

# City of The Dalles

## Adopted Budget

### 1997-98





**City of The Dalles, Oregon**  
**Operating Budget**  
**Fiscal Year 1997-1998**  
**Presented to City of The Dalles Budget Committee**

**COUNCIL**

Bob McFadden  
Sean Barrett  
Bill Gosiak  
Robb Van Cleave  
Mary Ann Davis

**LAY MEMBERS**

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Fred Hawkins  
John Lehman  
Ken Farner  
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**PRESENTED BY**

**Nolan K. Young, City Manager/Budget Officer**  
**Mayor, David R. Beckley**

**DEPARTMENT MANAGERS**

City Clerk  
City Attorney  
Finance Director  
Personnel Director  
Community Development Director  
Police Chief  
Library Director  
Public Works Director

Julie Krueger  
Gene Parker  
Rob Moody  
Joanet Gray  
Dan Durow  
Jay Waterbury  
Sheila Dooley  
Brian Stahl

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FISCAL YEAR 1997-98

BUDGET MESSAGE

As Interim City Manager, it is my duty and privilege to present the budget document of the City of The Dalles for the upcoming 1997-98 fiscal year.

ORGANIZATION OF BUDGET DOCUMENT

The document begins with an overview summary of the entire budget document, followed by an outline of the various funds of the City. The key funds can be summarized as follows:

<u>Fund Type</u>	<u>Funding Source</u>	<u>Services Provided</u>
<i>General Fund</i>	Discretionary Funds	Police, Library, Legal/Judicial, Planning & Economic Development, Finance, Personnel, City Clerk, City Manager, City Council
<i>Public Works Funds</i>		
Street & Storm Sewer Fund	State & Local Gas Tax Revenue	Street maintenance & construction
Street & Bridge Replacement Fund	State & Local Gas Tax Revenue	Street maintenance & construction
Public Works Reserve Fund	State & Local Gas Tax Revenue	Equipment purchases
Water Fund & Water Department Capital Reserve Fund	Metered Water Rate Revenue	Treatment & delivery of water
Wastewater Treatment Fund & Sewer Special Reserve Fund	Sewer Rate Charges	Wastewater treatment & maintenance of collection infrastructure
<i>Other Funds</i>		
State Office Building Special Revenue Fund & Capital Project Fund	State Office Building Lease Revenue	Maintenance of State Office building, renovation of City Hall, potential revenue source for purchase of PUD building
Airport Fund	Airport Activities & Transfer from General Fund	Maintenance & operation of airport

## PROPOSED FINANCIAL POLICIES

Major financial policies reflect the Council's goals of maintaining the financial stability of the City and enhancing coordination and communication with other local governmental agencies. These guiding policies are:

- ◆ the preparation of a two year budget
- ◆ propose to phase in budget reductions over a two year period
- ◆ preserve economic development where possible, including the use of transient room tax revenues to promote tourism
- ◆ maintain beginning working capital of the General Fund at a level that avoids incurring borrowed funds for operations
- ◆ continue intergovernmental cooperation by including funds for the provision of animal control services and continued operation of the library and Fort Dalles Museum, which are also funded by Wasco County

## IMPACTS OF FINANCIAL POLICIES AND PROPOSED PERSONNEL CHANGES

This budget includes a two year outlook of City operations. The second year projections are based upon the same assumptions used in the proposed 1997-98 fiscal year, and reflect no new sources of revenue, and diminishing working capital in various funds. These projections can be affected by a variety of factors, including changes in financial policies and service levels, and unexpected changes in revenue.

The second year budget is offered as a glimpse of future events, and the Budget Committee should understand the figures included for the second year budget were not prepared with the level of detail required for the proposed 1997-98 budget. As the Budget Committee members may recall, the 1998-99 budget estimate is not part of the legal budget document under Local Budget Law of the State of Oregon.

One of the most significant factors concerning the budgeting process and the City's fiscal policies is Ballot Measure 47. As this budget message is being prepared, the legislature is deliberating and discussing the provisions of legislation necessary to implement the ballot measure. Unfortunately, the final impact of the measure upon the City's financial resources may not be known for several weeks or months. The uncertainty concerning the resolution of the numerous issues relating to Measure 47 will complicate the City's budgeting process.

The estimated beginning balance of the General Fund as shown in this document is \$1,209,640. A comparison of estimated expenditures for the 1996-97 budget year (\$3,412,308), with estimated expenditures for the 1997-98 budget year (\$3,056,564), reflects reductions for 1997-98 budget of \$355,654. A comparison of the estimated expenditures for the 1997-98 budget year (\$3,056,564) with estimated expenditures for the 1998-99 budget year (\$2,872,572) projects that budget

reductions in the amount of \$183,392 would be necessary to retain a beginning fund balance for the General Fund of \$1,003,992, as of July 1, 2000.

The 1997-98 budget has been prepared with the assumption the City is facing a loss in property tax revenue in the amount of \$298,007, compared to what could have been collected had Ballot Measure 47 not been approved by the voters. Actual losses could vary significantly from this figure, depending on how the ballot measure is implemented.

The reductions in the 1997-98 budget include the following personnel changes and service level reductions:

- ◆ Eliminate the full-time position of Personnel director and contract with a private or public agency for personnel services
- ◆ Eliminate one police officer in the Police Department, a customer service representative in the Finance Department, and three part-time employees at the Library
- ◆ Reduction of the number of days of operation of the Library from 6 to 5
- ◆ Elimination of community development and assistance funds in the City Council's budget
- ◆ Reduction in the transfer to the Tourism Agency Fund from \$168,000 to \$150,000

Concerning the proposed changes for the Personnel Department, it should be noted this concept was initially proposed by the previous City Manager. Unfortunately, the previous City Manager was not able to provide myself and the Finance Director with the detail that explains the numbers in the budget for the proposed contractual services. It is my hope the Budget Committee will conduct a thoughtful and objective review of the proposed changes in the Personnel Department, as well as, all of the proposed staff reductions. I would encourage the committee members to be open to consider a variety of options for providing these services for the City, and to recommend options which are not only cost-efficient, but ensures that important services are provided to the City and its citizens.

#### SIGNIFICANT CHANGES IN REVENUE AND EXPENDITURES

Revenues - The significant changes for the General Fund have been highlighted in the previous section of this Budget Message. The proposed budget does not reflect any financial policy decisions that affect significant change to the revenues of the Public Works Funds. The future health and stability of the Street and Storm Sewer Fund is an area of concern that will likely require attention during the next fiscal year. The figures projected by City staff for the 1998-99 fiscal year reflect significant decreases in the beginning balances and flat revenues for this fund. The City Council has indicated that one of its sub-goals is to investigate revenue stabilization and enhancement. The budget committee may determine it is appropriate to begin the process of looking at alternative means to enhance revenues for this fund, such as the formation of a storm



utility fee. If additional revenues are not found, it is probable that service level reductions will be required.

## EXPENDITURES

Major capital outlay budgeted includes but is not limited to:

### Vehicles and Equipment

One new patrol vehicle and one vehicle setup in the Police Department (General Fund)

Final lease payment on fire engine (General Fund)

Street Sweeper (Public Works Reserve Fund)

A transfer of \$60,000 to the Public Works Reserve Fund for eventual purchase of an Aqua Tech machine

Installation of gauging stations (Water Treatment)

Mini-Excavator (Water Distribution & Wastewater Treatment)

Video camera (Wastewater)

Final lease payment for front end loader (Wastewater)

### Wastewater Treatment Plant

Capital improvements for the plant have been budgeted in the sum of \$1,161,971, including a daft replacement, plant design and construction, effluent pump replacement, and a wastewater irrigation system

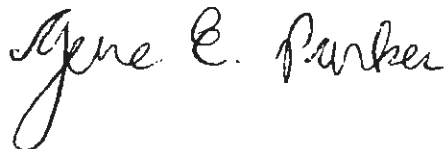
Two items of concern regarding expenditures and the General Fund should be noted. First, if the City intends to continue code enforcement activity, funds will need to be allocated to pay for the costs of contracting to have properties cleaned up and nuisances abated. The Code Enforcement position is currently vacant, and no funds have been allocated to this budget. The Legal and Judicial Department has designated the sum of \$2,000 for other contractual services; however, this account is usually intended to pay for other professional services not related to code enforcement.

A second area of concern relates to the condition of the roof at City Hall. The roof is deteriorating and in need of repair. The proposed budget does not include any funds to address this maintenance issue. A preliminary estimate for the repair has been obtained in the amount of \$140,000.00. Maintenance of City assets is an important City Council goal. The budget

committee may desire to address this issue, and determine whether funds should be directed to correct the deficiencies in the roof.

This document represents the aggregation of requests from each department within the City, based upon perceived needs and service levels. As members of the budget committee, you must weigh each of these requests individually and as part of an overall picture, considering policy directions, mandates, Council goals, and input from citizens and staff.

Good luck to each of you as you address the issues of the City's budget, and I pledge my support, and that of staff, to you and to the process.

A handwritten signature in cursive script that reads "Gene E. Parker". The signature is written in black ink and is positioned above the printed name and title.

Gene E. Parker  
Interim City Manager

**CITY OF THE DALLES  
1997 CITY COUNCIL GOALS**

<u>Time Frame</u>	<u>Goal</u>	<u>Responsible</u>
<b>GOAL 1: FINANCIAL STABILITY OF CITY</b>		
March	A. Discovery Center Preparations	
	1. Mayor and Councilor McFadden to meet with Discovery Center regarding effect of opening on City services.	
	B. Asset Administration	
on going	1. Acquisition of site for Wastewater Treatment Plant and develop implementation plan, to include: public relations, accessibility issues, savings/cost control, existing plant renovation, and beautification.	
June	2. 5 year Public Works infrastructure CIP for transportation/streets, including truck routes.	Public Works
March	3. Water Rate Review	
June	4. Sewer Rate Review	
on going	5. Continue Sale of Surplus Property	Attorney
on going	6. Continue aligning rents to current market value	Attorney
on going	7. Maintain buildings the City intends to utilize, such as City Hall, Library, State Office Building	
	C. Investigate Methods of Revenue Stabilization and Enhancement	
on going	1. Grants/Franchise Updates	Finance
on going	2. Budget Updates	Finance

**GOAL 2: COORDINATION/COMMUNICATION ISSUES**

June	A.	Annexation Planning & Implementation	Planning
on going	B.	Review, Revise, Implement Ordinances	Attorney
March	C.	RARE Planner identify beautification projects through Volunteer Coordination Program	Planning
on going	D.	Continue Interagency cooperation and coordination	

**ITEMS OF IMPORTANCE**  
**(NOT GOALS)**

**1997 COUNCIL GOAL SETTING**

- \* Pursue Water Treatment Plant Efficiency Audit
- \* Continue thorough and timely information to City Council
- \* Provide public information to media
- \* Continue quality customer service
- \* Identify Public Heritage Trees

***City of The Dalles, Oregon***  
***1997-1998 Budget***  
***Overview Summary of All Funds***

**City of The Dalles, Oregon**  
**Fiscal Year 1997-1998 Adopted Budget**

	<u>GENERAL</u> <u>FUND</u>	<u>PUBLIC</u> <u>WORKS</u>	<u>AIRPORT</u> <u>SERVICES</u>	<u>CAPITAL</u> <u>IMPRVMTS</u>	<u>SPECIAL</u> <u>REVENUE</u>	<u>DEBT</u> <u>SERVICE</u>	<u>1997-98</u> <u>BUDGET</u>	<u>1996-97</u> <u>BUDGET</u>
BEGINNING BALANCE	1,209,640	4,019,890	26,871	1,636,682	219,813	168,432	7,281,328	5,699,324
REVENUES	2,607,362	4,838,519	13,500	218,947	190,948	598,724	8,468,000	10,043,193
OTHER FINANCING SOURCES	365,029	847,190	92,705	750,000	6,000	-	2,060,924	3,237,426
<b>TOTAL RESOURCES</b>	<b>4,182,031</b>	<b>9,705,599</b>	<b>133,076</b>	<b>2,605,629</b>	<b>416,761</b>	<b>767,156</b>	<b>17,810,252</b>	<b>18,979,943</b>
CITY COUNCIL	86,265						86,265	190,073
CITY CLERK	68,182						68,182	67,162
CITY MANAGER	121,085						121,085	125,381
LEGAL AND JUDICIAL	202,953						202,953	208,302
FINANCE	248,510						248,510	300,137
PERSONNEL	17,666						17,666	70,738
COMMUNITY DEVELOPMENT	202,100						202,100	231,020
POLICE	1,309,788						1,309,788	1,440,347
LIBRARY	318,979						318,979	366,833
CITY HALL	176,292						176,292	213,165
VOLUNTEER CENTER	54,075						54,075	-
CODE ENFORCEMENT	15,476						15,476	22,843
STREETS		1,459,884					1,459,884	1,538,212
WATER UTILITY SVCS		3,397,020					3,397,020	3,172,648
W. WATER UTILITY SVCS		3,215,366					3,215,366	3,622,877
AIRPORT SERVICES			133,076				133,076	125,740
CAPITAL PROJECTS				1,445,517			1,445,517	23,750
SPECIAL ASSESSMENTS				1,151,262			1,151,262	1,541,897
GRANTS					198,716		198,716	735,965
STATE OFFICE BUILDING					159,494		159,494	155,535
PARKS AND RECREATION					12,104		12,104	11,295
OTHER SPECIAL USES					41,361		41,361	123,121
DEBT SERVICE						705,668	705,668	398,493
<b>TOTAL EXPENDITURES</b>	<b>2,821,371</b>	<b>8,072,270</b>	<b>133,076</b>	<b>2,596,779</b>	<b>411,675</b>	<b>705,668</b>	<b>14,740,839</b>	<b>14,685,534</b>
TRANSFERS OUT	248,705	1,128,533	-	8,850	5,086	-	1,391,174	2,560,676
CONTINGENCY	1,111,955	504,796	-	-	-	-	1,616,751	1,666,045
UNAPPROPRIATED ENDING BAL	-	-	-	-	-	61,488	61,488	67,688
<b>TOTAL OTHER USES</b>	<b>1,360,660</b>	<b>1,633,329</b>	<b>-</b>	<b>8,850</b>	<b>5,086</b>	<b>61,488</b>	<b>3,069,413</b>	<b>4,294,409</b>
<b>TOTAL EXPENDS &amp; OTHER USES</b>	<b>4,182,031</b>	<b>9,705,599</b>	<b>133,076</b>	<b>2,605,629</b>	<b>416,761</b>	<b>767,156</b>	<b>17,810,252</b>	<b>18,979,943</b>
FUND TOTAL	-	-	-	-	-	-	-	-

## *General Fund Overview Summary*

The following page provides a five year overview of the General Fund's resources and expenditures. This summary form shows a view of the actual or budgeted total resources over the years, and the actual or budgeted total expenditures by departments. From this perspective, the use of funds and relative degree of emphasis on various programs in the General Fund can be determined.

Both the Beginning Working Capital ("Beginning Balance") and the amount budgeted for Contingency are indicators of the financial health of the fund. In this five year snap shot in time, it can be seen that beginning working capital increases steadily through the 1996-97 Budget, and then declines dramatically for the estimated 1997-98 amount. The declines projected for the next two years reflect anticipated impacts of the implementation of Ballot Measure 50. Changes in revenues and total resources are discussed in the next commentary section on General Fund Resources. Most notable are the impacts on the tax base of Measure 50, and the decreasing beginning balances. Departmental expenditures in the General Fund amount overall to decreases of 17% and 12% in 1997-98 (over budgeted 1996-97) and 1998-99 (over 1996-97) respectively.

Transfers in to the General Fund (included in "Other Sources" of the revenues section) are monies from other funds that reflect the services the General Fund provides to other activities. This includes administrative expenses, and materials and supplies directly attributable to other funds - such as card stock used for water and sewer billings by the Finance Department. The decline in 1996-97, and the next two years are generally due to a reduction in expenditure levels in the General Fund departments, and a reevaluation of the allocation methods for the transfers themselves. The detail of transfers into the General Fund is found in the following section detailing resources of the fund, and in Appendix B.

Transfers out of the General Fund reflect policy decisions to provide service levels in areas accounted for by other funds, primarily the Airport Fund and the Tourism Agency Fund.

Forecasted changes at the time of the Proposed Budget document are open to change by deliberations and recommendations of the Budget Committee and policy actions of the City Council.



**City of The Dalles, Oregon**  
**Fiscal Year 1997-1998 Adopted Budget**

<u>ACCOUNT DESCRIPTION</u>	<u>1994-1995</u>	<u>1995-1996</u>	<u>1996-1997</u>	<u>1997-98</u>	<u>1997-98</u>	<u>1997-98</u>	<u>1998-99</u>
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>PROPOSED BUDGET</u>	<u>APPROVED BUDGET</u>	<u>ADOPTED BUDGET</u>	<u>ESTIMATE</u>
BEGINNING BALANCE	833,761	1,250,938	1,260,116	1,209,640	1,209,640	1,209,640	1,101,853
REVENUES	3,807,728	2,842,535	2,670,583	2,535,887	2,541,887	2,607,362	2,559,294
OTHER SOURCES	<u>580,247</u>	<u>425,078</u>	<u>432,330</u>	<u>345,029</u>	<u>365,029</u>	<u>365,029</u>	<u>313,278</u>
TOTAL RESOURCES	5,221,736	4,518,551	4,363,029	4,090,556	4,116,556	4,182,031	3,974,425
CITY COUNCIL	75,399	167,067	190,073	98,765	86,265	86,265	96,915
CITY CLERK	59,097	55,477	68,793	69,609	68,182	68,182	70,768
CITY MANAGER	124,573	99,669	127,813	122,602	121,085	121,085	118,140
LEGAL AND JUDICIAL	130,010	152,464	210,156	206,138	202,953	202,953	206,776
FINANCE	352,065	424,322	309,939	251,978	248,510	248,510	255,109
PERSONNEL	61,893	60,878	72,533	17,666	17,666	17,666	18,411
COMMUNITY DEVELOPMENT	231,523	176,280	236,241	205,464	202,100	202,100	181,611
POLICE	1,151,793	1,281,764	1,476,404	1,317,388	1,309,788	1,309,788	1,543,030
FIRE	696,350	1,639	-	-	-	-	-
AMBULANCE	405,890	2,257	-	-	-	-	-
LIBRARY	269,124	315,504	372,726	299,070	314,112	318,979	302,179
CITY HALL	139,120	155,882	213,165	159,792	176,292	176,292	122,711
VOLUNTEER CENTER	-	-	-	-	-	54,075	-
CODE ENFORCEMENT	<u>74,731</u>	-	<u>22,843</u>	-	<u>2,000</u>	<u>15,476</u>	-
TOTAL EXPENDITURES	3,771,568	2,893,203	3,300,689	2,748,472	2,748,953	2,821,371	2,915,650
TRANSFERS OUT	187,078	225,000	360,445	257,705	248,705	248,705	121,000
CONTINGENCY	-	-	701,895	1,084,379	1,118,898	1,111,955	937,775
UNAPPROPRIATED ENDING BAL	-	-	-	-	-	-	-
TOTAL OTHER USES	187,078	225,000	1,062,340	1,342,084	1,367,603	1,360,660	1,058,775
TOTAL EXPENDS & OTHER USES	<u>3,958,646</u>	<u>3,118,203</u>	<u>4,363,029</u>	<u>4,090,556</u>	<u>4,116,556</u>	<u>4,182,031</u>	<u>3,974,425</u>
FUND TOTAL	<u>1,263,090</u>	<u>1,400,348</u>	-	-	-	-	-

## *General Fund Resources*

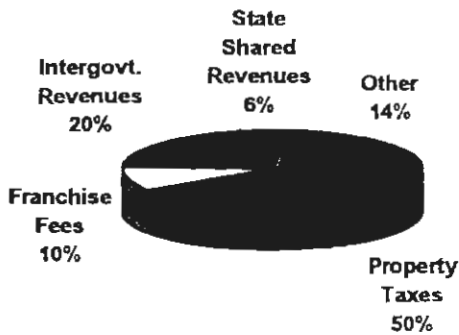
General Fund resources consist of beginning working capital, revenues and other financing sources. The 1997-98 estimated beginning working capital totals just over \$1.2 million. This estimate reflects the reversal of a trend which peaked with the 1996-97 fiscal year. That trend was one of rebuilding the General Fund to a position of financial health interrupted with the passage of Ballot Measure 5 in 1990, and now potentially again with the passage of Ballot Measure 47 in November, 1996, and Measure 50 in May, 1997.

Revenues budgeted for the 1997-98 fiscal year in the General Fund consist primarily of property taxes, which account for 50% of revenues, or 31% of total resources (which includes beginning working capital and transfers from other funds). Under Ballot Measure

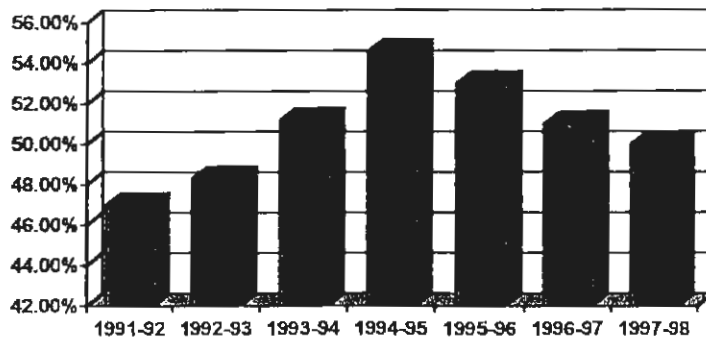
50, the City's tax collections will be reduced. Unlike Ballot Measure 5, which limited the levies of governments, Ballot Measure 50 reduces the tax bills of the individual tax payers to the lower of their 1994-95 tax bill, or their 1995-96 tax bill less 10%. How these reductions are allocated across the taxing entities is yet to be decided by the Oregon Legislature. For purposes of this budget, an estimate of the taxes to be collected was calculated by taking the 1995-96 City levy and

reducing it by 10%, then applying the collection ratio to arrive at an estimate of total taxes to be collected. The City continues to strive to reduce its reliance on property taxes as the primary resource to the General Fund. This is demonstrated by the decline in property taxes as a percentage of total General Fund revenues over the last few years. This decline in taxes as a percentage of total budgeted revenues reverses a trend in which the City relied progressively more heavily on taxes through the 1994-95 fiscal year. Other revenues significant to the fund are franchise fees from local utilities doing business within the City, intergovernmental revenues, State shared revenues, court fines and forfeitures and other miscellaneous receipts.

**General Fund Revenue Distribution**



**Property Taxes as Percent of Total Revenues**



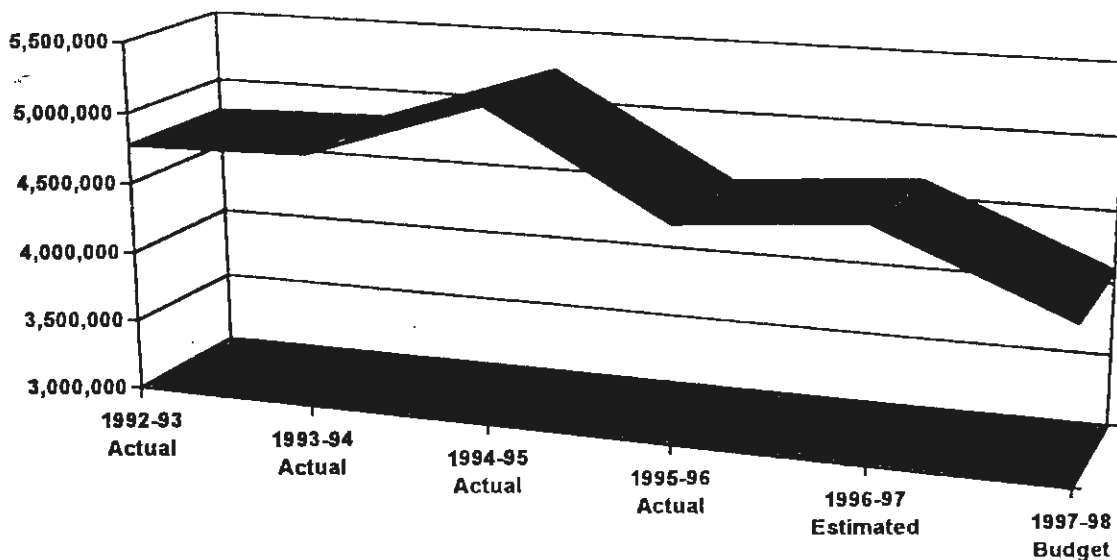
*City of The Dalles, Oregon*  
*Fiscal Year 1997-1998 Adopted Budget*

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Operating transfers to the General Fund from Public Works are again budgeted in the 1996-97 fiscal year for anticipated administrative services provided by the General Fund. These transfers to the General Fund are scheduled in lieu of direct charges for salaries, payroll costs and materials charged to the Public Works funds for services provided. From another perspective, were these services not provided by General Fund staff, Public Works would be required to externally purchase the services. Services provided include financial support through processing of payroll, accounts payable, utility billing and collection, legal services, and administrative support of the City Manager and City Clerk.

Total resources to the General Fund over the last several years have declined, as indicated in the graphic at right. Since peaking in 1994-95, the City has seen a general decrease in resources. This decrease is a combination of declining beginning working capital, revenues, and realignment of administrative transfers to the General Fund. The estimated figure for the 1996-97 fiscal year indicates a slight increase in beginning working capital as a result of greater revenues than anticipated. The budget for the 1997-98 fiscal year however continues the prior trend, showing a decrease of over a half-million dollars in total resources from the 1996-97 estimates. The decrease is primarily attributable to a projected decline in property tax collections resulting from the passage of Ballot Measure 50, as well as a reduction in beginning working capital and transfers in to the General Fund.

**Trends in Total Resources to the General Fund**



**City of The Dalles, Oregon**  
**Fiscal Year 1997-1998 Adopted Budget**

ACCT	ACCOUNT DESCRIPTION	1994-1995	1995-1996	1996-1997	1997-98	1997-98	1997-98	1998-99
		ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	ESTIMATE
<b>GENERAL FUND</b>								
300.00-00	BEGINNING BALANCE	833,761	1,250,938	1,260,116	1,209,640	1,209,640	1,209,640	1,101,853
311.10-00	PROPERTY TAXES-CURRENT	1,919,943	1,326,208	1,317,035	1,199,493	1,199,493	1,199,493	1,235,478
311.15-00	PROPERTY TAXES-PRIOR	370,614	151,422	135,235	63,040	63,040	63,040	60,000
311.18-00	LAND SALES-FORECLOSURE	-	868	-	-	-	-	-
311.19-00	UNSEGREGATED TAX INTEREST	1,203	848	750	588	588	588	600
*	PROPERTY TAXES	2,291,760	1,479,346	1,453,020	1,263,121	1,263,121	1,263,121	1,296,078
318.10-00	UNITED TELEPHONE	87,324	92,348	95,000	103,037	103,037	103,037	103,000
318.20-00	NORTHWEST NATURAL GAS	46,312	43,344	45,000	48,750	48,750	48,750	48,750
318.30-00	CABLE TELEVISION	62,561	64,839	65,000	73,026	73,026	73,026	75,000
318.40-00	THE DALLES DISPOSAL	34,162	35,037	35,000	35,000	35,000	35,000	35,000
*	FRANCHISE FEES	230,359	235,568	240,000	259,813	259,813	259,813	261,750
319.10-00	TRANSIENT ROOM TAXES	216,871	296,289	240,000	240,000	240,000	240,000	240,000
*	OTHER TAXES	216,871	296,289	240,000	240,000	240,000	240,000	240,000
320.10-00	LOCAL LIQUOR LICENSES	1,795	2,075	2,000	2,000	2,000	2,000	2,000
320.30-00	SIGN PERMITS	3,391	4,545	2,500	2,500	2,500	2,500	2,500
320.90-00	OTHER LICENSES/PERMITS	2,794	3,999	2,000	2,000	2,000	2,000	2,000
*	LOCAL REVENUES	7,980	10,619	6,500	6,500	6,500	6,500	6,500
334.10-00	STATE REVENUE SHARING	59,292	58,275	55,700	53,151	53,151	53,151	54,528
334.20-00	STATE FOR LIBRARY	3,915	-	4,000	3,800	3,800	3,800	-
334.50-00	STATE SHARE-CRIME ASSIST	779	1,026	750	750	750	750	750
335.60-00	STATE CIGARETTE TAX	33,263	32,682	30,000	30,645	30,645	30,645	30,872
335.70-00	STATE LIQUOR TAXES	75,628	78,237	79,650	78,883	78,883	78,883	80,926
337.10-00	URBAN RENEWAL SERVICES	7,394	-	9,000	4,500	4,500	4,500	-
337.20-00	COUNTY SHARE OF LIBRARY	107,283	152,961	185,723	145,612	145,612	145,612	151,090
337.60-00	PUD INTERGOVT AGREEMENT	187,113	194,592	135,000	200,000	200,000	200,000	200,000
*	INTERGOVERNMENTAL REVENUES	474,667	517,773	499,823	517,341	517,341	517,341	518,166
341.60-00	TOWING SERVICES FEES	2,806	1,578	500	500	500	500	500
341.80-00	COPIES, PLANS, ORD'S ETC	1,292	1,321	1,000	2,000	2,000	2,000	2,000
341.90-00	MISC SALES AND SERVICES	7,941	8,478	4,000	5,000	5,000	5,000	5,000
*	CHARGES FOR SERVICES	12,039	11,377	5,500	7,500	7,500	7,500	7,500
343.01-00	ZONE CHANGES	-	-	750	-	-	-	-
343.02-00	C.U.P.	2,030	975	700	1,950	1,950	1,950	1,950
343.03-00	VARIANCES	1,500	900	900	900	900	900	900
343.04-00	MINOR PARTITION	2,200	1,200	1,200	2,600	2,600	2,600	2,600
343.05-00	MAJOR PARTITION	-	-	-	-	-	-	-
343.06-00	SUBDIVISION	1,400	400	800	400	400	400	400
343.07-00	SITE PLAN	3,640	2,525	3,500	2,300	2,300	2,300	2,300
343.08-00	COMP PLAN AMENDMENTS	-	-	650	-	-	-	-
343.09-00	PLAN UNIT DEVELOPMENT	400	-	-	-	-	-	-
343.10-00	PLANNING APPEALS	-	700	300	300	300	300	300
343.11-00	VACATIONS	300	50	300	350	350	350	350
*	PLANNING FEES	11,470	6,750	9,100	8,800	8,800	8,800	8,800
346.00-00	AMBULANCE REVENUES	364,628	31	-	-	-	-	-
*	AMBULANCE REVENUES	364,628	31	-	-	-	-	-

**City of The Dalles, Oregon**  
**Fiscal Year 1997-1998 Adopted Budget**

ACCT	ACCOUNT DESCRIPTION	1994-1995	1995-1996	1996-1997	1997-98	1997-98	1997-98	1998-99
		ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	ESTIMATE
348.00-00	INTERDEPARTMENTAL REVENUE	-	-	-	3,500	3,500	3,500	3,500
*	INTERDEPARTMENTAL REVENUES	-	-	-	3,500	3,500	3,500	3,500
351.10-00	COURT FINES/FORFEITURES	101,844	122,507	115,000	122,000	122,000	122,000	122,000
351.50-00	LIBRARY FINES	4,515	4,744	3,000	4,500	4,500	4,500	4,500
352.10-00	DRUG FORFEITURES	1,226	1,103	2,500	2,500	2,500	2,500	2,500
*	FINES AND FORFEITURES	107,585	128,354	120,500	129,000	129,000	129,000	129,000
361.00-00	INTEREST REVENUES	54,252	89,768	50,000	60,000	60,000	60,000	60,000
*	INTEREST REVENUES	54,252	89,768	50,000	60,000	60,000	60,000	60,000
363.50-00	PROPERTY RENTALS	17,939	22,278	28,640	25,312	22,312	33,712	23,000
365.00-00	GIFTS AND DONATIONS	625	500	500	-	-	-	-
367.00-00	VOLUNTEER CENTER REVENUES	-	-	-	-	-	54,075	-
369.00-00	OTHER MISC REVENUES	17,553	43,882	17,000	15,000	24,000	24,000	5,000
*	MISCELLANEOUS REVENUES	36,117	66,660	46,140	40,312	46,312	111,787	28,000
**	TOTAL REVENUES	3,807,728	2,842,536	2,670,583	2,535,887	2,541,887	2,607,362	2,559,294
391.05-00	STREET/STORM SEWER FUND	107,532	75,698	46,835	29,951	36,617	36,617	28,524
391.18-00	SPECIAL GRANTS FUND	-	-	-	2,500	2,500	2,500	2,000
391.36-00	SPECIAL ASSMT FUND	20,300	20,300	23,750	8,850	8,850	8,850	15,000
391.51-00	WATER UTILITY FUND	251,014	211,824	186,993	163,165	169,832	169,832	155,395
391.55-00	WASTEWATER UTILITY FUND	153,219	116,353	103,666	117,977	124,644	124,644	112,359
391.90-00	OTHER	46,152	873	41,086	2,586	2,586	2,586	-
*	OPERATING TRANSFERS IN	578,217	425,048	402,330	325,029	345,029	345,029	313,278
392.00-00	SALE OF FIXED ASSETS	2,030	30	30,000	20,000	20,000	20,000	-
*	OTHER FINANCING SOURCES	2,030	30	30,000	20,000	20,000	20,000	-
**	TOTAL OTHER FINANCING SOURCES	580,247	425,078	432,330	345,029	365,029	365,029	313,278
**	TOTAL RESOURCES	5,221,736	4,518,551	4,363,029	4,090,556	4,116,556	4,182,031	3,974,425

*City of The Dalles, Oregon*  
*Fiscal Year 1997-1998 Adopted Budget*

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**Fund: General (001)**

**Department: City Council (01)**

**Program: Administration (410)**

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**Mission:**

Establishing policies to lead The Dalles into the future.

**Description:**

The City Council is the governing body of the City of The Dalles. Its five voting members and the Mayor set the direction for the City, establishing policies and laws. Specific voter approved powers for the Council are contained in the City Charter, while Council's own administrative and operational policies are adopted by the ordinance or resolution.

City Council is charged with the appointment of the City Manager, City Attorney and Municipal Judge. They adopt the annual budget and perform all other actions necessary to guide the government, while representing concerns of the citizens of The Dalles.

The Dalles City Council positions are volunteer and are elected by the entire electorate of the City. The Mayor and Councilor at Large are elected for two year terms and the remaining four positions are nominated from districts, serving four year terms.

In addition to regular meetings, the City Council meets on a quarterly basis to establish, review, and update goals for the City.

**1997-98 Goals, Projects and Highlights**

- ◆ Major goals for fiscal year 1997-98 are to maintain financial stability; and to promote interagency cooperation and communications with the citizens, other agencies, and staff.

**1996-97 Accomplishments/Comments**

- ◆ Made progress toward establishing a site for the City's Waste Water Treatment Plant.
- ◆ Made progress toward acquiring a new facility for housing the Police Department.
- ◆ Completed a full review of the employee compensation plan for City staff.

**Major Issues to be resolved in the next 5 years**

- ◆ Construction of a new Waste Water Treatment Plant.
- ◆ Completion and implementation of annexation plan.

**City of The Dalles, Oregon**  
**Fiscal Year 1997-1998 Adopted Budget**

<u>ACCT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>1994-1995</u>	<u>1995-1996</u>	<u>1996-1997</u>	<u>1997-98</u>	<u>1997-98</u>	<u>1997-98</u>	<u>1998-99</u>
		<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>PROPOSED</u>	<u>APPROVED</u>	<u>ADOPTED</u>	<u>ESTIMATE</u>
					<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	
<b>CITY COUNCIL</b>								
29-00	OTHER EMPLOYEE BENEFITS	-	13,913	24,881	24,201	24,201	24,201	21,240
*	BENEFITS	-	13,913	24,881	24,201	24,201	24,201	21,240
31-10	CONTRACTUAL SERVICES	44,974	109,744	78,345	39,172	26,672	26,672	39,172
31-60	LABOR NEGOTIATIONS	2,545	13,465	8,000	1,500	1,500	1,500	1,000
32-10	AUDITING SERVICES	14,000	16,915	18,000	19,000	19,000	19,000	20,000
39-00	OTHER CONTRACTUAL SVCS	-	-	45,000	-	-	-	-
*	CONTRACTUAL SERVICES	61,519	140,124	149,345	59,672	47,172	47,172	60,172
53-20	POSTAGE	74	14	100	50	50	50	50
53-40	LEGAL NOTICES	-	31	-	-	-	-	-
*	COMMUNICATIONS	74	45	100	50	50	50	50
58-10	TRAVEL, FOOD & LODGING	552	608	1,250	650	650	650	650
58-50	TRAINING AND CONFERENCES	1,145	551	1,500	750	750	750	750
58-60	WORKSHOPS	105	357	500	500	500	500	300
58-70	MEMBERSHIPS/DUES/SUBSCRIP	10,296	10,604	11,597	11,652	11,652	11,652	12,413
*	TRAINING AND TRAVEL	12,098	12,120	14,847	13,552	13,552	13,552	14,113
60-10	OFFICE SUPPLIES	641	218	400	500	500	500	800
64-10	BOOKS AND PERIODICALS	-	-	-	40	40	40	40
*	SUPPLIES	641	218	400	540	540	540	840
69-50	MISCELLANEOUS EXPENSES	1,067	647	500	750	750	750	500
*	MISCELLANEOUS EXPENSES	1,067	647	500	750	750	750	500
**	CITY COUNCIL	75,399	167,067	190,073	98,765	86,265	86,265	96,915

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*City of The Dalles, Oregon*  
*Fiscal Year 1997-1998 Adopted Budget*

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**Fund: General (001)**

**Department: City Clerk (02)**

**Program: Administration (410)**

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**Mission:**

The City Clerk's role in municipal government is to support the administration, Council, and citizenry, by providing timely, accurate information, keeping an orderly accounting of the City's records and preserving the municipality's history.

**Description:**

The City Clerk Department is a vital communication link between local government and its citizenry. The City Clerk's office provides a wide range of services, including support to the Mayor, City Council and other local governing bodies, the City Manager and City departments without exception.

Some aspects of administrative services performed by the department include: Clerk of the City Council; Records Manager; Elections Officer; Analyst to the City Manager; Codes Compliance; Information Officer; and interpretation of public records and meetings law.

The City Clerk Department will continue striving to provide support services, and any additional services needed to assist with local government functions, while remaining approachable, accessible, and responsive to the citizens of The Dalles.

**1997-98 Goals, Projects and Highlights**

- ◆ 2nd Vice President of Oregon Association of Municipal Recordors.
- ◆ Develop Training program for newly elected officials.

**1996-97 Accomplishments/Comments**

- ◆ Absorbed new duties into existing workload, including small project management, serving as an analyst to the City Manager and supervisory functions.
- ◆ Continued with codes compliance work.

**Major Issues to be resolved in the next 5 years**

- ◆ Develop and implement records management program.
- ◆ Become a Registered Parliamentarian.
- ◆ President of Oregon Association of Municipal Recordors.

**City of The Dalles, Oregon**  
**Fiscal Year 1997-1998 Adopted Budget**

ACCT	ACCOUNT DESCRIPTION	1994-1995	1995-1996	1996-1997	1997-98	1997-98	1997-98	1998-99
		ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	ESTIMATE
<b>CITY CLERK</b>								
11-00	REGULAR SALARIES	40,073	42,162	46,162	48,012	48,012	48,012	49,933
*	SALARIES AND WAGES	40,073	42,162	46,162	48,012	48,012	48,012	49,933
21-10	MEDICAL INSURANCE	5,042	4,867	5,055	4,814	4,814	4,814	4,814
21-20	L-T DISABILITY INSURANCE	301	242	244	275	275	275	290
21-30	LIFE INSURANCE	40	40	43	39	39	39	40
21-40	WORKERS COMP INSURANCE	122	129	178	189	189	189	200
22-00	FICA	3,066	3,299	3,532	3,673	3,673	3,673	3,900
23-00	RETIREMENT CONTRIBUTIONS	5,410	1,847	6,232	6,482	5,055	5,055	6,741
*	BENEFITS	13,981	10,424	15,284	15,472	14,045	14,045	15,985
36-00	ELECTIONS COSTS	1,368	-	2,500	1,500	1,500	1,500	1,500
*	CONTRACTUAL SERVICES	1,368	-	2,500	1,500	1,500	1,500	1,500
43-40	OFFICE EQUIPMENT	300	300	400	400	400	400	400
43-51	GAS/OIL/DIESEL/LUBRICANTS	-	-	100	-	-	-	-
*	REPAIRS AND MAINTENANCE	300	300	500	400	400	400	400
53-20	POSTAGE	240	293	500	450	450	450	500
53-30	TELEPHONE	455	617	700	600	600	600	700
53-40	LEGAL NOTICES	63	137	250	150	150	150	150
*	COMMUNICATIONS	758	1,047	1,450	1,200	1,200	1,200	1,350
58-10	TRAVEL, FOOD & LODGING	545	399	750	1,500	1,500	1,500	400
58-50	TRAINING AND CONFERENCES	314	370	450	825	825	825	325
58-70	MEMBERSHIPS/DUES/SUBSCRIP	316	208	300	150	150	150	125
*	TRAINING AND TRAVEL	1,175	977	1,500	2,475	2,475	2,475	850
60-10	OFFICE SUPPLIES	779	552	600	500	500	500	600
64-10	BOOKS AND PERIODICALS	40	15	100	50	50	50	50
64-80	COMPUTER SOFTWARE	-	-	300	-	-	-	-
*	SUPPLIES	819	567	1,000	550	550	550	650
69-50	MISCELLANEOUS EXPENSES	153	-	100	-	-	-	100
*	MISCELLANEOUS EXPENSES	153	-	100	-	-	-	100
74-30	FURNITURE AND FIXTURES	-	-	300	-	-	-	-
74-40	OFFICE EQUIPMENT	470	-	-	-	-	-	-
*	CAPITAL OUTLAY	470	-	300	-	-	-	-
**	CITY CLERK	59,097	55,477	68,796	69,609	68,182	68,182	70,768

*City of The Dalles, Oregon*  
*Fiscal Year 1997-1998 Adopted Budget*

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**Fund: General (001)**

**Department: City Manager (03)**

**Program: Administration (410)**

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**Mission:**

To create a reality of the City Council's hopes and dreams by implementing their defined goals; to administer the local government ethically, professionally, responsively, efficiently and effectively and to cultivate those attributes throughout the organization, and to facilitate the deliberative democratic process in support of good decision making to the benefit of the City of The Dalles.

**Description:**

The City Manager's position plays a unique role in assisting the democratic processes of our representative local government. Guided by the vision and goals of the City Council, it is the City Manager's charge to accomplish the direction set out by the Council. Oftentimes, this is performed by facilitating public processes to hear and respond to the issues concerning the citizens, represent the position of the governing body and offer education in regards to the provision of public services and infrastructure.

The City Manager guides and shapes the organization in response to the leadership of the City Council and in accordance with sound management practices. The City Charter provides that this position is the administrative head of city government, specifically mentioning personnel administration and the supervision of public utilities and property.

**1997-98 Goals, Projects and Highlights**

- ◆ The goals of the City Manager relate specifically to implementation of the goals set by Council for the City. These goals are reviewed and updated quarterly, and reflect the evolution of the City of The Dalles in response and anticipation to changes in the community and the region.
- ◆ The City Manager will be deeply involved in shaping the City's response to the implementation of current legislation, specifically Measure 50, passed by Oregon voters in May of 1997.

**City of The Dalles, Oregon**  
**Fiscal Year 1997-1998 Adopted Budget**

ACCT	ACCOUNT DESCRIPTION	1994-1995	1995-1996	1996-1997	1997-98	1997-98	1997-98	1998-99
		ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	ESTIMATE
<b>CITY MANAGER</b>								
11-00	REGULAR SALARIES	85,549	69,403	79,643	79,040	79,040	79,040	79,884
13-00	OVERTIME SALARIES	482	75	150	50	50	50	50
*	SALARIES AND WAGES	86,031	69,478	79,793	79,090	79,090	79,090	79,934
21-10	MEDICAL INSURANCE	9,144	6,192	5,424	6,963	6,963	6,963	6,963
21-20	L-T DISABILITY INSURANCE	848	321	444	451	451	451	456
21-30	LIFE INSURANCE	229	64	86	39	39	39	39
21-40	WORKERS COMP INSURANCE	337	211	364	326	326	326	329
22-00	FICA	6,466	4,633	5,967	6,047	6,047	6,047	6,140
23-00	RETIREMENT CONTRIBUTIONS	10,118	1,771	10,730	6,891	5,374	5,374	10,784
*	BENEFITS	27,142	13,192	23,015	20,717	19,200	19,200	24,711
31-10	CONTRACTUAL SERVICES	-	410	10,000	10,000	10,000	10,000	-
31-60	LABOR NEGOTIATIONS	-	37	-	-	-	-	-
34-50	SPECIAL STUDIES & REPORTS	-	-	700	-	-	-	500
37-20	PUBLIC RELATIONS	102	35	-	-	-	-	-
39-00	OTHER CONTRACTUAL SVCS	-	-	-	-	-	-	-
*	CONTRACTUAL SERVICES	102	482	10,700	10,000	10,000	10,000	500
43-20	COMPUTERS	-	-	-	-	-	-	-
43-40	OFFICE EQUIPMENT	2,196	620	500	500	500	500	200
43-50	VEHICLES	-	731	1,180	-	-	-	-
43-51	GAS/OIL/DIESEL/LUBRICANTS	-	156	-	-	-	-	-
43-53	VEHICLE ALLOWANCE	2,219	-	-	-	-	-	-
43-70	GENERAL EQUIPMENT	-	-	-	-	-	-	-
*	REPAIRS AND MAINTENANCE	4,415	1,507	1,680	500	500	500	200
53-20	POSTAGE	204	243	200	475	475	475	475
53-30	TELEPHONE	739	1,127	1,190	1,250	1,250	1,250	1,250
53-40	LEGAL NOTICES	-	36	-	-	-	-	-
53-60	PUBLIC EDUCATION/INFO	-	684	1,200	-	-	-	-
*	COMMUNICATIONS	943	2,090	2,590	1,725	1,725	1,725	1,725
58-10	TRAVEL, FOOD & LODGING	54	2,602	950	1,470	1,470	1,470	1,470
58-50	TRAINING AND CONFERENCES	546	1,725	1,350	1,350	1,350	1,350	1,350
58-70	MEMBERSHIPS/DUES/SUBSCRIP	658	423	785	500	500	500	1,000
*	TRAINING AND TRAVEL	1,258	4,750	3,085	3,320	3,320	3,320	3,820
60-10	OFFICE SUPPLIES	4,258	4,202	6,000	6,500	6,500	6,500	6,750
64-10	BOOKS AND PERIODICALS	-	328	250	250	250	250	250
64-80	COMPUTER SOFTWARE	-	-	-	-	-	-	-
*	SUPPLIES	4,258	4,530	6,250	6,750	6,750	6,750	7,000
69-50	MISCELLANEOUS EXPENSES	-	1,449	250	250	250	250	250
69-80	ASSETS <\$250	-	60	-	-	-	-	-
*	MISCELLANEOUS EXPENSES	-	1,509	250	250	250	250	250
74-25	COMMUNICATIONS EQUIPMENT	-	587	350	250	250	250	-
74-40	OFFICE EQUIPMENT	424	-	100	-	-	-	-
74-50	COMPUTER EQUIPMENT	-	1,544	-	-	-	-	-
*	CAPITAL OUTLAY	424	2,131	450	250	250	250	-
**	CITY MANAGER	124,573	99,669	127,813	122,602	121,085	121,085	118,140

*City of The Dalles, Oregon*  
*Fiscal Year 1997-1998 Adopted Budget*

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**Fund: General (001)**

**Department: Legal/Judicial (07)**

**Program: Legal/Judicial (412)**

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**Mission:**

The Municipal Court's mission is to dispense justice fairly and equitably within its jurisdiction over a variety of violations and misdemeanor offenses. The Court's jurisdiction is comparable to the jurisdiction exercised by a justice of the peace.

The Legal Department's mission is to provide legal services to City Council, staff members, commissions, agencies, and citizens, when appropriate, promptly and efficiently.

**Description:**

The Legal Department provides services to all department and personnel of the City, various agencies and commissions of the City, City Council members, and the general public. These services include performing legal research and providing opinions, drafting resolutions and ordinances, prosecuting defendants in municipal and district court, and representing the City in a variety of civil litigation, including administrative hearings and land use proceedings. These services also include attending meetings of the City Council and Planning Commission, and other City commissions when necessary, drafting a variety of legal documents, reviewing current legislation and court decisions, and investigating citizens' concerns and complaints.

**1997-98 Goals, Projects and Highlights**

- ◆ Monitor legislation and court decisions concerning the implementation of Ballot Measure 47.
- ◆ Assist the Community Development Department with completion of draft zoning ordinance for City Council review and adoption.
- ◆ Continue progress toward revision of City ordinances including street trees, street excavation, watershed usage, and building codes.

**1996-97 Accomplishments/Comments**

- ◆ Assisted in preparation of Request for Proposals for Insurance Agent of Record, Employee Benefits Agent of Record, and for janitorial services at City Hall and the Library, and drafting contracts for contractors selected to provide services.
- ◆ Provided review and input to Community Development Department for procedures section of the new zoning ordinance.

*City of The Dalles, Oregon*  
*Fiscal Year 1997-1998 Adopted Budget*

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- ◆ Prepared revision to animal ordinance and water ordinance which were adopted by Council.
- ◆ Assisted City Manager in negotiations with potential buyer for the Stadleman Building, and prepared resolution identifying other surplus real property for potential sale, and worked with local realtors to market the parcels.

**Major Issues to be resolved in the next 5 years**

- ◆ Establish a methodology for efficient and consistent code enforcement with limited resources.
- ◆ Reduce the outstanding balance of fines and assessments owing in the Municipal Court.
- ◆ Complete the process for acquisition of the grain elevator site for expansion of the wastewater treatment plant.
- ◆ Be prepared to respond to possible initiatives or attempts to restrict or abolish existing funding resources for the City, i.e. franchise ordinances and agreements, transient room taxes, and provide assistance in developing new sources of revenue within the confines of statutory and constitutional law.

**City of The Dalles, Oregon**  
**Fiscal Year 1997-1998 Adopted Budget**

ACCT	ACCOUNT DESCRIPTION	1994-1995	1995-1996	1996-1997	1997-98	1997-98	1997-98	1998-99
		ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	ESTIMATE
<b>LEGAL &amp; JUDICIAL</b>								
11-00	REGULAR SALARIES	65,147	88,438	106,649	109,560	109,560	109,560	110,388
12-00	PARTTIME/TEMP SALARIES	14,012	11,100	22,200	22,000	22,000	22,000	22,000
13-00	OVERTIME SALARIES	136	112	9,150	150	150	150	150
*	SALARIES AND WAGES	79,295	99,650	137,999	131,710	131,710	131,710	132,538
21-10	MEDICAL INSURANCE	8,021	8,250	13,362	13,125	13,125	13,125	13,200
21-20	L-T DISABILITY INSURANCE	621	450	540	544	544	544	550
21-30	LIFE INSURANCE	71	79	128	117	117	117	120
21-40	WORKERS COMP INSURANCE	628	401	496	579	579	579	579
22-00	FICA	6,066	7,589	10,557	10,080	10,080	10,080	10,143
23-00	RETIREMENT CONTRIBUTIONS	8,795	3,084	14,074	14,467	11,282	11,282	14,580
29-00	OTHER EMPLOYEE BENEFITS	-	-	-	66	66	66	66
*	BENEFITS	24,202	19,853	39,157	38,978	35,793	35,793	39,238
31-10	CONTRACTUAL SERVICES	-	350	2,500	2,000	2,000	2,000	2,000
31-85	WITNESS/JURY FEES	411	545	500	800	800	800	800
32-20	SPECIAL LEGAL SERVICES	1,138	843	1,000	500	500	500	750
32-30	COURT APPT ATTY FEES	9,973	14,537	11,000	11,000	11,000	11,000	12,000
32-40	PRO-TEM CITY ATTY EXP	-	-	500	500	500	500	500
33-15	INTERPRETOR FEES	1,158	1,663	2,000	2,000	2,000	2,000	2,000
39-00	OTHER CONTRACTUAL SVCS	620	700	-	-	-	-	-
*	CONTRACTUAL SERVICES	13,300	18,638	17,500	16,800	16,800	16,800	18,050
43-20	COMPUTERS	-	-	700	500	500	500	500
43-40	OFFICE EQUIPMENT	631	649	300	500	500	500	500
*	REPAIRS AND MAINTENANCE	631	649	1,000	1,000	1,000	1,000	1,000
50-10	CRIME VICTIMS ASSISTANCE	371	214	1,000	1,000	1,000	1,000	1,000
*	OTHER PURCHASED SERVICES	371	214	1,000	1,000	1,000	1,000	1,000
53-20	POSTAGE	1,038	1,840	1,700	2,500	2,500	2,500	3,000
53-30	TELEPHONE	1,117	1,393	1,600	1,400	1,400	1,400	1,500
53-40	LEGAL NOTICES	10	2	75	75	75	75	100
*	COMMUNICATIONS	2,165	3,235	3,375	3,975	3,975	3,975	4,600
58-10	TRAVEL, FOOD & LODGING	228	598	500	850	850	850	900
58-50	TRAINING AND CONFERENCES	1,316	1,233	1,600	1,000	1,000	1,000	1,200
58-70	MEMBERSHIPS/DUES/SUBSCRIP	656	484	475	525	525	525	560
*	TRAINING AND TRAVEL	2,200	2,315	2,575	2,375	2,375	2,375	2,650
60-10	OFFICE SUPPLIES	1,455	1,220	1,550	1,600	1,600	1,600	1,700
60-90	OTHER SUPPLIES	-	257	-	-	-	-	-
64-10	BOOKS AND PERIODICALS	5,029	6,084	5,500	6,000	6,000	6,000	6,000
64-80	COMPUTER SOFTWARE	137	-	-	-	-	-	-
*	SUPPLIES	6,621	7,561	7,050	7,600	7,600	7,600	7,700
69-50	MISCELLANEOUS EXPENSES	9	-	-	-	-	-	-
69-80	ASSETS <\$250	100	349	-	-	-	-	-
*	MISCELLANEOUS EXPENSES	109	349	-	-	-	-	-
74-40	OFFICE EQUIPMENT	-	-	500	-	-	-	-
74-50	COMPUTER EQUIPMENT	1,116	-	-	2,700	2,700	2,700	-
*	CAPITAL OUTLAY	1,116	-	500	2,700	2,700	2,700	-
**	LEGAL & JUDICIAL	130,010	152,464	210,156	206,138	202,953	202,953	206,776

*City of The Dalles, Oregon*  
*Fiscal Year 1997-1998 Adopted Budget*

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**Fund: General Fund (001)**

**Department: Finance (09)**

**Program: Finance (415)**

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**Mission**

Provide the finest in financial information, projections and support services to the City staff, its governing body and external users in support of their decision making processes. Aggressively respond to the needs of City staff in their quest to provide quality services, and in their efforts to use the City's available resources in the best interests of all involved.

**Description**

The Finance Department is charged with a wide variety of tasks including coordination of the City's annual budget and audit processes and grant administration, as well as the general administrative functions such as payroll, accounts receivable and payable, cash receipts. The Department also processes all utility billing and collections for the City's water and waste water utilities. The Finance Department prepares a wide range of internal and external financial reports for use by other organizations, City Council and its commissions, and City staff as well as the general citizenship.

**1997-98 Goals, Projects and Highlights**

- ◆ Implement a comprehensive plan for grants administration across all City departments.
- ◆ Improve connectivity to the City's primary computer system for all City departments.
- ◆ Review the City's L.I.D. process with respect to financing issues and record keeping.
- ◆ Reevaluate the audience and uses of department information, and gear toward meeting those specialized needs.
- ◆ Implement student intern cooperative with Columbia Gorge Community College, providing accounting students with on-site training, and the Department with additional resources to address workloads.
- ◆ Request for proposals for audit services related to audit of 1997-98 financial statements.



*City of The Dalles, Oregon*  
*Fiscal Year 1997-1998 Adopted Budget*

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**1996-97 Accomplishments/Comments**

- ◆ Successfully coordinated the financial issues relating to the flood event of February, 1996 including FEMA, NRCS and other reporting requirements.
- ◆ Received Certificate of Excellence for Financial Reporting from the Government Finance Officers Association for the year ended June 30, 1995, and submitted the City's Comprehensive Annual Report for the year ended June 30, 1996.
- ◆ Audit of the City's financial records was completed more timely than in prior years, with statements presented to Council in September of 1996.
- ◆ Successfully completed the transition of the City's accounting records to a new software package.

**Major Issues to be resolved in the next 5 years**

- ◆ Reevaluate the Department's role as a support service within the City's overall framework in response to passage of Ballot Measure 47. Determine level of service necessary and develop strategy for providing that level of service within resource constraints.
- ◆ Develop and implement a 5 year financial plan for all City operations to assist in the planning and budgeting process. Such a plan will address resources and uses of public monies across all funds and departments. A comprehensive plan will assist in the budgeting cycle, and help to measure progress against long-term goals.
- ◆ Work with Public Works staff to reevaluate rates and systems development charges with respect to the City's water and waste water utilities.
- ◆ Work to identify and eliminate all non-essential City services in the face of reduced resources, and for those remaining services, provide the highest level of quality to our constituents at the least cost possible. Continue to explore new funding mechanisms and economies to be gained through consolidation and cooperation with other government and public agencies.

*City of The Dalles, Oregon*  
*Fiscal Year 1997-1998 Adopted Budget*

ACCT	ACCOUNT DESCRIPTION	1994-1995	1995-1996	1996-1997	1997-98	1997-98	1997-98	1998-99
		ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	ESTIMATE
<b>FINANCE</b>								
11-00	REGULAR SALARIES	190,650	160,904	139,579	116,654	116,654	116,654	121,728
13-00	OVERTIME SALARIES	6,642	11,234	7,360	5,000	2,000	2,000	2,000
*	SALARIES AND WAGES	197,292	172,138	146,929	121,654	118,654	118,654	123,728
14-00	EMPLOYEE SICK LV REDEM	4,090	-	-	-	-	-	-
21-10	MEDICAL INSURANCE	29,816	25,947	23,409	17,922	17,922	17,922	17,923
21-20	L-T DISABILITY INSURANCE	1,294	747	703	557	557	557	580
21-30	LIFE INSURANCE	258	232	215	134	134	134	156
21-40	WORKERS COMP INSURANCE	803	608	686	494	494	494	525
22-00	FICA	15,406	13,492	10,869	9,307	9,307	9,307	9,312
23-00	RETIREMENT CONTRIBUTIONS	24,074	9,060	16,726	15,748	12,280	12,280	16,433
29-00	OTHER EMPLOYEE BENEFITS	-	-	-	288	288	288	300
*	BENEFITS	75,741	50,086	52,608	44,450	40,982	40,982	45,229
31-10	CONTRACTUAL SERVICES	2,963	14,856	6,500	15,600	18,600	18,600	15,000
31-20	ACCNTING/ADVISORY SVCS	695	315	500	-	-	-	-
34-30	COMPUTER SERVICES	1,160	21,947	4,000	850	850	850	850
34-40	SOFTWARE MAINTENANCE	995	6,510	15,345	10,230	10,230	10,230	10,230
*	CONTRACTUAL SERVICES	5,813	43,628	26,345	26,680	29,680	29,680	26,080
43-20	COMPUTERS	7,370	174	2,000	800	800	800	400
43-40	OFFICE EQUIPMENT	1,742	742	1,500	800	800	800	600
43-45	JOINT USE OF LABOR/EQUIP	-	-	-	400	400	400	-
43-70	GENERAL EQUIPMENT	-	86	-	-	-	-	-
*	REPAIRS AND MAINTENANCE	9,112	1,002	3,500	2,000	2,000	2,000	1,000
44-20	RENTAL OF EQUIPMENT	-	470	-	500	500	500	500
*	RENTAL COSTS	-	470	-	500	500	500	500
53-20	POSTAGE	16,525	12,698	16,000	14,000	14,000	14,000	14,000
53-30	TELEPHONE	3,316	4,217	4,000	4,480	4,480	4,480	4,100
53-40	LEGAL NOTICES	692	543	1,000	550	550	550	550
54-00	ADVERTISING	-	124	200	150	150	150	150
*	COMMUNICATIONS	20,533	17,582	21,200	19,180	19,180	19,180	18,800
58-10	TRAVEL, FOOD & LODGING	1,457	1,635	1,650	900	900	900	900
58-50	TRAINING AND CONFERENCES	1,593	437	2,500	1,350	1,350	1,350	1,350
58-70	MEMBERSHIPS/DUES/SUBS	834	1,189	1,200	1,040	1,040	1,040	1,040
*	TRAINING AND TRAVEL	3,884	3,261	5,350	3,290	3,290	3,290	3,290
60-10	OFFICE SUPPLIES	9,128	10,604	9,000	10,145	10,145	10,145	8,850
60-90	OTHER SUPPLIES	-	8	-	-	-	-	-
64-10	BOOKS AND PERIODICALS	257	70	150	150	150	150	-
64-80	COMPUTER SOFTWARE	994	91,026	500	-	-	-	-
*	SUPPLIES	10,379	101,708	9,650	10,295	10,295	10,295	8,850
67-50	LOAN PRINCIPAL PAYMENTS	-	14	16,065	16,065	16,065	16,065	16,065
67-60	LOAN INTEREST PAYMENTS	835	2,628	1,642	1,114	1,114	1,114	567
69-50	MISCELLANEOUS EXPENSES	-	3,035	1,000	750	750	750	-
69-70	CASH SHORT/LONG	44	20	-	-	-	-	-
*	MISCELLANEOUS EXPENSES	879	5,697	18,707	17,929	17,929	17,929	16,632

**City of The Dalles, Oregon**  
**Fiscal Year 1997-1998 Adopted Budget**

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<u>ACCT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>1994-1995</u>	<u>1995-1996</u>	<u>1996-1997</u>	<u>1997-98</u>	<u>1997-98</u>	<u>1997-98</u>	<u>1998-99</u>
		<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>PROPOSED</u>	<u>APPROVED</u>	<u>ADOPTED</u>	<u>ESTIMATE</u>
74-30	FURNITURE AND FIXTURES	470	-	750	-	-	-	-
74-40	OFFICE EQUIPMENT	-	-	500	-	-	-	-
74-50	COMPUTER EQUIPMENT	<u>27,962</u>	<u>28,750</u>	<u>24,400</u>	<u>6,000</u>	<u>6,000</u>	<u>6,000</u>	<u>11,000</u>
*	CAPITAL OUTLAY	28,432	28,750	25,650	6,000	6,000	6,000	11,000
**	FINANCE	352,065	424,322	309,939	251,978	248,510	248,510	255,109

*City of The Dalles, Oregon*  
*Fiscal Year 1997-1998 Adopted Budget*

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**Fund: Personnel (001)**

**Department: Personnel (10)**

**Program: Personnel (416)**

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**Description**

In planning for the implementation of Ballot Measure 47, the Personnel Director's position was eliminated from the 1997-98 budget as proposed. Contractual services relating to the City's various personnel management and administration needs are budgeted in the Personnel Department as presented.

**1997-98 Goals, Projects and Highlights**

- ◆ Negotiation of the Police Union contract replacing the agreement which expires on June 30, 1997.
- ◆ Complete review and revision of the Exempt Employee Handbook.
- ◆ Evaluation of the City's benefits costs.

**1996-97 Accomplishments/Comments**

- ◆ Revision of the Exempt Employee Handbook per Council directives.
- ◆ Negotiation of a three year contract with the OPEU General Employees Union.
- ◆ Establishment of a drug and alcohol policy.
- ◆ Establishment and implementation of policy for part-time and temporary employees.
- ◆ Implementation of Section 125 benefits plan for City employees.

**Major Issues to be resolved in the next 5 years**

- ◆ Renegotiation of Police Union and OPEU General Employee Union contracts upon expiration.
- ◆ Review and analysis of benefits with respect to emerging health care issues.

**City of The Dalles, Oregon**  
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ACCT	ACCOUNT DESCRIPTION	1994-1995	1995-1996	1996-1997	1997-98	1997-98	1997-98	1998-99
		ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	ESTIMATE
<b>PERSONNEL</b>								
11-00	REGULAR SALARIES	45,669	47,965	50,750	1	1	1	1
*	SALARIES AND WAGES	45,669	47,965	50,750	1	1	1	1
21-10	MEDICAL INSURANCE	1,677	1,621	1,685	-	-	-	-
21-20	L-T DISABILITY INSURANCE	343	273	265	-	-	-	-
21-30	LIFE INSURANCE	40	40	43	-	-	-	-
21-40	WORKERS COMP INSURANCE	163	142	222	-	-	-	-
22-00	FICA	3,494	3,837	3,882	-	-	-	-
23-00	RETIREMENT CONTRIBUTIONS	6,165	2,923	6,851	-	-	-	-
29-00	OTHER EMPLOYEE BENEFITS	72	-	-	-	-	-	-
*	BENEFITS	11,954	8,836	12,948	-	-	-	-
34-50	SPECIAL STUDIES & REPORTS	-	-	250	1,500	1,500	1,500	1,500
39-00	OTHER CONTRACTUAL SVCS	-	-	1,000	13,500	13,500	13,500	14,000
*	CONTRACTUAL SERVICES	-	-	1,250	15,000	15,000	15,000	15,500
43-40	OFFICE EQUIPMENT	-	-	285	-	-	-	-
*	REPAIRS AND MAINTENANCE	-	-	285	-	-	-	-
50-60	EMPLOYEE RELATIONS	2,149	1,880	2,200	-	-	-	-
*	OTHER PURCHASED SERVICES	2,149	1,880	2,200	-	-	-	-
53-20	POSTAGE	270	267	230	235	235	235	260
53-30	TELEPHONE	556	768	900	500	500	500	650
*	COMMUNICATIONS	826	1,035	1,130	735	735	735	910
58-10	TRAVEL, FOOD & LODGING	281	19	450	-	-	-	-
58-50	TRAINING AND CONFERENCES	255	51	715	-	-	-	-
58-70	MEMBERSHIPS/DUES/SUBSCRIP	420	632	630	780	780	780	800
*	TRAINING AND TRAVEL	956	702	1,795	780	780	780	800
60-10	OFFICE SUPPLIES	304	246	-	325	325	325	325
60-90	OTHER SUPPLIES	-	175	325	325	325	325	325
64-10	BOOKS AND PERIODICALS	-	36	250	250	250	250	300
*	SUPPLIES	304	457	575	900	900	900	950
69-50	MISCELLANEOUS EXPENSES	35	3	-	250	250	250	250
*	MISCELLANEOUS EXPENSES	35	3	-	250	250	250	250
74-50	COMPUTER EQUIPMENT	-	-	1,600	-	-	-	-
*	CAPITAL OUTLAY	-	-	1,600	-	-	-	-
**	PERSONNEL	61,893	60,878	72,533	17,666	17,666	17,666	18,411

**Fund: General Fund (001)**

**Department: Community Development (11)**

**Program: Community Development (421)**

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**Mission**

“PREPARING FOR THE FUTURE” a long standing mission carried out for the benefit of this community’s citizens and future generations through:

- Responsive, accurate, consistent, helpful and honest service to our citizens and customers;
- Aggressively pursuing meaningful citizen involvement in all planning endeavors;
- Active staff support for our citizen volunteers serving on the Planning Commission, Historic Landmarks Commission, Urban Renewal Board and Ad Hoc Committees;
- Determined implementation of adopted plans, programs and policies;
- Helping to foster a climate of cooperation among City personnel, local citizens, special interest groups, and State and Federal agencies.

**Description**

The Department has been able to augment the permanent staff of three persons (Director, Associate Planner and Department Secretary) by the addition of two temporary people during the 1996-97 fiscal year. One eighteen month position supported by the General Fund was filled in July, 1996. This position was created so that a complete redrafting of several outdated land use ordinances into one land use and development ordinance could be accomplished. A second, one year position, supported in part by the City’s General Fund and in part by a grant through the University of Oregon, was filled in August. The primary responsibilities of this position are to implement the community’s Vision Action Plan and to help improve the Department’s mapping capabilities. A new computer was provided by the University of Oregon and stays with the City after the year has been completed.

The transition of airport management from this department to a half-time airport manager did not occur as anticipated in the 1996-97 budget, nor did the work plan of the Department. This has had a significant impact on committing a greater amount of time to current and long range planning issues as the City Council directed. With the resignation of the City Manager, who only began managing the airport in November, committing more time to airport management will continue to plague the Department’s planning efforts.

Training new staff has been a continual priority during 1996-97. The training efforts focus on: extensive department procedures demanded by regulations, laws and accountable decision making; planning practices, implementation and policies at the City of The Dalles; routines and procedures of other departments for coordination purposes; current decision

*City of The Dalles, Oregon*  
*Fiscal Year 1997-1998 Adopted Budget*

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making processes and past decision making history; the many State and Federal program rules and regulations, and local ordinance interpretation and implementation; customer service; support to commissions; and knowledge of the community. The training budget will be exceeded this year because of the identified need and the many good training programs offered.

In addition to permanent staff, the Department has relied upon an independent contract planner to assist with satisfying the routine needs of the citizens and development community. The total hours available to the Department through the contract planner is approximately 80. About half of that time has been used in the first six months.

### **1997-98 Goals, Projects and Highlights**

- ◆ The primary goal of the Department will continue to be serving citizens in the most professional manner possible. The mission statement of the Department will continue to serve as the guiding principle for all actions.
- ◆ The completion of the Land Use and Development Ordinance will be the Department's number one project. A hearing draft is expected to be completed by December, 1997. The project is currently on schedule.
- ◆ Amending the Comprehensive Land Use Plan to include the transportation element from the Transportation Master Plan (TMP) will also be a significant work effort. The plan's transportation element was not updated when the plan was rewritten in 1994, awaiting the completion of the TMP.
- ◆ Staffing is expected to be reduced by two people, both of whom are temporary. This will leave the Department with only three people. It will be essential to have all airport management removed if the basic planning duties are to be accomplished within the skeleton staff of three.
- ◆ Amendments to the Scenic Area Boundary will be proposed through the Gorge Commission. This project is expected to demand a lot of staff time.
- ◆ Other ongoing work includes: annexations, LID's, Urban Renewal, Historic Preservation Program, Enterprise Zone administration, grant work related to Department efforts and special projects.

### **1996-97 Accomplishments/Comments**

- ◆ Improvements in the area of customer service have been made with the modification of front counter staffing hours, and the soon to be completed customer response survey form. This form will be sent out to citizens who have gone through a planning process or have been assisted by Department staff in some significant way. Citizens will have a chance to comment on the Department's customer service efforts.
- ◆ Meaningful citizen involvement is being aggressively pursued in both the writing of the Land Use and Development Ordinance (LUDO) and implementation of the Vision

*City of The Dalles, Oregon*  
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Action Plan. Legal notices, personal contacts, stake holder lists, courtesy mailings, public workshops, attending special interest group meetings, radio PSA's, newspaper articles and editorials have all been used to get citizens informed and interested. All this has had a positive effect as many citizens are taking advantage of the opportunities provided to them and have shown good support for the planning work being done.

- ◆ The staff has been active in its support of the Planning Commission, Airport Commission, Historic Landmarks Commission, Urban Renewal Board, and other community groups and Ad Hoc Committees. Many hours per week go into helping these groups function properly and to carry out their role in the decision making process.
- ◆ The Department staff continues to work on implementing the Vision Action Plan, Urban Renewal Plan, Comprehensive Land Use Plan, Riverfront Master Plan, and other plans and studies. For example, in preparing the new LUDO, a complete checklist of goals, policies, and implementing measures from the various planning documents has been developed so that it can be shown that all issues are, or will be considered in writing the new ordinance. In addition, a checklist of citizen comments is also being kept and will be discussed by the Planning Commission at their workshops.
- ◆ In both current and long range planning efforts, coordination with other City departments, citizens, special interest groups, and State and Federal agencies has been given much attention. This is an ongoing effort, and the relationships developed over the years have continued to be very strong. New relationships have also been developed through the Internet. Both the writing of the new LUDO and implementation of the Vision Action Plan have benefited greatly by the Department's connection to the world wide web.

**Major Issues to be resolved in the next 5 years**

- ◆ Administration of the Urban Growth Area (that area between the City limits and the urban growth boundary). Currently that area represents the work load of a half-time person and is being done by Wasco County Planning and Economic Development Department.
- ◆ Update the Vision Action Plan.
- ◆ Update the Comprehensive Land Use Plan.
- ◆ To get the Urban Renewal program on a stable course.
- ◆ To implement all of the various master plans.
- ◆ To maintain the Certified Local Government status of the Historic Landmarks Commission.
- ◆ Urban Growth Area Amendments.



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ACCT	ACCOUNT DESCRIPTION	1994-1995	1995-1996	1996-1997	1997-98	1997-98	1997-98	1998-99
		ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	ESTIMATE
<b>COMMUNITY DEVELOPMENT</b>								
11-00	REGULAR SALARIES	159,472	103,239	147,676	113,176	113,176	113,176	114,948
12-00	PARTTIME/TEMP SALARIES	-	74	-	15,170	15,170	15,170	-
13-00	OVERTIME SALARIES	1,379	1,430	1,500	1,500	1,500	1,500	1,000
*	SALARIES AND WAGES	160,851	104,743	149,176	129,846	129,846	129,846	115,948
21-10	MEDICAL INSURANCE	17,709	11,713	18,993	13,850	13,850	13,850	13,109
21-20	L-T DISABILITY INSURANCE	1,196	565	835	731	731	731	655
21-30	LIFE INSURANCE	161	97	171	137	137	137	117
21-40	WORKERS COMP INSURANCE	594	400	2,000	506	506	506	465
22-00	FICA	12,305	8,499	12,559	10,388	10,388	10,388	8,794
23-00	RETIREMENT CONTRIBUTIONS	21,529	3,063	12,678	15,278	11,914	11,914	15,518
29-00	OTHER EMPLOYEE BENEFITS	-	-	-	154	154	154	155
*	BENEFITS	53,494	24,337	47,236	41,044	37,680	37,680	38,813
31-10	CONTRACTUAL SERVICES	-	321	-	4,885	4,885	4,885	-
33-80	MOVING COSTS	-	450	-	-	-	-	-
35-40	BASE MAPPING	-	102	2,500	500	500	500	1,000
35-60	FILING FEES	60	60	100	50	50	50	100
39-00	OTHER CONTRACTUAL SVCS	500	31,531	21,000	13,624	13,624	13,624	10,000
*	CONTRACTUAL SERVICES	560	32,464	23,600	19,059	19,059	19,059	11,100
43-20	COMPUTERS	280	323	400	500	500	500	500
43-40	OFFICE EQUIPMENT	91	616	500	600	600	600	1,200
43-50	VEHICLES	116	174	700	500	500	500	500
43-51	GAS/OIL/DIESEL/LUBRICANTS	63	70	100	100	100	100	100
*	REPAIRS AND MAINTENANCE	550	1,183	1,700	1,700	1,700	1,700	2,300
53-20	POSTAGE	1,129	1,172	1,750	1,500	1,500	1,500	1,500
53-30	TELEPHONE	2,717	2,918	2,900	2,600	2,600	2,600	2,900
53-40	LEGAL NOTICES	927	646	1,500	1,000	1,000	1,000	1,000
*	COMMUNICATIONS	4,773	4,736	6,150	5,100	5,100	5,100	5,400
58-10	TRAVEL, FOOD & LODGING	1,097	1,322	1,200	950	950	950	950
58-50	TRAINING AND CONFERENCES	515	1,562	1,700	700	700	700	700
58-70	MEMBERSHIPS/DUES/SUBS	279	425	300	300	300	300	300
*	TRAINING AND TRAVEL	1,891	3,309	3,200	1,950	1,950	1,950	1,950
60-10	OFFICE SUPPLIES	1,884	1,838	3,250	2,500	2,500	2,500	2,500
60-85	SPECIAL DEPT SUPPLIES	-	-	-	1,290	1,290	1,290	500
64-10	BOOKS AND PERIODICALS	95	597	479	200	200	200	200
64-80	COMPUTER SOFTWARE	-	-	500	1,445	1,445	1,445	500
*	SUPPLIES	1,979	2,435	4,229	5,435	5,435	5,435	3,700
69-50	MISCELLANEOUS EXPENSES	15	1,080	100	100	100	100	100
69-80	ASSETS <\$250	260	209	-	-	-	-	-
*	MISCELLANEOUS EXPENSES	275	1,289	100	100	100	100	100
74-40	OFFICE EQUIPMENT	4,498	909	850	-	-	-	800
74-50	COMPUTER EQUIPMENT	2,652	875	-	1,230	1,230	1,230	1,500
*	CAPITAL OUTLAY	7,150	1,784	850	1,230	1,230	1,230	2,300
**	COMMUNITY DEVELOPMENT	231,523	176,280	236,241	205,464	202,100	202,100	181,611

*City of The Dalles, Oregon*  
*Fiscal Year 1997-1998 Adopted Budget*

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**Fund: General Fund (001)**

**Department: Police (13)**

**Program: Public Safety (421)**

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**Mission**

Strive for excellence.

**Description**

The police department is responsible for the public safety within the city limits of the City of The Dalles. Services include, but are not limited to, protection of life and property, the detection and apprehension of offenders, enforcement of traffic laws and City ordinances. Non-enforcement programs include the crime prevention program, officer in the schools, block homes, neighborhood watch, law enforcement explorers, police chaplain, police reserves and a college practicum program. The Police Department works very closely with other law enforcement agencies in the area as well as the City Council and other City departments.

**1997-98 Goals, Projects and Highlights**

- ◆ Implementation of traffic safety program to deal with the Gorge Discovery Center.
- ◆ Continue working on and possibly complete a move to new quarters for the Department.
- ◆ Continue with community policing.

**1996-97 Accomplishments/Comments**

- ◆ New Police Chief appointed.
- ◆ Hired a traffic safety officer.
- ◆ Completed first year of Watershed patrol.

**Major Issues to be resolved in the next 5 years**

- ◆ Work through Measure 47.
- ◆ Stabilize manpower needs.
- ◆ New police facility.
- ◆ Fund COPS position (1997-98 is last year of grant).

**City of The Dalles, Oregon**  
**Fiscal Year 1997-1998 Adopted Budget**

ACCT	ACCOUNT DESCRIPTION	1994-1995	1995-1996	1996-1997	1997-98	1997-98	1997-98	1998-99
		ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	ESTIMATE
<b>POLICE</b>								
11-00	REGULAR SALARIES	590,825	713,163	742,391	711,600	736,040	736,040	751,885
12-00	PARTTIME/TEMP SALARIES	1,992	1,779	3,000	2,412	2,412	2,412	-
13-00	OVERTIME SALARIES	40,523	40,654	46,700	42,000	42,000	42,000	42,000
*	SALARIES AND WAGES	633,340	755,596	792,091	756,012	780,452	780,452	793,885
14-00	EMPLOYEE SICK LV REDEM	4,559	-	4,207	1,300	1,300	1,300	1,300
21-10	MEDICAL INSURANCE	71,188	70,669	83,071	72,354	74,863	74,863	74,066
21-20	L-T DISABILITY INSURANCE	3,946	2,829	3,334	2,945	3,020	3,020	3,091
21-30	LIFE INSURANCE	722	834	928	705	743	743	858
21-40	WORKERS COMP INSURANCE	23,652	23,287	33,590	31,610	32,356	32,356	31,977
22-00	FICA	48,798	57,843	60,413	58,195	60,064	60,064	57,519
23-00	RETIREMENT CONTRIBUTIONS	116,229	90,337	155,304	154,211	121,312	121,312	165,351
29-00	OTHER EMPLOYEE BENEFITS	-	225	-	-	2,040	2,040	-
*	BENEFITS	269,094	246,024	340,847	321,320	295,698	295,698	334,162
31-10	CONTRACTUAL SERVICES	5,000	253	-	-	-	-	7,500
31-40	WASCO CO COMM	118,581	122,035	141,656	108,356	98,938	98,938	150,283
31-70	RECRUITING EXPENSES	1,775	776	2,500	1,500	1,500	1,500	1,500
32-50	PHYSICAL EXAMS	-	-	75	-	-	-	-
33-15	INTERPRETOR FEES	-	-	600	600	600	600	800
33-40	TOWING SERVICES	4,478	2,624	2,000	1,500	1,500	1,500	1,500
33-70	CUSTODIAL MED EXPENSE	225	60	500	300	300	300	500
34-30	COMPUTER SERVICES	-	-	1,000	1,000	1,000	1,000	2,000
34-50	SPECIAL STUDIES & REPORTS	-	-	5,800	-	-	-	-
*	CONTRACTUAL SERVICES	130,059	125,748	154,131	113,256	103,838	103,838	164,083
43-10	BUILDINGS AND GROUNDS	1,587	986	2,000	1,500	1,500	1,500	9,500
43-20	COMPUTERS	-	451	-	1,000	1,000	1,000	1,000
43-30	RADIO EQUIPMENT	1,881	2,148	2,500	3,000	3,000	3,000	5,000
43-40	OFFICE EQUIPMENT	794	1,352	2,000	2,000	2,000	2,000	2,500
43-45	JOINT USE OF LABOR/EQUIP	-	(134)	-	-	-	-	-
43-50	VEHICLES	11,208	10,156	11,000	11,000	13,000	13,000	13,000
43-51	GAS/OIL/DIESEL/LUBRICANTS	12,442	16,406	16,000	16,000	16,000	16,000	18,000
43-52	TIRES AND TIRE REPAIRS	2,765	4,120	3,500	3,500	4,500	4,500	4,500
*	REPAIRS AND MAINTENANCE	30,677	35,485	37,000	38,000	41,000	41,000	53,500
44-10	RENTAL OF LAND/BUILDINGS	-	-	500	-	-	-	-
*	RENTAL COSTS	-	-	500	-	-	-	-
50-40	HEPATITIS PROGRAM	400	860	805	500	500	500	500
*	OTHER PURCHASED SERVICES	400	860	805	500	500	500	500
53-20	POSTAGE	1,653	1,909	1,500	1,800	1,800	1,800	2,000
53-30	TELEPHONE	9,397	11,403	11,000	12,000	12,000	12,000	16,000
53-40	LEGAL NOTICES	-	17	-	-	-	-	-
54-00	ADVERTISING	215	665	400	200	200	200	400
56-00	MICROFILMING	-	-	-	1,000	1,000	1,000	2,000
*	COMMUNICATIONS	11,265	13,994	12,900	15,000	15,000	15,000	20,400
58-10	TRAVEL, FOOD & LODGING	-	638	-	-	-	-	-
58-50	TRAINING AND CONFERENCES	4,901	6,748	12,350	8,000	8,000	8,000	10,000
58-70	MEMBERSHIPS/DUES/SUBS	413	578	500	500	500	500	500
*	TRAINING AND TRAVEL	5,314	7,964	12,850	8,500	8,500	8,500	10,500

*City of The Dalles, Oregon*  
**Fiscal Year 1997-1998 Adopted Budget**

<u>ACCT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>1994-1995</u>	<u>1995-1996</u>	<u>1996-1997</u>	<u>1997-98</u>	<u>1997-98</u>	<u>1997-98</u>	<u>1998-99</u>
		<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>PROPOSED</u>	<u>APPROVED</u>	<u>ADOPTED</u>	<u>ESTIMATE</u>
59-10	SERT TEAM	2,768	2,717	3,000	2,500	2,500	2,500	2,500
59-15	RESERVES	1,380	544	2,000	1,500	1,500	1,500	1,500
59-20	EXPLORER PROGRAM	<u>1,838</u>	<u>1,833</u>	<u>2,000</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
*	SPECIAL PROGRAMS	5,986	5,094	7,000	5,500	5,500	5,500	5,500
60-10	OFFICE SUPPLIES	2,149	3,881	3,700	3,700	3,700	3,700	4,000
60-20	JANITORIAL SUPPLIES	213	479	700	600	600	600	2,000
60-60	EXPENDABLE SUPPLIES	-	-	-	-	-	-	-
60-65	AMMUNITION	3,965	4,365	6,150	6,000	6,000	6,000	6,500
60-70	DRUG FORFEITURE ITEMS	39	1,328	15,000	10,000	10,000	10,000	15,000
60-80	CLOTHING	6,944	8,304	13,490	7,000	7,000	7,000	8,000
60-85	SPECIAL DEPT SUPPLIES	7,313	6,644	7,400	7,000	7,000	7,000	8,000
60-90	OTHER SUPPLIES	-	610	-	-	-	-	-
64-80	COMPUTER SOFTWARE	<u>421</u>	<u>400</u>	<u>1,000</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>1,000</u>
*	SUPPLIES	21,044	26,011	47,440	34,800	34,800	34,800	44,500
69-80	ASSETS <\$250	<u>804</u>	<u>331</u>	<u>1,600</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>1,500</u>
*	MISCELLANEOUS EXPENSES	804	331	1,600	500	500	500	1,500
74-20	VEHICLES	39,161	47,608	50,240	20,000	20,000	20,000	61,000
74-25	COMMUN EQUIPMENT	962	331	2,300	-	-	-	3,000
74-30	FURNITURE AND FIXTURES	597	-	2,000	-	-	-	40,000
74-40	OFFICE EQUIPMENT	-	-	500	500	500	500	500
74-50	COMPUTER EQUIPMENT	1,669	13,355	1,000	3,500	3,500	3,500	5,000
74-90	EQUIPMENT, OTHER	<u>1,421</u>	<u>3,363</u>	<u>13,200</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>5,000</u>
*	CAPITAL OUTLAY	43,810	64,657	69,240	24,000	24,000	24,000	114,500
**	POLICE	1,151,793	1,281,764	1,476,404	1,317,388	1,309,788	1,309,788	1,543,030

*City of The Dalles, Oregon*  
*Fiscal Year 1997-1998 Adopted Budget*

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**Fund: General Fund (001)**

**Department: Fire (15)**

**Program: Public Safety (422)**

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Effective July 1, 1995, the City of The Dalles was annexed into Mid Columbia Fire and Rescue District (then Wasco Rural Fire Protection District) of the purposes of fire protection and emergency medical services. As of that date, the City discontinued the Fire Department. This department shows no appropriations for the 1997-98 fiscal year, and is shown here for informational purposes only.

**City of The Dalles, Oregon**  
**Fiscal Year 1997-1998 Adopted Budget**

ACCT	ACCOUNT DESCRIPTION	1994-1995	1995-1996	1996-1997	1997-98	1997-98	1997-98	1998-99
		ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	ESTIMATE
<b>FIRE</b>								
11-00	REGULAR SALARIES	336,996	40	-	-	-	-	-
12-00	PARTTIME/TEMP SALARIES	16,013	-	-	-	-	-	-
13-00	OVERTIME SALARIES	29,418	1,395	-	-	-	-	-
*	SALARIES AND WAGES	382,427	1,435	-	-	-	-	-
14-00	EMPLOYEE SICK LEAVE REDEM	1,308	-	-	-	-	-	-
21-10	MEDICAL INSURANCE	33,511	25	-	-	-	-	-
21-20	L-T DISABILITY INSURANCE	2,422	-	-	-	-	-	-
21-30	LIFE INSURANCE	333	-	-	-	-	-	-
21-40	WORKERS COMP INSURANCE	12,472	25	-	-	-	-	-
22-00	FICA	27,953	204	-	-	-	-	-
23-00	RETIREMENT CONTRIBUTIONS	69,961	-	-	-	-	-	-
*	BENEFITS	147,960	204	-	-	-	-	-
31-10	CONTRACTUAL SERVICES	291	-	-	-	-	-	-
31-40	WASCO CO COMMUNICATIONS	8,593	-	-	-	-	-	-
32-50	PHYSICAL EXAMS	2,024	-	-	-	-	-	-
34-20	ARCHITECTURAL SERVICES	6,820	-	-	-	-	-	-
39-00	OTHER CONTRACTUAL SVCS	72	-	-	-	-	-	-
*	CONTRACTUAL SERVICES	17,800	-	-	-	-	-	-
41-30	NATURAL GAS	1,521	-	-	-	-	-	-
41-40	ELECTRICITY	1,163	-	-	-	-	-	-
*	UTILITIES	2,684	-	-	-	-	-	-
43-10	BUILDINGS AND GROUNDS	1,858	-	-	-	-	-	-
43-30	RADIO EQUIPMENT	2,259	-	-	-	-	-	-
43-50	VEHICLES	5,343	-	-	-	-	-	-
43-51	GAS/OIL/DIESEL/LUBRICANTS	4,107	-	-	-	-	-	-
43-52	TIRES AND TIRE REPAIRS	385	-	-	-	-	-	-
43-70	GENERAL EQUIPMENT	4,093	-	-	-	-	-	-
43-80	SHOP EQUIPMENT	239	-	-	-	-	-	-
*	REPAIRS AND MAINTENANCE	18,284	-	-	-	-	-	-
45-00	HAZARDOUS MATERIALS PROG	398	-	-	-	-	-	-
50-40	HEPATITIS PROGRAM	844	-	-	-	-	-	-
*	OTHER PURCHASED SERVICES	1,242	-	-	-	-	-	-
52-50	AUTOMOTIVE	427	-	-	-	-	-	-
*	INSURANCE	427	-	-	-	-	-	-
53-20	POSTAGE	255	-	-	-	-	-	-
53-30	TELEPHONE	4,833	-	-	-	-	-	-
54-00	ADVERTISING	206	-	-	-	-	-	-
*	COMMUNICATIONS	5,294	-	-	-	-	-	-
58-10	TRAVEL, FOOD & LODGING	2,575	-	-	-	-	-	-
58-50	TRAINING AND CONFERENCES	2,695	-	-	-	-	-	-
58-70	MEMBERSHIPS/DUES/SUBSCRIP	601	-	-	-	-	-	-
*	TRAINING AND TRAVEL	5,871	-	-	-	-	-	-

**City of The Dalles, Oregon**  
**Fiscal Year 1997-1998 Adopted Budget**

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ACCT	ACCOUNT DESCRIPTION	1994-1995	1995-1996	1996-1997	1997-98	1997-98	1997-98	1998-99
		ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	ESTIMATE
59-00	VOLUNTEER ACTIVITIES	21,772	-	-	-	-	-	-
60-10	OFFICE SUPPLIES	2,192	-	-	-	-	-	-
60-20	JANITORIAL SUPPLIES	1,121	-	-	-	-	-	-
60-30	FIRE RESIDENCE SUPPLIES	444	-	-	-	-	-	-
60-35	FIRE PREVENTION SUPPLIES	1,403	-	-	-	-	-	-
60-80	CLOTHING	6,112	-	-	-	-	-	-
60-85	SPECIAL DEPT SUPPLIES	<u>5,410</u>	-	-	-	-	-	-
*	SUPPLIES	38,454	-	-	-	-	-	-
69-80	ASSETS <\$250	<u>260</u>	-	-	-	-	-	-
*	MISCELLANEOUS EXPENSES	260	-	-	-	-	-	-
74-20	VEHICLES	56,114	-	-	-	-	-	-
74-25	COMMUNICATIONS EQUIPMENT	5,925	-	-	-	-	-	-
74-30	FURNITURE AND FIXTURES	1,085	-	-	-	-	-	-
74-50	COMPUTER EQUIPMENT	459	-	-	-	-	-	-
74-70	HAZMAT EQUIPMENT	456	-	-	-	-	-	-
74-90	EQUIPMENT, OTHER	<u>11,608</u>	-	-	-	-	-	-
*	CAPITAL OUTLAY	75,647	-	-	-	-	-	-
**	FIRE DEPARTMENT	696,350	1,639	-	-	-	-	-

*City of The Dalles, Oregon*  
*Fiscal Year 1997-1998 Adopted Budget*

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**Fund: General Fund (001)**

**Department: Ambulance (17)**

**Program: Public Safety (422)**

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Effective July 1, 1995, the City of The Dalles was annexed into Mid Columbia Fire and Rescue District (then Wasco Rural Fire Protection District) of the purposes of fire protection and emergency medical services. As of that date, the City discontinued the Ambulance Department. This department shows no appropriations for the 1997-98 fiscal year, and is shown here for informational purposes only.



**City of The Dalles, Oregon**  
**Fiscal Year 1997-1998 Adopted Budget**

ACCT	ACCOUNT DESCRIPTION	1994-1995	1995-1996	1996-1997	1997-98	1997-98	1997-98	1998-99
		ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	ESTIMATE
<b>AMBULANCE SERVICES</b>								
11-00	REGULAR SALARIES	174,115	1,188	-	-	-	-	-
13-00	OVERTIME SALARIES	58,884	965	-	-	-	-	-
*	SALARIES AND WAGES	232,999	2,183	-	-	-	-	-
21-10	MEDICAL INSURANCE	16,232	16	-	-	-	-	-
21-20	L-T DISABILITY INSURANCE	822	-	-	-	-	-	-
21-30	LIFE INSURANCE	219	-	-	-	-	-	-
21-40	WORKERS COMP INSURANCE	3,222	16	-	-	-	-	-
22-00	FICA	19,223	74	-	-	-	-	-
23-00	RETIREMENT CONTRIBUTIONS	33,569	-	-	-	-	-	-
*	BENEFITS	73,287	74	-	-	-	-	-
31-40	WASCO CO COMMUNICATIONS	34,371	-	-	-	-	-	-
33-60	WRFPD PERSONNEL	1,653	-	-	-	-	-	-
33-65	PHYSICIAN ADVISOR	3,600	-	-	-	-	-	-
39-00	OTHER CONTRACTUAL SVCS	115	-	-	-	-	-	-
*	CONTRACTUAL SERVICES	39,739	-	-	-	-	-	-
43-30	RADIO EQUIPMENT	339	-	-	-	-	-	-
43-40	OFFICE EQUIPMENT	380	-	-	-	-	-	-
43-50	VEHICLES	4,913	-	-	-	-	-	-
43-51	GAS/OIL/DIESEL/LUBRICANTS	4,179	-	-	-	-	-	-
43-52	TIRES AND TIRE REPAIRS	1,612	-	-	-	-	-	-
43-70	GENERAL EQUIPMENT	1,847	-	-	-	-	-	-
*	REPAIRS AND MAINTENANCE	13,270	-	-	-	-	-	-
53-20	POSTAGE	89	-	-	-	-	-	-
53-30	TELEPHONE	2,132	-	-	-	-	-	-
54-00	ADVERTISING	185	-	-	-	-	-	-
*	COMMUNICATIONS	2,406	-	-	-	-	-	-
58-10	TRAVEL, FOOD & LODGING	367	-	-	-	-	-	-
58-20	AMBULANCE MEALS/PAT XFER	3,460	-	-	-	-	-	-
58-50	TRAINING AND CONFERENCES	3,576	-	-	-	-	-	-
58-70	MEMBERSHIPS/DUES/SUBSCRIP	1,204	-	-	-	-	-	-
*	TRAINING AND TRAVEL	8,607	-	-	-	-	-	-
59-00	VOLUNTEER ACTIVITIES	3,255	-	-	-	-	-	-
60-10	OFFICE SUPPLIES	1,119	-	-	-	-	-	-
60-20	JANITORIAL SUPPLIES	591	-	-	-	-	-	-
60-60	EXPENDABLE SUPPLIES	15,055	-	-	-	-	-	-
60-80	CLOTHING	2,762	-	-	-	-	-	-
60-85	SPECIAL DEPT SUPPLIES	4,219	-	-	-	-	-	-
*	SUPPLIES	27,001	-	-	-	-	-	-
69-80	ASSETS <\$250	480	-	-	-	-	-	-
*	MISCELLANEOUS EXPENSES	480	-	-	-	-	-	-
74-40	OFFICE EQUIPMENT	595	-	-	-	-	-	-
74-50	COMPUTER EQUIPMENT	479	-	-	-	-	-	-
74-90	EQUIPMENT, OTHER	7,027	-	-	-	-	-	-
*	CAPITAL OUTLAY	8,101	-	-	-	-	-	-
**	AMBULANCE SERVICES	405,890	2,257	-	-	-	-	-

*City of The Dalles, Oregon*  
*Fiscal Year 1997-1998 Adopted Budget*

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**Fund: General Fund (001)**

**Department: Library (21)**

**Program: Culture and Recreation (455)**

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**Mission**

The Dalles-Wasco County Library provides Wasco County's citizens with free and equal access to materials relevant to their informational needs. The library serves as an unbiased source of information with opportunities provided for personal, educational, cultural, and recreational enrichment.

**Description**

The Dalles-Wasco County Public Library serves the residents of Wasco County as well as the residents of surrounding areas who pay an annual fee or are included in reciprocal borrowing agreements. It is operated as a General Fund department of the City of The Dalles, and is funded half by the City and half by Wasco County. The library is also a member of Gorge LINK, an automated library system shared by nine libraries in a tri-county area.

Services provided by the library each year include more than 100,000 loans of books, magazines, books on tape, compact discs, videos, maps and various other media; reference assistance and instruction in library use; interlibrary loans and reserve requests; Internet service; an outreach program serving the homebound and institutions; ESL (English as a second language) and literacy services; and children's storyhours and programs.

**1997-98 Goals, Projects and Highlights**

- ◆ To improve public access to information utilizing the Gorge LINK system by converting cataloging records for local history and genealogy collections.
- ◆ To maintain a staffing level sufficient to meet increasing service demands.
- ◆ To continue to provide programming for children in support of the library's mission.
- ◆ To conduct a community needs assessment and update the library's long range plan.
- ◆ To continue to develop library collection with the range and depth to meet individual and community needs. To improve the reference collection through the selection of new materials and the withdrawal of outdated materials.
- ◆ To secure library mezzanine funding through the Library Foundation.

### **1996-97 Accomplishments/Comments**

- ◆ Gorge LINK automated circulation and cataloging system was made available to the public.
- ◆ Reduced energy consumption was achieved through the installation of electronic ballasts, T8 lamps, and a demand limiting energy management system.
- ◆ Conversion of the cataloging records and bar-coding for the reference collection and materials not on the database was accomplished.
- ◆ Staff workloads were reassigned to meet automation requirements.
- ◆ Library circulation policies were revised due to the Gorge LINK system.
- ◆ Quality of children's collection was improved through the selection of new materials and withdrawal of outdated materials.
- ◆ Library mezzanine construction drawings were prepared thought funding from the City and County.

### **Major Issues to be resolved in the next 5 years**

- ◆ Achieving funding stability for the library operation.
- ◆ Keeping up with changing information technology, ensuring services and programs are aligned with community needs.
- ◆ Further development of Gorge LINK system to include additional sites, dial-up access for public, and ability to link to other systems.
- ◆ Providing for necessary maintenance of library facility on an ongoing basis.

**City of The Dalles, Oregon**  
**Fiscal Year 1997-1998 Adopted Budget**

ACCT	ACCOUNT DESCRIPTION	1994-1995	1995-1996	1996-1997	1997-98	1997-98	1997-98	1998-99
		ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	ESTIMATE
<b>LIBRARY</b>								
11-00	REGULAR SALARIES	145,253	163,546	158,083	141,642	141,642	141,642	144,296
12-00	PARTTIME/TEMP SALARIES	-	-	9,454	14,439	14,439	19,306	14,872
13-00	OVERTIME SALARIES	57	105	-	250	250	250	258
*	SALARIES AND WAGES	145,310	163,651	167,537	156,331	156,331	161,198	159,426
14-00	EMPLOYEE SICK LV REDEM	916	-	980	-	-	-	-
21-10	MEDICAL INSURANCE	15,103	14,938	15,369	14,984	14,984	14,984	14,984
21-20	L-T DISABILITY INSURANCE	871	543	629	566	566	566	574
21-30	LIFE INSURANCE	201	201	213	195	195	195	195
21-40	WORKERS COMP INSURANCE	677	681	876	879	879	879	895
22-00	FICA	11,186	12,464	13,273	12,200	12,200	12,200	12,447
23-00	RETIREMENT CONTRIBUTIONS	18,684	11,705	21,718	20,408	15,915	15,915	20,815
29-00	OTHER EMPLOYEE BENEFITS	-	-	-	196	196	196	71
*	BENEFITS	47,638	40,532	53,058	49,428	44,935	44,935	49,981
31-10	CONTRACTUAL SERVICES	-	9,561	9,951	13,026	13,026	13,026	12,600
32-20	SPECIAL LEGAL SERVICES	157	-	3,378	845	845	845	845
*	CONTRACTUAL SERVICES	157	9,561	13,329	13,871	13,871	13,871	13,445
41-10	WATER & SEWER	1,796	1,049	1,779	1,779	1,779	1,779	1,832
41-20	GARBAGE SERVICES	521	558	558	558	558	558	575
41-30	NATURAL GAS	-	-	2,700	-	-	-	-
41-40	ELECTRICITY	15,021	18,441	9,141	12,458	12,458	12,458	11,279
*	UTILITIES	17,338	20,048	14,178	14,795	14,795	14,795	13,686
42-00	JANITORIAL SERVICES	-	1,700	11,400	-	-	-	-
*	JANITORIAL	-	1,700	11,400	-	-	-	-
43-10	BUILDINGS AND GROUNDS	17,346	13,116	21,119	10,465	30,000	30,000	12,068
43-20	COMPUTERS	-	-	-	-	-	-	-
43-40	OFFICE EQUIPMENT	952	1,245	1,474	1,484	1,484	1,484	1,550
43-45	JOINT USE OF LABOR/EQUIP	-	693	-	1,000	1,000	1,000	1,030
43-70	GENERAL EQUIPMENT	323	214	-	-	-	-	-
43-73	PLUMBING	-	1	-	-	-	-	-
43-77	HVAC SYSTEMS	-	-	2,234	1,453	1,453	1,453	1,497
*	REPAIRS AND MAINTENANCE	18,621	15,269	24,827	14,402	33,937	33,937	16,145
44-20	RENTAL OF EQUIPMENT	255	275	-	-	-	-	-
*	RENTAL COSTS	255	275	-	-	-	-	-
53-20	POSTAGE	2,352	1,830	2,600	2,100	2,100	2,100	2,163
53-30	TELEPHONE	1,190	3,205	4,158	3,605	3,605	3,605	3,713
54-00	ADVERTISING	-	30	-	-	-	-	-
57-00	PERMITS	-	-	50	-	-	-	-
*	COMMUNICATIONS	3,542	5,065	6,808	5,705	5,705	5,705	5,876
58-10	TRAVEL, FOOD & LODGING	-	-	400	300	300	300	309
58-50	TRAINING AND CONFERENCES	-	166	105	390	390	390	402
58-70	MEMBERSHIPS/DUES/SUBS	135	145	145	160	160	160	165
*	TRAINING AND TRAVEL	135	311	650	850	850	850	876

*City of The Dalles, Oregon*  
*Fiscal Year 1997-1998 Adopted Budget*

ACCT	ACCOUNT DESCRIPTION	1994-1995	1995-1996	1996-1997	1997-98	1997-98	1997-98	1998-99
		ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	ESTIMATE
60-10	OFFICE SUPPLIES	4,532	6,025	5,907	5,584	5,584	5,584	5,752
60-20	JANITORIAL SUPPLIES	1,350	686	2,069	1,322	1,322	1,322	2,976
64-20	LIBRARY BOOKS & BINDING	20,857	34,766	35,910	25,000	25,000	25,000	25,750
64-30	LIBRARY PERIODICALS	2,481	2,433	4,000	2,493	2,493	2,493	2,568
64-40	AUDIO/VISUAL MATERIALS	1,285	1,785	2,500	1,471	1,471	1,471	1,515
64-50	LIBRARY CATALOGING SVCS	36	-	-	-	-	-	-
64-80	COMPUTER SOFTWARE	2,945	2,840	3,568	3,818	3,818	3,818	3,933
*	SUPPLIES	33,486	48,535	53,954	39,688	39,688	39,688	42,494
69-50	MISCELLANEOUS EXPENSES	231	336	230	3,600	3,600	3,600	250
69-80	ASSETS <\$250	941	512	220	400	400	400	-
*	MISCELLANEOUS EXPENSES	1,172	848	450	4,000	4,000	4,000	250
72-20	BUILDINGS	-	9,709	23,000	-	-	-	-
74-50	COMPUTER EQUIPMENT	1,470	-	3,535	-	-	-	-
*	CAPITAL OUTLAY	1,470	9,709	26,535	-	-	-	-
**	LIBRARY	269,124	315,504	372,726	299,070	314,112	318,979	302,179

*City of The Dalles, Oregon*  
*Fiscal Year 1997-1998 Adopted Budget*

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**Fund: General Fund (001)**

**Department: City Hall (23)**

**Program: Other (419)**

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**Mission**

To provide for maintenance and preservation of the City's facilities, structures and grounds, including historic City Hall. The City values its heritage and is dedicated to preserving our historic assets.

**Description**

The City Hall Department accounts for annual repairs and maintenance to preserve not only the appearances of our facilities, but also the integrity of these structures. Expenditures from this department include normal repairs and maintenance line items for City Hall, the Mathews Building, Carnegie Library and other City-owned buildings. All insurance costs relating to general government services are recorded in this department.

Some items of note budgeted in the City Hall Department include the lease payment of \$42,140 for a fire engine. This engine transferred to Mid-Columbia Fire and Rescue District in the annexation process. As part of the agreement between the City and the District, the City continues to make the annual lease payments. The last lease payment will be made in the 1997-98 fiscal year.

The operation and maintenance of the Transportation Center is budgeted in the City Hall Department as a separate division. The Transportation Center serves as the local depot for both Amtrak rail and the Greyhound bus lines.

**1997-98 Goals, Projects and Highlights**

- ◆ Improvements to the Mathews Building, facilitating City storage needs, resulting from the sale of the Stadleman Building.
- ◆ Assessment of the City Hall roof and the issues involved in repairing or replacing it.

**1996-97 Accomplishments/Comments**

- ◆ Replacement of the failing City Hall fire alarm system. The system installed allows for better monitoring and flexibility pending potential renovation of City Hall.
- ◆ Sale of the Stadleman Building. Monies budgeted for demolition were reassigned to other maintenance needs such as the fire alarm system in City Hall.
- ◆ Filling of the part-time maintenance position made it possible for the City to approach maintenance issues in a more proactive way.

**City of The Dalles, Oregon**  
**Fiscal Year 1997-1998 Adopted Budget**

ACCT	ACCOUNT DESCRIPTION	1994-1996	1995-1996	1996-1997	1997-98	1997-98	1997-98	1998-99
		ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	ESTIMATE
<b>CITY HALL</b>								
11-00	REGULAR SALARIES	-	-	14,175	16,539	16,539	16,539	17,201
12-00	PARTTIME/TEMP SALARIES	-	250	-	-	-	-	-
13-00	OVERTIME SALARIES	-	-	-	-	-	-	-
*	SALARIES AND WAGES	-	250	14,175	16,539	16,539	16,539	17,201
21-10	MEDICAL INSURANCE	-	-	3,924	-	-	-	-
21-20	L-T DISABILITY INSURANCE	-	-	82	94	94	94	98
21-30	LIFE INSURANCE	-	-	32	16	16	16	17
21-40	WORKERS COMP INSURANCE	-	4	553	1,018	1,018	1,018	1,069
22-00	FICA	-	19	1,084	1,265	1,265	1,265	1,316
*	BENEFITS	-	23	5,675	2,393	2,393	2,393	2,490
31-10	CONTRACTUAL SERVICES	665	37	-	-	-	-	-
*	CONTRACTUAL SERVICES	665	37	-	-	-	-	-
41-10	WATER & SEWER	738	1,503	1,300	2,200	2,200	2,200	2,340
41-20	GARBAGE SERVICES	1,593	1,706	1,600	1,680	1,680	1,680	1,700
41-40	ELECTRICITY	11,261	12,269	12,000	12,500	12,500	12,500	12,750
*	UTILITIES	13,592	15,478	14,900	16,380	16,380	16,380	16,790
42-00	JANITORIAL SERVICES	-	6,300	9,000	9,000	9,000	9,000	10,150
*	JANITORIAL	-	6,300	9,000	9,000	9,000	9,000	10,150
43-10	BUILDINGS AND GROUNDS	13,385	31,893	28,250	3,500	20,000	20,000	4,600
43-11	MATHEWS BUILDING	775	628	800	4,045	4,045	4,045	6,000
43-12	STADLEMAN BUILDING	38,584	1,107	40,000	-	-	-	-
43-14	CARNEGIE LIBRARY BUILDING	26	211	7,750	2,500	2,500	2,500	2,500
43-15	STATE OFFICE BUILDING	101	-	-	-	-	-	-
43-45	JOINT USE OF LABOR/EQUIP	-	1,391	-	250	250	250	450
43-51	GAS/OIL/DIESEL/LUBRICANTS	-	-	-	-	-	-	300
43-72	ELECTRICAL SYSTEMS	-	583	-	200	200	200	600
43-73	PLUMBING	-	-	-	625	625	625	700
43-75	ELEVATORS	-	101	2,500	2,500	2,500	2,500	3,000
43-77	HVAC SYSTEMS	-	-	-	1,525	1,525	1,525	3,200
*	REPAIRS AND MAINTENANCE	52,871	35,914	79,300	15,145	31,645	31,645	21,350
46-10	PROPERTY TAXES	5,548	2,532	2,600	2,400	2,400	2,400	2,500
50-20	MOSQUITO CONTROL	1,500	1,650	1,650	1,750	1,750	1,750	1,800
*	OTHER PURCHASED SERVICES	7,048	4,182	4,250	4,150	4,150	4,150	4,300
52-10	LIABILITY	15,894	16,109	16,100	21,500	21,500	21,500	22,000
52-30	PROPERTY	14,737	13,497	9,500	11,800	11,800	11,800	12,400
52-50	AUTOMOTIVE	20,470	6,744	6,800	6,800	6,800	6,800	7,000
52-70	FIDELITY BOND	1,469	1,453	1,500	1,500	1,500	1,500	2,200
*	INSURANCE	52,570	37,803	33,900	41,600	41,600	41,600	43,600
53-20	POSTAGE	5	17	50	20	20	20	50
57-00	PERMITS	-	-	-	-	-	-	30
*	COMMUNICATIONS	5	17	50	20	20	20	80

**City of The Dalles, Oregon**  
**Fiscal Year 1997-1998 Adopted Budget**

<u>ACCT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>1994-1995</u>	<u>1995-1996</u>	<u>1996-1997</u>	<u>1997-98</u>	<u>1997-98</u>	<u>1997-98</u>	<u>1998-99</u>
		<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>PROPOSED</u>	<u>APPROVED</u>	<u>ADOPTED</u>	<u>ESTIMATE</u>
60-10	OFFICE SUPPLIES	50	43	-	1,000	1,000	1,000	1,000
60-20	JANITORIAL SUPPLIES	620	611	750	600	600	600	750
60-80	CLOTHING	-	-	-	250	250	250	300
60-90	OTHER SUPPLIES	-	-	-	400	400	400	400
*	SUPPLIES	670	654	750	2,250	2,250	2,250	2,450
69-50	MISCELLANEOUS EXPENSES	-	-	-	100	100	100	100
*	MISCELLANEOUS EXPENSES	-	-	-	100	100	100	100
74-20	VEHICLES	-	42,140	42,140	42,140	42,140	42,140	-
74-25	COMMUNICATIONS EQUIPMENT	6,166	6,166	6,200	6,200	6,200	6,200	-
*	CAPITAL OUTLAY	6,166	48,306	48,340	48,340	48,340	48,340	-
**	CITY HALL	133,587	148,964	210,340	155,917	172,417	172,417	118,511



*City of The Dalles, Oregon*  
**Fiscal Year 1997-1998 Adopted Budget**

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<u>ACCT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>1994-1995</u>	<u>1995-1996</u>	<u>1996-1997</u>	<u>1997-98</u>	<u>1997-98</u>	<u>1997-98</u>	<u>1998-99</u>
		<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>PROPOSED</u>	<u>APPROVED</u>	<u>ADOPTED</u>	<u>ESTIMATE</u>
					<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	
<b>CITY HALL- TRANSPORTATION CENTER</b>								
41-10	WATER & SEWER	571	751	700	900	900	900	900
41-20	GARBAGE SERVICES	-	226	200	225	225	225	225
41-30	NATURAL GAS	329	291	325	350	350	350	375
41-40	ELECTRICITY	<u>1,008</u>	<u>825</u>	<u>1,000</u>	<u>1,100</u>	<u>1,100</u>	<u>1,100</u>	<u>1,250</u>
*	UTILITIES	1,908	2,093	2,225	2,575	2,575	2,575	2,750
43-10	BUILDINGS AND GROUNDS	<u>3,157</u>	<u>4,073</u>	-	800	800	800	950
*	REPAIRS AND MAINTENANCE	3,157	4,073	-	800	800	800	950
60-20	JANITORIAL SUPPLIES	<u>468</u>	<u>752</u>	<u>600</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>
*	SUPPLIES	468	752	600	500	500	500	500
**	CITY HALL-TRANSPORTATION CTR	5,533	6,918	2,825	3,875	3,875	3,875	4,200
**	CITY HALL TOTAL	139,120	155,882	213,165	159,792	176,292	176,292	122,711

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*City of The Dalles, Oregon*  
*Fiscal Year 1997-1998 Adopted Budget*

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**Fund: General Fund (001)**

**Department: Volunteer Center (31)**

**Program: Community Development (417)**

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**Mission**

The mission of The Dalles Volunteer Center is to mobilize resources by providing an avenue for people to contribute in meaningful ways to the achievement of the community's vision for the year 2020 through a community-wide volunteer program.

**Description**

With adoption of the FY97-98 budget, the Volunteer Center becomes a temporary department within the City of The Dalles. It will eventually become an independent community-based non-profit organization, but while it exists within the City it will be operated as a General Fund department. Funding for the Volunteer Center will be raised by the Volunteer Center Advisory Board through grants, gifts, donations and bequests.

The Volunteer Center will perform two primary functions. The first will be to recruit and refer volunteers for existing non-profit groups, especially those that are working on issues related to the community vision. The second function will be to mobilize volunteers and resources for specific short-term, high-energy projects related to the Vision Action Plan. Through these two functions the Volunteer Center will help existing non-profit groups recruit and place the volunteers they need, while at the same time facilitating continued citizen participation in and awareness of the community's vision for the future.

**1997-98 Goals, Projects and Highlights**

- ◆ Recruit and appoint a seven-member Advisory Board.
- ◆ Secure financing for FY97-98.
- ◆ Hire and maintain staff to manage daily operations of the Volunteer Center.
- ◆ Establish the Volunteer Center office in a visible location.
- ◆ Organize a local Association of Volunteer Program Managers.
- ◆ Obtain non-profit tax status to allow the Volunteer Center to become an independent community-based organization.
- ◆ Develop and implement an efficient volunteer recruitment and referral system.
- ◆ Assist client organizations with volunteer needs assessment and program planning.
- ◆ Mobilize people and resources for completion of three short-term, high-energy projects related to the community vision.

*City of The Dalles, Oregon*  
*Fiscal Year 1997-1998 Adopted Budget*

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- ◆ Build mechanisms into all three projects for inclusion of the Hispanic, Samoan and Native American communities.
- ◆ Produce a quarterly newsletter to publicize vision related activities of the Volunteer Center and its client organizations.
- ◆ Conduct a baseline study of the value of volunteerism in The Dalles.
- ◆ Compile a library of community development and volunteerism resources for public use.

**Major Issues to be resolved in the next 5 years**

- ◆ Achieving financial stability for Volunteer Center operation.
- ◆ Securing a permanent location for the Volunteer Center office.
- ◆ Developing an efficient volunteer recruitment and referral system that satisfies the needs of both client organizations and volunteers.
- ◆ Establishing the Volunteer Center as an independent community-based organization with non-profit tax status.
- ◆ Monitoring progress toward achievement of the community's vision for the year 2020.

**City of The Dalles, Oregon**  
**Fiscal Year 1997-1998 Adopted Budget**

<u>ACCT</u>	<u>ACCOUNT DESCRIPTION</u>	1994-1995	1995-1996	1996-1997	1997-98	1997-98	1997-98	1998-99
		<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>PROPOSED BUDGET</u>	<u>APPROVED BUDGET</u>	<u>ADOPTED BUDGET</u>	<u>ESTIMATE</u>
<b>VOLUNTEER CENTER</b>								
12-00	PARTTIME/TEMP SALARIES	-	-	-	-	-	24,000	-
*	SALARIES AND WAGES	-	-	-	-	-	24,000	-
21-10	MEDICAL INSURANCE	-	-	-	-	-	1,604	-
21-20	L-T DISABILITY INSURANCE	-	-	-	-	-	136	-
21-30	LIFE INSURANCE	-	-	-	-	-	39	-
21-40	WORKERS COMP INSURANCE	-	-	-	-	-	406	-
22-00	FICA	-	-	-	-	-	1,836	-
23-00	RETIREMENT CONTRIBUTIONS	-	-	-	-	-	-	-
*	BENEFITS	-	-	-	-	-	4,021	-
31-10	CONTRACTUAL SERVICES	-	-	-	-	-	5,790	-
*	CONTRACTUAL SERVICES	-	-	-	-	-	5,790	-
41-10	WATER & SEWER	-	-	-	-	-	420	-
41-20	GARBAGE SERVICES	-	-	-	-	-	120	-
41-30	NATURAL GAS	-	-	-	-	-	500	-
41-40	ELECTRICITY	-	-	-	-	-	480	-
*	UTILITIES	-	-	-	-	-	1,520	-
44-10	RENTAL OF LAND/BUILDINGS	-	-	-	-	-	5,400	-
*	RENTAL COSTS	-	-	-	-	-	5,400	-
52-10	LIABILITY	-	-	-	-	-	175	-
52-50	AUTOMOTIVE	-	-	-	-	-	100	-
52-70	FIDELITY BOND	-	-	-	-	-	100	-
*	INSURANCE	-	-	-	-	-	375	-
53-20	POSTAGE	-	-	-	-	-	330	-
53-30	TELEPHONE	-	-	-	-	-	864	-
54-00	ADVERTISING	-	-	-	-	-	570	-
55-00	PRINTING AND BINDING	-	-	-	-	-	140	-
*	COMMUNICATIONS	-	-	-	-	-	1,904	-
58-10	TRAVEL, FOOD & LODGING	-	-	-	-	-	500	-
58-50	TRAINING AND CONFERENCES	-	-	-	-	-	300	-
58-70	MEMBERSHIPS/DUES/SUBS	-	-	-	-	-	65	-
*	TRAINING AND TRAVEL	-	-	-	-	-	865	-
60-10	OFFICE SUPPLIES	-	-	-	-	-	1,650	-
64-10	BOOKS AND PERIODICALS	-	-	-	-	-	380	-
64-80	COMPUTER SOFTWARE	-	-	-	-	-	1,275	-
*	SUPPLIES	-	-	-	-	-	3,305	-
69-50	MISCELLANEOUS EXPENSES	-	-	-	-	-	1,400	-
*	MISCELLANEOUS EXPENSES	-	-	-	-	-	1,400	-
74-40	OFFICE EQUIPMENT	-	-	-	-	-	3,495	-
74-50	COMPUTER EQUIPMENT	-	-	-	-	-	2,000	-
*	CAPITAL OUTLAY	-	-	-	-	-	5,495	-
**	VOLUNTEER CENTER	-	-	-	-	-	54,075	-

**Fund: General Fund (001)**

**Department: Code Enforcement (40)**

**Program: Public Safety (424)**

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**Mission**

To enhance the image and livability of the community through fair enforcement of the City's ordinances, particularly in addressing nuisance abatement processes; work with the citizens to solve problems and resolve issues while protecting property and personal rights and freedoms.

**Description**

A part-time Code Enforcement position was established through the 1996-97 budget adoption process, completed in June, 1996. The position was not filled during the 1996-97 fiscal year in response to fiscal considerations resulting from the passage of Ballot Measure 47 by Oregon voters in November of 1996.

No appropriations were indicated in the 1997-98 proposed budget for this department. Upon adoption, based on recommendations from staff, Council appropriated amounts to fund a part-time position for codes enforcement, working with the City Clerk and City Attorney, and under the supervision of the City Attorney.

**City of The Dalles, Oregon**  
**Fiscal Year 1997-1998 Adopted Budget**

ACCT	ACCOUNT DESCRIPTION	1994-1995	1995-1996	1996-1997	1997-98	1997-98	1997-98	1998-99
		ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	ESTIMATE
<b>CODES ENFORCEMENT</b>								
11-00	REGULAR SALARIES	26,387	-	16,380	-	-	9,555	-
*	SALARIES AND WAGES	26,387	-	16,380	-	-	9,555	-
21-10	MEDICAL INSURANCE	3,971	-	1,326	-	-	-	-
21-20	L-T DISABILITY INSURANCE	98	-	94	-	-	-	-
21-30	LIFE INSURANCE	13	-	13	-	-	-	-
21-40	WORKERS COMP INSURANCE	112	-	440	-	-	200	-
22-00	FICA	2,019	-	1,280	-	-	731	-
23-00	RETIREMENT CONTRIBUTIONS	1,772	-	-	-	-	-	-
*	BENEFITS	7,985	-	3,153	-	-	931	-
31-10	CONTRACTUAL SERVICES	-	-	-	-	2,000	2,000	-
*	CONTRACTUAL SERVICES	-	-	-	-	2,000	2,000	-
43-20	COMPUTERS	-	-	-	-	-	150	-
43-40	OFFICE EQUIPMENT	-	-	-	-	-	80	-
43-50	VEHICLES	367	-	400	-	-	400	-
43-51	GAS/OIL/DIESEL/LUBRICANTS	105	-	500	-	-	400	-
43-52	TIRES AND TIRE REPAIRS	-	-	45	-	-	45	-
*	REPAIRS AND MAINTENANCE	472	-	945	-	-	1,075	-
50-70	ANIMAL CONTROL	25,000	-	-	-	-	-	-
*	OTHER PURCHASED SERVICES	25,000	-	-	-	-	-	-
53-20	POSTAGE	162	-	175	-	-	175	-
53-30	TELEPHONE	215	-	480	-	-	480	-
*	COMMUNICATIONS	377	-	655	-	-	655	-
58-10	TRAVEL, FOOD & LODGING	323	-	60	-	-	60	-
58-50	TRAINING AND CONFERENCES	393	-	150	-	-	150	-
58-70	MEMBERSHIPS/DUES/SUBS	654	-	-	-	-	-	-
*	TRAINING AND TRAVEL	1,370	-	210	-	-	210	-
59-00	VOLUNTEER ACTIVITIES	9	-	-	-	-	-	-
*	SPECIAL PROGRAMS	9	-	-	-	-	-	-
60-10	OFFICE SUPPLIES	121	-	550	-	-	550	-
60-80	CLOTHING	-	-	200	-	-	-	-
64-10	BOOKS AND PERIODICALS	200	-	-	-	-	-	-
64-80	COMPUTER SOFTWARE	-	-	-	-	-	500	-
*	SUPPLIES	321	-	750	-	-	1,050	-
69-80	ASSETS <\$250	-	-	250	-	-	-	-
*	MISCELLANEOUS EXPENSES	-	-	250	-	-	-	-
74-40	OFFICE EQUIPMENT	12,810	-	500	-	-	-	-
*	CAPITAL OUTLAY	12,810	-	500	-	-	-	-
**	CODES ENFORCEMENT	74,731	-	22,843	-	2,000	15,476	-

*City of The Dalles, Oregon*  
**Fiscal Year 1997-1998 Adopted Budget**

**Fund: General Fund (001)**

**Department: Other Financing Uses (95)**

**Program: Other (419)**

**Description**

Operating transfers to other funds from the General Fund are recorded as "other financing uses", along with other appropriation items not specific to a particular department.

Contingencies and any unappropriated ending balances for the General Fund are budgeted in this department as well.

<u>ACCT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>1994-1995</u>	<u>1995-1996</u>	<u>1996-1997</u>	<u>1997-98</u>	<u>1997-98</u>	<u>1997-98</u>	<u>1998-99</u>
		<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>PROPOSED BUDGET</u>	<u>APPROVED BUDGET</u>	<u>ADOPTED BUDGET</u>	<u>ESTIMATE</u>
<b>OTHER USES</b>								
81-06	TO TOURISM PROM FUND	145,000	45,000	-	-	-	-	-
81-10	TO UNEMPLOY RESV FUND	10,000	10,000	10,000	-	-	-	5,000
81-15	TO AMBULANCE RESV FUND	15,000	-	-	-	-	-	-
81-18	SPECIAL GRANTS FUND	7,378	20,000	32,005	6,000	6,000	6,000	6,000
81-61	TO AIRPORT FUND	9,700	-	109,422	101,705	92,705	92,705	10,000
81-76	TOURISM AGENCY FUND	-	150,000	168,000	150,000	150,000	150,000	100,000
81-90	OTHER TRANSFERS OUT	-	-	41,018	-	-	-	-
*	TRANSFERS OUT	187,078	225,000	360,445	257,705	248,705	248,705	121,000
88-00	CONTINGENCY	-	-	701,895	1,084,379	1,118,898	1,111,955	937,775
89-00	UNAPPROPR. ENDING BAL	-	-	-	-	-	-	-
*	OTHER USES	-	-	701,895	1,084,379	1,118,898	1,111,955	937,775
**	OTHER FINANCING USES	187,078	225,000	1,062,340	1,342,084	1,367,603	1,360,660	1,058,775



*City of The Dalles, Oregon*  
*Fiscal Year 1997-1998 Adopted Budget*

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**Department: DEPARTMENT OF PUBLIC WORKS**  
**Program: ENTERPRISE AND DEDICATED FUND ACTIVITIES**

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**Mission: To be responsive to our customers, to do our best work, and to build foundations for the future, so that the community reaps the rewards.**

**Description:** The Department of Public Works is composed of three separate divisions: Street/Stormwater Fund, Water Fund and Wastewater Fund. Each Division possesses its own specific revenues sources and budgeted expenditures. Revenues cannot be co-mingled, and joint services must be tracked and charged for appropriate reimbursement. Within the Department, administrative and technical support services are split proportionally among the funds.

### **1997-98 Goals, Projects, and Highlights**

- ◆ Resolution of Wastewater Treatment Plant siting issue
- ◆ Begin 2% utility access assessment for water/wastewater services to the street/stormwater fund for street improvements
- ◆ Implementation of usage-based sanitary sewer rates; water rate annual review
- ◆ Stormwater Utility formation which appropriately funds storm water operation, maintenance and capital projects
- ◆ Establishment and approval of 5 & 10 Year Water/Wastewater Capital Improvement Plans
- ◆ Initiation of reserve account contribution for future Aquatech replacement
- ◆ Participation in Qual-Serve, an American Waterworks Association program to evaluate and improve efficiency and economy of water utilities.

### **1996-97 Accomplishments**

- ◆ Successfully protected City water rights in Dog River and South Fork Mill Creek basins. Also initiated a municipal reservation for water rights to accommodate the possible future expansion of Crow Creek Dam
- ◆ Joined the Partnership for Safe Water, a voluntary contract with the US Environmental Protection Agency sponsored by the American Waterworks Association to help optimize water treatment operational efficiency.
- ◆ Implemented and evaluated first year of metered water rate
- ◆ Filed application for extension of Columbia River water right.

*City of The Dalles, Oregon*  
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**Major Issues to be resolved in the next 5 years**

- ◆ Revenue stability and rate stabilization for enterprise and dedicated funds
- ◆ Wastewater Treatment Plant facility master planning, siting, and construction
- ◆ Terminal storage resolution for community growth and development
- ◆ Wicks Water Treatment Plant reservoir storage improvements
- ◆ Full development of groundwater rights and future water source determination

**TECHNICAL SERVICES: Engineering**

**Description:** Provides professional engineering services and support for contracts, design, project management and construction inspection activities for all divisions of the Public Works Department. Assists other City Departments with technical aspects of design and construction projects as time allows.

**1997-98 Goals, Projects, and Highlights**

- ◆ Digital orthophotos for street and sidewalk mapping and verification of sanitary, storm and water system maps.
- ◆ Procedures for final acceptance and contract closeout for all public projects, including work performed by developers for eventual takeover by the City. Additional reviews of completed public projects prior to the expiration of guarantees and warranties to ensure protection of the City's interests.
- ◆ Appropriate design and construction standards for all public projects.

**1996-97 Accomplishments**

- ◆ Sound contract boiler plate and general conditions which protect the City's interests with appropriate legal review. Standard specifications and drawings for common construction tasks. Supplemental standards and specifications for specific projects.
- ◆ Participation in land use and planning processes related to zoning control, subdivision regulations, plan review, building permits and infrastructure expansion.
- ◆ Computerized sanitary, storm, water and right-of-way maps.

**Major Issues to be resolved in the next 5 years**

- ◆ Routine organization, updates, and use of comprehensive, computerized infrastructure, easement, and right-of-way maps and associated data bases.
- ◆ A condition assessment system for the City's infrastructure and buildings that integrates into a procedure for selecting and prioritizing capital projects
- ◆ A defensible procedure for selecting and prioritizing capital projects.
- ◆ Financing options for capital projects.

## **TECHNICAL SERVICES: Regulatory Compliance**

**Description:** Provides regulatory oversight to assure that regulations relevant to the many areas of responsibility are being met in a timely and cost-efficient manner. Compliance requires being informed of existing and anticipated regulations, interpreting application, creating and implementing plans to meet requirements, enforcement, documentation, meeting the schedules and due dates set by regulatory agencies, and ongoing program updates. The City has an obligation to fully comply with regulations for the health and safety of employees and the community, protection of the environment, and protection from litigation and fines.

### **1997-98 Goals, Projects, and Highlights**

- ◆ Develop and implement programs to comply with OR-OSHA rules for Fall Protection, Personal Protective Equipment and Process Safety Management.
- ◆ Renew waste discharge permit for wastewater treatment plant.
- ◆ Implement accident reporting procedures and employee emergency response plan city-wide.  
Review and update all existing safety programs.
- ◆ Conduct on-site confined space rescue practice with Mid Columbia Fire and Rescue.
- ◆ Increase efficiency and accuracy of safety training records by use of computer software.
- ◆ Bring more certification classes to The Dalles by coordinating with the community college and other agencies and water systems.
- ◆ Update wastewater Bypass Plan.
- ◆ Begin wastewater effluent reuse for irrigation in compliance with regulations.

### **1996-97 Accomplishment**

- ◆ Implement and expand Drug and Alcohol Program
- ◆ Meet all DEQ timelines for elements of pretreatment program and receive final approval.
- ◆ Issue discharge permits for two industrial users.
- ◆ Arrange OR-OSHA Consultative Inspection (November 19 & 20, 1996) for evaluation of City commitment to safety and receive an excellent rating for Public Works Department.
- ◆ Bring up-to-date all CDL's, medical examiner cards, flagging cards, crane certifications and forklift training.
- ◆ Coordinate to bring training opportunities to The Dalles: Chlorine Safety for Public Works, Fire Dept and other water systems; CGCC computer classes for City employees, AWWA teleconferences to CGCC for certification credits.
- ◆ Perform all flood-related work in compliance with Department of State Lands regulations.

### **Major Issues to be resolved in the next 5 years**

- ◆ Provide cost-effective local training options for certification credits

*City of The Dalles, Oregon*  
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- ◆ Maintain existing safety programs and implement new programs in timely manner
- ◆ Increase public trust through open, clear and accurate public communications
- ◆ Achieve understanding of present and upcoming regulations to assure cost-effective City compliance, through close working relationships with regulatory agencies and networking with other government agencies.

## **ADMINISTRATIVE SERVICES**

**Description:** Administrative functions associated with the Department of Public Works: budgeting, Department purchases, manpower cost apportionment, inventory tracking, and customer service.

### **1997-98 Goals, Projects, and Highlights**

- ◆ Full implementation of AS400 HTE Client Access Accounting Program for Public Works
- ◆ Completion and implementation of a Department cost accounting and inventory program.
- ◆ Development and implementation of a Department SAIF and Joint Use Software Program which is compatible with the cost accounting program in order to reduce the labor-intensive requirements of these functions.
- ◆ Provide continued professional and courteous customer service with knowledge of departmental projects, responsibilities, personnel and resources.

### **1996-97 Accomplishments**

- ◆ Administrative staff received training in customer service, specifically in the public works arena, and updated their computer and word processing skills and programs.
- ◆ A voice mail system was purchased and installed to reduce the amount of staff time answering phones, directing calls, and taking messages.

### **Major Issues to be resolved in the next 5 years**

- ◆ Maintenance and replacement of aging computer and office equipment and furniture.
- ◆ Staff training to keep up with ever increasing communications technology and business practices.

***Public Works Operations Summary***  
***Overview of All Funds***  
***Multi-Year Comparative***

**City of The Dalles, Oregon**  
**Fiscal Year 1997-1998 Adopted Budget**

<u>ACCOUNT DESCRIPTION</u>	<u>1994-1995</u>	<u>1995-1996</u>	<u>1996-1997</u>	<u>1997-98</u>	<u>1997-98</u>	<u>1997-98</u>	<u>1998-99</u>
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>PROPOSED</u>	<u>APPROVED</u>	<u>ADOPTED</u>	<u>ESTIMATE</u>
BEGINNING BALANCE	4,255,914	4,461,954	3,398,782	3,629,508	3,629,508	4,019,890	1,857,403
REVENUES	5,223,349	5,053,744	5,736,576	4,838,519	4,838,519	4,838,519	4,734,209
OTHER SOURCES	<u>400,680</u>	<u>904,750</u>	<u>1,837,628</u>	<u>847,190</u>	<u>847,190</u>	<u>847,190</u>	<u>232,440</u>
TOTAL RESOURCES	9,879,943	10,420,448	10,972,986	9,315,217	9,315,217	9,705,599	6,824,052
STREET AND STORM SEWER FUND	881,327	917,963	1,254,117	1,169,011	1,158,291	1,254,091	1,029,764
PUBLIC WORKS RESERVE FUND	26,552	64,250	60,020	124,544	124,544	124,544	192,544
STREET & BRIDGE REPLCMT. FUND	490,455	54,392	234,361	81,249	81,249	81,249	86,249
WATER UTILITY FUND	1,364,036	1,563,976	1,964,710	1,979,054	1,964,096	2,089,846	1,892,844
WATER DEPT CAP RESERVE FUND	552,576	407,762	1,226,584	1,307,174	1,307,174	1,307,174	630,054
WASTE WATER UTILITY FUND	1,038,266	1,077,948	1,405,310	1,366,075	1,358,216	1,358,216	1,357,855
SEWER SPECIAL RESERVE FUND	<u>177,774</u>	<u>860,881</u>	<u>2,224,472</u>	<u>1,688,318</u>	<u>1,688,318</u>	<u>1,857,150</u>	<u>732,531</u>
TOTAL EXPENDITURES	4,530,986	4,947,172	8,369,574	7,715,425	7,681,888	8,072,270	5,921,841
TRANSFERS OUT	920,965	1,317,825	2,135,395	1,063,533	1,128,533	1,128,533	507,249
CONTINGENCY	-	-	468,017	536,259	504,796	504,796	394,962
UNAPPROPRIATED ENDING BAL	-	-	-	-	-	-	-
TOTAL OTHER USES	920,965	1,317,825	2,603,412	1,599,792	1,633,329	1,633,329	902,211
TOTAL EXPENDS & OTHER USES	<u>5,451,951</u>	<u>6,264,997</u>	<u>10,972,986</u>	<u>9,315,217</u>	<u>9,315,217</u>	<u>9,705,599</u>	<u>6,824,052</u>
FUND TOTAL	<u>4,427,992</u>	<u>4,155,451</u>	-	-	-	-	-

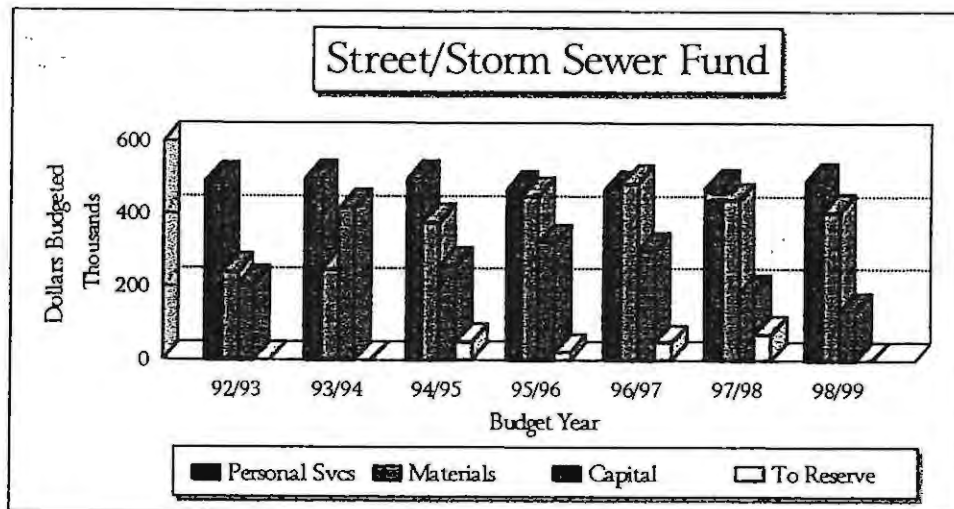
*City of The Dalles, Oregon*  
*Fiscal Year 1997-1998 Adopted Budget*

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**Fund:** STREET/STORMWATER FUND  
**Department:** DEPARTMENT OF PUBLIC WORKS  
**Program:** STORMWATER and STREET

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The Street/Stormwater Fund is a dedicated fund used for the operation and maintenance of City streets and stormwater utility. The fund's primary source of revenue is the Oregon State Motor Vehicle Fund and a local 3 cent gas tax. For budget purposes the fund is divided into two parts: Stormwater (Fund 005-0400) and Street (Fund 005-0500).



## STORMWATER

**Description:** The Stormwater program accounts for all activities involved in the operation and maintenance of stormwater conveyance systems within the City Limits for the protection of property and the enhancement of stream quality.

### 1997-98 Goals, Projects, and Highlights

- ◆ Revise Capital Improvement Program to accurately reflect realistic revenue projections.
- ◆ Develop and implement a stormwater utility
- ◆ Provide timely response to requests for new storm water taps, given the current community growth trend.
- ◆ Continue to improve mapping and inventory of storm water infrastructure.
- ◆ Improve project inspection to assure quality product.

*City of The Dalles, Oregon*  
*Fiscal Year 1997-1998 Adopted Budget*

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- ◆ Work with planning issues impacting stormwater runoff, such as annexation of substandard areas, requirement for curbs and sidewalks, and open drainage issues.
- ◆ Reconstruct 3rd Place storm water outfall to allow it to discharge above creek level.

### **1996-97 Accomplishments**

- ◆ Spent the bulk of the construction season on "Flood of 1996" repairs.
- ◆ Completed 475 lineal feet of storm line replacement.
- ◆ Completed 20+ repairs of broken storm lines at The Dalles airport.
- ◆ Cut in 5 storm taps to properties with "appearing springs" due to wetter weather.
- ◆ Provide oversight of UPRR tunnel cleaning project.
- ◆ Provide timely response to impending flood situation January, 1997.

### **Major Issues to be resolved in the next 5 years**

- ◆ Formation of stormwater utility
- ◆ Annexation of substandard areas
- ◆ Recognition of stormwater as a major consideration in growth and development
- ◆ Funding for equipment replacements when due
- ◆ Infrastructure mapping
- ◆ Replacement of at least 1,500 lineal feet of storm lines
- ◆ Plan for compliance with future stormwater regulations.

## **STREET**

**Description:** The Street Division manages the operation and maintenance of a city streets, alleys, right-of-ways, pedestrian accessways, bicycle paths, and sidewalks. The Division is also given the responsibility of Public Works fleet management and City-owned building maintenance.

### **1997-98 Goals, Projects, and Highlights**

- ◆ Revise Capital Improvement Program to accurately reflect realistic revenue projections.
- ◆ Strive to set up at least one capital street surface treatment project annually.
- ◆ Step up affordable O&M paving projects by Public Works crew.
- ◆ Continue to improve mapping and inventory of infrastructure.
- ◆ Provide curb and sidewalk replacements in accordance with ADA requirements.
- ◆ Annual crackseal project for streets prior to surface treatment paving.
- ◆ Maintain current service levels for street sweeping and snowplowing/sanding.
- ◆ Oversight of traffic signs and lights, paint striping and delineation.



*City of The Dalles, Oregon*  
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- ◆ Maintain right-of-ways through clearing, brushing and herbicide spraying.
- ◆ Development oversight of issues which impact streets, standards, traffic movement and safe flow of traffic.
- ◆ Improve project inspection to ensure a quality product.
- ◆ Work with planning issues which streets, curbs, and sidewalks, such as annexing substandard areas.
- ◆ Maintain integrity of aging fleet of vehicles and heavy/support equipment with decreasing revenues.

### **1996-97 Accomplishments**

- ◆ Spent the bulk of the construction season on "Flood of '96" repairs.
- ◆ Patched for airport, water distribution and wastewater collection.
- ◆ Graded watershed roads.
- ◆ Rocked and graded alleyways.
- ◆ Provided O&M paving of 4,200 lineal feet of street surface.
- ◆ Striped all paved streets at least once, repeating high traffic areas a second time.
- ◆ Provide oversight of capital projects at wastewater treatment plant, library, Mill Creek, Veterans Drive, and Cherry Heights extension.
- ◆ Assume active involvement in traffic safety issues and resolves.
- ◆ Respond to impending flood situation in January, 1997.
- ◆ Research, study and respond to site planning issues.
- ◆ Implement approved truck route.
- ◆ Revise striping layout for intersection of Brewery Grade and Highway 30.
- ◆ Sign and stripe intersection of 3rd Place and 4th Street as a 3-way stop.
- ◆ Clear Mill Creek from Ericksons Addition to tunnel inlet.
- ◆ Retained the desired service level for street sweeping, but at increased cost due to sweeper integrity.

### **Major Issues to be resolved in the next 5 years**

- ◆ Funding to keep current service levels in place.
- ◆ Funding to implement street surface rehabilitation program at rate of two miles per year.
- ◆ Funding to maintain fleet vehicles and equipment
- ◆ Traffic lighting due to increased traffic
- ◆ Public education regarding Public Works functions and service direction
- ◆ Growth versus ability to serve.

**City of The Dalles, Oregon**  
**Fiscal Year 1997-1998 Adopted Budget**

<u>ACCOUNT DESCRIPTION</u>	<u>1994-1995</u>	<u>1995-1996</u>	<u>1996-1997</u>	<u>1997-98</u>	<u>1997-98</u>	<u>1997-98</u>	<u>1998-99</u>
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>PROPOSED</u>	<u>APPROVED</u>	<u>ADOPTED</u>	<u>ESTIMATE</u>
BEGINNING BALANCE	646,492	606,179	520,236	251,997	251,997	347,797	98,128
REVENUES	966,063	987,925	1,182,966	974,650	974,650	974,650	911,340
OTHER SOURCES	680	-	-	72,440	72,440	72,440	72,440
TOTAL RESOURCES	1,613,235	1,594,104	1,703,202	1,299,087	1,299,087	1,394,887	1,081,908
STORM SEWER OPERATIONS	214,856	220,413	239,367	193,645	193,570	193,570	198,546
STREET OPERATIONS	666,471	697,550	1,014,750	975,366	964,721	1,060,521	831,218
TOTAL EXPENDITURES	881,327	917,963	1,254,117	1,169,011	1,158,291	1,254,091	1,029,764
TRANSFERS OUT	160,332	98,498	313,743	29,951	51,617	51,617	31,324
CONTINGENCY	-	-	135,342	100,125	89,179	89,179	20,820
UNAPPROPRIATED ENDING BAL	-	-	-	-	-	-	-
TOTAL OTHER USES	160,332	98,498	449,085	130,076	140,796	140,796	52,144
TOTAL EXPENDS & OTHER USES	1,041,659	1,016,461	1,703,202	1,299,087	1,299,087	1,394,887	1,081,908
FUND TOTAL	571,576	577,643	-	-	-	-	-

*City of The Dalles, Oregon*  
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ACCT	ACCOUNT DESCRIPTION	1994-1995	1995-1996	1996-1997	1997-98	1997-98	1997-98	1998-99
		ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	ESTIMATE
<b>STREET &amp; STORM SEWER FUND</b>								
300.00-00	BEGINNING BALANCE	646,492	606,179	520,236	251,997	251,997	347,797	98,128
319.40-00	LOCAL 3 CENT FUEL TAX	<u>318,791</u>	<u>282,036</u>	<u>325,000</u>	<u>310,000</u>	<u>310,000</u>	<u>310,000</u>	<u>310,000</u>
*	LOCAL REVENUES	318,791	282,036	325,000	310,000	310,000	310,000	310,000
335.30-00	STATE FAU EXCHG FUNDS	43,313	63,921	59,310	114,310	114,310	114,310	55,000
335.40-00	ST MOTOR VEHICLE FUND	<u>516,588</u>	<u>519,673</u>	<u>516,421</u>	<u>510,000</u>	<u>510,000</u>	<u>510,000</u>	<u>510,000</u>
*	INTERGOVERNMENTAL REVENUES	559,901	583,594	575,731	624,310	624,310	624,310	565,000
341.90-00	MISC SALES AND SERVICES	27,382	1,250	500	500	500	500	500
348.00-00	INTERDEPART REVENUE	<u>26,352</u>	<u>35,656</u>	<u>95,540</u>	<u>19,840</u>	<u>19,840</u>	<u>19,840</u>	<u>19,840</u>
*	CHARGES FOR SERVICES	53,734	36,906	96,040	20,340	20,340	20,340	20,340
361.00-00	INTEREST REVENUES	<u>31,681</u>	<u>33,825</u>	<u>16,000</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	<u>16,000</u>
*	INTEREST REVENUES	31,681	33,825	16,000	20,000	20,000	20,000	16,000
369.00-00	OTHER MISC REVENUES	<u>1,956</u>	<u>51,564</u>	<u>170,195</u>	-	-	-	-
*	MISCELLANEOUS REVENUES	1,956	51,564	170,195	-	-	-	-
**	TOTAL REVENUES	966,063	987,925	1,182,966	974,650	974,650	974,650	911,340
391.51-00	WATER UTILITY FUND	-	-	-	40,115	40,115	40,115	40,115
391.55-00	WASTEWATER UTILITY FUND	-	-	-	32,325	32,325	32,325	32,325
392.00-00	SALE OF FIXED ASSETS	<u>680</u>	-	-	-	-	-	-
*	OTHER FINANCING SOURCES	680	-	-	72,440	72,440	72,440	72,440
**	TOTAL OTHER FINANCING SOURCES	680	-	-	72,440	72,440	72,440	72,440
**	TOTAL RESOURCES	1,613,235	1,594,104	1,703,202	1,299,087	1,299,087	1,394,887	1,081,908

**City of The Dalles, Oregon**  
**Fiscal Year 1997-1998 Adopted Budget**

ACCT	ACCOUNT DESCRIPTION	1994-1995	1995-1996	1996-1997	1997-98	1997-98	1997-98	1998-99
		ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	ESTIMATE
<b>STORM SEWER OPERATIONS</b>								
11-00	REGULAR SALARIES	97,890	114,997	112,354	96,276	96,276	96,276	99,164
12-00	PARTTIME/TEMP SALARIES	-	691	720	-	-	-	-
13-00	OVERTIME SALARIES	3,555	1,962	3,225	3,200	3,200	3,200	3,296
*	SALARIES AND WAGES	101,445	117,650	116,299	99,476	99,476	99,476	102,460
21-10	MEDICAL INSURANCE	16,014	16,700	16,069	14,133	14,133	14,133	14,133
21-20	L-T DISABILITY INSURANCE	646	591	541	398	398	398	410
21-30	LIFE INSURANCE	106	157	150	117	117	117	106
21-40	WORKERS COMP INSURANCE	6,854	3,928	7,087	4,829	4,829	4,829	4,979
22-00	FICA	6,379	9,129	8,898	7,610	7,610	7,610	7,590
23-00	RETIREMENT CONTRIBUTIONS	12,512	5,979	15,066	13,001	13,001	13,001	13,391
29-00	OTHER EMPLOYEE BENEFITS	-	-	-	24	24	24	-
*	BENEFITS	42,511	36,484	47,811	40,112	40,112	40,112	40,609
31-40	WASCO CO COMMUN	1,375	884	753	893	818	818	920
32-10	AUDITING SERVICES	32	-	1,125	800	800	800	800
34-10	ENGINEERING SERVICES	-	-	2,167	1,125	1,125	1,125	1,125
34-30	COMPUTER SERVICES	-	-	-	125	125	125	125
39-00	OTH CONTRACTUAL SVCS	1,079	465	9,364	1,212	1,212	1,212	1,236
*	CONTRACTUAL SERVICES	2,486	1,349	13,409	4,155	4,080	4,080	4,206
41-10	WATER & SEWER	-	-	180	180	180	180	184
41-20	GARBAGE SERVICES	127	93	100	112	112	112	115
41-30	NATURAL GAS	-	316	250	215	215	215	226
41-40	ELECTRICITY	-	590	550	525	525	525	551
*	UTILITIES	127	999	1,080	1,032	1,032	1,032	1,076
42-00	JANITORIAL SERVICES	-	423	761	775	775	775	798
*	JANITORIAL	-	423	761	775	775	775	798
43-10	BUILDINGS AND GROUNDS	2,234	554	655	501	501	501	511
43-20	COMPUTERS	77	63	100	324	324	324	324
43-30	RADIO EQUIPMENT	107	116	150	167	167	167	167
43-40	OFFICE EQUIPMENT	184	117	166	88	88	88	90
43-45	JOINT USE OF LABOR/EQUIP	-	971	9,237	5,050	5,050	5,050	5,050
43-50	VEHICLES	3,850	5,388	5,772	2,959	2,959	2,959	3,018
43-51	GAS/OIL/DIESEL/LUBRICANTS	5,289	4,615	4,733	3,967	3,967	3,967	4,086
43-52	TIRES AND TIRE REPAIRS	266	284	785	755	755	755	755
43-70	GENERAL EQUIPMENT	118	95	270	281	281	281	287
43-80	SHOP EQUIPMENT	1,100	662	1,205	1,254	1,254	1,254	1,254
43-86	LINES MNTNCE & SUPPLIES	11,636	9,166	12,115	9,010	9,010	9,010	9,280
43-87	UTILITIES LOCATES	98	98	145	135	135	135	135
*	REPAIRS AND MAINTENANCE	24,959	22,129	35,333	24,491	24,491	24,491	24,957
44-20	RENTAL OF EQUIPMENT	1,095	-	-	250	250	250	250
*	RENTAL COSTS	1,095	-	-	250	250	250	250
52-10	LIABILITY	2,318	1,460	1,478	1,610	1,610	1,610	1,691
52-30	PROPERTY	910	539	566	588	588	588	617
52-50	AUTOMOTIVE	3,487	1,062	1,680	2,043	2,043	2,043	2,145
*	INSURANCE	6,715	3,061	3,724	4,241	4,241	4,241	4,453

**City of The Dalles, Oregon**  
**Fiscal Year 1997-1998 Adopted Budget**

ACCT	ACCOUNT DESCRIPTION	1994-1995	1995-1996	1996-1997	1997-98	1997-98	1997-98	1998-99
		ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	ESTIMATE
53-20	POSTAGE	36	101	112	143	143	143	146
53-30	TELEPHONE	699	585	619	1,008	1,008	1,008	1,058
53-40	LEGAL NOTICES	37	73	250	250	250	250	250
53-60	PUBLIC EDUCATION/INFO	40	27	740	713	713	713	713
54-00	ADVERTISING	-	10	250	250	250	250	250
55-00	PRINTING AND BINDING	35	73	122	194	194	194	198
57-00	PERMITS	9	-	100	-	-	-	100
*	COMMUNICATIONS	856	869	2,193	2,558	2,558	2,558	2,715
58-10	TRAVEL, FOOD & LODGING	139	137	328	60	60	60	60
58-50	TRNG AND CONFERENCES	451	1,114	1,700	1,918	1,918	1,918	1,918
58-70	MEMBERSHIPS/DUES/SUBS	44	233	78	149	149	149	149
*	TRAINING AND TRAVEL	634	1,484	2,106	2,127	2,127	2,127	2,127
60-10	OFFICE SUPPLIES	796	567	835	750	750	750	765
60-20	JANITORIAL SUPPLIES	258	375	370	399	399	399	411
60-80	CLOTHING	721	720	825	900	900	900	900
60-85	SPECIAL DEPT SUPPLIES	1,063	711	1,373	1,060	1,060	1,060	1,081
60-86	CHEMICAL/LAB SUPPLIES	17	-	300	175	175	175	184
60-87	STREET CONST SUPPLIES	3,752	3,311	9,050	7,220	7,220	7,220	7,437
60-90	OTHER SUPPLIES	-	488	-	-	-	-	-
64-10	BOOKS AND PERIODICALS	94	166	226	104	104	104	104
64-80	COMPUTER SOFTWARE	460	111	416	318	318	318	318
*	SUPPLIES	7,161	6,449	13,395	10,926	10,926	10,926	11,200
69-80	ASSETS <\$250	130	245	182	45	45	45	45
*	MISCELLANEOUS EXPENSES	130	245	182	45	45	45	45
70-50	LEASE PURCHASE	8,029	5,147	-	-	-	-	-
72-20	BUILDINGS	-	-	-	2,710	2,710	2,710	-
73-30	IMPRVMTS OTH THAN BLDGS	13,419	97	180	250	250	250	250
74-10	MACHINERY	-	858	1,050	150	150	150	1,000
74-25	COMMUN EQUIPMENT	-	148	540	-	-	-	-
74-30	FURNITURE AND FIXTURES	43	-	450	229	229	229	400
74-40	OFFICE EQUIPMENT	-	688	383	-	-	-	-
74-50	COMPUTER EQUIPMENT	531	-	-	118	118	118	-
74-90	EQUIPMENT, OTHER	1,998	2,021	471	-	-	-	2,000
75-10	CAPITAL PROJECTS	2,717	20,312	-	-	-	-	-
*	CAPITAL OUTLAY	26,737	29,271	3,074	3,457	3,457	3,457	3,650
**	STORM SEWER OPERATIONS	214,856	220,413	239,367	193,645	193,570	193,570	198,546

**City of The Dalles, Oregon**  
**Fiscal Year 1997-1998 Adopted Budget**

ACCT	ACCOUNT DESCRIPTION	1994-1995	1995-1996	1996-1997	1997-98	1997-98	1997-98	1998-99
		ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	ESTIMATE
<b>STREET OPERATIONS</b>								
11-00	REGULAR SALARIES	210,505	203,277	207,770	232,819	232,819	232,819	240,184
12-00	PARTTIME/TEMP SALARIES	1,763	825	1,575	-	-	-	-
13-00	OVERTIME SALARIES	12,042	9,531	13,000	10,300	10,300	10,300	10,609
*	SALARIES AND WAGES	224,310	213,633	222,345	243,119	243,119	243,119	250,793
21-10	MEDICAL INSURANCE	34,549	29,383	27,681	30,363	30,363	30,363	30,363
21-20	L-T DISABILITY INSURANCE	1,557	790	833	895	895	895	822
21-30	LIFE INSURANCE	289	271	293	287	287	287	261
21-40	WORKERS COMP INSURANCE	11,701	8,326	15,232	12,282	12,282	12,282	12,650
22-00	FICA	18,544	16,560	17,009	18,599	18,599	18,599	18,243
23-00	RETIREMENT CONTRIBUTIONS	25,619	18,324	27,618	31,249	31,249	31,249	32,186
29-00	OTHER EMPLOYEE BENEFITS	-	-	-	177	177	177	-
*	BENEFITS	92,259	73,654	88,666	93,852	93,852	93,852	94,525
31-10	CONTRACTUAL SERVICES	40	1,005	500	800	800	800	-
31-40	WASCO CO COMMUN	2,064	2,654	2,261	2,679	2,454	2,454	2,759
32-10	AUDITING SERVICES	800	-	3,375	2,400	2,400	2,400	2,400
34-10	ENGINEERING SERVICES	620	-	5,500	2,375	2,375	2,375	375
34-30	COMPUTER SERVICES	-	-	-	375	375	375	375
34-40	SOFTWARE MAINTENANCE	-	-	2,460	1,640	1,640	1,640	1,640
34-50	SPECIAL STUDIES & REPORTS	16,232	21,088	50,000	2,000	2,000	9,530	-
39-00	OTH CONTRACTUAL SVCS	2,412	1,407	1,378	2,095	2,095	2,095	2,137
*	CONTRACTUAL SERVICES	22,168	26,154	65,474	14,364	14,139	21,669	9,686
41-10	WATER & SEWER	-	-	540	540	540	540	551
41-20	GARBAGE SERVICES	9,133	6,464	6,245	9,788	9,788	9,788	10,082
41-30	NATURAL GAS	1,226	1,173	1,450	1,345	1,345	1,345	1,412
41-40	ELECTRICITY	1,850	1,755	1,650	1,575	1,575	1,575	1,654
41-50	STREET & TRAFFIC LIGHTING	68,296	76,931	74,359	91,520	81,100	81,100	96,096
*	UTILITIES	80,505	86,323	84,244	104,768	94,348	94,348	109,795
42-00	JANITORIAL SERVICES	-	1,269	2,284	2,340	2,340	2,340	2,410
*	JANITORIAL	-	1,269	2,284	2,340	2,340	2,340	2,410
43-10	BUILDINGS AND GROUNDS	1,618	2,434	1,584	1,500	1,500	1,500	1,530
43-20	COMPUTERS	120	190	200	974	974	974	974
43-30	RADIO EQUIPMENT	395	311	518	329	329	329	329
43-40	OFFICE EQUIPMENT	287	336	534	262	262	262	267
43-45	JOINT USE OF LABOR/EQUIP	10,557	10,850	3,079	13,950	13,950	13,950	13,950
43-50	VEHICLES	21,957	32,292	29,843	28,665	28,665	28,665	29,238
43-51	GAS/OIL/DIESEL/LUBRICANTS	9,475	11,667	14,194	11,802	11,802	11,802	12,156
43-52	TIRES AND TIRE REPAIRS	2,205	3,043	4,570	6,695	6,695	6,695	6,695
43-70	GENERAL EQUIPMENT	1,730	2,095	2,175	2,360	2,360	2,360	2,407
43-71	SPCL UTILITY EQUIPMENT	897	316	1,100	1,100	1,100	1,100	1,100
43-80	SHOP EQUIPMENT	3,194	3,568	3,410	3,933	3,933	3,933	3,933
43-86	LINES MNTNCE & SUPPLIES	192	199	1,000	1,000	1,000	1,000	1,030
43-87	UTILITIES LOCATES	138	294	280	272	272	272	272
43-90	OTHER	-	1,112	-	-	-	-	-
*	REPAIRS AND MAINTENANCE	52,765	68,707	62,487	72,842	72,842	72,842	73,881
44-20	RENTAL OF EQUIPMENT	743	284	500	13,500	13,500	13,500	500
*	RENTAL COSTS	743	284	500	13,500	13,500	13,500	500

**City of The Dalles, Oregon**  
**Fiscal Year 1997-1998 Adopted Budget**

ACCT	ACCOUNT DESCRIPTION	1994-1995	1995-1996	1996-1997	1997-98	1997-98	1997-98	1998-99
		ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	ESTIMATE
52-10	LIABILITY	3,626	5,339	5,153	3,035	3,035	3,035	3,187
52-30	PROPERTY	1,590	1,424	1,318	1,365	1,365	1,365	1,433
52-50	AUTOMOTIVE	6,254	6,271	6,585	8,009	8,009	8,009	8,409
*	INSURANCE	11,470	13,034	13,056	12,409	12,409	12,409	13,029
53-20	POSTAGE	441	326	235	425	425	425	434
53-30	TELEPHONE	1,377	2,101	2,409	2,832	2,832	2,832	2,974
53-40	LEGAL NOTICES	220	204	1,000	750	750	750	250
53-60	PUBLIC EDUCATION/INFO	85	102	398	188	188	188	188
54-00	ADVERTISING	83	29	250	250	250	250	250
55-00	PRINTING AND BINDING	332	231	566	584	584	584	596
57-00	PERMITS	13	-	156	-	-	-	156
*	COMMUNICATIONS	2,551	2,993	5,014	5,029	5,029	5,029	4,848
58-10	TRAVEL, FOOD & LODGING	552	842	512	228	228	228	228
58-50	TRNG AND CONFERENCES	984	1,283	3,390	3,866	3,866	3,866	3,866
58-70	MEMBERSHIPS/DUES/SUBS	270	469	394	573	573	573	573
*	TRAINING AND TRAVEL	1,806	2,594	4,296	4,667	4,667	4,667	4,667
60-10	OFFICE SUPPLIES	1,629	1,636	2,500	2,250	2,250	2,250	2,295
60-20	JANITORIAL SUPPLIES	1,202	1,139	1,110	1,195	1,195	1,195	1,231
60-80	CLOTHING	1,755	1,908	2,145	2,530	2,530	2,530	2,530
60-85	SPECIAL DEPT SUPPLIES	2,128	2,426	3,411	3,365	3,365	3,365	3,432
60-86	CHEMICAL/LAB SUPPLIES	3,084	1,108	4,510	3,710	3,710	3,710	3,896
60-87	STREET CONST SUPPLIES	73,220	67,615	157,570	141,347	141,347	141,347	120,000
60-90	OTHER SUPPLIES	-	5	-	-	-	-	-
64-10	BOOKS AND PERIODICALS	430	755	665	310	310	310	310
64-80	COMPUTER SOFTWARE	821	186	1,250	950	950	950	950
*	SUPPLIES	84,269	76,778	173,161	155,657	155,657	155,657	134,644
69-80	ASSETS <\$250	418	445	544	200	200	200	200
*	MISCELLANEOUS EXPENSES	418	445	544	200	200	200	200
70-50	LEASE PURCHASE	12,559	15,441	-	-	-	-	-
72-20	BUILDINGS	2,011	-	-	8,125	8,125	8,125	2,000
73-30	IMPRVMTS OTH THAN BLDGS	-	30	1,040	750	750	750	1,000
74-10	MACHINERY	9,387	5,979	-	1,380	1,380	1,380	2,000
74-25	COMM EQUIPMENT	1,352	148	-	-	-	-	-
74-30	FURNITURE AND FIXTURES	283	-	450	687	687	687	-
74-40	OFFICE EQUIPMENT	-	2,065	1,149	-	-	-	-
74-50	COMPUTER EQUIPMENT	830	-	1,575	350	350	350	-
74-90	EQUIPMENT, OTHER	693	9,064	1,414	-	-	-	-
75-10	CAPITAL PROJECTS	66,092	98,955	287,051	241,327	241,327	329,597	127,240
*	CAPITAL OUTLAY	93,207	131,682	292,679	252,619	252,619	340,889	132,240
**	STREET OPERATIONS	666,471	697,550	1,014,750	975,366	964,721	1,060,521	831,218

**City of The Dalles, Oregon**  
**Fiscal Year 1997-1998 Adopted Budget**

<u>ACCT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>1994-1995</u>	<u>1995-1996</u>	<u>1996-1997</u>	<u>1997-98</u>	<u>1997-98</u>	<u>1997-98</u>	<u>1998-99</u>
		<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>PROPOSED</u>	<u>APPROVED</u>	<u>ADOPTED</u>	<u>ESTIMATE</u>
<b>OTHER USES</b>								
81-01	TO GENERAL FUND	107,532	75,698	46,836	29,951	36,617	36,617	28,524
81-09	TO PUBLIC WKS RESV FUND	50,000	20,000	46,032	-	-	-	-
81-10	TO UNEMPL RESV FUND	2,800	2,800	2,800	-	-	-	2,800
81-13	TO STREET & BRIDGE FUND	-	-	212,768	-	15,000	15,000	-
81-90	OTHER TRANSFERS OUT	-	-	5,308	-	-	-	-
*	TRANSFERS OUT	160,332	98,498	313,743	29,951	51,617	51,617	31,324
88-00	CONTINGENCY	-	-	135,342	100,125	89,179	89,179	20,820
89-00	UNAPPROPR. ENDING BAL	-	-	-	-	-	-	-
*	OTHER USES	-	-	135,342	100,125	89,179	89,179	20,820
**	OTHER FINANCING USES	160,332	98,498	449,085	130,076	140,796	140,796	52,144



*City of The Dalles, Oregon*  
*Fiscal Year 1997-1998 Adopted Budget*

ACCT	ACCOUNT DESCRIPTION	1994-1995	1995-1996	1996-1997	1997-98	1997-98	1997-98	1998-99
		ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	ESTIMATE
<b>PUBLIC WORKS RESERVE FUND</b>								
300.00-00	BEGINNING BALANCE	31,126	56,254	12,488	60,544	60,544	60,544	124,544
361.00-00	INTEREST REVENUES	<u>1,680</u>	<u>1,117</u>	<u>1,500</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	<u>8,000</u>
*	INTEREST REVENUES	1,680	1,117	1,500	4,000	4,000	4,000	8,000
**	TOTAL REVENUES	1,680	1,117	1,500	4,000	4,000	4,000	8,000
391.05-00	STREET/STORM SEWER FUND	50,000	20,000	46,032	-	-	-	-
391.51-00	WATER UTILITY FUND	-	-	-	30,000	30,000	30,000	30,000
391.55-00	WASTEWATER UTILITY FUND	-	-	-	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>
*	OPERATING TRANSFERS IN	50,000	20,000	46,032	60,000	60,000	60,000	60,000
**	TOTAL RESOURCES	82,806	77,371	60,020	124,544	124,544	124,544	192,544
74-10	MACHINERY	<u>26,552</u>	<u>64,250</u>	<u>60,020</u>	<u>124,544</u>	<u>124,544</u>	<u>124,544</u>	<u>192,544</u>
*	CAPITAL OUTLAY	26,552	64,250	60,020	124,544	124,544	124,544	192,544
88-00	CONTINGENCY	-	-	-	-	-	-	-
89-00	UNAPPROPRIATED ENDING BAL	-	-	-	-	-	-	-
*	OTHER USES	-	-	-	-	-	-	-
**	TOTAL EXPENDS & OTHER USES	26,552	64,250	60,020	124,544	124,544	124,544	192,544
**	FUND BALANCE	<u>56,254</u>	<u>13,121</u>	-	-	-	-	-

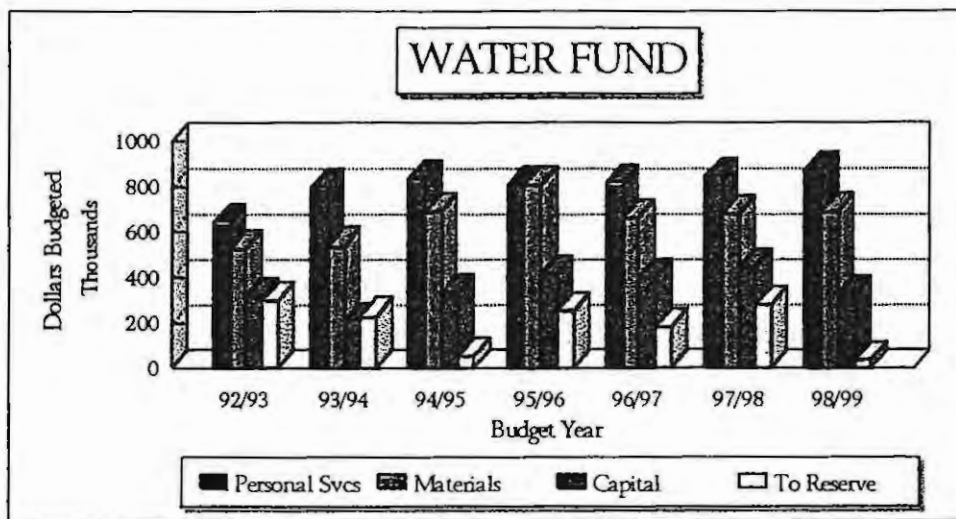
*City of The Dalles, Oregon*  
*Fiscal Year 1997-1998 Adopted Budget*

ACCT	ACCOUNT DESCRIPTION	1994-1995	1995-1996	1996-1997	1997-98	1997-98	1997-98	1998-99
		ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	ESTIMATE
<b>STREET/BRIDGE REPLACEMENT FUND</b>								
300.00-00	BEGINNING BALANCE	264,238	171,439	20,093	76,249	76,249	76,249	81,249
334.90-00	STATE GRANTS, OTHER	<u>386,371</u>	-	-	-	-	-	-
*	INTERGOVERNMENTAL REVENUES	386,371	-	-	-	-	-	-
361.00-00	INTEREST REVENUES	<u>11,285</u>	<u>9,740</u>	<u>1,500</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
*	INTEREST REVENUES	11,285	9,740	1,500	5,000	5,000	5,000	5,000
**	TOTAL REVENUES	397,656	9,740	1,500	5,000	5,000	5,000	5,000
391.05-00	STREET/STORM SEWER FUND	-	-	<u>212,768</u>	-	-	-	-
*	OPERATING TRANSFERS IN	-	-	212,768	-	-	-	-
**	TOTAL RESOURCES	661,894	181,179	234,361	81,249	81,249	81,249	86,249
75-10	CAPITAL PROJECTS	306,175	54,392	234,361	81,249	81,249	81,249	86,249
76-30	SEWER LINES	<u>184,280</u>	-	-	-	-	-	-
*	CAPITAL OUTLAY	490,455	54,392	234,361	81,249	81,249	81,249	86,249
**	TOTAL EXPENDITURES	490,455	54,392	234,361	81,249	81,249	81,249	86,249
88-00	CONTINGENCY	-	-	-	-	-	-	-
89-00	UNAPPROPR ENDING BAL	-	-	-	-	-	-	-
*	TOTAL OTHER USES	-	-	-	-	-	-	-
**	TOTAL EXPENDS & OTHER USES	490,455	54,392	234,361	81,249	81,249	81,249	86,249
**	FUND BALANCE	<u>171,439</u>	<u>126,787</u>	-	-	-	-	-

*City of The Dalles, Oregon*  
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**Fund:** WATER FUND  
**Department:** DEPARTMENT OF PUBLIC WORKS  
**Program:** WATER TREATMENT and WATER DISTRIBUTION

The Water Fund is an enterprise fund used to account for the operations of the City's water utility. The fund's primary source of revenue is the sale of water. For budget purposes the fund is divided into two parts: Water Treatment (051-5000) and Water Distribution (051-5100).



## WATER TREATMENT

**Description:** The Water Treatment Division accounts for all activities involved in the operation of the Wicks Water Treatment Plant and Water Quality Laboratory, and management of The Dalles Municipal Watershed for the protection and enhancement of water quality and quantity.

### 1997-98 Goals, Projects, and Highlights

- ◆ Installation of a SCADA system at Wicks.
- ◆ Installation of Crow Creek Dam monitoring and telemetry systems.
- ◆ Completion of an Emergency Response Plan for Crow Creek Dam.
- ◆ Reconstruction of South Fork Mill Creek Bridge on Reservoir Road.
- ◆ Survey and delineate "surplus" Watershed lands which lie outside the physical drainage of South Fork Mill Creek.

## **1996-97 Accomplishments**

- ◆ Completed Cave Springs Timber Sale.
- ◆ Completed change out of Water Treatment Plant's water metering systems by replacing #2 Filter Effluent 12" and the Backwash 14" flow meters.
- ◆ Replaced the roof over the main plant building at Wicks.
- ◆ Transfer of Mill Creek Well water right
- ◆ Initiated design/build contract for a SCADA system to replace failing and obsolete systems.
- ◆ Initiated a design/build contract for reservoir level and dam release monitoring at Crow Creek Dam to comply with Oregon Water Resources Department water-use reporting requirements and provide early warning of a dam failure.
- ◆ Received an award presented jointly by Oregon Department of Fish and Wildlife and Oregon Department of Forestry for Outstanding Watershed Management.
- ◆ Certified the Microbiology Laboratory in both Oregon and Washington and have begun doing contractual work for clients in both states.
- ◆ Completed third and final year of spotted owl surveys, completed owl habitat inventories and mapping, and continued working with US Fish and Wildlife to develop a Habitat Conservation Plan for City-owned lands within the Watershed.
- ◆ Continued working with the US Forest Service to negotiate a land exchange around Crow Creek Dam to facilitate management and possible future expansion.
- ◆ Upgraded the chlorination systems at Wicks providing more efficient, safe systems operations.

## **Major Issues to be resolved in the next 5 years**

- ◆ Upgrade and enhancement of Dog River Diversion line.
- ◆ Decision defining future water source and securing funding for development.
- ◆ Enhancement of Wicks clearwell capacity.

## **WATER DISTRIBUTION**

**Description:** The Water Distribution Division manages the operation and maintenance of a complex water distribution system consisting of transmission mains, water booster stations, pressure regulators, storage reservoirs, and groundwater sources. Premium water quality is maintained through the efforts of water system sampling, water quality complaint investigation, backflow protection, and needed system upgrades.

*City of The Dalles, Oregon*  
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### **1997-98 Goals, Projects, and Highlights**

- ◆ Provide protection of public health through water quality monitoring, water quality investigations, and backflow protection
- ◆ Effective and efficient operation of water supply and delivery system supplying the Columbia River Gorge Discovery Center
- ◆ 2nd St. Intertie project to maximize Lone Pine Well service zone
- ◆ Cherry Heights Intertie to provide enhanced service to current customers and water service availability to future projected development along Cherry Heights Road
- ◆ Completion of commercial meter installations
- ◆ Loop Parque Vista water lines and replace 2" galvanized line on W. 21st St
- ◆ Enhance public communication on water rates and water efficient landscaping through newspaper articles, public classes and school activities.
- ◆ Abandonment of Greenline and Mill Creek Wells.

### **1996-97 Accomplishments**

- ◆ Transition through managerial changes necessitated by the retirement of Bob Brown
- ◆ CIP replacement of 2" galvanized line with 4" ductile iron pipe in the alley between Kelly/F and 12th/13th
- ◆ CIP replacement of 4" steel main with 6" ductile iron pipe in the alley between Federal /Laughlin and 2nd/3rd
- ◆ Installation of majority of commercial meters to increase accuracy of consumption data and enhance revenue production
- ◆ Completed flood damaged areas of Mill Creek transmission line from flooding of Feb. '96
- ◆ Complete design engineering for the 2nd St Intertie project
- ◆ Complete tie in of 14" ductile iron water main at 14th/Liberty from a previous project
- ◆ Review, inspection and oversight of construction of Gorge Discovery Center well and water delivery system

### **Major Issues to be resolved in the next 5 years**

- ◆ Identification and enhancement of groundwater supplies, including groundwater protection strategies and implementation
- ◆ Review and replacement strategies for transmission lines from Wicks Treatment Plant
- ◆ Review and identify strategies for use of Sorosis reservoir to feed the Garrison reservoir pressure zone for routine O&M and possible enhancement of service
- ◆ Devise strategy for replacement of 14" steel line from Sorosis reservoir to 16th/Liberty
- ◆ Devise strategy for taking Sorosis reservoir off line for O&M

*City of The Dalles, Oregon*  
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<u>ACCOUNT DESCRIPTION</u>	<u>1994-1995</u>	<u>1995-1996</u>	<u>1996-1997</u>	<u>1997-98</u>	<u>1997-98</u>	<u>1997-98</u>	<u>1998-99</u>
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>PROPOSED</u>	<u>APPROVED</u>	<u>ADOPTED</u>	<u>ESTIMATE</u>
BEGINNING BALANCE	322,118	702,807	514,888	558,615	558,615	684,365	217,209
REVENUES	2,050,009	2,117,384	2,473,825	2,056,279	2,056,279	2,056,279	2,056,279
OTHER SOURCES	-	-	64,750	64,750	64,750	64,750	-
TOTAL RESOURCES	2,372,127	2,820,191	3,053,463	2,679,644	2,679,644	2,805,394	2,273,488
WATER TREATMENT	712,765	631,771	1,008,501	957,958	943,300	1,069,050	925,879
WATER DISTRIBUTION	651,271	932,205	956,209	1,021,096	1,020,796	1,020,796	966,965
TOTAL EXPENDITURES	1,364,036	1,563,976	1,964,710	1,979,054	1,964,096	2,089,846	1,892,844
TRANSFERS OUT	305,214	670,774	931,907	483,280	489,947	489,947	229,322
CONTINGENCY	-	-	156,846	217,310	225,601	225,601	151,322
UNAPPROPRIATED ENDING BAL	-	-	-	-	-	-	-
TOTAL OTHER USES	305,214	670,774	1,088,753	700,590	715,548	715,548	380,644
TOTAL EXPENDS & OTHER USES	1,669,250	2,234,750	3,053,463	2,679,644	2,679,644	2,805,394	2,273,488
FUND TOTAL	702,877	585,441	-	-	-	-	-

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<u>ACCT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>1994-1995</u>	<u>1995-1996</u>	<u>1996-1997</u>	<u>1997-98</u>	<u>1997-98</u>	<u>1997-98</u>	<u>1998-99</u>
		<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>PROPOSED</u>	<u>APPROVED</u>	<u>ADOPTED</u>	<u>BUDGET</u>
<b>WATER UTILITY FUND</b>								
300.00-00	BEGINNING BALANCE	322,118	702,807	514,888	558,615	558,615	684,365	217,209
333.00-00	GRANTS, OTHER	-	210,630	-	-	-	-	-
*	INTERGOVERNMENTAL REVENUES	-	210,630	-	-	-	-	-
341.90-00	MISC SALES AND SERVICES	34,887	39,787	25,000	25,000	25,000	25,000	25,000
344.10-00	UTILITY SERVICE CHARGES	1,977,156	1,803,294	2,005,679	2,005,679	2,005,679	2,005,679	2,005,679
344.90-00	DELINQUENT ACCT INTEREST	3,928	6,988	4,000	4,000	4,000	4,000	4,000
345.20-00	UNCOLLECTIBLE ACCOUNTS	(4,876)	(671)	-	(4,000)	(4,000)	(4,000)	(4,000)
345.50-00	WATERSHED UTILIZATION FEE	175	10	150	200	200	200	200
348.00-00	INTERDEPARTMENTAL REVENUE	10,214	7,791	8,458	10,400	10,400	10,400	10,400
*	CHARGES FOR SERVICES	2,021,484	1,857,199	2,043,287	2,041,279	2,041,279	2,041,279	2,041,279
361.00-00	INTEREST REVENUES	26,388	32,691	15,000	15,000	15,000	15,000	15,000
*	INTEREST REVENUES	26,388	32,691	15,000	15,000	15,000	15,000	15,000
368.00-00	TIMBER RECEIPTS	-	-	140,000	-	-	-	-
369.00-00	OTHER MISC REVENUES	2,137	16,864	275,538	-	-	-	-
*	MISCELLANEOUS REVENUES	2,137	16,864	415,538	-	-	-	-
**	TOTAL REVENUES	2,050,009	2,117,384	2,473,825	2,056,279	2,056,279	2,056,279	2,056,279
392.00-00	SALE OF FIXED ASSETS	-	-	64,750	64,750	64,750	64,750	-
*	OTHER FINANCING SOURCES	-	-	64,750	64,750	64,750	64,750	-
**	TOTAL RESOURCES	2,372,127	2,820,191	3,053,463	2,679,644	2,679,644	2,805,394	2,273,488

**City of The Dalles, Oregon**  
**Fiscal Year 1997-1998 Adopted Budget**

ACCT	ACCOUNT DESCRIPTION	1994-1995	1995-1996	1996-1997	1997-98	1997-98	1997-98	1998-99
		ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	ESTIMATE
<b>WATER TREATMENT DEPT</b>								
11-00	REGULAR SALARIES	286,324	233,439	281,209	295,464	295,464	295,464	304,328
12-00	PARTTIME/TEMP SALARIES	20,675	6,246	11,079	10,400	10,400	10,400	10,400
13-00	OVERTIME SALARIES	9,460	8,906	11,375	8,100	8,100	8,100	8,343
*	SALARIES AND WAGES	316,459	248,591	303,663	313,964	313,964	313,964	323,071
21-10	MEDICAL INSURANCE	34,603	21,860	26,855	28,997	28,997	28,997	29,575
21-20	L-T DISABILITY INSURANCE	1,704	829	1,162	1,063	1,063	1,063	1,147
21-30	LIFE INSURANCE	370	301	386	332	332	332	317
21-40	WORKERS COMP INSURANCE	7,279	3,480	7,776	18,004	5,994	5,994	18,502
22-00	FICA	24,211	19,020	23,230	24,018	24,018	24,018	23,288
23-00	RETIREMENT CONTRIBUTIONS	36,867	19,305	41,700	39,892	37,244	37,244	41,089
29-00	OTHER EMPLOYEE BENEFITS	-	-	-	242	242	242	242
*	BENEFITS	105,034	64,795	101,109	112,548	97,890	97,890	114,160
31-10	CONTRACTUAL SERVICES	6,973	3,185	3,500	3,800	3,800	7,300	3,000
32-10	AUDITING SERVICES	41	-	-	-	-	-	-
33-10	WATERSHED PATROL	10,543	-	-	-	-	-	-
33-30	FIRE PATROL	3,898	4,205	4,405	7,763	7,763	7,763	7,918
34-10	ENGINEERING SERVICES	-	-	29,334	33,000	33,000	33,000	30,000
34-30	COMPUTER SERVICES	-	-	-	250	250	250	250
34-50	SPECIAL STUDIES & REPORTS	3,464	59,325	-	25,000	25,000	25,000	20,000
39-00	OTHER CONTRACTUAL SVCS	34,169	42,691	47,452	47,603	47,603	50,403	48,555
*	CONTRACTUAL SERVICES	59,088	109,406	84,691	117,416	117,416	123,716	109,723
41-10	WATER & SEWER	260	-	670	440	440	440	449
41-20	GARBAGE SERVICES	576	599	3,110	660	660	660	680
41-30	NATURAL GAS	4,244	4,292	5,963	7,829	7,829	7,829	8,220
41-40	ELECTRICITY	18,977	21,265	28,000	29,650	29,650	29,650	31,133
*	UTILITIES	24,057	26,156	37,743	38,579	38,579	38,579	40,482
42-00	JANITORIAL SERVICES	-	402	1,250	800	800	800	824
*	JANITORIAL	-	402	1,250	800	800	800	824
43-10	BUILDINGS AND GROUNDS	1,925	363	35,850	3,170	3,170	9,420	3,233
43-20	COMPUTERS	98	1,409	550	950	950	950	950
43-30	RADIO EQUIPMENT	114	69	491	505	505	505	505
43-40	OFFICE EQUIPMENT	200	2,780	2,050	800	800	800	816
43-45	JOINT USE OF LABOR/EQUIP	3,098	1,812	9,240	7,840	7,840	7,840	7,840
43-50	VEHICLES	2,157	2,650	5,925	6,600	6,600	6,600	6,732
43-51	GAS/OIL/DIESEL/LUBRICANTS	3,469	1,979	4,085	4,325	4,325	4,325	4,455
43-52	TIRES AND TIRE REPAIRS	770	731	1,740	1,180	1,180	1,180	1,180
43-70	GENERAL EQUIPMENT	485	1,270	1,510	1,015	1,015	1,015	1,035
43-71	SPCL UTILITY EQUIPMENT	14,216	3,077	10,025	8,245	8,245	8,245	8,410
43-72	ELECTRICAL SYSTEMS	-	-	3,300	3,400	3,400	3,400	3,468
43-73	PLUMBING	-	-	1,100	1,050	1,050	1,050	1,071
43-77	HVAC SYSTEMS	-	-	450	450	450	450	459
43-80	SHOP EQUIPMENT	1,485	368	1,599	1,395	1,395	1,395	1,395
43-85	NUISANCE ABATEMENT	-	-	100	50	50	50	50
43-86	LINES MNTNCE & SUPPLIES	906	24	6,900	1,150	1,150	6,650	1,185
43-88	WATERSHED ROAD CONST/MTNC	12,215	(9,737)	27,750	4,100	4,100	4,100	4,100
*	REPAIRS AND MAINTENANCE	41,138	6,795	112,665	46,225	46,225	57,975	46,884



**City of The Dalles, Oregon**  
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ACCT	ACCOUNT DESCRIPTION	1994-1995	1995-1996	1996-1997	1997-98	1997-98	1997-98	1998-99
		ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	ESTIMATE
44-20	RENTAL OF EQUIPMENT	210	1,095	360	360	360	360	360
*	RENTAL COSTS	210	1,095	360	360	360	360	360
50-50	TIMBER MANAGEMENT	4,492	-	4,400	7,850	7,850	7,850	7,850
*	OTHER PURCHASED SERVICES	4,492	-	4,400	7,850	7,850	7,850	7,850
52-10	LIABILITY	17,942	16,653	17,295	4,088	4,088	4,088	4,292
52-30	PROPERTY	8,915	7,110	7,322	19,600	19,600	19,600	20,580
52-50	AUTOMOTIVE	4,752	3,921	4,117	3,059	3,059	3,059	3,212
*	INSURANCE	31,609	27,684	28,734	26,747	26,747	26,747	28,084
53-20	POSTAGE	1,055	648	1,000	875	875	875	893
53-30	TELEPHONE	3,013	2,653	3,860	3,750	3,750	3,750	3,938
53-32	TELEMETRY	-	-	1,225	1,225	1,225	1,225	1,286
53-40	LEGAL NOTICES	34	151	500	250	250	250	250
53-60	PUBLIC EDUCATION/INFO	802	941	2,298	1,604	1,604	1,604	1,604
54-00	ADVERTISING	45	332	600	600	600	600	600
55-00	PRINTING AND BINDING	495	736	1,145	1,112	1,112	1,112	1,134
57-00	PERMITS	315	630	728	1,350	1,350	1,350	1,377
*	COMMUNICATIONS	5,759	6,091	11,356	10,766	10,766	10,766	11,082
58-10	TRAVEL, FOOD & LODGING	580	480	990	1,110	1,110	1,110	1,110
58-50	TRAINING AND CONFERENCES	4,286	2,948	4,867	4,390	4,390	4,390	4,390
58-70	MEMBERSHIPS/DUES/SUBSCRIP	1,014	764	976	1,052	1,052	1,052	1,052
*	TRAINING AND TRAVEL	5,880	4,192	6,833	6,552	6,552	6,552	6,552
60-10	OFFICE SUPPLIES	1,250	1,216	1,766	1,640	1,640	1,640	1,673
60-20	JANITORIAL SUPPLIES	872	1,755	1,670	1,420	1,420	1,420	1,463
60-60	EXPENDABLE SUPPLIES	-	-	-	1,600	1,600	1,600	-
60-80	CLOTHING	1,457	619	1,600	1,600	1,600	1,600	1,600
60-85	SPECIAL DEPT SUPPLIES	3,217	998	3,513	3,166	3,166	3,166	3,229
60-86	CHEMICAL/LAB SUPPLIES	78,719	92,571	142,954	151,998	151,998	151,998	159,598
60-87	STREET CONST SUPPLIES	-	3,189	-	-	-	-	-
60-90	OTHER SUPPLIES	-	3	-	-	-	-	-
64-10	BOOKS AND PERIODICALS	137	285	377	326	326	326	326
64-80	COMPUTER SOFTWARE	1,589	148	834	633	633	633	633
*	SUPPLIES	87,241	100,784	152,714	162,383	162,383	162,383	168,522
69-50	MISCELLANEOUS EXPENSES	160	-	-	-	-	-	-
69-80	ASSETS <\$250	989	18	643	785	785	785	785
*	MISCELLANEOUS EXPENSES	1,149	18	643	785	785	785	785
73-30	IMPRVMTS OTHER THAN BLDGS	5,118	1,069	96,000	85,000	85,000	176,000	40,000
73-50	CONSTRUCTION CONTRACTS	-	-	-	-	-	-	-
74-10	MACHINERY	15,786	16,117	29,150	7,500	7,500	24,200	10,000
74-25	COMMUNICATIONS EQUIPMENT	1,370	-	-	1,350	1,350	1,350	-
74-30	FURNITURE AND FIXTURES	529	-	-	4,700	4,700	4,700	1,000
74-40	OFFICE EQUIPMENT	545	-	2,166	-	-	-	1,000
74-50	COMPUTER EQUIPMENT	3,071	288	9,832	83	83	83	500
74-90	EQUIPMENT, OTHER	4,230	18,288	25,192	14,350	14,350	14,350	15,000
*	CAPITAL OUTLAY	30,649	35,762	162,340	112,983	112,983	220,683	67,500
**	WATER TREATMENT	712,765	631,771	1,008,501	957,958	943,300	1,069,050	925,879

**City of The Dalles, Oregon**  
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ACCT	ACCOUNT DESCRIPTION	1994-1995	1995-1996	1996-1997	1997-98	1997-98	1997-98	1998-99
		ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	ESTIMATE
<b>WATER DISTRIBUTION DEPT</b>								
11-00	REGULAR SALARIES	249,928	265,184	279,563	288,529	288,529	288,529	297,185
12-00	PARTTIME/TEMP SALARIES	884	10,799	2,880	3,000	3,000	3,000	3,000
13-00	OVERTIME SALARIES	19,864	25,851	21,000	18,600	18,600	18,600	19,158
*	SALARIES AND WAGES	270,676	301,834	303,443	310,129	310,129	310,129	319,343
21-10	MEDICAL INSURANCE	37,175	37,940	38,885	44,299	44,299	44,299	44,299
21-20	L-T DISABILITY INSURANCE	1,751	877	1,112	1,010	1,010	1,010	1,040
21-30	LIFE INSURANCE	333	922	379	344	344	344	312
21-40	WORKERS COMP INSURANCE	6,676	5,690	9,112	7,179	7,179	7,179	7,394
22-00	FICA	20,710	23,066	23,214	23,725	23,725	23,725	22,287
23-00	RETIREMENT CONTRIBUTIONS	32,447	27,689	36,571	37,251	37,251	37,251	39,326
29-00	OTHER EMPLOYEE BENEFITS	-	-	-	215	215	215	215
*	BENEFITS	99,092	96,184	109,273	114,023	114,023	114,023	114,873
31-10	CONTRACTUAL SERVICES	750	4,328	100	100	100	100	100
31-40	WASCO CO COMMUNICATIONS	3,436	3,537	3,014	3,572	3,272	3,272	3,679
32-10	AUDITING SERVICES	41	-	-	-	-	-	-
34-10	ENGINEERING SERVICES	7,588	-	10,667	8,500	8,500	8,500	8,500
34-30	COMPUTER SERVICES	90	-	-	250	250	250	250
34-40	SOFTWARE MAINTENANCE	-	-	10,526	7,017	7,017	7,017	7,017
39-00	OTHER CONTRACTUAL SVCS	7,894	45,402	33,836	25,566	25,566	25,566	26,077
*	CONTRACTUAL SERVICES	19,799	53,267	58,143	45,005	44,705	44,705	45,623
41-10	WATER & SEWER	-	-	720	720	720	720	734
41-20	GARBAGE SERVICES	352	403	395	450	450	450	464
41-30	NATURAL GAS	1,603	2,051	1,570	1,310	1,310	1,310	1,376
41-40	ELECTRICITY	55,881	58,868	73,235	45,025	45,025	45,025	47,276
*	UTILITIES	57,836	61,322	75,920	47,505	47,505	47,505	49,850
42-00	JANITORIAL SERVICES	-	1,692	3,045	3,115	3,115	3,115	3,208
*	JANITORIAL	-	1,692	3,045	3,115	3,115	3,115	3,208
43-10	BUILDINGS AND GROUNDS	2,336	2,837	3,864	2,836	2,836	2,836	2,893
43-20	COMPUTERS	383	234	600	1,296	1,296	1,296	1,296
43-30	RADIO EQUIPMENT	234	672	600	600	600	600	600
43-40	OFFICE EQUIPMENT	516	754	658	375	375	375	383
43-45	JOINT USE OF LABOR/EQUIP	14,202	20,947	16,530	13,600	13,600	13,600	13,600
43-50	VEHICLES	8,480	7,154	8,885	9,636	9,636	9,636	9,829
43-51	GAS/OIL/DIESEL/LUBRICANTS	8,871	9,301	8,529	9,140	9,140	9,140	9,414
43-52	TIRES AND TIRE REPAIRS	1,440	2,439	8,550	2,614	2,614	2,614	2,614
43-70	GENERAL EQUIPMENT	1,942	807	1,555	1,701	1,701	1,701	1,735
43-71	SPCL UTILITY EQUIPMENT	2,046	4,742	7,011	9,950	9,950	9,950	10,149
43-72	ELECTRICAL SYSTEMS	-	4	-	-	-	-	-
43-80	SHOP EQUIPMENT	3,324	4,080	3,488	4,115	4,115	4,115	4,115
43-85	NUISANCE ABATEMENT	-	10	-	-	-	-	-
43-86	LINES MNTNCE & SUPPLIES	32,642	3,774	32,297	32,063	32,063	32,063	33,025
43-87	UTILITIES LOCATES	546	426	580	736	736	736	736
43-90	OTHER	-	12	-	-	-	-	-
*	REPAIRS AND MAINTENANCE	76,962	58,193	93,147	88,662	88,662	88,662	90,389
44-20	RENTAL OF EQUIPMENT	170	-	250	250	250	250	250
*	RENTAL COSTS	170	-	250	250	250	250	250

**City of The Dalles, Oregon**  
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ACCT	ACCOUNT DESCRIPTION	1994-1995	1995-1996	1996-1997	1997-98	1997-98	1997-98	1998-99
		ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	ESTIMATE
52-10	LIABILITY	5,567	5,978	5,708	4,040	4,040	4,040	4,242
52-30	PROPERTY	7,668	5,873	5,845	6,161	6,161	6,161	6,469
52-50	AUTOMOTIVE	<u>4,515</u>	<u>3,860</u>	<u>4,053</u>	<u>4,086</u>	<u>4,086</u>	<u>4,086</u>	<u>4,290</u>
*	INSURANCE	17,750	15,711	15,606	14,287	14,287	14,287	15,001
53-20	POSTAGE	553	606	1,170	791	791	791	807
53-30	TELEPHONE	1,369	3,135	2,678	4,780	4,780	4,780	5,019
53-32	TELEMETRY	6,879	10,384	10,216	11,434	11,434	11,434	12,006
53-40	LEGAL NOTICES	41	156	750	1,250	1,250	1,250	1,250
53-60	PUBLIC EDUCATION/INFO	990	1,415	2,298	1,604	1,604	1,604	1,604
54-00	ADVERTISING	-	358	600	600	600	600	600
55-00	PRINTING AND BINDING	350	370	888	584	584	584	596
57-00	PERMITS	<u>22</u>	<u>294</u>	<u>278</u>	-	-	-	<u>78</u>
*	COMMUNICATIONS	10,204	16,718	18,878	21,043	21,043	21,043	21,960
58-10	TRAVEL, FOOD & LODGING	275	340	1,332	822	822	822	822
58-50	TRAINING AND CONFERENCES	3,076	2,620	4,942	5,484	5,484	5,484	5,484
58-70	MEMBERSHIPS/DUES/SUBSCRIP	<u>1,493</u>	<u>1,080</u>	<u>1,764</u>	<u>1,452</u>	<u>1,452</u>	<u>1,452</u>	<u>1,452</u>
*	TRAINING AND TRAVEL	4,844	4,040	8,038	7,758	7,758	7,758	7,758
60-10	OFFICE SUPPLIES	1,466	1,575	3,333	1,500	1,500	1,500	1,530
60-20	JANITORIAL SUPPLIES	1,396	1,501	1,480	1,593	1,593	1,593	1,641
60-80	CLOTHING	1,547	1,923	2,310	2,730	2,730	2,730	2,730
60-85	SPECIAL DEPT SUPPLIES	2,884	3,041	4,292	4,768	4,768	4,768	4,863
60-86	CHEMICAL/LAB SUPPLIES	918	7,825	4,110	4,260	4,260	4,260	4,473
60-87	STREET CONST SUPPLIES	11,089	13,784	19,105	20,975	20,975	20,975	21,604
60-90	OTHER SUPPLIES	-	3	-	-	-	-	-
64-10	BOOKS AND PERIODICALS	206	250	627	316	316	316	316
64-80	COMPUTER SOFTWARE	<u>2,243</u>	<u>748</u>	<u>1,134</u>	<u>633</u>	<u>633</u>	<u>633</u>	<u>633</u>
*	SUPPLIES	21,749	30,650	36,391	36,775	36,775	36,775	37,790
69-80	ASSETS <\$250	<u>481</u>	<u>70</u>	<u>418</u>	<u>70</u>	<u>70</u>	<u>70</u>	<u>70</u>
*	MISCELLANEOUS EXPENSES	481	70	418	70	70	70	70
70-50	LEASE PURCHASE	-	-	10,294	10,294	10,294	10,294	-
72-20	BUILDINGS	-	-	-	10,835	10,835	10,835	10,000
73-30	IMPRVMTS OTHER THAN BLDGS	-	1,294	3,720	7,000	7,000	7,000	10,000
74-10	MACHINERY	3,289	-	7,475	14,500	14,500	14,500	3,000
74-20	VEHICLES	-	-	25,000	28,000	28,000	28,000	28,000
74-25	COMMUNICATIONS EQUIPMENT	977	1,081	-	-	-	-	-
74-30	FURNITURE AND FIXTURES	326	-	650	917	917	917	650
74-40	OFFICE EQUIPMENT	664	2,753	766	-	-	-	200
74-50	COMPUTER EQUIPMENT	757	745	1,835	3,783	3,783	3,783	2,000
74-90	EQUIPMENT, OTHER	12,142	5,091	15,967	6,695	6,695	6,695	7,000
75-10	CAPITAL PROJECTS	-	-	50,000	-	-	-	-
76-10	SOURCE OF SUPPLY	45,191	153,653	86,000	113,000	113,000	113,000	100,000
76-20	WATER LINES	<u>8,362</u>	<u>127,907</u>	<u>31,950</u>	<u>137,450</u>	<u>137,450</u>	<u>137,450</u>	<u>100,000</u>
*	CAPITAL OUTLAY	71,708	292,524	233,657	332,474	332,474	332,474	260,850
**	WATER DISTRIBUTION	651,271	932,205	956,209	1,021,096	1,020,796	1,020,796	966,965

**City of The Dalles, Oregon**  
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<u>ACCT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>1994-1995</u>	<u>1995-1996</u>	<u>1996-1997</u>	<u>1997-98</u>	<u>1997-98</u>	<u>1997-98</u>	<u>1998-99</u>
		<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>PROPOSED BUDGET</u>	<u>APPROVED BUDGET</u>	<u>ADOPTED BUDGET</u>	<u>ESTIMATE</u>
<b>OTHER USES</b>								
81-01	TO GENERAL FUND	251,014	211,824	186,993	163,165	169,832	169,832	155,007
81-09	TO PUBLIC WKS RESV FUND	-	-	-	30,000	30,000	30,000	30,000
81-10	TO UNEMPLOYMENT RESV FUND	4,200	4,200	4,200	-	-	-	4,200
81-17	RETIREMENT RESERVE FUND	-	-	-	-	-	-	-
81-53	WTR DEPT CAP RESERVE FUND	50,000	454,750	734,190	250,000	250,000	250,000	-
81-90	OTHER TRANSFERS OUT	-	-	6,524	40,115	40,115	40,115	40,115
*	TOTAL TRANSFERS OUT	305,214	670,774	931,907	483,280	489,947	489,947	229,322
87-00	DEPRECIATION EXPENSE	-	348,737	-	-	-	-	-
88-00	CONTINGENCY	-	-	156,846	217,310	225,601	225,601	151,322
89-00	UNAPPROPRIATED ENDING BAL	-	-	-	-	-	-	-
*	TOTAL OTHER USES	-	348,737	156,846	217,310	225,601	225,601	151,322
**	TOTAL OTHER FINANCING USES	305,214	1,019,511	1,088,753	700,590	715,548	715,548	380,644

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<u>ACCT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>1994-1995</u>	<u>1995-1996</u>	<u>1996-1997</u>	<u>1997-98</u>	<u>1997-98</u>	<u>1997-98</u>	<u>1998-99</u>
		<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>PROPOSED</u>	<u>APPROVED</u>	<u>ADOPTED</u>	<u>ESTIMATE</u>
					<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	
<b>WATER DEPT CAPITAL RESERVE</b>								
300.00-00	BEGINNING BALANCE	1,199,987	781,878	452,234	990,294	990,294	990,294	573,174
344.20-00	CONNECT CHARGES	<u>33,723</u>	<u>32,664</u>	<u>20,160</u>	<u>26,880</u>	<u>26,880</u>	<u>26,880</u>	<u>26,880</u>
*	CHARGES FOR SERVICES	33,723	32,664	20,160	26,880	26,880	26,880	26,880
361.00-00	INTEREST REVENUES	<u>50,743</u>	<u>57,364</u>	<u>20,000</u>	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>	<u>30,000</u>
*	INTEREST REVENUES	50,743	57,364	20,000	40,000	40,000	40,000	30,000
**	TOTAL REVENUES	84,466	90,028	40,160	66,880	66,880	66,880	56,880
391.51-00	WATER UTILITY FUND	<u>50,000</u>	<u>454,750</u>	<u>734,190</u>	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>	-
*	OPERATING TRANSFERS IN	50,000	454,750	734,190	250,000	250,000	250,000	-
**	TOTAL RESOURCES	1,334,453	1,326,656	1,226,584	1,307,174	1,307,174	1,307,174	630,054
71-10	LAND	-	96,267	235,000	230,000	230,000	230,000	50,000
72-20	BUILDINGS	39,271	250,389	-	-	-	-	-
74-90	EQUIPMENT, OTHER	-	6	-	-	-	-	-
75-10	CAPITAL PROJECTS	261,666	106,072	557,584	523,174	523,174	523,174	580,054
76-10	SOURCE OF SUPPLY	79,403	300	-	-	-	-	-
76-20	WATER LINES	<u>172,236</u>	<u>(45,272)</u>	<u>434,000</u>	<u>554,000</u>	<u>554,000</u>	<u>554,000</u>	-
*	CAPITAL OUTLAY	552,576	407,762	1,226,584	1,307,174	1,307,174	1,307,174	630,054
**	TOTAL EXPENDITURES	552,576	407,762	1,226,584	1,307,174	1,307,174	1,307,174	630,054
88-00	CONTINGENCY	-	-	-	-	-	-	-
89-00	UNAPPROPRIATED ENDING BAL	-	-	-	-	-	-	-
*	TOTAL OTHER USES	-	-	-	-	-	-	-
**	TOTAL EXPENDS & OTHER USES	552,576	407,762	1,226,584	1,307,174	1,307,174	1,307,174	630,054
**	FUND BALANCE	<u>781,877</u>	<u>918,894</u>	-	-	-	-	-

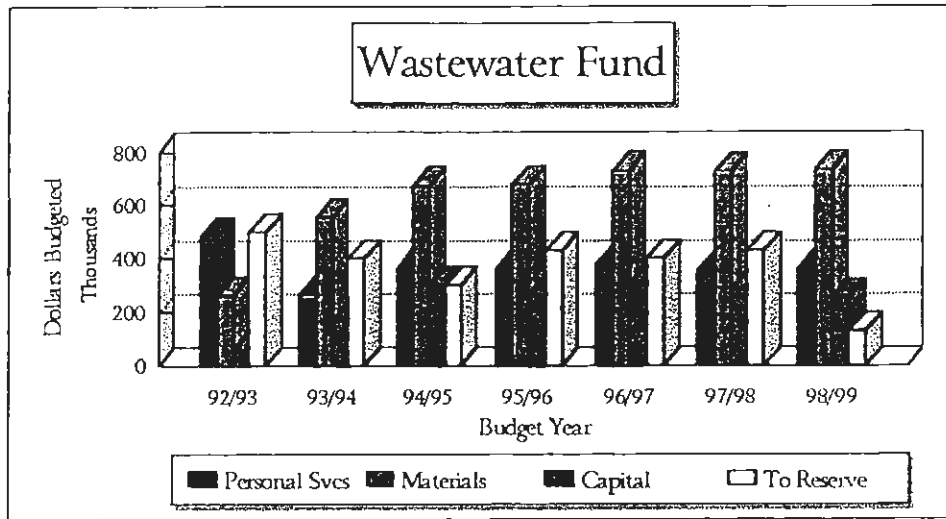
*City of The Dalles, Oregon*  
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**Fund:** WASTEWATER FUND  
**Department:** DEPARTMENT OF PUBLIC WORKS  
**Program:** WASTEWATER TREATMENT  
AND WASTEWATER COLLECTION

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The Wastewater Fund is an enterprise fund used to account for the operation of the City's wastewater utility. The fund's primary source of revenue is sewer rates. For budget purposes, both Wastewater Collection and Wastewater Treatment functions are combined as Fund 055-5500.



## WASTEWATER COLLECTION

**Description:** The Wastewater Collection Division manages the operation and maintenance of an intricate wastewater collection system consisting of wastewater collection mains, interceptors, and sanitary sewer lift stations. These efforts provide wastewater collection service to the community through video inspection of sanitary sewers, warranty inspection of new construction, mechanical and chemical treatment of troubled sewers, routine sewer and lift station maintenance and system replacements, which reduce the risk of public exposure to biological hazards associated with wastewater streams.

*City of The Dalles, Oregon*  
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### **1997-98 Goals, Projects, and Highlights**

- ◆ Continue to identify and eliminate inflow and infiltration into the collection system that add to overall collection and treatment costs by inflation of volumes handled.
- ◆ Continued video inspection of problem areas and new installations.
- ◆ Incremental replacement of problem sanitary sewer main lines.
- ◆ Timely service renewals to sanitary sewer main for customers suffering problem service lines when customer replaces service lines on their property.
- ◆ Complete E. 20th combined storm/sanitary sewer separation.
- ◆ Sanitary/storm sewer separation Harris St./9th to 11th/"J"
- ◆ Replace deteriorated sanitary sewer main on Court St. between 3rd/4th to alley between 1st/2nd.
- ◆ Replace sanitary sewer from 7th/"G" to manhole above 4th St. Grade.
- ◆ Slip line sanitary sewer main from 200 block of W. 9th to W.8th.

### **1996-97 Accomplishments**

- ◆ Transition through managerial changes necessitated by the retirement of Bob Brown.
- ◆ Hiring and initial training of personnel replacing loss of 1/2 of qualified staffing level.
- ◆ Wastewater main line replacement and service renewals between 10th and 11th on Clark
- ◆ Wastewater main line replacement and service renewals between 12th and 13th on Jordan
- ◆ Wastewater main line replacement and service renewals between "F" and "H" Sts on 8th.
- ◆ Slip lining of sanitary sewer mains on Blakeley Way.
- ◆ Identification and elimination of significant inflow and infiltration in the Port of The Dalles area contributing to inflated pumping and treatment costs.
- ◆ Control of root intrusion through chemical application in 9,500 linear feet of sanitary sewer mains.
- ◆ Wastewater main extension on Thompson St. to 19th.
- ◆ Oversight of 16th St. LID Wastewater Main extension project.
- ◆ Replace/Upgrade Sanitary Sewer @ W.20th/Mt.Hood
- ◆ Replaced sanitary sewer main behind 1022 W. 9th (troubled sewer list elimination)
- ◆ Jefferson St. Storm and Sanitary sewer system separation and upgrade.
- ◆ New sanitary sewer main in alley between E. 9th/E. 10th from "F" to "G".
- ◆ Sanitary sewer main extension to separate services @ 16th/Trevitt.
- ◆ 7th and Kelly storm water separation and upgrade.
- ◆ Extend sanitary main @ 1900 W.13th to separate services.
- ◆ Extend sanitary sewer main @ 1817 Liberty St.
- ◆ Sanitary sewer main extension on Bridge St. between 8th/9th

### **Major Issues to be resolved in the next 5 years**

- ◆ Review and recommendations for staffing levels to meet the increased demands for wastewater collection operations.
- ◆ Identify and correct Inflow and Infiltration within the system.
- ◆ Review and implement grease reduction/elimination strategies.

*City of The Dalles, Oregon*  
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- ◆ Review, identify, and implement appropriate System Development Charges for the Wastewater system.
- ◆ Review and implement improvements in CAD mapping system.
- ◆ Identify and implement troubled sewer list corrections strategies.

## **WASTEWATER TREATMENT**

**Description:** Wastewater treatment functions are primarily performed under contract with Operation Management International, Inc. with administrative oversight by Public Works staff. As holder of the discharge permit, the City retains responsibility for compliance with all permit limits and other requirements.

### **1997-98 Goals, Projects, and Highlights**

- ◆ Resolution of Wastewater Treatment Plant siting
- ◆ Implement effluent reuse for in-plant use and irrigation of local beautification projects
- ◆ Continue to implement pretreatment program by adopting fee schedule and issuing user permit with permit-specific limits for organics
- ◆ Improve plant's solids handling
- ◆ Go through the permit renewal process for the plant's NPDES discharge permit which expires 6-30-98
- ◆ Expand grease trap inspection program

### **1996-97 Accomplishments**

- ◆ Develop a DEQ-approved industrial pretreatment program
- ◆ Establish and adopt Local Limits for discharge to wastewater system
- ◆ Convert plant to ultraviolet disinfection, eliminating the use of chlorine gas
- ◆ Modify plant outfall to river in order to meet effluent toxicity limits for ammonia
- ◆ Obtain from DEQ a revised rating of permitted plant flow (from 3.0 to 4.15 MGD)
- ◆ Issue permit to BPA for discharge of mercury-contaminated waste stream
- ◆ Provide information and review data for proposed industrial occupants of Port of The Dalles.

### **Major Issues to be resolved in the next 5 years**

- ◆ Wastewater plant siting issue
- ◆ Continued development and enforcement of Industrial Pretreatment Program
- ◆ Solids handling improvements



**City of The Dalles, Oregon**  
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ACCT	ACCOUNT DESCRIPTION	1994-1995	1995-1996	1996-1997	1997-98	1997-98	1997-98	1998-99
		ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	ESTIMATE
<b>WASTE WATER FUND</b>								
300.00-00	BEGINNING BALANCE	411,053	542,783	467,179	474,051	474,051	474,051	166,128
341.90-00	MISC SALES AND SERVICES	28,884	15,548	16,500	17,500	17,500	17,500	17,500
344.10-00	UTILITY SERVICE CHARGES	1,564,795	1,593,692	1,588,600	1,616,250	1,616,250	1,616,250	1,616,250
344.80-00	DELINQUENT SEWER ASSMTS	-	-	-	1,000	1,000	1,000	1,000
344.90-00	DELINQUENT ACCT INTEREST	1,050	-	-	-	-	-	-
345.20-00	UNCOLLECTIBLE ACCOUNTS	(7,660)	(850)	-	(9,500)	(9,500)	(9,500)	(9,500)
348.00-00	INTERDEPARTMENTAL REVENUE	15,937	21,132	16,919	10,900	10,900	10,900	10,900
*	CHARGES FOR SERVICES	1,603,006	1,629,522	1,622,019	1,636,150	1,636,150	1,636,150	1,636,150
361.00-00	INTEREST REVENUES	19,583	37,562	15,000	25,000	25,000	25,000	25,000
*	INTEREST REVENUES	19,583	37,562	15,000	25,000	25,000	25,000	25,000
369.00-00	OTHER MISC REVENUES	3,397	46,766	366,686	-	-	-	-
*	MISCELLANEOUS REVENUES	3,397	46,766	366,686	-	-	-	-
**	TOTAL REVENUES	1,625,986	1,713,850	2,003,705	1,661,150	1,661,150	1,661,150	1,661,150
**	TOTAL RESOURCES	2,037,039	2,256,633	2,470,884	2,135,201	2,135,201	2,135,201	1,827,278
11-00	REGULAR SALARIES	244,514	239,020	256,836	252,038	252,038	252,038	259,599
12-00	PARTTIME/TEMP SALARIES	1,763	2,764	2,880	3,000	3,000	3,000	3,000
13-00	OVERTIME SALARIES	9,276	10,516	8,985	7,570	7,570	7,570	7,797
*	SALARIES AND WAGES	255,553	252,300	268,701	262,608	262,608	262,608	270,396
21-10	MEDICAL INSURANCE	31,706	28,066	32,014	32,907	32,907	32,907	32,975
21-20	L-T DISABILITY INSURANCE	1,583	875	1,062	976	976	976	1,005
21-30	LIFE INSURANCE	310	263	335	305	305	305	279
21-40	WORKERS COMP INSURANCE	6,883	5,639	22,167	4,214	4,214	4,214	4,577
22-00	FICA	19,550	19,299	20,555	20,090	20,090	20,090	19,543
23-00	RETIREMENT CONTRIBUTIONS	27,000	20,378	33,085	33,469	25,910	25,910	34,481
29-00	OTHER EMPLOYEE BENEFITS	-	-	-	274	274	274	274
*	BENEFITS	87,032	74,520	109,218	92,236	84,676	84,676	93,134
31-10	CONTRACTUAL SERVICES	448,698	448,809	514,411	528,960	528,960	528,960	544,781
31-40	WASCO CO COMMUNICATIONS	3,436	3,537	3,014	3,572	3,272	3,272	3,679
32-10	AUDITING SERVICES	83	-	-	-	-	-	-
34-10	ENGINEERING SERVICES	320	-	667	1,500	1,500	1,500	1,500
34-30	COMPUTER SERVICES	-	-	-	500	500	500	500
34-40	SOFTWARE MAINTENANCE	-	-	7,909	5,273	5,273	5,273	5,273
34-50	SPECIAL STUDIES & REPORTS	24,339	3,969	-	8,700	8,700	8,700	6,000
39-00	OTHER CONTRACTUAL SVCS	4,533	31,001	26,352	9,031	9,031	9,031	9,212
*	CONTRACTUAL SERVICES	481,409	487,316	552,353	557,536	557,236	557,236	570,945
41-10	WATER & SEWER	-	-	720	720	720	720	734
41-20	GARBAGE SERVICES	352	341	395	450	450	450	464
41-30	NATURAL GAS	1,172	1,266	1,000	860	860	860	903
41-40	ELECTRICITY	3,011	3,564	7,530	6,521	6,521	6,521	6,847
*	UTILITIES	4,535	5,171	9,645	8,551	8,551	8,551	8,948

**City of The Dalles, Oregon**  
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ACCT	ACCOUNT DESCRIPTION	1994-1995	1995-1996	1996-1997	1997-98	1997-98	1997-98	1998-99
		ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	ESTIMATE
42-00	JANITORIAL SERVICES	-	1,692	3,045	3,115	3,115	3,115	3,208
*	JANITORIAL	-	1,692	3,045	3,115	3,115	3,115	3,208
43-10	BUILDINGS AND GROUNDS	1,569	2,904	22,325	2,086	2,086	2,086	2,128
43-20	COMPUTERS	197	282	400	1,296	1,296	1,296	1,296
43-30	RADIO EQUIPMENT	340	287	600	600	600	600	600
43-40	OFFICE EQUIPMENT	476	438	660	375	375	375	383
43-45	JOINT USE OF LABOR/EQUIP	12,838	12,680	10,567	13,900	13,900	13,900	13,900
*	43-50 VEHICLES	15,049	13,510	14,625	15,251	15,251	15,251	15,556
43-51	GAS/OIL/DIESEL/LUBRICANTS	5,825	5,515	5,547	6,084	6,084	6,084	6,267
43-52	TIRES AND TIRE REPAIRS	1,678	2,082	2,615	1,512	1,512	1,512	1,512
43-70	GENERAL EQUIPMENT	1,587	8,709	5,599	6,243	6,243	6,243	6,368
43-71	SPCL UTILITY EQUIPMENT	4,619	5,233	6,515	8,249	8,249	8,249	8,414
43-80	SHOP EQUIPMENT	3,364	3,866	4,590	4,941	4,941	4,941	4,941
43-86	LINES MNTNCE & SUPPLIES	12,472	21,894	13,776	13,759	13,759	13,759	14,172
43-87	UTILITIES LOCATES	416	392	580	802	802	802	802
*	REPAIRS AND MAINTENANCE	60,430	77,792	88,399	75,098	75,098	75,098	76,339
44-20	RENTAL OF EQUIPMENT	1,465	1,033	250	250	250	250	250
*	RENTAL COSTS	1,465	1,033	250	250	250	250	250
52-10	LIABILITY	10,770	7,651	10,251	6,312	6,312	6,312	6,628
52-30	PROPERTY	5,733	4,540	4,513	4,720	4,720	4,720	4,956
52-50	AUTOMOTIVE	6,006	6,608	6,938	6,620	6,620	6,620	6,951
*	INSURANCE	22,509	18,799	21,702	17,652	17,652	17,652	18,535
53-20	POSTAGE	618	596	550	566	566	566	577
53-30	TELEPHONE	1,929	2,620	2,598	4,425	4,425	4,425	4,646
53-32	TELEMETRY	1,474	3,922	3,679	4,288	4,288	4,288	4,502
53-40	LEGAL NOTICES	219	331	750	1,250	1,250	1,250	1,250
53-60	PUBLIC EDUCATION/INFO	106	234	1,737	1,151	1,151	1,151	1,151
54-00	ADVERTISING	-	159	600	600	600	600	600
55-00	PRINTING AND BINDING	227	285	488	425	425	425	434
57-00	PERMITS	5,422	5,378	7,050	12,350	12,350	12,350	7,446
*	COMMUNICATIONS	9,995	13,525	17,452	25,055	25,055	25,055	20,606
58-10	TRAVEL, FOOD & LODGING	640	902	660	470	470	470	470
58-50	TRAINING AND CONFERENCES	1,418	2,148	3,726	4,346	4,346	4,346	4,346
58-70	MEMBERSHIPS/DUES/SUBSCRIP	1,133	1,354	1,655	1,325	1,325	1,325	1,325
*	TRAINING AND TRAVEL	3,191	4,404	6,041	6,141	6,141	6,141	6,141
60-10	OFFICE SUPPLIES	2,229	2,020	3,333	3,000	3,000	3,000	3,060
60-20	JANITORIAL SUPPLIES	1,396	1,506	1,480	1,593	1,593	1,593	1,641
60-80	CLOTHING	1,316	1,404	1,800	2,010	2,010	2,010	2,010
60-85	SPECIAL DEPT SUPPLIES	2,988	2,302	3,788	3,732	3,732	3,732	3,807
60-86	CHEMICAL/LAB SUPPLIES	951	902	1,902	1,452	1,452	1,452	1,525
60-87	STREET CONST SUPPLIES	10,335	10,891	15,520	20,825	20,825	20,825	21,450
60-90	OTHER SUPPLIES	-	6	-	-	-	-	-
64-10	BOOKS AND PERIODICALS	497	473	553	524	524	524	524
64-80	COMPUTER SOFTWARE	3,531	866	1,666	1,266	1,266	1,266	1,266
*	SUPPLIES	23,243	20,370	30,042	34,402	34,402	34,402	35,283
69-80	ASSETS <\$250	423	233	1,080	70	70	70	70
*	MISCELLANEOUS EXPENSES	423	233	1,080	70	70	70	70

**City of The Dalles, Oregon**  
**Fiscal Year 1997-1998 Adopted Budget**

ACCT	ACCOUNT DESCRIPTION	1994-1995	1995-1996	1996-1997	1997-98	1997-98	1997-98	1998-99
		ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	ESTIMATE
70-50	LEASE PURCHASE	-	-	10,294	10,294	10,294	10,294	-
72-20	BUILDINGS	-	-	-	10,835	10,835	10,835	10,000
73-30	IMPRVMTS OTHER THAN BLDGS	-	127	1,220	1,000	1,000	1,000	1,000
74-10	MACHINERY	15,842	3,969	1,700	14,500	14,500	14,500	5,000
74-25	COMMUNICATIONS EQUIPMENT	-	535	-	-	-	-	-
74-30	FURNITURE AND FIXTURES	326	378	-	917	917	917	500
74-40	OFFICE EQUIPMENT	664	2,753	1,531	-	-	-	500
74-50	COMPUTER EQUIPMENT	8,899	6,130	2,099	466	466	466	2,000
74-80	PUMPS	-	-	5,400	8,000	8,000	8,000	5,000
74-90	EQUIPMENT, OTHER	5,308	9,937	11,574	25,850	25,850	25,850	10,000
76-30	SEWER LINES	<u>57,442</u>	<u>96,964</u>	<u>263,564</u>	<u>211,500</u>	<u>211,500</u>	<u>211,500</u>	<u>220,000</u>
* CAPITAL OUTLAY		88,481	120,793	297,382	283,362	283,362	283,362	254,000
** TOTAL EXPENDITURES		1,038,266	1,077,948	1,405,310	1,366,075	1,358,216	1,358,216	1,357,855
81-01	TO GENERAL FUND	153,219	116,353	103,666	117,977	124,644	124,644	112,078
81-09	TO PUBLIC WKS RESV FUND	-	-	-	-	30,000	30,000	-
81-10	TO UNEMPLOYMENT RESV FUND	2,200	2,200	2,200	-	-	-	2,200
81-17	RETIREMENT RESERVE FUND	-	-	-	-	-	-	-
81-56	TO SEWER SPCL RESV FUND	300,000	430,000	779,888	400,000	400,000	400,000	100,000
81-90	OTHER TRANSFERS OUT	<u>-</u>	<u>-</u>	<u>3,991</u>	<u>32,325</u>	<u>32,325</u>	<u>32,325</u>	<u>32,325</u>
* TRANSFERS OUT		455,419	548,553	889,745	550,302	586,969	586,969	246,603
88-00	CONTINGENCY	-	-	175,829	218,824	190,016	190,016	222,820
89-00	UNAPPROPRIATED ENDING BAL	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
* OTHER USES		-	-	175,829	218,824	190,016	190,016	222,820
** TOTAL OTHER FINANCING USES		455,419	548,553	1,065,574	769,126	776,985	776,985	469,423
** TOTAL EXPENDS & OTHER USES		1,493,685	1,626,501	2,470,884	2,135,201	2,135,201	2,135,201	1,827,278
** FUND BALANCE		<u>543,354</u>	<u>630,132</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

**City of The Dalles, Oregon**  
**Fiscal Year 1997-1998 Adopted Budget**

ACCT	ACCOUNT DESCRIPTION	1994-1995	1995-1996	1996-1997	1997-98	1997-98	1997-98	1998-99
		ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	ESTIMATE
<b>SEWER SPECIAL RESERVE FUND</b>								
300.00-00	BEGINNING BALANCE	1,380,900	1,600,614	1,411,664	1,217,758	1,217,758	1,386,590	596,971
344.20-00	CONNECT CHARGES	<u>27,172</u>	<u>21,120</u>	<u>7,920</u>	<u>10,560</u>	<u>10,560</u>	<u>10,560</u>	<u>10,560</u>
*	CHARGES FOR SERVICES	27,172	21,120	7,920	10,560	10,560	10,560	10,560
361.00-00	INTEREST REVENUES	<u>70,317</u>	<u>112,580</u>	<u>25,000</u>	<u>60,000</u>	<u>60,000</u>	<u>60,000</u>	<u>25,000</u>
*	INTEREST REVENUES	70,317	112,580	25,000	60,000	60,000	60,000	25,000
**	TOTAL REVENUES	97,489	133,700	32,920	70,560	70,560	70,560	35,560
391.55-00	WASTEWATER UTILITY FUND	<u>300,000</u>	<u>430,000</u>	<u>779,888</u>	<u>400,000</u>	<u>400,000</u>	<u>400,000</u>	<u>100,000</u>
*	OPERATING TRANSFERS IN	300,000	430,000	779,888	400,000	400,000	400,000	100,000
**	TOTAL RESOURCES	1,778,389	2,164,314	2,224,472	1,688,318	1,688,318	1,857,150	732,531
34-10	ENGINEERING SERVICES	-	-	-	<u>80,000</u>	<u>80,000</u>	<u>80,000</u>	-
*	CONTRACTUAL SERVICES	-	-	-	80,000	80,000	80,000	-
71-10	LAND	-	915	500,000	100,000	100,000	100,000	-
72-20	BUILDINGS	45,137	-	-	-	-	-	-
73-30	IMPRVMTS OTH THAN BLDGS	-	46	-	-	-	-	-
74-10	MACHINERY	-	78,789	-	-	-	-	-
74-20	VEHICLES	18,500	-	-	-	-	72,065	-
75-10	CAPITAL PROJECTS	29,137	769,219	1,567,407	1,423,318	1,423,318	1,453,318	732,531
76-30	SEWER LINES	<u>85,000</u>	<u>11,912</u>	<u>157,065</u>	<u>85,000</u>	<u>85,000</u>	<u>151,767</u>	-
*	CAPITAL OUTLAY	177,774	860,881	2,224,472	1,608,318	1,608,318	1,777,150	732,531
**	TOTAL EXPENDITURES	177,774	860,881	2,224,472	1,688,318	1,688,318	1,857,150	732,531
88-00	CONTINGENCY	-	-	-	-	-	-	-
89-00	UNAPPROPR ENDING BAL	-	-	-	-	-	-	-
*	TOTAL OTHER USES	-	-	-	-	-	-	-
**	TOTAL EXPENDS & OTHER USES	177,774	860,881	2,224,472	1,688,318	1,688,318	1,857,150	732,531
**	FUND BALANCE	<u>1,600,615</u>	<u>1,303,433</u>	-	-	-	-	-

*City of The Dalles, Oregon*  
*Fiscal Year 1997-1998 Adopted Budget*

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**Fund: Airport Fund (061)**

**Department: Airport (61)**

**Program: Airport Operation (610)**

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**Mission**

Building to meet the transportation demands of the twenty-first century, and taking advantage of development opportunities through:

- Implementation and updating of the airport master plan;
- Broadening and stabilizing the political, financial and technical support base;
- Establishment of commercial air carrier service;
- Establishment of protective planning and zoning policies;
- Supporting airport and pilot organizations;
- Being active in both states' administrative and legislative processes.

**Description**

The Columbia Gorge Regional/The Dalles Municipal Airport has seen moderate growth and development. It's regional location makes it an important general aviation airport, offering future economic development opportunity to The Dalles and surrounding area.

The airport received a \$405,000 FAA grant that provided a new taxi way and other improvements to the airport this year, including navigational - a new directional segmented circle, lighted windsocks and safety improvements - displaced thresholds (touchdown points) on three approaches to the runways, giving better clearance for aircraft as they approach runways. This grant was matched by a \$24,500 Oregon Economic Development grant and \$25,000 from the City. A Washington State Aeronautics Board grant for approximately \$37,000 was also received, providing for lighted signs and reflectors on runways and taxi ways.

With General Fund support, it was anticipated that the fuel tank island and pumps would be relocated, and the former island decommissioned. This project was deferred during the year for lack of staff time; coordination with the volunteer committee needs to be addressed, and FAA approval of the new location needs to be obtained before the project can proceed. Because this project has been deferred, the General Fund contribution of \$57,735 has not been transferred to the Airport Fund, but is rescheduled in 1997-98.

This year's budget includes a part time Airport Manager in response to City Council concerns regarding staff time devoted to this activity. This position will oversee the routine needs of the airport, provide staff support to the Airport Commission, maintain the intergovernmental relationships necessary to conduct this business and manage the projects, property and contracts of the airport. This position will require an operating transfer from the General Fund to sustain it, until such time as the airport becomes a self sustaining entity. For the maintenance and operational support envisioned this year, a transfer from the General Fund is budgeted at \$46,982.

*City of The Dalles, Oregon*  
*Fiscal Year 1997-1998 Adopted Budget*

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### **1997-98 Goals, Projects and Highlights**

- ◆ The aviation fuel tank repair or replacement project needs to be completed. Recent discoveries have resulted in a reevaluation of the proposed project. Further discussions with agency officials, tank manufacturers, the FBO and the Airport Commission will continue until the issues have been resolved.
- ◆ The first steps need to be taken toward solving the water drainage problems, now very evident throughout the nearly 1,000 acres of airport land. The recent years of increased precipitation have magnified the drainage problems and are forcing interim actions to be taken. Solutions will be expensive, so a well developed plan for spending public monies needs to be established. Monies are budgeted for this planning process.
- ◆ Of primary importance to the City is the establishment and success of the new Fixed Base Operator (FBO). The success of the FBO directly relates to the overall success of the airport and its management.
- ◆ The complete installation of the TLS and ASOS systems will be an important accomplishment for 1997-98. Recent progress on both of these systems suggests that they will be operational by the end of the calendar year.
- ◆ Movement toward an overall change in the operation and management of the airport is also a desirable goal. With ever increasing costs, staff time shortages, and political considerations, a new approach toward airport management could result in greater economic benefits for the entire Mid-Columbia region.

### **1996-97 Accomplishments/Comments**

- ◆ The most important accomplishment at the airport during the 1996-97 fiscal year was completion of the Federal Aviation Administration (FAA) airport improvement project. The project, representing nearly a half-million dollar investment in the airport, was funded with 90% federal, 5% State of Oregon, and 5% City participation.
- ◆ Work on the installation of the Transponder Landing System (TLS) continued with the final FAA approval of the system. Overall, progress toward complete installation of this instrument landing system has been slow, but the prospects for its use remain high.
- ◆ Work on installation of the Automated Surface Observation System (ASOS) began in the fall of 1996. This system is part of a nation-wide program supported by the National Oceanic and Atmospheric Administration (NOAA) and the FAA. Its purpose is to fully automate the collection of weather data throughout the United States.

**Major Issues to be resolved in the next 5 years**

- ◆ Major investments in the airport drainage system.
- ◆ Runway maintenance.
- ◆ Reconstruction of a major portion of runway 12-30
- ◆ Successful FBO operations.
- ◆ Establishment of commercial carrier service.
- ◆ Land purchase, runway 7 end.

**City of The Dalles, Oregon**  
**Fiscal Year 1997-1998 Adopted Budget**

ACCT	ACCOUNT DESCRIPTION	1994-1995	1995-1996	1996-1997	1997-98	1997-98	1997-98	1998-99
		ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	ESTIMATE
<b>AIRPORT FUND</b>								
300.00-00	BEGINNING BALANCE	12,202	13,156	2,387	14,773	14,773	26,871	-
334.90-00	STATE GRANTS, OTHER	<u>1,100</u>	-	-	-	-	-	-
*	INTERGOVERNMENTAL REVENUES	1,100	-	-	-	-	-	-
341.90-00	MISC SALES AND SERVICES	-	526	560	-	-	-	-
347.00-00	AVIATION FUEL SALES	<u>1,447</u>	<u>891</u>	<u>1,450</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
*	CHARGES FOR SERVICES	1,447	1,417	2,010	1,500	1,500	1,500	1,500
361.00-00	INTEREST REVENUES	<u>433</u>	<u>487</u>	<u>400</u>	-	-	-	-
*	INTEREST REVENUES	433	487	400	-	-	-	-
363.40-00	HANGAR RENTALS	2,191	1,378	-	-	-	-	-
363.50-00	PROPERTY RENTALS	9,861	11,646	13,100	12,000	12,000	12,000	12,000
369.00-00	OTHER MISC REVENUES	<u>100</u>	<u>1,579</u>	-	-	-	-	-
*	MISCELLANEOUS REVENUES	12,152	14,603	13,100	12,000	12,000	12,000	12,000
**	TOTAL REVENUES	15,132	16,507	15,510	13,500	13,500	13,500	13,500
391.01-00	GENERAL FUND	<u>9,700</u>	-	<u>109,422</u>	<u>101,705</u>	<u>92,705</u>	<u>92,705</u>	<u>23,535</u>
*	OPERATING TRANSFERS IN	9,700	-	109,422	101,705	92,705	92,705	23,535
**	TOTAL RESOURCES	37,034	29,663	127,319	129,978	120,978	133,076	37,035
12-00	PARTTIME/TEMP SALARIES	-	-	<u>17,000</u>	-	-	-	-
*	SALARIES AND WAGES	-	-	17,000	-	-	-	-
21-10	MEDICAL INSURANCE	-	-	2,100	-	-	-	-
21-40	WORKERS COMP INSURANCE	-	-	136	-	-	-	-
22-00	FICA	-	-	<u>1,326</u>	-	-	-	-
*	BENEFITS	-	-	3,562	-	-	-	-
31-10	CONTRACTUAL SERVICES	100	-	-	25,000	25,000	37,098	-
34-10	ENGINEERING SERVICES	266	-	-	-	-	-	-
34-60	WEATHER GRANT SVC CHGS	<u>3,840</u>	<u>3,840</u>	<u>3,840</u>	<u>3,840</u>	<u>3,840</u>	<u>3,840</u>	<u>3,840</u>
*	CONTRACTUAL SERVICES	4,206	3,840	3,840	28,840	28,840	40,938	3,840
41-10	WATER & SEWER	389	159	500	400	400	400	400
41-40	ELECTRICITY	1,190	2,191	1,600	1,600	1,600	1,600	1,600
41-60	HEATING OIL	<u>69</u>	<u>410</u>	<u>200</u>	<u>400</u>	<u>400</u>	<u>400</u>	<u>400</u>
*	UTILITIES	1,648	2,760	2,300	2,400	2,400	2,400	2,400



**City of The Dalles, Oregon**  
**Fiscal Year 1997-1998 Adopted Budget**

ACCT	ACCOUNT DESCRIPTION	1994-1995	1995-1996	1996-1997	1997-98	1997-98	1997-98	1998-99
		ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	ESTIMATE
43-10	BUILDINGS AND GROUNDS	5,367	4,853	20,635	9,155	9,155	9,155	5,000
43-45	JOINT USE OF LABOR/EQUIP	-	798	1,700	1,200	1,200	1,200	1,200
43-50	VEHICLES	-	30	250	250	250	250	50
43-51	GAS/OIL/DIESEL/LUBRICANTS	-	-	-	-	-	-	100
43-70	GENERAL EQUIPMENT	-	296	-	-	-	-	-
43-72	ELECTRICAL SYSTEMS	-	1,667	-	1,625	1,625	1,625	1,500
43-73	PLUMBING	-	20	-	250	250	250	200
43-77	HVAC SYSTEMS	-	-	-	250	250	250	200
*	REPAIRS AND MAINTENANCE	5,367	7,664	22,585	12,730	12,730	12,730	8,250
46-10	PROPERTY TAXES	29	29	50	-	-	-	-
46-20	EXCISE TAXES	952	1,090	450	900	900	900	900
*	OTHER PURCHASED SERVICES	981	1,119	500	900	900	900	900
52-10	LIABILITY	9,137	6,041	5,400	10,600	10,600	10,600	10,600
52-30	PROPERTY	1,079	848	1,200	10,000	1,000	1,000	10,000
52-50	AUTOMOTIVE	-	348	360	325	325	325	-
*	INSURANCE	10,216	7,237	6,960	20,925	11,925	11,925	20,600
53-20	POSTAGE	168	128	100	130	130	130	100
53-30	TELEPHONE	502	461	580	600	600	600	500
54-00	ADVERTISING	-	-	150	-	-	-	-
57-00	PERMITS	739	30	45	45	45	45	45
*	COMMUNICATIONS	1,409	619	875	775	775	775	645
58-10	TRAVEL, FOOD & LODGING	-	-	75	100	100	100	100
58-50	TRAINING AND CONFERENCES	-	-	180	150	150	150	150
58-70	MEMBERSHIPS/DUES/SUBS	50	75	150	150	150	150	150
*	TRAINING AND TRAVEL	50	75	405	400	400	400	400
72-20	BUILDINGS	-	-	4,705	-	-	-	-
73-30	IMPRVMTS OTH THAN BLDGS	-	120	63,008	63,008	63,008	63,008	-
*	CAPITAL OUTLAY	-	120	67,713	63,008	63,008	63,008	-
**	TOTAL EXPENDITURES	23,877	23,434	125,740	129,978	120,978	133,076	37,035
88-00	CONTINGENCY	-	-	1,579	-	-	-	-
89-00	UNAPPROPR ENDING BAL	-	-	-	-	-	-	-
*	OTHER FINANCING USES	-	-	1,579	-	-	-	-
**	TOTAL OTHER USES	-	-	1,579	-	-	-	-
**	TOTAL EXPENDS & OTHER USES	23,877	23,434	127,319	129,978	120,978	133,076	37,035
**	FUND BALANCE	13,157	6,229	-	-	-	-	-

## **Capital Improvements Fund Group**

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### **Description**

The City currently has three capital improvements fund type funds. These are the LID Fund which accounts for the various special assessments projects of the City, the Capital Projects Fund which accounts for the City Hall renovation project, and the FAA Grant Improvement Fund which was established to account for the improvements made to the airport to bring it into compliance with FAA standards. No activity is budgeted in the FAA Grant Improvement Fund for the 1997-98 fiscal year as the grant project is completed and closed out as of the end of 1996-97.

### **1997-98 Goals, Projects and Highlights**

- ◆ The Bargeway Improvement Project is currently included in budget for the 1997-98 fiscal year. This project involves coordination between the City and the Port of The Dalles, and will consist of street improvements to Bargeway Road in the Port district. The project will be funded initially by proceeds from the issuance of bancroft bonds, and the debt service will be paid from assessments to the benefited properties.
- ◆ With the Fire Departments pending bond issue, and the securing of new quarters for the Police Department, potential renovation of City Hall again becomes timely. Included in the Capital Projects Fund are monies available to take the first steps toward a renovation project, although a comprehensive remodeling of City Hall if undertaken at all, could not be accomplished until such time as the Fire and Police Departments have vacated.

### **Major Issues to be resolved in the next 5 years**

- ◆ Review and evaluation of the City's LID process with respect to budget and financing policies and procedures.
- ◆ Maintenance of sufficient operating monies within the LID Fund so as to internally finance small projects without the added complexities of use of bonding or other debt instruments.
- ◆ Major renovation of City Hall upon vacation of Police and Fire Departments from their current space. Accomplishment of this renovation will need to be reevaluated in the context of the pledged State Office Building lease proceeds toward a revenue bond for the Police facility.

*City of The Dalles, Oregon*  
**Fiscal Year 1997-1998 Adopted Budget**

<u>ACCOUNT DESCRIPTION</u>	1994-1995	1995-1996	1996-1997	1997-98	1997-98	1997-98	1998-99
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>PROPOSED BUDGET</u>	<u>APPROVED BUDGET</u>	<u>ADOPTED BUDGET</u>	<u>ESTIMATE</u>
BEGINNING BALANCE	608,372	678,553	773,904	510,108	1,510,108	1,636,682	625,767
REVENUES	464,363	649,540	444,522	218,947	218,947	218,947	114,100
OTHER SOURCES	<u>12,403</u>	<u>23,571</u>	<u>765,000</u>	<u>750,000</u>	<u>750,000</u>	<u>750,000</u>	<u>-</u>
TOTAL RESOURCES	1,085,138	1,351,664	1,983,426	1,479,055	2,479,055	2,605,629	739,867
SPECIAL ASSESSMENTS FUND	20,200	169,687	1,541,897	1,119,438	1,119,438	1,151,262	411,600
CAPITAL PROJECTS FUND	315,703	68,993	23,750	350,767	1,350,767	1,445,517	320,767
FAA GRANT IMPROVEMENT FUND	<u>49,437</u>	<u>401,946</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURES	385,340	640,626	1,565,647	1,470,205	2,470,205	2,596,779	732,367
TRANSFERS OUT	21,216	20,300	23,750	8,850	8,850	8,850	7,500
CONTINGENCY	-	-	394,029	-	-	-	-
UNAPPROPRIATED ENDING BAL	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL OTHER USES	21,216	20,300	417,779	8,850	8,850	8,850	7,500
TOTAL EXPENDS & OTHER USES	<u>406,556</u>	<u>660,926</u>	<u>1,983,426</u>	<u>1,479,055</u>	<u>2,479,055</u>	<u>2,605,629</u>	<u>739,867</u>
FUND TOTAL	<u>678,582</u>	<u>690,738</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

**City of The Dalles, Oregon**  
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<u>ACCT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>1994-1995</u> <u>ACTUALS</u>	<u>1995-1996</u> <u>ACTUALS</u>	<u>1996-1997</u> <u>BUDGET</u>	<u>1997-98</u> <u>PROPOSED</u> <u>BUDGET</u>	<u>1997-98</u> <u>APPROVED</u> <u>BUDGET</u>	<u>1997-98</u> <u>ADOPTED</u> <u>BUDGET</u>
<b>SPECIAL ASSESSMENTS FUND</b>							
300.00-00	BEGINNING BALANCE	513,437	628,330	537,239	179,341	179,341	211,165
361.00-00	INTEREST REVENUES	<u>27,729</u>	<u>35,807</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
*	INTEREST REVENUES	27,729	35,807	10,000	10,000	10,000	10,000
369.00-00	OTHER MISC REVENUES	<u>170</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
*	MISCELLANEOUS REVENUES	170	-	-	-	-	-
370.10-00	PRINCIPAL-NONBONDED	82,759	258	195,906	150,000	150,000	150,000
370.20-00	INTEREST-NONBONDED	814	258	400	500	500	500
370.50-00	PRINCIPAL-BONDED	26,953	14,327	34,551	20,567	20,567	20,567
370.60-00	INTEREST-BONDED	<u>6,427</u>	<u>2,853</u>	<u>22,551</u>	<u>17,880</u>	<u>17,880</u>	<u>17,880</u>
*	ASSESSMENTS REVENUES	116,953	17,696	253,408	188,947	188,947	188,947
**	TOTAL REVENUES	144,852	53,503	263,408	198,947	198,947	198,947
372.00-00	LAND SALES	11,487	-	15,000	-	-	-
392.00-00	SALE OF FIXED ASSETS	-	23,571	-	-	-	-
393.10-00	BOND PROCEEDS	<u>-</u>	<u>-</u>	<u>750,000</u>	<u>750,000</u>	<u>750,000</u>	<u>750,000</u>
*	OTHER FINANCING SOURCES	11,487	23,571	765,000	750,000	750,000	750,000
**	TOTAL RESOURCES	669,776	705,404	1,565,647	1,128,288	1,128,288	1,160,112
31-10	CONTRACTUAL SERVICES	16,925	150,398	780,000	787,500	787,500	819,324
32-10	AUDITING SERVICES	3,000	3,250	3,000	3,000	3,000	3,000
32-20	SPECIAL LEGAL SERVICES	-	-	10,000	10,000	10,000	10,000
34-10	ENGINEERING SERVICES	<u>-</u>	<u>15,290</u>	<u>190,000</u>	<u>190,000</u>	<u>190,000</u>	<u>190,000</u>
*	CONTRACTUAL SERVICES	19,925	168,938	983,000	990,500	990,500	1,022,324
53-20	POSTAGE	72	42	850	850	850	850
53-40	LEGAL NOTICES	<u>203</u>	<u>707</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
*	COMMUNICATIONS	275	749	2,350	2,350	2,350	2,350
73-50	CONSTRUCTION CONTRACTS	<u>-</u>	<u>-</u>	<u>556,547</u>	<u>126,588</u>	<u>126,588</u>	<u>126,588</u>
*	CAPITAL OUTLAY	-	-	556,547	126,588	126,588	126,588
**	TOTAL EXPENDITURES	20,200	169,687	1,541,897	1,119,438	1,119,438	1,151,262
81-01	TO GENERAL FUND	20,300	20,300	23,750	8,850	8,850	8,850
81-90	OTHER TRANSFERS OUT	<u>916</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
*	TOTAL TRANSFERS OUT	21,216	20,300	23,750	8,850	8,850	8,850
**	TOTAL EXPENDS & OTHER USES	41,416	189,987	1,565,647	1,128,288	1,128,288	1,160,112
**	FUND BALANCE	<u>628,360</u>	<u>515,417</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

**City of The Dalles, Oregon**  
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ACCT	ACCOUNT DESCRIPTION	1994-1995	1995-1996	1996-1997	1997-98	1997-98	1997-98	1998-99
		ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	ESTIMATE
<b>CAPITAL PROJECTS FUND</b>								
300.00-00	BEGINNING BALANCE	70,922	50,210	236,665	330,767	1,330,767	1,425,517	300,767
334.15-00	STATE CDBG GRANTS	<u>119,172</u>	-	-	-	-	-	-
*	INTERGOVERNMENTAL REVENUES	119,172	-	-	-	-	-	-
361.00-00	INTEREST REVENUES	<u>4,844</u>	<u>7,531</u>	<u>10,140</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
*	INTEREST REVENUES	4,844	7,531	10,140	10,000	10,000	10,000	10,000
363.80-00	ST OFFICE BLDG INCOME	<u>170,974</u>	<u>170,974</u>	<u>170,974</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
*	MISCELLANEOUS REVENUES	170,974	170,974	170,974	10,000	10,000	10,000	10,000
**	TOTAL REVENUES	294,990	178,505	181,114	20,000	20,000	20,000	20,000
**	TOTAL RESOURCES	365,912	228,715	417,779	350,767	1,350,767	1,445,517	320,767
<b>CITY HALL RENOVATION</b>								
31-10	CONTRACTUAL SERVICES	10,205	-	2,000	20,000	20,000	20,000	5,000
34-20	ARCHITECTURAL SERVICES	-	-	-	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>	<u>5,000</u>
*	CONTRACTUAL SERVICES	10,205	-	2,000	50,000	50,000	50,000	10,000
53-20	POSTAGE	-	-	250	-	-	-	250
53-40	LEGAL NOTICES	-	-	500	-	-	-	500
57-00	PERMITS	<u>375</u>	-	<u>1,000</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>1,000</u>
*	COMMUNICATIONS	375	-	1,750	500	500	500	1,750
72-20	BUILDINGS	-	<u>13,474</u>	<u>20,000</u>	<u>300,267</u>	<u>300,267</u>	<u>395,017</u>	<u>309,017</u>
*	CAPITAL OUTLAY	-	13,474	20,000	300,267	300,267	395,017	309,017
**	CITY HALL RENOVATION	10,580	13,474	23,750	350,767	350,767	445,517	320,767
<b>ADA PROJECT</b>								
32-10	AUDITING SERVICES	1,000	-	-	-	-	-	-
34-20	ARCHITECTURAL SERVICES	<u>29,694</u>	-	-	-	-	-	-
*	CONTRACTUAL SERVICES	30,694	-	-	-	-	-	-
53-20	POSTAGE	31	-	-	-	-	-	-
53-40	LEGAL NOTICES	<u>167</u>	-	-	-	-	-	-
*	COMMUNICATIONS	198	-	-	-	-	-	-
72-20	BUILDINGS	<u>274,231</u>	<u>55,519</u>	-	-	-	-	-
*	CAPITAL OUTLAY	274,231	55,519	-	-	-	-	-
**	ADA PROJECT	305,123	55,519	-	-	-	-	-

*City of The Dalles, Oregon*  
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<u>ACCT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>1994-1995</u>	<u>1995-1996</u>	<u>1996-1997</u>	<u>1997-98</u>	<u>1997-98</u>	<u>1997-98</u>	<u>1998-99</u>
		<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>PROPOSED BUDGET</u>	<u>APPROVED BUDGET</u>	<u>ADOPTED BUDGET</u>	<u>ESTIMATE</u>
<b>POLICE FACILITY PROJECT</b>								
31-10	CONTRACTUAL SERVICES	-	-	-	-	200,000	200,000	-
*	CONTRACTUAL SERVICES	-	-	-	-	200,000	200,000	-
72-20	BUILDINGS	-	-	-	-	700,000	700,000	-
72-40	OFFICE EQUIPMENT	-	-	-	-	100,000	100,000	-
*	CAPITAL OUTLAY	-	-	-	-	800,000	800,000	-
**	POLICE FACILITY PROJECT	-	-	-	-	1,000,000	1,000,000	-
**	TOTAL EXPENDITURES	315,703	68,993	23,750	350,767	1,350,767	1,445,517	320,767
<b>OTHER USES</b>								
88-00	CONTINGENCY	-	-	394,029	-	-	-	-
89-00	UNAPPROPR ENDING BAL	-	-	-	-	-	-	-
*	TOTAL OTHER USES	-	-	394,029	-	-	-	-
**	TOTAL EXPENDS & OTHER USES	315,703	68,993	417,779	350,767	1,350,767	1,445,517	320,767
**	FUND BALANCE	50,209	159,722	-	-	-	-	-

*City of The Dalles, Oregon*  
**Fiscal Year 1997-1998 Adopted Budget**

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ACCT	ACCOUNT DESCRIPTION	1994-1995	1995-1996	1996-1997	1997-98	1997-98	1997-98	1998-99
		ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	ESTIMATE
<b>FAA GRANT IMPRVMT FUND</b>								
300.00-00	BEGINNING BALANCE	24,013	13	-	-	-	-	-
331.20-00	FAA GRANT	-	417,232	-	-	-	-	-
334.90-00	STATE GRANTS, OTHER	<u>24,500</u>	-	-	-	-	-	-
*	INTERGOVERNMENTAL REVENUES	24,500	417,232	-	-	-	-	-
361.00-00	INTEREST REVENUES	<u>21</u>	-	-	-	-	-	-
*	INTEREST REVENUES	21	-	-	-	-	-	-
369.00-00	OTHER MISC REVENUES	<u>-</u>	<u>300</u>	-	-	-	-	-
*	MISCELLANEOUS REVENUES	-	300	-	-	-	-	-
**	TOTAL REVENUES	24,521	417,532	-	-	-	-	-
391.90-00	OTHER	<u>916</u>	-	-	-	-	-	-
*	OPERATING TRANSFERS IN	916	-	-	-	-	-	-
**	TOTAL RESOURCES	49,450	417,545	-	-	-	-	-
32-10	AUDITING SERVICES	<u>-</u>	<u>2,500</u>	-	-	-	-	-
*	CONTRACTUAL SERVICES	-	2,500	-	-	-	-	-
53-20	POSTAGE	-	-	-	-	-	-	-
53-40	LEGAL NOTICES	<u>386</u>	-	-	-	-	-	-
*	COMMUNICATIONS	386	-	-	-	-	-	-
73-30	IMPRVMTS OTH THAN BLDGS	<u>49,051</u>	<u>399,446</u>	-	-	-	-	-
*	CAPITAL OUTLAY	49,051	399,446	-	-	-	-	-
**	TOTAL EXPENDITURES	49,437	401,946	-	-	-	-	-
**	FUND BALANCE	<u>13</u>	<u>15,599</u>	-	-	-	-	-

## **Special Revenues Funds**

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### **Description**

The City has several special revenue funds in addition to those discussed with respect to Public Works activities. These are funds established under ORS Chapter 280, to accumulate and spend monies for a particular purpose. For each fund of this type, a specific purpose is identified and monies in that fund may only be spent for that purpose.

A special revenue fund significant to the City is the Special Grants Fund. This fund accounts for grant monies received for a variety of projects and accounts for the expenditure of those monies for their specific uses by grant program. Transfers in and out of this fund are used to reconcile match requirements, and fund administrative services provided by the General Fund. Using a single fund to account for the bulk of the City's grant activity allows for efficiencies in accounting, auditing and administration of the various programs.

The City's other special revenue funds include the State Office Building Fund which accounts for the operations and maintenance of the City owned State Office Building, the Unemployment Reserve Fund which accumulates and spends monies relating to unemployment claims on the City filed by previous employees, and several others as well. Two other special revenue funds; the Tourism Promotion Fund and the Ambulance Reserve Fund, were closed to the General Fund in the 1996-97 fiscal year as budgeted. Monies remaining in each of these funds originated from the General Fund, and under ORS 280, once a special revenue fund is no longer required for its stated purpose, the fund may be closed with all residual balances transferred to the General Fund. No appropriations are indicated in these funds for the 1997-98 fiscal year, and they are included for informational purposes only. The Retirement Reserve Fund is similarly budgeted to be closed to the General Fund in the 1997-98 fiscal year.



**City of The Dalles, Oregon**  
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<u>ACCOUNT DESCRIPTION</u>	1994-1995	1995-1996	1996-1997	1997-98	1997-98	1997-98	1998-99
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>PROPOSED BUDGET</u>	<u>APPROVED BUDGET</u>	<u>ADOPTED BUDGET</u>	<u>ESTIMATE</u>
BEGINNING BALANCE	131,825	190,196	226,865	219,813	219,813	219,813	146,579
REVENUES	191,616	411,617	750,531	190,948	190,948	190,948	137,657
OTHER SOURCES	187,378	85,000	106,811	6,000	6,000	6,000	6,000
<b>TOTAL RESOURCES</b>	<b>510,819</b>	<b>686,813</b>	<b>1,086,207</b>	<b>416,761</b>	<b>416,761</b>	<b>416,761</b>	<b>290,236</b>
TOURISM PROMOTION FUND	133,247	33,530	-	-	-	-	-
AMBULANCE RESERVE FUND	-	67,277	-	-	-	-	-
UNEMPLOYMENT RESERVE FUND	10,472	25,890	64,503	39,587	39,587	39,587	26,012
VIETNAM MEMORIAL FUND	1	134	1,777	1,774	1,774	1,774	1,724
RETIREMENT RESERVE FUND	-	-	56,841	-	-	-	-
SPECIAL GRANTS FUND	82,819	250,582	753,170	198,716	198,716	198,716	147,124
PARKS RESERVE FUND	-	2,677	11,295	12,104	12,104	12,104	11,704
STATE OFFICE BUILDING FUND	87,081	86,791	155,535	159,494	159,494	159,494	101,672
<b>TOTAL EXPENDITURES</b>	<b>313,620</b>	<b>466,881</b>	<b>1,043,121</b>	<b>411,675</b>	<b>411,675</b>	<b>411,675</b>	<b>288,236</b>
TRANSFERS OUT	5,909	800	43,086	5,086	5,086	5,086	2,000
CONTINGENCY	-	-	-	-	-	-	-
UNAPPROPRIATED ENDING BAL	-	-	-	-	-	-	-
<b>TOTAL OTHER USES</b>	<b>5,909</b>	<b>800</b>	<b>43,086</b>	<b>5,086</b>	<b>5,086</b>	<b>5,086</b>	<b>2,000</b>
<b>TOTAL EXPENDS &amp; OTHER USES</b>	<b>319,529</b>	<b>467,681</b>	<b>1,086,207</b>	<b>416,761</b>	<b>416,761</b>	<b>416,761</b>	<b>290,236</b>
<b>FUND TOTAL</b>	<b>191,290</b>	<b>219,132</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

*City of The Dalles, Oregon*  
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ACCT	ACCOUNT DESCRIPTION	1994-1995	1995-1996	1996-1997	1997-98	1997-98	1997-98	1998-99
		ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	ESTIMATE
<b>SPECIAL GRANTS FUND</b>								
300.00-00	BEGINNING BALANCE	21,364	20,475	77,701	107,516	107,516	107,516	106,824
333.00-00	GRANTS, OTHER	-	92,685	61,574	-	-	-	-
334.15-00	STATE CDBG GRANTS	-	74,774	63,210	-	-	-	-
334.25-00	ODOT GRANTS	-	50,000	50,000	50,000	50,000	50,000	-
334.30-00	ISTEA GRANTS	-	-	330,000	-	-	-	-
334.40-00	SHPO GRANTS	26,278	16,672	20,732	12,400	12,400	12,400	12,000
334.60-00	LCDC GRANTS	8,900	8,900	3,701	-	-	-	-
334.80-00	WASHINGTON ST GRANTS	-	36,124	54,000	-	-	-	-
334.90-00	STATE GRANTS, OTHER	<u>30,000</u>	<u>15,000</u>	<u>32,882</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
*	INTERGOVERNMENTAL REVENUES	65,178	294,155	616,099	62,400	62,400	62,400	12,000
361.00-00	INTEREST REVENUES	<u>919</u>	<u>539</u>	<u>600</u>	<u>4,300</u>	<u>4,300</u>	<u>4,300</u>	<u>4,300</u>
*	INTEREST REVENUES	919	539	600	4,300	4,300	4,300	4,300
364.00-00	PROGRAM INCOME-CDBG	12,189	3,538	30,000	20,000	20,000	20,000	20,000
365.00-00	GIFTS AND DONATIONS	<u>1,375</u>	<u>300</u>	<u>-</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>-</u>
*	MISCELLANEOUS REVENUES	13,564	3,838	30,000	21,000	21,000	21,000	20,000
**	TOTAL REVENUES	79,661	298,532	646,699	87,700	87,700	87,700	36,300
391.01-00	GENERAL FUND	<u>7,378</u>	<u>20,000</u>	<u>32,770</u>	<u>6,000</u>	<u>6,000</u>	<u>6,000</u>	<u>6,000</u>
*	OPERATING TRANSFERS IN	7,378	20,000	32,770	6,000	6,000	6,000	6,000
**	TOTAL RESOURCES	108,403	339,007	757,170	201,216	201,216	201,216	149,124

*City of The Dalles, Oregon*  
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ACCT	ACCOUNT DESCRIPTION	1994-1995	1995-1996	1996-1997	1997-98	1997-98	1997-98	1998-99
		ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	ESTIMATE
<b>COMMUNITY ACTION PROGRAM</b>								
31-10	CONTRACTUAL SERVICES	-	-	-	-	-	-	-
31-50	COMMUNITY ACTION PRGM	16,251	-	78,609	106,424	106,424	106,424	130,724
32-10	AUDITING SERVICES	-	-	-	-	-	-	-
35-60	FILING FEES	-	105	200	400	400	400	400
*	CONTRACTUAL SERVICES	16,251	105	78,809	106,824	106,824	106,824	131,124
**	COMMUNITY ACTION PROGRAM	16,251	105	78,809	106,824	106,824	106,824	131,124
<b>ODOT BIKE PATHS</b>								
73-30	IMPRVMTS OTH THAN BLDGS	-	25,008	74,992	74,992	74,992	74,992	-
*	CAPITAL OUTLAY	-	25,008	74,992	74,992	74,992	74,992	-
**	ODOT BIKE PATHS	-	25,008	74,992	74,992	74,992	74,992	-
<b>ISTEA GREENWAY</b>								
73-30	IMPRVMTS OTH THAN BLDGS	-	-	357,880	-	-	-	-
*	CAPITAL OUTLAY	-	-	357,880	-	-	-	-
**	ISTEA GREENWAY	-	-	357,880	-	-	-	-
<b>LCDC GRANTS</b>								
39-00	OTHER CONTRACTUAL SVCS	-	-	3,701	-	-	-	-
39-00	OTHER CONTRACTUAL SVCS	24,800	-	-	-	-	-	-
*	CONTRACTUAL SERVICES	24,800	-	3,701	-	-	-	-
53-20	POSTAGE	43	-	-	-	-	-	-
*	COMMUNICATIONS	43	-	-	-	-	-	-
58-10	TRAVEL, FOOD & LODGING	54	-	-	-	-	-	-
*	TRAINING AND TRAVEL	54	-	-	-	-	-	-
60-10	OFFICE SUPPLIES	133	-	-	-	-	-	-
*	SUPPLIES	133	-	-	-	-	-	-
**	LCDC GRANTS	25,030	-	3,701	-	-	-	-

**City of The Dalles, Oregon**  
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<u>ACCT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>1994-1995</u>	<u>1995-1996</u>	<u>1996-1997</u>	<u>1997-98</u>	<u>1997-98</u>	<u>1997-98</u>	<u>1998-99</u>
		<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>PROPOSED BUDGET</u>	<u>APPROVED BUDGET</u>	<u>ADOPTED BUDGET</u>	<u>ESTIMATE</u>
<b>SHPO/CERT LOC GOVT</b>								
31-10	CONTRACTUAL SERVICES	<u>1,621</u>	<u>4,300</u>	<u>17,057</u>	<u>14,000</u>	<u>14,000</u>	<u>14,000</u>	<u>15,000</u>
*	CONTRACTUAL SERVICES	1,621	4,300	17,057	14,000	14,000	14,000	15,000
43-10	BUILDINGS AND GROUNDS	<u>12,000</u>	-	-	-	-	-	-
*	REPAIRS AND MAINTENANCE	12,000	-	-	-	-	-	-
53-20	POSTAGE	176	11	-	-	-	-	-
53-40	LEGAL NOTICES	23	-	-	-	-	-	-
57-00	PERMITS	<u>600</u>	-	<u>900</u>	-	-	-	-
*	COMMUNICATIONS	799	11	900	-	-	-	-
58-10	TRAVEL, FOOD & LODGING	<u>17</u>	-	-	-	-	-	-
*	TRAINING AND TRAVEL	17	-	-	-	-	-	-
60-10	OFFICE SUPPLIES	507	-	3,900	-	-	-	-
60-85	SPECIAL DEPT SUPPLIES	<u>94</u>	<u>7,620</u>	-	<u>2,900</u>	<u>2,900</u>	<u>2,900</u>	<u>1,000</u>
*	SUPPLIES	601	7,620	3,900	2,900	2,900	2,900	1,000
**	SHPO/CERT LOC GOVT	15,038	11,931	21,857	16,900	16,900	16,900	16,000
<b>REG. STRATEGIES- AIRPORT</b>								
31-10	CONTRACTUAL SERVICES	<u>26,500</u>	-	<u>29,500</u>	-	-	-	-
*	CONTRACTUAL SERVICES	26,500	-	29,500	-	-	-	-
**	REG. STRATEGIES- AIRPORT	26,500	-	29,500	-	-	-	-
<b>DEQ TIRE REMOVAL</b>								
31-10	CONTRACTUAL SERVICES	-	<u>35,000</u>	-	-	-	-	-
*	CONTRACTUAL SERVICES	-	35,000	-	-	-	-	-
**	DEQ TIRE REMOVAL	-	35,000	-	-	-	-	-
<b>ADA RAMP ACCESS</b>								
31-10	CONTRACTUAL SERVICES	-	-	<u>63,210</u>	-	-	-	-
*	CONTRACTUAL SERVICES	-	-	63,210	-	-	-	-
**	ADA RAMP ACCESS	-	-	63,210	-	-	-	-
<b>DOWNTOWN IMPROVEMENTS</b>								
31-10	CONTRACTUAL SERVICES	-	<u>141,496</u>	<u>61,574</u>	-	-	-	-
*	CONTRACTUAL SERVICES	-	141,496	61,574	-	-	-	-
**	DOWNTOWN IMPROVEMENTS	-	141,496	61,574	-	-	-	-

*City of The Dalles, Oregon*  
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<u>ACCT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>1994-1995</u>	<u>1995-1996</u>	<u>1996-1997</u>	<u>1997-98</u>	<u>1997-98</u>	<u>1997-98</u>	<u>1998-99</u>
		<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>PROPOSED</u>	<u>APPROVED</u>	<u>ADOPTED</u>	<u>ESTIMATE</u>
					<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	
<b>WA. STATE GRANT- SIGNAGE</b>								
31-10	CONTRACTUAL SERVICES	-	-	54,000	-	-	-	-
*	CONTRACTUAL SERVICES	-	-	54,000	-	-	-	-
73-30	IMPRVMTS OTH THAN BLDGS	-	37,042	-	-	-	-	-
*	CAPITAL OUTLAY	-	37,042	-	-	-	-	-
**	WA. STATE GRANT- SIGNAGE	-	37,042	54,000	-	-	-	-
<b>LOCAL LAW ENF BLOCK GRANT</b>								
74-90	EQUIPMENT, OTHER	-	-	7,647	-	-	-	-
*	CAPITAL OUTLAY	-	-	7,647	-	-	-	-
**	LOCAL LAW ENF BLOCK GRANT	-	-	7,647	-	-	-	-
**	TOTAL EXPENDITURES	82,819	250,582	753,170	198,716	198,716	198,716	147,124
<b>OTHER USES</b>								
81-01	TO GENERAL FUND	5,109	-	4,000	2,500	2,500	2,500	2,000
*	OPERATING TRANSFERS OUT	5,109	-	4,000	2,500	2,500	2,500	2,000
88-00	CONTINGENCY	-	-	-	-	-	-	-
89-00	UNAPPROPR ENDING BAL	-	-	-	-	-	-	-
*	OTHER USES	-	-	-	-	-	-	-
**	TOTAL OTHER FINANCING USES	5,109	-	4,000	2,500	2,500	2,500	2,000
**	TOTAL EXPENDS & OTHER USES	87,928	250,582	757,170	201,216	201,216	201,216	149,124
**	FUND BALANCE	20,475	88,425	-	-	-	-	-

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ACCT	ACCOUNT DESCRIPTION	1994-1995	1995-1996	1996-1997	1997-98	1997-98	1997-98	1998-99
		ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	ESTIMATE
<b>STATE OFFICE BLDG FUND</b>								
300.00-00	BEGINNING BALANCE	13,484	29,409	53,753	58,512	58,512	58,512	3,190
361.01-00	OPERATIONS	171	(147)	300	-	-	-	-
361.02-00	MAINTENANCE	1,065	3,053	3,500	3,000	3,000	3,000	500
*	INTEREST REVENUES	1,236	2,906	3,800	3,000	3,000	3,000	500
363.80-01	RENT INCOME-OPERATIONS	60,968	58,407	57,178	57,178	57,178	57,178	57,178
363.80-02	RENT INCOME-MAINTENANCE	40,804	40,804	40,804	40,804	40,804	40,804	40,804
*	MISCELLANEOUS REVENUES	101,772	99,211	97,982	97,982	97,982	97,982	97,982
**	TOTAL REVENUES	103,008	102,117	101,782	100,982	100,982	100,982	98,482
**	TOTAL RESOURCES	116,492	131,526	155,535	159,494	159,494	159,494	101,672
31-11	CONTRACTUAL SVCS-OP'S	-	-	24,000	-	-	-	-
31-12	CONTRACTUAL SVCS-MNT	108	-	354	1,734	1,734	1,734	-
*	CONTRACTUAL SERVICES	108	-	24,354	1,734	1,734	1,734	-
41-10	WATER & SEWER	3,703	3,766	4,250	4,250	4,250	4,250	4,250
41-20	GARBAGE SERVICES	1,856	1,914	1,600	1,700	1,700	1,700	1,700
41-40	ELECTRICITY	18,441	22,263	22,000	22,000	22,000	22,000	22,000
*	UTILITIES	24,000	27,943	27,850	27,950	27,950	27,950	27,950
42-00	JANITORIAL SERVICES	29,569	30,354	24,581	25,810	25,810	25,810	26,500
*	JANITORIAL	29,569	30,354	24,581	25,810	25,810	25,810	26,500
43-10	BUILDINGS AND GROUNDS	12,059	14,957	18,750	81,073	81,073	81,073	32,472
43-72	ELECTRICAL SYSTEMS	53	391	2,500	2,375	2,375	2,375	750
43-73	PLUMBING	1,011	545	3,000	4,640	4,640	4,640	200
43-75	ELEVATORS	6,108	4,201	5,000	5,000	5,000	5,000	5,000
43-77	HVAC SYSTEMS	9,787	4,349	5,000	6,912	6,912	6,912	4,500
*	REPAIRS AND MAINTENANCE	29,018	24,443	34,250	100,000	100,000	100,000	42,922
52-10	LIABILITY	-	2,020	-	-	-	-	-
52-30	PROPERTY	2,732	234	2,500	2,800	2,800	2,800	2,800
*	INSURANCE	2,732	2,254	2,500	2,800	2,800	2,800	2,800
60-20	JANITORIAL SUPPLIES	1,654	1,797	2,000	1,200	1,200	1,200	1,500
*	SUPPLIES	1,654	1,797	2,000	1,200	1,200	1,200	1,500
72-20	BUILDINGS	-	-	40,000	-	-	-	-
*	CAPITAL OUTLAY	-	-	40,000	-	-	-	-
**	TOTAL EXPENDITURES	87,081	86,791	155,535	159,494	159,494	159,494	101,672
**	FUND BALANCE	29,411	44,735	-	-	-	-	-

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ACCT	ACCOUNT DESCRIPTION	1994-1995	1995-1996	1996-1997	1997-98	1997-98	1997-98	1998-99
		ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	ESTIMATE
<b>PARKS RESERVE FUND</b>								
300.00-00	BEGINNING BALANCE	6,340	8,072	10,395	11,148	11,148	11,148	9,604
361.00-00	INTEREST REVENUES	<u>337</u>	<u>582</u>	<u>400</u>	<u>456</u>	<u>456</u>	<u>456</u>	<u>500</u>
*	INTEREST REVENUES	337	582	400	456	456	456	500
369.00-00	OTHER MISC REVENUES	<u>1,395</u>	<u>4,518</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>1,600</u>
*	MISCELLANEOUS REVENUES	1,395	4,518	500	500	500	500	1,600
**	TOTAL REVENUES	1,732	5,100	900	956	956	956	2,100
**	TOTAL RESOURCES	8,072	13,172	11,295	12,104	12,104	12,104	11,704
31-10	CONTRACTUAL SERVICES	<u>-</u>	<u>-</u>	<u>1,295</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>11,704</u>
*	CONTRACTUAL SERVICES	-	-	1,295	-	-	-	11,704
73-30	IMPRVMTS OTH THAN BLDGS	<u>-</u>	<u>2,677</u>	<u>10,000</u>	<u>12,104</u>	<u>12,104</u>	<u>12,104</u>	<u>-</u>
*	CAPITAL OUTLAY	-	2,677	10,000	12,104	12,104	12,104	-
**	TOTAL EXPENDITURES	-	2,677	11,295	12,104	12,104	12,104	11,704
**	FUND BALANCE	<u>8,072</u>	<u>10,495</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>



**City of The Dalles, Oregon**  
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<u>ACCT</u>	<u>ACCOUNT DESCRIPTION</u>	1994-1995	1995-1996	1996-1997	1997-98	1997-98	1997-98	1998-99
		<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>PROPOSED BUDGET</u>	<u>APPROVED BUDGET</u>	<u>ADOPTED BUDGET</u>	<u>ESTIMATE</u>
<b>UNEMPLOYMENT RESERVE FUND</b>								
300.00-00	BEGINNING BALANCE	27,253	37,958	44,203	38,337	38,337	38,337	25,287
361.00-00	INTEREST REVENUES	<u>1,178</u>	<u>1,813</u>	<u>1,100</u>	<u>1,250</u>	<u>1,250</u>	<u>1,250</u>	<u>725</u>
*	INTEREST REVENUES	1,178	1,813	1,100	1,250	1,250	1,250	725
**	TOTAL REVENUES	1,178	1,813	1,100	1,250	1,250	1,250	725
391.01-00	GENERAL FUND	10,000	10,000	10,000	-	-	-	-
391.05-00	STREET/STORM SEWER FUND	2,800	2,800	2,800	-	-	-	-
391.51-00	WATER UTILITY FUND	4,200	4,200	4,200	-	-	-	-
391.55-00	WASTEWATER UTILITY FUND	2,200	2,200	2,200	-	-	-	-
391.90-00	OTHER	<u>800</u>	<u>800</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
*	OPERATING TRANSFERS IN	20,000	20,000	19,200	-	-	-	-
**	TOTAL RESOURCES	48,431	59,771	64,503	39,587	39,587	39,587	26,012
25-00	UNEMPLOYMENT CONTRIBUTION	<u>10,472</u>	<u>25,890</u>	<u>64,503</u>	<u>39,587</u>	<u>39,587</u>	<u>39,587</u>	<u>26,012</u>
*	BENEFITS	10,472	25,890	64,503	39,587	39,587	39,587	26,012
**	TOTAL EXPENDITURES	10,472	25,890	64,503	39,587	39,587	39,587	26,012
**	FUND BALANCE	<u>37,959</u>	<u>33,881</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

**City of The Dalles, Oregon**  
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ACCT	ACCOUNT DESCRIPTION	1994-1995	1995-1996	1996-1997	1997-98	1997-98	1997-98	1998-99
		ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	ESTIMATE
<b>RETIREMENT RESERVE FUND</b>								
300.00-00	BEGINNING BALANCE	-	-	-	2,586	2,586	2,586	-
391.01-00	GENERAL FUND	-	-	41,018	-	-	-	-
391.05-00	STREET/STORM SEWER FUND	-	-	5,308	-	-	-	-
391.51-00	WATER UTILITY FUND	-	-	6,524	-	-	-	-
391.55-00	WASTEWATER UTILITY FUND	-	-	3,991	-	-	-	-
*	OPERATING TRANSFERS IN	-	-	56,841	-	-	-	-
**	TOTAL RESOURCES	-	-	56,841	2,586	2,586	2,586	-
15.00	LEGIS MANDATE PERS COSTS	-	-	56,841	-	-	-	-
*	BENEFITS	-	-	56,841	-	-	-	-
**	TOTAL EXPENDITURES	-	-	56,841	-	-	-	-
81-01	TO GENERAL FUND	-	-	-	2,586	2,586	2,586	-
*	OPERATING TRANSFERS OUT	-	-	-	2,586	2,586	2,586	-
**	TOTAL EXPENDS & OTHER USES	-	-	56,841	2,586	2,586	2,586	-
**	FUND BALANCE	-	-	-	-	-	-	-

**City of The Dalles, Oregon**  
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<u>ACCT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>1994-1995</u>	<u>1995-1996</u>	<u>1996-1997</u>	<u>1997-98</u>	<u>1997-98</u>	<u>1997-98</u>	<u>1998-99</u>
		<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>PROPOSED</u>	<u>APPROVED</u>	<u>ADOPTED</u>	<u>ESTIMATE</u>
					<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	
<b>VIETNAM MEMORIAL FUND</b>								
300.00-00	BEGINNING BALANCE	1,602	1,677	1,727	1,714	1,714	1,714	1,674
361.00-00	INTEREST REVENUES	<u>75</u>	<u>111</u>	<u>50</u>	<u>60</u>	<u>60</u>	<u>60</u>	<u>50</u>
*	INTEREST REVENUES	75	111	50	60	60	60	50
**	TOTAL REVENUES	75	111	50	60	60	60	50
**	TOTAL RESOURCES	1,677	1,788	1,777	1,774	1,774	1,774	1,724
60-85	SPECIAL DEPT SUPPLIES	<u>1</u>	<u>134</u>	<u>1,777</u>	<u>1,774</u>	<u>1,774</u>	<u>1,774</u>	<u>1,724</u>
*	SUPPLIES	1	134	1,777	1,774	1,774	1,774	1,724
**	TOTAL EXPENDITURES	1	134	1,777	1,774	1,774	1,774	1,724
**	FUND BALANCE	<u>1,676</u>	<u>1,654</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

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ACCT	ACCOUNT DESCRIPTION	1994-1995	1995-1996	1996-1997	1997-98	1997-98	1997-98	1998-99
		ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	ESTIMATE
<b>TOURISM PROMOTION FUND</b>								
300.00-00	BEGINNING BALANCE	12,503	25,685	38,593	-	-	-	-
361.00-00	INTEREST REVENUES	1,130	2,656	-	-	-	-	-
*	INTEREST REVENUES	1,130	2,656	-	-	-	-	-
369.00-00	OTHER MISC REVENUES	2,191	425	-	-	-	-	-
*	MISCELLANEOUS REVENUES	2,191	425	-	-	-	-	-
**	TOTAL REVENUES	3,321	3,081	-	-	-	-	-
391.01-00	GENERAL FUND	145,000	45,000	-	-	-	-	-
*	OPERATING TRANSFERS IN	145,000	45,000	-	-	-	-	-
**	TOTAL RESOURCES	160,824	73,766	38,593	-	-	-	-
<b>TOURISM</b>								
11-00	REGULAR SALARIES	46,682	10,970	-	-	-	-	-
12-00	PARTTIME/TEMP SALARIES	7,782	5,247	-	-	-	-	-
13-00	OVERTIME SALARIES	558	827	-	-	-	-	-
*	SALARIES AND WAGES	55,022	17,044	-	-	-	-	-
21-10	MEDICAL INSURANCE	3,220	765	-	-	-	-	-
21-20	L-T DISABILITY INSURANCE	331	65	-	-	-	-	-
21-30	LIFE INSURANCE	81	27	-	-	-	-	-
21-40	WORKERS COMP INSURANCE	288	48	-	-	-	-	-
22-00	FICA	4,209	1,387	-	-	-	-	-
23-00	RETIREMENT CONTRIBUTIONS	6,290	1,342	-	-	-	-	-
*	BENEFITS	14,419	3,634	-	-	-	-	-
31-10	CONTRACTUAL SERVICES	-	1,000	-	-	-	-	-
32-10	AUDITING SERVICES	862	805	-	-	-	-	-
37-20	PUBLIC RELATIONS	3,223	-	-	-	-	-	-
37-70	DISCOVERY CENTER	2,000	-	-	-	-	-	-
39-00	OTHER CONTRACTUAL SVCS	4,095	-	-	-	-	-	-
*	CONTRACTUAL SERVICES	10,180	1,805	-	-	-	-	-
41-10	WATER & SEWER	487	129	-	-	-	-	-
41-20	GARBAGE SERVICES	322	115	-	-	-	-	-
41-30	NATURAL GAS	283	49	-	-	-	-	-
41-40	ELECTRICITY	725	109	-	-	-	-	-
41-10	WATER & SEWER	-	68	-	-	-	-	-
41-20	GARBAGE SERVICES	-	32	-	-	-	-	-
41-40	ELECTRICITY	-	156	-	-	-	-	-
*	UTILITIES	1,817	440	-	-	-	-	-

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ACCT	ACCOUNT DESCRIPTION	1994-1995	1995-1996	1996-1997	1997-98	1997-98	1997-98	1998-99
		ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	ESTIMATE
43-10	BUILDINGS AND GROUNDS	442	758	-	-	-	-	-
43-20	COMPUTERS	75	-	-	-	-	-	-
43-40	OFFICE EQUIPMENT	1,166	-	-	-	-	-	-
43-50	VEHICLES	5	-	-	-	-	-	-
43-51	GAS/OIL/DIESEL/LUBRICANTS	10	-	-	-	-	-	-
43-70	GENERAL EQUIPMENT	30	-	-	-	-	-	-
*	REPAIRS AND MAINTENANCE	1,728	758	-	-	-	-	-
44-10	RENTAL OF LAND/BUILDINGS	8,700	2,175	-	-	-	-	-
44-20	RENTAL OF EQUIPMENT	1,536	-	-	-	-	-	-
*	RENTAL COSTS	10,236	2,175	-	-	-	-	-
52-10	LIABILITY	552	936	-	-	-	-	-
52-30	PROPERTY	620	332	-	-	-	-	-
*	INSURANCE	1,172	1,268	-	-	-	-	-
53-20	POSTAGE	4,626	329	-	-	-	-	-
53-30	TELEPHONE	7,160	2,028	-	-	-	-	-
54-00	ADVERTISING	12,387	543	-	-	-	-	-
55-00	PRINTING AND BINDING	4,241	2,997	-	-	-	-	-
*	COMMUNICATIONS	28,414	5,897	-	-	-	-	-
58-10	TRAVEL, FOOD & LODGING	2,700	-	-	-	-	-	-
58-50	TRNG AND CONFERENCES	650	-	-	-	-	-	-
58-70	MEMBERSHIPS/DUES/SUBS	2,338	211	-	-	-	-	-
*	TRAINING AND TRAVEL	5,688	211	-	-	-	-	-
60-10	OFFICE SUPPLIES	2,550	269	-	-	-	-	-
60-85	SPECIAL DEPT SUPPLIES	887	-	-	-	-	-	-
64-10	BOOKS AND PERIODICALS	164	29	-	-	-	-	-
*	SUPPLIES	3,601	298	-	-	-	-	-
69-50	MISCELLANEOUS EXPENSES	19	-	-	-	-	-	-
69-80	ASSETS <\$250	951	-	-	-	-	-	-
*	MISCELLANEOUS EXPENSES	970	-	-	-	-	-	-
**	TOTAL EXPENDITURES	133,247	33,530	-	-	-	-	-
<b>OTHER USES</b>								
80-05	REPAYMENT OF LOAN	-	-	-	-	-	-	-
81-01	TO GENERAL FUND	-	-	38,593	-	-	-	-
81-10	TO UNEMPL RESV FUND	800	800	-	-	-	-	-
*	OPERATING TRANSFERS OUT	800	800	38,593	-	-	-	-
**	OTHER USES	800	800	38,593	-	-	-	-
**	TOTAL EXPENDS & OTHER USES	134,047	34,330	38,593	-	-	-	-
**	FUND BALANCE	26,777	39,436	-	-	-	-	-

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<u>ACCT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>1994-1995</u>	<u>1995-1996</u>	<u>1996-1997</u>	<u>1997-98</u>	<u>1997-98</u>	<u>1997-98</u>	<u>1998-99</u>
		<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>PROPOSED</u>	<u>APPROVED</u>	<u>ADOPTED</u>	<u>ESTIMATE</u>
<b>AMBULANCE RESERVE FUND</b>								
300.00-00	BEGINNING BALANCE	49,279	66,920	493	-	-	-	-
361.00-00	INTEREST REVENUES	2,641	863	-	-	-	-	-
*	INTEREST REVENUES	2,641	863	-	-	-	-	-
**	TOTAL REVENUES	2,641	863	-	-	-	-	-
391.01-00	GENERAL FUND	15,000	-	-	-	-	-	-
*	OPERATING TRANSFERS IN	15,000	-	-	-	-	-	-
**	TOTAL RESOURCES	66,920	67,783	493	-	-	-	-
74-20	VEHICLES	-	66,334	-	-	-	-	-
74-90	EQUIPMENT, OTHER	-	943	-	-	-	-	-
*	CAPITAL OUTLAY	-	67,277	-	-	-	-	-
81-01	TO GENERAL FUND	-	-	493	-	-	-	-
88-00	CONTINGENCY	-	-	-	-	-	-	-
89-00	UNAPPROPR ENDING BAL	-	-	-	-	-	-	-
*	OTHER USES	-	-	493	-	-	-	-
**	TOTAL EXPENDS & OTHER USES	-	67,277	493	-	-	-	-
**	FUND BALANCE	66,920	506	-	-	-	-	-

## **Debt Service Fund Group**

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### **Description**

The City maintains a group of debt service funds to account for the long term obligations of the City. These funds accumulate monies from a variety of sources for the sole purpose of paying principal and interest on obligations incurred at some point in the past. The City currently operates two active debt service funds and established a third through the 1996-97 budget process. The two active debt service funds are the Water Bond Debt Service Fund which accounts of the advance refunding bonds issued in 1993, and the Senior Center Debt Service Fund which accounts for the small scale energy loan from the Department of Energy obtained by the City to install the HVAC system at the Senior Center. The newly established LID Debt Service Fund will account for principal and interest payment relating to specific LID projects financed through the issuance of bancroft bonds. The Bargeway Improvement Project as budgeted in the LID Fund anticipates financing through bancroft bonds accounted for in the LID Debt Service Fund.

**City of The Dalles, Oregon**  
**Fiscal Year 1997-1998 Adopted Budget**

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<u>ACCOUNT DESCRIPTION</u>	<u>1994-1995</u>	<u>1995-1996</u>	<u>1996-1997</u>	<u>1997-98</u>	<u>1997-98</u>	<u>1997-98</u>	<u>1998-99</u>
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>PROPOSED BUDGET</u>	<u>APPROVED BUDGET</u>	<u>ADOPTED BUDGET</u>	<u>ESTIMATE</u>
BEGINNING BALANCE	97,339	137,244	37,270	30,693	168,432	168,432	201,206
REVENUES	<u>421,279</u>	<u>311,408</u>	<u>428,911</u>	<u>421,750</u>	<u>598,724</u>	<u>598,724</u>	<u>660,692</u>
TOTAL RESOURCES	518,618	448,652	466,181	452,443	767,156	767,156	861,898
WATER BOND DEBT FUND	379,987	380,425	372,813	365,275	365,275	365,275	362,875
SR CENTER DEBT SERVICE FUND	3,180	3,180	3,180	3,180	3,180	3,180	3,180
LID DEBT SERVICE FUND	-	-	22,500	22,500	22,500	22,500	108,460
REVENUE BOND DEBT SVC FUND	-	-	-	-	314,713	314,713	317,192
TOTAL EXPENDITURES	383,167	383,605	398,493	390,955	705,668	705,668	791,707
CONTINGENCY	-	-	-	-	-	-	-
UNAPPROPRIATED ENDING BAL	-	-	<u>67,688</u>	<u>61,488</u>	<u>61,488</u>	<u>61,488</u>	<u>70,191</u>
TOTAL OTHER USES	-	-	67,688	61,488	61,488	61,488	70,191
TOTAL EXPENDS & OTHER USES	<u>383,167</u>	<u>383,605</u>	<u>466,181</u>	<u>452,443</u>	<u>767,156</u>	<u>767,156</u>	<u>861,898</u>
FUND TOTAL	<u>135,451</u>	<u>65,047</u>	-	-	-	-	-



*City of The Dalles, Oregon*  
*Fiscal Year 1997-1998 Adopted Budget*

ACCT	ACCOUNT DESCRIPTION	1994-1995	1995-1996	1996-1997	1997-98	1997-98	1997-98	1998-99
		ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	ESTIMATE
<b>WATER BOND DEBT FUND</b>								
300.00-00	BEGINNING BALANCE	97,339	137,244	37,270	30,693	30,693	30,693	20,238
311.10-00	PROPERTY TAXES-CURRENT	329,237	271,480	330,681	337,078	337,078	337,078	341,275
311.15-00	PROPERTY TAXES-PRIOR	82,932	29,910	28,150	14,592	14,592	14,592	12,000
311.18-00	LAND SALES-FORECLOSURE	-	184	-	-	-	-	-
311.19-00	UNSEGR TAX INTEREST	<u>239</u>	<u>173</u>	<u>150</u>	<u>150</u>	<u>150</u>	<u>150</u>	<u>200</u>
*	PROPERTY TAXES	412,408	301,747	358,981	351,820	351,820	351,820	353,475
361.00-00	INTEREST REVENUES	<u>5,691</u>	<u>6,478</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>
*	INTEREST REVENUES	5,691	6,478	3,000	3,000	3,000	3,000	3,000
**	TOTAL REVENUES	418,099	308,225	361,981	354,820	354,820	354,820	356,475
**	TOTAL RESOURCES	515,438	445,469	399,251	385,513	385,513	385,513	376,713
67-10	BOND PRINCIPAL-93 BONDS	30,000	30,000	305,000	310,000	310,000	310,000	320,000
67-11	BOND PRINCIPAL-88 BONDS	250,000	213,229	-	-	-	-	-
67-20	BOND INTEREST-93 BONDS	66,367	65,378	64,313	52,875	52,875	52,875	40,475
67-21	BOND INTEREST-88 BONDS	33,220	68,955	-	-	-	-	-
67-70	PAYMENTS -AGENT/TRUSTEE	<u>400</u>	<u>2,863</u>	<u>3,500</u>	<u>2,400</u>	<u>2,400</u>	<u>2,400</u>	<u>2,400</u>
*	MISCELLANEOUS EXPENSES	379,987	380,425	372,813	365,275	365,275	365,275	362,875
**	TOTAL EXPENDITURES	379,987	380,425	372,813	365,275	365,275	365,275	362,875
89-00	UNAPPROPR ENDING BAL	-	-	<u>26,438</u>	<u>20,238</u>	<u>20,238</u>	<u>20,238</u>	<u>13,838</u>
*	TOTAL OTHER USES	-	-	26,438	20,238	20,238	20,238	13,838
**	TOTAL EXPENDS & OTHER USES	379,987	380,425	399,251	385,513	385,513	385,513	376,713
**	FUND BALANCE	<u>135,451</u>	<u>65,044</u>	-	-	-	-	-

*City of The Dalles, Oregon*  
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<u>ACCT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>1994-1995</u>	<u>1995-1996</u>	<u>1996-1997</u>	<u>1997-98</u>	<u>1997-98</u>	<u>1997-98</u>	<u>1998-99</u>
		<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>PROPOSED</u>	<u>APPROVED</u>	<u>ADOPTED</u>	<u>ESTIMATE</u>
<b>SR CTR. DEBT SERVICE FUND</b>								
300.00-00	BEGINNING BALANCE	-	-	-	-	-	-	-
361.00-00	INTEREST REVENUES	-	3	-	-	-	-	-
*	INTEREST REVENUES	-	3	-	-	-	-	-
363.70-00	SENIOR CENTER PAYMENTS	3,180	3,180	3,180	3,180	3,180	3,180	3,180
*	MISCELLANEOUS REVENUES	3,180	3,180	3,180	3,180	3,180	3,180	3,180
**	TOTAL REVENUES	3,180	3,183	3,180	3,180	3,180	3,180	3,180
**	TOTAL RESOURCES	3,180	3,183	3,180	3,180	3,180	3,180	3,180
67-50	LOAN PRINCIPAL PAYMENTS	3,180	1,795	1,900	2,010	2,010	2,010	2,070
67-60	LOAN INTEREST PAYMENTS	-	1,385	1,280	1,170	1,170	1,170	1,110
*	MISCELLANEOUS EXPENSES	3,180	3,180	3,180	3,180	3,180	3,180	3,180
**	TOTAL EXPENDITURES	3,180	3,180	3,180	3,180	3,180	3,180	3,180
**	FUND BALANCE	-	3	-	-	-	-	-

**City of The Dalles, Oregon**  
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<u>ACCT</u>	<u>ACCOUNT DESCRIPTION</u>	1994-1995	1995-1996	1996-1997	1997-98	1997-98	1997-98	1998-99
		<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>PROPOSED</u>	<u>APPROVED</u>	<u>ADOPTED</u>	<u>ESTIMATE</u>
<b>L.I.D. DEBT SERVICE FUND</b>								
300.00-00	BEGINNING BALANCE	-	-	-	-	-	-	41,250
370.50-00	PRINCIPAL-BONDED	-	-	37,500	37,500	37,500	37,500	75,000
370.60-00	INTEREST-BONDED	-	-	26,250	26,250	26,250	26,250	48,563
*	ASSESSMENTS REVENUES	-	-	63,750	63,750	63,750	63,750	123,563
**	TOTAL REVENUES	-	-	63,750	63,750	63,750	63,750	123,563
**	TOTAL RESOURCES	-	-	63,750	63,750	63,750	63,750	164,813
67-13	BOND PRINCIPAL-BANCROFT	-	-	-	-	-	-	65,423
67-23	BOND INTEREST-BANCROFT	-	-	22,500	22,500	22,500	22,500	43,037
*	MISCELLANEOUS EXPENSES	-	-	22,500	22,500	22,500	22,500	108,460
**	TOTAL EXPENDITURES	-	-	22,500	22,500	22,500	22,500	108,460
88-00	CONTINGENCY	-	-	-	-	-	-	-
89-00	UNAPPROPR ENDING BAL	-	-	41,250	41,250	41,250	41,250	56,363
*	TOTAL OTHER USES	-	-	41,250	41,250	41,250	41,250	56,363
**	TOTAL EXPENDS & OTHER USES	-	-	63,750	63,750	63,750	63,750	164,813
**	FUND BALANCE	-	-	-	-	-	-	-

**City of The Dalles, Oregon**  
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ACCT	ACCOUNT DESCRIPTION	1994-1995	1995-1996	1996-1997	1997-98	1997-98	1997-98	1998-99
		ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	ESTIMATE
<b>POLICE FACILITY REVENUE BOND DEBT SERVICE FUND</b>								
300.00-00	BEGINNING BALANCE	-	-	-	-	137,739	137,739	139,718
361.00-00	INTEREST REVENUES	-	-	-	-	6,000	6,000	6,500
*	INTEREST REVENUES	-	-	-	-	6,000	6,000	6,500
363.80-00	ST. OFFICE BLDG. INCOME	-	-	-	-	170,974	170,974	170,974
*	MISCELLANEOUS REVENUES	-	-	-	-	170,974	170,974	170,974
**	TOTAL REVENUES	-	-	-	-	176,974	176,974	177,474
**	TOTAL RESOURCES	-	-	-	-	314,713	314,713	317,192
67-15	BOND PRINCIPAL-97 BONDS	-	-	-	-	95,000	95,000	95,000
67-25	BOND INTEREST-88 BONDS	-	-	-	-	62,495	62,495	58,125
67-70	PAYMTS TO AGENT/TRUSTEE	-	-	-	-	-	-	-
67-73	BOND ISSUE COSTS	-	-	-	-	17,500	17,500	-
67-80	RESERVE FOR FUTURE DEBT	-	-	-	-	139,718	139,718	164,067
*	MISCELLANEOUS EXPENSES	-	-	-	-	314,713	314,713	317,192
**	TOTAL EXPENDITURES	-	-	-	-	314,713	314,713	317,192
89-00	UNAPPROPR ENDING BAL	-	-	-	-	-	-	-
*	TOTAL OTHER USES	-	-	-	-	-	-	-
**	TOTAL EXPENDS & OTHER USES	-	-	-	-	314,713	314,713	317,192
**	FUND BALANCE	-	-	-	-	-	-	-

*City of The Dalles, Oregon*  
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Appendix A

**Summary of Property Tax Levies for 1997-98 Fiscal Year:**

General Fund	
1997-98 Tax Base	1,610,215
Less uncollectible in year levied	(112,715)
Loss due to Constitutional Limitation	<u>(298,007)</u>
General Fund Taxes to Balance Budget	<u>1,199,493</u>
Debt Service	362,449
Less uncollectible in year levied	<u>(25,371)</u>
Debt Service Taxes to Balance Budget	<u>337,078</u>
Total Levies	1,972,664
Estimated Taxes Not to be Received:	
Uncollectible in Year Levied	(138,086)
Loss due to Constitutional Limitation	<u>(298,007)</u>
Total Taxes to Balance Budget	<u>\$1,536,571</u>

**City of The Dalles, Oregon**  
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**Appendix B**

**Transferred From:**

<b>Transferred To:</b>	General Fund	Street & Storm Sewer Fund	Special Grants Fund	Special Assessments Fund	Retirement Reserve Fund	Water Fund	Waste Water Fund	Total Transfers In
General Fund		36,617	2,500	8,850	2,586	169,832	124,644	345,029
Street and Storm Sewer Fund						40,115	32,325	72,440
Public Works Reserve Fund						30,000	30,000	60,000
Special Grants Fund	6,000							6,000
Water Dept. Cap. Res. Fund						250,000		250,000
Sewer Spcl Reserve Fund							400,000	400,000
Airport Fund	92,705							92,705
Tourism Agency Fund	150,000							150,000
<b>Total Transfers Out:</b>	<b>248,705</b>	<b>36,617</b>	<b>2,500</b>	<b>8,850</b>	<b>2,586</b>	<b>489,947</b>	<b>586,969</b>	<b>1,376,174</b>

**City of The Dalles, Oregon**  
**Fiscal Year 1997-1998 Adopted Budget**

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**Appendix B**

<u>Department</u>	<u>Total Expenditures</u>	<u>General Fund</u>		<u>Street Fund</u>		<u>Water Fund</u>		<u>W. Water Fund</u>	
		<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>
City Council	86,265	76.9%	66,265	7.7%	6,666	7.7%	6,667	7.7%	6,667
City Clerk	68,182	75.0%	51,137	8.0%	5,454	8.0%	5,454	9.0%	6,137
City Manager	121,085	59.3%	71,854	3.8%	4,612	16.7%	20,292	20.2%	24,327
City Attorney	202,953	76.7%	155,648	5.1%	10,284	7.1%	14,397	11.1%	22,624
Finance	248,510	33.4%	82,949	2.4%	5,934	38.6%	95,838	25.6%	63,789
Personnel	17,666	55.4%	9,782	20.8%	3,667	17.6%	3,117	6.2%	1,100
Comm. Dev.	202,100	100.0%	202,100	0.0%	-	0.0%	-	0.0%	-
Police	1,309,788	100.0%	1,309,788	0.0%	-	0.0%	-	0.0%	-
Library	318,979	100.0%	318,979	0.0%	-	0.0%	-	0.0%	-
City Hall	176,292	100.0%	176,292	0.0%	-	0.0%	-	0.0%	-
Volunteer Center	54,075	100.0%	54,075	0.0%	-	0.0%	-	0.0%	-
Code Enforcement	15,476	100.0%	15,476	0.0%	-	0.0%	-	0.0%	-
Totals	2,821,371		2,514,345		36,617		145,765		124,644
Watershed Patrol- 1/2 of personal services costs					-		24,067		-
Grand Total					36,617		169,832		124,644

**City of The Dalles, Oregon**  
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**Appendix C**

	<u>Salary Range</u>		<sup>97-98</sup> <u>1996-97</u> <u>Salaries</u>
	<u>Low</u>	<u>High</u>	
<b>Administration</b>			
City Manager	\$ -	\$ -	\$ 56,000
Administrative Secretary	1,757	2,313	<u>23,040</u>
			79,040
<b>City Clerk</b>			
City Clerk	3,214	4,229	48,012
<b>Legal &amp; Judicial</b>			
City Attorney	-	-	54,204
Legal Secretary	1,757	2,313	27,756
Municipal Court Clerk	1,797	2,100	<u>27,600<sup>1</sup></u>
			109,560
<b>Finance</b>			
Director	3,535	4,653	51,944
Payroll-Accts. Pay. Specialist	1,757	2,313	22,968
Utility Billing Clerk	1,615	1,872	22,464
Cashier/Receptionist	1,453	1,724	<u>19,278</u>
			116,654
<b>Community Development</b>			
Director	3,535	4,653	55,836
Associate Planner	2,530	3,054	34,300
Administrative Secretary	1,757	2,313	<u>23,040</u>
			113,176
<b>Police</b>			
Chief	3,535	4,653	55,655
Captain	3,214	4,229	45,704
Sergeant (4)	2,656	3,495	158,865
Officer (13)	2,170	2,576	401,096 <sup>2</sup>
Administrative Secretary	1,757	2,313	27,756
Department Secretary	1,567	1,816	<u>22,524<sup>2</sup></u>
			711,600
<b>Library</b>			
Director	3,214	4,229	50,748
Library Clerk II	1,775	2,055	24,660
Library Clerk (3)	1,547	1,794	<u>66,234</u>
			141,642
<b>City Hall</b>			
Maintenance Repair Technician			16,539 <sup>3</sup>

<sup>1</sup> Includes \$200/month for Judge Pro-tem.

<sup>2</sup> No COLA included pending contract negotiations; includes certification/incentive pay.

<sup>3</sup> Hired as a 3/4 time position.



*City of The Dalles, Oregon*  
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	<u>Salary Range</u>		<u>1996-97</u>
	<u>Low</u>	<u>High</u>	<u>Salaries</u>
<b>Public Works</b>			
Director	3,535	4,653	55,948
Public Works Engineer	3,214	4,229	50,739
Utilities Supervisor	2,921	3,845	41,290
Transportation Supervisor	2,921	3,845	46,140
Regulatory Compliance	2,656	3,495	41,940
Administrative Assistant	1,757	2,313	26,914
Department Secretary (2)	1,615	1,872	44,538 <sup>1</sup>
Equipment Operator (8)	1,996	2,349	228,394 <sup>2</sup>
Water Quality Manager	2,836	3,733	46,160
Bio Lab Technician	2,097	2,452	31,848
Lead Certified Operator (2)	2,160	2,536	67,040 <sup>2</sup>
Certified Operator (12)	2,057	2,415	378,584 <sup>2</sup>
Operator (4)			<u>105,591</u>
			1,165,126

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<sup>1</sup> One of the two positions indicated is a job share arrangement.

<sup>2</sup> Includes certification/incentive pay.

**City of The Dalles, Oregon**  
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**Appendix C**

**Detail of Salaries Allocated Across Funds:**

<b>Position</b>	<b>Total Salary</b>	<b>Street &amp; Storm Sewer Fund</b>		<b>Water Fund</b>		<b>Waste Water Fund</b>
		<b>Storm Sewer Operations</b>	<b>Street Operations</b>	<b>Water Treatment</b>	<b>Water Distribution</b>	
Public Works Director	55,948	4,662	13,987	9,325	9,325	18,649
Engineer I	50,739	4,229	12,678	8,458	8,458	16,916
Utilities Supervisor	41,290	-	-	-	20,645	20,645
Administrative Assistant	26,914	2,243	6,728	4,486	4,486	8,971
Regulatory Compliance Supv.	41,940	3,495	10,485	6,990	6,990	13,980
Department Secretary (2)	44,538	3,711	11,135	7,423	7,423	14,846
Transportation Supervisor	46,140	23,070	23,070	-	-	-
Maintenance Mechanic	28,188	9,396	-	-	9,396	9,396
<b>Totals</b>	<b>335,697</b>	<b>50,806</b>	<b>78,083</b>	<b>36,682</b>	<b>66,723</b>	<b>103,403</b>