



1996-97

CITY OF THE DALLES

ADOPTED

BUDGET

313 COURT STREET

THE DALLES, OREGON 97058

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City Manager, Margaret M. Renard

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Finance Director.....Rob Moody
City Clerk.....Julie Krueger
Community Development Director.....Dan Durov
Personnel Director.....Joanet Gray
Library Director.....Sheila Dooley
Police Chief.....Darrell Hill
Public Works Director.....Brian Stahl

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BUDGET MESSAGE

Fiscal Year 1996-97

the Governing Body and Budget Committee Members of the City of The Dalles:

this Budget Message, the City of The Dalles 1996-97 Proposed Budget is presented for your consideration.

Organization of the Budget Document

budget document is presented in such a manner that reflects the organization of the municipal corporation and its "fund" basis accounting. The document starts with an overview summary of the entire budget document and then presents the various funds of which the most notable are:

The General Fund, which includes most discretionary funds received by the City and provides for the traditional services of a police, library, municipal court and administrative services including finance, personnel, city clerk and the city manager and council;

The Public Works Funds:

The Street and Storm Sewer Fund, which receives the state and local gas tax revenue and provides for street and storm sewer maintenance and construction; the related street and bridge replacement fund, and public works reserve fund for planned equipment purchases supported by transfers from the street fund;

The Water Fund, for which the primary source of funds are metered water rate revenue, and which provides for the treatment and delivery of water; and the related water department capital reserve fund;

The Wastewater Treatment Fund, for which the primary source of funds are the sewer rate charges, and which provides for the contracted operations of wastewater treatment and the collection infrastructure; and the related sewer special reserve fund.

Other Funds:

The State Office Building Fund Special Revenue Fund and the Capital Project Fund for City Hall renovation, both of which are financed by the operating revenue from lease payments by the State, and the Airport Fund, which accounts for the operations of the airport in Dallesport, Washington and is partially supported by a transfer from the General Fund.

Numerous other funds for various purposes follow the above major operational areas.

Proposed Financial Policies

Major financial policies for the ensuing year reflect the City Council's goals of cost containment, cooperation/consolidation with other governments and community clean up by enforcement of ordinances. Those guiding policies are as follows:

The preparation of a two year budget;

The 6% increase in the tax base is to be carefully considered in regards to need;

Salary levels, cost of living increases and benefits review and evaluation;

Inclusion of a Codes Enforcement Officer at less than full time;

Efforts toward operational efficiency, especially where cooperation with other governments presents an opportunity;

Address the need for dedicated staff time for airport operations;

Address the effects of the opening of the Discovery Center.

Pacts of Financial Policies and Proposed Personnel Changes

This budget includes a two year outlook of city operations. The second year projections are based upon the assumptions of the proposed 1996-97 fiscal year - no added personnel in Public Works, no new revenue streams and diminishing beginning working capital in various funds. These projections can change with changes in policies. New revenue streams, new or deleted programs or services, grants not envisioned, unexpected changes in revenue can affect the projections during the course of next year. The second budget is offered as a view of things to come given our current course, and city staff has not prepared the in-depth level of detail for the second year as it has for the 1996-97 fiscal year. The 1997-98 budget estimate is not part of the legal budget document as it is not in compliance with the Oregon Budget Law of the State of Oregon directing ensuing fiscal year budgeting.

his proposed document, the 6% increase to the tax base levy supporting the General Fund has been foregone. It is anticipated the City Council wishes to consider reducing the cost of city government to the taxpayers and to demonstrate its commitment to contain costs. It further sets an example to other governments that the city is serious in its attempt to limit property taxes and that a workable increase in property taxes should be carefully weighed with the taxpayers interests in mind. This Budget Committee should consider the impacts of these property taxes foregone upon the current financial health of the city, the future ability to provide services and the opportunities foregone with that 6%. (6% of the tax base is \$85,985. After delinquencies not expected to be collected in 1996 the tax is levied, \$74,549 would be available for other needed purposes or to contribute to the financial health of the fund.)

The City, in its attempt to address cost containment, has reviewed the salaries of the exempt group of employees. Without a decision in time from the City Council in regards to this salary survey or cost of living increases, if any, salaries have been set at current levels, except for merit/step increases. Cost of living increases intended to match overall salary increases with the rate of inflation will be set up the salary schedule of The Dalles comparable to market have not been included. Increases according to the OPEU - Police I contract have been included. Labor negotiations are in progress for the OPEU - general employees group (primarily Public Works, Maintenance Department and Library employees). Therefore, no changes in salaries or benefits have been budgeted for these employees. Year-wide benefits are budgeted at current year *program* levels; a five per cent increase in medical/dental/vision insurance was budgeted in response to notice from the EBS Trust. Other benefits are budgeted at current year premium amounts. It should also be noted that Police Sergeant positions should be considered for incentive pay similar to that of the union at the request of the department. One of the fact that the salary survey found their positions to be comparable to market.

The proposed budget includes personnel changes intended to lead the way to efficiencies and cost containment and to address the needs of City Council. Those changes are as follows:

A thirty hour per week Code Enforcement Officer is added to address clean up of properties and offer assistance to the Police Department and downtown merchants in enforcing the Downtown Parking District Ordinance on a very part time, lesser cost basis police officer salary.

Personnel Administration is proposed to be partially merged with Wasco County personnel services, partially decentralized, and made of contractual services for human resources consultation and labor contract interpretation and grievances. The Personnel Department is budgeted in 1996-97 at \$15,116, which is a reduction of \$48,786 from the 1995-96 budget of \$63,902. In their April 1996 work session, the City Council discussed this approach and another, possibly preferred approach.

moving the Accounts Payable function to another position in the Finance Department is proposed. This would free up the Municipal/Airport/Accounts Payable Clerk position of the burdensome amount of overtime and add some available time to the Legal Department support services requiring more staff time. Tied to this proposal is the request from the Finance Department, and recommendations from the City Manager, for an accountant position, this position's duties and the rearrangement of accounting duties among personnel offered to better address the service demands on the department and improve efficiency.

Another change in personnel is proposed by the addition of a part time Airport Manager. There has been discussion at the governmentally level during 1995-96 regarding the time demands on the Community Development Department for airport management. Further discussion has revolved around the economic development potential of the airport. The City Council in work session expressed support for consideration of a part time Airport Manager.

A requested position that has not been included in this budget is a maintenance person for the buildings and grounds the City owns including the State Office Building, Library and City Hall. The City, through these deliberations of this Budget Committee, should seriously consider the demolition of the Stadleman building. With increasing demands for attention to these building issues, the City efforts out of the Public Works Department is a strain on the work load demands. A separate, full time building maintenance person could better address the building needs and release a Public Works employee's time to stay with the routine duties demanded by streets or utilities work.

The opening of the Discovery Center next year presents opportunities to the economic interests of The Dalles and challenges to the services. Small beautification projects with costs and maintenance shared with civic groups is envisioned in this budget. Traffic management financial impacts are limited to the available resources of the Street Fund and Public Works labor force. Similarly, the Department has not proposed any additional personnel, but request increased overtime. Effectively, the benefit from the additional officers and a half added officers in 1995-96 becomes available in the 1996-97 fiscal year as the officers become fully trained, effective to the police force.

Significant Changes in Revenues and Expenditures

revenues

Significant changes in General Fund resources are addressed in this document preceding the General Fund, and in the above discussion foregone increase in the tax base levy.

There have been no financial policy decisions that affect significant *change* to the revenues of the Public Works Funds. Although increased water rates became effective March 1996, the commitment was made to the citizens that the change from flat rate charges would be revenue neutral overall to the City.

With the Public Works Department progress in street improvements during the 1995-96 construction season, the beginning workload of the Street Fund has decreased. Beginning Working Capital is a significant source of resources to the fund; the decrease reflects the lack of funding to support the level of demand for street construction and maintenance. With the desire of the Oregon Department of Transportation for the City to follow through on its resolution to take over Highway 30 (Brewery Grade intersection) to the intersection accessing Highway 197) the demands on the Street Fund are seriously increasing. Consideration must be given to the funding level for the street and stormwater in the upcoming year, including any involvement in the legislative processes to address the gas tax funding and the possibility of a stormwater utility fee.

Expenditures

There has been a significant increase in the capital outlay and building maintenance accounts for the Library in the General Fund. \$100,000 is proposed in the "Buildings" account (Capital Outlay) to change the heating system of the building from electric to natural gas. An additional \$10,700 is budgeted within the "Buildings and Grounds" maintenance account to pay for changing the floors, painting and installing electric ballasts. Both of these measures are proposed to address the sharp increase in electrical charges for lighting and lighting.

Included in the City Hall budget are proposed expenditures to address the City owned building needs. Most notable is the \$40,000 for the demolition of the Stadlerman Building; \$7,750 for building improvements to the Carnegie Library, including roof repair and chemical treatment of the boiler system and other maintenance; and an allowance of \$7,750 for actual labor time spent on building maintenance in the Public Works Department.

All of the Public Works operating funds, "Other Miscellaneous Revenue" is budgeted to recognize the hoped for reimbursement from the Federal Emergency Management Agency (FEMA) for flood damage repair. These monies are then budgeted to be transferred to an appropriate "reserve" fund where the reconstruction repairs will be charged and are added to the annual transfer from the operating funds for future infrastructure needs.

A synopsis of those anticipated FEMA reimbursements, the amounts and the funds to which those funds are transferred are as follows:

<u>Receiving Fund</u>	<u>Estimated Amount</u>	<u>Transferred to:</u>
Street/Stormwater Fund	\$212,768	Street and Bridge Replacement Fund
Water Fund - Distribution	\$284,190	Water Capital Reserve Fund
Wastewater Fund - Collection	\$379,888	Sewer Special Reserve Fund
	\$876,846	

The Water Treatment Department of the Water Utility Fund has \$96,000 budgeted for "Improvements Other Than Buildings" which include an \$85,000 Supervisory Control and Data Acquisition (SCADA) system for the treatment plant as a major and increasing necessary upgrade to the plant's 15 year old technology. This system would provide telemetry control and monitoring of the fill and finished water flows, chemical residuals and composition. Additionally, an automatic alarm system would sound anytime parameters of processing were not met.

I would like to thank the department managers and city staff who worked diligently on the preparation of this budget document in the wake of the flood of '96, FEMA regulatory compliance and new computer programming.

This budget document is offered as a proposal to the Budget Committee to assist them in their role of addressing service level financial policies and expenditure limitations for the City of The Dalles for the fiscal year 1996-97. The staff and I stand ready to assist you in your service to this community.

Respectfully Submitted,



Margaret M. Renard
City Manager/Budget Officer

April 12, 1996

CITY OF THE DALLES
1996 CITY COUNCIL GOALS
 (Revised April 6, 1996)

<u>Time Frame</u>	<u>GOAL</u>	<u>Responsible</u>
	GOAL 1. BUDGET GUIDELINES	
2 mo.	A. Review Effect of Discovery Center Opening on City Services	Manager
on going	B. Five Year Infrastructure CIP	Manager
	GOAL 2. WATER/SEWER INFRASTRUCTURE	
3 mo.	A. Aggressive Acquisition of Site for Wastewater Treatment Plant	Manager
6 mo.	B. Implementation Plan	Manager
	1. Public Relations/Information/River Accessibility	
	2. Savings/Cost Control	
	3. Existing Plant Renovation	
	4. Beautification	

<u>Time Frame</u>	<u>GOAL</u>	<u>Responsible</u>
	GOAL 3. ADDRESS CO-LOCATION/CONSOLIDATION/ COORDINATION ISSUES	
A.	Planning Department/Public Works co-location (resolve site issues/funding/marketing parcel)	Manager
1 mo.	1. Evaluation of Property	
	2. Marketing Proposal (County/City)	
9 mo.	B. Police Building	Manager/ Staff
9 mo.	C. Regional jail	Manager/ Mayor
3 mo.	D. Port/City arrangement for Granaries (Report)	Manager/ Mayor
1 mo.	E. Riverfront Trail Maintenance Agreement	Manager
	GOAL 4. COST CONTAINMENT	
3 mo.	A. Personnel Wage Restructure/Benefits Review/Action	Manager/ Personnel
on going	B. Asset Administration	Manager/ Attorney
	1. Rent of City property	
	2. Klindt's Annex	
	3. Stadelman Building	
	4. City Property Inventory	
2 mo.	C. Labor Negotiations	Negotiate
3 mo.	D. Set Policies for Insurance Coverage	Agent of Record

Time Frame

GOAL

Responsible

**GOAL 5. COMMUNITY BEAUTIFICATION
& MAINTENANCE**

- A. 3 mo. Review, revise, implement new ordinances
(progressive dog control nuisance ordinance)
- B. 1/4ly reports Collect and Review Suggestions from
Community Organizations Regarding City
Beautification Projects

Attorney

Manager

GOAL 6. COUNCIL/STAFF COMMUNICATION

- A. on going Improve thoroughness and timeliness of
city Council information
- B. 1 mo. Grants/Franchises Update
- C. 1 mo. Council Budget Updates
- D. on going Council Reference Book

Manager

Attorney

Manager

Clerk

GOAL 7. MISCELLANEOUS ISSUES

- A. 1/4ly or as needed Public Information to Media
- B. 6 mo. Truck routes-permit required off route
- C. 1 mo. Transportation/Streets Plan
- D. Oct/Nov. Exit Audit

Manager

Attorney

P. Works

Finance

<u>Time Frame</u>	<u>GOAL</u>	<u>Responsible</u>
	GOAL 7 . CONTINUED	
3 mo.	E. City Hall Renovation 1. Coordinate with Wasco Rural Fire District for Relocation	Manager/ Attorney
3 mo.	F. Identify Public Heritage Trees	Attorney
on-going	G. Quality Customer Service	All staff
1 yr.	H. Water Rate Review	Manager

*City of The Dalles
1996-97 Budget
Overview Summary of All Funds*

	General Fund	Public Works	Airport Services	Capital Improvmts	Special Revenue	Debt Service	1996-97 Budget	1995-96 Budget
Operating Balance	1,260,116	3,398,782	2,387	773,904	226,865	37,270	5,699,324	6,419,556
Financing Sources	2,670,583	5,736,576	15,510	459,522	732,091	428,911	10,043,193	9,563,173
Resources	432,330	1,837,628	109,422	750,000	108,046	-	3,237,426	1,733,327
	4,363,029	10,972,986	127,319	1,983,426	1,067,002	466,181	18,979,943	17,696,057
Council	190,073						190,073	190,073
Clerk	67,162						67,162	67,162
Manager	125,381						125,381	125,381
Judicial	208,302						208,302	208,302
Police	300,137						300,137	300,137
Personnel	70,738						70,738	70,738
Community Development	231,020						231,020	231,020
Enterprise	1,440,347						1,440,347	1,440,347
Balance	-						-	-
Priority	366,833						366,833	366,833
Hall	213,165						213,165	213,165
Law Enforcement	22,843						22,843	22,843
Utilities		1,538,212					1,538,212	1,338,212
Water Utility Services		3,172,648					3,172,648	3,342,648
Airport Services		3,622,877	125,740				3,622,877	3,222,877
Capital Projects				23,750			23,750	70,750
Capital Assessments				1,541,897			1,541,897	951,897
Facilities					735,965		735,965	845,965
Office Building					155,535		155,535	144,535
Recreation					11,295		11,295	11,295
Special Uses					123,121		123,121	32,121
Service						398,493	398,493	398,493
Expenditures	3,236,001	8,333,737	125,740	1,565,647	1,025,916	398,493	14,687,113	14,563,113
Out	360,445	2,135,395		23,750	41,086		2,560,676	1,640,676
Agency	766,583	503,854	1,579	394,029			1,666,045	1,443,045
Propriated Ending Balance						67,688	67,688	67,688
Other Uses	1,127,028	2,639,249	1,579	417,779	41,086	67,688	4,294,409	3,117,409
Expenditures and Other Uses	4,363,029	10,972,986	127,319	1,983,426	1,067,002	466,181	18,979,943	17,696,057
Balance	-						-	-

GENERAL FUND OVERVIEW SUMMARY

Century

Following page provides a five year overview of the General Fund's resources and expenditures. This summary form shows a view of budgeted total resources over the years and the actual or budgeted total expenditures by departments. From this perspective, the and relative degree of emphasis on various programs in the General Fund can be determined.

Beginning Working Capital ("Beginning Balance") and the amount budgeted for Contingency are indicators of the financial health. In this five year snap shot in time, it can be seen that the Beginning Balance increases steadily through the 1996-97 Proposed Budget declines dramatically for the estimated 1997-98 amount. The declines projected for the next two years are a result of fairly stabilizing revenues and steadily increasing expenditures. The changes in revenues are discussed in the next commentary section on Fund Resources. Most notable impacts are the tax base increase foregone and decreasing intergovernmental revenues. The total expenditures contributing to increasing costs to the General Fund amount overall to a 2.1% and 2.6% increase in 1996-97 (1995-96) and 1997-98 (over 1996-97) respectively.

As in to the General Fund (included in "Other Sources" of the revenues section) are money from other funds that reflect the services Fund provides to other activities. This includes administrative expenses and materials and supplies directly attributable to other ward stock used for water and sewer billings by the Finance Department. The decline in the current year and the next two years are due to a reduction in expenditure levels in the General Fund departments, and a reevaluation of the allocation methods for the themselves. The detail of those transfers into the General Fund is found in the following section detailing revenues of the fund, x B.

As out of the General Fund reflect policy decisions to provide service levels in areas accounted for by other funds, primarily the Agency and the Tourism Agency Fund.

ACCOUNT DESCRIPTION	1993-94	1994-95	1995-96	1996-97	1996-97	1996-97	1997
	ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	ESTIMATED
g Balance	760,268	833,761	1,250,938	1,235,116	1,235,116	1,260,116	7
s	3,425,446	3,807,728	2,487,552	2,593,534	2,670,583	2,670,583	2,4
urces	612,591	580,247	428,042	405,624	402,330	432,330	3
sources	4,798,305	5,221,736	4,166,532	4,234,274	4,308,029	4,363,029	3,6
ncil	90,503	75,399	194,086	218,964	190,073	190,073	2
k	57,475	59,097	61,235	64,473	64,473	67,162	2
ager	145,919	124,573	111,829	110,540	110,540	125,381	1
udicial	139,212	130,010	158,154	192,438	202,138	208,302	1
el	383,930	352,065	417,540	337,266	292,947	300,137	3
ity Development	58,429	61,893	63,902	15,116	67,782	70,738	2
ce	215,344	231,523	214,835	220,793	225,643	231,020	2
forcement	1,114,232	1,151,793	1,314,082	1,342,899	1,426,273	1,440,347	1,5
penditures	733,327	696,350	1,639	-	-	-	-
s Out	304,362	405,890	2,257	-	-	357,618	3
ncy	323,323	269,124	330,668	367,569	213,165	213,165	1
riated Ending Balance	97,200	139,120	210,915	209,765	22,843	22,843	1
ner Uses	57,850	74,731	-	22,843	22,843	22,843	1
penditures and Other Uses	3,721,106	3,771,568	3,081,142	3,102,666	3,173,495	3,236,001	3,1
TOTAL	243,445	187,078	309,315	314,722	408,246	360,445	2
	-	-	776,075	816,886	726,288	766,583	1
	-	-	-	-	-	-	-
	243,445	187,078	1,085,390	1,131,608	1,134,534	1,127,028	4
	3,964,551	3,958,646	4,166,532	4,234,274	4,308,029	4,363,029	3,6
	833,754	1,263,090	-	-	-	-	-

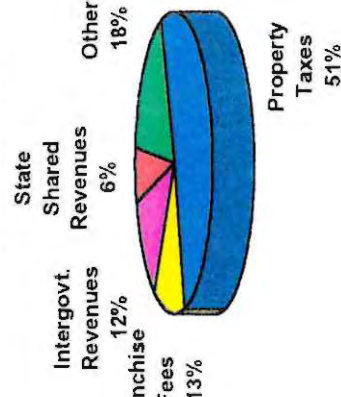
GENERAL FUND RESOURCES

entary

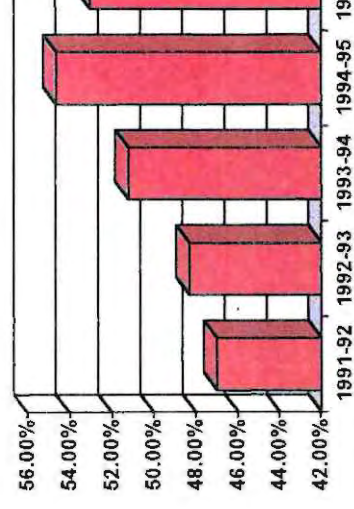
Fund resources consist of beginning working capital, revenues and other financing. The 1996-97 estimated beginning working capital totals nearly \$1.3 million. This estimate reflects the sound financial dealings of the City, and continues a trend of strengthening the General Fund to a position of financial health interrupted with the passage of Measure 5 in 1990.

Resources budgeted for the 1996-97 fiscal year in the General Fund consist primarily of property taxes, which account for 54% of revenues, or 33% of total resources (which includes beginning working capital and transfers from other funds). State statute allows the City to increase its tax base levy over the prior year by a maximum of 6% without voter approval. Such an increase is included in this adopted budget. The City continues its effort to reduce its reliance on property taxes as the primary resource to the General Fund. This is demonstrated by the decline in property taxes as a percentage of total Fund revenues over the last few years. This decline in taxes as a percentage of total budgeted revenues reverses a trend in which the City relied progressively more on taxes through the 1994-95 fiscal year. Other revenues significant to the fund are franchise fees from local utilities doing business in the City, intergovernmental revenues, State shared revenues, court fines and forfeitures and other miscellaneous receipts. Franchise fees, which were not included in the City's General Fund by the City owned water and waste water utilities were seriously considered, but were not included in the budget. These fees, if instigated, would mirror those paid by other local utilities for use of City streets and rights of way. Several Oregon cities have similar agreements between their utilities and General Funds, including Hillsboro, Tillamook and Tualatin. The City's intergovernmental agreement with Northern Wasco County P.U.D. has expired and may not be renewed over the past several years. The City has been put on notice that the agreement may not be renewed, the loss of this revenue will have a significant impact on the General Fund. The revenues from the P.U.D. agreement budgeted for 1996-97 total \$135,000. The City anticipates non-renewal of the agreement as of April of 1997. Operating transfers from the General Fund from Public Works are again budgeted in the 1996-97 fiscal year. These anticipated administrative services provided by the General Fund. These transfers from the General Fund are scheduled in lieu of direct charges for salaries, payroll

General Fund Revenue Distribution



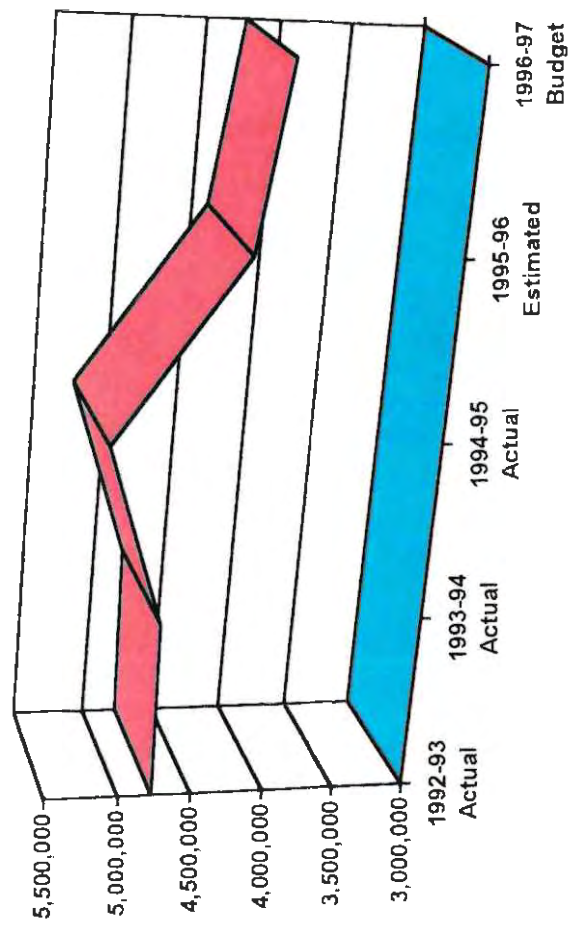
Property Taxes as Percent of Revenues



...als charged to the Public Works funds for services provided. From another perspective, were these services not provided b
...aff, Public Works would be required to externally purchase the services. Services provided include financial support through p
...oll, accounts payable, utility billing and collection, legal services, and administrative support of the City Manager and City Clerk

resources to the General Fund over
t several years have declined, as
ed in the graphic at right. Since
g in 1994-95, the City has seen a
decrease in resources. This
e is a combination of declining
ng working capital, revenues, and
ment of administrative transfers to
eneral Fund. The adopted budget
1996-97 fiscal year indicates a
ing of this trend, showing a
e of only \$28,737 in total
es from the 1995-96 estimates.

Trends in Total Resources to the General Fund



<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u>	<u>1994-95</u>	<u>1995-96</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>
<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>
AL FUND- RESOURCES							
BEGINNING BALANCE	760,268	833,761	1,250,938	1,235,116	1,235,116	1,235,116	1,260,116
PROPERTY TAXES-CURRENT	1,431,193	1,919,943	1,160,956	1,242,486	1,317,035	1,317,035	1,317,035
PROPERTY TAXES-PRIOR YEAR	212,227	370,614	160,000	135,235	135,235	135,235	135,235
AND SALES-FORECLOSURE	3,242	-	1,500	-	-	-	-
UNSEGRGATED TAX INTEREST	926	1,203	600	750	750	750	750
PROPERTY TAXES	1,647,588	2,291,760	1,323,056	1,378,471	1,453,020	1,453,020	1,453,020
UNITED TELEPHONE	83,132	87,324	85,000	95,000	95,000	95,000	95,000
NORTHWEST NATURAL GAS	46,630	46,312	40,000	45,000	45,000	45,000	45,000
CABLE TELEVISION	59,258	62,561	60,000	65,000	65,000	65,000	65,000
THE DALLIES DISPOSAL	30,457	34,162	30,000	35,000	35,000	35,000	35,000
MANCHISE FEES	219,477	230,359	215,000	240,000	240,000	240,000	240,000
TRANSIENT ROOM TAXES	278,517	216,871	230,000	240,000	240,000	240,000	240,000
HER TAXES	278,517	216,871	230,000	240,000	240,000	240,000	240,000
LOCAL LIQUOR LICENSES	2,140	1,795	2,000	2,000	2,000	2,000	2,000
BUILDING PERMITS	-	-	-	-	-	-	-
SIGN PERMITS	3,705	3,391	2,500	2,500	2,500	2,500	2,500
OTHER LICENSES/PERMITS	1,913	2,794	1,000	2,000	2,000	2,000	2,000
LOCAL REVENUES	7,758	7,980	5,500	6,500	6,500	6,500	6,500
STATE REVENUE SHARING	55,910	59,292	57,000	55,700	55,700	55,700	55,700
STATE FOR LIBRARY	4,196	3,915	4,200	4,000	4,000	4,000	4,000
STATE SHARE-CRIME ASSIST	769	779	1,000	750	750	750	750
STATE GRANTS, OTHER	4,125	-	-	-	-	-	-
STATE CIGARETTE TAX	33,777	33,263	31,000	30,000	30,000	30,000	30,000
STATE LIQUOR TAXES	85,020	75,628	85,000	79,650	79,650	79,650	79,650
SHARED REVENUES, OTHER	-	-	-	-	-	-	-
URBAN RENEWAL SERVICES	2,222	7,394	4,500	4,500	9,000	9,000	9,000

ACCOUNT DESCRIPTION	1993-94	1994-95	1995-96	1996-97	1996-97	1996-97	ES
	ACTUALS	ACTUALS	BUDGET	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET
COUNTY SHARE OF LIBRARY	156,125	107,283	152,961	185,723	185,723	185,723	185,723
DU INTERGOVT AGREEMENT	178,593	187,113	180,000	135,000	135,000	135,000	135,000
W/RFPD SHARE- 911	-	-	-	-	-	-	-
W/ASCO COUNTY 911	-	-	-	-	-	-	-
LOCAL GOVT REVENUES-OTHER	-	-	-	-	-	-	-
INTERGOVERNMENTAL REVENUES	520,737	474,667	515,661	495,323	499,823	499,823	499,823
DUING SERVICES FEES	2,489	2,806	3,000	2,500	500	500	500
COPIES, PLANS, ORD'S ETC.	1,425	1,292	1,000	1,000	1,000	1,000	1,000
MISC. SALES AND SERVICES	13,164	7,941	7,500	4,000	4,000	4,000	4,000
CHARGES FOR SERVICES	17,078	12,039	11,500	7,500	5,500	5,500	5,500
ONE CHANGES	1,520	-	1,000	750	750	750	750
T.U.P.	630	2,030	945	700	700	700	700
VARIANCES	2,385	1,500	1,060	900	900	900	900
MINOR PARTITION	1,890	2,200	1,650	1,200	1,200	1,200	1,200
MAJOR PARTITION	-	-	-	-	-	-	-
SUBDIVISION	385	1,400	-	800	800	800	800
WHITE PLAN	4,390	3,640	3,500	3,500	3,500	3,500	3,500
COMP PLAN AMENDMENTS	1,400	-	-	650	650	650	650
PLAN UNIT DEVELOPMENT	770	400	-	-	-	-	-
PLANNING APPEALS	315	-	-	300	300	300	300
VACATIONS	430	300	100	300	300	300	300
TRAINING FEES	14,115	11,470	8,255	9,100	9,100	9,100	9,100
AMBULANCE REVENUES	328,584	364,628	-	-	-	-	-
AMBULANCE REVENUES	328,584	364,628	-	-	-	-	-
COURT FINES/FORFEITURES	97,881	101,844	100,000	115,000	115,000	115,000	115,000
REIMBURSEMENT-CAAL FEES	2,938	-	3,000	-	-	-	-
LIBRARY FINES	3,592	4,515	3,000	3,000	3,000	3,000	3,000
DRUG FORFEITURES	-	1,226	12,500	2,500	2,500	2,500	2,500
RETIREMENT FORFEITURES	62,711	-	-	-	-	-	-
RES AND FORFEITURES	167,122	107,585	118,500	120,500	120,500	120,500	120,500

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u> <u>ACTUALS</u>	<u>1994-95</u> <u>ACTUALS</u>	<u>1995-96</u>		<u>1996-97</u>		<u>1996-97</u>		<u>1996-97</u>	
			<u>BUDGET</u>	<u>BUDGET</u>	<u>PROPOSED</u> <u>BUDGET</u>	<u>APPROVED</u> <u>BUDGET</u>	<u>APPROVED</u> <u>BUDGET</u>	<u>ADOPTED</u> <u>BUDGET</u>	<u>ES</u>	
INTEREST REVENUES	26,803	54,252	20,000	50,000	50,000	50,000	50,000	50,000	50,000	
INTEREST REVENUES	26,803	54,252	20,000	50,000	50,000	50,000	50,000	50,000	50,000	
PROPERTY RENTALS	16,012	17,939	16,500	28,640	28,640	28,640	28,640	28,640	28,640	
GIFTS AND DONATIONS	750	625	1,200	500	500	500	500	500	500	
ICMC AMBULANCE MATCH	-	-	13,700	-	-	-	-	-	-	
MEMBER RECEIPTS	175,947	-	-	-	-	-	-	-	-	
OTHER MISC. REVENUES	4,958	17,553	8,680	17,000	17,000	17,000	17,000	17,000	17,000	
CELLANEOUS REVENUES	197,667	36,117	40,080	46,140	46,140	46,140	46,140	46,140	46,140	
TOTAL REVENUES	3,425,446	3,807,728	2,487,552	2,593,534	2,593,534	2,670,583	2,670,583	2,670,583	2,670,583	
STREET/STORM SEWER FUND	98,286	107,532	75,698	42,618	42,618	46,835	46,835	46,835	46,835	
SPECIAL ASSMT FUND	20,300	20,300	20,300	23,750	23,750	23,750	23,750	23,750	23,750	
WATER UTILITY FUND	250,062	251,014	211,824	193,977	193,977	186,993	186,993	186,993	186,993	
WASTEWATER UTILITY FUND	150,346	153,219	116,353	104,193	104,193	103,666	103,666	103,666	103,666	
OTHER	91,578	46,152	867	41,086	41,086	41,086	41,086	41,086	41,086	
OPERATING TRANSFERS IN	610,572	578,217	425,042	405,624	405,624	402,330	402,330	402,330	402,330	
SALE OF FIXED ASSETS	2,019	2,030	3,000	-	-	-	-	-	30,000	
OTHER FINANCING SOURCES	2,019	2,030	3,000	-	-	-	-	-	30,000	
TOTAL OTHER FINANCING SOURCES	612,591	580,247	428,042	405,624	405,624	402,330	402,330	402,330	432,330	
TOTAL RESOURCES	4,798,305	5,221,736	4,166,532	4,234,274	4,234,274	4,308,029	4,308,029	4,308,029	4,363,029	

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CITY COUNCIL

Statement

Decisions in The Dalles for a Better City and a Better Future.

Ordinary

Council is the governing body of the City of The Dalles. Its five voting members and the Mayor set the direction for the City's policies and laws. Specific voter approved powers for the Council are contained in the City Charter while the Council's legislative and operational policies are adopted by ordinance or resolution.

The Council has the responsibility of establishing policy to govern the affairs of the City, appoint the City Manager, adopt the budget and perform all other actions necessary to guide the government as representatives of the citizens of The Dalles.

For two year terms by the entire electorate of the City are the Mayor, who does not vote except to break a tie, and the Council.

Councilors are nominated by District and elected by the entire electorate of the City, as prescribed in the City Charter, for four year

GENERAL FUND ACCOUNT DESCRIPTION	1993-94	1994-95	1995-96	1996-97	1996-97	1996-97
	ACTUALS	ACTUALS	BUDGET	PROPOSED	APPROVED	ADOPTED
			BUDGET	BUDGET	BUDGET	BUDGET
OTHER EMPLOYEE BENEFITS	-	-	19,106	37,117	24,881	24,881
EMPLOYEE BENEFITS	-	-	19,106	37,117	24,881	24,881
CONTRACTUAL SERVICES	56,920	44,974	137,000	95,000	78,345	78,345
LABOR NEGOTIATIONS	6,139	2,545	6,000	8,000	8,000	8,000
AUDITING SERVICES	14,000	14,000	16,500	18,000	18,000	18,000
SPECIAL STUDIES & REPORTS	-	-	-	-	-	-
OTHER CONTRACTUAL SVCS	-	-	-	45,000	45,000	45,000
CONTRACTUAL SERVICES	77,059	61,519	159,500	166,000	149,345	149,345
POSTAGE	83	74	100	100	100	100
LEGAL NOTICES	-	-	-	-	-	-
COMMUNICATIONS	83	74	100	100	100	100
TRAVEL, FOOD & LODGING	1,275	552	1,250	1,250	1,250	1,250
TRAINING AND CONFERENCES	675	1,145	1,500	1,500	1,500	1,500
WORKSHOPS	892	105	500	500	500	500
MEMBERSHIPS/DUES/SUBSCRIPTIONS	10,061	10,296	10,980	11,597	11,597	11,597
TRAINING AND TRAVEL	12,903	12,098	14,230	14,847	14,847	14,847
OFFICE SUPPLIES	132	641	400	400	400	400
BOOKS AND PERIODICALS	-	-	-	-	-	-
SUPPLIES	132	641	400	400	400	400
MISCELLANEOUS EXPENSES	326	1,067	750	500	500	500
MISCELLANEOUS EXPENSES	326	1,067	750	500	500	500
YOUTH COUNCIL	90,503	75,399	194,086	218,964	190,073	190,073

Used contribution to animal control for 1996-97 based on carry over of excess funds within that department. Carry over not assumed to reoccur in 1997.

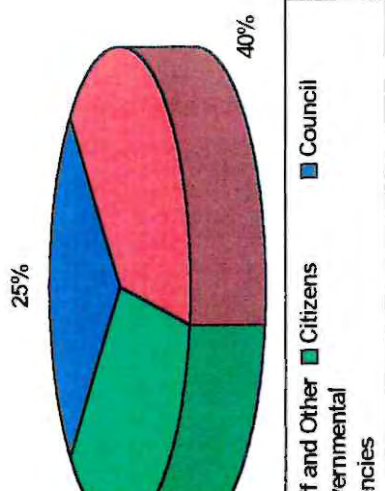
Statement

The City Clerk's role in municipal government is to support the administration, Council, and citizenry, by providing timely, accurate information, keeping an orderly accounting of the City's records and preserving the municipality's history.

Statement

The City Clerk Department is a vital communication link between local government and its citizenry. The City Clerk's Office provides a variety of services, including support to the Mayor, City Council and other local governing bodies, the City Manager and city departments, with the exception.

Administrative Support To:



able to the duties required of the position.

Additional duties have been placed on the City Clerk including supervision of the City Manager's department secretary, and serving as a department analyst to the City Manager. In addition, the City Clerk now administers small projects management and has been

CITY CLERK

Some aspects of administrative services performed by this department include: Clerk of the City Council; Records Manager; Elections Officer; Analyst to the City Manager; Compliance; Information Officer; and interpretation of public records and meetings. The City Clerk Department will continue striving to provide support services, and additional services needed to assist with local government functions, while remaining approachable, accessible, and responsive to the citizens of The Dalles.

Accomplishments During 1995-96

Major accomplishments for the 1995-96 include the City Clerk being appointed Recorder of the Oregon Association of Municipal Recordkeepers. This is a two year term in the position serving Hood River, Wasco, Sherman, Jefferson, Crook, and Linn Counties.

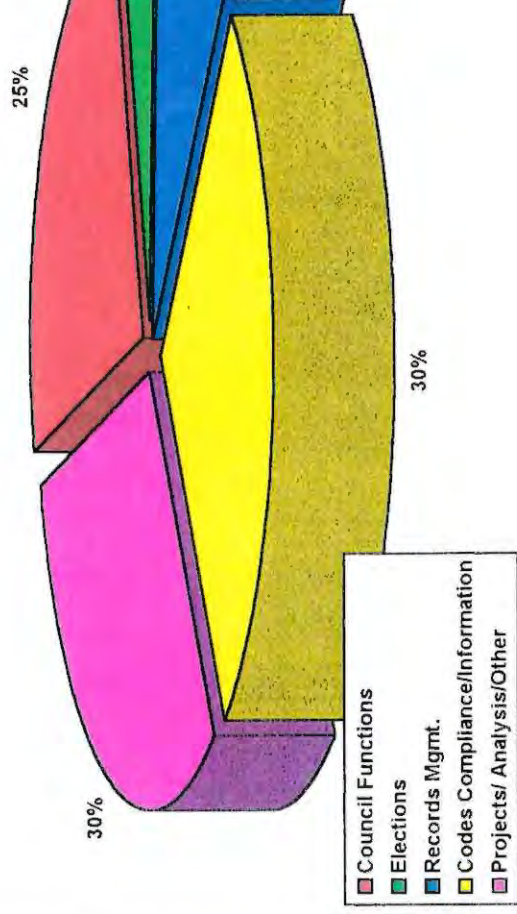
Continuing professional education received during the year included numerous

s for Proposal documents. These duties have been taken on in addition to all other departmental duties, primarily serving as council, records officer for the city, city elections officer, information officer, and codes compliance duties.

for 1996-97

ty Clerk's department intends to proceed with entation of a records management program; establish records retention facility; develop an educational n through the school districts to have a "Youth City", and develop a training program for newly elected uncilors, including a document of the recent business, and direction of the City. The City Clerk has also set to become the President of the OAMR in mately four years, become a registered antarian, and to continue training and education achieving entrance into the International Institute of al Clerks Advanced Academy of Education (AAE). i step beyond the current level of "Certified Municipal status already received. There are three levels of the signation.

Type of Support Services:



ACCOUNT DESCRIPTION	1993-94 ACTUALS	1994-95 ACTUALS	1995-96 BUDGET	1996-97		1996-97 ADOPTED BUDGET	ES
				PROPOSED BUDGET	APPROVED BUDGET		
LL FUND							
CLERK							
REGULAR SALARIES	37,773	40,073	43,090	44,817	44,817	44,817	
VARIABLES AND WAGES	37,773	40,073	43,090	44,817	44,817	44,817	
MEDICAL INSURANCE	4,870	5,042	5,042	5,055	5,055	5,055	
SHORT-TERM DISABILITY INSURANCE	283	301	444	240	240	240	
LIFE INSURANCE	43	40	72	43	43	43	
WORKERS COMP INSURANCE	136	122	180	178	178	178	
401(K) PLAN CONTRIBUTIONS	2,890	3,066	3,296	3,429	3,429	3,429	
RETIREMENT CONTRIBUTIONS	5,099	5,410	3,231	3,361	3,361	6,050	
EMPLOYEE BENEFITS	13,321	13,981	12,265	12,306	12,306	14,995	
COLLECTIONS COSTS	2,401	1,368	2,000	2,500	2,500	2,500	
OTHER CONTRACTUAL SVCS	-	-	-	-	-	-	
CONTRACTUAL SERVICES	2,401	1,368	2,000	2,500	2,500	2,500	
OFFICE EQUIPMENT	390	300	400	400	400	400	
FUELS/OIL/DIESEL/LUBRICANTS	28	-	150	100	100	100	
REPAIRS AND MAINTENANCE	418	300	550	500	500	500	
POSTAGE	395	240	500	500	500	500	
TELEPHONE	311	455	500	700	700	700	
LEGAL NOTICES	161	63	200	250	250	250	
COMMUNICATIONS	867	758	1,200	1,450	1,450	1,450	
TRAVEL, FOOD & LODGING	650	545	500	750	750	750	
TRAINING AND CONFERENCES	359	314	500	450	450	450	
MEMBERSHIPS/DUES/SUBSCRIPT	213	316	230	300	300	300	
TRAINING AND TRAVEL	1,222	1,175	1,230	1,500	1,500	1,500	

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u> <u>ACTUALS</u>	<u>1994-95</u> <u>ACTUALS</u>	<u>1995-96</u> <u>BUDGET</u>	<u>1996-97</u> <u>PROPOSED</u> <u>BUDGET</u>	<u>1996-97</u> <u>APPROVED</u> <u>BUDGET</u>	<u>1996-97</u> <u>ADOPTED</u> <u>BUDGET</u>
OFFICE SUPPLIES	643	779	700	600	600	600
BOOKS AND PERIODICALS	15	40	100	100	100	100
COMPUTER SOFTWARE	-	-	-	300	300	300
SUPPLIES	658	819	800	1,000	1,000	1,000
MISCELLANEOUS EXPENSES	-	153	100	100	100	100
MISCELLANEOUS EXPENSES	-	153	100	100	100	100
FURNITURE AND FIXTURES	-	-	-	300	300	300
OFFICE EQUIPMENT	815	470	-	-	-	-
CAPITAL OUTLAY	815	470	-	300	300	300
GRAND TOTAL	57,475	59,097	61,235	64,473	64,473	67,162

Y CLERK

CITY MANAGER

Statement

...ate a reality of the City Council's hopes and dreams by implementing their defined goals; to administer the local governmentationally, responsibly, efficiently and effectively and to cultivate those attributes throughout the organization, and to facilitate democratic processes in support of good decision making to the benefit of the City of The Dalles.

Summary

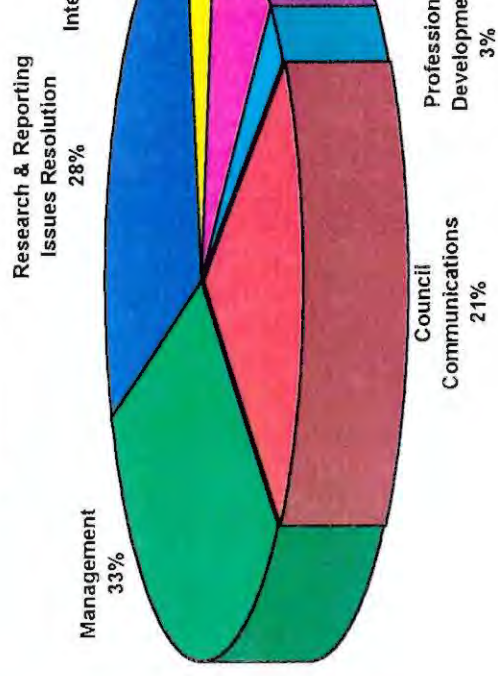
The City Manager's position plays a unique role in assisting the democratic process of our representative local government. Guided by the vision of the City Council, it is the City Manager's job to accomplish the mission set out by the Council. Oftentimes, this is performed by listening to public processes to hear and respond to the issues concerning the citizens, representing the position of the governing body and offering solutions in regards to the provision of public services and infrastructure.

The City Manager guides and shapes the organization in response to the needs of the City Council and in accordance with good management practices. The City Charter provides that this position is the administrative head of the city government, specifically mentioning personnel administration and supervision of public utilities and property.

Accomplishments During 1995-96

The City Manager effected the transfer of the tourism promotion program to the Department of Commerce. The City Manager effected the transfer of the City Hall to accommodate City Council and other public meetings. The City Manager effected a public process and implemented resulting metered water rates. The City Manager effected the production of a two year budget. The City Manager effected the Council's salary review process of the exempt employees.

Distribution of Resources



Items Deferred During 1995-96

Initiated discussion with Wasco County regarding co-location of Planning and Public Works; no solution resolved, near term solution apparent. New avenues are yet to be explored.

Implementation of a Total Quality Management program has not been accomplished. Although discussion and introduction initiated with department managers and some internal decisions were developed using a TQM philosophy, there has been no systematic training or major work place changes made.

Agenda for 1996-97

City Council meets quarterly to review, discuss and further develop articulated goals for the City of The Dalles. The City Manager's report is to accomplish those resulting City Council goals, which are included in this budget document following the Budget Message presentation. The agenda for 1996-97 was updated on April 6, 1996.

ACCOUNT DESCRIPTION	1993-94	1994-95	1995-96	1996-97	1996-97	1996-97	ES
	ACTUALS	ACTUALS	BUDGET	BUDGET	APPROVED BUDGET	ADOPTED BUDGET	
GENERAL SALARIES	92,436	85,549	74,886	77,349	77,349	77,349	77,349
OVERTIME SALARIES	-	482	-	150	150	150	150
SALARIES AND WAGES	92,436	86,031	74,886	77,499	77,499	77,499	77,499
MEDICAL INSURANCE	11,513	9,144	9,014	5,424	5,424	5,424	5,424
SHORT-TERM DISABILITY INSURANCE	3,281	848	1,000	442	442	442	442
LIFE INSURANCE	358	229	144	86	86	86	86
WORKERS COMP INSURANCE	420	337	572	364	364	364	364
TRAVEL EXPENSES	7,064	6,466	5,729	5,918	5,918	5,918	5,918
RETIREMENT CONTRIBUTIONS	11,898	10,118	2,025	5,802	5,802	5,802	10,643
EMPLOYEE RELATIONS	-	-	-	-	-	-	-
BENEFITS	34,534	27,142	18,484	18,036	18,036	18,036	22,877
CONTRACTUAL SERVICES	-	-	-	-	-	-	10,000
SPECIAL STUDIES & REPORTS	-	-	-	700	700	700	700
PUBLIC RELATIONS	2,879	102	-	-	-	-	-
OTHER CONTRACTUAL SVCS	-	102	-	-	-	-	-
CONTRACTUAL SERVICES	2,879	102	-	700	700	700	10,700
OFFICE EQUIPMENT	2,650	2,196	2,000	500	500	500	500
VEHICLES	-	-	-	1,180	1,180	1,180	1,180
VEHICLE ALLOWANCE	4,200	2,219	-	-	-	-	-
REPAIRS AND MAINTENANCE	6,850	4,415	2,000	1,680	1,680	1,680	1,680
POSTAGE	250	204	600	200	200	200	200
TELEPHONE	1,401	739	1,150	1,190	1,190	1,190	1,190
LEGAL NOTICES	-	-	-	-	-	-	-
PUBLIC EDUCATION/INFORMATION	-	-	1,400	1,200	1,200	1,200	1,200
ADVERTISING	-	-	-	-	-	-	-
COMMUNICATIONS	1,651	943	3,150	2,590	2,590	2,590	2,590

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u>	<u>1994-95</u>	<u>1995-96</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>	<u>ES</u>
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>1</u>
TRAVEL, FOOD & LODGING	254	54	2,350	950	950	950	950
TRAINING AND CONFERENCES	510	546	1,900	1,350	1,350	1,350	1,350
MEMBERSHIPS/DUES/SUBSCRIPT	<u>1,086</u>	<u>658</u>	<u>1,280</u>	<u>785</u>	<u>785</u>	<u>785</u>	<u>785</u>
TRAINING AND TRAVEL	1,850	1,258	5,530	3,085	3,085	3,085	3,085
OFFICE SUPPLIES	4,750	4,258	5,000	6,000	6,000	6,000	6,000
BOOKS AND PERIODICALS	-	-	200	250	250	250	250
COMPUTER SOFTWARE	-	-	-	-	-	-	-
SUPPLIES	<u>4,750</u>	<u>4,258</u>	<u>5,200</u>	<u>6,250</u>	<u>6,250</u>	<u>6,250</u>	<u>6,250</u>
MISCELLANEOUS EXPENSES	<u>454</u>	-	<u>1,579</u>	<u>250</u>	<u>250</u>	<u>250</u>	<u>250</u>
MISCELLANEOUS EXPENSES	454	-	1,579	250	250	250	250
COMMUNICATIONS EQUIPMENT	-	-	-	350	350	350	350
OFFICE EQUIPMENT	515	424	-	100	100	100	100
COMPUTER EQUIPMENT	-	-	<u>1,000</u>	-	-	-	-
CAPITAL OUTLAY	<u>515</u>	<u>424</u>	<u>1,000</u>	<u>450</u>	<u>450</u>	<u>450</u>	<u>450</u>
PROPERTY MANAGER	145,919	124,573	111,829	110,540	110,540	110,540	125,381

LEGAL/JUDICIAL DEPARTMENT

in Statements

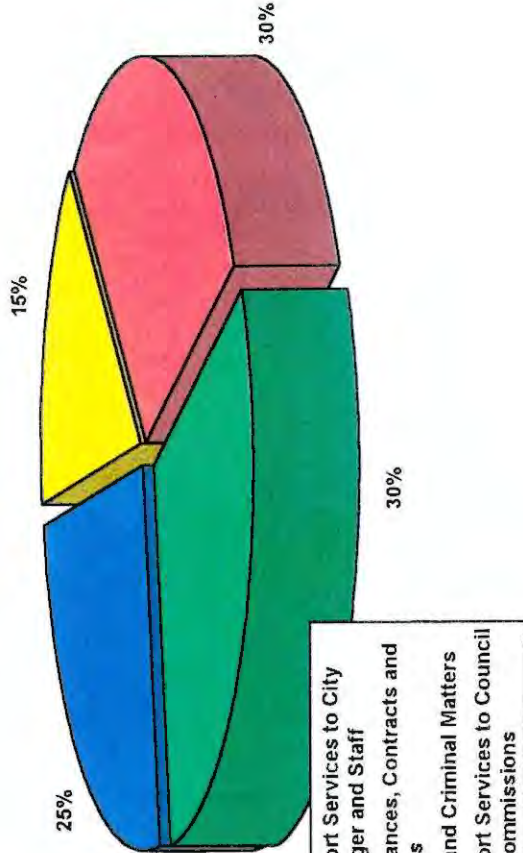
Municipal Court's mission is to dispense justice fairly and equitably within its jurisdiction over a variety of violations and misdemeanors. The Court's jurisdiction is comparable to the jurisdiction exercised by a justice of the peace.

Legal Department's mission is to provide legal services to City Council, staff members, commissions, agencies, and citizens appropriate, promptly and efficiently.

Commentary

The Legal Department provides services to all department personnel of the City, various agencies and commissions. City, City Council members, and the general public services include performing legal research and opinions, drafting resolutions and ordinances, providing defendants in municipal and district court, and representing the City in a variety of civil litigation, including administrative hearings and land use proceedings. These services also include attending meetings of the City Council and City Commission, and other City commissions when requested. The department also provides legal services including drafting a variety of legal documents, reviewing legislation and court decisions, and investigating concerns and complaints.

Legal and Judicial Services



Accomplishments During 1995-96

Two year contact for provision of tourism services negotiated with Chamber of Commerce.

Negotiated acquisition of right-of-way for Cherry Heights Extension project.

Submitted close-out report for Waste Tire Grant for removal of waste tires and solid waste from Hi-Dollar John site.

Prepared revisions to Systems Development Charge and Downtown Parking District ordinances which were adopted by Council.

Items Deferred During 1995-96

Revision of City's tree ordinance.

Revision of City's ordinance concerning animals, street excavation, watershed usage, and uniform fire code.

Activities for 1996-97

Complete revision of ordinances which were deferred during the 1995-96 fiscal year.

Assist the Community Development Department in the process of revising the City's land use ordinances.

Establish systematic program for cleanup of nuisance properties and intensify code enforcement efforts.

ACCOUNT DESCRIPTION	1993-94	1994-95	1995-96	1996-97	1996-97	1996-97
	ACTUALS	ACTUALS	BUDGET	PROPOSED	APPROVED	ADOPTED
ALL FUND						
LEGISLATIVE & JUDICIAL						
REGULAR SALARIES	71,032	65,147	79,575	105,132	105,132	105,132
PART-TIME/TEMP SALARIES	14,012	14,012	22,200	22,200	22,200	22,200
OVERTIME SALARIES	146	136	150	150	9,150	9,150
SALARIES AND WAGES	85,190	79,295	101,925	127,482	136,482	136,482
MEDICAL INSURANCE	8,707	8,021	9,014	13,362	13,362	13,362
SHORT-TERM DISABILITY INSURANCE	533	621	820	524	524	524
LIFE INSURANCE	85	71	144	128	128	128
WORKERS COMP INSURANCE	569	628	342	496	496	496
ICA	6,517	6,066	7,171	9,741	10,441	10,441
RETIREMENT CONTRIBUTIONS	11,668	8,795	5,968	7,705	7,705	13,869
EFFECTS	28,079	24,202	23,459	31,956	32,656	38,820
NONCONTRACTUAL SERVICES	-	-	-	1,500	2,500	2,500
WITNESS/JURY FEES	387	411	500	500	500	500
SPECIAL LEGAL SERVICES	691	1,138	1,000	1,000	1,000	1,000
COURT APPT ATTORNEY FEES	9,657	9,973	12,000	12,000	11,000	11,000
PRO-TEM CITY ATTORNEY EXP	150	-	500	500	500	500
INTERPRETER FEES	1,951	1,158	2,400	2,000	2,000	2,000
OTHER CONTRACTUAL SVCS	708	620	1,700	-	-	-
CONTRACTUAL SERVICES	13,544	13,300	18,100	17,500	17,500	17,500
COMPUTERS	-	-	-	700	700	700
OFFICE EQUIPMENT	762	631	1,000	300	300	300
REPAIRS AND MAINTENANCE	762	631	1,000	1,000	1,000	1,000
CRIME VICTIMS ASSISTANCE	550	371	1,000	1,000	1,000	1,000
OTHER PURCHASED SERVICES	550	371	1,000	1,000	1,000	1,000

Increase in salaries and benefits is due to the shift of the Municipal Court Clerk position from the Finance Department to the Legal Judicial Department effective 1996-97 fiscal year. An increase in the overtime budget is also associated with this shift.

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u> <u>ACTUALS</u>	<u>1994-95</u> <u>ACTUALS</u>	<u>1995-96</u> <u>BUDGET</u>	<u>1996-97</u> <u>PROPOSED</u> <u>BUDGET</u>	<u>1996-97</u> <u>APPROVED</u> <u>BUDGET</u>	<u>1996-97</u> <u>ADOPTED</u> <u>BUDGET</u>	<u>ES</u>
POSTAGE	1,211	1,038	1,500	1,700	1,700	1,700	
TELEPHONE	1,587	1,117	1,900	1,600	1,600	1,600	
LEGAL NOTICES	-	10	-	75	75	75	
COMMUNICATIONS	2,798	2,165	3,400	3,375	3,375	3,375	
TRAVEL, FOOD & LODGING	163	228	300	500	500	500	
TRAINING AND CONFERENCES	933	1,316	1,750	1,600	1,600	1,600	
MEMBERSHIPS/DUES/SUBSCRIPT	471	656	470	475	475	475	
TRAINING AND TRAVEL	1,567	2,200	2,520	2,575	2,575	2,575	
OFFICE SUPPLIES	1,493	1,455	1,750	1,550	1,550	1,550	
BOOKS AND PERIODICALS	4,714	5,029	4,500	5,500	5,500	5,500	
COMPUTER SOFTWARE	-	137	-	-	-	-	
SUPPLIES	6,207	6,621	6,250	7,050	7,050	7,050	
MISCELLANEOUS EXPENSES	-	9	-	-	-	-	
ASSETS <\$250	-	100	500	-	-	-	
MISCELLANEOUS EXPENSES	-	109	500	-	-	-	
OFFICE EQUIPMENT	515	-	-	500	500	500	
COMPUTER EQUIPMENT	-	1,116	-	-	-	-	
CAPITAL OUTLAY	515	1,116	-	500	500	500	
	139,212	130,010	158,154	192,438	202,138	208,302	
LEGAL & JUDICIAL							

FINANCE DEPARTMENT

Annual Statement

the finest in financial information, projections and support services to the City staff, its governing body and external users in support of their decision making processes. Aggressively respond to the needs of City staff in their quest to provide quality services, and in their quest to utilize City's available resources in the best interests of all involved.

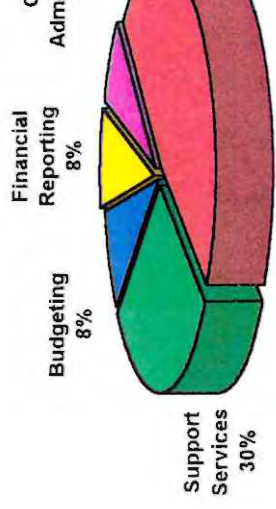
Operational Summary

The Finance Department continues to evolve, with an eye toward improved services without compromising the tenets which have served the credibility of the Department: honesty, responsiveness, quality customer service, timeliness and accuracy of information. Staffing changes and the purchase and implementation of a new financial accounting software system are examples of the continuing efforts of the Department to meet the needs of other City departments, the governing body, the citizens and the citizens of The Dalles to which we provide support both directly and indirectly. The Department continues to work with other City staff to support their needs, whether it is connectivity to the financial system, or simply staff support for special projects and studies. In an effort to meet City Council goals, the Department will continue to explore innovative resources and alternatives, as well as creatively looking to reduce duplication of tasks and inefficiencies throughout the City's organization, as a means to cost-effectively support the City.

Allocation of Resources

The Finance Department primarily supporting the activities of others, Finance's time and money resources are allocated across many fronts. The following pie chart displays the relative allocation of departmental resources. Administrative services in this illustration includes such activities as payroll processing, and disbursements, payroll processing, data processing activities, and other miscellaneous day to day tasks of the Department.

Resource Allocation



ACCOUNT DESCRIPTION	1993-94	1994-95	1995-96	1996-97	1996-97	1996-97
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>PROPOSED BUDGET</u>	<u>APPROVED BUDGET</u>	<u>ADOPTED BUDGET</u>
REGULAR SALARIES	211,130	190,650	166,475	170,918	135,518	135,518
OVERTIME SALARIES	2,659	6,642	8,500	2,500	2,500	2,500
LARIES AND WAGES	213,789	197,292	174,975	173,418	138,018	138,018
EMPLOYEE SICK LEAVE REDEM	-	4,090	-	-	-	-
MEDICAL INSURANCE	28,802	29,816	25,640	28,223	23,409	23,409
L-T DISABILITY INSURANCE	1,492	1,294	1,493	860	672	672
LIFE INSURANCE	334	258	432	258	215	215
WORKERS COMP INSURANCE	843	803	815	852	686	686
FICA	16,355	15,406	13,043	13,266	10,558	10,558
RETIREMENT CONTRIBUTIONS	25,544	24,074	16,176	8,987	8,987	16,177
NEFITS	73,370	75,741	57,599	52,446	44,527	51,717
CONTRACTUAL SERVICES	-	2,963	6,000	6,500	6,500	6,500
ACCOUNTING/ADVISORY SVCS	1,271	695	1,500	500	500	500
COMPUTER SERVICES	2,030	1,160	17,000	4,000	4,000	4,000
SOFTWARE MAINTENANCE	-	995	-	15,345	15,345	15,345
ONTRACTUAL SERVICES	3,301	5,813	24,500	26,345	26,345	26,345
BUILDINGS AND GROUNDS	11	-	-	-	-	-
COMPUTERS	844	7,370	2,500	2,000	2,000	2,000
OFFICE EQUIPMENT	1,219	1,742	1,500	1,500	1,500	1,500
JOINT USE OF LABOR/EQUIP	-	-	-	1,000	-	-
PAIRS AND MAINTENANCE	2,074	9,112	4,000	4,500	3,500	3,500
RENTAL OF EQUIPMENT	-	-	-	-	-	-
ENTAL COSTS	-	-	-	-	-	-

increase in salaries and benefits is due to the shift of the Municipal Court Clerk position from the Finance Department to the Legal Judicial Department in 1996-97 fiscal year. A decrease in the overtime budget is also associated with this shift.

ACCOUNT DESCRIPTION	1993-94	1994-95	1995-96	1996-97	1996-97	1996-97
	ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET
POSTAGE	16,352	16,525	18,000	16,000	16,000	16,000
TELEPHONE	4,094	3,316	4,000	4,000	4,000	4,000
LEGAL NOTICES	881	692	1,000	1,000	1,000	1,000
ADVERTISING	114	-	200	200	200	200
COMMUNICATIONS	21,441	20,533	23,200	21,200	21,200	21,200
TRAVEL, FOOD & LODGING	1,787	1,457	1,800	1,650	1,650	1,650
TRAINING AND CONFERENCES	1,225	1,593	2,500	2,500	2,500	2,500
MEMBERSHIPS/DUES/SUBSCRIPT	1,444	834	980	1,200	1,200	1,200
TRAINING AND TRAVEL	4,456	3,884	5,280	5,350	5,350	5,350
OFFICE SUPPLIES	9,665	9,128	10,000	9,000	9,000	9,000
BOOKS AND PERIODICALS	373	257	150	150	150	150
COMPUTER SOFTWARE	356	994	90,511	500	500	500
SUPPLIES	10,394	10,379	100,661	9,650	9,650	9,650
LOAN PRINCIPAL PAYMENTS	40,000	-	-	16,065	16,065	16,065
LOAN INTEREST PAYMENTS	5,858	835	625	1,642	1,642	1,642
MISCELLANEOUS EXPENSES	-	-	-	1,000	1,000	1,000
CASH SHORT/LONG	26	44	-	-	-	-
MISCELLANEOUS EXPENSES	45,884	879	625	18,707	18,707	18,707
FURNITURE AND FIXTURES	884	470	700	750	750	750
OFFICE EQUIPMENT	1,153	-	500	500	500	500
COMPUTER EQUIPMENT	7,184	27,962	25,500	24,400	24,400	24,400
CAPITAL OUTLAY	9,221	28,432	26,700	25,650	25,650	25,650
GRAND TOTAL	383,930	352,065	417,540	337,266	292,947	300,137

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PERSONNEL

Personnel Statement

Personnel services is to provide equal opportunity in hiring, promotion and employment through effective policies; to offer support, education and counsel to employees and management in matters of employment and to conduct personnel administration in a cost effective manner.

Personnel Administration

Personnel Department has continued to provide: technical support to the department managers in hiring and personnel management; guidance to the City Manager in regards to The Dallas personnel policies; guidance to the department managers in their implementation of personnel administration - benefits, grievances, application of labor laws and labor contracts; the administration of benefit programs; salary research to assist the City Manager and is responsible for keeping abreast of the legislative and regulatory changes affecting personnel administration and employment.

ACCOUNT DESCRIPTION	1993-94	1994-95	1995-96	1996-97	1996-97	1996-97
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>APPROVED BUDGET</u>	<u>ADOPTED BUDGET</u>
GENERAL FUND						
PERSONNEL						
REGULAR SALARIES	43,049	45,669	49,114	-	49,272	49,272
REGULAR SALARIES AND WAGES	43,049	45,669	49,114	-	49,272	49,272
EMPLOYEE SICK LEAVE REDEMPTION	-	-	-	1	-	-
MEDICAL INSURANCE	1,621	1,677	1,678	-	1,685	1,685
SHORT-TERM DISABILITY INSURANCE	323	343	506	-	261	261
LIFE INSURANCE	43	40	72	-	43	43
WORKERS COMP INSURANCE	150	163	201	-	222	222
FICA	3,293	3,494	3,758	-	3,769	3,769
RETIREMENT CONTRIBUTIONS	5,812	6,165	3,683	-	3,695	6,651
OTHER EMPLOYEE BENEFITS	-	72	-	-	-	-
EMPLOYEE BENEFITS	11,242	11,954	9,898	1	9,675	12,631
CONTRACTUAL SERVICES	-	-	-	8,500	-	-
SPECIAL STUDIES & REPORTS	-	-	-	1,500	1,500	1,500
OTHER CONTRACTUAL SVCS	-	-	-	1,000	1,000	1,000
CONTRACTUAL SERVICES	-	-	-	11,000	2,500	2,500
OFFICE EQUIPMENT	174	-	50	-	285	285
REPAIRS AND MAINTENANCE	174	-	50	-	285	285
EMPLOYEE RELATIONS	1,785	2,149	2,200	2,200	2,200	2,200
OTHER PURCHASED SERVICES	1,785	2,149	2,200	2,200	2,200	2,200
POSTAGE	283	270	225	230	230	230
TELEPHONE	487	556	500	500	900	900
COMMUNICATIONS	770	826	725	730	1,130	1,130

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u>	<u>1994-95</u>	<u>1995-96</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>ADOPTED BUDGET</u>
TRAVEL, FOOD & LODGING	119	281	450	-	450	450	450
TRAINING AND CONFERENCES	335	255	600	-	715	715	715
MEMBERSHIPS/DUES/SUBSCRIPT	176	420	515	310	630	630	630
TRAINING AND TRAVEL	630	956	1,565	310	1,795	1,795	1,795
OFFICE SUPPLIES	399	304	350	300	350	350	350
OTHER SUPPLIES	-	-	-	325	325	325	325
BOOKS AND PERIODICALS	-	-	-	250	250	250	250
SUPPLIES	399	304	350	875	925	925	925
MISCELLANEOUS EXPENSES	-	35	-	-	-	-	-
MISCELLANEOUS EXPENSES	-	35	-	-	-	-	-
OFFICE EQUIPMENT	380	-	-	-	-	-	-
CAPITAL OUTLAY	380	-	-	-	-	-	-
PERSONNEL	58,429	61,893	63,902	15,116	67,782	67,782	70,738

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COMMUNITY DEVELOPMENT DEPARTMENT

Annual Statement

“BRINGING FOR THE FUTURE” a long standing mission carried out for the benefit of this community’s citizens and future generations.

Compassionate, accurate, consistent, helpful and honest service to our citizens and customers; progressively pursuing meaningful citizen involvement in all planning endeavors;

Active staff support for our citizens volunteers serving on the Planning Commission, Historic Landmarks Commission, Urban Renewal Commission, and Ad Hoc Committees;

Continued implementation of adopted plans, programs and policies;

Working to foster a climate of cooperation among city personnel, local citizens, special interest groups, and state and federal agencies.

Summary

The department has undergone significant change in the course of the past year. The breadth of duties have been focused in response to the direction to commit a greater percentage of staff time to current planning issues, and less emphasis on the economic development and airport management. In response to the Council’s direction, duties of the economic development arena have been performed out of the City Manager’s office, and the department name and directorship position title have been changed to “Economic Development”. The transition of airport management from this department to the City Manager’s office not been immediate. The practicalities involved in continuing management of a \$405,000 FAA airport grant development project in progress; to avoid the experience and knowledge of airport operations that include a myriad of established relationships required to continue business, and other constraints. A part time manager is included in this budget document to improve upon staff time available to manage the airport.

At the end of the fiscal year, three of the four personnel of the department resigned their positions within a several month period of time. The department was postponed as the department underwent a review of purpose and number of personnel and the public hiring process was postponed. A department secretary and planner were hired in the fall of 1995 and the challenge has been to meet the mission statement of the department. Training new staff is required for the extensive department procedures demanded by regulations, laws and accounting; planning practices, implementation and policies at the City of The Dalles; routines and procedures of other departments for information purposes, current decision making processes, past decision making history, the many state and federal program rules and regulations, local ordinance interpretation and implementation, customer service, support to commission and knowledge of the community. The department has relied upon an independent contract planner to assist with satisfying the routine needs of the citizens and development during this training period.

r position has been approved by City Council to address a more unified development code for the City of The Dalles. A term
a month planner has been included in this budget for this project.

Assistance for Rural Environments (RARE) position for 1700 hours has been included in this budget. This position is designed
ity of Oregon to provide a student planner supported by a seven member team of planning / policy analysts from the Uni
id in this potential grant from the University is a computer for the use of the RARE worker and other planning staff, a prin
e, a short course on use of the computer for planning services, regular community site visits from the team, and regular evalua
lishment of the goals as established by the grant application. The computer that comes with the position is tied to the worldwi
offer the opportunity for the Community Development Department to take a more technical approach to the work to be per
view shed analysis and mapping assistance. The City's new comprehensive plan identified needs, some of which can be accom
RARE worker. The City match is required to be \$15,000 plus office support. The grant is in the submittal stage and is not assur
mmunity Development Department's goal is to accomplish quality current and long term development services envisioned
statement.

ACCOUNT DESCRIPTION	1993-94	1994-95	1995-96	1996-97	1996-97	1996-97	1996-97
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>
GENERAL FUND							
COMMUNITY DEVELOPMENT							
REGULAR SALARIES	147,054	159,472	150,862	143,375	143,375	143,375	143,375
PART-TIME/TEMP SALARIES	-	-	-	15,000	15,000	15,000	15,000
OVERTIME SALARIES	-	1,379	-	1,500	1,500	1,500	1,500
SALARIES AND WAGES	<u>147,054</u>	<u>160,851</u>	<u>150,862</u>	<u>159,875</u>	<u>159,875</u>	<u>159,875</u>	<u>159,875</u>
MEDICAL INSURANCE	14,544	17,709	19,099	18,993	18,993	18,993	18,993
SHORT-TERM DISABILITY INSURANCE	1,089	1,196	1,772	825	825	825	825
LIFE INSURANCE	170	161	288	171	171	171	171
WORKERS COMP INSURANCE	545	594	1,897	2,000	2,000	2,000	2,000
FICA	11,250	12,305	11,541	12,230	12,230	12,230	12,230
RETIREMENT CONTRIBUTIONS	19,833	21,529	11,316	6,720	6,720	6,720	6,720
NET BENEFITS	<u>47,431</u>	<u>53,494</u>	<u>45,913</u>	<u>40,939</u>	<u>40,939</u>	<u>40,939</u>	<u>46,316</u>
BASE MAPPING	771	-	1,000	2,500	2,500	2,500	2,500
FILING FEES	1,230	60	225	100	100	100	100
OTHER CONTRACTUAL SVCS	<u>7,534</u>	<u>500</u>	<u>1,700</u>	<u>2,000</u>	<u>6,000</u>	<u>6,000</u>	<u>6,000</u>
CONTRACTUAL SERVICES	9,535	560	2,925	4,600	8,600	8,600	8,600
COMPUTERS	60	280	200	400	400	400	400
OFFICE EQUIPMENT	396	91	400	500	500	500	500
VEHICLES	8	116	700	700	700	700	700
GAS/OIL/DIESEL/LUBRICANTS	<u>54</u>	<u>63</u>	<u>400</u>	<u>100</u>	<u>100</u>	<u>100</u>	<u>100</u>
REPAIRS AND MAINTENANCE	518	550	1,700	1,700	1,700	1,700	1,700
POSTAGE	1,078	1,129	1,750	1,750	1,750	1,750	1,750
TELEPHONE	2,684	2,717	2,600	2,900	2,900	2,900	2,900
LEGAL NOTICES	<u>1,190</u>	<u>927</u>	<u>1,200</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
COMMUNICATIONS	4,952	4,773	5,550	6,150	6,150	6,150	6,150

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u> <u>ACTUALS</u>	<u>1994-95</u> <u>ACTUALS</u>	<u>1995-96</u>		<u>1996-97</u>		<u>1996-97</u>		<u>ES</u>
			<u>BUDGET</u>	<u>BUDGET</u>	<u>PROPOSED</u> <u>BUDGET</u>	<u>APPROVED</u> <u>BUDGET</u>	<u>ADOPTED</u> <u>BUDGET</u>		
TRAVEL, FOOD & LODGING	976	1,097	1,430	1,200	1,200	1,200	1,200	1,200	
TRAINING AND CONFERENCES	208	515	1,600	1,700	1,700	1,700	1,700	1,700	
MEMBERSHIPS/DUES/SUBSCRIPT	190	279	275	300	300	300	300	300	
TRAINING AND TRAVEL	1,374	1,891	3,305	3,200	3,200	3,200	3,200	3,200	
OFFICE SUPPLIES	2,803	1,884	2,200	3,250	3,250	3,250	3,250	3,250	
SPECIAL DEPT. SUPPLIES	500	-	-	-	-	-	-	-	
BOOKS AND PERIODICALS	215	95	630	479	479	479	479	479	
COMPUTER SOFTWARE	339	-	-	500	500	500	500	500	
SUPPLIES	3,857	1,979	2,830	4,229	4,229	4,229	4,229	4,229	
MISCELLANEOUS EXPENSES	-	15	100	100	100	100	100	100	
ASSETS <\$250	-	260	-	-	-	-	-	-	
MISCELLANEOUS EXPENSES	-	275	100	100	100	100	100	100	
OFFICE EQUIPMENT	262	4,498	1,650	-	-	850	850	850	
COMPUTER EQUIPMENT	361	2,652	-	-	-	-	-	-	
CAPITAL OUTLAY	623	7,150	1,650	-	-	850	850	850	
COMMUNITY DEVELOPMENT	215,344	231,523	214,835	220,793	225,643	231,020	231,020	231,020	

POLICE DEPARTMENT

on

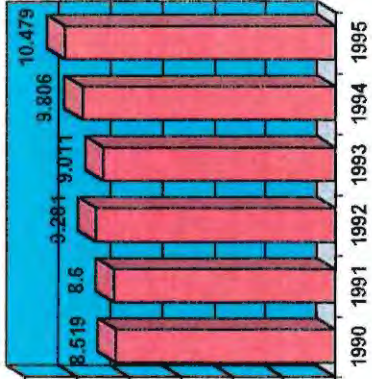
ue human life, to be accountable to the community through involvement and cooperation, to pursue excellence in the enforcement and to insure credibility by being dedicated to providing community services with integrity and compassion.

mentary

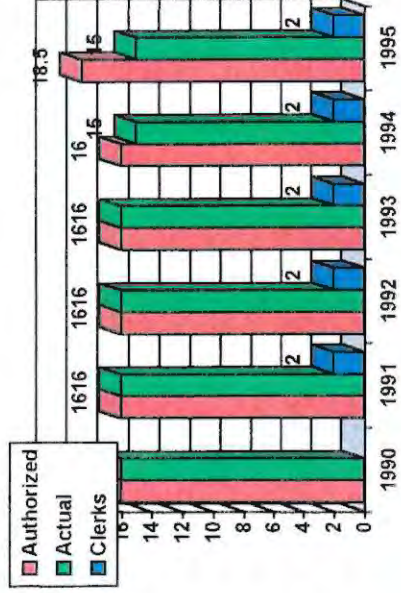
the support of the City Council and the Budget Committee, the Police Department was able to increase the size of the department during the 1995-96 fiscal year. The department was able to provide a full time officer to the Mid-Columbia Interagency Narcotics Force (MINT). Along with this, the department obtained an officer through President Clinton's COPS Grant, and an officer to be assigned to District 12 schools. This will allow the officers of the department to interact with our young people in ways that will promote law enforcement action. The watershed patrol officer will allow the department to have another officer for patrol duties during the year. This officer is not being utilized by Public Works. The Council also supported additional vehicles for the department which was requested.

It can be seen from the accompanying graphics, the department provided full services to the community and continued its program during the department was operating most of the year with fifteen officers rather than the eighteen and one-half authorized due to the need for new officers. It can be seen that the department responded to a record number of calls for service during this same time period. The department anticipates that it will continue to provide full services to the community while maintaining its programs during the upcoming year and that it will be able to become more proactive because of the additional personnel. The department anticipates that the calls for service from the community will continue to increase during the upcoming year as well as an increase in other activities. The personnel in the department are dedicated to the ideals of the mission statement and will continue to put forth their best effort.

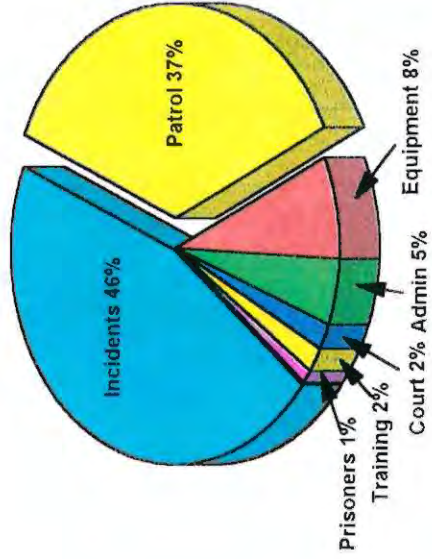
Calls for Service:



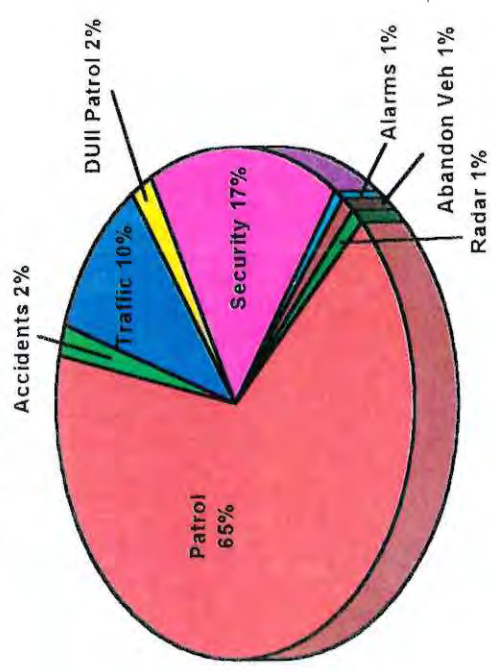
Police Staffing:



Police Activity



Detail of Patrol Activity:



ACCOUNT DESCRIPTION	1993-94	1994-95	1995-96	1996-97	1996-97	1996-97	ESTIM
	ACTUALS	ACTUALS	BUDGET	PROPOSED	APPROVED	ADOPTED	1996-97
L FUND							
REGULAR SALARIES	550,237	590,825	682,334	691,941	719,375	719,375	7
PART-TIME/TEMP SALARIES	1,702	1,992	3,000	3,000	3,000	3,000	
VERTIME SALARIES	31,127	40,523	30,000	40,000	46,700	46,700	
SALARIES AND WAGES	583,066	633,340	715,334	734,941	769,075	769,075	8
EMPLOYEE SICK LEAVE REDEM	3,187	4,559	4,034	4,207	4,207	4,207	
MEDICAL INSURANCE	71,936	71,188	85,290	76,735	83,071	83,071	
LT DISABILITY INSURANCE	3,925	3,946	5,122	2,934	3,019	3,019	
LIFE INSURANCE	760	722	1,512	885	928	928	
WORKERS COMP INSURANCE	17,393	23,652	26,918	32,248	33,590	33,590	
ICA	44,849	48,798	55,027	56,562	58,661	58,661	
RETIREMENT CONTRIBUTIONS	115,475	116,229	113,240	136,056	136,056	150,130	1
EFITS	257,525	269,094	291,143	309,627	319,532	333,606	3
NONACTUAL SERVICES	-	5,000	-	-	-	-	
ASCO CO COMMUNICATIONS	135,831	118,581	122,035	141,656	141,656	141,656	1
RECRUITING EXPENSES	692	1,775	1,100	2,000	2,500	2,500	
PHYSICAL EXAMS	-	-	-	75	75	75	
INTERPRETER FEES	-	-	-	600	600	600	
OWING SERVICES	2,545	4,478	5,000	2,000	2,000	2,000	
USTODIAL MEDICAL EXPENSE	398	225	1,000	500	500	500	
OMPUTER SERVICES	-	-	-	1,000	1,000	1,000	
ITRACTUAL SERVICES	139,466	130,059	129,135	147,831	148,331	148,331	1
BUILDINGS AND GROUNDS	929	1,587	2,000	2,000	2,000	2,000	
RADIO EQUIPMENT	1,256	1,881	1,500	2,500	2,500	2,500	
OFFICE EQUIPMENT	1,720	794	1,500	2,000	2,000	2,000	
JOINT USE OF LABOR/EQUIP	-	-	-	200	-	-	
VEHICLES	6,516	11,208	9,000	10,000	11,000	11,000	

ACCOUNT DESCRIPTION	1993-94	1994-95	1995-96	1996-97	1996-97	1996-97	ESTIM
	ACTUALS	ACTUALS	BUDGET	PROPOSED	APPROVED	ADOPTED	1996-97
			BUDGET	BUDGET	BUDGET	BUDGET	1996-97
GAS/OIL/DIESEL/LUBRICANTS	11,086	12,442	14,000	14,000	16,000	16,000	16,000
TIRES AND TIRE REPAIRS	2,820	2,765	3,500	3,500	3,500	3,500	3,500
REPAIRS AND MAINTENANCE	24,327	30,677	31,500	34,200	37,000	37,000	37,000
RENTAL OF LAND/BUILDINGS	-	-	-	500	500	500	500
INITIAL COSTS	-	-	-	500	500	500	500
HEPATITIS PROGRAM	825	400	1,400	700	805	805	805
OTHER PURCHASED SERVICES	825	400	1,400	700	805	805	805
POSTAGE	1,284	1,653	1,500	1,500	1,500	1,500	1,500
TELEPHONE	10,543	9,397	12,000	11,000	11,000	11,000	11,000
ADVERTISING	149	215	400	400	400	400	400
MICROFILMING	-	-	800	-	-	-	-
COMMUNICATIONS	11,976	11,265	14,700	12,900	12,900	12,900	12,900
TRAINING AND CONFERENCES	5,712	4,901	5,800	6,200	12,350	12,350	12,350
MEMBERSHIPS/DUES/SUBSCRIPT	658	413	500	500	500	500	500
TRAINING AND TRAVEL	6,370	5,314	6,300	6,700	12,850	12,850	12,850
SMART TEAM	1,142	2,768	2,800	3,000	3,000	3,000	3,000
RESERVES	1,702	1,380	2,000	2,000	2,000	2,000	2,000
EXPLORER PROGRAM	1,748	1,838	2,000	2,000	2,000	2,000	2,000
SPECIAL PROGRAMS	4,592	5,986	6,800	7,000	7,000	7,000	7,000
OFFICE SUPPLIES	3,342	2,149	4,200	3,700	3,700	3,700	3,700
LABORATORIAL SUPPLIES	275	213	500	700	700	700	700
AMMUNITION	3,114	3,965	5,000	6,000	6,150	6,150	6,150
DRUG FORFEITURE ITEMS	-	39	15,000	15,000	15,000	15,000	15,000

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u>	<u>1994-95</u>	<u>1995-96</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>	<u>ES</u>
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	
CLOTHING	5,175	6,944	16,600	11,000	13,490	13,490	13,490
SPECIAL DEPT. SUPPLIES	7,264	7,313	7,500	7,400	7,400	7,400	7,400
COMPUTER SOFTWARE	3,046	421	1,000	1,000	1,000	1,000	1,000
SUPPLIES	22,216	21,044	49,800	44,800	47,440	47,440	47,440
ASSETS <\$250	257	804	1,520	1,600	1,600	1,600	1,600
CELLANEOUS EXPENSES	257	804	1,520	1,600	1,600	1,600	1,600
VEHICLES	31,581	39,161	43,500	25,000	50,240	50,240	50,240
COMMUNICATIONS EQUIPMENT	1,518	962	1,600	1,600	2,300	2,300	2,300
FURNITURE AND FIXTURES	556	597	4,050	2,000	2,000	2,000	2,000
OFFICE EQUIPMENT	2,161	-	500	500	500	500	500
COMPUTER EQUIPMENT	24,616	1,669	12,700	1,000	1,000	1,000	1,000
EQUIPMENT, OTHER	3,180	1,421	4,100	12,000	13,200	13,200	13,200
CAPITAL OUTLAY	63,612	43,810	66,450	42,100	69,240	69,240	69,240
POLICE	1,114,232	1,151,793	1,314,082	1,342,899	1,426,273	1,440,347	1,440,347

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FIRE DEPARTMENT

entary

On July 1, 1995, the City of The Dalles was annexed into Mid-Columbia Fire and Rescue District (then the Wasco Rural Fire Protection District) for the purposes of fire protection and emergency medical services. As of that date, the City discontinued the Fire Department and the budget for that department for the 1996-97 fiscal year, and is shown here for informational purposes only.

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u>	<u>1994-95</u>	<u>1995-96</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>PROPOSED</u>	<u>APPROVED</u>	<u>ADOPTED</u>
			<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>
GENERAL FUND						
DEPARTMENT						
REGULAR SALARIES	367,787	336,996	40	-	-	-
PART-TIME/TEMP SALARIES	-	16,013	-	-	-	-
OVERTIME SALARIES	<u>37,729</u>	<u>29,418</u>	<u>1,395</u>	-	-	-
SALARIES AND WAGES	405,516	382,427	1,435	-	-	-
EMPLOYEE SICK LEAVE REDEM	845	1,308	-	-	-	-
MEDICAL INSURANCE	34,166	33,511	-	-	-	-
L-T DISABILITY INSURANCE	2,441	2,422	-	-	-	-
LIFE INSURANCE	446	333	-	-	-	-
WORKERS COMP INSURANCE	11,651	12,472	-	-	-	-
FICA	31,087	27,953	204	-	-	-
RETIREMENT CONTRIBUTIONS	<u>80,126</u>	<u>69,961</u>	-	-	-	-
NEEFITS	160,762	147,960	204	-	-	-
CONTRACTUAL SERVICES	-	291	-	-	-	-
WASCO CO COMMUNICATIONS	9,843	8,593	-	-	-	-
PHYSICAL EXAMS	802	2,024	-	-	-	-
ENGINEERING SERVICES	25,859	-	-	-	-	-
ARCHITECTURAL SERVICES	6,511	6,820	-	-	-	-
OTHER CONTRACTUAL SVCS	-	<u>72</u>	-	-	-	-
CONTRACTUAL SERVICES	43,015	17,800	-	-	-	-
NATURAL GAS	1,487	1,521	-	-	-	-
ELECTRICITY	<u>1,075</u>	<u>1,163</u>	-	-	-	-
UTILITIES	2,562	2,684	-	-	-	-
BUILDINGS AND GROUNDS	1,854	1,858	-	-	-	-
RADIO EQUIPMENT	1,150	2,259	-	-	-	-
OFFICE EQUIPMENT	52	-	-	-	-	-

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u>	<u>1994-95</u>	<u>1995-96</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>APPROVED</u>	<u>ADOPTED</u>
VEHICLES	2,482	5,343	-	-	-	-
GAS/OIL/DIESEL/LUBRICANTS	4,030	4,107	-	-	-	-
TIRES AND TIRE REPAIRS	38	385	-	-	-	-
GENERAL EQUIPMENT	2,774	4,093	-	-	-	-
SHOP EQUIPMENT	205	239	-	-	-	-
REPAIRS AND MAINTENANCE	12,585	18,284	-	-	-	-
HAZARDOUS MATERIALS PROG	807	398	-	-	-	-
HEPATITIS PROGRAM	1,460	844	-	-	-	-
OTHER PURCHASED SERVICES	2,267	1,242	-	-	-	-
AUTOMOTIVE	-	427	-	-	-	-
INSURANCE	-	427	-	-	-	-
POSTAGE	289	255	-	-	-	-
TELEPHONE	4,539	4,833	-	-	-	-
ADVERTISING	203	206	-	-	-	-
COMMUNICATIONS	5,031	5,294	-	-	-	-
TRAVEL, FOOD & LODGING	1,647	2,575	-	-	-	-
TRAINING AND CONFERENCES	1,875	2,695	-	-	-	-
MEMBERSHIPS/DUES/SUBSCRIPT	371	601	-	-	-	-
TRAINING AND TRAVEL	3,893	5,871	-	-	-	-
VOLUNTEER ACTIVITIES	20,322	21,772	-	-	-	-
OFFICE SUPPLIES	2,331	2,192	-	-	-	-
MANITORIAL SUPPLIES	1,449	1,121	-	-	-	-
FIRE RESIDENCE SUPPLIES	326	444	-	-	-	-
FIRE PREVENTION SUPPLIES	2,339	1,403	-	-	-	-
CLOTHING	4,072	6,112	-	-	-	-
SPECIAL DEPT. SUPPLIES	8,918	5,410	-	-	-	-
SUPPLIES	39,757	38,454	-	-	-	-

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u>	<u>1994-95</u>	<u>1995-96</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>ADOPTED</u>
							<u>BUDGET</u>
ASSETS <\$250	-	260	-	-	-	-	-
6CELLANEOUS EXPENSES	-	260	-	-	-	-	-
VEHICLES	43,463	56,114	-	-	-	-	-
COMMUNICATIONS EQUIPMENT	7,403	5,925	-	-	-	-	-
FURNITURE AND FIXTURES	339	1,085	-	-	-	-	-
OFFICE EQUIPMENT	133	-	-	-	-	-	-
COMPUTER EQUIPMENT	-	459	-	-	-	-	-
HAZMAT EQUIPMENT	665	456	-	-	-	-	-
EQUIPMENT, OTHER	5,936	11,608	-	-	-	-	-
PITAL OUTLAY	57,939	75,647	-	-	-	-	-
RE DEPARTMENT	733,327	696,350	1,639	-	-	-	-

AMBULANCE DEPARTMENT

Summary

On July 1, 1995, the City of The Dalles was annexed into Mid-Columbia Fire and Rescue District (then the Wasco Rural Fire Protection District) for the purposes of fire protection and emergency medical services. As of that date, the City discontinued the Ambulance Department. This department shows no appropriations for the 1996-97 fiscal year, and is shown here for informational purposes only.

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u>	<u>1994-95</u>	<u>1995-96</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>	<u>ESTIM</u>
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>APPROVED</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>1997</u>
AL FUND								
ANCE DEPARTMENT								
REGULAR SALARIES	112,691	174,115	1,188	-	-	-	-	-
OVERTIME SALARIES	54,495	58,884	995	-	-	-	-	-
SALARIES AND WAGES	167,186	232,999	2,183	-	-	-	-	-
MEDICAL INSURANCE	10,076	16,232	-	-	-	-	-	-
-T DISABILITY INSURANCE	762	822	-	-	-	-	-	-
LIFE INSURANCE	122	219	-	-	-	-	-	-
WORKERS COMP INSURANCE	2,747	3,222	-	-	-	-	-	-
FICA	12,785	19,223	74	-	-	-	-	-
RETIREMENT CONTRIBUTIONS	21,630	33,569	-	-	-	-	-	-
NEFITS	48,122	73,287	74	-	-	-	-	-
WASCO CO COMMUNICATIONS	39,371	34,371	-	-	-	-	-	-
WRFPD PERSONNEL	1,764	1,653	-	-	-	-	-	-
PHYSICIAN ADVISOR	3,300	3,600	-	-	-	-	-	-
OTHER CONTRACTUAL SVCS	-	115	-	-	-	-	-	-
CONTRACTUAL SERVICES	44,435	39,739	-	-	-	-	-	-
RADIO EQUIPMENT	210	339	-	-	-	-	-	-
OFFICE EQUIPMENT	41	380	-	-	-	-	-	-
VEHICLES	3,579	4,913	-	-	-	-	-	-
GAS/OIL/DIESEL/LUBRICANTS	2,662	4,179	-	-	-	-	-	-
TIRES AND TIRE REPAIRS	1,247	1,612	-	-	-	-	-	-
GENERAL EQUIPMENT	2,478	1,847	-	-	-	-	-	-
PAIRS AND MAINTENANCE	10,217	13,270	-	-	-	-	-	-
HEPATITIS PROGRAM	161	-	-	-	-	-	-	-
HER PURCHASED SERVICES	161	-	-	-	-	-	-	-

ACCOUNT DESCRIPTION	1993-94	1994-95	1995-96	1996-97	1996-97	1996-97	1997
	ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	ESTIMATED
POSTAGE	77	89	-	-	-	-	-
TELEPHONE	2,088	2,132	-	-	-	-	-
ADVERTISING	-	185	-	-	-	-	-
COMMUNICATIONS	2,165	2,406	-	-	-	-	-
TRAVEL, FOOD & LODGING	271	367	-	-	-	-	-
AMBULANCE MEALS/PAT XFER	1,993	3,460	-	-	-	-	-
TRAINING AND CONFERENCES	2,584	3,576	-	-	-	-	-
MEMBERSHIPS/DUES/SUBSCRIPT	457	1,204	-	-	-	-	-
TRAINING AND TRAVEL	5,305	8,607	-	-	-	-	-
VOLUNTEER ACTIVITIES	2,500	3,255	-	-	-	-	-
OFFICE SUPPLIES	1,067	1,119	-	-	-	-	-
JANITORIAL SUPPLIES	132	591	-	-	-	-	-
EXPENDABLE SUPPLIES	15,137	15,055	-	-	-	-	-
CLOTHING	1,414	2,762	-	-	-	-	-
SPECIAL DEPT. SUPPLIES	3,410	4,219	-	-	-	-	-
SUPPLIES	23,660	27,001	-	-	-	-	-
ASSETS <\$250	-	480	-	-	-	-	-
SCCELLANEOUS EXPENSES	-	480	-	-	-	-	-
COMMUNICATIONS EQUIPMENT	665	-	-	-	-	-	-
OFFICE EQUIPMENT	133	595	-	-	-	-	-
COMPUTER EQUIPMENT	-	479	-	-	-	-	-
EQUIPMENT, OTHER	2,313	7,027	-	-	-	-	-
CAPITAL OUTLAY	3,111	8,101	-	-	-	-	-
BALANCE DEPARTMENT	304,362	405,890	2,257	-	-	-	-

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LIBRARY DEPARTMENT

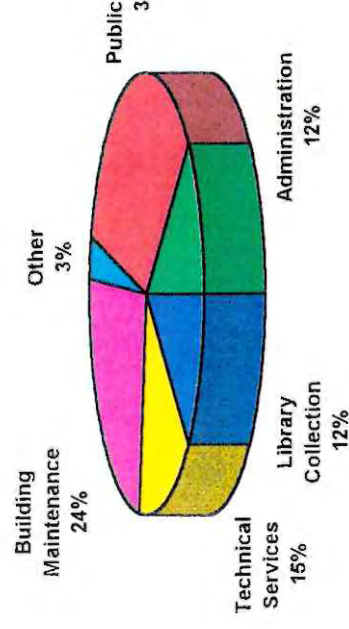
Mission Statement

Willies-Wasco County Library provides Wasco County's citizens with free and equal access to materials relevant to their information needs. The library serves as an unbiased source of information with opportunities provided for personal, educational, cultural and recreational enrichment.

Services Provided

- Reference assistance
- Instruction in library use
- Circulation
- Reserves
- Interlibrary book loans
- Children's storyhours and programming
- Special programs
- Technical Services
 - Acquisitions
 - Cataloging
 - Mending and processing
- Administration
 - Building Maintenance
 - Library Services
 - Rotating book loans
 - Reference assistance
 - Interlibrary book loans
 - Outreach program
 - Career program

Allocation of Resources:



English as a Second Language) Resource Center and literacy materials

Accomplishments During 1995-96

During the 1996-1996 fiscal year, the Gorge LINK automated circulation and cataloging system was installed. Accomplishments include conversion of the cataloging records for the circulating collection to a computer format, recoding the circulating collection to a computer format, conversion of the patron file to a computer format, establishment of a courier service for interlibrary loan purposes, and instituting a training program for both staff and public.

Objectives for 1996-1997

Continue to improve public access to information
Provide services in a safe, adequately sized and well maintained facility
Work towards continual cost containment
Develop library collection with the range and depth to meet individual and community needs

Objectives for 1996-1997

Fully implement Gorge LINK automated system
Provide Internet access for public
Secure library mezzanine funding through Library Foundation
Reduce building energy consumption
Improve quality of children's collection through the selection of new materials and withdrawal of outdated materials

Complete the goals and objectives, tasks needing to be performed will include:
Conversion of the cataloging records for the noncirculating collection and materials not on database
Recoding the noncirculating collection
Reassigning staff workloads to meet automation requirements
Revising library circulation policies

Century

The 1995-1996 fiscal year the staff continued efforts to bring technological advancement to library services through implementing the LINK project and Internet services. Efforts at improving the efficiency and usability of a 30 year old building included evaluating energy consumption and planning for the mezzanine addition. Efforts continued to develop the library collection in a variety with the range and depth to meet individual and community needs. Ongoing management efforts to contain costs while balance savings against future benefits remains a challenge.

A start grant from the Oregon State Library to fund Internet service for one year was received. This grant was made in the fiscal year ended equipment and services. Objectives related to the Internet service will be completed during the coming fiscal year. These include developing a training program and publicity plan making use of computer to access the Internet

The Library Foundation has been conducting fundraising activities primarily for the mezzanine project. Activities have included applying for fundraising events, and soliciting donations. Approximately \$9,000 has been raised for the mezzanine project. Fundraising activities continued during the coming fiscal year with the goal of raising \$211,403.

The mezzanine addition will total 2,690 square feet and be constructed over the east and west ends of the library's reading room. Expenses on the mezzanine will include a Columbia River Gorge collection, genealogy collection, literacy and ESL center, computer public access to the periodicals collection, quiet study areas, expanded book collection space, and improved lighting over desks.

In the first half of the current fiscal year, the library experienced an approximate 50% increase in its electric bills due to a change in utility rates. Arrangements were made for an audit of the building's energy usage by the P.U.D. and several independent contractors to determine the costs and benefits of converting the library's heating system to natural gas was completed. Recommendations regarding energy conservation were taken into consideration, with several of them included in this budget.

In 1995-96, staff continued to weed the collection for older and less used materials. The children's collection will be evaluated in 1997 with outdated materials to be replaced by newer ones. A \$2,500 donation through the Friends of the Library designated for this project to be started during the current fiscal year. Book expenditures during 1995-1996 were lower than budgeted due to receipt of state aid (budgeted at \$4,200) and building related costs (specifically electrical and wiring) being greater than anticipated.

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u>	<u>1994-95</u>	<u>1995-96</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>	<u>ESTIM</u>
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>PROPOSED</u>	<u>APPROVED</u>	<u>ADOPTED</u>	<u>1996-97</u>
				<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	
GENERAL FUND							
REGULAR SALARIES	146,431	145,253	163,315	153,263	153,263	153,263	
PART-TIME/TEMP SALARIES	-	-	-	9,454	9,454	9,454	
OVERTIME SALARIES	-	57	-	-	-	-	
SALARIES AND WAGES	<u>146,431</u>	<u>145,310</u>	<u>163,315</u>	<u>162,717</u>	<u>162,717</u>	<u>162,717</u>	
EMPLOYEE SICK LEAVE REDEM	864	916	916	980	980	980	
MEDICAL INSURANCE	14,183	15,103	17,416	15,369	15,369	15,369	
-T DISABILITY INSURANCE	834	871	1,020	560	560	560	
LIFE INSURANCE	213	201	396	213	213	213	
WORKERS COMP INSURANCE	647	677	787	876	876	876	
WIFICA	11,268	11,186	12,634	12,910	12,910	12,910	
RETIREMENT CONTRIBUTIONS	<u>19,761</u>	<u>18,684</u>	<u>16,429</u>	<u>11,862</u>	<u>11,862</u>	<u>21,077</u>	
NEBITS	<u>47,770</u>	<u>47,638</u>	<u>49,598</u>	<u>42,770</u>	<u>42,770</u>	<u>51,985</u>	
CONTRACTUAL SERVICES	-	-	4,482	9,951	9,951	9,951	
SPECIAL LEGAL SERVICES	-	157	-	3,378	3,378	3,378	
NONCONTRACTUAL SERVICES	-	157	4,482	13,329	13,329	13,329	
WATER & SEWER	1,461	1,796	1,678	1,779	1,779	1,779	
GARBAGE SERVICES	624	521	558	558	558	558	
NATURAL GAS	-	-	-	2,700	2,700	2,700	
ELECTRICITY	<u>14,076</u>	<u>15,021</u>	<u>13,452</u>	<u>9,141</u>	<u>9,141</u>	<u>9,141</u>	
ILITIES	<u>16,161</u>	<u>17,338</u>	<u>15,688</u>	<u>14,178</u>	<u>14,178</u>	<u>14,178</u>	
JANITORIAL SERVICES	-	-	-	-	-	11,400	
JANITORIAL	-	-	-	-	-	11,400	
BUILDINGS AND GROUNDS	28,395	17,346	17,435	43,320	33,369	21,119	
OFFICE EQUIPMENT	929	952	780	1,474	1,474	1,474	

ACCOUNT DESCRIPTION	1993-94	1994-95	1995-96	1996-97	1996-97	1996-97	ESTIM
	ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	1999
GENERAL EQUIPMENT	1,124	323	869	1,384	1,384	-	-
HVAC SYSTEMS	-	-	-	-	-	2,234	-
REPAIRS AND MAINTENANCE	30,448	18,621	19,084	46,178	36,227	24,827	-
RENTAL OF EQUIPMENT	-	255	275	-	-	-	-
INITIAL COSTS	-	255	275	-	-	-	-
POSTAGE	2,028	2,352	2,600	2,600	2,600	2,600	2,600
TELEPHONE	1,824	1,190	2,966	4,158	4,158	4,158	4,158
ADVERTISING	13	-	-	-	-	-	-
PERMITS	-	-	50	50	50	50	50
COMMUNICATIONS	3,865	3,542	5,616	6,808	6,808	6,808	6,808
TRAVEL, FOOD & LODGING	733	-	-	400	400	400	400
TRAINING AND CONFERENCES	470	-	220	105	105	105	105
MEMBERSHIPS/DUES/SUBSCRIPT	240	135	136	145	145	145	145
TRAINING AND TRAVEL	1,443	135	356	650	650	650	650
OFFICE SUPPLIES	5,675	4,532	9,932	5,907	5,907	5,907	5,907
MANITORIAL SUPPLIES	918	1,350	1,475	2,069	2,069	2,069	2,069
LIBRARY BOOKS AND BINDING	34,622	20,857	46,650	35,910	35,910	35,910	35,910
LIBRARY PERIODICALS	4,067	2,481	2,500	4,000	4,000	4,000	4,000
AUDIOMISUAL MATERIALS	2,670	1,285	2,000	2,500	2,500	2,500	2,500
LIBRARY CATALOGING SVCS	812	36	-	-	-	-	-
COMPUTER SOFTWARE	2,614	2,945	2,498	3,568	3,568	3,568	3,568
SUPPLIES	51,378	33,486	65,055	53,954	53,954	53,954	53,954
MISCELLANEOUS EXPENSES	309	231	200	230	230	230	230
ASSETS <\$250	-	941	319	220	220	220	220
MISCELLANEOUS EXPENSES	309	1,172	519	450	450	450	450

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u>	<u>1994-95</u>	<u>1995-96</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>	<u>ES</u>
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>PROPOSED</u>	<u>APPROVED</u>	<u>ADOPTED</u>	<u>BUDGET</u>	
BUILDINGS	12,936	-	6,680	23,000	23,000	23,000	23,000	
OFFICE EQUIPMENT	7,987	-	-	-	-	-	-	
COMPUTER EQUIPMENT	4,595	1,470	-	3,535	3,535	3,535	3,535	
CAPITAL OUTLAY	25,518	1,470	6,680	26,535	26,535	26,535	26,535	
RRARY	323,323	269,124	330,668	367,569	357,618	366,833	366,833	

CITY HALL DEPARTMENT

Statement

provide for the maintenance and preservation of the City's facilities, structures and grounds, including historic City Hall. The City values its historic architecture and is dedicated to preserving our historic assets.

History

The City Hall Department accounts for the repairs and maintenance necessary on an annual basis to preserve not only the appearances of the City's buildings, but also the integrity of these structures. Expenditures from this department include the normal repairs and maintenance line items for the City Hall as well as maintenance appropriations for the Mathews Building, Carnegie Library and other City-owned buildings. All income and expenditures relating to general government services are also recorded in this department.

One of the most interesting items budgeted in the City Hall Department include the lease payment of \$42,140 for a fire engine purchased by the City. This fire engine has become the property of Mid-Columbia Fire and Rescue District in the annexation process, but as part of the agreement with the City and the District, the City will continue to make the annual lease payments. The last of these lease payments will be made in the 1997-98 fiscal year. Also budgeted in this department for 1996-97 is \$40,000 for demolition of the Stadleman Building, currently used for City storage and rental to third parties.

The operation and maintenance of the City's Transportation Center is budgeted in the City Hall Department as a separate division. The Transportation Center serves as the local depot for both Amtrak rail and the Greyhound bus lines. Prior to 1994-95, the Transportation Center was budgeted in the Tourism Promotion Fund.

ACCOUNT DESCRIPTION	1993-94	1994-95	1995-96	1996-97	1996-97	1996-97	EST
	ACTUALS	ACTUALS	BUDGET	PROPOSED	APPROVED	ADOPTED	
			BUDGET	BUDGET	BUDGET	BUDGET	
GENERAL FUND							
ALL							
REGULAR SALARIES	-	-	-	-	14,175	14,175	14,175
SALARIES AND WAGES	-	-	-	-	14,175	14,175	14,175
MEDICAL INSURANCE					3,924	3,924	3,924
SHORT-TERM DISABILITY INSURANCE					82	82	82
LIFE INSURANCE					32	32	32
WORKERS COMP INSURANCE					553	553	553
RETIREMENT					1,084	1,084	1,084
UNEMPLOYMENT BENEFITS					5,675	5,675	5,675
CONTRACTUAL SERVICES		665	-	-	-	-	-
OTHER CONTRACTUAL SVCS		-	1,500	-	-	-	-
CONTRACTUAL SERVICES		665	1,500	-	-	-	-
WATER & SEWER	846	738	1,600	1,300	1,300	1,300	1,300
GARBAGE SERVICES	1,476	1,593	1,700	1,600	1,600	1,600	1,600
NATURAL GAS	-	-	225	-	-	-	-
ELECTRICITY	10,709	11,261	14,350	12,000	12,000	12,000	12,000
UTILITIES	13,031	13,592	17,875	14,900	14,900	14,900	14,900
MANITORIAL SERVICES				9,000	9,000	9,000	9,000
MANITORIAL				9,000	9,000	9,000	9,000
BUILDINGS AND GROUNDS	12,579	13,385	76,500	36,000	28,250	28,250	28,250
MATHEWS BUILDING	1,537	775	2,500	800	800	800	800
STADLEMAN BUILDING	1,100	38,584	2,500	40,000	40,000	40,000	40,000
CARNEGIE LIBRARY BUILDING	80	26	-	7,750	7,750	7,750	7,750
STATE OFFICE BUILDING	2,668	101	-	-	-	-	-
JOINT USE OF LABOR/EQUIP	-	-	-	7,500	-	-	-
GENERAL EQUIPMENT	3	-	-	-	-	-	-
ELEVATORS				2,500	2,500	2,500	2,500
PAIRS AND MAINTENANCE	17,967	52,871	81,500	94,550	79,300	79,300	79,300

ACCOUNT DESCRIPTION	1993-94	1994-95	1995-96	1996-97	1996-97	1996-97	1996-97
	ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	BUDGET
PROPERTY TAXES	5,526	5,548	5,500	2,600	2,600	2,600	2,600
FEES	5,526	5,548	5,500	2,600	2,600	2,600	2,600
MOSQUITO CONTROL	1,500	1,500	1,500	1,650	1,650	1,650	1,650
OTHER PURCHASED SERVICES	1,500	1,500	1,500	1,650	1,650	1,650	1,650
LIABILITY	13,863	15,894	16,000	16,100	16,100	16,100	16,100
PROPERTY	16,769	14,737	16,200	9,500	9,500	9,500	9,500
AUTOMOTIVE	18,141	20,470	20,500	6,800	6,800	6,800	6,800
FIDELITY BOND	1,469	1,469	1,500	1,500	1,500	1,500	1,500
INSURANCE	50,242	52,570	54,200	33,900	33,900	33,900	33,900
POSTAGE	6	5	-	50	50	50	50
COMMUNICATIONS	6	5	-	50	50	50	50
OFFICE SUPPLIES	-	50	-	-	-	-	-
JANITORIAL SUPPLIES	146	620	500	750	750	750	750
SUPPLIES	146	670	500	750	750	750	750
VEHICLES	-	-	42,140	42,140	42,140	42,140	42,140
COMMUNICATIONS EQUIPMENT	6,682	6,166	6,200	6,200	6,200	6,200	6,200
FURNITURE AND FIXTURES	2,100	-	-	-	-	-	-
CAPITAL OUTLAY	8,782	6,166	48,340	48,340	48,340	48,340	48,340
CITY HALL	97,200	133,587	210,915	205,740	210,340	210,340	210,340

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u>	<u>1994-95</u>	<u>1995-96</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>	<u>ES</u>
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>PROPOSED</u>	<u>BUDGET</u>	<u>APPROVED</u>	<u>ADOPTED</u>	
				<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	
AL FUND								
ALL								
TRANSPORTATION CENTER								
WATER & SEWER	-	571	-	700	700	700	700	700
GARBAGE SERVICES	-	-	-	200	200	200	200	200
NATURAL GAS	-	329	-	325	325	325	325	325
ELECTRICITY	-	1,008	-	1,000	1,000	1,000	1,000	1,000
ILITIES	-	1,908	-	2,225	2,225	2,225	2,225	2,225
BUILDINGS AND GROUNDS	-	3,157	-	1,200	1,200	-	-	-
PAIRS AND MAINTENANCE	-	3,157	-	1,200	1,200	-	-	-
JANITORIAL SUPPLIES	-	468	-	600	600	600	600	600
PLIES	-	468	-	600	600	600	600	600
TRANSPORTATION CENTER	-	5,533	-	4,025	4,025	2,825	2,825	2,825

CODE ENFORCEMENT

Statement

the image and livability of the community through fair enforcement of the City's ordinances, particularly in addressing nuisance processes; work with the citizens to solve problems and resolve issues while protecting property and personal rights and freedom.

proposed budget provides for a three quarters time person to address the City Council's goal of proactively addressing nuisances. The Codes Enforcement position will work under the supervision and direction of the Police Department, because of the City's ability to train, supervise and provide support in the enforcement of laws. Expenditures are shown separately for this department in identifying the cost of the added position and to track the costs of the program.

of the position has not been established (a City Council responsibility as defined by the Charter), but is included here at \$1,313 per month at three quarters time, based upon the following comparative data from the Local Government Personnel Institute of the United States:

	1994 Population	Assigned to	Salary Range		Position Title
			Monthly	Annually	
Hillsboro	44,045	Police Dept.	1,862 to 2,516	22,344 to 30,192	Code Enforcement Agent
Springfield	47,740	N/A	1,806 to 2,194	21,672 to 26,328	Parking/Nuisance Control Officer
Canby	10,405	N/A	1,936 to 2,054	23,232 to 24,648	Code Enforcement Officer
Woodburn	15,235	N/A	2,100 to 2,553	25,200 to 30,636	Code Enforcement Officer
Cannon Beach	1,330	N/A	2,064 to 2,580	24,768 to 30,960	Code Enforcement Officer
The Dalles	11,325	Police Dept.	1,750 to 2,214	21,000 to 26,568	Code Enforcement Officer
At 3/4 time (proposed):			1,313 to 1,660	15,756 to 19,920	Code Enforcement Officer

budgeted salary is stated at Step 1 (the step above the "base", at which new positions are normally hired) which amount to a salary of \$16,380. This is viewed as the lowest salary to attract applicants, especially considering the part time nature of the position and the employee would need to purchase 25% of their benefits to obtain any coverage.

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u>	<u>1994-95</u>	<u>1995-96</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>	<u>ESTIMATED</u>
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>PROPOSED</u>	<u>APPROVED</u>	<u>ADOPTED</u>	<u>1996-97</u>
AL FUND							
ENFORCEMENT							
REGULAR SALARIES	38,604	26,387	-	16,380	16,380	16,380	16,380
SALARIES AND WAGES	38,604	26,387	-	16,380	16,380	16,380	16,380
EMPLOYEE SICK LEAVE REDEMPTION	742	-	-	-	-	-	-
MEDICAL INSURANCE	3,838	3,971	-	1,326	1,326	1,326	1,326
L-T DISABILITY INSURANCE	290	98	-	94	94	94	94
LIFE INSURANCE	43	13	-	13	13	13	13
WORKERS COMP INSURANCE	159	112	-	440	440	440	440
FICA	3,010	2,019	-	1,280	1,280	1,280	1,280
RETIREMENT CONTRIBUTIONS	5,212	1,772	-	-	-	-	-
NET BENEFITS	13,294	7,985	-	3,153	3,153	3,153	3,153
COMPUTERS	125	-	-	-	-	-	-
OFFICE EQUIPMENT	22	-	-	-	-	-	-
VEHICLES	141	367	-	400	400	400	400
GAS/OIL/DIESEL/LUBRICANTS	192	105	-	500	500	500	500
TIRES AND TIRE REPAIRS	367	-	-	45	45	45	45
PAIRS AND MAINTENANCE	847	472	-	945	945	945	945
ANIMAL CONTROL	-	25,000	-	-	-	-	-
OTHER PURCHASED SERVICES	-	25,000	-	-	-	-	-
POSTAGE	175	162	-	175	175	175	175
TELEPHONE	479	215	-	480	480	480	480
COMMUNICATIONS	654	377	-	655	655	655	655
TRAVEL, FOOD & LODGING	479	323	-	60	60	60	60
TRAINING AND CONFERENCES	420	393	-	150	150	150	150
MEMBERSHIPS/DUES/SUBSCRIPT	762	654	-	-	-	-	-
TRAINING AND TRAVEL	1,661	1,370	-	210	210	210	210

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u>	<u>1994-95</u>	<u>1995-96</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>	<u>EST</u>
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>PROPOSED</u>	<u>APPROVED</u>	<u>ADOPTED</u>	<u>199</u>
VOLUNTEER ACTIVITIES	398	9	-	-	-	-	-	-
SPECIAL PROGRAMS	398	9	-	-	-	-	-	-
OFFICE SUPPLIES	558	121	-	550	550	550	550	550
CLOTHING	-	-	-	200	200	200	200	200
BOOKS AND PERIODICALS	369	200	-	-	-	-	-	-
COMPUTER SOFTWARE	554	-	-	-	-	-	-	-
SUPPLIES	1,481	321	-	750	750	750	750	750
ASSETS <\$250	-	-	-	250	250	250	250	250
MISCELLANEOUS EXPENSES	-	-	-	250	250	250	250	250
OFFICE EQUIPMENT	515	12,810	-	500	500	500	500	500
COMPUTER EQUIPMENT	396	-	-	-	-	-	-	-
CAPITAL OUTLAY	911	12,810	-	500	500	500	500	500
ROADS ENFORCEMENT	57,850	74,731	-	22,843	22,843	22,843	22,843	22,843

OTHER USES

entary

ing transfers to other funds from the General Fund are recorded as "Other Uses", along with other appropriation items not specified in the General Fund budget. Contingencies and any unappropriated ending balances for the General Fund are budgeted in this department as well as in other departments.

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u> <u>ACTUALS</u>	<u>1994-95</u> <u>ACTUALS</u>	<u>1995-96</u> <u>BUDGET</u>	<u>1996-97</u>		<u>ADOPTED</u> <u>BUDGET</u>	<u>EST</u> <u>199</u>
				<u>PROPOSED</u> <u>BUDGET</u>	<u>APPROVED</u> <u>BUDGET</u>		
AL FUND							
USES							
TO TOURISM PROMOTION FUND	218,445	145,000	180,000	-	-	-	-
TO UNEMPLOYMENT RSV FUND	10,000	10,000	10,000	10,000	10,000	10,000	10,000
TO AMBULANCE RESERVE FUND	15,000	15,000	18,700	-	-	-	-
SPECIAL GRANTS FUND	-	7,378	42,880	32,005	32,005	32,005	32,005
TO AIRPORT FUND	-	9,700	57,735	104,717	104,717	109,422	109,422
TOURISM AGENCY FUND	-	-	-	168,000	168,000	168,000	168,000
OTHER TRANSFERS OUT	-	-	-	-	93,524	41,018	41,018
CONTINGENCY	-	-	776,075	816,886	726,288	766,583	766,583
UNAPPROPRIATED ENDING BAL	-	-	-	-	-	-	-
OTHER USES	243,445	187,078	1,085,390	1,131,608	1,134,534	1,127,028	-



PUBLIC WORKS DEPARTMENT

ission Statement

ding sound "Foundations for the Future" for the community through:

- Responsive, professional, efficient service to our customers;
- Programs for timely, effective maintenance and reconstruction of infrastructure which minimize operating costs and service disruptions and maximize public health and safety;
- Logical, well thought-out strategies for positive growth and development, which include needed infrastructure, in close cooperation with other City departments and government agencies.

partment Goals

- To provide effective stewardship of infrastructure, resources and assets.
- To serve the public in a responsive, professional manner.
- To protect the environment by meeting regulations proactively.
- To assure a safe workplace and community.
- To plan and manage operating budgets and CIP plans cost effectively.
- To provide sound, well-researched recommendations to meet the needs of the community for the future.

ng Range Department Objectives

- Resolve Wastewater Treatment Plant siting issue
- Implement usage-based sewer rates; review water rates

- Implement Industrial Pretreatment Program and equitable fees
- Determine means of water supply enhancement
- Resolve terminal reservoir storage for community development
- Evaluate formation of storm water utility
- Prepare Street Master Plan with CIP and funding strategic plan
- Provide signalization at key intersections and allocate cost equitably
- Develop computerized infrastructure mapping and information system
- Formulate written Water Conservation and Cross Connection Programs
- Update 1989 Water and Wastewater Master Plans

Biblio Works Department Organization

Public Works Department is composed of three entirely separate divisions: Water, Street/Storm Sewer, and Wastewater. Each division has its own specific revenue sources and budgeted expenditures, which cannot be co-mingled with the other divisions. Within the department, certain professional services are split proportionately among the three funds. These are Engineering Services, Regulatory Services, and Administrative Services. The primary goals and objectives of these services are listed below.

Engineering Services

Comprehensive, computerized infrastructure mapping and information system that is centrally managed and routinely organized, maintained, updated and utilized.
 Development of a condition assessment system
 Coordination of design responsibilities for projects, ensuring that accepted design procedures are used, qualified staff perform work, and design reviews are conducted with acceptable frequency.
 Development and maintenance of a set of standard specifications and drawings for common construction tasks, with appropriate supplements for specific projects.
 System for managing proposal and bid processes for the City's design and construction contracts, with appropriate legal review including advertisement, pre-bid meetings, contractor pre-qualification, bid opening and evaluation and recommendation of award/rejection to the contract review board.
 Procedures for final acceptance and contract closeout for all public projects.
 Reviews of completed projects to ensure protection of the City's interests.

Regulatory Services

Achieve understanding of present and upcoming regulations to assure cost-effective City compliance, through close working relationships with regulatory agencies and networking with other government agencies.

Creation/implementation of programs and activities required to comply with regulations.

(Primarily these agencies: OR-OSHA, DEQ, OHD, ODOT, DMV, DSL, WRD)

Activities to maintain Oregon and Washington certification of Water Quality Laboratory

Serve as safety coordinator for City and department, creating, implementing, maintaining ongoing safety plans such as Confined Space, Lockout/Tagout, Respiratory, Hearing.

Arrangements for sampling of water/wastewater/storm water as required.

Timely, clear and accurate communications with the public.

Arrangements for public tours and information workshops on water conservation.

Coordination of training of all department staff to meet certification and skill needs.

Administrative Services

Implementation of new accounting system

Development of cost accounting system

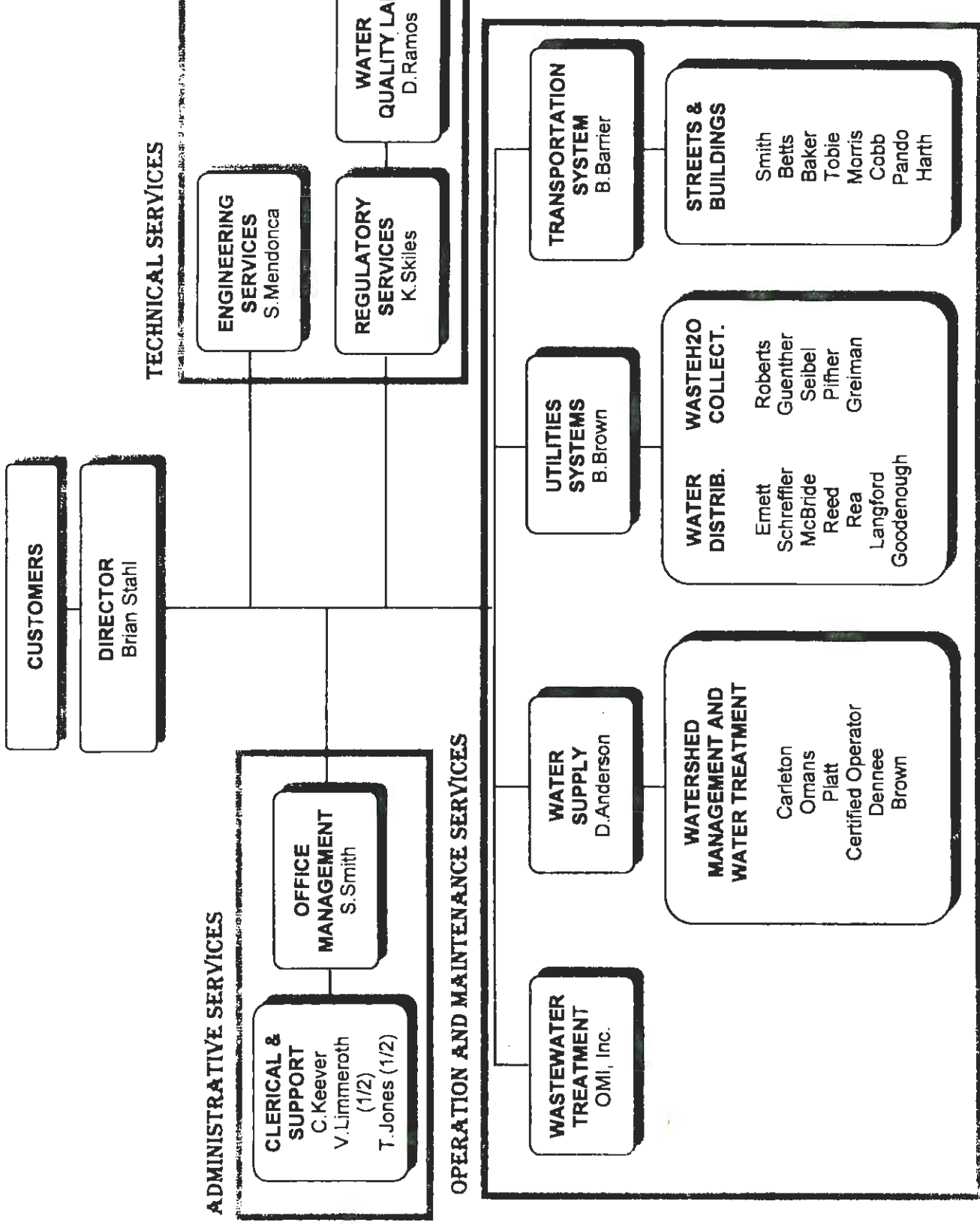
Development of Policy and Procedures Office Manual

Accurate and timely SAIF reports

Development of department inventory system

Meet customer needs courteously and professionally.

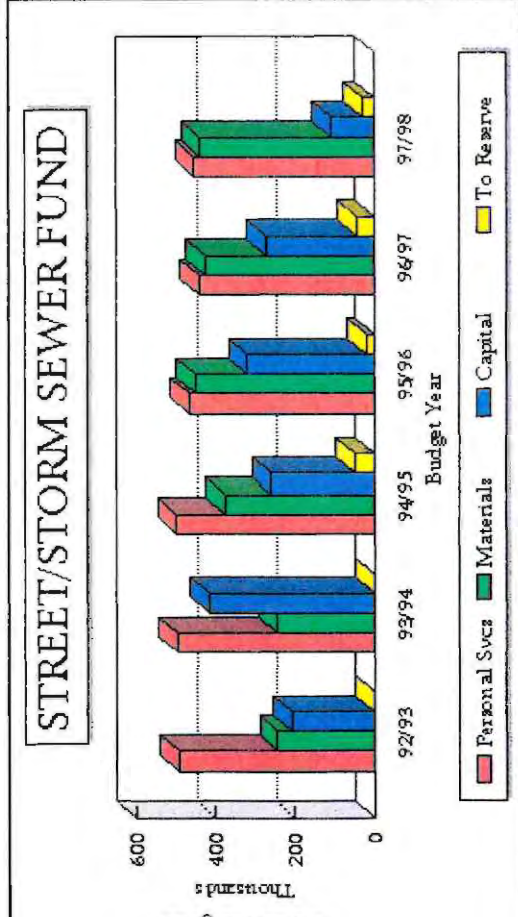
PUBLIC WORKS DEPARTMENT ORGANIZATIONAL CHART



*Public Works Operations Summary
Overview Summary of All Funds
Multi-Year Comparative*

WORKS OPERATIONS SUMMARY

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u>	<u>1994-95</u>	<u>1995-96</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1997-98</u>
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>APPROVED</u>	<u>ADOPTED</u>	<u>ESTIMATE</u>
ing Balance	4,277,669	4,255,914	4,191,191	2,742,140	2,742,140	3,398,782	2,183,4
ses	4,856,523	5,223,349	4,782,728	5,801,003	5,801,003	5,736,576	4,704,9
ancing Sources	654,981	400,680	969,500	1,837,628	1,837,628	1,837,628	330,0
sources	9,789,173	9,879,943	9,943,419	10,380,771	10,380,771	10,972,986	7,218,4
nd Storm Sewer Fund	1,159,248	881,327	1,239,196	1,132,663	1,135,123	1,243,831	1,006,9
orks Reserve Fund	101,403	26,552	66,000	60,020	60,020	60,020	95,0
Bridge Replacement Fund	6,164	490,455	89,396	234,361	234,361	234,361	23,0
tility Fund	1,551,028	1,364,036	2,037,586	1,841,478	1,852,004	1,946,064	1,790,6
ept. Capital Reserve Fund	83,257	552,576	1,304,252	1,226,584	1,226,584	1,226,584	408,5
ater Utility Fund	988,036	1,038,266	1,306,034	1,330,303	1,338,212	1,398,405	1,335,9
pecial Reserve Fund	506,228	177,774	1,960,405	1,865,005	1,865,005	2,224,472	1,545,0
penditures	4,395,364	4,530,986	8,002,869	7,690,414	7,711,309	8,333,737	6,205,1
s Out	1,137,894	920,965	1,317,825	2,122,866	2,201,352	2,135,395	640,0
ency	-	-	622,725	567,491	468,110	503,854	373,1
ppriated Ending Balance	-	-	-	-	-	-	-
her Uses	1,137,894	920,965	1,940,550	2,690,357	2,669,462	2,639,249	1,013,2
penditures and Other Uses	5,533,258	5,451,951	9,943,419	10,380,771	10,380,771	10,972,986	7,218,4
TOTAL	4,255,915	4,427,992	-	-	-	-	-



STREET/STORM SEWER FUND

The Street/Storm Sewer Fund is a special established to provide for the range of services involved with the construction, maintenance and repair of the City's streets and storm sewer system, as well as City buildings, alleyways and vehicle fleet. The primary revenue sources include the allocation of state gas tax proceeds and the local gas tax. For budget purposes the fund is divided into two parts: Street Operations (Fund 005-0500) and Storm Sewer Operations (Fund 005-0400).

STORM SEWER OPERATIONS

Goals/Objectives:

- Develop Capital Improvement Program, expedite projects, and revise annually
- Operational maintenance and replacement of storm lines
- Efficient response to requests for new storm taps to our developing community
- Development of accurate mapping and inventory of storm sewer infrastructure
- Improvement of Project Inspections to assure a quality product
- Implementation of a Storm Water Utility as a proper source of funding
- Control of root damage caused by street trees
- Provision of drainage for spring water and open ground water runoff

- Investigation of Inflow and Infiltration into sanitary sewer lines

Accomplishments:

- Installation of storm drain system east of Thompson Street
- Fought back the "Flood of 96"
- Completion of 2,100 linear feet of storm line rehabilitation
- Storm line root treatment/removal in trouble areas

Failures:

- Inability to implement storm water utility as source of funding

STREET OPERATIONS

Goals/Objectives:

Develop Capital Improvement Program, expedite projects, and revise annually

Operational maintenance and capital projects for: Streets/alleys; Equipment fleet; City Buildings

Curb and sidewalk replacements, in accordance with ADA requirements

Annual cracksealing of prioritized streets

Development of accurate mapping and inventory of roadways and infrastructure

Provide for street sweeping/flushing; snow plowing and sanding

Oversight of traffic signs and lights; paint striping and delineation

Maintenance of right of ways through spraying, clearing and brushing

Development/oversight of street standards to ensure traffic safety and smooth flows

- Implementation of special vehicle routes
- Pursuit of grants for street projects
- Close working relationship with planning processes on transportation issues

Accomplishments:

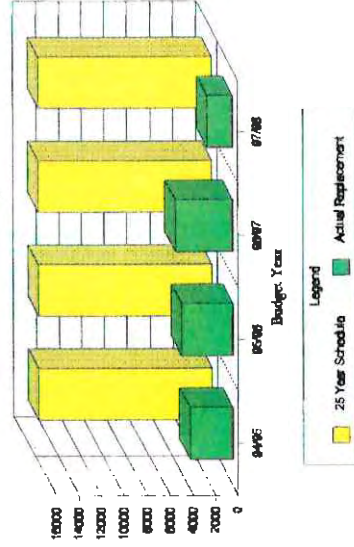
- Completion of Capital Improvement projects (3rd Place, ADA, Crack sealing)
- Installation of traffic signals at 2nd/Webber and 6th/Webber Streets
- Painting and striping of all City streets, including bike lanes
- Improvement of quality of street surface maintenance
- Purchasing of budgeted CIP items:
 - 10 yd dump truck
 - Diesel pickup
 - Vibratory roller for surface prep
 - Tractor-mounted brushing head
 - Used backhoe (Substituted for paint striper per Council approval)
- Sweeping/cleaning of City streets to high standards
- Completion of 2nd yr of alley rock/blade project
- Remodeling of State Office Building
- Progress in TQM and improved Public Works input into planning process

Failures:

- Deferment of street project on Lewis (10th-12th)
- Insufficient funding to properly care for newly accepted roadways
- High use causing sweeper to become a high maintenance item
- Inability to pursue grant funding as planned.

Replacement of City Streets

Based on 72 miles and 25 year life



WATER & STORM SEWER FUND SUMMARY

ACCOUNT DESCRIPTION	1993-94	1994-95	1995-96	1996-97	1996-97	1996-97	1996-97	ESTIMATE
	ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	BUDGET	1997-98
Beginning Balance	870,145	646,492	593,500	373,210	373,210	520,236	520,236	114,4
Transfers In	1,015,098	966,063	900,010	1,225,539	1,225,539	1,182,966	1,182,966	941,0
Financing Sources	21,586	680	-	-	-	-	-	-
Resources	1,906,829	1,613,235	1,493,510	1,598,749	1,598,749	1,703,202	1,703,202	1,055,4
Water Operations	-	214,856	276,352	223,629	223,629	234,114	234,114	229,5
Operations	1,159,248	666,471	962,844	909,034	911,494	1,009,717	1,009,717	777,3
Expenditures	1,159,248	881,327	1,239,196	1,132,663	1,135,123	1,243,831	1,243,831	1,006,9
Transfers Out	101,086	160,332	98,498	304,218	332,451	313,743	313,743	48,5
Agency	-	-	155,816	161,868	131,175	145,628	145,628	-
Unappropriated Ending Balance	-	-	-	-	-	-	-	-
Other Uses	101,086	160,332	254,314	466,086	463,626	459,371	459,371	48,5
Expenditures and Other Uses	1,260,334	1,041,659	1,493,510	1,598,749	1,598,749	1,703,202	1,703,202	1,055,4
TOTAL	646,495	571,576	-	-	-	-	-	-

ACCOUNT DESCRIPTION	1993-97	1994-95	1995-96	1996-97	1996-97	1996-97	ESTIM
	ACTUALS	ACTUALS	BUDGET	PROPOSED	APPROVED	ADOPTED	1999
			BUDGET	BUDGET	BUDGET	BUDGET	
WATER & STORM SEWER FUND							
BEGINNING BALANCE	870,145	646,492	593,500	373,210	373,210	520,236	
LOCAL 3 CENT FUEL TAX	306,990	318,791	320,000	325,000	325,000	325,000	
LOCAL REVENUES	306,990	318,791	320,000	325,000	325,000	325,000	
STATE GRANTS, OTHER	2,329	-	-	-	-	-	
STATE FAU EXCHANGE FUNDS	109,624	43,313	-	59,310	59,310	59,310	
STATE MOTOR VEHICLE FUND	514,463	516,588	519,456	516,421	516,421	516,421	
INTERGOVERNMENTAL REVENUES	626,416	559,901	519,456	575,731	575,731	575,731	
MISC. SALES AND SERVICES	11,435	27,382	2,500	500	500	500	
INTERDEPARTMENTAL REVENUE	40,040	26,352	28,054	95,540	95,540	95,540	
CHARGES FOR SERVICES	51,475	53,734	30,554	96,040	96,040	96,040	
INTEREST REVENUES	28,947	31,681	30,000	16,000	16,000	16,000	
OTHER REVENUES	28,947	31,681	30,000	16,000	16,000	16,000	
OTHER MISC. REVENUES	1,270	1,956	-	212,768	212,768	170,195	
OTHER MISCELLANEOUS REVENUES	1,270	1,956	-	212,768	212,768	170,195	
TOTAL REVENUES	1,015,098	966,063	900,010	1,225,539	1,225,539	1,182,966	
SALE OF FIXED ASSETS	21,586	680	-	-	-	-	
OTHER FINANCING SOURCES	21,586	680	-	-	-	-	
TOTAL OTHER FINANCING SOURCES	21,586	680	-	-	-	-	
TOTAL RESOURCES	1,906,829	1,613,235	1,493,510	1,598,749	1,598,749	1,703,202	

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u> <u>ACTUALS</u>	<u>1994-95</u> <u>ACTUALS</u>	<u>1995-96</u> <u>BUDGET</u>	<u>1996-97</u>		<u>1996-97</u>		<u>1996-97</u>	
				<u>PROPOSED</u> <u>BUDGET</u>	<u>BUDGET</u>	<u>APPROVED</u> <u>BUDGET</u>	<u>BUDGET</u>	<u>ADOPTED</u> <u>BUDGET</u>	<u>ESTIMATED</u> <u>1996-97</u>
WATER & STORM SEWER FUND									
SEWER OPERATIONS									
REGULAR SALARIES	-	97,890	108,321	108,089	108,089	108,089	108,089	108,089	108,089
PART-TIME/TEMP SALARIES	-	-	720	720	720	720	720	720	720
OVERTIME SALARIES	-	3,555	5,225	3,225	3,225	3,225	3,225	3,225	3,225
SALARIES AND WAGES	-	101,445	114,266	112,034	112,034	112,034	112,034	112,034	112,034
EMPLOYEE SICK LEAVE REDEMPTION	-	-	290	-	-	-	-	-	-
MEDICAL INSURANCE	-	16,014	16,331	16,069	16,069	16,069	16,069	16,069	16,069
SHORT-TERM DISABILITY INSURANCE	-	646	802	456	456	456	456	456	456
LIFE INSURANCE	-	106	240	150	150	150	150	150	150
WORKERS COMP INSURANCE	-	6,854	6,399	7,087	7,087	7,087	7,087	7,087	7,087
EMPLOYEE PENSION CONTRIBUTIONS	-	6,379	8,709	8,571	8,571	8,571	8,571	8,571	8,571
RETIREMENT CONTRIBUTIONS	-	12,512	11,698	8,005	8,005	8,005	8,005	8,005	8,005
EMPLOYEE BENEFITS	-	42,511	44,469	40,338	40,338	40,338	40,338	40,338	40,338
WASCO CO COMMUNICATIONS	-	1,375	884	753	753	753	753	753	753
AUDITING SERVICES	-	32	2,375	1,125	1,125	1,125	1,125	1,125	1,125
ENGINEERING SERVICES	-	-	5,167	2,167	2,167	2,167	2,167	2,167	2,167
OTHER CONTRACTUAL SVCS	-	1,079	4,889	5,364	5,364	5,364	5,364	5,364	5,364
CONTRACTUAL SERVICES	-	2,486	13,315	9,409	9,409	9,409	9,409	9,409	9,409
WATER & SEWER	-	-	-	180	180	180	180	180	180
GARBAGE SERVICES	-	127	94	100	100	100	100	100	100
NATURAL GAS	-	-	325	250	250	250	250	250	250

ACCOUNT DESCRIPTION	1993-94 ACTUALS	1994-95 ACTUALS	1995-96		1996-97		1996-97		ESTI 19
			BUDGET	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET		
ELECTRICITY	-	-	550	550	550	550	550	550	
LITIES	-	127	969	1,080	1,080	1,080	1,080	1,080	
JANITORIAL SERVICES	-	-	-	761	761	761	761	761	
JANITORIAL	-	-	-	761	761	761	761	761	
BUILDINGS AND GROUNDS	-	2,234	623	655	655	655	655	655	
COMPUTERS	-	77	100	100	100	100	100	100	
RADIO EQUIPMENT	-	107	228	150	150	150	150	150	
OFFICE EQUIPMENT	-	184	243	166	166	166	166	166	
JOINT USE OF LABOR/EQUIP	-	-	4,641	9,237	9,237	9,237	9,237	9,237	
VEHICLES	-	3,850	5,115	5,772	5,772	5,772	5,772	5,772	
GAS/OIL/DIESEL/LUBRICANTS	-	5,289	4,776	4,733	4,733	4,733	4,733	4,733	
TIRES AND TIRE REPAIRS	-	266	785	785	785	785	785	785	
GENERAL EQUIPMENT	-	118	200	270	270	270	270	270	
SHOP EQUIPMENT	-	1,100	1,207	1,205	1,205	1,205	1,205	1,205	
NUISANCE ABATEMENT	-	-	-	-	-	-	-	-	
LINE MNTNCE & SUPPLIES	-	11,636	12,115	12,115	12,115	12,115	12,115	12,115	
UTILITIES LOCATES	-	98	180	145	145	145	145	145	
REPAIRS AND MAINTENANCE	-	24,959	30,213	35,333	35,333	35,333	35,333	35,333	
RENTAL OF EQUIPMENT	-	1,095	1,255	-	-	-	-	-	
RENTAL COSTS	-	1,095	1,255	-	-	-	-	-	
LIABILITY	-	2,318	2,318	1,478	1,478	1,478	1,478	1,478	
PROPERTY	-	910	910	566	566	566	566	566	
AUTOMOTIVE	-	3,487	3,487	1,680	1,680	1,680	1,680	1,680	
INSURANCE	-	6,715	6,715	3,724	3,724	3,724	3,724	3,724	

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u>	<u>1994-95</u>	<u>1995-96</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>	<u>EST</u>
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>APPROVED</u>	<u>ADOPTED</u>	<u>BUDGET</u>	<u>19</u>
POSTAGE	-	36	112	112	112	112	112	112
TELEPHONE	-	699	558	619	619	619	619	619
LEGAL NOTICES	-	37	450	250	250	250	250	250
PUBLIC EDUCATION/INFORMATION	-	40	1,400	740	740	740	740	740
ADVERTISING	-	-	700	250	250	250	250	250
PRINTING AND BINDING	-	35	121	122	122	122	122	122
PERMITS	-	9	100	100	100	100	100	100
COMMUNICATIONS	-	856	3,441	2,193	2,193	2,193	2,193	2,193
TRAVEL, FOOD & LODGING	-	139	390	328	328	328	328	328
TRAINING AND CONFERENCES	-	451	1,492	1,700	1,700	1,700	1,700	1,700
MEMBERSHIPS/DUES/SUBSCRIPT	-	44	138	78	78	78	78	78
TRAINING AND TRAVEL	-	634	2,020	2,106	2,106	2,106	2,106	2,106
OFFICE SUPPLIES	-	796	670	835	835	835	835	835
LABORATORIAL SUPPLIES	-	258	372	370	370	370	370	370
CLOTHING	-	721	1,011	825	825	825	825	825
SPECIAL DEPT. SUPPLIES	-	1,063	1,724	1,373	1,373	1,373	1,373	1,373
CHEMICAL/LAB SUPPLIES	-	17	355	300	300	300	300	300
STREET CONST SUPPLIES	-	3,752	9,050	9,050	9,050	9,050	9,050	9,050
BOOKS AND PERIODICALS	-	94	231	226	226	226	226	226
COMPUTER SOFTWARE	-	460	1,182	416	416	416	416	416
SUPPLIES	-	7,161	14,595	13,395	13,395	13,395	13,395	13,395
ASSETS <\$250	-	130	429	182	182	182	182	182
CELLANEIOUS EXPENSES	-	130	429	182	182	182	182	182

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u> <u>ACTUALS</u>	<u>1994-95</u> <u>ACTUALS</u>	<u>1995-96</u> <u>BUDGET</u>	<u>1996-97</u> <u>PROPOSED</u> <u>BUDGET</u>	<u>1996-97</u> <u>APPROVED</u> <u>BUDGET</u>	<u>1996-97</u> <u>ADOPTED</u> <u>BUDGET</u>	<u>ESTI</u> <u>199</u>
LEASE PURCHASE	-	8,029	5,148	-	-	-	-
IMPRVMTS OTHER THAN BLDGS	-	13,419	180	180	180	180	180
CONSTRUCTION CONTRACTS	-	-	35,220	-	-	-	-
MACHINERY	-	-	1,050	1,050	1,050	1,050	1,050
COMMUNICATIONS EQUIPMENT	-	-	540	540	540	540	540
FURNITURE AND FIXTURES	-	43	450	450	450	450	450
OFFICE EQUIPMENT	-	-	-	383	383	383	383
COMPUTER EQUIPMENT	-	531	-	-	-	-	-
EQUIPMENT, OTHER	-	1,998	2,077	471	471	471	471
CAPITAL PROJECTS	-	<u>2,717</u>	-	-	-	-	-
CAPITAL OUTLAY	-	<u>26,737</u>	<u>44,665</u>	<u>3,074</u>	<u>3,074</u>	<u>3,074</u>	<u>3,074</u>

FORM SEWER OPERATIONS

	-	214,856	276,352	223,629	223,629	234,114	22
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ACCOUNT DESCRIPTION	1993-94	1994-95	1995-96	1996-97	1996-97	1996-97	ESTIM
	ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	1999
WATER & STORM SEWER FUND OPERATIONS							
REGULAR SALARIES	342,169	210,505	199,933	203,684	203,684	203,684	203,684
PART-TIME/TEMP SALARIES	968	1,763	2,160	1,575	1,575	1,575	1,575
OVERTIME SALARIES	20,130	12,042	13,800	13,000	13,000	13,000	13,000
SALARIES AND WAGES	363,267	224,310	215,893	218,259	218,259	218,259	218,259
EMPLOYEE SICK LEAVE REDEMPTION	-	-	290	-	-	-	-
MEDICAL INSURANCE	50,010	34,549	32,393	27,681	27,681	27,681	27,681
SHORT-TERM DISABILITY INSURANCE	2,279	1,557	2,621	751	751	751	751
LIFE INSURANCE	498	289	480	293	293	293	293
WORKERS COMP INSURANCE	11,608	11,701	14,460	15,232	15,232	15,232	15,232
UNEMPLOYMENT COMPENSATION	27,806	18,544	16,494	16,696	16,696	16,696	16,696
RETIREMENT CONTRIBUTIONS	40,961	25,619	24,073	14,843	14,843	14,843	27,066
EMPLOYEE BENEFITS	133,162	92,259	90,811	75,496	75,496	75,496	87,719
CONTRACTUAL SERVICES	89	40	1,000	500	500	500	500
WASCO CO COMMUNICATIONS	5,906	2,064	2,654	2,261	2,261	2,261	2,261
AUDITING SERVICES	-	800	7,125	3,375	3,375	3,375	3,375
ENGINEERING SERVICES	3,500	620	5,000	5,500	5,500	5,500	5,500
SOFTWARE MAINTENANCE	-	-	-	-	2,460	2,460	2,460
SPECIAL STUDIES & REPORTS	1,441	16,232	68,753	-	-	50,000	50,000
OTHER CONTRACTUAL SVCS	2,754	2,412	3,664	1,378	1,378	1,378	1,378
CONTRACTUAL SERVICES	13,690	22,168	88,196	13,014	15,474	65,474	65,474
WATER & SEWER	-	-	-	540	540	540	540
GARBAGE SERVICES	2,370	9,133	5,732	6,245	6,245	6,245	6,245
NATURAL GAS	911	1,226	1,525	1,450	1,450	1,450	1,450
ELECTRICITY	1,515	1,850	1,650	1,650	1,650	1,650	1,650
STREET & TRAFFIC LIGHTING	62,712	68,296	73,066	74,359	74,359	74,359	74,359
UTILITIES	67,508	80,505	81,973	84,244	84,244	84,244	84,244

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u>	<u>1994-95</u>	<u>1995-96</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>	<u>ESTIM</u>
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>PROPOSED</u>	<u>APPROVED</u>	<u>ADOPTED</u>	<u>1999</u>
JANITORIAL SERVICES	-	-	-	-	2,284	2,284	2,284	2,284
JANITORIAL	-	-	-	-	2,284	2,284	2,284	2,284
BUILDINGS AND GROUNDS	3,656	1,618	1,784	1,584	1,584	1,584	1,584	1,584
COMPUTERS	135	120	300	200	200	200	200	200
RADIO EQUIPMENT	780	395	518	518	518	518	518	518
OFFICE EQUIPMENT	1,159	287	651	534	534	534	534	534
JOINT USE OF LABOR/EQUIP	6,050	10,557	2,677	3,079	3,079	3,079	3,079	3,079
VEHICLES	20,765	21,957	27,441	29,843	29,843	29,843	29,843	29,843
GAS/OIL/DIESEL/LUBRICANTS	13,564	9,475	14,327	14,194	14,194	14,194	14,194	14,194
TIRES AND TIRE REPAIRS	5,090	2,205	2,613	4,570	4,570	4,570	4,570	4,570
GENERAL EQUIPMENT	1,067	1,730	2,026	2,175	2,175	2,175	2,175	2,175
SPCL UTILITY EQUIPMENT	-	897	1,147	1,100	1,100	1,100	1,100	1,100
SHOP EQUIPMENT	5,923	3,194	3,002	3,410	3,410	3,410	3,410	3,410
LINE MNTNCE & SUPPLIES	11,352	192	1,027	1,000	1,000	1,000	1,000	1,000
UTILITIES LOCATES	<u>247</u>	<u>138</u>	<u>260</u>	<u>280</u>	<u>280</u>	<u>280</u>	<u>280</u>	<u>280</u>
PAIRS AND MAINTENANCE	69,788	52,765	57,773	62,487	62,487	62,487	62,487	62,487
RENTAL OF EQUIPMENT	<u>467</u>	<u>743</u>	<u>1,255</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>
RENTAL COSTS	467	743	1,255	500	500	500	500	500
LIABILITY	10,983	3,626	3,626	5,153	5,153	5,153	5,153	5,153
PROPERTY	2,932	1,590	1,590	1,318	1,318	1,318	1,318	1,318
AUTOMOTIVE	<u>6,279</u>	<u>6,254</u>	<u>6,254</u>	<u>6,585</u>	<u>6,585</u>	<u>6,585</u>	<u>6,585</u>	<u>6,585</u>
INSURANCE	20,194	11,470	11,470	13,056	13,056	13,056	13,056	13,056
POSTAGE	436	441	338	235	235	235	235	235
TELEPHONE	1,817	1,377	1,642	2,409	2,409	2,409	2,409	2,409
LEGAL NOTICES	380	220	1,125	1,000	1,000	1,000	1,000	1,000
PUBLIC EDUCATION/INFORMATION	-	85	160	398	398	398	398	398

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u>	<u>1994-95</u>	<u>1995-96</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>	<u>ESTIM</u>
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>PROPOSED</u>	<u>APPROVED</u>	<u>ADOPTED</u>	<u>1997</u>
ADVERTISING	279	83	700	250	250	250	250
PRINTING AND BINDING	142	332	559	566	566	566	566
PERMITS	638	13	90	156	156	156	156
COMMUNICATIONS	3,692	2,551	4,614	5,014	5,014	5,014	5,014
TRAVEL, FOOD & LODGING	1,444	552	700	512	512	512	512
TRAINING AND CONFERENCES	2,216	984	3,090	3,390	3,390	3,390	3,390
MEMBERSHIPS/DUES/SUBSCRIPT	254	270	343	394	394	394	394
TRAINING AND TRAVEL	3,914	1,806	4,133	4,296	4,296	4,296	4,296
OFFICE SUPPLIES	3,189	1,629	2,006	2,500	2,500	2,500	2,500
LABORATORY SUPPLIES	1,273	1,202	1,125	1,110	1,110	1,110	1,110
CLOTHING	2,339	1,755	2,627	2,145	2,145	2,145	2,145
SPECIAL DEPT. SUPPLIES	20,789	2,128	4,325	3,411	3,411	3,411	3,411
CHEMICAL/LAB SUPPLIES	577	3,084	4,510	4,510	4,510	4,510	4,510
STREET CONST SUPPLIES	37,667	73,220	110,465	157,570	157,570	157,570	157,570
BOOKS AND PERIODICALS	1,294	430	689	665	665	665	665
COMPUTER SOFTWARE	149	821	2,257	1,250	1,250	1,250	1,250
SUPPLIES	67,277	84,269	128,004	173,161	173,161	173,161	173,161
ASSETS <\$250	478	418	1,284	544	544	544	544
CELLANEOUS EXPENSES	478	418	1,284	544	544	544	544
LEASE PURCHASE	19,240	12,559	15,442	-	-	-	-
BUILDINGS	26,543	2,011	35,280	-	-	-	-
IMPRVMTS OTHER THAN BLDGS	5,111	-	540	1,040	1,040	1,040	1,040
MACHINERY	3,411	9,387	6,000	-	-	-	-
VEHICLES	33	-	-	-	-	-	-
COMMUNICATIONS EQUIPMENT	2,200	1,352	540	-	-	-	-
FURNITURE AND FIXTURES	2,510	283	450	450	450	450	450
OFFICE EQUIPMENT	-	-	-	1,149	1,149	1,149	1,149
COMPUTER EQUIPMENT	2,344	830	-	1,575	1,575	1,575	1,575

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u>	<u>1994-95</u>	<u>1995-96</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>	<u>ESTIMATED</u>
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>PROPOSED</u>	<u>APPROVED</u>	<u>BUDGET</u>
PUMPS	883	-	-	-	-	-	-
EQUIPMENT, OTHER	6,877	693	9,231	1,414	1,414	1,414	1,414
CAPITAL PROJECTS	298,094	66,092	209,955	251,051	251,051	251,051	287,051
STORMWATER COLL IMPROVMTS	<u>48,565</u>	-	-	-	-	-	-
CAPITAL OUTLAY	415,811	93,207	277,438	256,679	256,679	256,679	292,679
STREET OPERATIONS	1,159,248	666,471	962,844	909,034	911,494	911,494	1,009,717
TOTAL EXPENDITURES	1,159,248	881,327	1,239,196	1,132,663	1,135,123	1,135,123	1,243,831

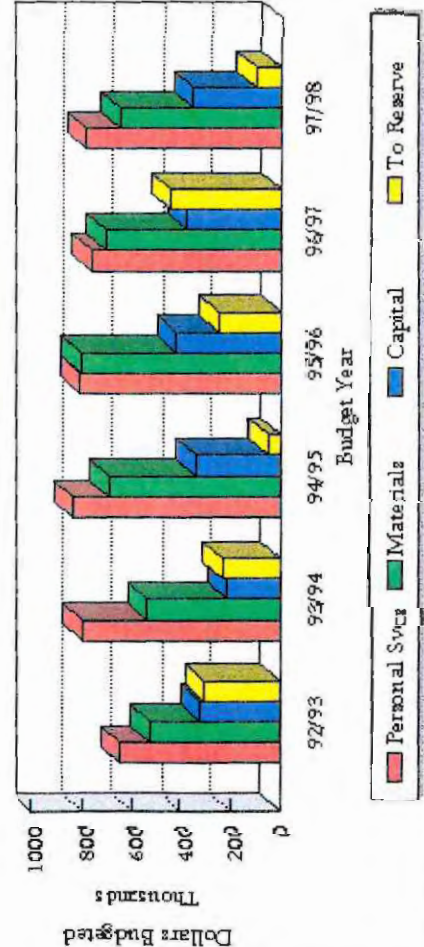
<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u>	<u>1994-95</u>	<u>1995-96</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>	<u>ESTIM</u>
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>PROPOSED</u>	<u>APPROVED</u>	<u>ADOPTED</u>	<u>199</u>
T & STORM SEWER FUND							
USES							
TO GENERAL FUND	98,286	107,532	75,698	42,618	46,835	46,835	46,835
TO PUBLIC WKS RSV FUND	-	50,000	20,000	46,032	46,032	46,032	46,032
TO UNEMPLOYMENT RSV FUND	2,800	2,800	2,800	2,800	2,800	2,800	2,800
TO STREET & BRIDGE FUND	-	-	-	212,768	212,768	212,768	212,768
OTHER TRANSFERS OUT	-	-	-	-	24,016	5,308	5,308
CONTINGENCY	-	-	155,816	161,868	131,175	145,628	145,628
UNAPPROPRIATED ENDING BAL	-	-	-	-	-	-	-
OTHER USES	<u>101,086</u>	<u>160,332</u>	<u>254,314</u>	<u>466,086</u>	<u>463,626</u>	<u>459,371</u>	

TOTAL EXPENDS AND OTHER USES 1,260,334 1,041,659 1,493,510 1,598,749 1,598,749 1,703,202 1,0

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u>	<u>1994-95</u>	<u>1995-96</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>	<u>ES</u>
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>PROPOSED</u>	<u>APPROVED</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>
WORKS RESERVE FUND								
BEGINNING BALANCE	128,617	31,126	55,738	12,488	12,488	12,488	12,488	12,488
INTEREST REVENUES	3,912	1,680	1,500	1,500	1,500	1,500	1,500	1,500
EREST REVENUES	3,912	1,680	1,500	1,500	1,500	1,500	1,500	1,500
TOTAL REVENUES	3,912	1,680	1,500	1,500	1,500	1,500	1,500	1,500
STREET/STORM SEWER FUND	-	50,000	20,000	46,032	46,032	46,032	46,032	46,032
HER FINANCING SOURCES	-	50,000	20,000	46,032	46,032	46,032	46,032	46,032
TOTAL RESOURCES	132,529	82,806	77,238	60,020	60,020	60,020	60,020	60,020
MACHINERY	11,229	26,552	66,000	60,020	60,020	60,020	60,020	60,020
VEHICLES	90,174	-	-	-	-	-	-	-
IPITAL OUTLAY	101,403	26,552	66,000	60,020	60,020	60,020	60,020	60,020
CONTINGENCY	-	-	11,238	-	-	-	-	-
UNAPPROPRIATED ENDING BAL	-	-	-	-	-	-	-	-
HER USES	-	-	11,238	-	-	-	-	-
TOTAL EXPENDITURES AND OTHER USES	101,403	26,552	77,238	60,020	60,020	60,020	60,020	60,020
ND BALANCE	<u>31,126</u>	<u>56,254</u>	-	-	-	-	-	-

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WATER FUND



THE WATER FUND

The Water Fund is an enterprise used to account for the operations of the City's water utility. The fund's primary source of revenue is water service charges. For budget purposes, the fund is divided into two parts: Water Treatment (Fund 051-5000) and Water Distribution (Fund 051-5100).

Water Treatment accounts for all activities involved in operating and maintaining the Wicks Water Treatment Plant and managing The Dalles Watershed, primarily for water quality and quantity.

Water Distribution accounts for all activities involved with supplying water service to the customers, including operation and maintenance of the complex distribution system of transmission mains, wells and storage reservoirs.

WATER TREATMENT

Goals/Objectives:

- Provide a safe, reliable supply of drinking water for the community and protect public health through effective treatment and monitoring of water quality.
- Meet the water supply needs of the City in a cost-efficient manner while continuing to comply with all applicable regulations.
- Develop and protect opportunities for future

enhancement of water supplies to meet the needs of a growing and developing community. Provide lawful and effective stewardship of water, land and timber resources in the municipal watershed to protect water quality and promote forest health.

Provide a source of revenue for the City Water Fund through planned timber harvests while protecting water quality.

accomplishments:

Purchase and installation of particle counting system at Wicks Treatment Plant to monitor and document filtration efficiencies.

Construction of Caustic Soda Feed Facility at Wicks plant, improving operational safety and efficiency and decreasing treatment chemical costs.

Upgrade of Wicks plant metering systems for raw and finished flows by installation of new meters with current-day telemetry technologies.

Introduction of computerized preventive maintenance program for Wicks.

Six month evaluation of Wicks/Watershed staffing levels.

Joint purchase (with Street Division) of tractor-mounted brush mower.

Survival of the Flood of 96 and subsequent repairs, including road reconstruction, returning the stream to its channel, and cleaning and repair of the plant intake and headworks system.

Purchase of 270 acres of watershed property for protection of water quality.

Completion of second year of calling for northern spotted owls, clearing the way for a 1996 timber harvest on City-owned lands.

Seismic and hydrologic analyses of Crow Creek Dam by contract; also, study of the feasibility of increasing the height of the dam for increased water storage.

Continuation of Watershed Utilization Plan,

including two elk hunts, a mushroom hunt, pu wood cutting on City-owned land, a public tou guided group hikes and various other permitte hiking opportunities.

- Development of second Memorandum of Understanding with the US Forest Service and Cooperative Agreement with the US Fish and Wildlife Service to expedite approval of future City timber harvests as planned.
- Worked with US Forest Service to keep administration of watershed with the Barlow Ranger District to maintain the effective partnership for cooperative management developed over the last 30 years.
- Challenge to a land designation applied to federal portions of the watershed in the NW Forest Plan which could deter the City's ability to enhance water supplies in the future.
- Successful application to receive credit from the Forest Service for watershed road maintenance completed by the City, in return for waiver of 1995-96 federal road- use fees.

Failures:

- Did not succeed in selling 185 acres of surplus watershed property.
- Timber harvest planned to occur in 1996 will likely fall into the 1996-97 fiscal year rather than 1995-96 as expected.
- Process Safety Management Program required OR-OSHA not completed.

WATER DISTRIBUTION

Goals/Objectives:

- Develop Capital Improvement Program, expedite projects, and revise annually
- Operation, maintenance and replacement of distribution system
 - Equipment (valves, pumps, chemical feeders)
 - Hydrants to document performance and maintain water quality
- Development of accurate mapping and inventory of water system infrastructure
- Efficient response to customer requests: New taps, quality concerns, availability of service
- Completion of upgrades of commercial meters for more accurate consumption data
- 2nd St. Intertie project to maximize Lone Pine Well service zone

Accomplishments:

- Post-flood main replacement: High-Line (920 ft) and Mill Creek Line (390 ft)
- Also, valves, meters, services, air valves, line bedding, creek channeling
- CIP Main replacements: 14th-16th from Liberty to Union; Kelly to G
- Telemetry project for control of water/wastewater systems is 90% complete
- Terminal Reservoir evaluation in progress
- Leak detection by contract found 14 leaks, totalling 101 gpm
- New water services (Total of 53)
- New Residences (29) New Business(16)
- Flood replacements (8)

- Hydrant replacements at 2nd & Union and 1800 West 6th
- Hydrant repairs at 10th & Quinton, 17th & Trev and W. Scenic & Garrison
- Installation of 4 new hydrants: 12th & Shearer/1300 W 2nd/20th & Fairview / McDonald's at Lone Pine
- Installation of 66 residential meters missed during meter project: 3/4" (42) 1" (12) 1.5" (7) 2" (14) Water line leaks repaired (45): 14" lines (11) 6" (2) 2" galvanized (9) 3/4" services (23)
- Performance of locates of City utilities as requested: Average 3 per day
- Sampling water quality in Distribution System to meet regulatory requirements
- Ongoing Cross Connection program and annual report; 591 devices in system require annual testing; 50 installations are pending
- Project Inspection (Developers and private contractors)
- Installation of soft starts in Marks and Jordan water motors for energy efficiency
- Progress filling 14th Street Reservoir site
- Replacement of anodes to Columbia View Reservoir for better corrosion control.
- Failures:**
 - Pressure zones not yet adjusted from 15 to 6 zones
 - Abandonment of Greenline and Mill Creek well not accomplished.

UTILITY FUND SUMMARY

ACCOUNT DESCRIPTION	1993-94	1994-95	1995-96	1996-97	1996-97	1996-97	ESTIMATE
	ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	1997-98
Beginning Balance	283,529	322,118	637,379	444,586	444,586	514,888	219,888
Transfers	2,071,990	2,050,009	2,187,355	2,482,477	2,482,477	2,473,825	2,053,225
Financing Sources	1,887	-	64,750	64,750	64,750	64,750	64,750
Resources	2,357,406	2,372,127	2,889,484	2,991,813	2,991,813	3,053,463	2,273,000
Capital Expenditures	783,182	712,765	971,282	922,039	922,039	1,000,155	952,800
Operating Expenditures	767,846	651,271	1,066,304	919,439	929,965	945,909	837,700
Capital Expenditures	1,551,028	1,364,036	2,037,586	1,841,478	1,852,004	1,946,064	1,790,600
Operating Expenditures	484,262	305,214	670,774	932,367	964,317	931,907	289,000
Agency	-	-	181,124	217,968	175,492	175,492	193,400
Unappropriated Ending Balance	-	-	-	-	-	-	-
Other Uses	484,262	305,214	851,898	1,150,335	1,139,809	1,107,399	482,400
Depreciation and Other Uses	2,035,290	1,669,250	2,889,484	2,991,813	2,991,813	3,053,463	2,273,000
TOTAL	322,116	702,877	-	-	-	-	-

ACCOUNT DESCRIPTION	1993-94	1994-95	1995-96	1996-97	1996-97	1996-97
	ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET
UTILITY FUND						
BEGINNING BALANCE	283,529	322,118	637,379	444,586	444,586	514,888
MISC. SALES AND SERVICES	17,687	34,887	15,000	25,000	25,000	25,000
UTILITY SERVICE CHARGES	1,977,467	1,977,156	2,006,500	2,005,679	2,005,679	2,005,679
DELINQUENT ACCT INTEREST	8,416	3,928	2,000	4,000	4,000	4,000
UNCOLLECTIBLE ACCOUNTS	(4,913)	(4,876)	-	-	-	-
WATERSHED UTILIZATION FEE	110	175	250	150	150	150
INTERDEPARTMENTAL REVENUE	10,060	10,214	8,605	8,458	8,458	8,458
CHARGES FOR SERVICES	2,008,827	2,021,484	2,032,355	2,043,287	2,043,287	2,043,287
INTEREST REVENUES	13,643	26,388	15,000	15,000	15,000	15,000
EST REVENUES	13,643	26,388	15,000	15,000	15,000	15,000
TIMBER RECEIPTS	48,250	-	140,000	140,000	140,000	140,000
OTHER MISC. REVENUES	1,270	2,137	-	284,190	284,190	275,538
CELLANEOUS REVENUES	49,520	2,137	140,000	424,190	424,190	415,538
TOTAL REVENUES	2,071,990	2,050,009	2,187,355	2,482,477	2,482,477	2,473,825
SALE OF FIXED ASSETS	1,887	-	64,750	64,750	64,750	64,750
OTHER FINANCING SOURCES	1,887	-	64,750	64,750	64,750	64,750
TOTAL RESOURCES	2,357,406	2,372,127	2,889,484	2,991,813	2,991,813	3,053,463

ACCOUNT DESCRIPTION	1993-94	1994-95	1995-96	1996-97	1996-97	1996-97
	ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET
UTILITY FUND						
TREATMENT DEPT.						
REGULAR SALARIES	308,707	286,324	277,254	274,432	274,432	274,432
PART-TIME/TEMP SALARIES	22,763	20,675	13,132	11,079	11,079	11,079
OVERTIME SALARIES	12,002	9,460	16,376	11,375	11,375	11,375
SALARIES AND WAGES	343,472	316,459	306,762	296,886	296,886	296,886
EMPLOYEE SICK LEAVE REDEM	-	-	858	-	-	-
MEDICAL INSURANCE	33,207	34,603	33,721	26,855	26,855	26,855
L-T DISABILITY INSURANCE	2,021	1,704	1,865	1,027	1,027	1,027
LIFE INSURANCE	421	370	636	386	386	386
WORKERS COMP INSURANCE	338	7,279	8,256	7,776	7,776	7,776
FICA	26,307	24,211	23,588	22,711	22,711	22,711
RETIREMENT CONTRIBUTIONS	36,871	36,867	35,580	24,319	24,319	40,785
DEFERRED CONTRIBUTIONS	99,165	105,034	104,504	83,074	83,074	99,540
CONTRACTUAL SERVICES	212	6,973	3,334	3,500	3,500	3,500
AUDITING SERVICES	-	41	2,500	-	-	-
WATERSHED PATROL	7,128	10,543	-	-	-	-
FIRE PATROL	4,012	3,898	4,219	4,405	4,405	4,405
ENGINEERING SERVICES	-	-	29,000	29,334	29,334	29,334
SPECIAL STUDIES & REPORTS	-	3,464	39,750	-	-	-
OTHER CONTRACTUAL SVCS	40,109	34,169	47,436	47,452	47,452	47,452
CONTRACTUAL SERVICES	51,461	59,088	126,239	84,691	84,691	84,691
WATER & SEWER	410	260	740	670	670	670
GARBAGE SERVICES	576	576	3,170	3,110	3,110	3,110
NATURAL GAS	4,963	4,244	9,175	5,963	5,963	5,963
ELECTRICITY	25,920	18,977	33,059	28,000	28,000	28,000
UTILITIES	31,869	24,057	46,144	37,743	37,743	37,743

ACCOUNT DESCRIPTION	1993-94	1994-95	1995-96	1996-97	1996-97	1996-97
	ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET
JANITORIAL SERVICES	-	-	-	1,250	1,250	1,250
JANITORIAL	-	-	-	1,250	1,250	1,250
BUILDINGS AND GROUNDS	20,926	1,925	32,715	3,350	3,350	35,850
COMPUTERS	33	98	650	550	550	550
RADIO EQUIPMENT	147	114	425	491	491	491
OFFICE EQUIPMENT	676	200	325	2,050	2,050	2,050
JOINT USE OF LABOR/EQUIP	4,827	3,098	7,560	9,240	9,240	9,240
VEHICLES	5,982	2,157	3,250	5,925	5,925	5,925
GAS/OIL/DIESEL/LUBRICANTS	2,585	3,469	5,205	4,085	4,085	4,085
TIRES AND TIRE REPAIRS	1,605	770	1,720	1,740	1,740	1,740
GENERAL EQUIPMENT	4,790	485	3,660	1,510	1,510	1,510
SPCL UTILITY EQUIPMENT	8,623	14,216	10,215	10,025	10,025	10,025
ELECTRICAL SYSTEMS	-	-	-	3,300	3,300	3,300
PLUMBING	-	-	-	1,100	1,100	1,100
HVAC SYSTEMS	-	-	-	450	450	450
SHOP EQUIPMENT	1,769	1,485	2,846	1,599	1,599	1,599
NUISANCE ABATEMENT	-	-	-	100	100	100
LINES MNTNCE & SUPPLIES	1,009	906	1,600	6,900	6,900	6,900
WATERSHED ROAD CONST/MTNC	22,844	12,215	29,200	27,750	27,750	27,750
REPAIRS AND MAINTENANCE	75,816	41,138	99,371	80,165	80,165	112,665
RENTAL OF EQUIPMENT	1	210	450	360	360	360
RENTAL COSTS	1	210	450	360	360	360
TIMBER MANAGEMENT	3,981	4,492	7,150	4,400	4,400	4,400
OTHER PURCHASED SERVICES	3,981	4,492	7,150	4,400	4,400	4,400
LIABILITY	18,431	17,942	17,942	17,295	17,295	17,295
PROPERTY	1,886	8,915	8,915	7,322	7,322	7,322
AUTOMOTIVE	3,907	4,752	4,752	4,117	4,117	4,117
INSURANCE	24,224	31,609	31,609	28,734	28,734	28,734

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u>	<u>1994-95</u>	<u>1995-96</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>APPROVED</u>	<u>ADOPTED</u>
			<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>
POSTAGE	404	1,055	1,270	1,000	1,000	1,000
TELEPHONE	2,825	3,013	3,882	3,860	3,860	3,860
TELEMETRY	-	-	-	1,225	1,225	1,225
LEGAL NOTICES	-	34	225	500	500	500
PUBLIC EDUCATION/INFORMATION	-	802	1,420	2,298	2,298	2,298
ADVERTISING	176	45	700	600	600	600
PRINTING AND BINDING	1,549	495	1,765	1,145	1,145	1,145
PERMITS	143	315	1,100	728	728	728
COMMUNICATIONS	5,097	5,759	10,362	11,356	11,356	11,356
TRAVEL, FOOD & LODGING	2,035	580	715	990	990	990
TRAINING AND CONFERENCES	4,141	4,286	4,958	4,867	4,867	4,867
MEMBERSHIPS/DUES/SUBSCRIPT	642	1,014	746	976	976	976
TRAINING AND TRAVEL	6,818	5,880	6,419	6,833	6,833	6,833
OFFICE SUPPLIES	2,010	1,250	2,365	1,766	1,766	1,766
JANITORIAL SUPPLIES	1,415	872	1,970	1,670	1,670	1,670
CLOTHING	1,848	1,457	1,960	1,600	1,600	1,600
SPECIAL DEPT. SUPPLIES	3,618	3,217	5,557	3,513	3,513	3,513
CHEMICAL/LAB SUPPLIES	87,765	78,719	136,823	142,954	142,954	142,954
BOOKS AND PERIODICALS	1,360	137	460	377	377	377
COMPUTER SOFTWARE	149	1,589	1,719	834	834	834
SUPPLIES	98,165	87,241	150,854	152,714	152,714	152,714
MISCELLANEOUS EXPENSES	-	160	-	-	-	-
ASSETS <\$250	-	989	1,368	643	643	643
MISCELLANEOUS EXPENSES	-	1,149	1,368	643	643	643

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u>	<u>1994-95</u>	<u>1995-96</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>PROPOSED</u>	<u>APPROVED</u>	<u>ADOPTED</u>
			<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>
IMPRVMTS OTHER THAN BLDGS	15,184	5,118	7,000	96,000	96,000	96,000	96,000
MACHINERY	20,621	15,786	55,900	-	-	-	29,150
VEHICLES	33	-	-	-	-	-	-
COMMUNICATIONS EQUIPMENT	1,295	1,370	-	-	-	-	-
FURNITURE AND FIXTURES	1,598	529	950	-	-	-	-
OFFICE EQUIPMENT	-	545	-	2,166	2,166	2,166	2,166
COMPUTER EQUIPMENT	2,345	3,071	-	9,832	9,832	9,832	9,832
PUMPS	-	-	-	-	-	-	-
EQUIPMENT, OTHER	2,037	4,230	16,200	25,192	25,192	25,192	25,192
CAPITAL OUTLAY	43,113	30,649	80,050	133,190	133,190	133,190	162,340
WATER TREATMENT DEPT.	783,182	712,765	971,282	922,039	922,039	922,039	1,000,155

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u>	<u>1994-95</u>	<u>1995-96</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>APPROVED</u>	<u>ADOPTED</u>
			<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>
UTILITY FUND						
DISTRIBUTION DEPT.						
REGULAR SALARIES	238,891	249,928	275,102	271,199	271,199	271,199
PART-TIME/TEMP SALARIES	814	884	2,880	2,880	2,880	2,880
OVERTIME SALARIES	21,149	19,864	20,602	21,000	21,000	21,000
SALARIES AND WAGES	260,854	270,676	298,584	295,079	295,079	295,079
EMPLOYEE SICK LEAVE REDEM	-	-	290	-	-	-
MEDICAL INSURANCE	35,387	37,175	37,389	38,885	38,885	38,885
L-T DISABILITY INSURANCE	1,505	1,751	1,688	945	945	945
LIFE INSURANCE	352	333	624	379	379	379
WORKERS COMP INSURANCE	9,995	6,676	7,976	9,112	9,112	9,112
FICA	19,865	20,710	22,509	22,574	22,574	22,574
RETIREMENT CONTRIBUTIONS	29,178	32,447	32,441	19,498	19,498	35,442
NET BENEFITS	96,282	99,092	102,917	91,393	91,393	107,337
CONTRACTUAL SERVICES	676	750	20,434	100	100	100
WASCO CO COMMUNICATIONS	2,953	3,436	3,537	3,014	3,014	3,014
AUDITING SERVICES	-	41	2,500	-	-	-
ENGINEERING SERVICES	2,880	7,588	3,500	10,667	10,667	10,667
COMPUTER SERVICES	-	90	-	-	-	-
SOFTWARE MAINTANANCE	-	-	-	-	10,526	10,526
OTHER CONTRACTUAL SVCS	4,110	7,894	46,098	33,836	33,836	33,836
CONTRACTUAL SERVICES	10,619	19,799	76,069	47,617	58,143	58,143
WATER & SEWER	-	-	-	720	720	720
GARBAGE SERVICES	342	352	376	395	395	395
NATURAL GAS	1,315	1,603	1,674	1,570	1,570	1,570
ELECTRICITY	58,635	55,881	69,750	73,235	73,235	73,235
UTILITIES	60,292	57,836	71,800	75,920	75,920	75,920
JANITORIAL SERVICES	-	-	-	3,045	3,045	3,045
JANITORIAL	-	-	-	3,045	3,045	3,045

ACCOUNT DESCRIPTION

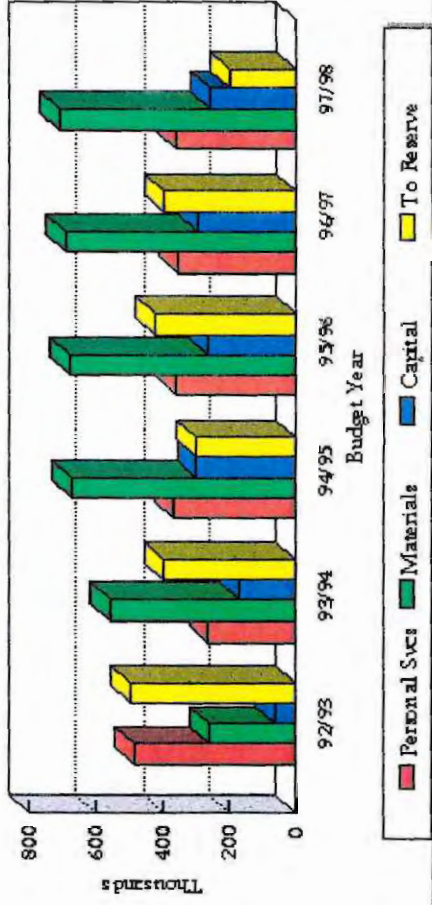
	<u>1993-94</u>	<u>1994-95</u>	<u>1995-96</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>ADOPTED</u>
							<u>BUDGET</u>
BUILDINGS AND GROUNDS	7,616	2,336	4,655	3,864	3,864	3,864	3,864
COMPUTERS	384	383	1,100	600	600	600	600
RADIO EQUIPMENT	471	234	826	600	600	600	600
OFFICE EQUIPMENT	777	516	816	658	658	658	658
JOINT USE OF LABOR/EQUIP	20,685	14,202	12,950	16,530	16,530	16,530	16,530
VEHICLES	13,052	8,480	21,060	8,885	8,885	8,885	8,885
GAS/OIL/DIESEL/LUBRICANTS	8,345	8,871	9,858	8,529	8,529	8,529	8,529
TIRES AND TIRE REPAIRS	3,180	1,440	2,515	8,550	8,550	8,550	8,550
GENERAL EQUIPMENT	3,012	1,942	1,275	1,555	1,555	1,555	1,555
SPCL UTILITY EQUIPMENT	12,450	2,046	7,531	7,011	7,011	7,011	7,011
SHOP EQUIPMENT	3,006	3,324	3,441	3,488	3,488	3,488	3,488
LINES MNTNCE & SUPPLIES	34,936	32,642	29,782	32,297	32,297	32,297	32,297
UTILITIES LOCATES	781	546	768	580	580	580	580
REPAIRS AND MAINTENANCE	108,695	76,962	96,577	93,147	93,147	93,147	93,147
RENTAL OF EQUIPMENT	46	170	675	250	250	250	250
TOTAL COSTS	46	170	675	250	250	250	250
LIABILITY	7,155	5,567	5,317	5,708	5,708	5,708	5,708
PROPERTY	11,634	7,668	7,668	5,845	5,845	5,845	5,845
AUTOMOTIVE	5,064	4,515	4,515	4,053	4,053	4,053	4,053
IRANCE	23,853	17,750	17,500	15,606	15,606	15,606	15,606
POSTAGE	481	553	1,173	1,170	1,170	1,170	1,170
TELEPHONE	1,700	1,369	2,128	2,678	2,678	2,678	2,678
TELEMETRY	5,313	6,879	7,182	10,216	10,216	10,216	10,216
LEGAL NOTICES	360	41	900	750	750	750	750
PUBLIC EDUCATION/INFORMATION	-	990	2,700	2,298	2,298	2,298	2,298
ADVERTISING	399	-	700	600	600	600	600
PRINTING AND BINDING	645	350	740	888	888	888	888
PERMITS	53	22	45	278	278	278	278
COMMUNICATIONS	8,951	10,204	15,568	18,878	18,878	18,878	18,878

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u>	<u>1994-95</u>	<u>1995-96</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>	<u>ES</u>
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>1</u>
TRAVEL, FOOD & LODGING	1,259	275	1,097	1,332	1,332	1,332	1,332
TRAINING AND CONFERENCES	3,209	3,076	3,549	4,942	4,942	4,942	4,942
MEMBERSHIPS/DUES/SUBSCRIPT	1,086	1,493	1,581	1,764	1,764	1,764	1,764
NING AND TRAVEL	5,554	4,844	6,227	8,038	8,038	8,038	8,038
OFFICE SUPPLIES	2,727	1,466	2,545	3,333	3,333	3,333	3,333
JANITORIAL SUPPLIES	1,227	1,396	1,500	1,480	1,480	1,480	1,480
CLOTHING	2,101	1,547	2,828	2,310	2,310	2,310	2,310
SPECIAL DEPT. SUPPLIES	2,912	2,884	4,872	4,292	4,292	4,292	4,292
CHEMICAL/LAB SUPPLIES	3,883	918	4,300	4,110	4,110	4,110	4,110
STREET CONST SUPPLIES	10,498	11,089	19,497	19,105	19,105	19,105	19,105
BOOKS AND PERIODICALS	921	206	1,060	627	627	627	627
COMPUTER SOFTWARE	149	2,243	3,519	1,134	1,134	1,134	1,134
PLIES	24,418	21,749	40,121	36,391	36,391	36,391	36,391
ASSETS <\$250	-	481	643	418	418	418	418
CELLANEOUS EXPENSES	-	481	643	418	418	418	418
LEASE PURCHASE	-	-	-	10,294	10,294	10,294	10,294
BUILDINGS	9,525	-	10,750	-	-	-	-
IMPRVMTS OTHER THAN BLDGS	14,949	-	16,184	3,720	3,720	3,720	3,720
MACHINERY	956	3,289	1,375	7,475	7,475	7,475	7,475
VEHICLES	16,000	-	-	25,000	25,000	25,000	25,000
COMMUNICATIONS EQUIPMENT	474	977	1,223	-	-	-	-
FURNITURE AND FIXTURES	576	326	450	650	650	650	650
OFFICE EQUIPMENT	-	664	-	766	766	766	766
COMPUTER EQUIPMENT	-	757	620	1,835	1,835	1,835	1,835

ACCOUNT DESCRIPTION	1993-94	1994-95	1995-96	1996-97	1996-97	1996-97	ES
	ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	
EQUIPMENT, OTHER	4,480	12,142	9,319	15,967	15,967	15,967	15,967
CAPITAL PROJECTS	-	-	-	50,000	50,000	50,000	50,000
SOURCE OF SUPPLY	-	45,191	182,005	86,000	86,000	86,000	86,000
WATER LINES	121,322	8,362	117,697	31,950	31,950	31,950	31,950
TOTAL OUTLAY	168,282	71,708	339,623	233,657	233,657	233,657	233,657
WATER DISTRIBUTION DEPT.	767,846	651,271	1,066,304	919,439	929,965	945,909	945,909
TOTAL EXPENDITURES	1,551,028	1,364,036	2,037,586	1,841,478	1,852,004	1,946,064	1,946,064
UTILITY FUND USES							
TO GENERAL FUND	250,062	251,014	211,824	193,977	186,993	186,993	186,993
TO UNEMPLOYMENT RSV FUND	4,200	4,200	4,200	4,200	4,200	4,200	4,200
WTR DEPT. CAP RESERVE FUND	230,000	50,000	454,750	734,190	734,190	734,190	734,190
OTHER TRANSFERS OUT	-	-	-	-	38,934	6,524	6,524
CONTINGENCY	-	-	181,124	217,968	175,492	175,492	175,492
UNAPPROPRIATED ENDING BAL	-	-	-	-	-	-	-
TOTAL FUND USES	484,262	305,214	851,898	1,150,335	1,139,809	1,107,399	1,107,399

ACCOUNT DESCRIPTION	1993-94	1994-95	1995-96	1996-97	1996-97	1996-97	1996-97
	ACTUALS	ACTUALS	BUDGET	PROPOSED	APPROVED	ADOPTED	ES
			BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
PT. CAP RESERVE FUND							
BEGINNING BALANCE	991,811	1,199,987	795,686	452,234	452,234	452,234	452,234
CONNECT CHARGES	22,212	33,723	18,816	20,160	20,160	20,160	20,160
CHARGES FOR SERVICES	22,212	33,723	18,816	20,160	20,160	20,160	20,160
INTEREST REVENUES	39,221	50,743	35,000	20,000	20,000	20,000	20,000
INTEREST REVENUES	39,221	50,743	35,000	20,000	20,000	20,000	20,000
GENERAL REVENUES	61,433	84,466	53,816	40,160	40,160	40,160	40,160
WATER UTILITY FUND	230,000	50,000	454,750	734,190	734,190	734,190	734,190
OTHER FINANCING SOURCES	230,000	50,000	454,750	734,190	734,190	734,190	734,190
TOTAL RESOURCES	1,283,244	1,334,453	1,304,252	1,226,584	1,226,584	1,226,584	1,226,584
LAND	-	-	286,500	235,000	235,000	235,000	235,000
BUILDINGS	-	39,271	213,340	-	-	-	-
VEHICLES	22,301	-	-	-	-	-	-
CAPITAL PROJECTS	40,165	261,666	607,591	557,584	557,584	557,584	557,584
SOURCE OF SUPPLY	-	79,403	-	-	-	-	-
WATER LINES	20,791	172,236	196,821	434,000	434,000	434,000	434,000
CAPITAL OUTLAY	83,257	552,576	1,304,252	1,226,584	1,226,584	1,226,584	1,226,584
TOTAL EXPENDITURES	83,257	552,576	1,304,252	1,226,584	1,226,584	1,226,584	1,226,584
ENDING BALANCE	<u>1,199,987</u>	<u>781,877</u>	-	-	-	-	-

WASTEWATER FUND



THE WASTEWATER FUND

The Wastewater Fund provides for operation, maintenance and improvement of the City of Columbus wastewater collection system and wastewater treatment plant. Revenues to the fund come primarily from wastewater service charges. The wastewater treatment plant is operated under contract with OMI, Inc.

WASTEWATER COLLECTION

Goals/Objectives:

- Develop Capital Improvement Program, expedite projects, and revise annually
- Operational maintenance and replacement of collection system
- Development of accurate mapping and inventory of sanitary sewer infrastructure
- Improvement of Project Inspections to assure quality product
- Efficient main extensions and new sanitary sewer taps to our developing community
- Continuing separation of storm water from sanitary system to reduce inflow to the plant during rain events
- Efficient response to sewer backups

- Continuing video camera work on problem areas and new installations
- Control of root intrusion into sewer lines
- Vector control program
- Operation and maintenance of lift stations

Accomplishments:

- Wastewater collection mainline extensions for new subdivisions: About 7,000 feet
- Wastewater collection new services:

Single family	45
Commercial	7
Industrial	2
Duplex	4
Other (church, pro shop, office)	1

ACCOMPLISHMENTS - continued

Manhole installations for new subdivisions: 18
Continuing repair of flood damage
Separation of storm catch basins from sanitary lines:
Liberty Street from 4th to 6th Streets
7th Street from Washington to Kelly Streets
13th Street from I to Riverview
(To stop infiltration and exfiltration)
3rd Place catchbasin
Separation of combined manholes (open sanitary and storm lines in same manhole)
3rd Place - Poured false bottom under sanitary line for separation
Trevitt house - Installed molded top on sanitary line for separation
Audit of sewer units for restaurants by on-site inspections
Grease trap inspection program in cooperation with OMI

FAILURES:

Time did not allow completion of Court Street project
(This replacement of deteriorated line has been carried over to 96/97 budget)
Efforts to reduce inflow by plugging vent holes of manholes in high traffic areas has had limited success; now trying inserts of a different design.

WASTEWATER TREATMENT

Goals/Objectives:

- Protection of the environment by compliance with regulations and permit conditions
- Long-range planning for future needs of the community
- Cost efficient operation and maintenance of treatment facility

Accomplishments:

- Formulation of Industrial Pretreatment Program (DEQ approval expected 4/96)
- DEQ reinstatement of 4.15 MGD design flow
- Outfall study, with resulting contract for installation of ultraviolet disinfection
- Plan for outfall modification to meet limits for ammonia toxicity
- Grease trap inspection program

Failures:

- Lack of long-range plan for siting and future growth

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u> <u>ACTUALS</u>	<u>1994-95</u> <u>ACTUALS</u>	<u>1995-96</u> <u>BUDGET</u>	<u>1996-97</u>		<u>1996-97</u> <u>ADOPTED</u> <u>BUDGET</u>	<u>ES</u> <u>1</u>
				<u>PROPOSED</u> <u>BUDGET</u>	<u>APPROVED</u> <u>BUDGET</u>		
<u>WATER FUND</u>							
BEGINNING BALANCE	360,098	411,053	433,897	387,332	387,332	467,179	
MISC. SALES AND SERVICES	10,280	28,884	10,000	16,500	16,500	16,500	
UTILITY SERVICE CHARGES	1,551,098	1,564,795	1,560,076	1,588,600	1,588,600	1,588,600	
DELINQUENT ACCT INTEREST	-	1,050	3,800	-	-	-	
UNCOLLECTIBLE ACCOUNTS	(4,741)	(7,660)	-	-	-	-	
INTERDEPARTMENTAL REVENUE	20,750	15,937	13,779	16,919	16,919	16,919	
CHARGES FOR SERVICES	1,577,387	1,603,006	1,587,655	1,622,019	1,622,019	1,622,019	
INTEREST REVENUES	11,972	19,583	15,000	15,000	15,000	15,000	
REST REVENUES	11,972	19,583	15,000	15,000	15,000	15,000	
OTHER MISC. REVENUES	670	3,397	-	379,888	379,888	366,686	
CELLANEOUS REVENUES	670	3,397	-	379,888	379,888	366,686	
TOTAL REVENUES	1,590,029	1,625,986	1,602,655	2,016,907	2,016,907	2,003,705	
SALE OF FIXED ASSETS	1,508	-	-	-	-	-	
OTHER FINANCING SOURCES	1,508	-	-	-	-	-	
TOTAL RESOURCES	1,951,635	2,037,039	2,036,552	2,404,239	2,404,239	2,470,884	

ACCOUNT DESCRIPTION	1993-94	1994-95	1995-96	1996-97	1996-97	1996-97
	ACTUALS	ACTUALS	BUDGET	BUDGET	APPROVED	ADOPTED
REGULAR SALARIES	192,524	244,514	247,228	251,229	251,229	251,229
PART-TIME/TEMP SALARIES	968	1,763	2,880	2,880	2,880	2,880
OVERTIME SALARIES	6,808	9,276	9,950	8,985	8,985	8,985
SALARIES AND WAGES	200,300	255,553	260,058	263,094	263,094	263,094
EMPLOYEE SICK LEAVE REDEM	-	-	580	-	-	-
MEDICAL INSURANCE	21,780	31,706	32,695	32,014	32,014	32,014
L-T DISABILITY INSURANCE	1,166	1,583	1,676	950	950	950
LIFE INSURANCE	251	310	540	335	335	335
WORKERS COMP INSURANCE	3,938	6,883	17,751	22,167	22,167	22,167
FICA	15,011	19,550	19,938	20,126	20,126	20,126
RETIREMENT CONTRIBUTIONS	19,138	27,000	27,543	17,489	17,489	32,328
FEES	61,284	87,032	100,723	93,081	93,081	107,920
CONTRACTUAL SERVICES	437,271	448,698	461,562	514,411	514,411	514,411
WASCO CO COMMUNICATIONS	2,953	3,436	3,537	3,014	3,014	3,014
AUDITING SERVICES	-	83	5,000	-	-	-
ENGINEERING SERVICES	2,868	320	5,500	667	667	667
SOFTWARE MAINTENANCE	-	-	-	-	7,909	7,909
SPECIAL STUDIES & REPORTS	-	24,339	-	-	-	-
OTHER CONTRACTUAL SVCS	1,039	4,533	25,691	16,852	16,852	26,352
INTRACTUAL SERVICES	444,131	481,409	501,290	534,944	542,853	552,353
WATER & SEWER	-	-	-	720	720	720
GARBAGE SERVICES	342	352	376	395	395	395
NATURAL GAS	908	1,172	1,300	1,000	1,000	1,000
ELECTRICITY	2,866	3,011	5,645	7,530	7,530	7,530
UTILITIES	4,116	4,535	7,321	9,645	9,645	9,645
JANITORIAL SERVICES	-	-	-	3,045	3,045	3,045
LABORATORIAL	-	-	-	3,045	3,045	3,045

ACCOUNT DESCRIPTION	1993-94	1994-95	1995-96	1996-97	1996-97	1996-97	ESTIM
	ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	199
BUILDINGS AND GROUNDS	2,215	1,569	22,591	2,325	2,325	22,325	
COMPUTERS	135	197	400	400	400	400	
RADIO EQUIPMENT	264	340	826	600	600	600	
OFFICE EQUIPMENT	515	476	816	660	660	660	
JOINT USE OF LABOR/EQUIP	13,417	12,838	14,110	10,567	10,567	10,567	
VEHICLES	11,172	15,049	12,125	14,625	14,625	14,625	
GAS/OIL/DIESEL/LUBRICANTS	4,771	5,825	7,572	5,547	5,547	5,547	
TIRES AND TIRE REPAIRS	1,578	1,678	3,030	2,615	2,615	2,615	
GENERAL EQUIPMENT	823	1,587	4,863	5,599	5,599	5,599	
VEHICLE UTILITY EQUIPMENT	9,579	4,619	7,215	6,515	6,515	6,515	
SHOP EQUIPMENT	2,668	3,364	4,400	4,590	4,590	4,590	
TOOLS AND SUPPLIES	9,215	12,472	14,000	13,776	13,776	13,776	
UTILITIES LOCATES	546	416	768	580	580	580	
REPAIRS AND MAINTENANCE	56,898	60,430	92,716	68,399	68,399	88,399	
RENTAL OF EQUIPMENT	257	1,465	200	250	250	250	
GENERAL COSTS	257	1,465	200	250	250	250	
AVAILABILITY	6,314	10,770	10,587	10,251	10,251	10,251	
PROPERTY	4,136	5,733	5,733	4,513	4,513	4,513	
VEHICULAR	4,223	6,006	6,006	6,938	6,938	6,938	
MAINTENANCE	14,673	22,509	22,326	21,702	21,702	21,702	
POSTAGE	702	618	553	550	550	550	
TELEPHONE	2,795	1,929	1,950	2,598	2,598	2,598	
TELEMETRY	1,594	1,474	1,815	3,679	3,679	3,679	
LEGAL NOTICES	360	219	1,350	750	750	750	
PUBLIC EDUCATION/INFORMATION	-	106	1,620	1,737	1,737	1,737	
ADVERTISING	632	-	700	600	600	600	
PRINTING AND BINDING	98	227	490	488	488	488	
PERMITS	5,335	5,422	7,015	7,050	7,050	7,050	
COMMUNICATIONS	11,516	9,995	15,493	17,452	17,452	17,452	

ACCOUNT DESCRIPTION	1993-94	1994-95	1995-96	1996-97	1996-97	1996-97	ESTIM
	ACTUALS	ACTUALS	BUDGET	PROPOSED	APPROVED	ADOPTED	199
TRAVEL, FOOD & LODGING	1,559	640	790	660	660	660	660
TRAINING AND CONFERENCES	4,745	1,418	3,182	3,726	3,726	3,726	3,726
MEMBERSHIPS/DUES/SUBSCRIPT	868	1,133	1,021	1,655	1,655	1,655	1,655
TRAVEL AND TRAVEL	7,172	3,191	4,993	6,041	6,041	6,041	6,041
OFFICE SUPPLIES	3,068	2,229	2,200	3,333	3,333	3,333	3,333
EDITORIAL SUPPLIES	1,280	1,396	1,497	1,480	1,480	1,480	1,480
OTHER	1,502	1,316	2,170	1,800	1,800	1,800	1,800
SPECIAL DEPT. SUPPLIES	3,682	2,988	5,038	3,788	3,788	3,788	3,788
CHEMICAL/LAB SUPPLIES	1,720	951	2,352	1,902	1,902	1,902	1,902
REET CONST SUPPLIES	6,698	10,335	16,065	15,520	15,520	15,520	15,520
BOOKS AND PERIODICALS	730	497	920	553	553	553	553
COMPUTER SOFTWARE	149	3,531	3,438	1,666	1,666	1,666	1,666
UTILITIES	18,829	23,243	33,680	30,042	30,042	30,042	30,042
SETS <\$250	-	423	1,286	1,080	1,080	1,080	1,080
LLANEOUS EXPENSES	-	423	1,286	1,080	1,080	1,080	1,080
EASE PURCHASE	-	-	-	10,294	10,294	10,294	10,294
BUILDINGS	2,493	-	-	-	-	-	-
PRVMTS OTHER THAN BLDGS	4,968	-	720	1,220	1,220	1,220	1,220
MACHINERY	-	15,842	5,000	1,700	1,700	1,700	1,700
COMMUNICATIONS EQUIPMENT	500	-	-	-	-	-	-
FURNITURE AND FIXTURES	1,234	326	-	-	-	-	-
OFFICE EQUIPMENT	-	664	-	1,531	1,531	1,531	1,531
COMPUTER EQUIPMENT	6,313	8,899	2,820	2,099	2,099	2,099	2,099
IMPS	-	-	1,000	5,400	5,400	5,400	5,400
EQUIPMENT, OTHER	1,617	5,308	5,908	11,574	11,574	11,574	11,574
POWER LINES	151,735	57,442	250,500	247,710	247,710	247,710	263,564
GENERAL OUTLAY	168,860	88,481	265,948	281,528	281,528	281,528	297,382

EXPENDITURES 988,036 1,038,266 1,306,034 1,330,303 1,338,212 1,398,405 1,398,405

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u>	<u>1994-95</u>	<u>1995-96</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>	<u>EST</u>
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>PROPOSED</u>	<u>APPROVED</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>199</u>
O GENERAL FUND	150,346	153,219	116,353	104,193	103,666	103,666	103,666	
O UNEMPLOYMENT RSV FUND	2,200	2,200	2,200	2,200	2,200	2,200	2,200	
O SEWER SPCL RSV FUND	400,000	300,000	430,000	779,888	779,888	779,888	779,888	
OTHER TRANSFERS OUT	-	-	-	-	18,830	18,830	3,991	
CONTINGENCY	-	-	181,965	187,655	161,443	161,443	182,734	
UNAPPROPRIATED ENDING BAL	-	-	-	-	-	-	-	
OTHER USES	552,546	455,419	730,518	1,073,936	1,066,027	1,066,027	1,072,479	
	1,540,582	1,493,685	2,036,552	2,404,239	2,404,239	2,404,239	2,470,884	
ADDITIONAL EXPENSES AND OTHER USES								
ADDITIONAL BALANCE	411,053	543,354						

ACCOUNT DESCRIPTION	1993-94	1994-95	1995-96	1996-97	1996-97	1996-97
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>PROPOSED BUDGET</u>	<u>ADOPTED BUDGET</u>
RESERVE FUND						
BEGINNING BALANCE	1,382,435	1,380,900	1,590,595	1,052,197	1,052,197	1,411,664
CONNECT CHARGES	<u>22,287</u>	<u>27,172</u>	<u>7,392</u>	<u>7,920</u>	<u>7,920</u>	<u>7,920</u>
CHARGES FOR SERVICES	<u>22,287</u>	<u>27,172</u>	<u>7,392</u>	<u>7,920</u>	<u>7,920</u>	<u>7,920</u>
INTEREST REVENUES	<u>48,206</u>	<u>70,317</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>
INTEREST REVENUES	<u>48,206</u>	<u>70,317</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>
OTHER MISC. REVENUES	<u>34,200</u>	-	-	-	-	-
SCCELLANEOUS REVENUES	<u>34,200</u>	-	-	-	-	-
TOTAL REVENUES	104,693	97,489	32,392	32,920	32,920	32,920
WASTEWATER UTILITY FUND						
OTHER FINANCING SOURCES	<u>400,000</u>	<u>300,000</u>	<u>430,000</u>	<u>779,888</u>	<u>779,888</u>	<u>779,888</u>
	<u>400,000</u>	<u>300,000</u>	<u>430,000</u>	<u>779,888</u>	<u>779,888</u>	<u>779,888</u>
TOTAL RESOURCES	1,887,128	1,778,389	2,052,987	1,865,005	1,865,005	2,224,472
LEGAL NOTICES	<u>37</u>	-	-	-	-	-
COMMUNICATIONS	<u>37</u>	-	-	-	-	-

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u> <u>ACTUALS</u>	<u>1994-95</u> <u>ACTUALS</u>	<u>1995-96</u>		<u>1996-97</u>		<u>1996-97</u> <u>ADOPTED</u> <u>BUDGET</u>
			<u>BUDGET</u>	<u>BUDGET</u>	<u>PROPOSED</u> <u>BUDGET</u>	<u>APPROVED</u> <u>BUDGET</u>	
LAND	-	-	-	-	500,000	500,000	500,000
BUILDINGS	-	45,137	-	-	-	-	-
IMPRVMTS OTHER THAN BLDGS	-	-	7,800	-	-	-	-
VEHICLES	-	18,500	78,525	-	-	-	-
CAPITAL PROJECTS	506,191	29,137	1,789,080	1,280,005	1,280,005	1,280,005	1,567,407
SEWER LINES	-	85,000	85,000	85,000	85,000	85,000	157,065
CAPITAL OUTLAY	506,191	177,774	1,960,405	1,865,005	1,865,005	1,865,005	2,224,472
TOTAL EXPENDITURES	506,228	177,774	1,960,405	1,865,005	1,865,005	1,865,005	2,224,472
CONTINGENCY	-	-	92,582	-	-	-	-
UNAPPROPRIATED ENDING BAL	-	-	-	-	-	-	-
OTHER USES	-	-	92,582	-	-	-	-
TOTAL EXPENDS AND OTHER USES	506,228	177,774	2,052,987	1,865,005	1,865,005	1,865,005	2,224,472
END BALANCE	<u>1,380,900</u>	<u>1,600,615</u>	-	-	-	-	-

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AIRPORT FUND

Statement

to meet the transportation demands of the twenty first century, and taking advantage of development opportunities through:
 - implementation and updating of the airport master plan;
 - widening and stabilizing the political, financial and technical support base;
 - establishment of commercial air carrier service;
 - establishment of protective planning and zoning policies;
 - supporting airport and pilot organizations;
 - being active in both states' administrative and legislative processes.

History

Lumbia Gorge Regional/The Dalles Municipal Airport has been in a period of moderate growth and development. It's location makes it an important general aviation airport and offers future economic development opportunity to The Dalles and surrounding area. The airport was the recipient of a \$405,000 FAA grant that provided a new taxi way and other improvements to the airport this year, including a new directional segmented circle, lighted windsocks and safety improvements - displaced thresholds (touchdown point) approaches to the runways, which give better clearance for aircraft as they approach runways. This grant was matched by a \$405,000 Economic Development grant and \$25,000 from the City. A Washington State Aeronautics Board grant for approximately \$405,000 was received that installed lighted signs and reflectors on runways and taxi ways.

General Fund support, it was anticipated that the fuel tank island and pumps would be relocated and the former island would be abandoned. This was one project that was deferred during the year due to lack of staff time; coordination with the volunteer commission was addressed, and FAA approval of the new location needs to be obtained before the project can get underway. Because this project was deferred temporarily, the 1995-96 contribution from General Fund of \$57,735 has not been transferred to the Airport Fund, and will be included in the 1996-97 budget to be transferred for the project as originally intended. The project may yet be initiated this fiscal year. The City's budget includes a part time Airport Manager in response to City Council concerns regarding staff time devoted to this position. The Commission will oversee the routine needs of the airport, provide staff support to the Airport Commission, maintain the intergovernmental relationships necessary to conduct this business and manage the projects, property and contracts of the airport. This position will require a transfer from the General Fund to sustain it, until such time as the airport becomes a self sustaining entity. For the maintenance and capital support envisioned this year, a transfer from the General Fund is budgeted at \$109,422.

ACCOUNT DESCRIPTION

T FUND

	<u>1993-94</u>	<u>1994-95</u>	<u>1995-96</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>
BEGINNING BALANCE	34,381	12,202	4,928	808	808	2,387	
STATE GRANTS, OTHER GOVERNMENTAL REVENUES	-	1,100	-	-	-	-	-
MISC. SALES AND SERVICES AVIATION FUEL SALES	1,426	1,447	1,200	560	1,450	560	1,450
ARGES FOR SERVICES	1,426	1,447	1,200	2,010	2,010	2,010	2,010
INTEREST REVENUES	863	433	-	400	400	400	400
EREST REVENUES	863	433	-	400	400	400	400
AIRPLANE TIE DOWNS	230	-	-	-	-	-	-
HANGAR RENTALS	2,808	2,191	-	-	-	-	-
PROPERTY RENTALS	7,848	9,861	13,100	13,100	13,100	13,100	13,100
GIFTS AND DONATIONS	-	-	500	-	-	-	-
OTHER MISC. REVENUES	1,512	100	-	-	-	-	-
CELLANEOUS REVENUES	12,398	12,152	13,600	13,100	13,100	13,100	13,100
TOTAL REVENUES	14,687	15,132	14,800	15,510	15,510	15,510	15,510
GENERAL FUND OTHER FINANCING SOURCES	-	9,700	57,735	104,717	104,717	109,422	109,442
TOTAL RESOURCES	49,068	37,034	77,463	121,035	121,035	127,319	127,319

ACCOUNT DESCRIPTION	1993-94	1994-95	1995-96	1996-97	1996-97	1996-97	1996-97
	ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	ES
LIABILITY	8,616	9,137	4,900	5,400	5,400	5,400	5,400
PROPERTY	568	1,079	1,200	1,200	1,200	1,200	1,200
AUTOMOTIVE	-	-	300	360	360	360	360
GRANCE	9,184	10,216	6,400	6,960	6,960	6,960	6,960
POSTAGE	89	168	120	100	100	100	100
TELEPHONE	520	502	540	580	580	580	580
ADVERTISING	-	-	-	150	150	150	150
PERMITS	235	739	45	45	45	45	45
COMMUNICATIONS	844	1,409	705	875	875	875	875
TRAVEL, FOOD & LODGING	217	-	-	75	75	75	75
TRAINING AND CONFERENCES	135	-	-	180	180	180	180
MEMBERSHIPS/DUES/SUBSCRIPT	50	50	50	150	150	150	150
TRAINING AND TRAVEL	402	50	50	405	405	405	405
BUILDINGS	-	-	-	-	-	-	4,705
IMPRVMTS OTHER THAN BLDGS	-	-	53,508	63,008	63,008	63,008	63,008
CAPITAL OUTLAY	-	-	53,508	63,008	63,008	63,008	67,713
TOTAL EXPENDITURES	36,866	23,877	77,463	121,035	121,035	125,740	125,740
CONTINGENCY	-	-	-	-	-	-	1,579
UNAPPROPRIATED ENDING BAL	-	-	-	-	-	-	-
OTHER USES	-	-	-	-	-	-	1,579
TOTAL EXPENDS AND OTHER USES	36,866	23,877	77,463	121,035	121,035	127,319	127,319
END BALANCE	12,202	13,157	-	-	-	-	-

Capital Improvements Funds

Inventory

currently has three capital improvements fund type funds. These are the LID Fund which accounts for the various special assess of the City, the Capital Projects Fund which accounts for the City Hall renovation project, and the FAA Grant Improvement Fund as established to account for the improvements made to the airport to bring into compliance with FAA standards. or projects are planned in the LID Fund during 1996-97. Although construction on the Cherry Heights extension project was be to June 30, 1995, project completion will occur during 1996-97, and the final costs will be calculated and assessments will be m . The other project anticipated for the 96-97 year is the Bargeway improvement project which will consist of street improvement y Road in the Port district. The project will be funded initially by proceeds from issuance of bancroft bonds. All project costs w n the proceeds and recorded in the LID Fund. The debt service on the bonds will be paid from assessments to the benefited prop ded in the LID Debt Service Fund.

Capital Projects Fund is used to account to for improvements projects to City owned buildings. This fund accounted for the recent A nents to City Hall including the elevator and the handicap accessible restrooms. The fund is also used to accumulate a portion of ies from the State Office Building towards further renovations of City Hall. For the 1996-97 fiscal year, the adopted budget sho tion of funds with minimal expenditures planned. The renovations and professional costs associated with the improvements are in future periods, once a clear direction is determined and other questions regarding City Hall are resolved.

ty is budgeted in the FAA Grant Improvements Fund for the 1996-97 fiscal year as the grant project is substantially complete at 1995-96.

IMPROVEMENTS SUMMARY

ACCOUNT DESCRIPTION	1993-94 ACTUALS	1994-95 ACTUALS	1995-96 BUDGET	1996-97		1996-97		1996-97		ESTIMATED 1997-98
				PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	ADOPTED BUDGET			
Beginning Balance	568,055	608,372	647,046	365,257	365,257	773,904	773,904	849,187		
Transfers	203,544	464,363	1,098,372	444,522	444,522	444,522	444,522	249,876		
Financing Sources	39,534	12,403	15,000	765,000	765,000	765,000	765,000	-		
Resources	811,133	1,085,138	1,760,418	1,574,779	1,574,779	1,983,426	1,983,426	1,099,063		
Projects Fund	7,680	315,703	272,725	23,750	23,750	23,750	23,750	228,974		
Assessments (LID) Fund	148,726	20,230	999,864	1,133,250	1,133,250	1,541,897	1,541,897	511,060		
Int Improvements Fund	1,021	49,437	431,540	-	-	-	-	-		
Expenditures	157,427	385,370	1,704,129	1,157,000	1,157,000	1,565,647	1,565,647	740,034		
Output	45,334	21,216	20,300	23,750	23,750	23,750	23,750	15,000		
Agency	-	-	35,989	394,029	394,029	394,029	394,029	344,029		
Unappropriated Ending Balance	-	-	-	-	-	-	-	-		
Other Uses	45,334	21,216	56,289	417,779	417,779	417,779	417,779	359,029		
Expenditures and Other Uses	202,761	406,586	1,760,418	1,574,779	1,574,779	1,983,426	1,983,426	1,099,063		
TOTAL	608,372	678,552	-	-	-	-	-	-		

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u>	<u>1994-95</u>	<u>1995-96</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>	<u>ES</u>
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>
PROJECTS FUND								
BEGINNING BALANCE	-	70,922	96,251	236,665	236,665	236,665	236,665	
STATE CDBG GRANTS	-	<u>119,172</u>	-	-	-	-	-	-
GOVERNMENTAL REVENUES	-	<u>119,172</u>	-	-	-	-	-	-
INTEREST REVENUES	<u>469</u>	<u>4,844</u>	<u>5,500</u>	<u>10,140</u>	<u>10,140</u>	<u>10,140</u>	<u>10,140</u>	<u>10,140</u>
REST REVENUES	<u>469</u>	<u>4,844</u>	<u>5,500</u>	<u>10,140</u>	<u>10,140</u>	<u>10,140</u>	<u>10,140</u>	<u>10,140</u>
STATE OFFICE BLDG. INCOME	<u>78,133</u>	<u>170,974</u>	<u>170,974</u>	<u>170,974</u>	<u>170,974</u>	<u>170,974</u>	<u>170,974</u>	<u>170,974</u>
CELLANEOUS REVENUES	<u>78,133</u>	<u>170,974</u>	<u>170,974</u>	<u>170,974</u>	<u>170,974</u>	<u>170,974</u>	<u>170,974</u>	<u>170,974</u>
ADDITIONAL REVENUES	<u>78,602</u>	<u>294,990</u>	<u>176,474</u>	<u>181,114</u>	<u>181,114</u>	<u>181,114</u>	<u>181,114</u>	<u>181,114</u>
ADDITIONAL RESOURCES	<u>78,602</u>	<u>365,912</u>	<u>272,725</u>	<u>417,779</u>	<u>417,779</u>	<u>417,779</u>	<u>417,779</u>	<u>417,779</u>
PROJECTS FUND								
L. RENOVATION								
CONTRACTUAL SERVICES	-	10,205	-	2,000	2,000	2,000	2,000	2,000
ENGINEERING SERVICES	-	-	-	-	-	-	-	-
ARCHITECTURAL SERVICES	-	-	-	-	-	-	-	-
ADDITIONAL SERVICES	-	<u>10,205</u>	-	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>
POSTAGE	-	-	-	250	250	250	250	250
LEGAL NOTICES	-	-	-	500	500	500	500	500
PERMITS	-	<u>375</u>	-	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
MUNICIPAL SERVICES	-	<u>375</u>	-	<u>1,750</u>	<u>1,750</u>	<u>1,750</u>	<u>1,750</u>	<u>1,750</u>

ACCOUNT DESCRIPTION	1993-94	1994-95	1995-96	1996-97	1996-97	1996-97	1996-97	EST
	ACTUALS	ACTUALS	BUDGET	PROPOSED	APPROVED	ADOPTED	BUDGET	BUDGET
BUILDINGS	-	-	202,725	20,000	20,000	20,000	20,000	-
TOTAL OUTLAY	-	-	202,725	20,000	20,000	20,000	20,000	-
HALL RENOVATION	-	10,580	202,725	23,750	23,750	23,750	23,750	-
PROJECTS FUND								
PROJECT								
AUDITING SERVICES	-	1,000	-	-	-	-	-	-
ARCHITECTURAL SERVICES	7,576	29,694	-	-	-	-	-	-
TRACTUAL SERVICES	7,576	30,694	-	-	-	-	-	-
POSTAGE	43	31	-	-	-	-	-	-
LEGAL NOTICES	61	167	-	-	-	-	-	-
MUNICIPATIONS	104	198	-	-	-	-	-	-
BUILDINGS	-	274,231	70,000	-	-	-	-	-
TOTAL OUTLAY	-	274,231	70,000	-	-	-	-	-
PROJECT	7,680	305,123	70,000	-	-	-	-	-
TOTAL EXPENDITURES	7,680	315,703	272,725	23,750	23,750	23,750	23,750	-
CONTINGENCY	-	-	-	394,029	394,029	394,029	394,029	-
UNAPPROPRIATED ENDING BAL	-	-	-	-	-	-	-	-
ER USES	-	-	-	394,029	394,029	394,029	394,029	-
TOTAL EXPENSES AND OTHER USES	7,680	315,703	272,725	417,779	417,779	417,779	417,779	-
ED BALANCE	70,922	50,209	-	-	-	-	-	-

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u> <u>ACTUALS</u>	<u>1994-95</u> <u>ACTUALS</u>	<u>1995-96</u> <u>BUDGET</u>	<u>1996-97</u> <u>PROPOSED</u> <u>BUDGET</u>	<u>1996-97</u> <u>APPROVED</u> <u>BUDGET</u>	<u>1996-97</u> <u>ADOPTED</u> <u>BUDGET</u>	<u>ESTI</u> <u>199</u>
ASSESSMENTS (L.I.D.) FUND							
BEGINNING BALANCE	568,055	513,437	550,366	128,592	128,592	537,239	
INTEREST REVENUES	<u>20,916</u>	<u>27,729</u>	<u>18,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	
REST REVENUES	20,916	27,729	18,000	10,000	10,000	10,000	
OTHER MISC. REVENUES	<u>20</u>	<u>170</u>	-	-	-	-	
ELLANEOUS REVENUES	20	170	-	-	-	-	
PRINCIPAL-NONBONDED	68,247	82,759	411,298	195,906	195,906	195,906	
INTEREST-NONBONDED	78	814	-	400	400	400	
PRINCIPAL-BONDED	24,088	26,953	16,000	34,551	34,551	34,551	
INTEREST-BONDED	<u>11,593</u>	<u>6,427</u>	<u>9,500</u>	<u>22,551</u>	<u>22,551</u>	<u>22,551</u>	
ASSESSMENTS REVENUES	104,006	116,953	436,798	253,408	253,408	253,408	
AL REVENUES	124,942	144,852	454,798	263,408	263,408	263,408	
LAND SALES	14,500	11,487	15,000	15,000	15,000	15,000	
BOND PROCEEDS	-	-	-	750,000	750,000	750,000	
OTHER FINANCING SOURCES	<u>14,500</u>	<u>11,487</u>	<u>15,000</u>	<u>765,000</u>	<u>765,000</u>	<u>765,000</u>	
AL RESOURCES	707,497	669,776	1,020,164	1,157,000	1,157,000	1,565,647	

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u>	<u>1994-95</u>	<u>1995-96</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>	<u>EST</u>
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>APPROVED</u>	<u>ADOPTED</u>	<u>1996-97</u>
CONTRACTUAL SERVICES	6,552	16,925	648,298	780,000	780,000	780,000	780,000
AUDITING SERVICES	3,000	3,000	3,000	3,000	3,000	3,000	3,000
SPECIAL LEGAL SERVICES	-	-	-	10,000	10,000	10,000	10,000
ENGINEERING SERVICES	-	-	-	190,000	190,000	190,000	190,000
CONTRACTUAL SERVICES	9,552	19,925	651,298	983,000	983,000	983,000	983,000
POSTAGE	187	72	500	850	850	850	850
LEGAL NOTICES	971	203	1,200	1,500	1,500	1,500	1,500
COMMUNICATIONS	1,158	275	1,700	2,350	2,350	2,350	2,350
CONSTRUCTION CONTRACTS	138,016	-	346,866	147,900	147,900	556,547	556,547
CAPITAL OUTLAY	138,016	-	346,866	147,900	147,900	556,547	556,547
GENERAL EXPENDITURES	148,726	20,200	999,864	1,133,250	1,133,250	1,541,897	1,541,897
TO GENERAL FUND	20,300	20,300	20,300	23,750	23,750	23,750	23,750
OTHER TRANSFERS OUT	25,034	916	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
UNAPPROPRIATED ENDING BALANCE	-	-	-	-	-	-	-
GENERAL EXPENDS AND OTHER USES	45,334	21,216	20,300	23,750	23,750	23,750	23,750
GENERAL EXPENDS AND OTHER USES	194,060	41,416	1,020,164	1,157,000	1,157,000	1,565,647	1,565,647
UNAPPROPRIATED ENDING BALANCE	513,437	628,360	-	-	-	-	-

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u>	<u>1994-95</u>	<u>1995-96</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>APPROVED</u>	<u>ADOPTED</u>
					<u>BUDGET</u>	<u>BUDGET</u>
WATER TREATMENT FUND						
BEGINNING BALANCE	-	24,013	429	-	-	-
FAA GRANT	-	-	467,100	-	-	-
STATE GRANTS, OTHER	-	24,500	-	-	-	-
INTERGOVERNMENTAL REVENUES	-	24,500	467,100	-	-	-
INTEREST REVENUES	-	21	-	-	-	-
OTHER REVENUES	-	21	-	-	-	-
TOTAL REVENUES	-	24,521	467,100	-	-	-
GENERAL FUND						
OTHER	25,034	916	-	-	-	-
OTHER FINANCING SOURCES	25,034	916	-	-	-	-
TOTAL RESOURCES	25,034	49,450	467,529	-	-	-
CONTRACTUAL SERVICES						
AUDITING SERVICES	959	-	-	-	-	-
CONTRACTUAL SERVICES	-	-	2,500	-	-	-
TOTAL CONTRACTUAL SERVICES	959	-	2,500	-	-	-
LEGAL NOTICES						
COMMUNICATIONS	-	386	-	-	-	-
TOTAL LEGAL NOTICES	-	386	-	-	-	-
MEMBERSHIPS/DUES/SUBSCRIPT						
TRAINING AND TRAVEL	62	-	-	-	-	-
TOTAL MEMBERSHIPS/DUES/SUBSCRIPT	62	-	-	-	-	-

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u> <u>ACTUALS</u>	<u>1994-95</u> <u>ACTUALS</u>	<u>1995-96</u> <u>BUDGET</u>	<u>1996-97</u>		<u>1996-97</u>	
				<u>PROPOSED</u> <u>BUDGET</u>	<u>APPROVED</u> <u>BUDGET</u>	<u>ADOPTED</u> <u>BUDGET</u>	<u>E</u>
LAND	-	-	230,000	-	-	-	-
IMPRVMTS OTHER THAN BLDGS	-	49,051	199,040	-	-	-	-
CAPITAL OUTLAY	-	49,051	429,040	-	-	-	-
TOTAL EXPENDITURES	1,021	49,437	431,540	-	-	-	-
CONTINGENCY	-	-	35,989	-	-	-	-
UNAPPROPRIATED ENDING BAL	-	-	-	-	-	-	-
OTHER USES	-	-	35,989	-	-	-	-
TOTAL EXPENDS AND OTHER USES	1,021	49,437	467,529	-	-	-	-
UNASSIGNED BALANCE	<u>24,013</u>	<u>13</u>	-	-	-	-	-

Special Revenue Funds

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has several special revenue funds in addition to those discussed with respect to Public Works activities. These are funds established under ORS Chapter 280, to accumulate and spend for a particular purpose. For each fund of this type, a specific purpose is identified and that fund may only be spent for that specified purpose. The City's special revenue funds include the State Office Building Fund, the State Office Building Fund, the State Office Building, the Unemployment Reserve Fund which accounts for the operations and maintenance of the City owned State Office Building, the Unemployment Reserve Fund which accounts and spends monies relating to unemployment claims on the City filed by previous employees. Other funds of this type maintained by the City include the Vietnam Memorial Fund, the Parks Department Reserve Fund. Two other special revenue funds; the Tourism Monies Fund and the Ambulance Reserve Fund, will be closed to the General Fund in the 1996-97 fiscal year as budgeted. Monies in each of these funds originated from the General Fund, and under ORS 280, once a special revenue fund is no longer required for a specific purpose, the fund may be closed with all residual balances transferred to the General Fund.

The special revenue fund significant to the City is the Special Grants Fund. This fund accounts for grant monies received for a variety of programs and accounts for the expenditure of those monies for their specific uses by grant program. Transfers in and out of this fund are required to meet the match requirements and fund administrative overhead provided by the General Fund. Using a single fund to account for the budgeting and administration of grant activity allows for efficiencies in accounting, auditing and administration of the various programs.

ACCOUNT DESCRIPTION	1993-94	1994-95	1995-96	1996-97		1996-97	1996-97	ESTIM
	ACTUALS	ACTUALS	BUDGET	PROPOSED	APPROVED	ADOPTED	BUDGET	1996-97
g Balance	60,869	132,659	176,428	226,865	226,865	226,865	226,865	1
AS	232,137	191,655	896,058	732,091	732,091	732,091	732,091	1
sources	253,445	187,378	261,580	51,205	226,509	108,046	108,046	
sources	546,451	511,692	1,334,066	1,010,161	1,185,465	1,067,002	1,067,002	
Grants Fund	6,481	82,819	847,871	735,965	735,965	735,965	735,965	
Office Building Fund	29,912	87,081	147,362	155,535	155,535	155,535	155,535	
Department Reserve Fund	-	-	8,902	11,295	11,295	11,295	11,295	
Payment Reserve Fund	25,321	10,472	56,956	64,503	64,503	64,503	64,503	
ent Reserve Fund	-	-	-	-	175,304	56,841	56,841	
Memorial Reserve Fund	389	1	1,850	1,777	1,777	1,777	1,777	
Promotion Fund	258,951	133,247	183,738	-	-	-	-	
nce Reserve Fund	-	-	85,058	-	-	-	-	
artment Reserve Fund	-	-	-	-	-	-	-	
penditures	321,054	313,620	1,331,737	969,075	1,144,379	1,025,916	1,025,916	
s Out	92,378	5,909	1,667	41,086	41,086	41,086	41,086	
ency	-	-	656	-	-	-	-	
Appropriated Ending Balance	-	-	-	-	-	-	-	
her Uses	92,378	5,909	2,323	41,086	41,086	41,086	41,086	
penditures and Other Uses	413,432	319,529	1,334,066	1,010,161	1,185,465	1,067,002	1,067,002	
TOTAL	133,019	192,163	-	-	-	-	-	

ACCOUNT DESCRIPTION	1993-94	1994-95	1995-96	1996-97	1996-97	1996-97	ESTIM
	ACTUALS	ACTUALS	BUDGET	PROPOSED	APPROVED	ADOPTED	199
				BUDGET	BUDGET	BUDGET	
L GRANTS FUND							
BEGINNING BALANCE	-	21,364	28,842	77,701	77,701	77,701	
GRANTS, OTHER	-	-	130,500	61,574	61,574	61,574	
STATE CDBG GRANTS	-	-	63,210	63,210	63,210	63,210	
DDOT GRANTS	-	-	100,000	50,000	50,000	50,000	
STEAM GRANTS	-	-	330,000	330,000	330,000	330,000	
SHPO GRANTS	-	26,278	7,345	12,875	12,875	12,875	
CCDC GRANTS	-	8,900	-	-	-	-	
WASHINGTON STATE GRANTS	-	-	-	54,000	54,000	54,000	
STATE GRANTS, OTHER	-	30,000	105,094	26,000	26,000	26,000	
REG GOVERNMENTAL REVENUES	-	65,178	736,149	597,659	597,659	597,659	
INTEREST REVENUES	203	919	-	600	600	600	
ESTER REVENUES	203	919	-	600	600	600	
PROGRAM INCOME-CDBG	27,567	12,189	40,000	30,000	30,000	30,000	
GIFTS AND DONATIONS	75	1,375	-	-	-	-	
CELLANEOUS REVENUES	27,642	13,564	40,000	30,000	30,000	30,000	
TOTAL REVENUES	27,845	79,661	776,149	628,259	628,259	628,259	
GENERAL FUND	-	7,378	42,880	32,005	32,005	32,005	
OTHER FINANCING SOURCES	-	7,378	42,880	32,005	32,005	32,005	
TOTAL RESOURCES	27,845	108,403	847,871	737,965	737,965	737,965	1

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u> <u>ACTUALS</u>	<u>1994-95</u> <u>ACTUALS</u>	<u>1995-96</u> <u>BUDGET</u>	<u>1996-97</u>		<u>1996-97</u> <u>ADOPTED</u> <u>BUDGET</u>	<u>ESTIMATED</u> <u>1997</u>
				<u>PROPOSED</u> <u>BUDGET</u>	<u>APPROVED</u> <u>BUDGET</u>		
GRANTS FUND							
COMMUNITY ACTION PROGRAM							
CONTRACTUAL SERVICES	1,066	-	2,000	-	-	-	-
COMMUNITY ACTION PROGRAM	-	16,251	65,142	78,609	78,609	78,609	78,609
TRAILING FEES	-	-	200	200	200	200	200
CONTRACTUAL SERVICES	1,066	16,251	67,342	78,809	78,809	78,809	78,809
LEGAL NOTICES	155	-	-	-	-	-	-
COMMUNICATIONS	155	-	-	-	-	-	-
COMMUNITY ACTION PROGRAM	1,221	16,251	67,342	78,809	78,809	78,809	78,809
GRANTS FUND							
BIKE PATHS							
IMPROVMENTS OTHER THAN BLDGS	-	-	100,000	74,992	74,992	74,992	74,992
CAPITAL OUTLAY	-	-	100,000	74,992	74,992	74,992	74,992
ADDITIONAL BIKE PATHS	-	-	100,000	74,992	74,992	74,992	74,992
GRANTS FUND							
GREENWAY							
IMPROVMENTS OTHER THAN BLDGS	-	-	396,000	357,880	357,880	357,880	357,880
CAPITAL OUTLAY	-	-	396,000	357,880	357,880	357,880	357,880
LEASING GREENWAY	-	-	396,000	357,880	357,880	357,880	357,880

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u>	<u>1994-95</u>	<u>1995-96</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>	<u>ESTIM</u>
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>1997</u>
GRANTS FUND								
GRANTS								
OTHER CONTRACTUAL SVCS	-	24,800	-	-	-	-	-	-
CONTRACTUAL SERVICES	-	24,800	-	-	-	-	-	-
POSTAGE	-	43	-	-	-	-	-	-
COMMUNICATIONS	-	43	-	-	-	-	-	-
TRAVEL, FOOD & LODGING	-	54	-	-	-	-	-	-
TRAINING AND TRAVEL	-	54	-	-	-	-	-	-
OFFICE SUPPLIES	-	133	-	-	-	-	-	-
SUPPLIES	-	133	-	-	-	-	-	-
LOCAL GRANTS	-	25,030	-	-	-	-	-	-

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<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u> <u>ACTUALS</u>	<u>1994-95</u> <u>ACTUALS</u>	<u>1995-96</u> <u>BUDGET</u>	<u>1996-97</u> <u>PROPOSED</u> <u>BUDGET</u>	<u>1996-97</u> <u>APPROVED</u> <u>BUDGET</u>	<u>1996-97</u> <u>ADOPTED</u> <u>BUDGET</u>	<u>ESTIM</u> <u>1997</u>
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**L GRANTS FUND
CERTIFIED LOCAL GOVERNMENT**

CONTRACTUAL SERVICES	3,702	1,621	-	12,800	12,800	12,800	-
CONTRACTUAL SERVICES	3,702	1,621	-	12,800	12,800	12,800	-
BUILDINGS AND GROUNDS PAIRS AND MAINTENANCE	33	12,000	-	-	-	-	-
	33	12,000	-	-	-	-	-
POSTAGE	139	176	31	-	-	-	-
LEGAL NOTICES	-	23	-	-	-	-	-
PERMITS	-	600	-	600	600	600	600
COMMUNICATIONS	139	799	31	600	600	600	600
TRAVEL, FOOD & LODGING	62	17	526	-	-	-	-
TRAINING AND CONFERENCES	24	-	450	-	-	-	-
TRAINING AND TRAVEL	86	17	976	-	-	-	-
OFFICE SUPPLIES	1,300	507	38	2,600	2,600	2,600	-
SPECIAL DEPT. SUPPLIES	-	94	7,800	-	-	-	-
SUPPLIES	1,300	601	7,838	2,600	2,600	2,600	-
PO/CERT LOC GOVT	5,260	15,038	8,845	16,000	16,000	16,000	-

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u> <u>ACTUALS</u>	<u>1994-95</u> <u>ACTUALS</u>	<u>1995-96</u> <u>BUDGET</u>	<u>1996-97</u> <u>PROPOSED</u> <u>BUDGET</u>	<u>1996-97</u> <u>APPROVED</u> <u>BUDGET</u>	<u>1996-97</u> <u>ADOPTED</u> <u>BUDGET</u>	<u>ESTIMATED</u> <u>1997</u>
L GRANTS FUND							
IAL STRATEGIES- AIRPORT							
CONTRACTUAL SERVICES	-	26,500	30,000	29,500	29,500	29,500	
CONTRACTUAL SERVICES	-	26,500	30,000	29,500	29,500	29,500	
G. STRATEGIES-AIRPORT	-	26,500	30,000	29,500	29,500	29,500	
L GRANTS FUND							
RE REMOVAL							
CONTRACTUAL SERVICES	-	-	45,000	-	-	-	
CONTRACTUAL SERVICES	-	-	45,000	-	-	-	
Q. TIRE REMOVAL	-	-	45,000	-	-	-	
L GRANTS FUND							
MP ACCESS							
CONTRACTUAL SERVICES	-	-	63,210	63,210	63,210	63,210	
CONTRACTUAL SERVICES	-	-	63,210	63,210	63,210	63,210	
A RAMP ACCESS	-	-	63,210	63,210	63,210	63,210	

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u>	<u>1994-95</u>	<u>1995-96</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>	<u>ESTIM.</u>
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>APPROVED</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>1997</u>
L GRANTS FUND								
OWN IMPROVEMENTS								
CONTRACTUAL SERVICES	-	-	100,500	-	-	-	61,574	-
CONTRACTUAL SERVICES	-	-	100,500	-	-	-	61,571	-
IMPRVMTS OTHER THAN BLDGS	-	-	-	61,574	61,574	-	-	-
CAPITAL OUTLAY	-	-	-	61,574	61,574	-	-	-
WNTOWN IMPROVEMENTS	-	-	100,500	61,574	61,574	-	61,574	-
L GRANTS FUND								
INGTON STATE GRANTS - SIGNAGE								
CONTRACTUAL SERVICES	-	-	-	54,000	54,000	-	54,000	-
CONTRACTUAL SERVICES	-	-	-	54,000	54,000	-	54,000	-
IMPRVMTS OTHER THAN BLDGS	-	-	36,974	-	-	-	-	-
CAPITAL OUTLAY	-	-	36,974	-	-	-	-	-
STATE GRANT-SIGNAGE	-	-	36,974	54,000	54,000	-	54,000	-
TOTAL EXPENDITURES	6,481	82,819	847,871	735,965	735,965	735,965	735,965	1

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u>	<u>1994-95</u>	<u>1995-96</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>	<u>ESTIM</u>
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>1997</u>
L GRANTS FUND								
USES								
TO GENERAL FUND	-	5,109	-	2,000	2,000	-	2,000	-
CONTINGENCY	-	-	-	-	-	-	-	-
UNAPPROPRIATED ENDING BAL	-	-	-	-	-	-	-	-
OTHER USES	-	5,109	-	2,000	2,000	-	2,000	-
TOTAL EXPENDS AND OTHER USES	6,481	87,928	847,871	737,965	737,965	737,965	737,965	10
END BALANCE	21,364	20,475						

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ACCOUNT DESCRIPTION	1993-94	1994-95	1995-96	1996-97	1996-97	1996-97
	ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET
OFFICE BLDG. FUND						
BEGINNING BALANCE	-	13,484	34,936	53,753	53,753	53,753
OPERATIONS	52	171	175	300	300	300
MAINTENANCE	75	1,065	750	3,500	3,500	3,500
INTEREST REVENUES	127	1,236	925	3,800	3,800	3,800
STATE OFFICE BLDG. INCOME	-	-	111,501	-	-	-
11 OPERATIONS	24,622	60,968	-	57,178	57,178	57,178
12 MAINTENANCE	18,647	40,804	-	40,804	40,804	40,804 ✓
CELLANEOUS REVENUES	43,269	101,772	111,501	97,982	97,982	97,982
TOTAL REVENUES	43,396	103,008	112,426	101,782	101,782	101,782
TOTAL RESOURCES	43,396	116,492	147,362	155,535	155,535	155,535
CONTRACTUAL SVCS-OPER'S	-	-	4,800	24,000	24,000	24,000
CONTRACTUAL SVCS-MNTNCE	-	108	41,403	40,354	40,354	354
CONTRACTUAL SERVICES	-	108	46,203	64,354	64,354	24,354
WATER & SEWER	1,158	3,703	3,536	4,250	4,250	4,250
GARBAGE SERVICES	704	1,856	1,908	1,600	1,600	1,600
ELECTRICITY	8,832	18,441	22,964	22,000	22,000	22,000
UTILITIES	10,694	24,000	28,408	27,850	27,850	27,850

ACCOUNT DESCRIPTION	1993-94	1994-95	1995-96	1996-97	1996-97	1996-97	ES
	ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	
JANITORIAL SERVICES	13,655	29,569	31,608	24,581	24,581	24,581	24,581
JANITORIAL	13,655	29,569	31,608	24,581	24,581	24,581	24,581
BUILDINGS AND GROUNDS	1,503	12,059	15,387	18,750	18,750	18,750	18,750
ELECTRICAL SYSTEMS	565	53	2,500	2,500	2,500	2,500	2,500
PLUMBING	47	1,011	3,000	3,000	3,000	3,000	3,000
ELEVATORS	1,668	6,108	9,000	5,000	5,000	5,000	5,000
HVAC SYSTEMS	138	9,787	5,200	5,000	5,000	5,000	5,000
REPAIRS AND MAINTENANCE	3,921	29,018	35,087	34,250	34,250	34,250	34,250
PROPERTY	824	2,732	3,556	2,500	2,500	2,500	2,500
INSURANCE	824	2,732	3,556	2,500	2,500	2,500	2,500
JANITORIAL SUPPLIES	818	1,654	2,500	2,000	2,000	2,000	2,000
SUPPLIES	818	1,654	2,500	2,000	2,000	2,000	2,000
BUILDINGS	-	-	-	-	-	-	40,000
TOTAL EXPENDITURES	29,912	87,081	147,362	155,535	155,535	155,535	155,535
END BALANCE	13,484	29,411	-	-	-	-	-

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u> <u>ACTUALS</u>	<u>1994-95</u> <u>ACTUALS</u>	<u>1995-96</u> <u>BUDGET</u>	<u>1996-97</u> <u>PROPOSED</u> <u>BUDGET</u>	<u>1996-97</u> <u>APPROVED</u> <u>BUDGET</u>	<u>1996-97</u> <u>ADOPTED</u> <u>BUDGET</u>	<u>ESTIMATE</u> <u>1997</u>
RESERVE FUND							
BEGINNING BALANCE	5,771	6,340	8,002	10,395	10,395	10,395	1
INTEREST REVENUES	69	337	400	400	400	400	
INTEREST REVENUES	69	337	400	400	400	400	
OTHER MISC. REVENUES	500	1,395	500	500	500	500	
CELLANEOUS REVENUES	500	1,395	500	500	500	500	
TOTAL REVENUES	569	1,732	900	900	900	900	
TOTAL RESOURCES	6,340	8,072	8,902	11,295	11,295	11,295	1
NONCONTRACTUAL SERVICES	-	-	-	1,295	1,295	1,295	
CONTRACTUAL SERVICES	-	-	-	1,295	1,295	1,295	
IMPRVMTS OTHER THAN BLDGS	-	-	8,902	10,000	10,000	10,000	1
CAPITAL OUTLAY	-	-	8,902	10,000	10,000	10,000	1
TOTAL EXPENDITURES	-	-	8,902	11,295	11,295	11,295	1
ENDING BALANCE	<u>6,340</u>	<u>8,072</u>	-	-	-	-	

ACCOUNT DESCRIPTION	1993-94	1994-95	1995-96	1996-97	1996-97	1996-97	1997-98
	ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	ESTIMATE
LOYMENT RESERVE FUND							
BEGINNING BALANCE	31,703	27,253	35,256	44,203	44,203	44,203	32
INTEREST REVENUES	871	1,178	1,700	1,100	1,100	1,100	
REST REVENUES	871	1,178	1,700	1,100	1,100	1,100	
TOTAL REVENUES	871	1,178	1,700	1,100	1,100	1,100	
GENERAL FUND							
TREET/STORM SEWER FUND	10,000	10,000	-	10,000	10,000	10,000	10
WATER UTILITY FUND	2,800	2,800	-	2,800	2,800	2,800	2
WASTEWATER UTILITY FUND	4,200	4,200	-	4,200	4,200	4,200	4
OTHER	2,200	2,200	-	2,200	2,200	2,200	2
TOTAL FINANCING SOURCES	800	800	20,000	-	-	-	-
	20,000	20,000	20,000	19,200	19,200	19,200	19
TOTAL RESOURCES	52,574	48,431	56,956	64,503	64,503	64,503	52
EMPLOYMENT CONTRIBUTION							
EMPLOYMENT CONTRIBUTION	25,321	10,472	56,956	64,503	64,503	64,503	52
EMPLOYMENT CONTRIBUTION	25,321	10,472	56,956	64,503	64,503	64,503	52
TOTAL EXPENDITURES	25,321	10,472	56,956	64,503	64,503	64,503	52
UNDEVELOPED BALANCE	27,253	37,959	-	-	-	-	-

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u> <u>ACTUALS</u>	<u>1994-95</u> <u>ACTUALS</u>	<u>1995-96</u> <u>BUDGET</u>	<u>1996-97</u> <u>PROPOSED</u> <u>BUDGET</u>	<u>1996-97</u> <u>APPROVED</u> <u>BUDGET</u>	<u>1996-97</u> <u>ADOPTED</u> <u>BUDGET</u>	<u>ESTIMA</u> <u>1997-98</u>
MEMORIAL FUND							
BEGINNING BALANCE	1,831	1,602	1,667	1,727	1,727	1,727	1,727
INTEREST REVENUES	<u>60</u>	<u>75</u>	<u>83</u>	<u>50</u>	<u>50</u>	<u>50</u>	<u>50</u>
INTEREST REVENUES	60	75	83	50	50	50	50
GIFTS AND DONATIONS	<u>100</u>	-	<u>100</u>	-	-	-	-
CELLANEOUS REVENUES	100	-	100	-	-	-	-
TOTAL REVENUES	160	75	183	50	50	50	50
TOTAL RESOURCES	1,991	1,677	1,850	1,777	1,777	1,777	1,777
SPECIAL DEPT. SUPPLIES	<u>389</u>	<u>1</u>	<u>1,850</u>	<u>1,777</u>	<u>1,777</u>	<u>1,777</u>	<u>1,777</u>
SUPPLIES	389	1	1,850	1,777	1,777	1,777	1,777
TOTAL EXPENDITURES	389	1	1,850	1,777	1,777	1,777	1,777
END BALANCE	<u>1,602</u>	<u>1,676</u>	-	-	-	-	-

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u>	<u>1994-95</u>	<u>1995-96</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>	<u>ESTIM</u>
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>199</u>
M PROMOTION FUND								
BEGINNING BALANCE	(12,100)	12,503	494	38,593	38,593	38,593	38,593	
TRANSIENT ROOM TAXES	85,234	-	-	-	-	-	-	
FEER TAXES	85,234	-	-	-	-	-	-	
ADMISSIONS	43,051	-	-	-	-	-	-	
SEASON PASSES	705	-	-	-	-	-	-	
CONCESSIONS	24,006	-	-	-	-	-	-	
WINNERS	2,238	-	-	-	-	-	-	
RURAL SALES	275	-	-	-	-	-	-	
CHARGES FOR SERVICES	70,275	-	-	-	-	-	-	
INTEREST REVENUES	-	1,130	700	-	-	-	-	
INTEREST REVENUES	-	1,130	700	-	-	-	-	
GIFTS AND DONATIONS	3	-	-	-	-	-	-	
OTHER MISC. REVENUES	2,335	2,191	4,000	-	-	-	-	
CELLANEOUS REVENUES	2,338	2,191	4,000	-	-	-	-	
TOTAL REVENUES	157,847	3,321	4,700	-	-	-	-	
GENERAL FUND	218,445	145,000	180,000	-	-	-	-	
OPERATING TRANSFERS IN	218,445	145,000	180,000	-	-	-	-	
TOTAL RESOURCES	364,192	160,824	185,194	38,593	38,593	38,593	38,593	

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u>	<u>1994-95</u>	<u>1995-96</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>	<u>ESTIMA</u>
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>1997-98</u>
M PROMOTION FUND							
M DEPARTMENT							
REGULAR SALARIES	30,567	46,682	51,046	-	-	-	-
PART-TIME/TEMP SALARIES	9,673	7,782	15,000	-	-	-	-
OVERTIME SALARIES	445	558	2,000	-	-	-	-
SALARIES AND WAGES	<u>40,685</u>	<u>55,022</u>	<u>68,046</u>	-	-	-	-
MEDICAL INSURANCE	2,558	3,220	3,220	-	-	-	-
SHORT-TERM DISABILITY INSURANCE	259	331	438	-	-	-	-
LIFE INSURANCE	75	81	144	-	-	-	-
WORKERS COMP INSURANCE	228	288	243	-	-	-	-
ICA	3,129	4,209	5,205	-	-	-	-
RETIREMENT CONTRIBUTIONS	<u>1,466</u>	<u>6,290</u>	<u>4,928</u>	-	-	-	-
FEES	7,715	14,419	14,178	-	-	-	-
AUDITING SERVICES	-	862	4,200	-	-	-	-
MOVING COSTS	2,499	-	-	-	-	-	-
COMPUTER SERVICES	90	-	-	-	-	-	-
PUBLIC RELATIONS	2,021	3,223	12,000	-	-	-	-
CONVENTIONS & PROMOTIONS	-	-	2,000	-	-	-	-
CHAMBER OF COMMERCE	38	-	-	-	-	-	-
DISCOVERY CENTER	2,000	2,000	2,000	-	-	-	-
OTHER CONTRACTUAL SVCS	<u>2,100</u>	<u>4,095</u>	<u>2,100</u>	-	-	-	-
ATTRACTUAL SERVICES	8,748	10,180	22,300	-	-	-	-
WATER & SEWER	65	487	650	-	-	-	-
WASTE SERVICES	390	322	650	-	-	-	-
NATURAL GAS	14	283	250	-	-	-	-
ELECTRICITY	<u>1,480</u>	<u>725</u>	<u>2,500</u>	-	-	-	-
UTILITIES	1,949	1,817	4,050	-	-	-	-

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u>	<u>1994-95</u>	<u>1995-96</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>	<u>ESTIMATE</u>
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>PROPOSED</u>	<u>APPROVED</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>1997-</u>
BUILDINGS AND GROUNDS	720	442	2,000	-	-	-	-	-
COMPUTERS	-	75	250	-	-	-	-	-
OFFICE EQUIPMENT	1,427	1,166	2,500	-	-	-	-	-
VEHICLES	-	5	-	-	-	-	-	-
FAS/OIL/DIESEL/LUBRICANTS	42	10	-	-	-	-	-	-
GENERAL EQUIPMENT	12	30	250	-	-	-	-	-
HAIRS AND MAINTENANCE	2,201	1,728	5,000	-	-	-	-	-
RENTAL OF LAND/BUILDINGS	6,900	8,700	11,100	-	-	-	-	-
RENTAL OF EQUIPMENT	2,833	1,536	3,200	-	-	-	-	-
TOTAL COSTS	9,733	10,236	14,300	-	-	-	-	-
ABILITY	-	552	575	-	-	-	-	-
PROPERTY	-	620	650	-	-	-	-	-
GRANCE	-	1,172	1,225	-	-	-	-	-
POSTAGE	6,381	4,626	8,000	-	-	-	-	-
TELEPHONE	9,064	7,160	8,000	-	-	-	-	-
ADVERTISING	6,438	12,387	17,000	-	-	-	-	-
PRINTING AND BINDING	5,800	4,241	7,000	-	-	-	-	-
MUNICIPATIONS	27,683	28,414	40,000	-	-	-	-	-
TRAVEL, FOOD & LODGING	509	2,700	3,000	-	-	-	-	-
TRAINING AND CONFERENCES	385	650	1,500	-	-	-	-	-
MEMBERSHIPS/DUES/SUBSCRIPT	620	2,338	2,500	-	-	-	-	-
TRAINING AND TRAVEL	1,514	5,688	7,000	-	-	-	-	-
OFFICE SUPPLIES	2,535	2,550	3,539	-	-	-	-	-
LABORATORIAL SUPPLIES	75	-	200	-	-	-	-	-
SPECIAL DEPT. SUPPLIES	455	887	900	-	-	-	-	-
BOOKS AND PERIODICALS	-	164	300	-	-	-	-	-
COMPUTER SOFTWARE	175	-	250	-	-	-	-	-
SUPPLIES	3,240	3,601	5,189	-	-	-	-	-

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u>	<u>1994-95</u>	<u>1995-96</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>	<u>ESTIMATE</u>
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>PROPOSED</u>	<u>APPROVED</u>	<u>ADOPTED</u>	<u>1997-98</u>
MISCELLANEOUS EXPENSES	100	19	500	-	-	-	-
ASSETS <\$250	-	951	-	-	-	-	-
MISCELLANEOUS EXPENSES	<u>100</u>	<u>970</u>	<u>500</u>	-	-	-	-
FURNITURE AND FIXTURES	-	-	500	-	-	-	-
OFFICE EQUIPMENT	714	-	750	-	-	-	-
COMPUTER EQUIPMENT	-	-	700	-	-	-	-
TOTAL OUTLAY	<u>714</u>	-	<u>1,950</u>	-	-	-	-
RISM DEPARTMENT	104,282	133,247	183,738	-	-	-	-
PORTATION CENTER DIVISION							
ATER & SEWER	696	-	-	-	-	-	-
WASTE SERVICES	-	-	-	-	-	-	-
NATURAL GAS	313	-	-	-	-	-	-
ELECTRICITY	<u>1,003</u>	-	-	-	-	-	-
ILITIES	<u>2,012</u>	-	-	-	-	-	-
BUILDINGS AND GROUNDS	<u>3,105</u>	-	-	-	-	-	-
MAINTENANCE	<u>3,105</u>	-	-	-	-	-	-
TELEPHONE	<u>2</u>	-	-	-	-	-	-
COMMUNICATIONS	<u>2</u>	-	-	-	-	-	-
ANITORIAL SUPPLIES	<u>622</u>	-	-	-	-	-	-
PLIES	<u>622</u>	-	-	-	-	-	-
NSPORTATION CENTER	5,741	-	-	-	-	-	-

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u>	<u>1994-95</u>	<u>1995--96</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1997-</u>
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>PROPOSED</u>	<u>PROPOSED</u>	<u>PROPOSED</u>	<u>ESTIMATE</u>
				<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	
I PROMOTION FUND							
TRAIL CELEBRATION							
REGULAR SALARIES	7,228	-	-	-	-	-	-
PART-TIME/TEMP SALARIES	69,106	-	-	-	-	-	-
SALARIES AND WAGES	76,334	-	-	-	-	-	-
MEDICAL INSURANCE	506	-	-	-	-	-	-
LIFE INSURANCE	13	-	-	-	-	-	-
WORKERS COMP INSURANCE	2,307	-	-	-	-	-	-
UNEMPLOYMENT COMP	5,853	-	-	-	-	-	-
RETIREMENT CONTRIBUTIONS	987	-	-	-	-	-	-
EMPLOYEE BENEFITS	9,666	-	-	-	-	-	-
SECURITY	6,249	-	-	-	-	-	-
MARKETAKER	18,288	-	-	-	-	-	-
MARKETING	35	-	-	-	-	-	-
REGION TRAIL PROMOTIONS	16,922	-	-	-	-	-	-
RATES POINT MEALS	1,192	-	-	-	-	-	-
MERCHANDISE FOR RESALE	6,934	-	-	-	-	-	-
OTHER CONTRACTUAL SVCS	2,192	-	-	-	-	-	-
CONTRACTUAL SERVICES	51,812	-	-	-	-	-	-
ELECTRICITY	125	-	-	-	-	-	-
UTILITIES	125	-	-	-	-	-	-
RENTAL OF EQUIPMENT	1,201	-	-	-	-	-	-
TOTAL COSTS	1,201	-	-	-	-	-	-
PROPERTY	121	-	-	-	-	-	-
INSURANCE	121	-	-	-	-	-	-

ACCOUNT DESCRIPTION	1993-94	1994-95	1995-96	1996-97	1996-97	1996-97	ESTIM
	ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	1997
POSTAGE	100	-	-	-	-	-	-
TELEPHONE	1,046	-	-	-	-	-	-
ADVERTISING	5,928	-	-	-	-	-	-
PRINTING AND BINDING	<u>2,542</u>	-	-	-	-	-	-
COMMUNICATIONS	9,616	-	-	-	-	-	-
TRAVEL, FOOD & LODGING	<u>20</u>	-	-	-	-	-	-
TRAINING AND TRAVEL	20	-	-	-	-	-	-
OFFICE SUPPLIES	<u>64</u>	-	-	-	-	-	-
COPIES	64	-	-	-	-	-	-
CASH SHORT/LONG	<u>(31)</u>	-	-	-	-	-	-
CELLANEOUS EXPENSES	(31)	-	-	-	-	-	-
WAGON TRAIL CELEBRATION	148,928	-	-	-	-	-	-
TOTAL EXPENDITURES	258,951	133,247	183,738	-	-	-	-
USES							
REPAYMENT OF LOAN	91,578	-	-	-	-	-	-
TO GENERAL FUND	-	-	-	38,593	38,593	38,593	38,593
TO UNEMPLOYMENT RSV FUND	800	800	800	-	-	-	-
CONTINGENCY	-	-	656	-	-	-	-
UNAPPROPRIATED ENDING BAL	<u>92,378</u>	<u>800</u>	<u>1,456</u>	<u>38,593</u>	<u>38,593</u>	<u>38,593</u>	<u>38,593</u>
OTHER USES							
TOTAL EXPENDS AND OTHER USES	351,329	134,047	185,194	38,593	38,593	38,593	38,593
UNDEVELOPED BALANCE	<u>12,863</u>	<u>26,777</u>	-	-	-	-	-

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u> <u>ACTUALS</u>	<u>1994-95</u> <u>ACTUALS</u>	<u>1995-96</u> <u>BUDGET</u>	<u>1996-97</u> <u>PROPOSED</u> <u>BUDGET</u>	<u>1996-97</u> <u>APPROVED</u> <u>BUDGET</u>	<u>1996-97</u> <u>ADOPTED</u> <u>BUDGET</u>	<u>ESTIMA</u> <u>1997</u>
FINANCE RESERVE FUND							
BEGINNING BALANCE	32,859	49,279	66,358	493	493	493	493
INTEREST REVENUES	<u>1,420</u>	<u>2,641</u>	-	-	-	-	-
INTEREST REVENUES	<u>1,420</u>	<u>2,641</u>	-	-	-	-	-
TOTAL REVENUES	1,420	2,641	-	-	-	-	-
GENERAL FUND	<u>15,000</u>	<u>15,000</u>	<u>18,700</u>	-	-	-	-
OTHER FINANCING SOURCES	<u>15,000</u>	<u>15,000</u>	<u>18,700</u>	-	-	-	-
TOTAL RESOURCES	49,279	66,920	85,058	493	493	493	493
VEHICLES	-	-	85,058	-	-	-	-
EQUIPMENT, OTHER	-	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	<u>85,058</u>	-	-	-	-
GO GENERAL FUND	-	-	-	493	493	493	493
CONTINGENCY	-	-	-	-	-	-	-
UNAPPROPRIATED ENDING BAL	-	-	-	-	-	-	-
OTHER USES	-	-	-	<u>493</u>	<u>493</u>	<u>493</u>	<u>493</u>
TOTAL EXPENDS AND OTHER USES	-	-	85,058	493	493	493	493
UNID BALANCE	<u>49,279</u>	<u>66,920</u>	-	-	-	-	-

ACCOUNT DESCRIPTION	1993-94	1994-95	1995-96	1996-97	1996-97	1996-97	1996-97	ESTIMA
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>1997-98</u>
PT. RESERVE FUND								
BEGINNING BALANCE	805	834	873	-	-	-	-	-
INTEREST REVENUES	<u>29</u>	<u>39</u>	-	-	-	-	-	-
INTEREST REVENUES	<u>29</u>	<u>39</u>	-	-	-	-	-	-
TOTAL REVENUES	29	39	-	-	-	-	-	-
TOTAL RESOURCES	834	873	873	-	-	-	-	-
GO GENERAL FUND								
OPERATING REVENUES	-	-	<u>873</u>	-	-	-	-	-
OPERATING REVENUES	-	-	<u>873</u>	-	-	-	-	-
TOTAL EXPENSES AND OTHER USES	-	-	873	-	-	-	-	-
ENDED BALANCE	<u>834</u>	<u>873</u>	-	-	-	-	-	-

Debt Service Funds

ntary

maintains a group of debt service funds to account for the long term obligations of the City. These funds accumulate monies from various sources for the sole purpose of paying principal and interest on obligations incurred at some point in the past. The City currently has two active debt service funds and is establishing a third through the 1996-97 budget process. The two existing debt service funds are the Senior Bond Debt Service Fund which accounts for the advance refunding bonds issued in 1993, and the Senior Center Debt Service Fund which accounts for the small scale energy loan from the Department of Energy obtained by the City to install the HVAC system at the Senior Center. The newly established fund is the LID Debt Service Fund. This fund will account for principal and interest payments related to LID projects financed through the issuance of bancroft bonds. Included in the 1996-97 budget request for the LID Fund is a project whereby improvements are proposed to Bargeway Road on the Port property. This project will be financed by the issuance of bonds. Principal and interest payments on the bonds issued will be paid from assessments against the property, and accounted for in the Debt Service Fund.

ACCOUNT DESCRIPTION	1993-94 ACTUALS	1994-95 ACTUALS	1995-96 BUDGET	1996-97		1996-97 ADOPTED BUDGET	ESTIMA 1997
				PROPOSED BUDGET	APPROVED BUDGET		
Balance	105,291	97,339	140,629	37,270	37,270	37,270	6
Financing Sources	394,208	421,279	275,976	428,911	428,911	428,911	48
	1,685,488	-	-	-	-	-	-
Resources	2,184,987	518,618	416,605	466,181	466,181	466,181	55
and Debt Fund	2,084,468	379,987	381,268	372,813	372,813	372,813	38
Winter Grant Debt Service Fund	3,180	3,180	3,180	3,180	3,180	3,180	3,180
at Service Fund	-	-	-	22,500	22,500	22,500	10
Expenditures	2,087,648	383,167	384,448	398,493	398,493	398,493	47
Policy	-	-	-	-	-	-	-
riated Ending Balance	-	-	32,157	67,688	67,688	67,688	7
er Uses	-	-	32,157	67,688	67,688	67,688	7
Expenditures and Other Uses	2,087,648	383,167	416,605	466,181	466,181	466,181	55
TOTAL	97,339	135,451	-	-	-	-	-

ACCOUNT DESCRIPTION

	<u>1993-94</u>	<u>1994-95</u>	<u>1995-96</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>ADOPTED</u>
						<u>BUDGET</u>
OND DEBT FUND						
BEGINNING BALANCE	105,291	97,339	140,629	37,270	37,270	37,270
PROPERTY TAXES-CURRENT	341,353	329,237	251,146	330,681	330,681	330,681
PROPERTY TAXES-PRIOR YEAR	45,001	82,932	18,000	28,150	28,150	28,150
LAND SALES-FORECLOSURE	773	-	-	-	-	-
UNSEGREGATED TAX INTEREST	208	239	150	150	150	150
PROPERTY TAXES	<u>387,335</u>	<u>412,408</u>	<u>269,296</u>	<u>358,981</u>	<u>358,981</u>	<u>358,981</u>
INTEREST REVENUES	3,693	5,691	3,500	3,000	3,000	3,000
REST REVENUES	3,693	5,691	3,500	3,000	3,000	3,000
AL REVENUES	391,028	418,099	272,796	361,981	361,981	361,981
BOND PROCEEDS	<u>1,685,488</u>	-	-	-	-	-
OTHER FINANCING SOURCES	<u>1,685,488</u>	-	-	-	-	-
AL RESOURCES	2,181,807	515,438	413,425	399,251	399,251	399,251
SPECIAL LEGAL SERVICES	<u>9,868</u>	-	-	-	-	-
TRACTUAL SERVICES	<u>9,868</u>	-	-	-	-	-

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u>	<u>1994-95</u>	<u>1995-96</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>	<u>EST</u>
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>APPROVED</u>	<u>BUDGET</u>	<u>BUDGET</u>
BOND PRINCIPAL-93 BONDS	40,000	30,000	30,000	305,000	305,000	305,000	305,000
BOND PRINCIPAL-88 BONDS	240,000	250,000	265,000	-	-	-	-
BOND INTEREST-93 BONDS	21,740	66,367	65,392	64,313	64,313	64,313	64,313
BOND INTEREST-88 BONDS	100,116	33,220	17,226	-	-	-	-
PAYMENTS TO AGENT/TRUSTEE	1,648,342	400	3,650	3,500	3,500	3,500	3,500
BOND FINANCIAL SERVICES	21,910	-	-	-	-	-	-
BOND ISSUANCE COSTS	<u>2,492</u>	-	-	-	-	-	-
ELLANEOUS EXPENSES	<u>2,074,600</u>	<u>379,987</u>	<u>381,268</u>	<u>372,813</u>	<u>372,813</u>	<u>372,813</u>	<u>372,813</u>
AL EXPENDITURES	2,084,468	379,987	381,268	372,813	372,813	372,813	372,813
UNAPPROPRIATED ENDING BAL	-	-	32,157	26,438	26,438	26,438	26,438
ER USES	-	-	32,157	26,438	26,438	26,438	26,438
AL EXPENDS AND OTHER USES	2,084,468	379,987	413,425	399,251	399,251	399,251	399,251
D BALANCE	<u>97,339</u>	<u>135,451</u>	-	-	-	-	-

<u>ACCOUNT DESCRIPTION</u>	<u>1993-94</u>	<u>1994-95</u>	<u>1995-96</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>	<u>1996-97</u>
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>ADOPTED</u>
							<u>BUDGET</u>
							<u>ESTI</u>
							<u>199</u>
DEBT SERVICE FUND							
SENIOR CENTER PAYMENTS	3,180	3,180	3,180	3,180	3,180	3,180	3,180
CELLANEOUS REVENUES	3,180	3,180	3,180	3,180	3,180	3,180	3,180
TOTAL REVENUES	3,180	3,180	3,180	3,180	3,180	3,180	3,180
TOTAL RESOURCES	3,180	3,180	3,180	3,180	3,180	3,180	3,180
LOAN PRINCIPAL PAYMENTS	1,512	3,180	1,850	1,900	1,900	1,900	1,900
LOAN INTEREST PAYMENTS	1,668	-	1,330	1,280	1,280	1,280	1,280
CELLANEOUS EXPENSES	3,180	3,180	3,180	3,180	3,180	3,180	3,180
TOTAL EXPENDITURES	3,180	3,180	3,180	3,180	3,180	3,180	3,180
UNDEBTED BALANCE	-	-	-	-	-	-	-

ACCOUNT DESCRIPTION	1993-94	1994-95	1995-96	1996-97	1996-97	1996-97	EST
	ACTUALS	ACTUALS	BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET	1996-97
ST SERVICE FUND							
BEGINNING BALANCE	-	-	-	-	-	-	-
PRINCIPAL-BONDED	-	-	-	37,500	37,500	37,500	37,500
INTEREST-BONDED	-	-	-	26,250	26,250	26,250	26,250
ASSESSMENTS REVENUES	-	-	-	63,750	63,750	63,750	63,750
TOTAL REVENUES	-	-	-	63,750	63,750	63,750	63,750
TOTAL RESOURCES	-	-	-	63,750	63,750	63,750	63,750
BOND PRINCIPAL-BANCROFT	-	-	-	-	-	-	-
BOND INTEREST-BANCROFT	-	-	-	22,500	22,500	22,500	22,500
CELLANEIOUS EXPENSES	-	-	-	22,500	22,500	22,500	22,500
TOTAL EXPENDITURES	-	-	-	22,500	22,500	22,500	22,500
CONTINGENCY	-	-	-	-	-	-	-
UNAPPROPRIATED ENDING BAL	-	-	-	41,250	41,250	41,250	41,250
OTHER USES	-	-	-	41,250	41,250	41,250	41,250
TOTAL EXPENDS AND OTHER USES	-	-	-	63,750	63,750	63,750	63,750
UNASSIGNED BALANCE	-	-	-	-	-	-	-

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Summary of Property Tax Levies for 1996-97 Fiscal Year:

General Fund 1996-97 Tax Base	1,519,071
Less uncollectible in year levied	<u>(202,036)</u>
General Fund Taxes to Balance Budget	<u>1,317,035</u>
Debt Service	381,048
Less uncollectible in year levied	<u>(50,367)</u>
Debt Service Taxes to Balance Budget	<u>330,681</u>
 Total Levies	 1,900,119
Estimated Taxes Not to be Received: Uncollectible in Year Levied	<u>(252,403)</u>
Total Taxes to Balance Budget	<u>1,647,716</u>

Transferred From:

General Fund	Street & Storm Sewer Fund	Tourism Promotion Fund	Ambulance Reserve Fund	Special Grants Fund	Special Assessments Fund	Water Fund	Waste Water Fund	Total Transfers In
	46,835 ✓	38,593 ✓	493 ✓	2,000 ✓	23,750 ✓	186,993 ✓	103,666 ✓	402,330
	46,032 ✓							46,032
10,000 ✓	2,800 ✓					4,200 ✓	2,200 ✓	19,200
41,018 ✓	5,308 ✓					6,524 ✓	3,991 ✓	56,841
32,005 ✓	212,768					734,190 ✓	779,888	212,768
								32,005
109,422 ✓								734,190
168,000 ✓								779,888
								109,422
								168,000
360,445	313,743	38,593	493	2,000	23,750	931,907	889,745	2,560,676

Transferred

To:

Fund
 Parks Reserve Fund
 Payment Reserve Fund
 Rent Reserve Fund
 Bridge Repl. Fund
 Grants Fund
 Opt. Cap. Rsv Fund
 Local Reserve Fund
 and
 Agency Fund

Transfers Out:

Administrative Transfers to the General Fund from Public Works:

<u>General Fund Department</u>	<u>Total Expenditures</u>	<u>General Fund</u>		<u>Streets & Sewer Fund</u>		<u>Water Fund</u>		<u>Waste Water Fund</u>	
		<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>
Municipal	190,073	100.0%	190,073						
C	67,162	77.2%	51,884	7.6%	5,072	7.6%	5,134	7.6%	5,072
Pager	125,381	61.7%	77,425	12.1%	15,138	10.4%	13,039	15.8%	19,779
ney	208,302	77.2%	160,758	3.6%	7,607	11.9%	24,723	7.3%	15,214
j	300,137	38.4%	115,215	3.8%	11,539	39.1%	117,208	18.7%	56,175
Development	70,738	68.2%	48,354	10.6%	7,479	10.6%	7,479	10.6%	7,426
Development	231,020	100.0%	231,020						
enforcement	1,440,347	100.0%	1,440,347						
enforcement	366,833	100.0%	366,833						
enforcement	213,165	100.0%	213,165						
enforcement	<u>22,843</u>	100.0%	<u>22,843</u>						
Total	3,326,001		2,917,917		46,835		167,583		103,666
ed Patrol officer - 1/2 of salary/benefits							19,410		
TOTAL					46,835		186,993		103,666

SCHEDULE OF SALARIES BY FUNCTIONAL AREA:

	<u>Salary Range</u>			<u>1996-97 Salaries</u>	
	<u>Low</u>	<u>High</u>			
Administration					
City Manager	\$ -	\$ -	\$	55,836	
Administrative Secretary	1,706	2,246		<u>21,513</u>	
					77,349
City Clerk					
City Clerk	3,120	4,106			44,817
Legal & Judicial					
City Attorney	-	-		52,020	
Legal Secretary	1,706	2,246		26,952	
Municipal Court Clerk	1,607	1,864		<u>26,160</u>	
					105,132
Finance					
Director	3,432	4,517		48,500	
Payroll-Accounting Specialist	1,706	2,246		21,513	
Customer Service Representative	1,706	2,246		26,952	
Utility Billing Clerk	1,522	1,764		21,168	
Cashier/Receptionist	1,370	1,625		<u>17,385</u>	
					170,918
Personnel					
Director	3,120	4,106			49,272
Community Development					
Director	3,432	4,517		54,204	
Associate Planner	2,456	2,965		32,858	
Planner	2,579	3,393		34,800	
Administrative Secretary	1,706	2,246		<u>21,513</u>	
					143,375

	<u>Salary Range</u>		<u>1996-97</u> <u>Salaries</u>
	<u>Low</u>	<u>High</u>	
Police			
Chief	3,432	4,517	39,740
Captain	3,120	4,106	49,272
Sergeant (4)	2,579	3,393	158,340
Officer (13)	2,242	2,661	395,125 (1)(2)
Administrative Secretary	1,706	2,246	26,952
Department Secretary	1,619	1,876	<u>22,512 (2)</u>
			691,941
Library			
Director	3,120	4,106	49,272
Library Clerk II	1,673	1,937	23,244
Library Clerk (5)	1,458	1,691	<u>80,747</u>
			153,263
City Hall			
Maintenance Repair Technician	1,771	2,235	14,175 (3)
Codes Enforcement			
Codes Enforcement Officer	1,750	2,214	16,380 (4)
Public Works			
Director	3,432	4,517	54,204
Public Works Engineer	3,120	4,106	47,850
Utilities Supervisor	2,836	3,733	44,796
Transportation Supervisor	2,836	3,733	44,796
Regulatory Compliance	2,579	3,393	40,716
Administrative Assistant	1,706	2,246	25,078
Department Secretary (2)	1,522	1,764	41,729
Equipment Operator (8)	1,882	2,215	214,837
Water Quality Manager	2,836	3,733	43,926
Bio Lab Technician	2,097	2,452	29,424
Lead Certified Operator (2)	2,036	2,391	63,216 (1)
Certified Operator (16)	1,939	2,277	<u>458,061 (1)</u>
			1,108,633

s certification/incentive pay (2) Includes a 3.3% COLA by contract

(3) 2/3 time position

(4) 3/4 time position

Salaries Allocated Across Funds:

Position	Total Salary	Street and Storm Sewer Fund		Water Fund		Waste Water Fund
		Storm Sewer Operations	Street Operations	Water Treatment	Water Distribution	
arks Director	54,204	9,034	9,034	9,034	9,034	18,068
upervisor	47,850	7,975	7,975	7,975	7,975	15,950
ative Assistant	44,796	0	0	0	22,398	22,398
y Compliance Supervisor	25,080	4,180	4,180	4,180	4,180	8,360
nt Secretary (2)	40,716	6,786	6,786	6,786	6,786	13,572
ation Supervisor	41,730	6,955	6,955	6,955	6,955	13,910
nce Mechanic	44,796	22,398	22,398	0	0	0
	<u>26,580</u>	<u>8,860</u>	<u>0</u>	<u>0</u>	<u>8,860</u>	<u>8,860</u>
	325,752	66,188	57,328	34,930	66,188	101,118

GLOSSARY OF TERMS

ANNUAL BUDGET

The annual budget is the financial plan for the City that describes the sources of revenues and outlines the programs and service levels to be provided. The Ad Hoc Committee on the City's Financial Future (the Committee) provides the basis for the City's annual budget. The City Council approves the budget as the "Annual Budget". Contains the operating and capital budgets for the City of The Dalles.

APPROPRIATION

An authorization to make expenditures and incur obligations for specific purposes. Appropriations are limited by law to a one year period and in a specific amount. Total appropriations include the adopted budget amount and any supplemental budget. The total appropriation is the amount authorized by City Council.

APPROPRIATION ACT

An ordinance, resolution or order through which appropriations are given legal effect. This ordinance passed by Council approves the budget for the next fiscal year, sets the property tax levy, categorizes those taxes, establishes fund and any department names and certifies the budget to the County. Changes to the appropriation of funds thereafter are processed as Supplemental Budgets.

ASSESSMENT FOR LOCAL IMPROVEMENT

A charge or assessment that does not exceed the actual cost incurred by a unit of government for design, construction and financial improvement.

ASSESSED VALUATION

The value set on real and personal taxable property as a basis for levying property taxes. See also "Tax Rate".

ASSETS

Resources owned or held by a government which have monetary value.

ITEM MEASURE 5

...ber 6, 1990, the voters of Oregon passed Ballot Measure 5, a property tax limitation. Measure 5 brought fundamental changes to the finance environment in Oregon. To begin with, the combined property tax rate was split into a portion for schools and a portion for "local governments" (cities, counties, special districts). Caps were set for each of these rates. Schools were limited to \$15 per \$1,000 of assessed value in fiscal year 1992; decreasing by \$2.50/1,000 each year until fiscal year 1996 when the rate will be capped at \$5/1,000. Local government revenues were limited to \$10 per \$1,000 of assessed valuation beginning in fiscal year 1991-92. The Ballot Measure required that the state replace funds lost to public schools during the FISCAL YEAR 1992-96 phase-in period but did not specify where such funds would come from nor that they continue after fiscal year 1996. The measure contained no requirement for the Legislature to replace revenue lost to local governments as a result of its passage.

KEEPING WORKING CAPITAL

...carried forward from the current fiscal year into the next budgeted fiscal year that become a resource to support the appropriation of budgeted fiscal year.

ITEM DOCUMENT

...report showing the local government's comprehensive financial plan for one fiscal year. Must include a statement of actual revenues and expenditures for each of the last two years and estimated revenues and expenditures for the current and upcoming year. The term "budget" means used to designate the financial plan presented to the City Council for adoption. [ORS 294.311.(4)]

ITEM COMMITTEE

...governing board of a local government consisting of the governing body plus an equal number of electors appointed by the governing body. "Electors".

ITEM MESSAGE

...and/or oral explanation of the budget and the City's financial plan and priorities presented by the City Manager to the Board of Commissioners. See. [ORS 294.391]

ITEM CAPITAL IMPROVEMENT

...structures, facilities, machinery, equipment or furnishings having a useful life longer than one year. [ORS 459.210; 310.150 (19)]

IMPROVEMENT PROGRAM (CIP)

budgeting and planning tool of the City through which needed capital projects are identified, evaluated, priced, and discussed with the public. For a Capital Budget included in the annual budget, only the first year of a CIP document is reflected. The City of The Dalles completed the review and approval process for a CIP.

OUTLAY

Capital expenditure. Includes items which generally have a useful life of one or more years, such as machinery, land, furniture, or buildings [(ORS 294.352(6))]. For the City, capital outlay expenditures are reviewed at each fiscal year end for purposes of expenditures as "fixed assets".

PROJECT

Replacement, creation, or extension of the useful life of a fixed asset that has a life expectancy greater than one year and a monetary value greater than \$250. Repair or renovation of an existing fixed asset is considered a capital project if the repair or renovation results in an increase of the estimated useful life for more than one year or a significant modification of the services provided by that fixed asset. Full replacement of equipment is considered to be a capital project if the equipment is an integral part of the acquisition or creation of a fixed asset. Planning and design activities are considered capital projects if the planning and design phases are related to a specific capital project such as "Capital Improvement" and "Fixed Asset".

PROJECT FUND

Account created to account for financial resources to be used for the acquisition or construction of major capital facilities other than those accounted for in specific funds. [OAR 150294.352(1)] See "Capital Project".

AGENCY

Account established for the purpose of meeting unanticipated funding requirements. A Council resolution or ordinance is required to transfer funds from the contingency account into another account for expenditure. Considered a nondepartmental expenditure for the City.

SERVICE

Departmental expenditure for payment of general long-term debt principal and interest. See also "Expenditure" and "Nondepartmental Expenditure".

OPERATIONAL EXPENDITURES

Operating expenditures consisting of personnel services, materials and services and capital outlay. These are decreases to the City resources.

ORDERS

Ordinary voter who has the right to vote for the adoption of any measure. [ORS 294.336(2)]

ENCUMBRANCES

Amounts related to unperformed contracts for goods or services. Used in budgeting, encumbrances represent an estimated amount of expenditures to result from contracts in process.

ENTERPRISE FUND

Fund established to account for operations that are financed and operated in a manner similar to private business enterprises. The fund is self-supporting. For the City, the Water, Waste Water and Airport Funds are operated as enterprise funds. [OAR 150294.352(1)]

EXPENDITURES

Expenditures include current departmental uses for personnel services, services and materials, capital outlay and nondepartmental expenditures. Transfers, Loans, Debt Service, Contingency, Reserves and Unappropriated Ending Fund Balance.

FISCAL YEAR

The period to which the annual budget applies and at the end of which a government determines its financial position and the results of its operations (July 1 through June 30 for cities in the state of Oregon). [ORS 294.311(13)]

FIXED ASSETS

Resources owned or held by a government which are relatively fixed or permanent and have monetary value at least \$250. These include such general categories as land, land improvements, buildings, machinery and equipment, water systems, sewer systems, etc. that attached to or purchased in conjunction with the acquisition of a fixed asset and are covered by the general definition of a "capital asset". Also see "Assets".

FULL-TIME EQUIVALENTS)

denote the number of person hours necessary to fill a permanent position. A full-time position is 40 hours per week for the year and is designated as 1.0 FTE. A .50 FTE may be a half-time position for the entire year or a full-time position for six months of the year.

and accounting entity with self-balancing accounts to record cash and other financial resources, related liabilities, balances and changes in net assets. Each fund is established for the purpose of carrying on specific activities and objectives. Each fund is established for the purpose of carrying on specific activities and objectives. Each fund is established for the purpose of carrying on specific activities and objectives. Each fund is established for the purpose of carrying on specific activities and objectives.

BALANCE

the difference between a fund's "resources" and its "requirements".

TYPE

seven generic governmental fund types: General, Special Revenue, Debt Service, Capital Projects, Enterprise, Internal Service (Trust and Agency) Funds. The City maintains all of these fund types with the exception of an Internal Service Fund.

INTERNAL PROJECTS FUND

used to account for all financial resources for capital activities, except those required to be accounted for in another fund. The source of revenue to the fund is rental income from the State Office Building. Only expenditures related to capital activities are accounted for in this fund.

FINALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP)

as established by the American Institute of Certified Public Accountants (AICPA) for the conduct and reporting of financial statements. Accounting principals applied for purposes of developing data on a budgetary basis differ significantly from those used to prepare financial statements in conforming with GAAP, the City does a reconciliation of "budget basis" accounting to GAAP at the end of each year as required by Oregon State law) and publishes the result in the Comprehensive Annual Financial Report (CAFR).

GENERAL FUND

operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund. Sources of revenue are property taxes, charges for services and intergovernmental revenues. Primary expenditures of the General Fund are for the operation of the City.

made for public safety, library services and general administration. Effectively, all line and staff departments within the City, except those departments that are authorized to be self-supporting, are financed by the General Fund.

GOVERNING BODY

The governing body of the City consists of the mayor, city council, board of commissioners, city council, school board, board of trustees, board of directors, or other governing board of a separate unit. The City Council is the governing body for the City of The Dalles. [ORS 294.311(15)]

INTERFUND TRANSFERS

Interfund transfers are transfers of funds from one fund to another; a "nondepartmental" expenditure. [ORS 294.460]

INTERFUND TRANSFERS

Interfund transfers are transfers of funds from one fund to finance activities in another fund. Shown as a nondepartmental expenditure in the originating fund and as a receipt in the receiving fund. [ORS 294.450]

The amount of property taxes imposed on taxable property. The amount received will be less than the gross levy as a result of delinquent property tax payments. Budgets are developed on the basis of the "net" amount of property taxes receivable. See also "Tax Rate" and "Valuation".

BUDGET LAW

The Revised Statutes (ORS) dictates local budgeting practices. ORS Chapter 294 contains Local Budget Law provisions.

IMPROVEMENT DISTRICT (LID)

A district created for the purpose of financing a construction project, or part thereof, undertaken by a governmental unit, which provides a special benefit only to specific properties. The costs of the project are assessed against those properties in a single assessment upon the completion of the project; and for which the property owner may elect to make payment of the assessment plus appropriate interest over a period of not more than ten years. [ORS 310.140(9)]

GOVERNMENT

The City of The Dalles is a municipal corporation (including a municipal utility or dock commission). [ORS 215.005]

EXPENSES AND SERVICES

Departmental expenditures which include, for example, contractual services, repairs and maintenance, training and travel and supplies. "Departmental Expenditures".

DEBT ACCRUAL

Accounting in which expenditures other than accrued interest on general long-term debt are recorded at the time liabilities are incurred. Revenues are recorded when received, except for material and/or available revenues which should be accrued to reflect taxes levied on a cash basis. All governmental funds are accounted for using the modified accrual basis of accounting.

LOCAL GOVERNMENT

Local Government".

UNAPPORTIONED EXPENDITURES

Portion of a fund that include Debt Service, Interfund Transfers, Contingency, Reserves and Unappropriated Ending Fund Balance; the City's net financial resources.

NON-DEPARTMENTAL EXPENDITURES

Portion of departmental and nondepartmental expenditures.

RESOLUTION

Legislative enactment by the governing board of a municipality. See "Resolution".

PERSONNEL SERVICES

Personnel (departmental) expenditure. Consists of salaries and wages, fringe benefits, social security, retirement, long-term disability and pension contributions.

PROPERTY TAX LEVIES

Levies for fiscal periods preceding the current one. Delinquent taxes paid in years following the assessment to the property owner are included to local governments and accounted for as "Property Taxes - Prior Year".

LOCAL GOVERNMENT

Local government responsible for related activities to accomplish a major service or function for which the local government is responsible.

PROPERTY TAX

Amount determined to be needed by the City Council and the voters, if necessary, to finance the operations or capital projects of the City. The amount is assessed equally against the value of all taxable property within the city limits at a rate determined by dividing the total property tax by the total assessed valuation. The City of The Dalles operates its General Fund with a Tax Base levy, which is allowed to increase 6 percent per year by statute; any increase beyond 6 percent requires voter approval.

APPROVED BUDGET

The annual operating and capital program prepared under the direction of the City Manager and submitted to the public and the Budget Committee for approval.

RESERVES

Reserves are funds earmarked for a specific purpose during a future period; resources can only be used for that specific purpose for which the reserve was established. In the appropriation act, the line item for "Reserves" is, in general, not an expendable appropriation and is a nondepartmental fund.

ORDINANCE

An act or temporary order of a legislative body, requiring City Council action, rather than Budget Committee and City Council action, for the City's ordinance.

RESERVE

Funds on hand plus anticipated receipts. [ORS 294.316]

EXPENDITURE

Total amount of expenditure or net decrease to a fund's resources, either a departmental, nondepartmental or capital expenditure.

REVENUE

Total amount received or anticipated by the City from either tax or nontax sources [ORS 294.311(291)].

TAX RATE LIMITATION

The Oregon Constitution allows a tax base levy to increase by six percent per year without a vote if the community's total tax base amount does not exceed the amount of the previous year.

REVENUE FUNDS

to account for the proceeds of specific revenue sources (other than special assessments, expendable trust, or major capital projects) that are legally restricted to expenditure for specific purposes. [OAR 150-294.352(1)]

MENTAL BUDGET

plan that is presented to the City Council subsequent to the passage of the fiscal year appropriation act ("adopted budget") and is used to fund unexpected needs or to spend revenues not anticipated at the time the annual budget was adopted. A supplemental budget cannot be adopted without the authorization of a property tax levy. [ORS 294.480]

S DEVELOPMENT CHARGES (SDC)

to finance the construction, extension or enlargement of a water, sewerage or disposal system as defined in ORS 199.464; imposed by a governmental unit as a condition to issuance of any occupancy permit or imposed by a governmental unit at such other time as may be determined. [ORS 223.208 (a)(b)]

REMENT FINANCING

ue from the increased assessed valuation of properties within an Urban Renewal District; increase is measured against a property value established by ordinance at a specific point in time.

E

tax amount approved by voters that may be levied year after year without another vote. Tax base may increase annually without any annexation increases in the current year.

VY

ar amount of taxes imposed by a local government unit; is levied via an ordinance.

TE

amount of property taxes levied divided by the total assessed value. The rate is expressed in dollars per thousand of assessed value. [Assessed Valuation"]

LL

al list showing the amount of taxes levied against each taxpayer or property.

OPRIATED ENDING FUND BALANCE

not appropriated but budgeted to account for the cash flow requirements of City operations and to preclude the necessity for drawing of funds prior to receipt of budgeted revenues.

RENEWAL DISTRICT

taxing district, approved by electors in the surrounding taxing district(s), which establishes a valuation base for the special district from property values above the base established within the renewal district provide the tax revenues for capital improvement district. The City has one renewal district: the Columbia Gateway Urban Renewal Agency. See "Urban Renewal Agency".

RENEWAL AGENCY

Columbia Gateway Urban Renewal Agency (the Agency) or the City of The Dalles, Oregon was organized in August of 1990, under of Oregon Revised Statutes, Chapter 457, to provide for rehabilitation of blighted and deteriorated areas within the City. governed by an eleven member board of directors consisting of the Mayor and five Councilors of the City of The Dalles (the members of the community appointed by the Mayor. The Agency's administrative and fiscal functions are directed by City personnel as continuing oversight responsibility as determined on the basis of budget adoption, taxing authority, funding and appointmenting body for the Agency.

FEES/CHARGES

FEES/CHARGES established to recover part or all of the costs incurred in the provision of services by a City government; based on the recipient of the benefits should pay for the services.

