</u> <u>PROPOSED</u> <u>BUDGET</u>	<u>1999-2000</u> <u>APPROVED</u> <u>BUDGET</u>	<u>1999-2000</u> <u>ADOPTED</u> <u>BUDGET</u>
BEGINNING BALANCE	444,919	10,149,968	1,486,880	1,822,236	1,822,236	1,933,775
REVENUES	2,393,331	2,138,360	2,401,207	2,383,135	2,383,135	2,383,135
OTHER SOURCES	397,003	255,364	342,392	177,000	177,000	177,000
TOTAL RESOURCES	3,235,253	12,543,672	4,230,479	4,382,371	4,382,371	4,493,910
WATER TREATMENT	724,666	835,756	1,106,876	967,381	951,831	1,034,823
WATER DISTRIBUTION	734,678	722,332	944,640	1,010,534	1,003,588	1,035,916
WATER DEPT CAPTIAL RESRV	210,711	276,136	1,421,961	1,668,702	1,668,702	1,668,702
TOTAL EXPENDITURES	1,669,965	1,834,222	3,473,477	3,646,617	3,624,121	3,739,441
TRANSFERS OUT	596,646	495,297	618,351	498,132	493,467	483,467
CONTINGENCY	-	-	138,651	37,622	74,783	71,002
UNAPPROPRIATED ENDING BAL	-	-	-	200,000	200,000	200,000
TOTAL OTHER USES	596,646	495,297	757,002	735,754	768,250	754,469
TOTAL EXPENDS & OTHER USES	2,266,500	2,329,519	4,230,479	4,382,371	4,382,371	4,493,910
FUND TOTAL	968,753	10,214,163	-	-	-	-

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Water Fund

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR 1996-1997 ACTUALS</u>	<u>FISCAL YEAR 1997-1998 ACTUALS</u>	<u>FY1998-1999 ADOPTED BUDGET</u>	<u>PROPOSED BUDGET FY 1999-2000</u>	<u>APPROVED BUDGET FY 1999-2000</u>	<u>ADOPTED BUDGET FY 1999-2000</u>
Water Utility Fund - Revenues							
051-0000-300.00-00	BEGINNING BALANCE	0	0	445,401	414,134	414,134	525,673
*	BEGINNING BALANCE	0	0	445,401	414,134	414,134	525,673
051-0000-337.10-00	URBAN RENEWAL	0	917	0	16,776	16,776	16,776
*	LOCAL GOVERNMENT REVENUES	0	917	0	16,776	16,776	16,776
051-0000-341.90-00	MISC SALES AND SERVICES	34,784	52,826	30,000	35,283	35,283	35,283
*	GENERAL GOVERNMENT	34,784	52,826	30,000	35,283	35,283	35,283
051-0000-344.10-00	UTILITY SVC CHARGES	2,043,864	1,916,580	2,098,664	2,126,013	2,126,013	2,126,013
051-0000-344.90-00	DELINQUENT ACCT INT	4,658	2,752	4,000	4,000	4,000	4,000
*	UTILITY SERVICES	2,048,522	1,919,332	2,102,664	2,130,013	2,130,013	2,130,013
051-0000-345.10-00	SENIOR RATE ASSISTANCE	0	0	0	2,000-	2,000-	2,000-
051-0000-345.20-00	UNCOLLECTIBLE ACCOUNTS	9,343-	2,632-	4,500-	4,000-	4,000-	4,000-
051-0000-345.50-00	WATERSHED UTILIZATION FEE	250	370	350	250	250	250
*	OTHER WATER CHARGES	9,093-	2,262-	4,150-	5,750-	5,750-	5,750-
051-0000-348.00-00	INTERDEPARTMENTAL REVENUE	9,716	11,123	9,253	12,133	12,133	12,133
*	INTERDEPARTMENTAL REVENUE	9,716	11,123	9,253	12,133	12,133	12,133
051-0000-361.00-00	INTEREST REVENUES	38,985	49,776	20,000	30,000	30,000	30,000
*	INTEREST REVENUES	38,985	49,776	20,000	30,000	30,000	30,000
051-0000-363.50-00	PROPERTY RENTALS	0	0	0	4,080	4,080	4,080
*	RENTAL REVENUES	0	0	0	4,080	4,080	4,080
051-0000-368.00-00	TIMBER RECEIPTS	145,613	0	200,000	77,000	77,000	77,000
*	TIMBER RECEIPTS	145,613	0	200,000	77,000	77,000	77,000
051-0000-369.00-00	OTHER MISC REVENUES	39,850	3,888	0	0	0	0
*	OTHER MISC REVENUES	39,850	3,888	0	0	0	0

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

Water Fund

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR</u> 1996-1997 <u>ACTUALS</u>	<u>FISCAL YEAR</u> 1997-1998 <u>ACTUALS</u>	<u>FY1998-1999</u> <u>ADOPTED</u> <u>BUDGET</u>	<u>PROPOSED</u> <u>BUDGET</u> <u>FY 1999-2000</u>	<u>APPROVED</u> <u>BUDGET</u> <u>FY 1999-2000</u>	<u>ADOPTED</u> <u>BUDGET</u> <u>FY 1999-2000</u>
Water Utility Fund - Revenues (cont)							
051-0000-391.90-00	OTHER	0	4,584	5,350	0	0	0
*	OPERATING TRANSFERS IN	0	4,584	5,350	0	0	0
051-0000-392.00-00	SALE OF FIXED ASSETS	0	770	0	0	0	0
*	SALE OF FIXED ASSETS	0	770	0	0	0	0
**	WATER UTILITY FUND	2,308,377	2,040,954	2,808,518	2,713,669	2,713,669	2,825,208

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Water Fund

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR 1996-1997 ACTUALS</u>	<u>FISCAL YEAR 1997-1998 ACTUALS</u>	<u>FY1998-1999 ADOPTED BUDGET</u>	<u>PROPOSED BUDGET FY 1999-2000</u>	<u>APPROVED BUDGET FY 1999-2000</u>	<u>ADOPTED BUDGET FY 1999-2000</u>
Water Treatment Fund - Expenditures							
051-5000-510.11-00	REGULAR SALARIES	262,685	299,168	312,606	313,823	313,823	313,823
*	REGULAR SALARIES	262,685	299,168	312,606	313,823	313,823	313,823
051-5000-510.12-00	PARTTIME/TEMP SAL	7,568	6,900	10,666	11,863	11,863	11,863
*	PARTTIME/TEMP SALARIES	7,568	6,900	10,666	11,863	11,863	11,863
051-5000-510.13-00	OVERTIME SALARIES	6,332	7,084	10,489	10,489	10,489	10,489
*	OVERTIME SALARIES	6,332	7,084	10,489	10,489	10,489	10,489
051-5000-510.21-10	MEDICAL INSURANCE	26,676	28,594	29,788	31,411	31,411	32,989
051-5000-510.21-20	L-T DISABILITY INS	1,055	1,079	1,143	1,092	1,092	1,092
051-5000-510.21-30	LIFE INSURANCE	361	352	361	354	354	354
051-5000-510.21-40	WORKERS COMP INS	6,195	2,004	8,171	7,230	7,230	7,230
*	INSURANCE BENEFITS	34,287	32,029	39,463	40,087	40,087	41,665
051-5000-510.22-00	FICA	20,974	23,819	23,916	25,717	25,717	25,717
*	FICA	20,974	23,819	23,916	25,717	25,717	25,727
051-5000-510.23-00	RETIREMENT CONT	38,685	36,759	41,614	38,289	38,289	38,289
*	RETIREMENT CONTRIBUTIONS	38,685	36,759	41,614	38,289	38,289	38,289
051-5000-510.29-00	OTHER EMPLOYEE BEN	165	287	262	414	414	414
*	OTHER EMPLOYEE BENEFITS	165	287	262	414	414	414
051-5000-510.31-10	CONTRACTUAL SERVICES	1,500	1,446	58,000	34,150	34,150	34,150
*	OFFICIAL/ADMINISTRATIVE	1,500	1,446	58,000	34,150	34,150	34,150
051-5000-510.33-30	FIRE PATROL	7,327	8,697	9,130	9,130	9,130	9,130
*	OTHER PROFESSIONAL	7,327	8,697	9,130	9,130	9,130	9,130

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Water Fund

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FT1998-1999	PROPOSED	APPROVED	ADOPTED
		1996-1997	1997-1998	ADOPTED	BUDGET	BUDGET	BUDGET
		ACTUALS	ACTUALS	BUDGET	FY 1999-2000	FY 1999-2000	FY 1999-2000
Water Treatment Fund - Expenditures (cont)							
051-5000-510.34-10	ENGINEERING SERVICES	14,499	355	3,500	0	0	0
051-5000-510.34-30	COMPUTER SERVICES	0	88	250	1,284	1,284	1,284
051-5000-510.34-50	SPECIAL STUDIES & REPORT	0	2,346	0	34,000	34,000	34,000
*	TECHNICAL SERVICES	14,499	2,789	3,750	35,284	35,284	35,284
051-5000-510.39-00	OTHER CONT SVCS	47,205	44,429	96,263	79,837	79,837	79,837
*	OTHER CONTRACTUAL SVCS	47,205	44,429	96,263	79,837	79,837	79,837
051-5000-510.41-10	WATER & SEWER	0	186	770	370	370	370
051-5000-510.41-20	GARBAGE SERVICES	616	588	732	2,168	2,168	2,168
051-5000-510.41-30	NATURAL GAS	4,880	3,070	6,763	6,230	6,230	6,230
051-5000-510.41-40	ELECTRICITY	18,697	18,686	25,200	25,200	25,200	25,200
*	UTILITY SERVICES	24,193	22,530	33,465	33,968	33,968	33,968
051-5000-510.42-00	JANITORIAL SERVICES	0	0	800	650	650	650
*	JANITORIAL SERVICES	0	0	800	650	650	650
051-5000-510.43-10	BUILDINGS AND GRNDS	26,423	1,900	3,690	1,690	1,690	1,690
051-5000-510.43-20	COMPUTERS	506	1,174	1,100	950	950	950
051-5000-510.43-30	RADIO EQUIPMENT	6	6	480	380	380	380
051-5000-510.43-40	OFFICE EQUIPMENT	852	336	1,400	1,600	1,600	1,600
051-5000-510.43-45	JOINT USE OF LABOR/EQ	2,893	9,196	7,840	6,440	6,440	6,440
051-5000-510.43-50	VEHICLES	4,432	6,099	7,880	6,975	6,975	6,975
051-5000-510.43-51	GAS/OIL/DIESEL/LUBR	3,256	2,118	3,920	3,920	3,920	3,920
051-5000-510.43-52	TIRES AND TIRE REPAIR	1,546	804	1,160	1,520	1,520	1,520
051-5000-510.43-70	GENERAL EQUIPMENT	1,467	319	1,200	8,600	8,600	8,600
051-5000-510.43-71	SPCL UTILITY EQUIP	7,169	4,131	8,600	8,715	8,715	8,715
051-5000-510.43-72	ELECTRICAL SYSTEMS	227	3,773	3,400	2,400	2,400	2,400
051-5000-510.43-73	PLUMBING	52	281	700	950	950	950
051-5000-510.43-77	HVAC SYSTEMS	171	437	450	450	450	450
051-5000-510.43-80	SHOP EQUIPMENT	461	733	1,354	1,414	1,414	1,414
051-5000-510.43-85	NUISANCE ABATEMENT	9	0	50	0	0	0
051-5000-510.43-86	LINES MNTNCE & SUPPLIES	298	5,515	2,000	800	800	800
051-5000-510.43-88	WTRSHD RD CONST/MTNC	2,000	10,422	5,000	19,500	4,500	4,500
*	REPAIRS AND MAINTENANCE	51,768	47,244	50,224	66,304	51,304	51,304
051-5000-510.44-20	RENTAL OF EQUIPMENT	0	760	775	790	790	790
*	RENTAL COSTS	0	760	775	790	790	790
051-5000-510.50-50	TIMBER MANAGEMENT	67,383	3,497	8,550	8,550	8,550	8,550
*	OTHER PURCHASED SERVICES	67,383	3,497	8,550	8,550	8,550	8,550
051-5000-510.52-10	LIABILITY	3,893	4,592	4,822	4,822	4,822	4,822
051-5000-510.52-30	PROPERTY	20,233	12,183	12,793	12,793	12,793	12,793
051-5000-510.52-50	AUTOMOTIVE	2,913	2,368	3,687	3,687	3,687	3,687
*	INSURANCE	27,039	19,143	21,302	21,302	21,302	21,302
051-5000-510.53-20	POSTAGE	311	928	1,375	1,975	1,975	1,975

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Water Fund

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FY1998-1999	PROPOSED	APPROVED	ADOPTED
		1996-1997	1997-1998	ADOPTED	BUDGET	BUDGET	BUDGET
		ACTUALS	ACTUALS	BUDGET	FY 1999-2000	FY 1999-2000	FY 1999-2000
Water Treatment Fund - Expenditures (cont)							
051-5000-510.53-30	TELEPHONE	2,987	2,907	4,100	4,100	4,100	4,100
051-5000-510.53-32	TELEMETRY	0	0	1,224	1,224	1,224	1,224
051-5000-510.53-40	LEGAL NOTICES	50	111	250	500	500	500
051-5000-510.53-60	PUBLIC EDUCATION/INFO	403	905	1,655	1,708	1,708	1,708
*	COMMUNICATIONS	3,751	4,851	8,604	9,507	9,507	9,507
051-5000-510.54-00	ADVERTISING	4	505	450	450	450	450
*	ADVERTISING	4	505	450	450	450	450
051-5000-510.55-00	PRINTING AND BINDING	262	1,574	1,312	1,609	1,609	1,609
*	PRINTING AND BINDING	262	1,574	1,312	1,609	1,609	1,609
051-5000-510.57-00	PERMITS	733	469	4,052	627	627	627
*	PERMITS	733	469	4,052	627	627	627
051-5000-510.58-10	TRAVEL, FOOD & LODGIN	223	564	1,080	1,638	1,638	1,638
051-5000-510.58-50	TRAINING AND CONFE	3,184	2,423	5,916	6,733	6,183	6,183
051-5000-510.58-70	MEMBERSHIPS/DUES/SUB	1,139	961	1,115	1,141	1,141	1,141
*	TRAINING AND TRAVEL	4,546	3,948	8,111	9,512	8,962	8,962
051-5000-510.60-10	OFFICE SUPPLIES	1,482	1,735	1,690	2,480	2,480	2,480
051-5000-510.60-20	JANITORIAL SUPP	1,032	1,508	1,420	1,420	1,420	1,420
051-5000-510.60-60	EXPENDABLE SUPP	0	263	0	0	0	0
051-5000-510.60-80	CLOTHING	996	1,250	1,600	1,600	1,600	1,600
051-5000-510.60-85	SPECIAL DEPT SUPP	3,269	1,579	2,966	3,546	3,546	3,546
051-5000-510.60-86	CHEMICAL/LAB SUPP	75,396	67,341	137,236	138,762	138,762	138,762
051-5000-510.60-87	STREET CONST SUPP	13	1	0	0	0	0
*	SUPPLIES	82,188	73,677	144,912	147,808	147,808	147,808
051-5000-510.64-10	BOOKS AND PERIOD	581	590	361	691	691	691
051-5000-510.64-80	COMPUTER SOFTWARE	240	301	706	3,213	3,213	3,213
*	BOOKS AND PERIODICALS	821	891	1,067	3,904	3,904	3,904
051-5000-510.69-80	ASSETS <\$250	94	483	785	1,235	1,235	1,235
*	OTHER MATERIALS/EXPENSES	94	483	785	1,235	1,235	1,235
051-5000-510.72-20	BUILDINGS	0	0	0	15,000	0	0
*	CAPITAL OUTLAY	0	0	0	15,000	0	0
051-5000-510.73-30	IMPRVMTS OTHER BLDGS	5,000	54,872	12,000	13,000	28,000	29,872
*	CAPITAL OUTLAY	5,000	54,872	12,000	13,000	28,000	29,872

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

Water Fund

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FY1998-1999	PROPOSED	APPROVED	ADOPTED
		1996-1997	1997-1998	ADOPTED	BUDGET	BUDGET	BUDGET
		ACTUALS	ACTUALS	BUDGET	FY 1999-2000	FY 1999-2000	FY 1999-2000
Water Treatment - Expenditures (cont)							
051-5000-510.74-10	MACHINERY	5,650	13,317	0	0	0	0
051-5000-510.74-25	COMMUNICATIONS EQ	0	1,440	2,500	2,500	2,500	2,500
051-5000-510.74-30	FURNITURE AND FIXT	50	750	1,883	8,758	8,758	8,758
051-5000-510.74-40	OFFICE EQUIPMENT	1,639	0	37	183	183	183
051-5000-510.74-50	COMPUTER EQUIP	1,794	78	4,183	1,791	1,791	1,791
051-5000-510.74-90	EQUIPMENT, OTHER	6,524	122,319	195,705	20,850	20,850	100,392
*	MACHINERY & EQUIPMENT	15,657	137,904	204,308	34,082	34,082	113,624
***	WATER TREATMENT DEPT	724,666	835,755	1,106,876	967,381	951,831	1,034,823
Water Distribution - Expenditures							
051-5100-510.11-00	REGULAR SALARIES	270,927	266,584	328,777	342,960	342,960	342,960
*	REGULAR SALARIES	270,927	266,584	328,777	342,960	342,960	342,960
051-5100-510.12-00	PARTTIME/TEMP SAL	704	3,091	3,267	5,600	5,600	5,600
*	PARTTIME/TEMP SALARIES	704	3,091	3,267	5,600	5,600	5,600
051-5100-510.13-00	OVERTIME SALARIES	13,033	17,270	17,967	13,535	13,535	13,535
*	OVERTIME SALARIES	13,033	17,270	17,967	13,535	13,535	13,535
051-5100-510.21-10	MEDICAL INSURANCE	43,487	40,596	42,916	44,324	44,324	46,350
051-5100-510.21-20	L-T DISABILITY INS	948	912	1,104	1,131	1,131	1,131
051-5100-510.21-30	LIFE INSURANCE	345	329	382	400	400	400
051-5100-510.21-40	WORKERS COMP INS	8,556	301	7,835	7,067	7,067	7,067
*	INSURANCE BENEFITS	53,336	41,536	52,237	52,922	52,922	54,948
051-5100-510.22-00	FICA	21,741	21,719	24,709	27,720	27,720	27,720
*	FICA	21,741	21,719	24,709	27,720	27,720	27,720
051-5100-510.23-00	RETIREMENT CONT	32,472	34,636	38,314	37,666	37,666	37,666
*	RETIREMENT CONTRIBUTIONS	32,472	34,636	38,314	37,666	37,666	37,666
051-5100-510.29-00	OTHER EMPLOYEE BEN	162	189	215	257	257	257
*	OTHER EMPLOYEE BENEFITS	162	189	215	257	257	257
051-5100-510.31-10	CONTRACTUAL SERVICES	0	2,512	100	358	358	358
051-5100-510.31-40	WASCO CO COMM	3,003	3,567	3,600	3,100	3,100	3,277
*	OFFICIAL/ADMINISTRATIVE	3,003	6,079	3,700	3,458	3,458	3,635
051-5100-510.34-10	ENGINEERING SVCS	11,537	7,657	21,036	27,600	27,600	27,600
051-5100-510.34-30	COMPUTER SVCS	0	176	2,750	3,083	3,083	3,083
051-5100-510.34-40	SOFTWARE MAINT	10,526	7,318	10,448	10,296	3,900	3,900
*	TECHNICAL SERVICES	22,063	15,151	34,234	40,979	34,583	34,583

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Water Fund

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FY1998-1999	PROPOSED	APPROVED	ADOPTED
		1996-1997	1997-1998	ADOPTED	BUDGET	BUDGET	BUDGET
		ACTUALS	ACTUALS	BUDGET	FY 1999-2000	FY 1999-2000	FY 1999-2000
Water Distribution Fund - Expenditures (cont)							
051-5100-510.39-00	OTHER CONT SVCS	33,995	9,836	16,231	12,572	12,572	12,572
*	OTHER CONTRACTUAL SVCS	33,995	9,836	16,231	12,572	12,572	12,572
051-5100-510.41-10	WATER & SEWER	578	665	600	1,293	1,293	1,293
051-5100-510.41-20	GARBAGE SERVICES	816	802	410	910	910	910
051-5100-510.41-30	NATURAL GAS	1,781	1,425	1,530	1,530	1,530	1,530
051-5100-510.41-40	ELECTRICITY	29,710	28,835	42,802	41,675	41,675	41,675
*	UTILITY SERVICES	32,885	31,727	45,342	45,408	45,408	45,408
051-5100-510.42-00	JANITORIAL SVCS	2,900	3,114	3,000	3,500	3,500	3,500
*	JANITORIAL SERVICES	2,900	3,114	3,000	3,500	3,500	3,500
051-5100-510.43-10	BBLDS AND GRNDS	2,864	1,732	2,645	1,995	1,995	1,995
051-5100-510.43-20	COMPUTERS	897	631	866	1,808	1,808	1,808
051-5100-510.43-30	RADIO EQUIPMENT	307	583	450	989	989	989
051-5100-510.43-40	OFFICE EQUIPMENT	731	162	500	500	500	500
051-5100-510.43-45	JNT USE LBR/EQUIP	12,896	20,439	27,180	28,768	28,768	28,768
051-5100-510.43-50	VEHICLES	10,655	13,909	13,075	12,652	12,652	12,652
051-5100-510.43-51	GAS/OIL/DIESEL/LUB	9,026	7,381	8,540	11,499	11,499	11,499
051-5100-510.43-52	TIRES AND TIRE REP	6,436	2,357	4,785	3,445	3,445	3,445
051-5100-510.43-70	GENERAL EQUIPMENT	2,107	922	1,801	3,555	3,555	3,555
051-5100-510.43-71	SPCL UTILITY EQUIP	3,771	7,222	10,200	10,250	10,250	10,250
051-5100-510.43-72	ELECTRICAL SYSTEMS	212	0	0	0	0	0
051-5100-510.43-80	SHOP EQUIPMENT	4,586	4,976	4,643	3,760	3,760	3,760
051-5100-510.43-81	SERVICE PICKUP TOOLS	0	0	0	1,350	1,350	1,350
051-5100-510.43-85	NUISANCE ABATEMENT	20	0	0	0	0	0
051-5100-510.43-86	LINE MNTNCE & SUPP	63,782	32,287	34,250	63,450	63,450	63,450
051-5100-510.43-87	UTILITIES LOCATES	577	660	784	795	795	795
*	REPAIRS AND MAINTENANCE	118,867	93,261	109,719	144,816	144,816	144,816
051-5100-510.44-20	RENTAL OF EQUIPMENT	0	0	250	2,500	2,500	2,500
*	RENTAL COSTS	0	0	250	2,500	2,500	2,500
051-5100-510.52-10	LIABILITY	3,848	4,536	4,763	3,980	3,980	3,980
051-5100-510.52-30	PROPERTY	5,868	5,961	6,259	5,760	5,760	5,760
051-5100-510.52-50	AUTOMOTIVE	3,317	5,588	7,067	6,090	6,090	6,090
*	INSURANCE	13,033	16,085	18,089	15,830	15,830	15,830
051-5100-510.53-20	POSTAGE	674	600	467	817	817	817
051-5100-510.53-30	TELEPHONE	3,599	5,337	4,283	4,422	4,422	4,422
051-5100-510.53-32	TELEMETRY	10,094	10,957	11,800	10,601	10,601	10,601
051-5100-510.53-40	LEGAL NOTICES	0	176	750	500	500	500
051-5100-510.53-60	PUBLIC EDUCATION/INFO	593	900	1,655	1,708	1,708	1,708
*	COMMUNICATIONS	14,960	17,970	18,955	18,048	18,048	18,048
051-5100-510.54-00	ADVERTISING	121	700	450	470	470	470
*	ADVERTISING	121	700	450	470	470	470

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Water Fund

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR 1996-1997 ACTUALS</u>	<u>FISCAL YEAR 1997-1998 ACTUALS</u>	<u>FY1998-1999 ADOPTED BUDGET</u>	<u>PROPOSED BUDGET FY 1999-2000</u>	<u>APPROVED BUDGET FY 1999-2000</u>	<u>ADOPTED BUDGET FY 1999-2000</u>
Water Distribution Fund - Expenditures (cont)							
051-5100-510.55-00	PRINTING AND BINDING	483	323	600	633	633	633
*	PRINTING AND BINDING	483	323	600	633	633	633
051-5100-510.57-00	PERMITS	107	14	0	0	0	0
*	PERMITS	107	14	0	0	0	0
051-5100-510.58-10	TRAVEL, FOOD & LODG	559	414	457	955	955	955
051-5100-510.58-50	TRAINING AND CONF	3,403	3,221	6,403	8,912	8,362	8,362
051-5100-510.58-70	MEMBERSHIPS/DUES/	2,014	968	1,981	1,353	1,353	1,353
*	TRAINING AND TRAVEL	5,976	4,603	8,841	11,220	10,670	10,670
051-5100-510.60-10	OFFICE SUPPLIES	1,488	2,556	1,450	4,043	4,043	4,043
051-5100-510.60-20	JANITORIAL SUPP	1,589	1,514	2,066	1,900	1,900	1,900
051-5100-510.60-60	EXPENDABLE SUPP	0	0	0	867	867	867
051-5100-510.60-80	CLOTHING	1,762	1,860	2,700	2,820	2,820	2,820
051-5100-510.60-85	SPECIAL DEPT SUPP	3,444	4,443	5,274	5,355	5,355	5,355
051-5100-510.60-86	CHEMICAL/LAB SUPP	1,956	918	4,260	4,560	4,560	4,560
051-5100-510.60-87	STREET CONST SUPP	14,232	20,439	25,042	42,902	42,902	42,902
*	SUPPLIES	24,471	31,730	40,792	62,447	62,447	62,447
051-5100-510.64-10	BOOKS AND PERIOD	652	380	351	767	767	767
051-5100-510.64-80	COMPUTER SOFTWARE	540	436	968	1,201	1,201	1,201
*	BOOKS AND PERIODICALS	1,192	816	1,319	1,968	1,968	1,968
051-5100-510.69-50	MISCELLANEOUS EXPENSES	0	69	0	0	0	0
051-5100-510.69-80	ASSETS <\$250	330	75	175	739	739	739
*	OTHER MATERIALS/EXPENSES	330	144	175	739	739	739
051-5100-510.70-50	LEASE PURCHASE	10,294	10,294	0	0	0	0
*	CAPITAL OUTLAY	10,294	10,294	0	0	0	0
051-5100-510.73-30	IMPRV OTR THAN BLDGS	988	1,028	5,200	25,302	25,302	25,302
*	CAPITAL OUTLAY	988	1,028	5,200	25,302	25,302	25,302
051-5100-510.74-10	MACHINERY	5,215	16,110	1,200	8,830	8,830	8,830
051-5100-510.74-20	VEHICLES	12,500	26,486	25,000	22,500	22,500	22,500
051-5100-510.74-25	COMMUNICATIONS EQUIP	153	0	0	1,067	1,067	1,067
051-5100-510.74-30	FURNITURE AND FIX	50	872	1,211	559	559	559
051-5100-510.74-40	OFFICE EQUIPMENT	656	0	326	1,893	1,893	1,893
051-5100-510.74-50	COMPUTER EQUIPMENT	1,883	4,133	6,061	6,608	6,608	6,608
051-5100-510.74-90	EQUIPMENT, OTHER	6,168	8,401	3,959	10,627	10,627	10,627
*	MACHINERY & EQUIPMENT	26,625	56,002	37,757	52,084	52,084	52,084
051-5100-510.76-10	SOURCE OF SUPPLY	0	1,636	56,000	22,000	22,000	42,000
051-5100-510.76-20	WATER LINES	29,910	36,794	78,500	65,900	65,900	76,025

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

Water Fund

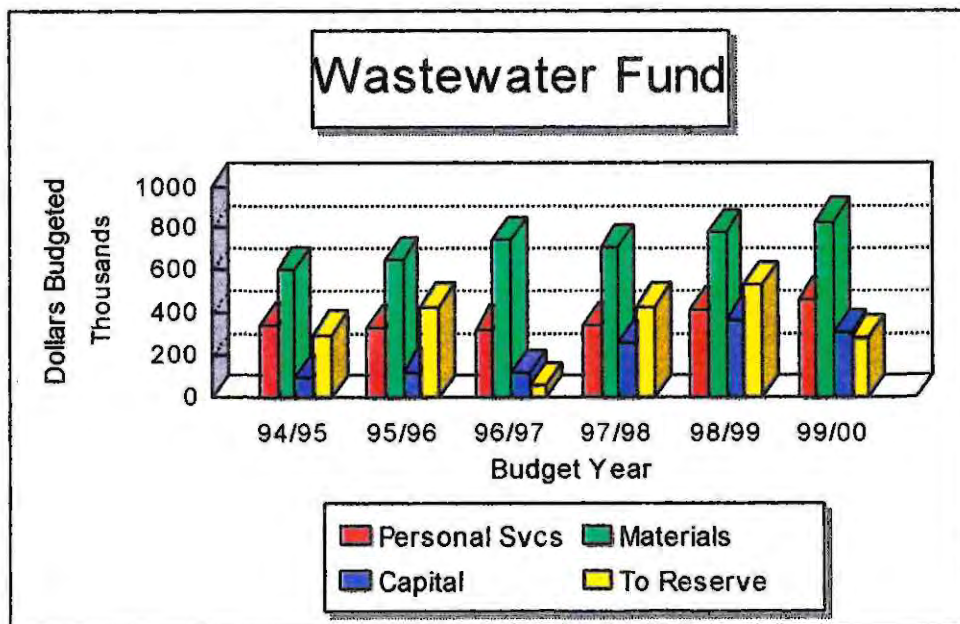
<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	FISCAL YEAR	FISCAL YEAR	FY1998-1999	PROPOSED	APPROVED	ADOPTED
		1996-1997	1997-1998	ADOPTED	BUDGET	BUDGET	BUDGET
		<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>FY 1999-2000</u>	<u>FY 1999-2000</u>	<u>FY 1999-2000</u>
Water Distribution Fund - Expenditures (cont)							
*	PLANT IN SERVICE	29,910	38,430	134,500	87,900	87,900	118,025
***	WATER DISTRIBUTION DEPT	734,578	722,332	944,640	1,010,534	1,003,588	1,035,916
Other Uses							
	051-9500-510.81-01 TO GENERAL FUND	188,818	175,182	215,632	248,612	233,947	233,947
	051-9500-510.81-05 TO STREET FUND	0	0	41,973	42,520	42,520	42,520
	051-9500-510.81-09 TO PUBLIC WKS RESV FUND	0	30,000	30,000	30,000	30,000	30,000
	051-9500-510.81-10 TO UNEMPLOY RESV FUND	4,200	0	5,286	0	0	0
	051-9500-510.81-17 RETIRE RESERVE FUND	6,524	0	0	0	0	0
	051-9500-510.81-53 WTR DPT CAP RSKV FND	397,003	250,000	337,042	177,000	177,000	177,000
	051-9500-510.81-90 OTHER TRANSFERS OUT	0	40,115	0	0	0	0
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*	OPERATING TRANSFERS OUT	596,545	495,297	629,933	498,132	483,467	483,467
	051-9500-510.88-00 CONTINGENCY	0	0	127,069	37,622	74,783	71,002
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*	CONTINGENCY	0	0	127,069	37,622	74,783	71,002
	051-9500-510.89-00 UNAPPROPRIATED ENDING BAL	0	0	0	200,000	200,000	200,000
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*	UNAPPROPRIATED ENDING BAL	0	0	0	200,000	200,000	200,000
***	OTHER USES	596,545	495,297	757,002	735,754	758,250	754,469
****	WATER UTILITY FUND	2,055,789	2,053,384	2,808,518	2,713,669	2,713,669	2,825,208

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Water Fund

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR 1996-1997 ACTUALS</u>	<u>FISCAL YEAR 1997-1998 ACTUALS</u>	<u>FY1998-1999 ADOPTED BUDGET</u>	<u>PROPOSED BUDGET FY 1999-2000</u>	<u>APPROVED BUDGET FY 1999-2000</u>	<u>ADOPTED BUDGET FY 1999-2000</u>
Water Dept Capital Reserve Fund - Revenues							
053-0000-300.00-00	BEGINNING BALANCE	0	0	1,041,479	1,408,102	1,408,102	1,408,102
*	BEGINNING BALANCE	0	0	1,041,479	1,408,102	1,408,102	1,408,102
053-0000-344.20-00	CONNECT CHARGES	47,568	32,854	13,440	33,600	33,600	33,600
*	UTILITY SERVICES	47,568	32,854	13,440	33,600	33,600	33,600
0053-0000-361.00-00	INTEREST REVENUES	37,386	69,896	30,000	50,000	50,000	50,000
*	INTEREST REVENUES	37,386	69,896	30,000	50,000	50,000	50,000
0053-0000-391.51-00	WATER UTILITY FUND	397,003	250,000	337,042	177,000	177,000	177,000
*	OPERATING TRANSFERS IN	397,003	250,000	337,042	177,000	177,000	177,000
**	WTR DEPT CAP RESERVE FUND	481,957	352,750	1,421,961	1,668,702	1,668,702	1,668,702
Water Dept Capital Reserve Fund - Expenditures							
0053-5300-510.31-10	CONTRACTUAL SVCS	1,748	0	0	0	0	0
*	OFFICIAL/ADMINISTRATIVE	1,748	0	0	0	0	0
0053-5300-510.71-10	LAND	0	150,000	50,000	150,000	150,000	150,000
*	CAPITAL OUTLAY	0	150,000	50,000	150,000	150,000	150,000
053-5300-510.72-20	BUILDINGS	1,150	0	0	0	0	0
*	CAPITAL OUTLAY	1,150	0	0	0	0	0
053-5300-510.73-30	IMMTS OTHER THAN BLDGS	0	0	120,000	0	0	0
*	CAPITAL OUTLAY	0	0	120,000	0	0	0
053-5300-510.74-90	EQUIPMENT, OTHER	0	29,850	0	0	0	0
*	MACHINERY & EQUIPMENT	0	29,850	0	0	0	0
053-5300-510.75-10	CAPITAL PROJECTS	122,000	1,400	611,961	808,702	808,702	808,702
*	CAPITAL OUTLAY	122,000	1,400	611,961	808,702	808,702	808,702
053-5300-510.76-20	WATER LINES	85,813	94,885	640,000	710,000	710,000	710,000
*	PLANT IN SERVICE	85,813	94,885	640,000	710,000	710,000	710,000
***	WTR DEPT CAP RESERVE FUND	210,711	276,135	1,421,961	1,668,702	1,668,702	1,668,702

Fund: WASTEWATER FUND
Department: DEPARTMENT OF PUBLIC WORKS
Program: WASTEWATER TREATMENT
WASTEWATER COLLECTION
STORM WATER

The Wastewater Fund is an enterprise fund used to account for the operation of the City's wastewater utility. The fund's primary source of revenue is sewer rates. For budget purposes, Wastewater Collection, Wastewater Treatment, and Storm Water functions are combined as Fund 055-5500. In previous years the Storm Water utility was a part of the Street Fund.



WASTEWATER COLLECTION

Description

The Wastewater Collection Division manages the operation and maintenance of an intricate wastewater collection system consisting of wastewater collection mains, interceptors, and sanitary sewer lift stations. These efforts provide wastewater collection service to the community through video inspection of sanitary sewers, warranty inspection of new construction, mechanical and chemical treatment of troubled sewers, routine sewer and lift station maintenance and system replacements, which reduce the risk of public exposure to biological hazards associated with wastewater streams.

1999-00 Goals, Projects, and Highlights

- Operate the collection system in an effective and cost-efficient manner to protect the public investment and protect public health.
- Revise Capital Improvement Program to fit within revenue projections.
- Upgrade all orangeburg lines before they fail, and upgrade mains and services in advance of paving projects.
- Provide video inspection of new sanitary and storm installations for quality control prior to acceptance by the City.
- Continue video inspection to assess problem areas and to identify and eliminate inflow and infiltration into the collection system.
- Continue to strive for accurate, up-to-date mapping of the sanitary sewer system.
- Incremental replacement of problem sanitary sewer main lines.
- Replace deteriorated sanitary main on Court St. between 3rd/4th to alley between 1st/2nd.
- Slip line sanitary sewer main from 200 block of W 9th to W 8th.
- Chemical treatment for root control on 11,000 feet of sanitary sewer.

1998-99 Accomplishments

- Issued contract to install 1,990 feet of 10" storm line from East 9th and Harris to East 11th and J Streets to separate storm water from the sanitary system.
- Installed 59 new service lines: 47 single family, 2 duplex, 7 commercial, 1 industrial, 1 apartment, and 1 for fire station.
- Performed 7 repairs to broken laterals and 9 repairs to broken mainlines.
- Unplugged 25 blockages in sanitary and storm water lines.
- Provided 29 service renewals.
- Raised 17 manholes for accessibility.
- Excavated 6 sinkholes.
- Installed 8 catch basins and installed or raised 4 cleanouts.
- Provided mutual aid to State Hwy Department, Wasco County, Dufur and Moro.
- Cleaned troubled sewer lines which cause problems due to flatness or grease buildup.
- Performed routine work including lift station and equipment maintenance and utility locates.
- Inspected 25,800 feet of sanitary and storm sewer lines by video camera.
- Modified the design of the Eastside Lift Station to eliminate the need for employees to enter a permit-required confined space.

Major Issues to be resolved in the next 5 years

- Evaluate funding and staffing for storm water activities within the wastewater fund.
- Address hydrogen sulfide in force main from Discovery Center in response to DEQ rules.
- Continue to identify and correct Inflow and Infiltration within the system.
- Review, identify, and implement appropriate System Development Charges for the Wastewater system.
- Review and implement improvements in CAD mapping system.
- Identify and implement troubled sewer list corrections strategies.

WASTEWATER TREATMENT

Description

Wastewater treatment functions are primarily performed under contract with Operation Management International, Inc. with administrative oversight by Public Works staff. As holder of the discharge permit, the City retains responsibility for compliance with all permit limits and other requirements.

1999-00 Goals, Projects, and Highlights

- Begin Facility Master Plan for wastewater treatment facility and provide public information
- Implement effluent reuse for irrigation of local beautification projects.
- Purchase improvements for Ultraviolet Disinfection system: New lights, lamp and ballast testers, spectrophotometer.
- Improve plant's solids handling.
- Install cathodic protection on #2 clarifier.
- Complete installation of kickboards on the aeration basins.
- Purchase belt thickener and incubator, and replace classifier and grit pump.

1998-99 Accomplishments

- Issued contract for demolition of grain elevators for wastewater treatment plant expansion.
- Purchased property for plant expansion.
- Revised Local Limits and obtain DEQ and EPA approval and Council adoption.
- Issued 5-year discharge permit to Kerr McGee Chemical, LLC under new program.
- Conducted Industrial Waste Survey.
- Increased solids content of land applied biosolids from 1.6 to 2.0 mg/L.
- Installed 80% of the kickboards around clarifiers and aeration basins.
- Completely rebuilt the plant boiler.
- Acquired a Field Service Maintenance & Support agreement for ultraviolet system.
- Constructed a flood abatement wall around the staircase leading into the MCC building.
- Installed a new chlorine analyzer in the chlorine/hypochlorite storage area.
- Installed new lighting in the upper level of the maintenance building.
- Provided information for proposed industrial occupants of Port of The Dalles.
- Acquired three new land application sites.
- Installed one new influent pump.
- Installed a Variable Frequency Drive for the #1 and #2 effluent pumps.

Major Issues to be resolved in the next 5 years

- Design of wastewater treatment plant.
- Solids handling improvements - Change from liquid to solid land application.
- Elimination of all overflow to the Columbia River per permit conditions.
- Network computers at the facility.
- Plan compliance with new discharge permit expected to be issued during 1999.

STORM WATER

Description

The Storm Water program accounts for all activities involved in the operation and maintenance of storm water conveyance systems within the City Limits for the protection of property and the enhancement of stream quality.

1999-00 Goals, Projects, and Highlights

- Prepare for the storm water Phase 2 regulations by formulating a plan to address the six required elements, including public education and involvement, elimination of illicit discharges, construction controls, and good housekeeping measures for our own operations.
- Revise Capital Improvement Program to fit within revenue projections.
- Evaluate storm water operation impacts to Wastewater Fund and plan for rate adjustments to accommodate this activity.
- Continue to improve mapping and inventory of storm water infrastructure.
- Complete further sewer separation projects: Storm line extension on West 6th From Lincoln to Pentland; and installation of 1000 feet of 10" storm line at 1st and Federal.
- Improve project inspection to assure quality product.
- Work with planning issues impacting storm water runoff, such as annexation of substandard areas, requirement for curbs and sidewalks, and open drainage issues.
- Chemical treatment for root control on 4,000 feet of storm sewer.

1998-99 Accomplishments

- Prepared and advertised request for proposals for Storm Water Master Plan.
- Completed two projects to continue to separate storm water from the sanitary system:
 - Separated ¼ of an acre of sheet drainage from the sanitary system on East 20th Street
 - Installed 1,990 feet of 10" storm line from East 9th and Harris to East 11th and J Streets
 - Extend the storm line on West 7th from Lincoln to Pentland
- Sent key staff members to training on the proposed storm water regulations.
- Expended major effort on planning issues related to storm water runoff and implementing requirements.

Major Issues to be resolved in the next 5 years

- Implementation of Storm Water Master Plan for City Limits and Urban Growth Boundary.
- Plan for compliance with Phase 2 of the federal storm water regulations. The permit system affecting our storm water system is expected to be in place in Oregon during 2002.
- The City's responsibility and liability for the quality of storm water discharged to the river as a storm water permit holder.
- Annexation of substandard areas and recognition of storm water as a major consideration in growth and development.
- Accurate mapping of the storm water collection system.
- Development of public education program on storm water issues.

City of the Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

<u>ACCOUNT DESCRIPTION</u>	<u>1996-97</u> <u>ACTUALS</u>	<u>1997-98</u> <u>BUDGET</u>	<u>1998-99</u> <u>ADOPTED</u> <u>BUDGET</u>	<u>1999-2000</u> <u>PROPOSED</u> <u>BUDGET</u>	<u>1999-2000</u> <u>APPROVED</u> <u>BUDGET</u>	<u>1999-2000</u> <u>ADOPTED</u> <u>BUDGET</u>
BEGINNING BALANCE	1,940,389	5,550,985	1,699,552	2,303,263	2,503,233	2,564,551
REVENUES	1,889,037	1,858,014	2,761,951	1,982,489	1,962,519	1,962,489
OTHER SOURCES	51,642	408,023	635,350	200,000	200,000	200,000
TOTAL RESOURCES	3,891,068	7,817,022	5,096,853	4,465,752	4,665,752	4,727,040
WASTE WATER FUND	1,181,985	1,301,936	1,653,760	1,630,997	1,625,084	1,689,254
SEWER SPECIAL RESERV FUND	212,609	1,161,126	2,316,577	2,058,017	2,258,017	2,258,017
TOTAL EXPENDITURES	1,394,594	2,463,062	3,970,337	3,689,014	3,883,101	3,947,271
TRANSFERS OUT	162,712	592,319	864,533	450,187	443,172	443,172
CONTINGENCY	-	-	261,983	126,551	139,479	136,597
UNAPPROPRIATED ENDING BAL	-	-	-	200,000	200,000	200,000
TOTAL OTHER USES	162,712	592,319	1,126,516	776,738	782,651	779,769
TOTAL EXPENDS & OTHER USES	1,557,306	3,055,381	5,096,853	4,465,752	4,665,752	4,727,040
FUND TOTAL	2,333,762	4,761,641	-	-	-	-

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Waste Water Fund

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR 1996-1997 ACTUALS</u>	<u>FISCAL YEAR 1997-1998 ACTUALS</u>	<u>FY1998-1999 ADOPTED BUDGET</u>	<u>PROPOSED BUDGET FY 1999-2000</u>	<u>APPROVED BUDGET FY 1999-2000</u>	<u>ADOPTED BUDGET FY 1999-2000</u>
Waste Water - Revenues							
055-0000-300.00-00	BEGINNING BALANCE	0	0	956,175	516,846	516,816	578,134
*	BEGINNING BALANCE	0	0	956,175	516,846	516,846	578,134
055-0000-337.10-00	URBAN RENEWAL	0	917	0	16,776	16,776	16,776
*	LOCAL GOVERNMENT REVENUES	0	917	0	16,776	16,776	16,776
055-0000-341.90-00	MISC SALES AND SERVICES	18,788	39,704	20,000	25,083	25,083	25,083
*	GENERAL GOVERNMENT	18,788	39,704	20,000	25,083	25,083	25,083
055-0000-344.10-00	UTILITY SVC CHARGES	1,732,295	1,653,558	1,714,033	1,802,677	1,802,677	1,802,677
055-0000-344.90-00	DELINQUENT ACCT INT	2,755	3,422	2,000	3,000	3,000	3,000
*	UTILITY SERVICES	1,735,050	1,656,980	1,716,033	1,805,677	1,805,677	1,805,677
055-0000-345.20-00	UNCOLLECTIBLE ACCOUNTS	10,163	1,223	4,000	3,000	3,000	3,000
*	OTHER WATER CHARGES	10,163	1,223	4,000	3,000	3,000	3,000
055-0000-348.00-00	INTERDEPARTMENTAL REVENUE	8,813	5,954	18,194	15,853	15,853	15,853
*	INTERDEPARTMENTAL REVENUE	8,813	5,954	18,194	15,853	15,853	15,853
055-0000-361.00-00	INTEREST REVENUES	38,684	53,801	30,000	30,000	30,000	30,000
*	INTEREST REVENUES	38,684	53,801	30,000	30,000	30,000	30,000
055-0000-369.00-00	OTHER MISC REVENUES	10,085	11	38,524	500	500	500
*	OTHER MISC REVENUES	10,085	11	38,524	500	500	500
055-0000-391.90-00	OTHER	0	8,023	5,350	0	0	0
*	OPERATING TRANSFERS IN	0	8,023	5,350	0	0	0
**	WASTE WATER FUND	1,801,257	1,764,167	2,780,276	2,407,735	2,407,735	2,469,023

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

Waste Water Fund

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>FISCAL YEAR</u>	<u>FY1998-1999</u>	<u>PROPOSED</u>	<u>APPROVED</u>	<u>ADOPTED</u>
		<u>1996-1997</u>	<u>1997-1998</u>	<u>ADOPTED</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>
		<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>FY 1999-2000</u>	<u>FY 1999-2000</u>	<u>FY 1999-2000</u>
Waste Water - Expenditures							
055-5500-550.11-00	REGULAR SALARIES	236,663	249,302	302,736	332,191	332,191	332,191
*	REGULAR SALARIES	236,663	249,302	302,736	332,191	332,191	332,191
055-5500-550.12-00	PARTTIME/TEMP SAL	704	3,090	3,534	6,160	6,160	6,160
*	PARTTIME/TEMP SALARIES	704	3,090	3,534	6,160	6,160	6,160
055-5500-550.13-00	OVERTIME SALARIES	5,739	11,701	10,575	11,035	11,035	11,035
*	OVERTIME SALARIES	5,739	11,701	10,575	11,035	11,035	11,035
055-5500-550.21-10	MEDICAL INSURANCE	31,919	31,661	38,161	35,718	35,718	38,423
055-5500-550.21-20	L-T DISABILITY INS	885	882	1,118	1,182	1,182	1,182
055-5500-550.21-30	LIFE INSURANCE	261	257	365	364	364	364
055-5500-550.21-40	WORKERS COMP INS	6,845	2,719	7,479	5,661	5,661	5,661
*	INSURANCE BENEFITS	39,910	35,519	47,123	42,925	42,925	45,630
055-5500-550.22-00	FICA	18,010	19,314	22,839	26,688	26,688	26,688
*	FICA	18,010	19,314	22,839	26,688	26,688	26,688
055-5500-550.23-00	RETIREMENT CONT	22,342	22,405	37,857	41,743	41,743	41,743
*	RETIREMENT CONTRIBUTIONS	22,342	22,405	37,857	41,743	41,743	41,743
055-5500-550.29-00	OTHER EMPLOYEE BEN	206	248	274	166	166	166
*	OTHER EMPLOYEE BENEFITS	206	248	274	166	166	166
055-5500-550.31-10	CONTRACTUAL SVCS	555,643	526,321	555,442	575,245	575,245	575,245
055-5500-550.31-40	WASCO CO COMM	2,541	3,567	3,600	3,100	3,100	3,277
*	OFFICIAL/ADMINISTRATIVE	558,184	529,888	559,042	578,345	578,345	578,522
055-5500-550.34-10	ENGINEERING SERVICES	835	2,010	3,500	6,000	6,000	6,000
055-5500-550.34-30	COMPUTER SERVICES	0	264	1,500	3,816	3,816	3,816
055-5500-550.34-40	SOFTWARE MAINTENANCE	7,909	5,273	7,812	7,740	2,927	2,927
*	TECHNICAL SERVICES	8,744	7,547	12,812	17,556	12,743	12,743
055-5500-550.39-00	OTHER CONT SVCS	17,093	3,357	14,381	7,580	7,580	7,580
*	OTHER CONTRACTUAL SVCS	17,093	3,357	14,381	7,580	7,580	7,580
055-5500-550.41-10	WATER & SEWER	578	643	600	1,293	1,293	1,293
055-5500-550.41-20	GARBAGE SERVICES	816	855	410	910	910	910
055-5500-550.41-30	NATURAL GAS	937	1,154	1,050	1,050	1,050	1,050
055-5500-550.41-40	ELECTRICITY	5,688	4,936	8,572	8,140	8,140	8,140
*	UTILITY SERVICES	8,019	7,588	10,632	11,393	11,393	11,393

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Waste Water Fund

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FY1998-1999	PROPOSED	APPROVED	ADOPTED
		1996-1997	1997-1998	ADOPTED	BUDGET	BUDGET	BUDGET
		ACTUALS	ACTUALS	BUDGET	FY 1999-2000	FY 1999-2000	FY 1999-2000
Waste Water - Expenditures (cont)							
055-5500-550.42-00	JANITORIAL SERVICES	2,900	3,114	3,000	3,500	3,500	3,500
*	JANITORIAL SERVICES	2,900	3,114	3,000	3,500	3,500	3,500
055-5500-550.43-10	BLDS/GRNDS	17,836	1,463	2,095	1,995	1,995	1,995
055-5500-550.43-20	COMPUTERS	971	1,085	866	1,834	1,834	1,834
055-5500-550.43-30	RADIO EQUIPMENT	113	601	450	1,590	1,590	1,590
055-5500-550.43-40	OFFICE EQUIPMENT	960	318	500	1,000	1,000	1,000
055-5500-550.43-45	JOINT USE OF LABOR	13,379	17,313	26,270	26,650	26,650	26,650
055-5500-550.43-50	VEHICLES	13,044	13,194	13,495	15,332	15,332	15,332
055-5500-550.43-51	GAS/OIL/DIESEL/	6,306	5,082	7,806	9,836	9,836	9,836
055-5500-550.43-52	TIRES AND TIRE REP	2,501	1,375	5,465	3,930	3,930	3,930
055-5500-550.43-70	GENERAL EQUIPMENT	3,218	2,427	6,547	7,024	7,024	7,024
055-5500-550.43-71	SPCL UTILITY EQUIP	4,401	6,211	11,119	11,669	11,669	11,669
055-5500-550.43-80	SHOP EQUIPMENT	4,698	3,736	4,882	3,410	3,410	3,410
055-5500-550.43-81	SERVICE PICKUP TOOLS	0	0	0	1,500	1,500	1,500
055-5500-550.43-86	LINE MNTNCE & SUPP	18,462	16,844	21,662	34,952	34,952	34,952
055-5500-550.43-87	UTILITIES LOCATES	657	660	928	885	885	885
*	REPAIRS AND MAINTENANCE	86,546	70,309	102,085	121,607	121,607	121,607
055-5500-550.44-20	RENTAL OF EQUIPMENT	0	0	250	3,000	3,000	3,000
*	RENTAL COSTS	0	0	250	3,000	3,000	3,000
055-5500-550.52-10	LIABILITY	5,631	5,191	6,401	7,710	7,710	7,710
055-5500-550.52-30	PROPERTY	5,620	6,321	6,637	5,005	5,005	5,005
055-5500-550.52-50	AUTOMOTIVE	8,024	10,632	12,364	10,055	10,055	10,055
*	INSURANCE	19,275	22,144	25,402	22,770	22,770	22,770
055-5500-550.53-20	POSTAGE	562	519	934	1,467	1,467	1,467
055-5500-550.53-30	TELEPHONE	2,967	4,071	4,245	4,110	4,110	4,110
055-5500-550.53-32	TELEMETRY	3,850	4,082	4,825	4,284	4,284	4,284
055-5500-550.53-40	LEGAL NOTICES	480	0	1,250	1,000	1,000	1,000
055-5500-550.53-60	PUBLIC EDUCATION/INFO	107	250	1,050	1,317	1,317	1,317
*	COMMUNICATIONS	7,966	8,922	12,304	12,178	12,178	12,178
055-5500-550.54-00	ADVERTISING	90	1,149	450	470	470	470
*	ADVERTISING	90	1,149	450	470	470	470
055-5500-550.55-00	PRINTING AND BINDING	290	356	425	783	783	783
*	PRINTING AND BINDING	290	356	425	783	783	783
055-5500-550.57-00	PERMITS	6,559	11,378	7,222	6,970	6,970	6,970
		6,559	11,378	7,222	6,970	6,970	6,970
055-5500-550.58-10	TRAVEL, FOOD & LODGING	222	462	620	787	787	787
055-5500-550.58-50	TRAINING AND CONFE	3,395	3,501	5,861	9,346	8,246	8,246
055-5500-550.58-70	MEMBERSHIPS/DUES/SUB	1,185	1,161	1,875	1,664	1,664	1,664
*	TRAINING AND TRAVEL	4,802	5,124	8,356	11,797	10,697	10,697
055-5500-550.60-10	OFFICE SUPPLIES	2,389	3,614	2,900	4,043	4,043	4,043

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Waste Water Fund

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>FISCAL YEAR</u>	<u>FY1998-1999</u>	<u>PROPOSED</u>	<u>APPROVED</u>	<u>ADOPTED</u>
		<u>1996-1997</u>	<u>1997-1998</u>	<u>ADOPTED</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>
		<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>FY 1999-2000</u>	<u>FY 1999-2000</u>	<u>FY 1999-2000</u>
Waste Water - Expenditures (cont)							
055-5500-550.60-20	JANITORIAL SUPPLIES	1,610	1,647	2,066	1,900	1,900	1,900
055-5500-550.60-60	EXPENDABLE SUPPLIES	0	0	0	867	867	867
055-5500-550.60-80	CLOTHING	1,496	1,375	2,340	2,340	2,340	2,340
055-5500-550.60-85	SPECIAL DEPT SUPP	3,520	4,511	4,368	4,061	4,061	4,061
055-5500-550.60-86	CHEMICAL/LAB SUPP	509	318	2,010	1,270	1,270	1,270
055-5500-550.60-87	STREET CONST SUPP	15,543	20,440	33,870	42,402	42,402	42,402
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*	SUPPLIES	25,067	31,905	47,554	56,883	56,883	56,883
055-5500-550.64-10	BOOKS AND PERI	668	570	594	944	944	944
055-5500-550.64-80	COMPUTER SOFTWARE	480	603	1,412	1,328	1,328	1,328
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*	BOOKS AND PERIODICALS	1,148	1,173	2,006	2,272	2,272	2,272
055-5500-550.69-80	ASSETS <\$250	815	75	425	990	990	990
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*	OTHER MATERIALS/EXPENSES	815	75	425	990	990	990
055-5500-550.70-50	LEASE PURCHASE	10,294	10,294	0	0	0	0
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*	CAPITAL OUTLAY	10,294	10,294	0	0	0	0
055-5500-550.73-30	IMPRVMTS THAN BLDGS	988	1,028	1,000	21,103	21,103	21,103
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*	CAPITAL OUTLAY	988	1,028	1,000	21,103	21,103	21,103
055-5500-550.74-10	MACHINERY	1,401	16,110	1,200	5,455	5,455	5,455
055-5500-550.74-20	VEHICLES	0	0	0	24,900	24,900	24,900
055-5500-550.74-25	COMMUNICATIONS EQ	0	0	0	467	467	467
055-5500-550.74-30	FURNITURE AND FIXT	100	495	842	866	866	866
055-5500-550.74-40	OFFICE EQUIPMENT	1,355	0	137	2,077	2,077	2,077
055-5500-550.74-50	COMPUTER EQUIPMENT	2,747	157	3,448	5,200	5,200	5,200
055-5500-550.74-80	PUMPS	0	0	50,000	0	0	50,000
055-5500-550.74-90	EQUIPMENT, OTHER	13,357	24,513	43,325	13,927	13,927	13,927
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*	MACHINERY & EQUIPMENT	18,960	41,275	98,952	52,892	52,892	102,892
055-5500-550.76-30	SEWER LINES	80,671	203,731	229,000	183,000	183,000	183,000
055-5500-550.76-40	STORMWATER COLL IMP	0	0	93,524	55,000	55,000	66,288
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*	PLANT IN SERVICE	80,671	203,731	322,524	238,000	238,000	249,288
***	WASTE WATER FUND	1,181,985	1,301,936	1,653,760	1,630,997	1,625,084	1,689,254

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Waste Water Fund

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR 1996-1997 ACTUALS</u>	<u>FISCAL YEAR 1997-1998 ACTUALS</u>	<u>FY1998-1999 ADOPTED BUDGET</u>	<u>PROPOSED BUDGET FY 1999-2000</u>	<u>APPROVED BUDGET FY 1999-2000</u>	<u>ADOPTED BUDGET FY 1999-2000</u>
Other Uses							
055-9500-550.81-01	TO GENERAL FUND	104,879	129,994	157,095	184,133	177,118	177,118
055-9500-550.81-05	TO STREET FUND	0	0	34,281	36,054	36,054	36,054
055-9500-550.81-09	TO PUBLIC WKS RESV FUND	0	30,000	50,000	30,000	30,000	30,000
055-9500-550.81-10	TO UNEMPL RESV FUND	2,200	0	1,609	0	0	0
055-9500-550.81-17	RETIRE RESERVE FUND	3,991	0	0	0	0	0
055-9500-550.81-56	TO SWR SPL RESV FND	51,642	400,000	630,000	200,000	200,000	200,000
055-9500-550.81-90	OTHER TRANSFERS OUT	0	32,325	0	0	0	0
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*	OPERATING TRANSFERS OUT	162,712	592,319	872,985	450,187	443,172	443,172
055-9500-550.88-00	CONTINGENCY	0	0	253,531	126,551	139,479	136,597
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*	CONTINGENCY	0	0	253,531	126,551	139,479	136,597
055-9500-550.89-00	UNAPPROPR ENDING BAL	0	0	0	200,000	200,000	200,000
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*	UNAPPROPRIATED ENDING BAL	0	0	0	200,000	200,000	200,000
***	OTHER USES	162,712	592,319	1,126,516	776,738	782,651	779,769
****	WASTE WATER FUND	1,344,697	1,894,255	2,780,276	2,407,735	2,407,735	2,469,023

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Waste Water Fund

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR 1996-1997 ACTUALS</u>	<u>FISCAL YEAR 1997-1998 ACTUALS</u>	<u>FY1998-1999 ADOPTED BUDGET</u>	<u>PROPOSED BUDGET FY 1999-2000</u>	<u>APPROVED BUDGET FY 1999-2000</u>	<u>ADOPTED BUDGET FY 1999-2000</u>
Sewer Special Reserve Fund - Revenues							
056-0000-300.00-00	BEGINNING BALANCE	0	0	743,377	1,786,417	1,986,417	1,986,417
*	BEGINNING BALANCE	0	0	743,377	1,786,417	1,986,417	1,986,417
056-0000-331.90-00	FEDERAL GRANTS, OTHER	0	0	100,000	0	0	0
*	FEDERAL REVENUES	0	0	100,000	0	0	0
056-0000-344.20-00	CONNECT CHARGES	36,136	28,091	13,200	13,200	13,200	13,200
*	UTILITY SERVICES	36,136	28,091	13,200	13,200	13,200	13,200
056-0000-361.00-00	INTEREST REVENUES	61,643	73,779	30,000	58,400	58,400	58,400
*	INTEREST REVENUES	61,643	73,779	30,000	58,400	58,400	58,400
056-0000-369.00-00	OTHER MISC REVENUES	1	0	800,000	0	0	0
*	OTHER MISC REVENUES	1	0	800,000	0	0	0
056-0000-391.55-00	WASTEWATER UTILITY FUND	51,642	400,000	630,000	200,000	200,000	200,000
*	OPERATING TRANSFERS IN	51,642	400,000	630,000	200,000	200,000	200,000
**	SEWER SPECIAL RESV FUND	149,422	501,870	2,316,577	2,058,017	2,258,017	2,258,017

Sewer Special Reserve Fund- Expenditures

056-5600-550.34-10	ENGINEERING SERVICES	0	14,632	330,000	360,000	360,000	360,000
*	TECHNICAL SERVICES	0	14,632	330,000	360,000	360,000	360,000
056-5600-550.67-50	LOAN PRINCIPAL PAYMENTS	0	0	60,000	124,800	124,800	124,800

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Waste Water Fund

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>FISCAL YEAR</u>	<u>FY1998-1999</u>	<u>PROPOSED</u>	<u>APPROVED</u>	<u>ADOPTED</u>
		<u>1996-1997</u>	<u>1997-1998</u>	<u>ADOPTED</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>
		<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>FY 1999-2000</u>	<u>FY 1999-2000</u>	<u>FY 1999-2000</u>
Sewer Special Reserve Fund- Expenditures (cont)							
056-5600-550.67-60	LOAN PRINCIPAL PAYMENTS	0	0	12,000	0	0	0
056-5600-550.67-70	LOAN INTEREST PAYMENTS	0	0	3,010	0	0	0
*	DEBT SERVICE	0	0	75,010	124,800	124,800	124,800
056-5600-550.71-10	LAND	0	1,180	0	0	0	0
*	CAPITAL OUTLAY	0	1,180	0	0	0	0
056-5600-550.73-50	CONSTRUCTION CONTRACTS	0	76,361	200,000	285,000	485,000	485,000
*	CAPITAL OUTLAY	0	76,361	200,000	285,000	485,000	485,000
056-5600-550.75-10	CAPITAL PROJECTS	207,891	1,050,930	1,711,567	1,288,217	1,288,217	1,288,217
*	CAPITAL OUTLAY	207,891	1,050,930	1,711,567	1,288,217	1,288,217	1,288,217
056-5600-550.76-30	SEWER LINES	4,718	18,023	0	0	0	0
*	PLANT IN SERVICE	4,718	18,023	0	0	0	0
***	SEWER SPECIAL RESV FUND	212,609	1,161,126	2,316,577	2,058,017	2,258,017	2,258,017

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

Fund: Airport (061)

Department: Airport (61)

Program: Airport Operations (610)

Mission

Building to meet the transportation needs of the twenty-first century, and taking advantage of development opportunities through:

- Broadening and stabilizing the political, financial and technical support base;
- Implementation and updating of the airport master plan;
- Establishment of commercial air services;
- Establishment of protective planning and zoning policies;
- Supporting airport and pilot organizations;
- Being active in both states' administrative and legislative processes.

Description

This year has been one of project completion, project development, and regional cooperation at the airport. Two large capital improvement projects have been completed, the fuel tank replacement and the drainage system reconstruction. Progress toward development of the golf course has been encouraging, and toward forming a regional airport management structure. However, the one negative note is that the Washington Legislature did end a longstanding commitment and agreement between the two states by placing a property tax on the airport. The yearly tax bill now stands at just under \$17,000.

The fueling system upgrade was done to bring the fueling system up to current underground fueling standards. The total cost for this upgrade was just over \$111,000. Although most of the funding came from the City's general fund, Klickitat County did contribute some monies, and a grant of \$7,227 was received from the State of Washington.

The drainage system reconstruction was completed at the end of December 1998. Total cost of this project was \$1,427,632. Ninety percent of that amount came from the Federal Aviation Administration (FAA), the rest from Oregon, Washington, Klickitat County, and the City of The Dalles. This project was a huge success, not only were all of the existing drainage problems solved but the new system was sized to accommodate future commercial and industrial development. In addition, a significant amount of water that had been flowing toward the northwest (the

direction of the housing in Dallesport) was diverted southerly toward the Columbia river, helping to alleviate the high water table in Dallesport.

The creation of a Regional Airport continues to progress. Talks with several local governing bodies, especially Klickitat County, have been continuing and are moving into a new phase. The approach favored by the parties now is to take the process one step at a time with the goal of a Regional Airport being achieved in about two years.

The creation of a golf course on airport property has moved along with some major advances in the past few months. The company charged with designing and building the golf course, O.B. Sports, has determined that it would be a profitable venture if built and marketed correctly. Recently the Klickitat County Planning Commission approved a conditional use permit to construct the golf course. Both the Audubon Society and The Yakima Indians gave their approval of the project provided certain conditions are met. Although a lot of work remains, everyone is optimistic that the project will continue to move forward.

The proposed budget needs \$66,914 from the City's general fund to balance. This is down from \$115,093 last year. The budget supports the general operation and maintenance, property taxes, and staff support needed to operate the airport in a safe condition. Klickitat County could provide the budget some portion of the monies needed to balance, if an agreement can be reached to move forward on the Regional Airport proposal.

Only two capital improvement projects are proposed in this year's budget. The first involves an airport operations safety issue; this project would rebuild the failing Medium Intensity Runway Lighting system (MIRL) on the primary runway 12-30. The other project is to replace the very poor, energy inefficient, single pane windows in the restaurant portion of the terminal building, with double pane insulated windows. This would help keep the temperature in that portion of the building from being too hot in the summer and too cold in the winter, making it much better for the patrons who frequent the business.

Staff will continue to be provided through the resources of other City departments. The Director of the Community Development Department, continuing the temporary assignment in the Economic Development Division, will have primary responsibility for management of the airport. Other budgeted staff includes the Buildings and Grounds manager and secretarial support.

1999-00 Goals, Projects and Highlights

- Within the next year to eighteen months, significant progress may be made toward the permanent establishment of a regional airport management structure.
- Construction on the golf course could begin as early as next spring.
- Changes will be made to the management of the vegetation on the airport grounds in anticipation of the golf course and the ever-increasing bird problem.
- Work on the Transponder Landing System's certification continues with the goal of a commissioned system in use at the airport.

1998-99 Accomplishments / Comments

- The installation of the new underground fueling system.
- The reconstruction of the 57-year-old, collapsed drainage system.
- Progress on the agreement to create a regional airport management structure.
- Progress in the development a world-class golf course.
- Continued monitoring and maintenance of pavement conditions, including piezometer readings, as required by the FAA for future funding of major projects.
- Members of the Airport Commission have volunteered many hours of their time, not only at meetings but also in doing hard labor, to ensure that the airport continues to function in a safe and efficient manor.

Major Issues to be resolved in the next 5 years

- Establishment of a regional airport management structure.
- Development of a world class golf course.
- Runway maintenance.
- Reconstruction of a major portion of runway 12-30.
- Dallsport sewer system installation providing service to the airport.
- Establishment of commercial air services.

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

Airport Fund

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR 1996-1997 ACTUALS</u>	<u>FISCAL YEAR 1997-1998 ACTUALS</u>	<u>FY1998-1999 ADOPTED BUDGET</u>	<u>PROPOSED BUDGET FY 1999-2000</u>	<u>APPROVED BUDGET FY 1999-2000</u>	<u>ADOPTED BUDGET FY 1999-2000</u>
Airport-Revenues							
061-0000-300.00-00	BEGINNING BALANCE	0	0	62,756	1,589	1,589	5,902
*	BEGINNING BALANCE	0	0	62,756	1,589	1,589	5,902
061-0000-334.90-00	STATE GRANTS, OTHER	0	0	50,000	8,000	8,000	8,000
*	STATE GRANTS	0	0	50,000	8,000	8,000	8,000
061-0000-341.90-00	MISC SALES AND SERVICES	1,747-	70	100	50	50	50
*	GENERAL GOVERNMENT	1,747-	70	100	50	50	50
061-0000-347.00-00	AVIATION FUEL SALES	18,006	1,446	1,300	1,300	1,300	1,300
*	AVIATION FUEL SALES	18,006	1,446	1,300	1,300	1,300	1,300
061-0000-361.00-00	INTEREST REVENUES	887	607	500	700	700	700
*	INTEREST REVENUES	887	607	500	700	700	700
061-0000-363.40-00	HANGER RENTALS	59-	0	0	0	0	0
061-0000-363.50-00	PROPERTY RENTALS	18,176	11,900	19,000	18,000	18,000	18,000
*	RENTAL REVENUES	18,117	11,900	19,000	18,000	18,000	18,000
061-0000-365.00-00	GIFTS AND DONATIONS	0	2,137	0	0	0	0
*	GIFTS AND DONATIONS	0	2,137	0	0	0	0
061-0000-369.00-00	OTHER MISC REVENUES	0	20	59	0	0	0
*	OTHER MISC REVENUES	0	20	59	0	0	0
061-0000-391.01-00	GENERAL FUND	46,414	92,705	131,932	66,984	66,034	61,918
*	OPERATING TRANSFERS IN	46,414	92,705	131,932	66,984	66,034	61,918
**	AIRPORT FUND	81,677	108,885	265,647	96,623	95,673	95,870

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Airport Fund

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FY1998-1999	PROPOSED	APPROVED	ADOPTED
		1996-1997	1997-1998	ADOPTED	BUDGET	BUDGET	BUDGET
		ACTUALS	ACTUALS	BUDGET	FY 1999-2000	FY 1999-2000	FY 1999-2000
Airport - Expenditures							
061-6100-610.11-00	REGULAR SALARIES	0	0	18,933	27,711	27,711	27,711
*	REGULAR SALARIES	0	0	18,933	27,711	27,711	27,711
061-6100-610.12-00	PARTTIME/TEMP SAL	4,259	0	0	0	0	0
*	PARTTIME/TEMP SALARIES	4,259	0	0	0	0	0
061-6100-610.13-00	OVERTIME SALARIES	238	0	0	0	0	0
*	OVERTIME SALARIES	238	0	0	0	0	0
061-6100-610.21-10	MEDICAL INSURANCE	0	0	1,807	2,470	2,470	2,667
061-6100-610.21-20	L-T DISABILITY INS	0	0	102	135	135	135
061-6100-610.21-30	LIFE INSURANCE	0	0	13	22	22	22
061-6100-610.21-40	WORKERS COMP INS	230	125	110	172	172	172
*	INSURANCE BENEFITS	230	125	2,032	2,799	2,799	2,996
061-6100-610.22-00	FICA	344	0	1,448	2,120	2,120	2,120
*	FICA	344	0	1,448	2,120	2,120	2,120
061-6100-610.23-00	RETIREMENT CONTR	0	0	2,387	3,741	3,741	3,741
*	RETIREMENT CONTRIBUTIONS	0	0	2,387	3,741	3,741	3,741
061-6100-610.29-00	OTHER EMPLOYEE BEN	84	0	0	28	28	28
*	OTHER EMPLOYEE BENEFITS	84	0	0	28	28	28
061-6100-610.31-10	CONTRACTUAL SERVICES	0	47,578	13,380	980	980	980
*	OFFICIAL/ADMINISTRATIVE	0	47,578	13,380	980	980	980
061-6100-610.34-10	ENGINEERING SVCS	2,500	0	0	0	0	0
061-6100-610.34-60	WTRH GROVT SVC CBGS	3,840	3,693	1,368	1,400	1,400	1,400
*	TECHNICAL SERVICES	6,340	3,693	1,368	1,400	1,400	1,400
061-6100-610.41-10	WATER & SEWER	246	0	400	300	300	300
061-6100-610.41-20	GARBAGE SERVICES	232	0	0	0	0	0
061-6100-610.41-40	ELECTRICITY	1,828	2,077	1,900	2,000	2,000	2,000
061-6100-610.41-60	HEATING OIL	834	0	800	800	800	800
*	UTILITY SERVICES	3,140	2,077	3,100	3,100	3,100	3,100
061-6100-610.43-10	BLDGS & GRNDS	6,231	7,660	16,347	6,464	6,464	6,464
061-6100-610.43-45	JOINT USE OF LABOR	7,183	1,588	1,060	1,000	1,000	1,000
061-6100-610.43-50	VEHICLES	72	9	0	0	0	0
061-6100-610.43-51	GAS/OIL/DIESEL/	286	0	0	0	0	0
061-6100-610.43-52	TIRES AND TIRE REP	277	0	0	0	0	0
061-6100-610.43-70	GENERAL EQUIPMENT	0	20	0	200	200	200
061-6100-610.43-72	ELECTRICAL SYSTEMS	0	21	0	0	0	0
061-6100-610.43-73	PLUMBING	0	4	480	200	200	200

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Airport Fund

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR 1996-1997 ACTUALS</u>	<u>FISCAL YEAR 1997-1998 ACTUALS</u>	<u>FY1998-1999 ADOPTED BUDGET</u>	<u>PROPOSED BUDGET FY 1999-2000</u>	<u>APPROVED BUDGET FY 1999-2000</u>	<u>ADOPTED BUDGET FY 1999-2000</u>
AIRPORT - EXPENDITURES (Cont)							
061-6100-610-43-77	HVAC SYSTEMS	0	63	250	50	50	50
*	REPAIRS AND MAINTENANCE	14,049	9,365	18,137	7,914	7,914	7,914
061-6100-610.44-20	RENTAL OF EQUIPMENT	341	0	150	500	500	500
*	RENTAL COSTS	341	0	150	500	500	500
061-6100-610.46-10	PROPERTY TAXES	35	35	20,000	16,777	16,777	16,777
061-6100-610.46-20	EXCISE TAXES	1,282	1,039	1,300	0	0	0
*	OTHER TAXES	1,317	1,074	21,300	16,777	16,777	16,777
061-6100-610.52-10	LIABILITY	10,846	10,142	8,000	4,153	4,153	4,153
061-6100-610.52-30	PROPERTY	964	926	1,000	1,500	1,500	1,500
061-6100-610.52-50	AUTOMOTIVE	325	361	0	0	0	0
*	INSURANCE	12,135	11,429	9,000	5,653	5,653	5,653
061-6100-610.53-20	POSTAGE	158	337	200	300	300	300
061-6100-610.53-30	TELEPHONE	642	503	650	600	600	600
*	COMMUNICATIONS	800	840	850	900	900	900
061-6100-610.54-00	ADVERTISING	347	133	0	0	0	0
*	ADVERTISING	347	133	0	0	0	0
061-6100-610.57-00	PERMITS	25	30	45	300	300	300
*	PERMITS	25	30	45	300	300	300
061-6100-610.58-10	TRAVEL, FOOD & LODGING	0	588	250	400	400	400
061-6100-610.58-50	TRAINING AND CONF	0	273	150	150	150	150
061-6100-610.58-70	MEMBERSHIPS/DUES/SUB	50	112	150	150	150	150
*	TRAINING AND TRAVEL	50	973	550	700	700	700
061-6100-610.60-85	SPECIAL DEPT SUPPLIES	79	0	0	0	0	0
061-6100-610.60-90	OTHER SUPPLIES	156	39	500	0	0	0
*	SUPPLIES	235	39	500	0	0	0
061-6100-610.62-60	AVIATION FUEL	15,389	0	0	0	0	0
*	AVIATION FUEL	15,389	0	0	0	0	0
061-6100-610.69-50	MISCELLANEOUS EXP	61	0	0	0	0	0
*	OTHER MATERIALS/EXPENSES	61	0	0	0	0	0

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Airport Fund

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR 1996-1997 ACTUALS</u>	<u>FISCAL YEAR 1997-1998 ACTUALS</u>	<u>FY1998-1999 ADOPTED BUDGET</u>	<u>PROPOSED BUDGET FY 1999-2000</u>	<u>APPROVED BUDGET FY 1999-2000</u>	<u>ADOPTED BUDGET FY 1999-2000</u>
Airport-Expenditures (cont)							
061-6100-610.72-20	BUILDINGS	0	0	0	3,550	3,550	3,550
*	CAPITAL OUTLAY	0	0	0	3,550	3,550	3,550
061-6100-610.73-30	IMPMTS OTH THAN BLDGS	0	11,174	172,408	18,450	17,500	17,500
*	CAPITAL OUTLAY	0	11,174	172,408	18,450	17,500	17,500
061-9500-610-81-63	TO FAA IMPRVMT FUND	0	0	59	0	0	0
*	OPERATING TRANSFERS OUT	0	0	59	0	0	0
***	AIRPORT FUND	59,384	88,530	265,647	96,623	95,673	95,870

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

Capital Improvements Fund Group

Description

The City currently has three active funds in the capital improvements fund type. These are the LID Fund (#36) which accounts for the various special assessments projects of the City, the Capital Projects Fund (#37) which accounts for the City Hall renovation Police Remodel and Library Mezzanine projects, and the FAA Grant Improvement Fund (#63) established to account for the improvements made at the airport funded primarily with grants from the FAA.

1999-2000 Goals, Projects and Highlights

- ◆ Special Assessments: No specific project has been identified. \$539,326 is available to the City to finance any LIDs pursued or to help meet a City match.
- ◆ Capital Projects Fund: Two projects will be pursued this year: (1) Library Mezzanine Project - 75% of a \$319,000 project, as proposed, is budgeted.
(2) City Hall Renovation, Phase 1 - \$475,318 to move the Planning Office into ADA accessible space in the old Police Station, remove old Fire Department annexes, construct a parking lot and remodel temporary Legal and City Clerk offices.
- ◆ FAA Fund - No activity planned this year.

1998-99 Accomplishments

- ◆ City Hall Renovation Plan was updated. Construction design for a Phase 1 project was completed.
- ◆ City staff accomplished a review of outstanding assessment loans and resolution of delinquent accounts in accordance with established policies and practices.
- ◆ During 1997-98, the City received award of a grant from the FAA to fund 90% of a \$1.2 million dollar improvement package at the airport. The improvements will address the failing drainage system that has undermined at least one of the runways, resulting in several sinkholes. Project design was completed during the 1997-98 fiscal year, with construction completed during 1998-99.

Major Issues to be resolved in the next 5 years

- ◆ Review and evaluation of the City's LID process with respect to budget and financing policies and procedures.
- ◆ Maintenance of sufficient operating monies within the LID Fund so as to internally finance small projects without the added complexities of use of
- ◆ bonding or other debt instruments.
- ◆ Complete major renovation of City Hall.

City of the Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

<u>ACCOUNT DESCRIPTION</u>	<u>1996-97</u> <u>ACTUALS</u>	<u>1997-98</u> <u>BUDGET</u>	<u>1998-99</u> <u>ADOPTED</u> <u>BUDGET</u>	<u>1999-2000</u> <u>PROPOSED</u> <u>BUDGET</u>	<u>1999-2000</u> <u>APPROVED</u> <u>BUDGET</u>	<u>1999-2000</u> <u>ADOPTED</u> <u>BUDGET</u>
BEGINNING BALANCE	689,126	1,681,004	1,240,566	1,022,333	1,022,333	1,098,469
REVENUES	351,112	383,127	1,723,362	187,411	187,411	201,936
OTHER SOURCES	1,112,759	119,708	1,067,333	53,000	53,000	50,000
TOTAL RESOURCES	2,162,997	2,183,839	4,031,261	1,262,744	1,262,744	1,350,405
SPECIAL ASSESSMENTS FUND	420,921	95,082	1,192,729	539,326	539,326	539,326
CAPITAL PROJECTS FUND	14,613	697,359	1,297,548	714,568	714,568	801,229
FAA GRANT IMPROVEMENT FUND	12,811	110,559	1,286,474	-	-	1,000
TOTAL EXPENDITURES	448,245	903,010	3,776,761	1,253,894	1,253,894	1,341,555
TRANSFERS OUT	23,750	26,145	167,127	8,850	8,850	8,850
CONTINGENCY	-	-	87,373	-	-	-
UNAPPROPRIATED ENDING BAL	-	-	-	-	-	-
TOTAL OTHER USES	23,750	26,145	254,500	8,850	8,850	8,850
TOTAL EXPENDS & OTHER USES	471,995	929,155	4,031,261	1,262,744	1,262,744	1,350,405
FUND TOTAL	1,681,002	1,254,684	-	-	-	-

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Capital Improvements Fund

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR 1996-1997 ACTUALS</u>	<u>FISCAL YEAR 1997-1998 ACTUALS</u>	<u>FY.1998-1999 ADOPTED BUDGET</u>	<u>PROPOSED BUDGET FY 1999-2000</u>	<u>APPROVED BUDGET FY 1999-2000</u>	<u>ADOPTED BUDGET FY 1999-2000</u>
Special Assessments Fund - Revenues							
036-0000-300.00-00	BEGINNING BALANCE	0	0	442,131	513,266	513,266	513,266
*	BEGINNING BALANCE	0	0	442,131	513,266	513,266	513,266
036-0000-361.00-00	INTEREST REVENUES	20,127	17,625	15,000	15,000	15,000	15,000
*	INTEREST REVENUES	20,127	17,625	15,000	15,000	15,000	15,000
036-0000-370.10-00	PRINCIPAL-NONBONDED	55,577	225,341	52,827	17,919	17,919	17,919
036-0000-370.20-00	INTEREST-NONBONDED	0	4,402	18,400	1,991	1,991	1,991
036-0000-370.50-00	PRINCIPAL-BONDED	62,930	25,216	0	0	0	0
036-0000-370.60-00	INTEREST-BONDED	21,724	6,654	0	0	0	0
*	SPECIAL ASSESSMENTS	140,231	261,613	71,227	19,910	19,910	19,910
036-0000-393.10-00	BOND PROCEEDS	0	0	787,500	0	0	0
*	PROCEEDS- LF LIABILITIES	0	0	787,500	0	0	0
**	SPECIAL ASSESSMENTS FUND	160,358	279,238	1,315,858	548,176	548,176	548,176
Special Assessments - Expenditures							
036-3600-419.31-10	CONTRACTUAL SVCS	397,976	77,092	1,031,979	375,026	375,026	375,026
*	OFFICIAL/ADMINISTRATIVE	397,976	77,092	1,031,979	375,026	375,026	375,026
036-3600-419.32-10	AUDITING SVCS	2,775	3,000	0	3,000	3,000	3,000
036-3600-419.32-20	SPECIAL LEGAL SVCS	25	0	10,000	10,000	10,000	10,000
*	PROFESSIONAL SERVICES	2,800	3,000	10,000	13,000	13,000	13,000
036-3600-419.34-10	ENGINEERING SVCS	19,334	12,212	150,000	150,000	150,000	150,000
*	TECHNICAL SERVICES	19,334	12,212	150,000	150,000	150,000	150,000
036-3600-419.53-20	POSTAGE	266	74	150	300	300	300
036-3600-419.53-40	LEGAL NOTICES	545	329	600	1,000	1,000	1,000
*	COMMUNICATIONS	811	403	750	1,300	1,300	1,300
036-3600-419.75-10	CAPITAL PROJECTS	0	2,375	0	0	0	0
*	CAPITAL OUTLAY	0	2,375	0	0	0	0
**	SPECIAL ASSESSMENTS FUND	420,921	95,082	1,192,729	539,326	539,326	539,326

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Capital Improvements Fund

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>FISCAL YEAR</u>	<u>FY1998-1999</u>	<u>PROPOSED</u>	<u>APPROVED</u>	<u>ADOPTED</u>
		<u>1996-1997</u>	<u>1997-1998</u>	<u>ADOPTED</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>
		<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>FY 1999-2000</u>	<u>FY 1999-2000</u>	<u>FY 1999-2000</u>
Special Assessments - Other Uses							
036-9500-419.81-01	TO GENERAL FUND	23,750	8,850	19,706	8,850	8,850	8,850
036-9500-419.81-05	TO ST/SEWER FD	0	0	5,350	0	0	0
036-9500-419.81-51	TO WATER UTILITY FUND	0	0	5,350	0	0	0
036-9500-419.81-55	TO WASTEWATER UTILITY FD	0	0	5,350	0	0	0
036-9500-419.81-90	OTHER TRANSFERS OUT	0	16,045	0	0	0	0
		-----	-----	-----	-----	-----	-----
*	OPERATING TRANSFERS OUT	23,750	24,895	35,756	8,850	8,850	8,850
036-9500-419.88-00	CONTINGENCY	0	0	87,373	0	0	0
		-----	-----	-----	-----	-----	-----
*	CONTINGENCY	0	0	87,373	0	0	0
**	OTHER USES	23,750	24,895	123,129	8,850	8,850	8,850
		-----	-----	-----	-----	-----	-----
***	OTHER USES	23,750	24,895	123,129	8,850	8,850	8,850
****	SPECIAL ASSESSMENTS FUND	444,671	119,977	1,315,858	548,176	548,176	548,176

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Capital Improvements Fund

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR 1996-1997 ACTUALS</u>	<u>FISCAL YEAR 1997-1998 ACTUALS</u>	<u>FY1998-1999 ADOPTED BUDGET</u>	<u>PROPOSED BUDGET FY 1999-2000</u>	<u>APPROVED BUDGET FY 1999-2000</u>	<u>ADOPTED BUDGET FY 1999-2000</u>
Capital Projects Fund - Revenues							
037-0000-300.00-00	BEGINNING BALANCE	0	0	735,870	509,067	509,067	584,203
*	BEGINNING BALANCE	0	0	735,870	509,067	509,067	584,203
037-0000-337.90-00	LOCAL GOVT REVENUES-OTHER	0	0	53,000	0	0	0
*	LOCAL GOVERNMENT REVENUES	0	0	53,000	0	0	0
037-0000-361.00-00	INTEREST REVENUES	16,905	44,269	20,000	6,000	6,000	6,000
*	INTEREST REVENUES	16,905	44,269	20,000	6,000	6,000	6,000
037-0000-363.80-00	STATE OFFICE BLDG INCOME	170,974	10,000	6,210	146,501	146,501	146,501
*	RENTAL REVENUES	170,974	10,000	6,210	146,501	146,501	146,501
037-0000-369.00-00	OTHER MISC REVENUES	0	0	213,000	0	0	14,525
*	OTHER MISC REVENUES	0	0	213,000	0	0	14,525
037-0000-391.01-00	GENERAL FUND	112,759	0	0	53,000	53,000	50,000
037-0000-391.90-00	OTHER	0	0	139,774	0	0	0
*	OPERATING TRANSFERS IN	112,759	0	139,774	53,000	53,000	50,000
037-0000-393.10-00	BOND PROCEEDS	1,000,000	0	135,000	0	0	0
*	PROCEEDS- LP LIABILITIES	1,000,000	0	135,000	0	0	0
**	CAPITAL PROJECTS FUND	1,300,638	54,269	1,302,854	714,568	714,568	801,229
City Hall Renovation - Expenditures							
037-3700-419.34-10	ENGINEERING SERVICES	0	0	0	10,000	10,000	10,000
037-3700-419.34-20	ARCHITECTURAL SVCS	560	0	79,000	0	0	0
*	TECHNICAL SERVICES	560	0	79,000	10,000	10,000	10,000
037-3700-419.53-20	POSTAGE	0	6	0	0	0	0
*	COMMUNICATIONS	0	6	0	0	0	0
037-3700-419.72-20	BUILDINGS	13,953	188,264	162,047	465,318	465,318	462,318
*	CAPITAL OUTLAY	13,953	188,264	162,047	465,318	465,318	462,318
***	CITY HALL RENOVATION	14,513	188,270	241,047	475,318	475,318	472,318

266,190
462,318
396,128

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Capital Improvements Fund

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR 1996-1997 ACTUALS</u>	<u>FISCAL YEAR 1997-1998 ACTUALS</u>	<u>FY1998-1999 ADOPTED BUDGET</u>	<u>PROPOSED BUDGET FY 1999-2000</u>	<u>APPROVED BUDGET FY 1999-2000</u>	<u>ADOPTED BUDGET FY 1999-2000</u>
Library Mezzanine - Expenditures							
037-3800-419.34-20	ARCHITECTURAL SERVICES	0	0	0	2,000	2,000	2,000
*	TECHNICAL SERVICES	0	0	0	2,000	2,000	2,000
037-3800-419.72-20	BUILDINGS	0	0	319,000	237,250	237,250	326,911
*	CAPITAL OUTLAY	0	0	319,000	237,250	237,250	326,911
***	LIBRARY MEZZANINE	0	0	319,000	239,250	239,250	328,911
Police Facility - Expenditures							
037-3900-419.31-10	CONTRACTUAL SERVICES	0	0	90,501	0	0	0
*	OFFICIAL/ADMINISTRATIVE	0	0	90,501	0	0	0
037-3900-419.72-20	BUILDINGS	0	509,099	536,000	0	0	0
*	CAPITAL OUTLAY	0	509,099	536,000	0	0	0
037-3900-419.74-40	OFFICE EQUIPMENT	0	0	111,000	0	0	0
*	MACHINERY & EQUIPMENT	0	0	111,000	0	0	0
***	POLICE FACILITY	0	509,099	737,501	0	0	0
Other Uses - Expenditures							
037-9500-419.81-01	TO GENERAL FUND	0	1,250	0	0	0	0
037-9500-419.81-18	TO SPECIAL GRANTS	0	0	5,306	0	0	0
*	OPERATING TRANSFERS OUT	0	1,250	5,306	0	0	0
***	OTHER USES	0	1,250	5,306	0	0	0
****	CAPITAL PROJECTS FUND	14,513	698,619	1,302,854	714,568	714,568	801,229

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Capital Improvements Fund

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FY1998-1999	PROPOSED	APPROVED	ADOPTED
		1996-1997	1997-1998	ADOPTED	BUDGET	BUDGET	BUDGET
		ACTUALS	ACTUALS	BUDGET	FY 1999-2000	FY 1999-2000	FY 1999-2000
FAA Grant Fund - Revenues							
063-0000-300.00-00	BEGINNING BALANCE	0	0	62,565	0	0	1,000
*	BEGINNING BALANCE	0	0	62,565	0	0	1,000
063-0000-331.20-00	FEDERAL GRANTS-FFA/CDBG	2,249	0	1,284,868	0	0	0
*	FEDERAL REVENUES	2,249	0	1,284,868	0	0	0
063-0000-334.90-00	STATE GRANTS, OTHER	0	50,000	50,878	0	0	0
*	STATE GRANTS	0	50,000	50,878	0	0	0
063-0000-361.00-00	INTEREST REVENUES	626	380	4,575	0	0	0
*	INTEREST REVENUES	626	380	4,575	0	0	0
063-0000-369.00-00	OTHER MISC REVENUES	0	50	4,594	0	0	0
*	OTHER MISC REVENUES	0	50	4,594	0	0	0
063-0000-391.01-00	GENERAL FUND	0	119,708	5,000	0	0	0
063-0000-391-90-00	OTHER	0	0	59	0	0	0
*	OPERATING TRANSFERS IN	0	119,708	5,059	0	0	0
**	FAA GRANT IMPRVMT FUND	2,875	169,378	1,412,539	0	0	1,000
FAA Grant Fund - Expenditures							
063-6300-419.31-10	CONTRACTUAL SVCS	10,612	0	0	0	0	0
*	OFFICIAL/ADMINISTRATIVE	10,612	0	0	0	0	0
063-6300-419.73-30	IMPRV OTHR BLDGS	2,199	110,559	1,286,474	0	0	1,000
*	CAPITAL OUTLAY	2,199	110,559	1,286,474	0	0	1,000
***	FAA GRANT IMPRVMT FUND	12,811	110,559	1,286,474	0	0	1,000
Other Uses							
063-9500-419.81-01	TO GENERAL FUND	0	0	126,065	0	0	0
*	OPERATING TRANSFERS OUT	0	0	126,065	0	0	0
***	OTHER USES	0	0	126,065	0	0	0
****	FAA GRANT IMPRVMT FUND	12,811	110,559	1,412,539	0	0	1,000

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

Special Revenue Funds

Description

The City has several special revenue funds in addition to those discussed with respect to Public Works activities. These are funds established under ORS Chapter 280, to accumulate and spend monies for a particular purpose. For each fund of this type, a specific purpose is identified and monies in that fund may only be spent for that purpose.

A special revenue fund significant to the City is the Special Grants Fund (#18). This fund accounts for grant monies received for a variety of projects and accounts for the expenditure of those monies for their specific uses by grant program. Transfers in and out of this fund are used to reconcile match requirements, and fund administrative services provided by the General Fund. Using a single fund to account for the bulk of the City's grant activity allows for efficiencies in accounting, auditing and administration of the various programs.

1999-2000 Goals, Projects and Highlights

◆ Special Grants Fund

- Two grants and a contribution from the Urban Renewal Project will fund a \$115,000 Feasibility Study and engineering for Riverfront Access Tunnel and Dock Projects.

◆ \$3,800 for two small SHIPO projects.

◆ \$90,390 in CDBG House Rehabilitation Revolving Loan Program.

◆ Unemployment Reserve: No new transfers are requested this year because reserves are sufficient to meet project needs.

City of the Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

<u>ACCOUNT DESCRIPTION</u>	<u>1996-97 ACTUALS</u>	<u>1997-98 BUDGET</u>	<u>1998-99 ADOPTED BUDGET</u>	<u>1999-2000 PROPOSED BUDGET</u>	<u>1999-2000 APPROVED BUDGET</u>	<u>1999-2000 ADOPTED BUDGET</u>
BEGINNING BALANCE	219,131	219,813	250,925	130,692	130,692	130,786
REVENUES	235,506	133,330	276,305	249,899	249,899	249,899
OTHER SOURCES	76,041	6,000	28,289	250	250	250
TOTAL RESOURCES	530,678	359,143	555,519	380,841	380,841	380,935
SPECIAL GRANTS FUND	45,870	96,026	242,646	209,590	209,590	209,590
STATE OFFICE BUILDING FUND	85,105	132,630	169,916	132,384	132,384	132,478
UNEMPLOYMENT RESERVE FUND	17,101	14,398	54,108	36,534	36,534	36,534
VIETNAM MEMORIAL FUND	-	-	1,910	1,883	1,883	1,883
PARKS RESERVE FUND	2,500	11,633	-	-	-	-
RETIREMENT RESERVE FUND	54,255	-	-	-	-	-
TOTAL EXPENDITURES	204,831	254,687	468,580	380,391	380,391	380,485
TRANSFERS OUT	41,086	5,086	86,939	450	450	450
CONTINGENCY	-	-	-	-	-	-
UNAPPROPRIATED ENDING BAL	-	-	-	-	-	-
TOTAL OTHER USES	41,086	5,086	86,939	450	450	450
TOTAL EXPENDS & OTHER USES	245,917	259,773	555,519	380,841	380,841	380,935
FUND TOTAL	284,761	99,370	-	-	-	-

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

Fund: State Office Building Fund (021)

Department: State Office Building (22)

Program: Special Revenue Fund (419)

Mission:

To operate and maintain the State Office Building facility efficiently and effectively, and within the parameters specified in the long-term lease agreement with the State of Oregon.

Description

The State Office Building Fund is used to account for resources and expenditures relating to the operation and maintenance of the facility, located at 700 Union in The Dalles. Resources to the fund consist primarily of lease payments from the State of Oregon, supplemented by interest earnings. Expenditures from the fund relate to operational issues such as utilities and insurance, and maintenance of the facility and grounds. All operating expenses are reimbursed through the lease payments from the State, with a reconciliation at the end of each lease year. A report is provided to the State at the end of each lease year outlining all operating and maintenance costs for that year.

1998-99 Goals, Projects and Highlights

- ◆ The City will complete various major maintenance projects, including HVAC replacement parking lot overlay and bathroom upgrade.
- ◆ A portion of the State lease payments, after segregating out for maintenance and operations portion per the lease, is used to fund debt service for the PUD revenue bonds. Any remaining monies are then deposited in the Capital Projects Fund to be reserved for projects there, such as the City Hall renovation. For fiscal year 1999-2000, some of these additional remaining monies are being budgeted in the State Office Building Fund to help pay for the major maintenance items described above. This is anticipated to be the final year of a 3 year process to catch up on years of neglect at the facility.
- ◆ The City will complete various major maintenance projects within the building during the 1998-99 fiscal year including carpeting and interior painting of the first floor. Also slated for the 1998-99 fiscal year is the beginning of a rotating maintenance schedule for the HVAC units that service the building.
- ◆ This year, the time the Building Maintenance Technician spends in the State Office Building is shown as a personnel cost. It was previously accounted for in the Repairs and Maintenance category.

Major Issues to be resolved in the next 5 years

- ◆ Evaluate long-term maintenance issues and identify funding avenues to provide stability over time.
- ◆ Consider expansion.

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Special Revenue Funds

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FY1998-1999	PROPOSED	APPROVED	ADOPTED
		1996-1997	1997-1998	ADOPTED	BUDGET	BUDGET	BUDGET
		ACTUALS	ACTUALS	BUDGET	FY 1999-2000	FY 1999-2000	FY 1999-2000
State Office Bldg - Revenues							
021-0000-300.00-00	BEGINNING BALANCE	0	0	44,444	8,660	8,660	8,754
*	BEGINNING BALANCE	0	0	44,444	8,660	8,660	8,754
021-0000-361.00-00	INTEREST REVENUES	317	0	0	0	0	0
021-0000-361.01-00	OPERATIONS	170	748	200	450	450	450
021-0000-361.02-00	MAINTENANCE	2,442	3,724	2,500	1,000	1,000	1,000
*	INTEREST REVENUES	2,929	4,472	2,700	1,450	1,450	1,450
021-0000-363.80-01	OPERATIONS	67,535	57,178	57,178	57,536	57,536	57,536
021-0000-363.80-02	MAINTENANCE	40,804	40,804	65,594	64,738	64,738	64,738
*	RENTAL REVENUES	108,339	97,982	122,772	122,274	122,274	122,274
021-0000-369.02-00	MAINTENANCE	215	3,093	0	0	0	0
*	OTHER MISC REVENUES	215	3,093	0	0	0	0
**	STATE OFFICE BLDG FUND	111,483	105,547	169,916	132,384	132,384	132,478
State Office Bldg - Expenditures							
021-2200-419.11-00	REGULAR SALARIES	0	0	0	10,208	10,208	10,208
*	REGULAR SALARIES	0	0	0	10,208	10,208	10,208
021-2200-419.13-00	OVERTIME SALARIES	0	0	0	600	600	600
*	OVERTIME SALARIES	0	0	0	600	600	600
021-2200-419.21-10	MEDICAL INSURANCE	0	0	0	1,591	1,591	1,685
021-2200-419.21-20	L-T DISABILITY INS	0	0	0	30	30	30
021-2200-419.21-30	LIFE INSURANCE	0	0	0	14	14	14
021-2200-419.21-40	WORKERS COMP INSURANCE	0	0	0	57	57	57
*	INSURANCE BENEFITS	0	0	0	1,692	1,692	1,786
021-2200-419.22-00	FICA	0	0	0	827	827	827
*	FICA	0	0	0	827	827	827
021-2200-419.23-00	RETIREMENT	0	0	0	1,378	1,378	1,378
*	RETIREMENT	0	0	0	1,378	1,378	1,378
021-2200-419.41-10	WATER & SEWER	3,632	4,124	3,800	3,990	3,990	3,990
021-2200-419.41-20	GARBAGE SERVICES	1,784	2,154	1,982	2,100	2,100	2,100
021-2200-419.41-30	NATURAL GAS	0	638	1,000	1,250	1,250	1,250
021-2200-419.41-40	ELECTRICITY	17,576	14,156	15,000	15,000	15,000	15,000

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Special Revenue Funds

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>FISCAL YEAR</u>	<u>FY1998-1999</u>	<u>PROPOSED</u>	<u>APPROVED</u>	<u>ADOPTED</u>
		<u>1996-1997</u>	<u>1997-1998</u>	<u>ADOPTED</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>
		<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>FY 1999-2000</u>	<u>FY 1999-2000</u>	<u>FY 1999-2000</u>
State Office Bldg - Expenditures (cont)							
*	UTILITY SERVICES	22,992	21,072	21,782	22,340	22,340	22,340
021-2200-419.42-00	JANITORIAL SVCS	32,775	32,775	32,775	32,775	32,775	32,775
*	JANITORIAL SERVICES	32,775	32,775	32,775	32,775	32,775	32,775
021-2200-419.43-10	BLDGS AND GRNDS	15,004	63,042	83,602	35,149	35,149	35,149
021-2200-419.43-45	JOINT USE OF LABOR	0	0	0	1,080	1,080	1,080
021-2200-419.43-72	ELECTRICAL SYSTEMS	619	779	500	800	800	800
021-2200-419.43-73	PLUMBING	360	586	7,523	7,225	7,225	7,225
021-2200-419.43-75	ELEVATORS	4,514	2,838	4,000	2,000	2,000	2,000
021-2200-419.43-77	HVAC SYSTEMS	4,506	7,170	15,534	12,310	12,310	12,310
*	REPAIRS AND MAINTENANCE	25,003	74,415	111,159	58,564	58,564	58,564
021-2200-419.52-30	PROPERTY	2,723	2,908	3,000	2,800	2,800	2,800
*	INSURANCE	2,723	2,908	3,000	2,800	2,800	2,800
021-2200-419.60-20	JANITORIAL SUPP	1,612	1,460	1,200	1,200	1,200	1,200
*	SUPPLIES	1,612	1,460	1,200	1,200	1,200	1,200
**	STATE OFFICE BUILDING	85,105	132,630	169,916	132,384	132,384	132,478

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Special Revenue Funds

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FY1998-1999	PROPOSED	APPROVED	ADOPTED
		1996-1997	1997-1998	ADOPTED	BUDGET	BUDGET	BUDGET
		ACTUALS	ACTUALS	BUDGET	FY 1999-2000	FY 1999-2000	FY 1999-2000
Special Grants Fund - Revenues							
018-0000-300.00-00	BEGINNING BALANCE	0	0	174,821	84,690	84,690	84,690
*	BEGINNING BALANCE	0	0	174,821	84,690	84,690	84,690
018-0000-331.30-00	FOREST SERVICE	0	0	0	50,000	50,000	50,000
018-0000-331.40-00	EDA	0	0	0	30,000	30,000	30,000
*	FEDERAL REVENUES	0	0	0	80,000	80,000	80,000
018-0000-333.00-00	GRANTS, OTHER	56,902	0	0	0	0	0
*	GRANTS, OTHER	56,902	0	0	0	0	0
18-0000-334.25-00	ODOT GRANTS	0	0	108,000	0	0	0
018-0000-334.40-00	SHIP GRANTS	1,059	0	14,958	4,000	4,000	4,000
018-0000-334.60-00	DUI GRANTS	3,701	0	0	0	0	0
018-0000-334.90-00	STATE GRANTS, OTHER	32,882	0	0	15,000	15,000	15,000
*	STATE GRANTS	37,642	0	122,958	19,000	19,000	19,000
018-0000-337.10-00	URGEN REVENUE	0	0	0	20,000	20,000	20,000
*	LOCAL GOVERNMENT REVENUES	0	0	0	20,000	20,000	20,000
018-0000-361.00-00	INTEREST REVENUES	7,684	7,129	6,500	4,100	4,100	4,100
*	INTEREST REVENUES	7,684	7,129	6,500	4,100	4,100	4,100
018-0000-364.00-00	PROGRAM INCOME-CDBG	17,722	17,942	20,000	2,000	2,000	2,000
*	PROGRAM INCOME-CDBG	17,722	17,942	20,000	2,000	2,000	2,000
018-0000-391.01-00	GENERAL FUND	0	6,000	0	250	250	250
018-0000-391.37-00	CAPITAL PROJECT	0	0	5,306	0	0	0
*	OPERATING TRANSFERS IN	0	6,000	5,306	250	250	250
**	SPECIAL GRANTS FUND	119,950	31,071	329,585	210,040	210,040	210,040

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Special Revenue Funds

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR 1996-1997 ACTUALS</u>	<u>FISCAL YEAR 1997-1998 ACTUALS</u>	<u>FY1998-1999 ADOPTED BUDGET</u>	<u>PROPOSED BUDGET FY 1999-2000</u>	<u>APPROVED BUDGET FY 1999-2000</u>	<u>ADOPTED BUDGET FY 1999-2000</u>
Community Action Program - Expenditures							
018-1900-415.31-50	COMMUNITY ACTION PRGRM	0	17,848	83,490	90,390	90,390	90,390
*	OFFICIAL/ADMINISTRATIVE	0	17,848	83,490	90,390	90,390	90,390
018-1900-415.35-60	FILING FEES	15	30	400	400	400	400
*	PLANNING SERVICES	15	30	400	400	400	400
***	COMMUNITY ACTION PROGRAM	15	17,878	83,890	90,790	90,790	90,790
ODOT Projects - Expenditures							
018-2410-415.31-10	CONTRACTUAL SERVICES	0	0	108,000	0	0	0
*	OFFICIAL/ADMINISTRATIVE	0	0	108,000	0	0	0
***	ODOT GRANT PROJECTS	0	0	108,000	0	0	0
ISTEA Greenway - Expenditures							
018-2500-415.73-30	IMPRV OTHER THAN BLDGS	0	0	27,492	0	0	0
*	CAPITAL OUTLAY	0	0	27,492	0	0	0
***	ISTEA GREENWAY	0	0	27,492	0	0	0
LCDC Grant Programs - Expenditures							
018-2600-415.39-00	OTHER CONTR SVCS	3,701	0	0	0	0	0
*	OTHER CONTRACTUAL SVCS	3,701	0	0	0	0	0
**	LCDC GRANT PROGRAMS	3,701	0	0	0	0	0

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Special Revenue Funds

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR 1996-1997 ACTUALS</u>	<u>FISCAL YEAR 1997-1998 ACTUALS</u>	<u>FY1998-1999 ADOPTED BUDGET</u>	<u>PROPOSED BUDGET FY 1999-2000</u>	<u>APPROVED BUDGET FY 1999-2000</u>	<u>ADOPTED BUDGET FY 1999-2000</u>
SHPO/CERT Grant - Expenditures							
018-2700-415.31-10	CONTRACTUAL SVCS	3,880	3,670	23,264	500	500	500
*	OFFICIAL/ADMINISTRATIVE	3,880	3,670	23,264	500	500	500
018-2700-415.53-20	POSTAGE	124	78	0	0	0	0
*	COMMUNICATIONS	124	78	0	0	0	0
018-2700-415.57-00	PERMITS	0	900	0	0	0	0
*	PERMITS	0	900	0	0	0	0
018-2700-415.60-85	SPECIAL DEPT SUPPLIES	900	0	0	3,300	3,300	3,300
*	SUPPLIES	900	0	0	3,300	3,300	3,300
***	SHPO/CERT LOC GOVT	4,904	4,648	23,264	3,800	3,800	3,800
Regional Strategies-Airport - Expenditures							
018-2800-415.31-10	CONTRACTUAL SVCS	30,000	0	0	0	0	0
*	OFFICIAL/ADMINISTRATIVE	30,000	0	0	0	0	0
***	REG. STRATEGIES-AIRPORT	30,000	0	0	0	0	0
Downtown Project - Expenditures							
018-2900-415.31-10	CONTRACTUAL SERVICES	0	0	0	115,000	115,000	115,000
*	OFFICIAL/ADMINISTRATIVE	0	0	0	115,000	115,000	115,000
***	DOWNTOWN PROJECT	0	0	0	115,000	115,000	115,000
ADA Ramp Access - Expenditures							
018-3000-415.31-10	CONTRACTUAL SERVICES	0	71,000	0	0	0	0
*	OFFICIAL/ADMINISTRATIVE	0	71,000	0	0	0	0
018-3000-415.53-20	POSTAGE	11	0	0	0	0	0
*	COMMUNICATIONS	11	0	0	0	0	0
***	ADA RAMP ACCESS	11	71,000	0	0	0	0

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Special Revenue Funds

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FY1998-1999	PROPOSED	APPROVED	ADOPTED
		1996-1997	1997-1998	ADOPTED	BUDGET	BUDGET	BUDGET
		ACTUALS	ACTUALS	BUDGET	FY 1999-2000	FY 1999-2000	FY 1999-2000

Local Law Enforcement Block Grant - Expenditures

018-3500-415.74-90	EQUIPMENT, OTHER	7,239	0	0	0	0	0
*	MACHINERY & EQUIPMENT	7,239	0	0	0	0	0
***	LOCAL LAW ENF BLOCK GRANT	7,239	0	0	0	0	0

Other Uses - Expenditures

018-9500-415.81-01	TO GENERAL FUND	2,000	2,500	12,165	450	450	450
018-9500-415.81-90	OTHER TRANSFERS OUT	0	0	74,774	0	0	0
*	OPERATING TRANSFERS OUT	2,000	2,500	86,939	450	450	450
****	SPECIAL GRANTS FUND	47,870	96,026	329,585	210,040	210,040	210,040

Parks Reserve Fund - Revenues

020-0000-361.00-00	INTEREST REVENUES	571	531	0	0	0	0
*	INTEREST REVENUES	571	531	0	0	0	0
020-0000-369.00-00	OTHER MISC REVENUES	2,592	0	0	0	0	0
*	OTHER MISC REVENUES	2,592	0	0	0	0	0
**	PARKS RESERVE FUND	3,163	531	0	0	0	0

Parks Reserve Fund - Expenditures

020-2000-452.73-30	IMPR THAN BLDGS	2,500	11,633	0	0	0	0
*	CAPITAL OUTLAY	2,500	11,633	0	0	0	0
****	PARKS RESERVE FUND	2,500	11,633	0	0	0	0

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Special Revenue Funds

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FY1998-1999	PROPOSED	APPROVED	ADOPTED
		1996-1997	1997-1998	ADOPTED	BUDGET	BUDGET	BUDGET
		ACTUALS	ACTUALS	BUDGET	FY 1999-2000	FY 1999-2000	FY 1999-2000
Tourism Promotion Fund - Revenues							
006-0000-361.00-00	INTEREST REVENUES	842-	0	0	0	0	0
*	INTEREST REVENUES	842-	0	0	0	0	0
**	TOURISM PROMOTION FUND	842-	0	0	0	0	0
Tourism Promotion Fund - Other Uses - Expenditures							
006-9500-451.81-01	TO GENERAL FUND	38,593	0	0	0	0	0
*	OPERATING TRANSFERS OUT	38,593	0	0	0	0	0
****	TOURISM PROMOTION FUND	38,593	0	0	0	0	0
Ambulance Reserve Fund - Revenues							
008-0000-361.00-00	INTEREST REVENUES	14-	0	0	0	0	0
*	INTEREST REVENUES	14-	0	0	0	0	0
**	AMBULANCE RESERVE FUND	14-	0	0	0	0	0
Ambulance Reserve Fund - Expenditures							
008-0800-423.81-01	TO GENERAL FUND	493	0	0	0	0	0
*	OPERATING TRANSFERS OUT	493	0	0	0	0	0
****	AMBULANCE RESERVE FUND	493	0	0	0	0	0
Unemployment Reserve Fund - Revenues							
010-0000-300.00-00	BEGINNING BALANCE	0	0	29,825	35,534	35,534	35,534
*	BEGINNING BALANCE	0	0	29,825	35,534	35,534	35,534
010-0000-361.00-00	INTEREST REVENUES	1,685	2,083	1,300	1,000	1,000	1,000
*	INTEREST REVENUES	1,685	2,083	1,300	1,000	1,000	1,000
010-0000-391.01-00	GENERAL FUND	10,000	0	12,411	0	0	0
010-0000-391.05-00	STREET/STORM SEWER FUND	2,800	0	3,677	0	0	0

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Special Revenue Funds

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR 1996-1997 ACTUALS</u>	<u>FISCAL YEAR 1997-1998 ACTUALS</u>	<u>FY1998-1999 ADOPTED BUDGET</u>	<u>PROPOSED BUDGET FY 1999-2000</u>	<u>APPROVED BUDGET FY 1999-2000</u>	<u>ADOPTED BUDGET FY 1999-2000</u>
Unemployment Reserve Fund- Revenues (cont)							
010-0000-391.51-00	WATER UTILITY FUND	4,200	0	5,286	0	0	0
010-0000-391.55-00	WASTEWATER UTILITY FUND	2,200	0	1,609	0	0	0
*	OPERATING TRANSFERS IN	19,200	0	22,983	0	0	0
**	UNEMPLOYMENT RESERVE FUND	20,885	2,083	54,108	36,534	36,534	36,534
Unemployment Reserve Fund - Expenditures							
010-1000-416.25-00	UNEMPLOYMENT CONT	17,101	14,398	54,108	36,534	36,534	36,534
*	UNEMPLOYMENT CONTRIBUTION	17,101	14,398	54,108	36,534	36,534	36,534
****	UNEMPLOYMENT RESERVE FUND	17,101	14,398	54,108	36,534	36,534	36,534
Vietnam Memorial Fund - Revenues							
011-0000-300.00-00	BEGINNING BALANCE	0	0	1,835	1,808	1,808	1,808
*	BEGINNING BALANCE	0	0	1,835	1,808	1,808	1,808
011-0000-361.00-00	INTEREST REVENUES	81	98	75	75	75	75
*	INTEREST REVENUES	81	98	75	75	75	75
**	VIETNAM MEMORIAL FUND	81	98	1,910	1,883	1,883	1,883
Vietnam Memorial Fund - Expenditures							
011-1200-419.60-85	SPECIAL DEPT SUPPLIES	0	0	1,910	1,883	1,883	1,883
*	SUPPLIES	0	0	1,910	1,883	1,883	1,883
****	VIETNAM MEMORIAL FUND	0	0	1,910	1,883	1,883	1,883

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Special Revenue Funds

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR</u> 1996-1997 <u>ACTUALS</u>	<u>FISCAL YEAR</u> 1997-1998 <u>ACTUALS</u>	<u>FY1998-1999</u> <u>ADOPTED</u> <u>BUDGET</u>	<u>PROPOSED</u> <u>BUDGET</u> <u>FY 1999-2000</u>	<u>APPROVED</u> <u>BUDGET</u> <u>FY 1999-2000</u>	<u>ADOPTED</u> <u>BUDGET</u> <u>FY 1999-2000</u>
Retirement Reserve Fund - Revenues							
017-0000-391.01-00	GENERAL FUND	41,018	0	0	0	0	0
017-0000-391.05-00	STREET/STORM SEWER FUND	5,308	0	0	0	0	0
017-0000-391.51-00	WATER UTILITY FUND	6,524	0	0	0	0	0
017-0000-391.55-00	WASTEWATER UTILITY FUND	3,991	0	0	0	0	0
*	OPERATING TRANSFERS IN	56,841	0	0	0	0	0
**	RETIREMENT RESERVE FUND	56,841	0	0	0	0	0
Retirement Reserve Fund - Expenditures							
017-7100-416.15-00	LEGIS PERS COSTS	54,255	0	0	0	0	0
*	LEGIS MANDATE PERS COSTS	54,255	0	0	0	0	0
***	RETIREMENT RESERVE	54,255	0	0	0	0	0
Other Uses							
017-9500-416.81-01	TO GENERAL FUND	0	2,586	0	0	0	0
*	OPERATING TRANSFERS OUT	0	2,586	0	0	0	0
****	RETIREMENT RESERVE FUND	54,255	2,586	0	0	0	0

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

Debt Service Fund Group

Description

The City maintains a group of debt service funds to account for the long-term obligations of the City. These funds accumulate monies from a variety of sources for the sole purpose of paying principal and interest on obligations incurred at some point in the past. The City currently operates three active debt service funds and established a third through the 1996-97 budget process.

The City currently operates the Water Bond Debt Service Fund, the Senior Center Debt Service Fund and the Police Facility Revenue Bond Debt Service Fund within the debt service fund group. The Water Bond Debt Service Fund accounts for the advance refunding bonds issued in 1993. The Senior Center Debt Service Fund accounts for the small-scale energy loan from the Department of Energy, obtained by the City to install the HVAC system at the Senior Center. The third fund currently in use by the City is the Police Facility Revenue Bond Debt Service Fund. This fund accounts for the resources and expenditures relating to debt service on the revenue bonds issued in February of 1999. This is a refinance of the original bond issued in June 1997. The original bonds financed the purchase of the PUD building, and the refinancing will fund the remodel of that facility to house the Police Department.

The LID Debt Service Fund, established in the 1996-97 budget process, will account for principal and interest payments relating to specific LID projects financed through the issuance of bancroft bonds.

1999-2000 Goals, Projects and Highlights

- There is no anticipation within the proposed budget to increase the debt or refinance any debt of the city. The proposed budgeted for the Urban Renewal District is anticipating a \$2.8 million debt instrument.
- The water bond debt fund has only one more year (FY 2000-2001) to payoff its debt.

1998-99 Accomplishment/Comments

- The ability to borrow money through the issuance of bonded debt became very inexpensive during the year. We took this opportunity to refinance the June 1997 bond for the police remodel project and gained \$135k in additional bond proceeds to pay for the project. We also received a less costly payment plan with the ten-year time span.
- An estimated \$3,180 in principal and interest was paid on the energy loan program for the Senior Center.
- There was no debt issued for the Bargeway Improvement Project by the city as first anticipated in the budget

Major Issues to be resolved in the next 5 years

- Several potential debt issuances are under consideration over the next few years. These include projects related to potential LID projects, and possible funding a portion of the costs relating to a convention center in conjunction with the new National Guard Armory project. Principal and interest requirement of these debt issues will be accounted for within the debt service fund group, in distinct funds as required by statute and/or specific bond covenants.
- Retirement of the 1993 series advance refunding bonds will occur during the 2000-01 fiscal year. This is currently the only outstanding general obligation debt of the City.

City of the Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

<u>ACCOUNT DESCRIPTION</u>	<u>1996-97 ACTUALS</u>	<u>1997-98 BUDGET</u>	<u>1998-99 ADOPTED BUDGET</u>	<u>1999-2000 PROPOSED BUDGET</u>	<u>1999-2000 APPROVED BUDGET</u>	<u>1999-2000 ADOPTED BUDGET</u>
BEGINNING BALANCE	81,467	101,042	215,614	328,350	328,350	328,350
REVENUES	377,524	542,321	1,516,318	340,930	340,930	340,930
OTHER SOURCES	86,355	-	-	-	-	-
TOTAL RESOURCES	535,346	643,363	1,731,932	669,280	669,280	669,280
WATER BOND DEBT FUND	369,661	362,936	361,475	353,075	353,075	353,075
SNR CNTR GRANT SERVICE FUND	3,180	2,915	3,180	3,180	3,180	3,180
POLICE FACILITY BOND FUND	-	172,235	1,280,438	281,377	281,377	281,377
TOTAL EXPENDITURES	372,841	538,066	1,655,094	637,632	637,632	637,632
TRANSFERS OUT	-	-	63,000	-	-	-
UNAPPROPRIATED ENDING BAL	-	-	13,838	31,648	31,648	31,648
TOTAL OTHER USES	-	-	76,838	31,648	31,648	31,648
TOTAL EXPENDS & OTHER USES	372,841	538,066	1,731,932	669,280	669,280	669,280
FUND TOTAL	162,505	105,277	-	-	-	-

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

Debt Service Funds

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR</u> 1996-1997 <u>ACTUALS</u>	<u>FISCAL YEAR</u> 1997-1998 <u>ACTUALS</u>	<u>FY1998-1999</u> <u>ADOPTED</u> <u>BUDGET</u>	<u>PROPOSED</u> <u>BUDGET</u> <u>FY 1999-2000</u>	<u>APPROVED</u> <u>BUDGET</u> <u>FY 1999-2000</u>	<u>ADOPTED</u> <u>BUDGET</u> <u>FY 1999-2000</u>
Water Bond - Revenues							
041-0000-300.00-00	BEGINNING BALANCE	0	0	24,793	49,473	49,473	49,473
*	BEGINNING BALANCE	0	0	24,793	49,473	49,473	49,473
041-0000-311.10-00	PROPERTY TAXES-CURRENT	348,373	335,015	330,892	315,000	315,000	315,000
041-0000-311.15-00	PROPERTY TAXES-PRIOR YEAR	22,137	18,187	18,108	18,000	18,000	18,000
041-0000-311.18-00	LAND SALES-FORECLOSURE	0	186	0	0	0	0
041-0000-311.19-00	UNSEGREGATED TAX INTEREST	269	282	20	250	250	250
*	PROPERTY TAXES	370,779	353,670	349,020	333,250	333,250	333,250
041-0000-361.00-00	INTEREST REVENUES	3,168	2,104	1,500	2,000	2,000	2,000
*	INTEREST REVENUES	3,168	2,104	1,500	2,000	2,000	2,000
041-0000-369.00-00	OTHER MISC REVENUES	10	0	0	0	0	0
*	OTHER MISC REVENUES	10	0	0	0	0	0
**	WATER BOND DEBT FUND	373,957	355,774	375,313	384,723	384,723	384,723
Water Bond - Expenditures							
041-4100-470.67-10	BOND PRINCIPAL-93 BONDS	305,000	310,000	320,000	325,000	325,000	325,000
041-4100-470.67-20	BOND INTEREST-93 BONDS	64,261	52,536	40,475	27,675	27,675	27,675
041-4100-470.67-70	PAYMENTS TO AGENT/TRUSTEE	400	400	1,000	400	400	400
*	DEBT SERVICE	369,661	362,936	361,475	353,075	353,075	353,075
041-4100-470.89-00	UNAPPROPRIATED ENDING BAL	0	0	13,838	31,648	31,648	31,648
*	UNAPPROPRIATED ENDING BAL	0	0	13,838	31,648	31,648	31,648
****	WATER BOND DEBT FUND	369,661	362,936	375,313	384,723	384,723	384,723

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

Debt Service Funds

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FISCAL YEAR 1996-1997 ACTUALS</u>	<u>FISCAL YEAR 1997-1998 ACTUALS</u>	<u>FY1998-1999 ADOPTED BUDGET</u>	<u>PROPOSED BUDGET FY 1999-2000</u>	<u>APPROVED BUDGET FY 1999-2000</u>	<u>ADOPTED BUDGET FY 1999-2000</u>
Sr. Center Debt Service - Revenues							
043-0000-361.00-00	INTEREST REVENUES	3-	3	0	0	0	0
*	INTEREST REVENUES	3-	3	0	0	0	0
043-0000-363.70-00	SENIOR CENTER PAYMENTS	3,180	3,180	3,180	3,180	3,180	3,180
*	RENTAL REVENUES	3,180	3,180	3,180	3,180	3,180	3,180
**	SR CTR. DEBT SERVICE FUND	3,177	3,183	3,180	3,180	3,180	3,180
Sr. Center Debt Service - Expenditures							
043-4300-470.67-50	LOAN PRINC PAYMENTS	3,180	2,915	2,431	3,180	3,180	3,180
043-4300-470.67-60	LOAN INTEREST PAYMENTS	0	0	749	0	0	0
*	DEBT SERVICE	3,180	2,915	3,180	3,180	3,180	3,180
****	SR CTR. DEBT SERVICE FUND	3,180	2,915	3,180	3,180	3,180	3,180
Police Facility Revenue Bond - Revenues							
045-0000-300.00-00	BEGINNING BALANCE	0	0	190,821	278,877	278,877	278,877
*	BEGINNING BALANCE	0	0	190,821	278,877	278,877	278,877
045-0000-361.00-00	INTEREST REVENUES	390	22,390	6,400	2,500	2,500	2,500
*	INTEREST REVENUES	390	22,390	6,400	2,500	2,500	2,500
045-0000-363.80-00	STATE OFFICE BLDG INCOME	0	160,974	142,806	0	0	0
*	RENTAL REVENUES	0	160,974	142,806	0	0	0
045-0000-393.10-00	BOND PROCEEDS	96,355	0	1,013,412	0	0	0
*	PROCEEDS- LI' LIABILITIES	96,355	0	1,013,412	0	0	0
**	POLICE FACILITY REV BOND	96,745	183,364	1,353,439	281,377	281,377	281,377
Police Facility Revenue Bond - Expenditures							
045-4500-470.67-15	BOND PRINC-97 BONDS	0	90,000	1,005,000	95,000	95,000	95,000
045-4500-470.67-25	BOND INT-97 BONDS	0	52,267	50,470	47,282	47,282	47,282
045-4500-470.67-70	PYMNTS TO AGNT/TRUSTEE	0	0	251	400	400	400
045-4500-470.67-73	BOND ISSUANCE COSTS	0	29,968	95,000	0	0	0
045-4500-470.67-80	RSRVE FOR FUTURE DEBT	0	0	139,718	138,695	138,695	138,695
*	DEBT SERVICE	0	172,235	1,290,439	281,377	281,377	281,377
045-9500-470-81-90	OTHER TRANSFERS OUT	0	0	63,000	0	0	0
***	REVENUE BOND-1997 SERIES	0	172,235	1,353,439	281,377	281,377	281,377
****	POLICE FACILITY REV BOND	0	172,235	1,353,439	281,377	281,377	281,377

Summary of Property Tax Levies for 1999-2000 Fiscal Year

General Fund

1999-2000 Estimated Assessed Value	\$470,481,586
Permanent Rate	x <u>0.003017</u>
	\$ 1,419,442
Less uncollectible in year levied	\$ <u>(99,361)</u>
General Fund Taxes to Balance Budget	\$ <u>1,320,081</u>

Water Bond Debt Service

1999-2000 Actual Debt Service Estimate	\$ 338,710
Less uncollectible in year levied	\$ <u>23,710</u>
Debt service taxes to Balance Budget	\$ <u>315,000</u>

Total Levies	\$ 1,758,152
Estimated Taxes Not to be Received	\$ <u>(123,071)</u>
Total Taxes to Balance Budget	\$ <u>1,635,081</u>

**City of The Dalles, Oregon
Budget Prep 1999-2000
Interfund Transfers**

Appendix B

Transferred From:

<u>Transferred To:</u>	<u>General Fund</u>	<u>Library Fund</u>	<u>Street & Storm Sewer Fund</u>	<u>Special Grants Fund</u>	<u>Special Assesments Fund</u>	<u>Water Fund</u>	<u>Waste Water Fund</u>	<u>Total Transfers In</u>
General Fund		40,000	48,845	450	8,850	233,947	177,118	509,210
Library Operating Transfer	212,931							212,931
Street & Storm Sewer Fund	100,000					42,520	36,054	178,574
Public Works Reserve Fund			51,000			30,000	30,000	111,000
Street & Bridge Replacement Fund			30,000					30,000
Special Projects Fund	250							250
Capital Projects Fund	50,000							50,000
FAA Grant Improvement Fund	-							-
Water Utility Fund	-							-
Water Dept Cap Res Fund						177,000		177,000
Waste Water Utility Fund							200,000	200,000
Sewer Special Reserve Fund							-	-
Airport Fund	61,918							61,918
Tourism Agency Fund	192,000							192,000
Totals	617,099	40,000	129,845	450	8,850	483,467	443,172	1,722,883

City of The Dalles, Oregon
Detail of Administrative Transfers to the General Fund
Fiscal Year 1999-2000

Appendix B

<u>Department</u>	<u>Total Expenditure</u>	<u>General Fund</u>		<u>Street Fund</u>		<u>Water Fund</u>		<u>W. Water Fund</u>	
		<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>
City Council	165,047	93.40	154,154	2.20	3,631	2.20	3,631	2.20	3,631
City Clerk	75,203	75.00	56,402	8.00	6,016	8.00	6,016	9.00	6,766
City Manager	127,539	59.30	75,631	3.80	4,846	16.90	21,554	20.50	26,145
City Attorney	240,851	767.00	184,733	5.10	12,283	7.10	17,100	11.10	26,734
Finance	348,367	323.00	112,523	23.00	8,012	38.50	134,121	26.90	93,711
Personnel	19,700	56.40	10,914	20.80	4,098	17.60	3,467	6.20	1,221
Comm Dev	239,571	100.00	239,571	-	-	-	-	-	-
Police	1,591,780	100.00	1,591,780	-	-	-	-	-	-
City Hall	133,363	100.00	133,363	-	-	-	-	-	-
Code Enforcement	26,419	100.00	26,419	-	-	-	-	-	-
Totals	2,967,840		2,585,490		38,886		185,889		158,208
Right of Way Planner-1/2 of personal services costs					9,958		9,958		9,958
Watershed Patrol-1/2 of personal services costs					-		29,150		-
Administrative Total					48,844		224,997		168,166
Capital Projects in the Finance Department are at a different share than operations					6,701		23,614		15,964
Total interfund transfer from the Public Works Funds					55,545		248,611		184,130

GENERAL FUND SALARIES

Appendix C

	<u>Salary</u> <u>Low</u>	Range <u>High</u>	<u>1999-00</u> <u>Salaries</u>	
Administration				
City Manager	-	-	69,072	
Administrative Secretary	1,839	2,420	<u>17,730</u>	(1)
			86,802	
City Clerk				
City Clerk	3,363	4,426	53,112	
Legal and Judicial				
City Attorney	-	-	60,960	
Legal Secretary	1,839	2,420	29,040	
Municipal Court Clerk	1,881	2,198	<u>28,776</u>	(2)
			118,776	
Finance				
Director	3,699	4,870	52,962	
Accountant	2,780	3,658	35,121	
Payroll/AP Specialist	1,881	2,198	26,376	
Utility Billing Clerk	1,690	1,959	23,508	
Cahsier/Receptionist	1,521	1,804	<u>21,648</u>	
			159,615	
Community Economic Development				
Director	3,699	4,870	35,064	(5)
Administrative Secretary	1,839	2,420	<u>4,492</u>	(1)
			39,556	
Planning				
Senior Planner	3,057	4,023	45,072	(7)
Associate Planner	2,648	3,196	33,431	
Administrative Secretary	1,839	2,420	<u>23,716</u>	
			102,219	
Police				
Chief	3,699	4,870	58,440	
Captain	3,363	4,426	51,744	
Sergeant (4)	2,780	3,658	173,892	
Officer (14)	2,434	2,889	497,268	(3)
Administrative Secretary	1,839	2,420	29,040	
Department Secretary	1,758	2,037	<u>22,264</u>	
			832,648	

GENERAL FUND SALARIES

Appendix C

	Salary	Range	1999-00	
	<u>Low</u>	<u>High</u>	<u>Salaries</u>	
Library				
Director	3,363	4,426	53,112	
Library Clerk II	1,857	2,151	25,812	
Library Clerk (3)	1,618	1,878	67,608	
Maintenance Repair Tech	2,153	2,527	4,375	(6)
			<u>150,907</u>	
City Hall				
Maintenance Repair Tech	2,153	2,527	11,666	(6)
Codes Enforcement				
Code Enforcement Officer	10.99 hr	13.25 hr	11,976	(4)

1-Position divided between City Manager and Community Econ Dev Departments of the General Fund, and the Airport Fund

2-Includes \$200/month for Judge Pro-tem

3-Includes Incentive/certification pay

4-1/2 time position at 11.29 per hour

5-Position divided between Community Econ Dev Department of the General Fund, and the Airport Fund

6-Position divided between City Hall and Library of the General Fund and between the State Office Bldg and the Airport Fund. Also includes 5% Lead Worker assignment.

7-Includes 5% Acting in Capacity

ENTERPRISE FUND SALARIES

Appendix C

	Salary	Range		
	<u>Low</u>	<u>High</u>		1999-00
				Salaries
Public Works				
✓ Director	3,699	4,870		58,452
✓ Public Works Engineer	3,363	4,426		53,124
✓ Engineer in Training	2,780	3,658		34,026 (3)
✓ Project Engineer	3,057	4,023		38,417
Utilities Supervisor	3,057	4,023		41,958
✓ Transportation Supervisor	3,057	4,023		48,276
✓ Regulatory Comp Supervisor	2,780	2,780		43,896
✓ Administrative Assistant	1,839	2,420		29,040
✓ Department Secretary (2)	1,690	1,959		47,984 (1)
✓ Equipment Operator (7)	2,094	2,458		209,630 (2)
Water Quality Manager	3,009	3,960		48,276
Bio Lab Technician	2,329	2,723		33,324
Lead Certified Operator (2)	2,261	2,653		70,152 (2,4)
Certified Operator (19)	2,153	2,527		552,016 (2)
				<u>1,308,571</u>

1- One of the two positions indicated is a job share assignment

2-Includes incentive/certification pay

3-Vacant Position

4-Includes 5% lead worker

