

# The Dalles



## Annual Budget

1990-1991

*"A government is an instrument of service only insofar as it is based upon the will and consent of the people. . . ."*

INDEX

	<u>Pages</u>
Recapitulation 1990-91.....	1-2
Budget Message.....	3-8
City Council Goals.....	9-11
City Council Vision.....	12-13

BUDGET

General Fund Revenue.....	14-16
City Council.....	17-18
City Manager.....	19-20
City Clerk.....	21-24
Codes Enforcement.....	25-26
Legal and Judicial.....	27-31
Finance.....	31A-37
Police.....	38-44
Fire.....	45-51
Ambulance.....	52-57
Communications.....	58-59
Community & Economic Development.....	60-64
Personnel.....	65-67
Project Management.....	68-71
Library.....	72-76
Transportation & Building.....	77-84
Airport.....	85-88
Utility/Water.....	89-97
Utility/Wastewater.....	98-106
Energy Fund.....	107-109
Water Bond Debt Fund.....	110-112
Improvement Fund.....	113-116
Debt Service Fund.....	117-119
Water Bond Reserve Fund.....	120-122
Water System Capital Improvement Fund.....	123-125
Crime Prevention.....	126-128
Sewer Department Special Reserve.....	129-131
L.C.D.C.....	132-133
Fire Department Reserve Fund.....	134-136
Ambulance Reserve Fund.....	137-139
Water Department Capital Reserve.....	140-142
Wastewater Treatment Reserve.....	143-145
Public Works Reserve.....	146-148
Parks Department Reserve.....	149-151

Unemployment Reserve.....	152-154
Special Corps of Engineers.....	155-156
Tourist Promotion Fund.....	157-162
Viet Nam Memorial.....	163-165
Water Equipment & Facilities Fund.....	166-168
State Historic Preservation.....	169-170
Kelly Avenue Landslide Fund.....	171-173
Wastewater Collection Replacement.....	174-176
Street & Bridge Replacement Fund.....	177-179
Senior Center Grant Fund.....	180-182
FAA Grant Improvement Fund.....	183-185
FAA Grant Master Plan.....	186-188

CITY OF THE DALLES, OREGON

Recapitulation 1990-91

Fund	Proposed Expenditures	Other Resources	Taxes To Balance
<b>GENERAL FUND</b>			
City Council	\$ 54,500		
City Manager	130,873		
City Clerk/Citizens Assistance	97,724		
Legal & Judicial	149,752		
Finance	1,164,442		
Police	855,379		
Fire	604,784		
Ambulance	190,133		
Com. & Econ. Dev.	164,927		
Project Management	69,792 ✓		
Library	500,938		
Personnel	51,893		
<b>TOTAL GENERAL FUND</b>	<b>\$ 4,035,137</b>	<b>2,397,104</b>	<b>1,638,033</b>
<b>WATER FUND</b>			
	\$ 1,877,315		
<b>TOTAL WATER FUND</b>	<b>\$ 1,877,315</b>	<b>1,877,315</b>	
<b>WASTEWATER TREATMENT &amp; SANITARY SEWER</b>			
	\$ 983,418		
<b>TOTAL WASTEWATER FUND</b>	<b>\$ 983,418</b>	<b>983,418</b>	
Operations	\$ 965,095	965,095	
Airport	154,380	154,380	
Energy Fund	35,342	35,342	
Water Bond Debt Fund	3,182,553	2,919,117	263,436
Improvement Fund	333,910	333,910	
Debt Service Fund	207,580	207,580	
Water Bond Reserve	0	0	
Crime Prevention	2,500	2,500	
Sewer Special Reserve	982,400	982,400	
Fire Department Reserve	89,999	89,999	
Ambulance Reserve	1,335	1,335	
Water Department Capital Reserve	331,729	331,729	
Wastewater Treatment Reserve	375,000	375,000	
Public Works Reserve	125,150	125,150	
Water System Capital Improvement	1,587,928	1,587,928	

Fund	Proposed Expenditure	Other Resources	Taxes to Balance
LCDC	8,994	8,994	
Parks Reserve	1,341	1,341	
Unemployment Reserve	81,238	81,238	
Special Corp of Engineers Reserve	149,000	149,000	
Tourist Promotion Fund	186,200	186,200	
Vietnam Memorial	2,222	2,222	
Water Dept. Eq. & Fac. Reserve	112,000	112,000	
Kelly Avenue Landslide	210,461	210,461	
Wastewater Collection Replacement	120,000	120,000	
Bridge Replacement	112,220	112,220	
Senior Center Grant	3,180	3,180	
FAA Grant Improvement	76,509	76,509	
FAA Grant Master Plan	40,000	40,000	
<b>GRAND TOTAL ALL FUNDS</b>	<b>\$16,374,136</b>	<b>14,472,667</b>	<b>1,901,469</b>
*****			
1990-91 Tax Base	\$ 1,301,770	Total Taxes to Balance Budget	\$1,901,469
Special Levy	602,907	Estimated Taxes	
Total General Fund	1,904,677	not to be Rcv'd	<u>309,529</u>
Exempt Water Bonds & Interest	<u>306,321</u>		
<b>TOTALS</b>	<b>\$ 2,210,998</b>		<b>\$2,210,998</b>



TO: Members of the City Budget Committee      DATE: May 22, 1990

FROM: Bill Keyser, City Manager *Bill Keyser*

RE: Fiscal Year 1990-91 Budget Message

I. INTRODUCTION

The 1990-91 budget message is designed to provide the Budget Committee and the community with a clear understanding of the City's current financial situation and to provide a detailed action plan to be implemented in FY 90-91. In addition, the FY 90-91 proposed budget is framed with a view of the direction this City is going over the next five year period. The direction outlined in this budget has been established considering the Ten Year Capital Improvement Plan and with a view toward the future.

The FY 90-91 budget message outlines the major problems facing the community, what the City intends to do to solve those problems and chronicles the necessary objectives to be achieved by the departments. This is a message calling for the Budget Committee to make decisions and through this action for management and City Council to set policy and direction that will benefit the community in FY 1990-91 and beyond.

The needs of the community are propelling City Council and staff in a decisive direction, one of challenge, opportunity and risk that will support improvement and expansion of infrastructure, economic development and growth, and enhanced public services. A willingness to work together, cooperation, consistency of policy and objectives, positive action, and a commitment to excellence are key ingredients to community success as we move towards the future.

Our City is a major corporative business in this community and the Mid-Columbia region. We are in the business of providing essential City services such as Water and Wastewater Utilities, Transportation and Buildings Maintenance, Public Safety in Police, Fire, Ambulance service, City-County Library, Finance Department services, Airport services, Citizens Assistance. These business divisions of our City exist to make The Dalles a pleasant

place to live, work, and to visit. In addition, they exist to help improve and build the community. The activities of tourism in the Columbia River Gorge National Scenic Area, siting of the Columbia Gorge Visitors Center, a Regional Museum, and commercial/industrial development all will play a very critical roll over the next five years for the community and the region. Our municipal budget and policies should maximize our potential within the limitations of the Fiscal Year 1990-91 Budget.

What we do and how we conduct business as a municipal corporation will have a direct bearing on The Dalles' image and this City's effectiveness in the Community, the Region and the State.

## II. CITY COUNCIL VISION AND GOALS

In 1988 City Council, along with other public and private entities, approved a 30 year vision statement. The vision statement established a picture of the future for all of us to move and work toward. Additionally, the vision statement begins to focus us all on certain decisions that must be made over the next 30 year period as this community postures itself as a regional leader in planning, development, tourism, and a pleasant place to live. See Attachment.

In December of 1989, City Council established specific goals to be carried out in 1990-91. Not all of the goals can be achieved in the year, but the proposed budget begins the process to achieve many of City Council's goals. The priorities for this budget clearly reflects many of the goals established by City Council and will intern prioritize the efforts and tasks of staff and the community. The City Council goals for FY 90-91 are attached for your information.

## III. FY 1990-91 BUDGET PROCESS

The 'zero base' concept was applied in constructing the FY 90-91 Annual Budget for each department. Departments were provided with a budget manual and guidelines to analyze every employee position, expenditure, infrastructure and piece of equipment against City Council goals. Proposed departmental budgets were very thoroughly scrutinized, expenditures prioritized, and measured against anticipated revenues. This budget has been prepared with the objective of meeting City Council's decision not to expand the tax revenue in seeking renewal of the existing City Tax Levy for the General Fund for FY 90-91.

Following the development of the departmental budgets, the Finance Department began the task of computing the final proposed budget document figures. With completion of this task, it becomes the responsibility of the Budget Committee to review, revise as appropriate and act on this proposed budget.

Oregon law provides that an equal number of Council members (5) and citizens (5) sit as equal members of the Budget Committee. This provides that citizens as well as elected officials will have equal say as to how much money will be appropriated in given departments and for various City sponsored programs and projects.

#### IV. FINANCIAL POSITION

The proposed budget is presented as a balanced budget, and anticipates voter approval of a one year tax levy in the amount of \$602,907. The proposed expenditures relate to and match the anticipated revenues.

The proposed budget as applies to the Utilities enterprise funds reflects customer service rate increases of 26.5% in the Water Fund and 23.5% in the Wastewater Fund. These rate adjustments reflect revenue enhancement needs to meet inflationary rates, wage/benefit negotiation settlements for the various bargaining units, depreciation recovery, and capital projects necessary to state and federal mandates and improvements to various infrastructure and equipment.

It is very important that the Budget Committee realize that General Fund departmental budgets reflect little or no facilities or service enhancements. In order to live within the anticipated revenues and considering no increase in the City one year tax levy, all departmental systems and facilities enhancement projects proposed were necessary to be reduced or cut entirely, and in some cases services reduced or eliminated.

As you review the departmental identifications within the budget you will notice some differences from current FY 1989-90 Budget provisions.

I am very grateful to each of the City department heads for their patience, dedication, energies applied and commitment to the budget process that produced the document before you for FY 1990-91.

##### A. PERSONNEL

With the exception of a Resource Assistant (Clerical) position provided in the City Clerk/Citizens Assistance Department there are no new positions contained in this proposed budget.



This Budget provides for the elimination of the Codes Enforcement Officer Position currently funded in the 1989-90 FY Budget. Revenues are not available to fund the continuance of this position nor the materials and supplies that support the Codes Enforcement Department.

Many of the City departments are functioning at reduced staff levels and in some cases are in very serious staffing situations.

V. CHANGES

The proposed FY 1990-91 Budget contains some changes that should be brought to your attention. In summary, following is a highlighting of the changes.

- A. The proposed budget eliminates the Codes Enforcement Department and Officer. Normal duties will be shared between the Community & Economic Development Department and the Public Safety Department.
- B. The Finance Department has replaced the former General Services Department. All City finance/purchasing needs are provided by this department. The Budget provides for a full time CPA finance director.
- C. The Personnel Department is created and will provide a full time personnel management program covering all City departmental needs. This position is directly responsible to the City Manager.
- D. The Transportation and Buildings Division replaces the former Operations Department, and is folded into the Community & Economic Development Department for management control as a management division.
- E. The Projects Management/Engineering Department is created and serves directly responsible to the City Manager. This function was formerly identified in the old Operations Department.
- F. The Utilities Department now consists of only two major divisions. The Environmental Services Division includes Water Treatment, Wastewater Treatment, and the Water Quality Monitoring Laboratories. The Utilities Services Division includes Water Distribution Operations, Wastewater Collection Operations, Watershed Maintenance, and Water Treatment Plant Maintenance functions.
- H. The Convention & Visitors Bureau budget is incorporated into this proposed budget as an identified department.

I. Community & Economic Development Department identifies two separate and distinct management divisions:

- I.1 - Economics Development/Planning Division
- I.2 - Transportation & Buildings Division

These changes will allow for improved efficiency and economy and will provide for improved management opportunities by defined responsibility.

VI. CONCLUSION

The FY 90-91 budget proposal includes the funding to begin to meet the immediate and long term needs of the City. Concepts included in this budget are:

- A. 5% cost of living for all City Employees.
- B. \$68,000 to begin a program of separating storm and sanitary sewers as mandated by state and federal regulations.
- C. \$18,000 to begin a program of water main enhancement, 2" replaced to 6" DIP.
- D. \$10,000 for consultant services to continue the development of the Urban Renewal Program.
- E. \$70,000 for replacement of a depreciated and over extended Water Department Telescope Boom Truck.
- F. \$38,000 for Chlorine Leak Detection Alarm System in Water & Wastewater Systems.
- G. \$45,000 to Chip Seal W. 9th. Street from Union to Cherry Heights Street.
- H. \$35,000 to Chip Seal 4th Street from West 3rd Place to 4th Street Grade.
- I. \$25,000 for Slide Area Street Repair, Jefferson to 16th Place.
- J. \$2,370 - Airport Furniture & Fixture Enhancement
- K. \$19,820 - Fire Department-Fire Hose & Assessory Replacement
- L. \$4,000 - Personal Computer for Finance Department

The FY 90-91 proposed budget is the result of a great deal of time and effort by a great many City staff members. Specifically, I want to recognize and thank Jo Gray, Don Gower, Sherry Walker, Sue Kennedy, Cindy Wilson, and Julie Krueger who put in many hours, evenings and weekends to complete the budget document.

Staff now stands ready to present their individual department budgets, to respond to your questions and to work with the Budget Committee to finalize the Fiscal Year 1990-91 Budget.

APPROVED BY  
CITY COUNCIL ON  
JANUARY 2, 1990

PROPOSED FISCAL YEAR 90-91 GOALS

Following is the prioritized listing of FY 90-91 City Goals as developed at the Annual "Advance" on December 8 and 9, 1989.

1. Accounting Procedure and Systems (CC-6, BC-4, Total 10)

Implement new accounting procedures which comply with applicable laws; accurate, timely and complete reports; gain the confidence and trust of citizens.

All City departments research and develop operational systems and implement them including procedure manuals and detailed job descriptions.

Complete the plan for records retention and begin implementation.

2. ALTERNATIVE REVENUE SOURCES (CC-5, BC-4, Total 9)

By June 30, 1991, develop and implement significant alternative sources of financing. Investigate a City sales tax.

(Tie) 3. CONSOLIDATIONS (CC-3, BC-4, Total 7)

Continue consolidation efforts, explore other methods of combining services (example: fire consolidation, water, police, schools, roads, planning, contracting, purchasing).

(Tie) 3. URBAN RENEWAL (CC-4, BC-3, Total 7)

Complete and begin implementation of the urban renewal plan projects. Begin planning to locate the new state office building. Build a new Post Office building in The Dalles.

(Tie) 3. EXTEND 2ND STREET (CC-2, BC-5 Total 7)

Improve the connection between West 2nd and West 6th Streets. Acquire the R.O.W. or at least right of first refusal for the R.O.W. Extend West 3rd across Mill Creek to open up the Mill Creek Motel property.

(Done)

(NO)

(Fire eng)

(yes)

(NO)

4. UTILITIES (CC-3, BC-3, Total 6)

Maintain our investment, begin implementing Utilities Master Plan.

(Started)

5. PUBLIC RELATIONS AND COOPERATION (CC-2, BC-3 Total 5)

As perceived by the public, mend dissention within the City Council and implement cooperation between the Council, Trade Center Association and Chamber of Commerce to foster optimism with citizens regarding City government. Continue efforts at building community cooperation. Implement strategies for regular public relations for the City through a bi-monthly or quarterly news letter. Explain what City government does and how we do it.

(Started)

(Tie) 6. POLICE (CC-2, BC-2, Total 4)

Provide funds for police force, health and safety. Provide for additional staff and make police a priority.

(Done)

(Tie) 6. 19TH STREET (CC-3, BC-1, Total 4)

Open and extend 19th Street.

(NO)

7. COMPUTER SYSTEM (CC-3, BC-0, Total 3)

Select, install and train staff on the new computer system.

(Done)

8. BUILDING OFFICIAL (CC-2, BC-0, Total 2)

Re-establish the position of Building Code Official.

9. TOURISM (CC-1, BC-0, Total 1)

Get Wonderworks located downtown; increase funding for tourism marketing and services with development of a regional effort.

(Done)

10. VOLUNTEERS (CC-1, BC-0, Total 1)

Enhance and utilize all volunteer resources in the community.

11. WATER PRESSURE (CC-1, BC-0, Total 1) (Done)  
Correct the water pressure problem above (south) of 19th Street.
12. COMMUNITY APPEARANCE (CC-0, BC-1 Total 1)  
Develop a plan for making residential areas a place to be proud of.
13. ECONOMIC DEVELOPMENT (CC-0, BC-1 Total 1)  
Implement a strategy for identifying and attracting new businesses for The Dalles.
14. CITY HALL (CC-0, BC-1 Total 1)  
Develop a plan for the use of City Hall with a look at moving Police and Fire.
15. BRIDGE AND STREET (0)  
Widen the 6th Street bridge and put a four-way stop at 2nd and Webber.
16. ENGINEERING (0)  
Determine if it is cost effective to have an in-house engineering department.
17. CONTRACT EMPLOYEE EVALUATION (0)  
Design and implement an employee evaluation program for the City Manager, City Attorney and Municipal Judge.
18. ANNEXATION (0)  
Speed up efforts to annex property into the City.
19. VISUAL APPEARANCE (0)  
Continue to improve the visual character of the City as seen from I-84.

## CITY COUNCIL 30 YEAR VISION

The vision statement was developed at the City Council Advance held on July 8 and 9, 1988, and later refined by a City staff committee. The following are projected to be accomplished activities within a thirty year period and are not intended to be City Council goals.

### 1. City-Wide Accomplishments

- a. All America City award.
- b. The existing unincorporated urban area will have been annexed.
- c. Population will be between 20,000 and 25,000.
- d. There will be more retired residents of The Dalles.
- e. The Dalles will be a community with friendly, happy people.

### 2. Community Appearance and Livability

- a. Riverfront Park will be completed.
- b. A clean and attractive community will draw people into the City from the interstate highway.
- c. Areas experiencing deterioration will be revitalized.
- d. A comprehensive plan with planned growth.
- e. A full service community college is available.
- f. The Mill Creek Greenway and walkway is completed.
- g. There is a tree plan and planting is encouraged.
- h. The Dalles becomes a designated tree city.

### 3. Public Facilities and Services

- a. All arterial streets widened and improved to City standards.
- b. An alternate route between downtown and west shopping district is completed.
- c. A new water system with the Columbia River and other appropriate sources serving as a reliable supply.
- d. There will be a public transportation system.

4. Economic Development

- A. Lower tax rate based on a broadened tax base.
- B. A diversified stable economy will exist which provides more job opportunities for younger adults.
- C. The Dalles Industrial Center is fully developed.
- D. The Visitor Industry:
  - (1) The Dalles is known as the "Gateway to the Columbia River Scenic Area".
  - (2) The Dalles will be a destination point for visitors with the Columbia Gorge Interpretive Center and a conference center.
- E. Retail Business:
  - (1) The Dalles is the center of the Mid-Columbia market area.
  - (2) Downtown traffic is rerouted for a pedestrian-oriented mall to strengthen downtown business.
  - (3) Historic motif and improved facades for downtown attracts visitors.

5. Government

- a. Home rule county.
- b. School District 9 and 12 consolidation.
- c. City-County police consolidation or State contract.

6. Community Cooperation:

Public and private groups are working to implement the vision and image without regard to turf.



BUDGET

DEPT. 1 GENERAL FUND REVENUE

FUND: 11 GENERAL

LINE ITEM	DESCRIPTION	ACTUAL HISTORY PRIOR-2YRS.	ACTUAL HISTORY PRIOR-1 YR.	CURRENT APPROVED BUDGET	PROPOSED	REVISED	ADOPTED
REVENUE							
TAXES							
40010	TAXES/CURRENT YR	1,419,091.69	1,362,773.13	1,574,709.00	1,638,033		1,638,033
=====							
	TOTAL TAXES	1,419,091.69	1,362,773.13	1,574,709.00	1,638,033		1,638,033
OTHER REVENUE							
40101	BEGINNING BALANCE	145,000.00	272,246.00	805,564.00	740,000		740,000
40102	BACKTAXES/INTEREST	169,199.52	186,949.60	175,000.00	175,000		175,000
40521	INTEREST ON SAVINGS	65,510.95	68,313.71	70,000.00	65,000		65,000
41110	CABLE FRANCHISE	28,775.84	29,134.77	22,000.00	22,000		22,000
41111	PUD	147,368.05	120,403.16	140,000.00	140,000		140,000
	INTERGOVERNMENT AGREEMENT						
41112	PACIFIC NW BELL		7,862.21				
41113	NW NATURAL GAS	24,197.28	22,740.87	25,000.00	25,000		25,000
41114	THE DALLES DISPOSAL	11,210.60	12,312.44	11,000.00	17,000		17,000
41115	UNITED FRNCHS TAX	42,884.83	17,302.39	40,000.00	30,000		30,000
42201	STATE FOR LIBRARY		4,548.00				
42202	COUNTY FOR LIBRARY	98,584.00	101,760.00	107,866.00	114,338		114,338
42205	TREATY OAK/LIBRARY	14,461.21					
42206	LSCA GRANT/LIBRARY	7,200.00		3,809.00	3,809		3,809
42207	WRFPD FOR 911	16,236.00	4,059.00				
42209	WASCO COUNTY FOR 911	64,936.00	(64,936.00)				

43221	STATE LIQUOR AND AMUSEMENT	68,075.02	54,984.93	65,500.00	55,000	55,000
43222	HOTEL/MOTEL TAX FUND	152,601.10	158,923.69	158,000.00	155,000	155,000
43224	STATE CIGARETTE TAX	37,523.68	31,208.35	36,464.00	36,000	36,000
43225	STATE SHARE OF 911	27,179.50	21,484.92			
43228	STATE SHARE OF CRIME ASSISTANCE	1,080.00	2,640.00	3,000.00	3,000	3,000
44310	PARKING PERMIT REV.	1,200.00	2.00			
44311	MISC FEES & LICENSES	3,790.97	1,813.42	6,000.00	3,000	3,000
44312	BUILDING PERMITS	26,694.78	25,508.44			
44314	TOWING SERVICE/ UNATTENDED CARS	2,420.50	3,218.83	5,000.00	1,500	1,500
44315	AMBULANCE SERVICE	134,293.50	143,226.38	115,000.00	115,000	115,000
44320	REIMBURSEMENT - COURT AAL			1,500.00		
44321	COURT FINES AND FORFEITURE	60,553.50	77,631.23	80,000.00	107,000	107,000
44322	LIBRARY FINES	1,806.26	2,103.58	1,642.00	3,000	3,000
44394	MISC SALES & SERVICE	14,826.11	66,988.94	1,000.00	30,000	30,000
44601	LAND SALES					
44730	RENT FROM ART CNTR.	1,200.00	300.00	1.00	1	
46201	STATE REVENUE SHARING	48,700.79	52,251.18	48,000.00	50,000	50,000
47712	RECEIVED FROM WATER FUND	65,506.00	70,746.00	42,667.00	117,388	117,388
47713	RECEIVED FROM WASTE WATER TREATMENT	45,812.00	49,477.00	45,252.00	59,410	59,410
47714	RECEIVED FROM OPERATIONS	29,775.00	32,157.00	34,798.00	49,158	49,158
47716	RECEIVED FROM WATER TREATMENT	3,146.00	3,398.00	60,563.00		
47720	RECEIVED FROM IMPROVEMENT FUND	42,459.40		15,259.00	20,300	20,300
47725	RECEIVED FROM ST & BRIDGE REPLACEMENT			6,140.00	6,200	6,200
47729	RECEIVED FROM AGENCIES/TELEPHONE	242.00				
47734	RECEIVED FROM PROPERTY RENT	21,993.00	6,808.00	8,000.00	10,000	10,000

47737 CORP OF ENGINEERS				6,100.00		
AMBULANCE RE						
LIBRARY GIFTS					4,175	4,175
LSCA TITLE II GRANT					109,500	109,500
LSCA TITLE VI GRANT					25,000	25,000
FOUNDATION GRANT					105,325	105,325

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TOTAL OTHER REV.	1,626,443.39	1,587,568.04	2,140,125.00	2,397,104		2,397,104
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TOTAL REVENUE	3,045,535.08	2,950,341.17	3,714,834.00	4,035,137		4,035,137
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DEPARTMENT TOTAL

BUDGET

DEPT. 37 CITY COUNCIL

FUND: 11 GENERAL

LINE ITEM	DESCRIPTION	ACTUAL HISTORY PRIOR-2 YRS.	ACTUAL HISTORY PRIOR-1 YR.	CURRENT APPROVED BUDGET	PROPOSED	REVISED	ADOPTED
=====							
REQUIREMENTS							
PERSONAL SERVICES							
=====							
TOTAL PERSONAL SERVICES							
CONTRACTURAL SERVICES							
61	LABOR NEGOTIATIONS				8,000		8,
61201	ANNUAL AUDIT			15,000.00	10,500		10,
=====							
TOTAL CONTRACTURAL SERVICES							
MATERIALS AND SERVICES							
62241	NOTICES AND PUBLICATIONS			200.00	500		
62301	OFFICE SUPPLIES			200.00	500		
62411	TRAINING AND CONFERENCES			2,400.00	8,000		8,
62412	MEMBERSHIP DUES AND SUBSCRIPTIONS			1,500.00	12,000		12,
62471	LEGISLATIVE LOBBYING			4,000.00	1,500		1,
62472	EXPENSE REIMBURSEMENT			800.00	3,000		3,
62481	MISC. EXPENSE			500.00	500		

62 RECRUIT CITY MGR.		10,000	10
62496 LGPI SERVICES	10,000.00		
62498 OPPORTUNITY GRANTS	5,773.00		
62499 CITY SHARES LOC	2,840.00		
62500 ANNUAL ADVANCE MCCED	500.00		
=====			
TOTAL MATERIALS & SERVICES	28,713.00	36,000	36,
=====			
TOTAL REQUIREMENTS	46,580.00	54,500	54,
=====			
DEPARTMENT TOTAL	46,580.00	54,500	54,!

BUDGET

DEPT. 40 CITY MANAGER

FUND: 11 GENERAL

LINE ITEM	DESCRIPTION	ACTUAL HISTORY PRIOR-2 YRS.	ACTUAL HISTORY PRIOR-1 YR.	CURRENT APPROVED BUDGET	PROPOSED	REVISED	ADOPTED
=====							
REQUIREMENTS							
PERSONAL SERVICES							
60111	REGULAR SALARIES	55,213.55	66,311.18	64,108.00	81,072		81,07
60112	PART TIME/TEMPORARY OVERTIME SALARY	12,039.46	3,849.84	500.00	3,801		3,80
60195	PAYROLL EXPENSES	22,948.49	16,266.53	26,679.00	28,887		28,88
=====							
	TOTAL PERSONAL SERVICES	90,201.50	86,427.55	91,287.00	113,760		113,76
CONTRACTURAL SERVICES							
61243	VEHICLE ALLOWANCE			4,200.00	4,200		4,20
=====							
	TOTAL CONTRACTURAL SERVICES			4,200.00	4,200		4,20
MATERIALS AND SERVICES							
62301	OFFICE SUPPLIES	2,825.24	3,266.03	4,200.00	4,200		4,20
62361	OFFICE EQUIPMENT MAINTENANCE	837.10	1,156.03	750.00	2,000		2,00
62331	SPEC. DEPT. SUPPLIES		14.30				
62371	VEHICLE PARTS AND SERVICES	312.13					
62372	TIRES AND REPAIR						
62373	GAS, OIL, DIESEL		3150.00				

62405	COMMUNICATIONS	831.82	2,207.29	1,200.00	2,000	2,000
62411	TRAINING AND CONFERENCES	1,274.04	3,854.35	2,400.00	2,400	2,400
62412	MEMBERSHIP DUES AND SUBSCRIPTIONS	536.50	422.13	105.00	613	613
62480	MICROFILMING					
62481	MISC. EXPENSES	184.32	6,504.40	1,700.00	1,700	1,700
=====						
	TOTAL MATERIALS AND SERVICES	6,801.15	20,574.53	10,355.00	12,913	12,913
CAPITAL OUTLAY						
65811	PURCHASE NEW OFFICE EQUIPMENT	11,219.00	4,955.43			
=====						
	TOTAL CAPITAL OUTLAY	11,219.00	4,955.43			
=====						
	TOTAL REQUIREMENTS	108,221.65	111,957.51	104,142.00	130,873	130,873
=====						
	DEPARTMENT TOTAL	108,221.65	111,957.51	104,142.00	130,873	130,873

## CITY CLERK

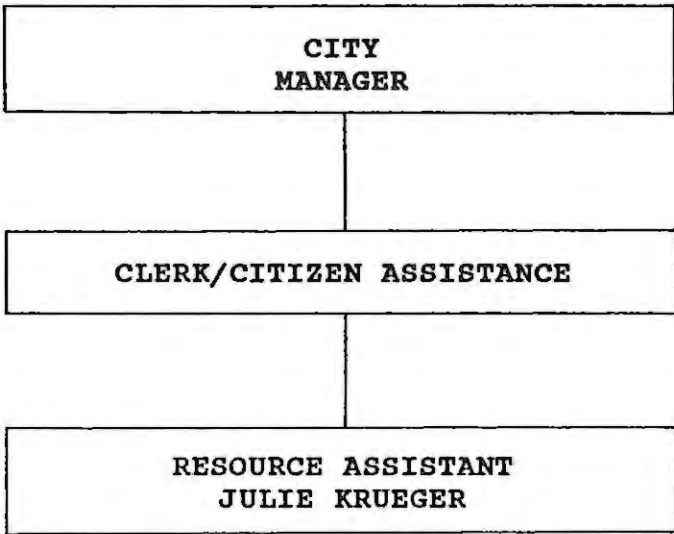
The City Clerk provides services to the general public, assists in citizen information and resolution of the problems, oversees the central records program of the City and provides leadership of the preparation of the City Council meeting agenda. In addition, the Clerk processes all of the required legislative matters of the City, oversees the Liquor License renewal process and handles special projects including Codes Enforcement.

This budget includes a ~~2/3~~ Resource Assistant to provide back-up for the City Clerk, Secretarial services and assist with implementation of a City-wide records management program.

The major objectives for Fiscal Year 1990-91 are:

1. Implement a "one-stop" permit system.
2. Begin implementation of a City records management program.
3. Enhanced response to citizens' inquiries and complaints.
4. Supervision of an effective codes enforcement program.





BUDGET

DEPT. 35 CLERK/CITIZENS ASSIST.

FUND: 11 GENERAL

LINE ITEM	DESCRIPTION	ACTUAL HISTORY PRIOR-2 YRS.	ACTUAL HISTORY PRIOR-1 YR.	CURRENT APPROVED BUDGET	PROPOSED	REVISED	ADOPTED
=====							
REQUIREMENTS							
PERSONAL SERVICES							
60111	REGULAR SALARIES			33,813.00	52,140		52,140
60112	PART TIME/TEMPORARY OVERTIME SALARY			390.00	400		400
60195	PAYROLL EXPENSES			13,314.00	22,784		22,784
=====							
	TOTAL PERSONAL SERVICES			47,517.00	75,324		75,324
CONTRACTURAL SERVICES							
61235	SECRETARY ASSIST.			1,711.00			
=====							
	TOTAL CONTRACTURAL			1,711.00			
MATERIALS & SERVICES							
62	JOINT USE OF MEN & EQUIPMENT				8,000		8,000
62241	NOTICE/PUBLICATIONS				850		850
62301	OFFICE SUPPLIES			1,330.00	1,500		1,500

62331	SPEC. DEPT. SUPPLIES		500	5
62361	OFFICE EQUIPMENT	200.00	700	7
	MAINTENANCE			
62373	GAS, OIL, DIESEL	50.00	100	1
62405	COMMUNICATIONS	1,110.00	500	5
62411	TRAINING & CONFERENCE	1,369.00	1,200	1,2
62412	MEMBERSHIP DUES AND	404.00	450	4
	SUBSCRIPTIONS			
62480	MICROFILMING	400.00	400	4
62481	MISC. EXPENSES		400	4
62505	ELECTION COSTS	14,000.00	3,000	3,0
=====				
	TOTAL MATERIAL & SERVICE	18,863.00	17,600	17,6
CAPITAL OUTLAY				
65811	NEW OFFICE EQUIP.		4,800	4,8
=====				
	TOTAL CAPITAL OUTLAY		4,800	4,8
=====				
	TOTAL REQUIREMENTS	66,091.00	97,724	97,7
=====				
	DEPARTMENT TOTAL	66,091.00	97,724	97,7

BUDGET

DEPT: 39 CODES ENFORCEMENT

FUND: 11 GENERAL

LINE ITEM	DESCRIPTION	ACTUAL HISTORY PRIOR-2 YRS.	ACTUAL HISTORY PRIOR-1 YR.	CURRENT APPROVED BUDGET	PROPOSED	REVISED	ADOPTED
=====							
	REQUIREMENTS						
	PERSONAL SERVICES						
60111	REGULAR SALARIES			19,714.00			
60195	PAYROLL EXPENSES			2,514.00			
=====							
	TOTAL PERSONAL SERVICES			22,228.00			
	CONTRACTURAL SERVICES						
=====							
	TOTAL CONTRACTURAL SERVICES						
	MATERIALS AND SERVICES						
62241	NOTICE/PUBLICATIONS			100.00			
62301	OFFICE SUPPLIES			300.00			
62361	OFFICE EQUIPMENT MAINTENANCE			105.00			
62371	VEHICLE MAINTENANCE			200.00			
62373	GAS,OIL, DEISEL			900.00			
62405	COMMUNICATIONS			500.00			
62411	TRAINING/CONFERENCES			1,250.00			

62481 MISC. EXPENSES	100.00
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TOTAL MATERIALS AND SERVICES	3,455.00
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CAPITAL OUTLAY

65828 PURCHASE NEW EQUIPMENT	440.00
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TOTAL CAPITAL OUTLAY	440.00
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TOTAL REQUIREMENTS	26,123.00
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DEPARTMENT TOTAL	26,123.00
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FINANCE DEPARTMENT STAFF

Finance Director  
Accounts Payable Clerk  
Payroll Clerk  
Utility Clerk  
Cashier/Information Clerk  
Accounting Specialist (3/4)  
Municipal Court Clerk

Don Gower  
Betty Hite  
Jill Filla  
Doreen Brown  
Steve Large  
Linda Ballard  
Jo Barry



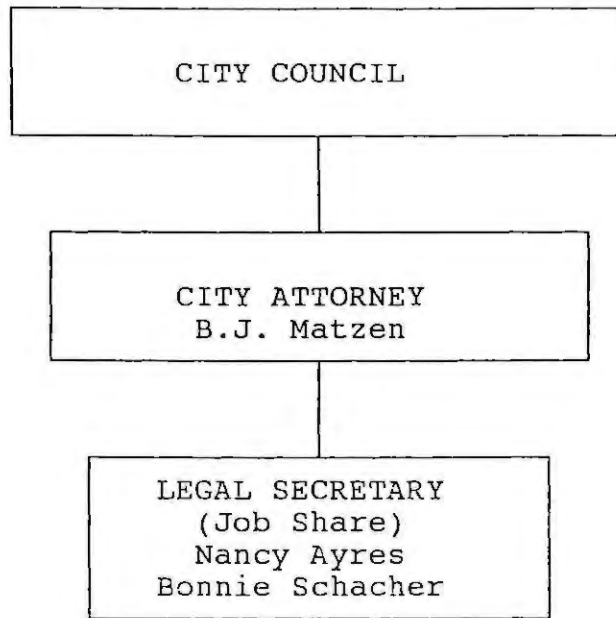












#### CITY ATTORNEY

The City Attorney manages all actions, suits or proceedings in which the City is legally interested, attends to the prosecution of all person charged in Municipal Court and gives advice and opinions on legal questions concerning any matter in which the City is interested. The Attorney provides legal advice, representation and assistance in the providing of City services and carries out the established goals of the City Council. He is a member of the Oregon State Bar and is required by Oregon State Statute to attend 15 hours of continuing legal education each year. State Statutes require that the City Attorney meet the regulations set for trial procedures and discovery procedures. The 1990-91 objectives are as follows: (1) Continue revision of City Ordinances; (2) Foreclose on delinquent City liens; (3) Develop a set of standard contracts for use by the City; and (4) remain accessible to City staff on a day to day basis.

BUDGET

DEPT. 41 FINANCE

FUND: 11 GENERAL

LINE ITEM	DESCRIPTION	ACTUAL HISTORY PRIOR-2 YRS.	ACTUAL HISTORY PRIOR-1 YR.	CURRENT APPROVED BUDGET	PROPOSED	REVISED	ADOPTED
=====							
REQUIREMENTS							
PERSONAL SERVICES							
60111	REGULAR SALARIES	82,229.27	121,357.34	149,290.00	139,342		139,342
60112	PART TIME, TEMPORARY OVERTIME SALARIES	10,196.81	18,374.57	10,440.00	5,000		5,000
60195	PAYROLL EXPENSES	36,301.37	38,696.89	58,429.00	52,322		52,322
60196	LEGISLATIVE MANDATED PERS COST			29,507.00			
60197	EMPLOYEE AWARD PROGRAM			2,500.00	2,500		2,500
=====							
	TOTAL PERSONAL SERVICES	128,727.45	178,428.80	250,166.00	199,164		199,164
CONTRACTURAL SERVICES							
61201	REGULAR AUDITING	9,930.00	11,355.15				
61203	ACCOUNTING ADVISORY SERVICE	16,483.49	21,121.79		7,000		7,000
61205	TRANSPORT. CENTER		78,822.41				
61206	COMPUTER PROGRAMS	3,593.50	25,505.53	3,000.00	22,000		22,000
61231	SPECIAL STUDIES AND REPORTS	160.00	6,069.90	2,400.00	2,400		2,400
61236	WASCO COUNTY			118,250.00	153,296		153,296

COMMUNICATIONS

TOTAL CONTRACTURAL SERVICES	30,166.99	142,874.78	123,650.00	184,696	184,696
MATERIALS AND SERVICES					
62241 NOTICES AND PUBLICATIONS	1,611.88	4,730.63	3,800.00	3,800	3,800
62301 OFFICE SUPPLIES	9,412.60	11,240.42	13,620.00	16,000	16,000
62303 PERSONNEL PROGRAM COSTS			600.00		
62311 JANITORIAL SUPPLIES	1,183.11	948.74		550	550
62352 BUILDING AND GROUND MAINTENANCE	17,400.11	20,641.05		12,700	12,700
62361 OFFICE EQUIPMENT MAINTENANCE	7,540.40	9,012.93	5,395.00	2,000	2,000
62371 VEHICLE PARTS AND SERVICE	35.17	253.88			
62373 GAS, OIL, DIESEL AND LUBRICATION		1,428.45			
62405 COMMUNICATIONS	16,753.16	16,164.55	27,100.00	22,000	22,000
62411 TRAINING AND CONFERENCES	1,086.95	3,085.16	2,044.00	3,500	3,500
62412 MEMBERSHIP DUES AND SUBSCRIPTIONS	519.45	8,229.82	2,290.00	1,000	1,000
62414 AMBULANCE MEALS/PATIENT TRANSFER		22.02			
62421 INSURANCE & BONDS	130,387.87	124,843.55	150,400.00	150,400	150,400
62422 STREET AND TRAFFIC LIGHTING	43,977.95	45,670.95	47,000.00	47,000	47,000
62423 UTILITIES	12,917.70	12,803.25	18,000.00	16,000	16,000
62471 LEGISLATIVE EXPENSE	24,591.93	8,534.17			
62475 CITY COUNCIL LEGISLATIVE EXPENSE	1,662.21	(1,215.75)			
62480 MICROFILMING					
62481 MISC. EXPENSES	1,109.89	9,533.05	2,000.00	500	500

62482	CASH LONG/SHORT	(1.00)	108.24	150.00	250	250
62483	CHAMBER OF COMMERCE TOURIST	32,040.82	21,287.80			
62485	WEED ABATEMENT COST		5,387.66			
62491	CITY SHARE- MOSQUITO COST	1,500.00		1,500.00	1,500	1,500
62492	CITY SHARE- DALLES MUSEUM	4,000.00				
62493	CITY SHARE EMPLOYEE EDUCATION			500.00	500	500
62495	CITY SHARE LOC COUNCIL	741.00				
62496	LGPI SERVICES	16,073.04	12,958.13			
62498	ECONOMIC DEVELOPMENT	5,616.78	3,992.45			
62	PROPERTY TAXES WAREHOUSE				12,600	12,600
=====						
	TOTAL MATERIALS AND SERVICES	330,161.02	319,661.15	274,399.00	290,300	290,300
TRANSFERS OUT						
64714	TRANSFER TO OPERATIONS			10,000.00		
64730	TRANSFER TO UNEMPLOY. INSURANCE	10,000.00	10,000.00			
64745	TRANSFER FAA GRANT MASTER			16,000.00		
=====						
	TOTAL TRANSFERS OUT	10,000.00	10,000.00	26,000.00		
CAPITAL OUTLAY						
65801	PURCHASE LAND, BUILDING, EASEMENT					
65803	IMPROVEMENT TO BUILDING OR ADDITION		6,594.66			
65811	PURCHASE NEW OFFICE	8,000.00	2,458.00	50,900.00	7,800	7,800

EQUIPMENT					
65815	CITY ORD. BOOKS				
65	COMPUTER PRINCIPAL			36,000	36,0
65	COMPUTER INTEREST			8,290	8,2
=====					
	TOTAL CAPITAL OUTLAY	8,000.00	9,052.66	50,900.00	52,0
TAXATION					
67962	PROPERTY TAXES- WAREHOUSE	10,941.53	11,390.49	12,600.00	
=====					
	TOTAL TAXATION	10,941.53	11,390.49	12,600.00	
=====					
	TOTAL REQUIREMENTS	517,996.99	671,407.88	737,715.00	726,2
=====					
	DEPARTMENT TOTAL	517,996.99	671,407.88	737,715.00	726,2



BUDGET

DEPT: OTHER FINANCING USES

FUND:

LINE ITEM	DESCRIPTION	ACTUAL HISTORY PRIOR-2 YRS	ACTUAL HISTORY PRIOR-1 YR	CURRENT APPROVED BUDGET	PROPOSED	REVISED	ADOPTED
TRANSFERS OUT							
	TRANSFER TO AIRPORT GRANT MASTER PLAN			18,338.00	3,475		3,47
	TRANSFER TO TOURIST PROMOTION			158,878.00	155,000		155,00
	LOAN TO AIRPORT				93,000		93,00
TOTAL TRANSFERS OUT				177,216.00	251,475		251,47
CAPITAL OUTLAY							
TOTAL CAPITAL OUTLAY							
CONTINGENCIES							
	OPERATING CONTINGENCY			294,263.00	104,717		104,71
	UNAPPROPRIATED BALANCE			82,000.00	82,000		82,00
TOTAL CONTINGENCIES			0.00	376,263.00	186,717		186,71

DEPARTMENT TOTAL

0.00

553,479.00

438,192

438,19

## PUBLIC SAFETY/POLICE DEPARTMENT

The Police Department is responsible for the public safety within the City Limits of the City of The Dalles. Services provided are the protection of life and property, prevention of crime, detection and apprehension of criminals and offenders and the enforcement of traffic laws and City Ordinances. Other non-enforcement activities include crime prevention, community affairs which informs citizens of how they can assist their police department, and themselves, in making the community a safer place in which to live. The Police Department is a twenty-four hour operation and provides a resource to other agencies and service organizations.

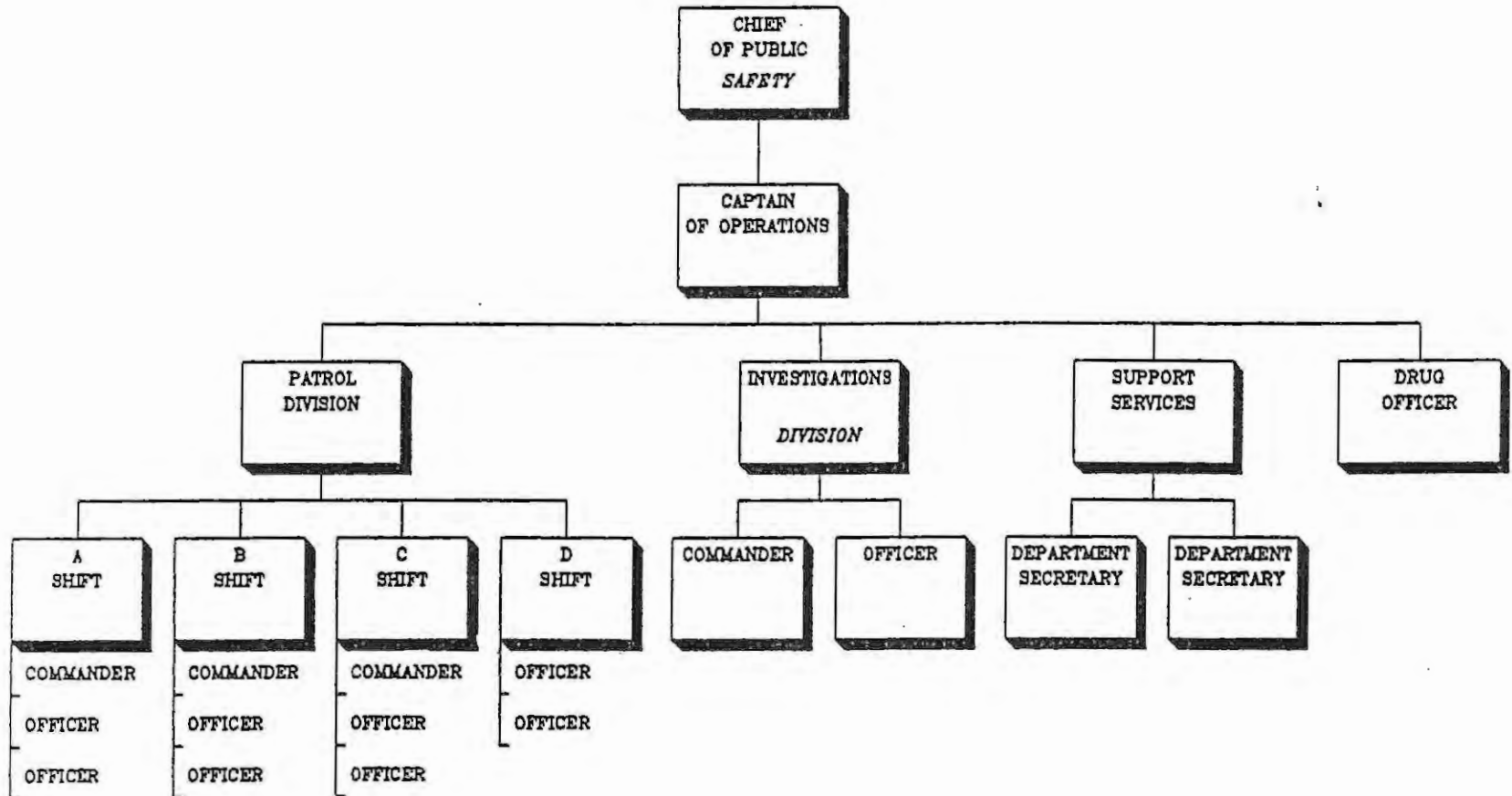
The department strives to deliver the best possible services to all citizens regardless of race, sex, national origin, or religion. Their goal is to control conduct which is threatening to life or property, to aid persons who are in danger, to recognize, appraise and remove the risk of crime by taking action to remove that risk and improve the quality of life for the citizens of the Mid-Columbia area. They facilitate the movement of people, assist those who cannot care for themselves and work with City Council to ensure that their goals are realized.

### Major objectives:

1. Implement Police Study Recommendations.
2. Standardize firearms & increase training.
3. Consolidate functions with the Sheriff's Department.
4. Enhance Community Awareness Programs.
5. Complete Intergovernmental Agreements.
6. Reduce incidents of burglary.
7. Reduce neighborhood problems by incorporating the Neighborhood Watch Program.
8. Provide safe havens for children through the Block Home Program.
9. Reduce drug abuse through public education programs.

# DEPARTMENT OF PUBLIC SAFETY

## Police Services



07/01/90

CITY OF THE DALLES  
1990 - 1991 ANNUAL BUDGET

DEPARTMENT OF PUBLIC SAFETY - POLICE SERVICES

S U M M A R Y

<u>CURRENT 1989-90</u>	<u>CLASSIFICATION</u>	<u>PROPOSED 1990-91</u>
694,016	PERSONNEL SERVICES	734,434
76,739	MATERIALS & SERVICES	71,410
38,000	CAPITAL OUTLAY	49,535
<hr/>		
808,755	TOTAL	855,379
<hr/>		

CITY OF THE DALLES POLICE  
1990 - 1991 BUDGET

40

The Police Department is responsible for the public safety within the City Limits of the City of The Dalles. Services provided are the protection of life and property, prevention of crime, detection and apprehension of criminals and offenders and the enforcement of traffic laws and City Ordinances. Other non-enforcement activities include crime prevention, community affairs which informs citizens of how they can assist their police department, and themselves, in making the community a safer place in which to live. The Police Department is a twenty-four hour operation and provides a resource to other agencies and service organizations.

The organization of the Police Department is as follows: Chief of Public Safety; Captain (Manager II); three Police Commanders (Manager I); eleven Patrol Officers; two Department Secretaries for a compliment of 16 sworn officers and two support members. Because of the varied shifts and rotation schedules for the officers, an organizational chart is provided to give some idea where the resources are assigned to provide the best possible service to the citizen.

During the years 1982-83 the Police Department was reduced in personnel because of budget cutbacks. This severely impacted the ability of the department to provide adequate response to citizens needs. Budget requests for subsequent years included the restoration of these positions, but constraints in resources

prevented it. The request to the Budget Committee is again to fund all or part of these positions to permit us to be more proactive in providing police services and programs and responding to citizen calls for assistance.

Continued increases in the demand for law enforcement services in the City of The Dalles can be expected as the needs of the citizen increases and the crime rates continue to increase. One of the Councils goals is to attract more visitors to the city and this will increase the call for services to the Police Department. The other Council goal that affects the Police Department is an effort to expand the resources of the Police Department by enhancing personnel and training. While this budget request looks toward that goal, the primary goal of the Police Department will continue to be to respond effectively to the challenge of change, and to continue to serve the public in the best professional manner possible.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN FY 90-91 INCLUDE:

1. Completion of intergovernmental agreements with Washington, Oregon State and Wasco County.
2. Explore consolidation of functions with Wasco County Sheriff.
3. Enhance community awareness programs.
4. Increase training.
5. Enhance Police Reserve Program.
6. Complete implementation of Police Study recommendations.

BUDGET

DEPT: 44 PUBLIC SAFETY/POLICE

FUND: 11 GENERAL

LINE ITEM	DESCRIPTION	ACTUAL HISTORY PRIOR-2 YRS.	ACTUAL HISTORY PRIOR-1 YR.	CURRENT APPROVED BUDGET	PROPOSED	REVISED	ADOPTED
=====							
REQUIREMENTS							
PERSONAL SERVICES							
60111	REGULAR	399,873.26	414,862.60	440,137.00	464,629		464,629
60112	PART TIME/TEMPORARY OVERTIME SALARIES	21,986.95	28,460.93	33,000.00	29,000		29,000
60195	PAYROLL EXPENSES	181,214.67	196,624.89	220,879.00	240,805		240,805
=====							
	TOTAL PERSONAL SERVICES	603,074.88	639,948.42	694,016.00	734,434		734,434
MATERIALS & SERVICES							
62251	CUSTODIAL CARE AND MEALS		150.00				
62252	CUSTODIAL MEDICAL EXPENSES	168.60	118.00	2,000.00	3,000		3,000
62301	OFFICE SUPPLIES	3,841.23	3,671.05	3,500.00	4,000		4,000
62311	JANITORIAL SUPPLIES		70.00				
62314	TOWING	2,890.50	2,334.50	3,000.00	2,500		2,500
62331	SPECIAL DPT. SUPPLIES	4,745.98	6,324.32	6,627.00	7,000		7,000
62352	BUILDING AND GROUNDS MAINTENANCE	35.00	705.12		300		300
62361	OFFICE EQUIPMENT	722.49	886.51	1,850.00	1,900		1,900

MAINTENANCE						
62364	RADIO REPAIR	1,223.32	3,671.14	2,550.00	2,550	2,5
62371	VEHCILE PARTS AND SERVICE	12,634.02	9,725.07	12,492.00	9,000	9,0
62372	TIRES & TIRE REPAIR	2,397.24	3,358.64	5,000.00	2,500	2,5
62373	GAS,OIL, DIESEL, LUBRICATION	13,079.14	11,691.04	16,000.00	13,500	13,5
62405	COMMUNICATIONS	7,836.20	8,675.36	10,000.00	8,000	8,0
62411	TRAINING & CONFERENCE	7,908.76	5,649.91	6,000.00	8,350	8,3
62412	MEMBERSHIP DUES AND SUBSCRIPTIONS	726.47	441.62	420.00	1,000	1,0
62431	CLOTHING - NEW REPAIR &	6,469.73	2,079.68	6,500.00	7,010	7,0
62480	MICROFILMING	1,006.72	90.50			
62481	MISC. EXPENSES	2,295.36	2,257.10	800.00	800	8
62484	SPC INVESTIGATIONS		20.00			
=====						
	TOTAL MATERIALS AND SERVICES	67,980.76	61,919.56	76,739.00	71,410	71,4
TRANSFERS						
64714	TRANSFER TO OPERATIONS			300.00		
=====						
	TOTAL TRANSFERS OUT			300.00		
CAPITAL OUTLAY						
65803	IMPROVEMENT TO BUILDING OR ADDITION	655.60	268.64			
65811	PURCHASE NEW OFFICE EQUIPMENT	25,432.83	5,707.95		7,185	7,1
65812	PURCHASE OFFICE FURNITURE & FIX	533.08	348.00	1,000.00	1,000	1,0
65821	PURCHASE NEW CARS	31,093.18	27,380.97	32,000.00	14,450	14,4



65828 OTHER MACHINERY AND EQUIPMENT	4,391.21	4,684.29	5,000.00	26,900	26,9
=====					
TOTAL CAPITAL OUTLAY	62,105.90	38,389.85	38,000.00	49,535	49,5
=====					
TOTAL REQUIREMENTS	773,161.54	740,257.83	809,055.00	855,379	855,3
=====					
DEPARTMENT TOTAL	773,161.54	740,257.83	809,055.00	855,379	855,3

## PUBLIC SAFETY/FIRE DEPARTMENT

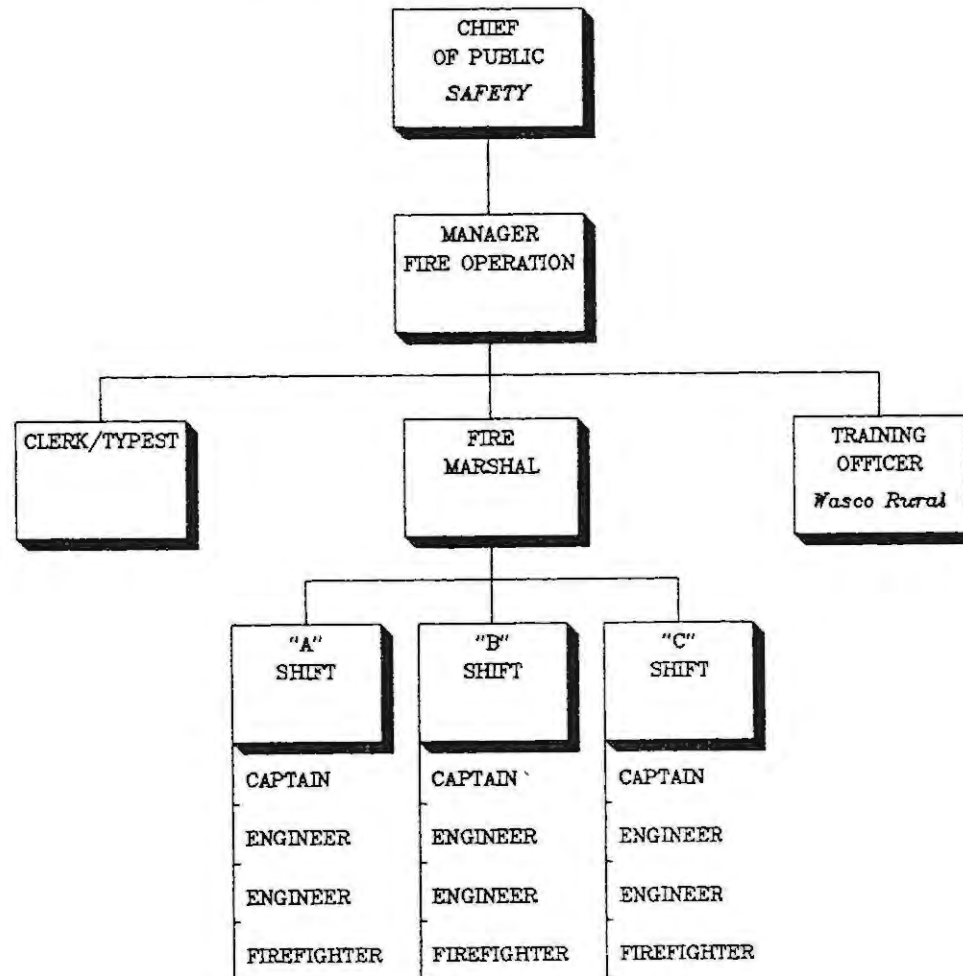
The mission within The Dalles Fire Department is to save lives and protect property within our community in a professional and courteous manner. To accomplish this task, personnel rely on various programs such as fire prevention, public education, training, fire suppression and emergency medical services, which are designed to maintain, enhance and protect economical growth within our community.

Major Objectives are;

1. By 1991, have consolidation of The Dalles Fire Department and Wasco Rural Fire Protection District completed to improve fire protection services and efficiency.
2. Immediately, upgrade automatic aid and mutual aid to provide more efficient use of equipment and manpower within the community.
3. Provide continuous training to fire personnel to effectively handle the routine and complex incidents which occur within the community.
4. Provide and maintain a supply of adequate and state of the art equipment safely accomplish their mission statement as required by the accident prevention division rules and regulations.
5. Provide adequate level of personnel (paid/volunteer) to accomplish mission statement safely in accordance with accident prevention division rules and regulations.
6. To provide a minimum of two immediate response ambulances and one reserve ambulance within the community.
7. By 1991, have consolidation of The Dalles Fire Department and Wasco Rural Fire Protection District completed to improve emergency medical services and efficiency.

# DEPARTMENT OF PUBLIC SAFETY

## FIRE/AMBULANCE SERVICES



07/01/90

PERSONNEL ROSTER

DEPARTMENT OF PUBLIC SAFETY/FIRE

<u>POSITION</u>	<u>POSITION NAME</u>	<u>PAY PLAN</u>	<u>SALARY</u>
Manager of Fire Operations	Robert Palmer	Exempt	2613
Fire Marshal	Gerol Underhill	Exempt	2598
Captain	Charles Norris	Exempt	2325
Captain	George Holcomb	Exempt	2325
Captain	Larry Renard Acting in Capacity	Exempt	2325
Lieutenant	Joe Shirts	4/4	2269
Lieutenant	Vacant		
Lieutenant	Vacant		
Firefighter	Mark Bancroft	3/4	1928
Firefighter	Jeff Smith	2/4	1845
Firefighter	David Anderson	2/4	1845
Firefighter	Robert Norton	1/4	1762

BUDGET

DEPT: 46 PUBLIC SAFETY/FIRE

FUND: 11 GENERAL

LINE ITEM	DESCRIPTION	ACTUAL HISTORY PRIOR-2 YRS	ACTUAL HISTORY PRIOR-1 YR	CURRENT APPROVED BUDGET	PROPOSED	REVISED	ADOPTED
REQUIREMENTS							
PERSONAL SERVICES							
60111	REGULAR SALARIES	279,012.08	277,437.32	324,678.00	301,108		301,108
60112	PART TIME/TEMPORARY OVERTIME SALES	37,015.05	34,084.60	38,376.00	39,000		39,000
60195	PAYROLL EXPENSES	131,274.83	135,549.75	162,917.00	153,566		153,566
TOTAL PERSONAL SERVICES		447,301.96	447,071.67	525,971.00	493,674		493,674
CONTRACTURAL SERVICES							
61215	CONTRACT SERVICES		2,114.48				
61240	FIRE CONSOLIDATION CONSULTANT			6,000.00	8,950		8,950
TOTAL CONTRACTURAL SERVICES			2,114.48	6,000.00	8,950		8,950
MATERIALS & SERVICES							
62301	OFFICE SUPPLIES	968.40	832.01	1,000.00	2,025		2,025
62311	JANITORIAL SUPPLY		83.61	550.00	1,410		1,410

62331	SPECIAL DEPARTMENT SUPPLIES	2,715.34	2,634.75	3,160.00	12,818	12,818
62352	BUILDING AND GROUND MAINTENANCE	874.29	3,285.16	200.00	400	40
62361	OFFICE EQUIPMENT MAINTENANCE	416.60	381.39	150.00	250	25
62362	GENERAL EQUIPMENT MAINTENANCE	544.81	891.90	2,190.00	2,375	2,37
62363	SHOP TOOL AND SHOP TOOL REPAIR	253.54	183.91	400.00	975	97
62364	RADIO REPAIR	1,401.96	1,397.31	3,000.00	2,000	2,00
62371	VEHICLE PARTS AND SERVICE	4,001.75	2,973.51	4,000.00	8,367	8,36
62372	TIRES & REPAIR	613.10	77.72	1,050.00	1,000	1,00
62373	GAS, OIL, DIESEL LUBRICATION	1,809.82	1,979.86	3,725.00	4,790	4,79
62405	COMMUNICATIONS	3,304.68	4,882.94	4,000.00	5,000	5,00
62411	TRAINING AND CONFERENCES	899.57	490.67	1,100.00	10,000	10,00
62412	MEMBERSHIP DUES AND SUBSCRIPTIONS	409.15	378.91	835.00	450	45
62415	VOLUNTEER TRAINING AND ACTIVITIES	1,804.14	1,697.86	9,605.00	14,000	14,00
62423	UTILITIES	1,440.78	3,623.05	2,200.00	3,400	3,40
62431	CLOTHING - NEW, REPAIR &	7,261.12	4,623.94	4,000.00	4,080	4,08
62481	MISC. EXPENSES	239.05	3,507.61	550.00	500	50
62510	FIRE RESIDENCE SUPPLIES			450.00	850	85

TOTAL MATERIALS  
AND SERVICES

28,958.10

33,926.11

42,165.00

74,690

74,690

TRANSFERS OUT

64714 TRANSFER TO

2,500.00

OPERATIONS					
64732	TRANSFER TO FIRE EQUIPMENT RESERVE	16,548.30	15,000.00	15,000.00	
64751	JOINT USE OF MEN AND EQUIPMENT				
=====					
	TOTAL TRANSFERS OUT	16,548.30	15,000.00	17,500.00	
CAPITAL OUTLAY					
65803	IMPROVEMENT TO BUILDING OR ADDITION	370.50		750.00	450
65805	CONSTRUCT NEW HYDRANT &	289.18			
65811	PURCHASE NEW OFFICE EQUIPMENT				3,800
65812	PURCHASE OFFICE FURNITURE &	620.00	721.00		
65813	NEW COMMUNICATIONS EQUIPMENT	2,200.90			
65820	NEW FIRE EQUIPMENT AND ACCESSORIES			413.00	
65828	OTHER MACHINERY AND EQUIPMENT		825.00	12,595.00	900
65860	HAZARDOUS MATERIALS PROGRAM			2,502.00	2,500
65880	MAJOR REPAIRS AND REPLACEMENT	1,498.14	1,429.34	4,850.00	19,820
=====					
	TOTAL CAPITAL OUTLAY	4,978.72	2,975.34	21,110.00	27,470
=====					
	TOTAL REQUIREMENTS	497,787.08	501,087.60	620,746.00	604,784
=====					

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DEPARTMENT TOTAL

497,787.08

501,087.60

620,746.00

604,784

604,78



## AMBULANCE

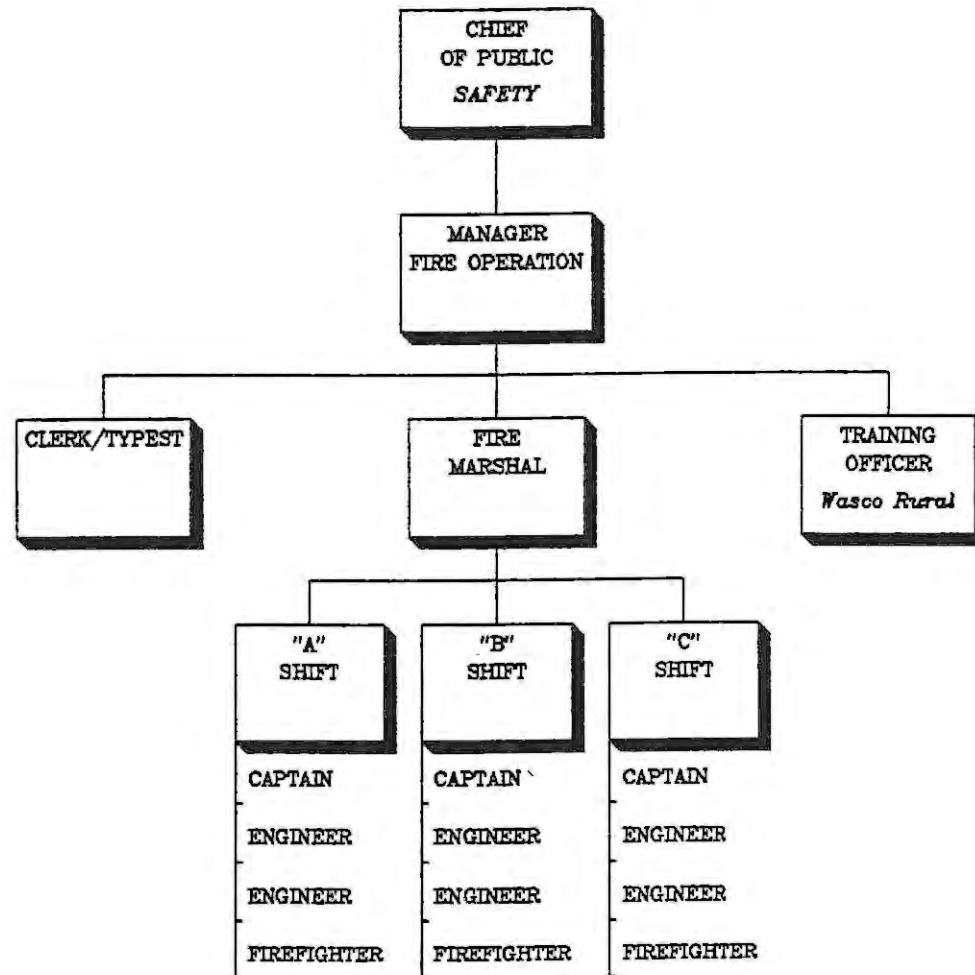
The Ambulance Department strives to maintain and improve all levels of service in providing fire protection including the support services and increasing emergency medical service levels.

Major objectives are:

1. To upgrade fire personnel accreditation levels and board of medical examiners certification levels in EMS.
2. Improve Training in basic and technical areas.
3. Upgrade the capability of department personnel through training.
4. Analyze the ambulance charges for services in an effort to make ambulance service self-sustaining.
5. Enhance employee safety through funding of phase 2 of a hepatitis shot program.

# DEPARTMENT OF PUBLIC SAFETY

## FIRE/AMBULANCE SERVICES



07/01/90

PERSONNEL ROSTER

DEPARTMENT OF PUBLIC SAFETY/AMBULANCE

<u>POSITION</u>	<u>POSITION NAME</u>	<u>PAY PLAN</u>	<u>SALARY</u>
Engineer	Mark Roth	4/4	2099
Engineer	Larry Lange	4/4	2099
Engineer	Jim Green	4/4	2099

BUDGET

DEPT: 47 PUBLIC SAFETY/AMBULANCE

FUND: 11 GENERAL

LINE ITEM	DESCRIPTION	ACTUAL HISTORY PRIOR-2 YRS.	ACTUAL HISTORY PRIOR-1 YR.	CURRENT APPROVED BUDGET	PROPOSED	REVISED	ADOPTED
=====							
REQUIREMENTS							
PERSONAL SERVICES							
60111	REGULAR SALARIES	61,932.00	67,676.54	73,377.00	84,945		84,94
60112	PART TIME/TEMPORARY OVERTIME SALARIES	24,268.71	23,451.94	17,361.00	15,673		15,67
60195	PAYROLL EXPENSES	29,910.36	31,504.01	41,404.00	42,480		42,48
=====							
	TOTAL PERSONAL SERVICES	116,111.07	122,632.49	132,142.00	143,098		143,09
MATERIALS & SERVICES							
62301	OFFICE SUPPLIES	329.50	81.49	1,200.00	1,100		1,10
62311	JANITORIAL AND JANITORIAL SUPPLIES			300.00	500		50
62333	EXPENDABLE SUPPLIES	1,914.91	1,774.08	3,000.00	10,040		10,04
62331	SPECIAL DPT SUPPLIES	478.60	1,874.53	4,100.00	5,000		5,00
62362	EQUIP. MAINTENANCE			2,065.00	1,500		1,50
62364	RADIO REPAIR	213.31	519.47		775		77
62371	VEHICLE PARTS AND SERVICE	1,656.49	1,600.55	1,650.00	1,700		1,70
62372	TIRES & REPAIR	71.50	144.23	620.00	1,100		1,10
62373	GAS,OIL,DIESEL LUBRICATION	2,843.67	2,381.95	2,350.00	3,300		3,30
62405	COMMUNICATIONS	1,547.39	8.99	865.00	865		86

TOTAL REQUIREMENTS	135,583.09	146,782.66	171,882.00	190,133	190,133
DEPARTMENT TOTAL	135,583.09	146,782.66	171,882.00	190,133	190,133

BUDGET

DEPT: 48 COMMUNICATIONS

FUND: 11 GENERAL

LINE ITEM	DESCRIPTION	ACTUAL HISTORY PRIOR-2 YRS.	ACTUAL HISTORY PRIOR-1 YR.	CURRENT APPROVED BUDGET	PROPOSED	REVISED	ADOPTED
REQUIREMENTS							
PERSONAL SERVICES							
60111	REGULAR SALARIES	77,540.07	87,620.00				
60112	PART TIME/TEMPORARY OVERTIME SALARIES	20,694.02	23,756.06				
60195	PAYROLL EXPENSES	28,083.27	32,356.10				
-----							
	TOTAL PERSONAL SERVICES	126,317.36	143,732.16				
MATERIALS & SERVICES							
62301	OFFICE SUPPLIES	675.29	432.70				
62331	SPECIAL DPT SUPPLIES	228.95	501.62				
62361	OFFICE EQUIP MAINT.		52.45				
62362	GENERAL EQUIPMENT MAINTENANCE	5,976.75	1,538.00				
62364	RADIO REPAIR	2,499.22	1,356.28				
62405	COMMUNICATIONS	5,451.77	5,154.06				
62411	TRAINING AND CONFERENCES	306.73	797.47				

62412	MEMBERSHIP DUES AND SUBSCRIPTIONS	6.00	
62423	UTILITIES	1,225.75	1,226.54
62481	MISC. EXPENSES	270.59	266.82

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	TOTAL MATERIALS AND SERVICES	16,641.05	11,325.94
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CAPITAL OUTLAY

65811	PURCHASE NEW OFFICE EQUIPMENT		578.33
65813	NEW COMMUNICATIONS EQUIPMENT	3,381.00	

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	TOTAL CAPITAL OUTLAY	3,381.00	578.33
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	TOTAL REQUIREMENTS	146,339.41	155,636.43
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	DEPARTMENT TOTAL	146,339.41	155,636.43
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## COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT

The Community and Economic Development Department is responsible for managing land use planning, economic development, airport management and the Transportation and Buildings Division. The Department is responsible for developing and implementing the City's economic development plans, overseeing the operation of the Airport, development of the Comprehensive Plan and providing services to the Planning Commission and the Historical Landmarks Commission. This department coordinates with the State for all permits for building and development and insures that services are provided in a timely manner.

The Planning Division takes responsibility for conditional uses, site plan reviews, enforcement of zoning, subdivision and other use ordinances. They work with the management team on permit streamlining and do annual reviews and updates of zoning ordinances and other ordinance amendments. Other issues handled by Planning is Urban Growth Area management, assistance to the Urban Renewal Agency, capital improvement programs, transportation planning, transportation master planning. Planning is also involved in Census work and other area demographics. The Historical Landmarks Commission is supported through this department.

Economic Development relates to Airport management/development, improvements and master plan update. The Division assists in business assistance programs such as grants, loans and Enterprise Zone management as well as giving Trade Center Association and Business District Development Plan and Task Force support. The Division also is involved in the development of the Interpretive Center.

The Department provides management leadership and direction to the Transportation and Buildings Division. The Division is responsible for street systems maintenance, repair, construction and traffic signing. This Division provides for City fleet mechanical maintenance, for City buildings and grounds maintenance and construction, for weed/rodent control and for surplus vehicle and equipment sales. Community Cleanup is a strong feature of this Division's service.

The Overall Economic Development Action Plan implementation and updating along with the assistance given the Regional Development Council is an important part of the Departments mission. At the same time the Economic Development Division coordinates with Regional Strategies, Gorge Commission, Tourism, The Dalles Industrial Center Development and the West I-84 Interchange.



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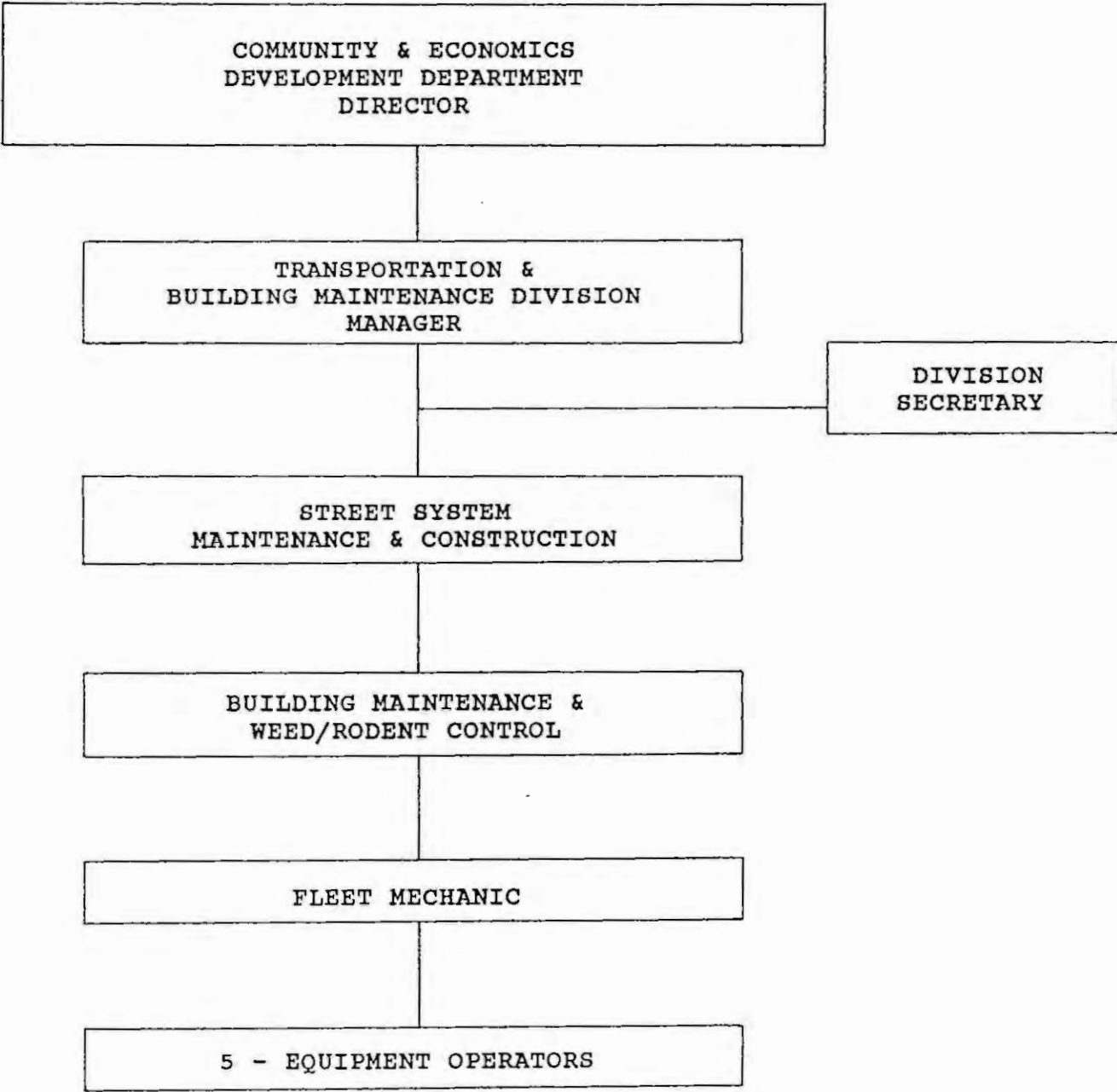
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MAJOR OBJECTIVES:

1. Comprehensive Plan Update for LCDC Periodic Hearings by Fall of 1990
2. Completion of the Airport Master Plan
3. Completion of the Transportation System Comprehensive Master Plan
4. Management of the Enterprise Zone to assist in economics development and Urban Renewal objectives
5. Chip Seal 9th Street, Union to Cherry Heights
6. Purchase of Crack Sealer, Snow Blower, Transportation Division Service Pickup, Photocopier



BUDGET

DEPT: 42 COM & ECONOMIC DEV.

FUND: 11 GENERAL

LINE ITEM	DESCIRPTION	ACTUAL HISTORY PRIOR-2 YRS.	ACTUAL HISTORY PRIOR-1 YR.	APPROVED CURRENT BUDGET	PROPOSED	REVISED	ADOPTED
REQUIREMENTS							
PERSONAL SERVICES							
60111	REGULAR SALARIES	88,599.73	84,424.83	70,483.00	72,393		72,39
60112	PART TIME/TEMPORARY OVERTIME SALARIES		5,528.50	1,000.00	1,021		1,02
60195	PAYROLL EXPENSES	29,778.63	29,018.60	28,951.00	22,139		22,13
TOTAL PERSONAL SERVICES		118,378.36	118,971.93	100,434.00	95,553		95,55
CONTRACTURAL SERVICES							
61215	CONTRACTURAL SERVICES		11,025.47				
61236	URBAN RENEWAL CONSULTANT			45,000.00	10,000		10,00
61237	BUSINESS DISTRICT DEVELOPMENT PLAN			5,000.00			
61238	BASE MAPPING			1,000.00	1,000		1,00
61239	COMPREHENSIVE PLAN			6,000.00	3,500		3,50
XXX	GEOLOGIC STUDY				41,425		41,42
TOTAL CONTRACTURAL SERVICES			11,025.47	57,000.00	55,925		55,92
MATERIALS & SERVICES							

62241	NOTICE & PUBLICATION	517.81	2,100.58	1,250.00	1,250	1,250
62301	OFFICE SUPPLIES	890.98	1,314.82	1,200.00	1,200	1,200
62331	SPECIAL DPT SUPPLIES	711.58	524.09	1,550.00	1,550	1,550
62361	OFFICE EQUIPMENT MAINTENANCE	762.09	1,277.51	490.00	550	550
62371	VEHCILE PARTS AND SERVICE	522.24	136.75	250.00	250	250
62372	TIRES & REPAIR	100.09	96.42		350	350
62373	GAS,OIL,DIESEL LUBRICATION	951.77	613.17	200.00	300	300
62405	COMMUNICATIONS	969.02	1,905.08	1,250.00	1,500	1,500
62411	TRAINING/CONFERENCES	1,835.33	580.22	1,899.00	2,594	2,594
62412	MEMBERSHIP DUES AND SUBSCRIPTIONS	449.00	293.95	335.00	225	225
62480	MICROFILMING					
62481	MISC. EXPENSES	102.22	377.09	200.00	500	500
=====						
	TOTAL MATERIALS AND SERVICES	7,812.13	9,219.68	8,624.00	10,269	10,269
=====						
	CAPITAL OUTLAY					
65811	PURCHASE NEW OFFICE EQUIPMENT	100.00	652.42		3,180	3,180
=====						
	TOTAL CAPITAL OUTLAY	100.00	652.42		3,180	3,180
=====						
	TOTAL REQUIREMENTS	126,290.49	139,869.50	116,058.00	164,927	164,927
=====						
	DEPARTMENT TOTAL	126,290.49	139,869.50	116,058.00	164,927	164,927

## PERSONNEL DEPARTMENT

The Personnel Department consists only of the Director of Personnel and is responsible directly to the City Manager. This department is responsible to develop adequate personnel programs that comply with State and Federal regulations, policies, mandates, as well as meeting the objectives of the municipal corporation. This department is responsible for recruitment of all City employees for positions approved in the annual budget that need to be filled. Enforcement of State, Federal, and City mandates and policy as regards, "A Drug Free Work Place", maintaining and providing adequate security for all City Personnel Records/Files, providing information and direction to all City staff and employees as regards bargaining agreements and providing training opportunities to City Department Heads relative to personnel programs management, are responsibilities of this department.

Working with Department Heads, this department is responsible to annually review and update all position descriptions identified and existing in the municipal organization. This department is responsible to prepare appropriate Personnel Evaluation Forms to be used throughout the City organization identifying two principal areas of application: (a) Management Level Staff, (b) operations level employees. Director is involved in bargaining contract negotiations appropriately.

The major objectives of the Personnel Department are:

1. Research and develop adequate personnel programs in the areas of, but not limited to:
  - (A) Comprehensive Overall Personnel Management Program
  - (B) Identify and Categorize Mandates of Federal & State Labor Regulations and determine methods and measure for City compliance in all areas
  - (C) Develop a City Employee Recruitment/Hiring Procedure and Policy
  - (D) Develop an Enforceable Program For A Drug Free Work Place for Implementation in 1990-91
  - (E) Provide for adequate security and confidentiality of Personnel records retention
  - (F) Update ALL City Employee Position Descriptions
  - (G) Develop a standard set of documents for Personnel Performance Evaluations for Management Level Staff and for Operations Level Employees
  - (H) Finalize City of The Dalles Employee Handbook

BUDGET

DEPT. PERSONNEL

FUND: 11 GENERAL

LINE ITEM	DESCRIPTION	ACTUAL HISTORY PRIOR-2 YRS.	ACTUAL HISTORY PRIOR-1 YR.	CURRENT APPROVED BUDGET	PROPOSED	REVISED	ADOPTED
=====							
REQUIREMENTS							
PERSONNEL SERVICES							
60111	REGULAR SALARIES			34,130.00	35,813		35,81
60112	PART TIME/TEMPORARY OVERTIME SALARIES						
60195	PAYROLL EXPENSES				11,175		11,17
=====							
	TOTAL PERSONNEL SERVICES			34,130.00	46,988		46,98
MATERIALS & SERVICES							
62301	OFFICE SUPPLIES				300		30
62331	SPECIAL DEPARTMENT SUPPLIES				270		27
62405	COMMUNICATIONS				125		12
62411	TRAINING/CONFERENCES				3,410		3,41
62481	MISCELLANEOUS				800		80
=====							
	TOTAL MATERIALS AND SERVICES				4,905		4,90

TOTAL REQUIREMENTS

34,130.00

51,893

51,893



CITY OF THE DALLES  
PROJECT MANAGEMENT/ENGINEERING

ANNUAL BUDGET  
1990-1991

SUMMARY

Fund: General Fund - Project Management/Engineering

Personnel Services:	\$53,843.00
Notices & Publications:	\$ 3,300.00
Office Supplies:	\$ 508.00
Special Dept. Supplies:	\$ 56.00
Vehicle Parts & Service:	\$ 1,160.00
Communications:	\$ 800.00
Training & Conferences:	\$ 2,725.00
Membership Dues/Subscription:	\$ 200.00
New Office Equipment:	\$ 7,200.00
TOTAL BUDGET:	\$69,792.00

The Project Manager shall report directly to the City Manager.

Mission of Department: The Department shall provide Project Management services to the various City departments assuring major projects are completed on schedule and within budget.

Project Management/Engineering Department will provide services to the following departments and the budget is broken out as follows:

<u>Department</u>	<u>Amount</u>	<u>Percentage</u>
Water	\$13,958.40	20%
Wastewater	\$13,958.40	20%
Operations	\$13,958.40	20%
Airport	\$13,958.40	20%
Com. & Econ. Development	\$ 6,979.20	10%
Fire	\$ 3,489.60	5%
Police	\$ 3,489.60	5%
	<u>\$69,792.00</u>	

Key Objectives: With the proper tools and continued training, Project Management will assure tracking and management of major projects from conception to completion.

SLT/jk

BUDGET

DEPT. PROJECT MANAGER

FUND:

LINE ITEM	DESCRIPTION	ACTUAL HISTORY PRIOR-2 YRS.	ACTUAL HISTORY PRIOR-1 YR.	CURRENT APPROVED BUDGET	PROPOSED	REVISED	ADOPTED
REQUIREMENTS							
PERSONNEL SERVICES							
60111	REGULAR SALARIES			35,642.00	37,097		37,09
60112	PART TIME/TEMPORARY OVERTIME SALARIES				3,750		3,75
60195	PAYROLL EXPENSES				12,996		12,99
=====							
	TOTAL PERSONNEL SERVICES			35,642.00	53,843		53,84
MATERIALS & SERVICES							
62241	NOTICES/PUBLICATIONS				3,300		3,30
62311	OFFICE SUPPLIES				508		50
62331	SPECIAL DEPARTMENT SUPPLIES				56		5
62371	VEHICLE PARTS/SERVICE				502		50
62372	TIRES & REPAIR				120		12
62373	GAS, OIL, LUBE				538		53
62405	COMMUNICATIONS				800		80
62411	TRAINING/CONFERENCES				2,725		2,72
62412	MEMBERSHIP DUES AND SUBSCRIPTIONS				200		20

TOTAL MATERIALS AND SERVICES	8,749	8,749
CAPITAL OUTLAY		
65811 PURCHASE NEW OFFICE EQUIPMENT	7,200	7,200
TOTAL CAPITAL OUTLAY	7,200	7,200
TOTAL REQUIREMENTS	69,792	69,792

## LIBRARY

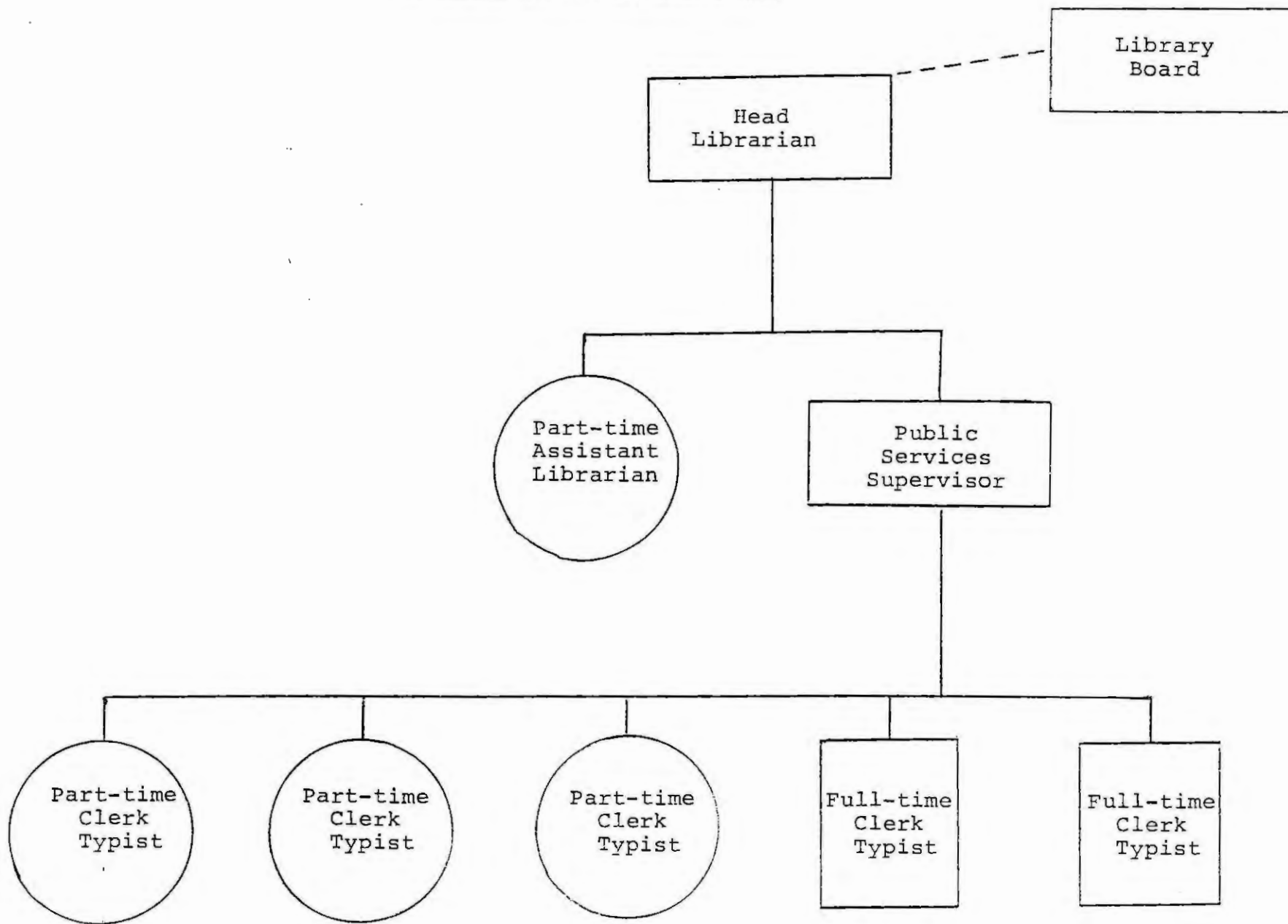
The Public Library has numerous programs and services. Staff provides for the overall operation of the library and strives to progress in reaching library goals, develop the library budget and oversee the expenditures. The Outreach and Literacy Programs serve patrons who are physically unable to come to the library as well as those who are physically handicapped or lack literacy skills. The outlying residents of the County have the advantage of receiving materials and information which is done on a monthly rotating collection basis. Assistance is provided in using indexes, card catalog, equipment, requests for information both by telephone and in person. The Library staff checks books in and out, sends overdue notices and bills, registers patrons and shelves books as required.

The weekly Children's Storyhour for preschoolers is provided to stimulate children to read and use the library facility. Another service staff made available is the meeting room that is accessible to the public on all days and evenings that the library is open.

The major objectives of the Library are:

1. Acquisition of Grant to construct the mezzanine.
2. Analysis of book and service use and development of an updated policy on material retention.

LIBRARY ORGANIZATION CHART



BUDGET

DEPT: 49 LIBRARY

FUND: 11 GENERAL

LINE ITEM	DESCRIPTION	ACTUAL HISTORY PRIOR-2 YRS.	ACTUAL HISTORY PRIOR-1 YR.	CURRENT APPROVED BUDGET	PROPOSED	REVISED	ADOPTED
REQUIREMENTS							
PERSONAL SERVICES							
60111	REGULAR SALARIES	83,675.10	75,288.37	81,537.00	89,935		89,93
60112	PART TIME/TEMPORARY OVERTIME SALARIES	34,723.60	40,726.25	31,841.00	44,677		44,67
60195	PAYROLL EXPENSES	34,788.61	34,665.29	43,547.00	43,740		43,74
=====							
	TOTAL PERSONAL SERVICES	153,187.31	150,679.91	156,925.00	178,352		178,35
CONTRACTURAL SERVICES							
61215	CONTRACTURAL SERVICES		963.01	1,391.00			
=====							
	TOTAL CONTRACTUAL SERVICES		963.01	1,391.00			
MATERIALS & SERVICES							
62241	NOTICE/PUBLICATION				1,800		1,80
62301	OFFICE SUPPLIES	4,458.46	3,759.66	4,900.00	8,223		8,22
62311	JANITORIAL SUPPLIES	1,547.38	212.08		1,710		1,71
62352	BUILDING AND GROUNDS MAINTENANCE	4,884.57	11,473.00		15,500		15,50

GROUNDS MAINTENANCE						
62361	OFFICE EQUIPMENT		40.00		650	650
62362	GENERAL EQUIPMENT	38.40	1,073.00		4,850	4,888.40
MAINTENANCE						
62363	SHOP TOOLS & REPAIR	1,977.86	1,511.00	1,900.00	3,610	3,610
62364	RADIO REPAIR/REPLACE				1,650	1,650
62371	VEHICLE PARTS	20,389.44	12,025.00	16,249.00	37,826	37,826
AND SERVICE						
62372	TIRES & REPAIR	1,999.38	926.00	3,000.00	3,000	3,000
62373	GAS, OIL, DIESEL,	8,633.61	9,044.00	15,000.00	14,500	14,500
LUBRICATION						
62405	COMMUNICATIONS	3,212.62	3,607.00	1,600.00	3,650	3,650
62411	TRAINING/CONFERENCES	1,384.99	2,293.00	1,200.00	4,138	4,138
62412	MEMBERSHIP DUES	366.81	481.00	275.00	510	510
AND SUBSCRIPTIONS						
62423	UTILITIES	4,660.30	3,053.00	5,600.00	2,800	2,800
62431	CLOTHING - NEW,	1,524.05	1,607.00	1,700.00	1,920	1,920
REPAIR AND						
62841	MISC. EXPENSES				200	200
62	JOINT USE OF				1,866	1,866
MEN & EQUIPMENT						
64231	SUPPLIES		94.00			
=====						
	TOTAL MATERIALS	89,053.62	79,886.00	147,585.00	170,917	170,917
	AND SERVICES					
DEBT SERVICE						
63620 STREET ASSESSMENTS						
=====						
	TOTAL DEBT SERVICE					
TRANSFERS OUT						
64711	TRANSFER TO	29,775.00	32,157.00	34,798.00	35,000	35,000
GENERAL FUND						

62361	OFFICE EQUIPMENT MAINTENANCE	465.21	938.84	310.00	960	96
62362	GENERAL EQUIPMENT MAINTENANCE	977.40	151.57		200	20
62381	EQUIPMENT AND MEETING ROOM RENT	235.00		255.00	255	25
62405	COMMUNICATIONS	4,698.20	3,755.87	4,700.00	4,600	4,600
62411	TRAINING/CONFERENCES	1,019.09	1,134.32	1,100.00	2,227	2,227
62412	MEMBERSHIP DUES AND SUBSCRIPTIONS	247.00	75.00	249.00	210	210
62413	LIBRARY PERIODICALS	3,231.20	3,517.52	3,600.00	3,400	3,400
62418	LIBRARY BOOKS AND BINDING	22,958.22	23,103.64	25,693.00	27,584	27,584
62419	AUDIO VISUAL MAT.	572.82	606.65	1,350.00	1,350	1,350
62421	INSURANCE & BONDS	3,000.00		3,000.00	3,000	3,000
62423	UTILITIES	10,965.35	12,200.34	13,520.00	14,065	14,065
62424	LIBRARY CATALOGING SERVICE	1,349.14	651.60	1,016.00		
62481	MISC. EXPENSES	1,095.26	829.13			
62	COMPUTER				5,000	5,000
=====						
	TOTAL MATERIALS AND SERVICES	61,704.30	62,409.22	59,693.00	90,084	90,084
	TRANSFERS OUT					
64714	TRANSFER TO OPERATIONS			22,569.00		
=====						
	TOTAL TRANSFERS OUT			22,569.00		
	CAPITAL OUTLAY					
65	FURNITURE/FIXTURES				900	900
65803	IMPROVEMENT TO BLDG. OR ADDITIONS				224,000	224,000
65811	PURCHASE NEW	624.25	4,370.10	3,809.00		



OFFICE EQUIP. (LSAG FUND)				7,602	7,602
65831 ENGINEERING & DESIGN	7,873.50				
BUILDING IMPROVEMENT					
=====					
TOTAL CAPITAL OUTLAY	8,497.75	4,370.10	3,809.00	232,502	232,502
CONTINGENCIES					
=====					
TOTAL CONTINGENCIES					
=====					
TOTAL REQUIREMENTS	223,389.36	218,422.24	244,387.00	500,938	500,938
=====					
DEPARTMENT TOTAL	223,389.36	218,422.24	244,387.00	500,938	500,938
=====					
FUND TOTAL	2,603,575.48	2,819,061.46	3,714,834.00	4,035,137	4,035,137

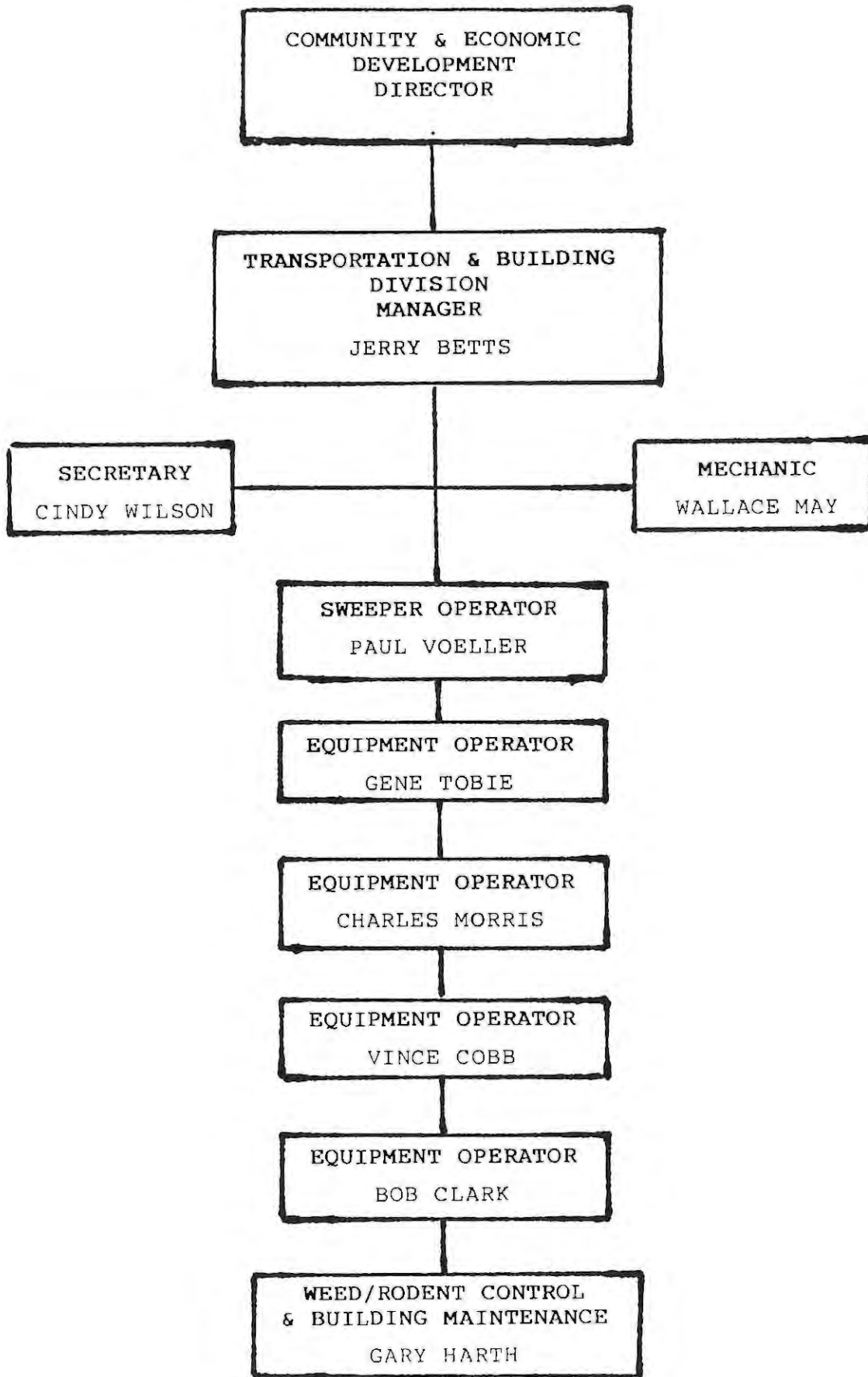
## TRANSPORTATION & BUILDING DIVISION

The Transportation and Buildings Division provides for centralized building maintenance services for the City as well as streets repair and construction. Other responsibilities are City-wide clean-up, including daily street sweeping, signs for traffic control, emergency snow removal, street-traffic control painting, vector control, weed control and citizens assistance. Also, emergency response to flood and landslide control, support to the Traffic Safety Commission and sale of surplus City vehicles and equipment.

This Division, formerly know as the Operations Department, is folded into the Community and Economics Development Department for department head management responsibility.

The major objectives are:

1. Completion of a transportation facilities Master Plan.
2. Development of a comprehensive street repair and maintenance program.
3. In cooperation with the City Public Safety Department, will finalize a City-wide disaster emergency response plan.



BUDGET

DEPT. 54 TRANSPORTATION & BUILDING  
REVENUE

FUND: 14 STREET

LINE ITEM	DESCRIPTION	ACTUAL HISTORY PRIOR-2 YRS.	ACTUAL HISTORY PRIOR-1 YR.	CURRENT APPROVED BUDGET	PROPOSED	REVISED	ADOPTED
REVENUE							
OTHER REVENUE							
40101	BEGINNING BALANCE	35,691.24	460,254.00	145,000.00	172,865		172,865
40521	INTEREST ON SAVINGS	34,336.00	42,044.00	11,000.00	35,000		35,000
43223	STATE MOTOR VEHICLE FUND	267,586.79	310,355.00	312,000.00	443,730		443,730
44394	MISC SALES/SERVICE	3,349.98	4,288.00	7,500.00	7,500		7,500
44395	INTERDEPT. REVENUE	47,592.16	154,231.00				
46732	RECEIVED - GENERAL REVENUE SHARE						
47712	RECEIVED FROM WATER FUND	9,500.00	9,500.00	9,500.00			
47713	RECEIVED FROM WASTEWATER TREATMENT	9,500.00	9,500.00	9,500.00			
47719	RECEIVED FROM 3 CENT GALLON GAS	299,556.39	300,518.00	306,000.00	306,000		306,000
47720	RECEIVED FROM IMPROVEMENT FUND	12,616.48					
47725	RECEIVED FROM EQUIPMENT RESERVE						
47727	R'CVD FROM AIRPORT			20,000.00			
47728	R'CVD GENERAL FUND			35,369.00			
47730	RECEIVED FROM COUNTY			15,000.00			
=====							
	TOTAL OTHER REVENUE	719,729.04	1,290,690.00	870,869.00	965,095		965,095

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TOTAL REVENUE	719,729.04	1,290,690.00	870,869.00	965,095	965,09
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DEPARTMENT TOTAL	719,729.04	1,290,690.00	870,869.00	965,095	965,09
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BUDGET

DEPT. 64 TRANSPORTATION & BUILDING FUND: 14 STREET

LINE ITEM	DESCRIPTION	ACTUAL HISTORY PRIOR-2 YRS.	ACTUAL HISTORY PRIOR-1 YR.	APPROVED CURRENT BUDGET	PROPOSED	REVISED	ADOPTED
REQUIREMENTS							
PERSONAL SERVICES							
60111	REGULAR SALARIES	158,322.08	196,814.00	195,865.00	223,788		223,78
60112	PART TIME/TEMPORARY OVERTIME SALARIES	15,970.37	24,551.00	10,198.00	10,296		10,29
60195	PAYROLL EXPENSES	71,010.72	77,072.00	90,584.00	108,658		108,65
=====							
	TOTAL PERSONAL SERVICES	245,303.17	298,437.00	296,647.00	342,742		342,74
CONTRACTUAL SERVICES							
61	GAS TAX AUDIT				4,500		4,50
61215	CONTRACTUAL SERVICES				26,500		26,50
=====							
	TOTAL CONTRACTUAL SERVICES				31,000		31,00
MATERIALS & SERVICES							
62241	NOTICE/PUBLICATION				250		25
62301	OFFICE SUPPLIES	1,371.70	2,116.00	1,100.00	1,562		1,56
62311	JANITORIAL SUPPLIES				1,500		1,50
62321	CHEMICAL SUPPLIES				5,500		5,50
62331	SPECIAL DPT SUPPLY	27,488.35	37,926.00	4,592.00	47,500		47,50
62341	CONSTRUCTION SUPPLY			25,000.00	21,315		21,31
62352	BUILDING AND	16,006.11	4,090.00	70,369.00	12,120		12,12

	TRANSFER TO				14,158	14,15
	PROJECT MGR REIMBURSE					
64730	TRANSFER TO	2,500.00	2,500.00			
	UNEMPLOYMENT INSURANCE					
64737	TRANSFER TO PUBLIC	20,000.00	20,000.00		30,000	30,00
	WORKS RES.					
64751	JOINT USE OF	39,638.04	276.00			
	MEN & EQUIPMENT					
64784	TRANSFER TO BRIDGE					
	REPLACEMENT					

=====

	TOTAL TRANSFERS OUT	91,913.04	54,933.00	34,798.00	79,158	79,15
	CAPITAL OUTLAY					
65807	CONSTRUCT NEW		2,181.00			
	STORM SEWER NA					
65811	PURCHASE NEW	3,019.19	1,824.00	3,750.00	1,350	1,35
	OFFICE EQUIPMENT					
65813	NEW COMMUNICATION				6,200	6,20
	EQUIPMENT					
65823	PURCHASE NEW TRUCK				26,500	26,50
	PICKUP					
65828	OTHER MACHINERY	29,505.20	17,921.00		20,600	20,60
	AND EQUIPMENT					
65833	PROFESSIONAL SERVICE	1,195.25	4,894.00		5,800	5,80
65841	STREET CONSTRUCTION	126,766.63	(2,105.00)		50,000	50,00
	SUPPLIES					
65824	STREET CONSTRUCTION	8.70				
	ASSESSED PJT					
65881	CONTRACT AND	1,591.23	234,994.00	270,921.00		
	CONTRACTORS PAY					
65842	STREET CONSTRUCTION				105,000	105,00

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CONTINGENCIES

66900 OPERATING CONTINGENCIES			10,168.00	65,828	65,82
66951 UNAPPROPRIATED BAL.			107,000.00	60,000	60,00
=====					
TOTAL CONTINGENCIES		0.00	117,168.00	125,828	125,82
=====					
TOTAL REQUIREMENTS	588,356.03	692,965.00	870,869.00	965,095	965,09
=====					
DEPARTMENT TOTAL	588,356.03	692,965.00	870,869.00	965,095	965,09
=====					
FUND TOTAL	588,356.03	692,965.00	870,869.00	965,095	965,09



BUDGET

DEPT: 55 AIRPORT FUND-REVENUE

FUND: 15 AIRPORT

LINE ITEM	DESCRIPTION	ACTUAL HISTORY PRIOR-2 YRS.	ACTUAL HISTORY PRIOR-1 YR.	CURRENT PROPOSED BUDGET	PROPOSED	REVISED	ADOPTED
REVENUE							
OTHER REVENUE							
40101	BEGINNING BALANCE		(12,954.00)				
40521	INTEREST ON SAVINGS				(93,000)		(93,000)
44256	GRANTS			3,500.00	3,500		3,500
44531	RENTAL RECEIPTS	11,035.52	13,438.00	17,107.00	18,000		18,000
44532	AGRICULTURE & INCOME						
44533	SALE ON GASOLINE	77,743.64	121,841.00	120,000.00	133,485		133,485
44534	WASH. SALES TAX	(6,185.86)	(5,365.00)	(8,580.00)	(8,580)		(8,580)
47711	RECEIVED FROM GENERAL FUND			18,338.00	3,475		3,475
47	EXPENDABLE SUPPLIES LOAN FROM GEN FUND				4,500 93,000		4,500 93,000
=====							
	TOTAL OTHER REVENUE	82,593.30	116,960.00	150,365.00	154,380		154,380
=====							
	TOTAL REVENUE	82,593.30	116,960.00	150,365.00	154,380		154,380
=====							
	DEPARTMENT TOTAL	82,593.30	116,960.00	150,365.00	154,380		154,380

BUDGET

DEPT: 65 AIRPORT DEPT.

FUND: 15 AIRPORT

LINE ITEM	DESCRIPTION	ACTUAL HISTORY PRIOR-2 YRS.	ACTUAL HISTORY PRIOR-1 YR.	CURRENT APPROVED BUDGET	PROPOSED	REVISED	ADOPTED
REQUIREMENTS							
PERSONAL SERVICES							
=====							
TOTAL PERSONAL SERVICES							
CONTRACTUAL SERVICES							
61203	ACCOUNTING ADVISORY SERVICE	358.00	1,630.00	360.00			
61215	CONTRACTUAL SERVICE	13,574.34	16,659.00	19,200.00			
61240	COMMUTER AIRLINE STUDY CITY PORTION						
61	FBO CONTRACT				16,800		16,80
=====							
	TOTAL CONTRACTUAL SERVICES	13,932.34	18,289.00	19,560.00	16,800		16,80
MATERIALS & SERVICES							
62241	NOTICE/PUBLICATIONS		51.00	100.00	400		40
62311	JANITORIAL SUPPLIES	1.72	661.00	500.00	750		75
62331	SPECIAL DEPARTMENT SUPPLIES		847.00		500		50
62352	BUILDING AND GROUNDS	2,484.31	15,866.00	5,000.00	6,050		6,05

	MAINTENANCE					
62362	GENERAL EQUIPMENT MAINTENANCE	622.86	69.00	200.00	2,250	2,250
62363	TOOLS & REPAIR				500	500
62371	VEHICLE PARTS AND SERVICE	4.50			250	250
62373	GAS, OIL, DIESEL AND LUBRICATION	78,445.62	92,415.00	87,195.00	97,600	97,600
62374	BUSINESS AND OCCUPATIONAL TAX	503.40	1,394.00	1,030.00	1,700	1,700
62405	COMMUNICATIONS	828.72	1,407.00	860.00	1,200	1,200
62412	MEMBERSHIP DUES AND SUBSCRIPTIONS			150.00	100	100
62421	INSURANCE & BONDS	7,094.00	5,855.00	7,000.00	7,000	7,000
62423	UTILITIES	5,209.13	4,700.00	5,000.00	10,140	10,140
62481	MISC. EXPENSES	2,066.46	5,124.00	270.00	3,270	3,270
62515	WEATHER GRANT SERVICE CHARGE			3,500.00	3,500	3,500

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	TOTAL MATERIALS AND SERVICES	97,260.72	128,389.00	110,805.00	135,210	135,210
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TRANSFERS OUT

64714	TRANSFER TO OPERATIONS			20,000.00		
64751	JOINT USE MEN/EQUIP		30,566.00			

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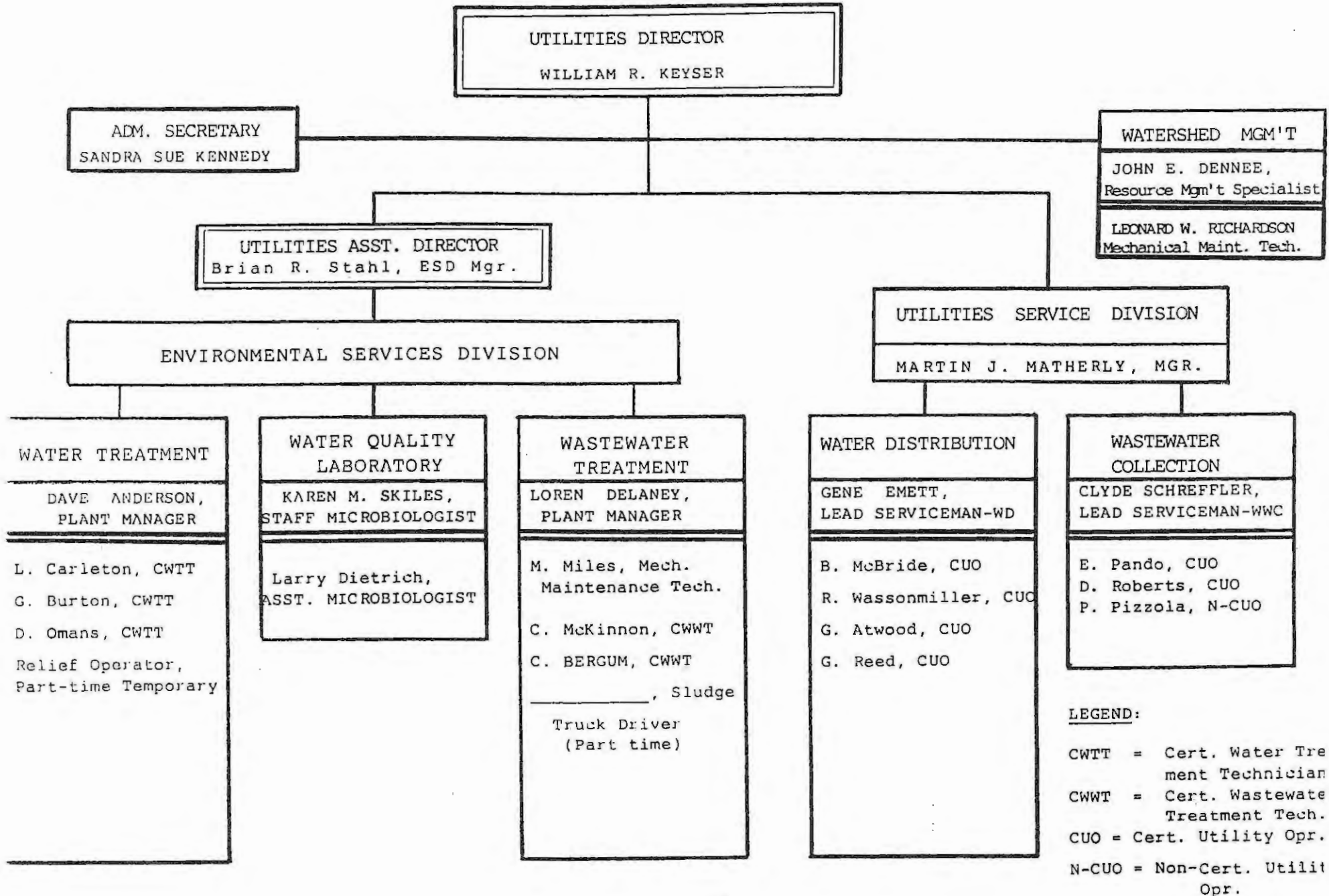
	TOTAL TRANSFERS OUT		30,566.00	20,000.00		
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CAPITAL OUTLAY

65803	IMPROVEMENT TO BUILDING OR ADDITION					
65828	OTHER MACHINERY AND EQUIPMENT	3,790.30	9,550.00		1,050	1,050

- UTILITIES DEPARTMENT -

ORGANIZATIONAL CHART



**LEGEND:**  
 CWTT = Cert. Water Treatment Technician  
 CWWT = Cert. Wastewater Treatment Tech.  
 CUO = Cert. Utility Opr.  
 N-CUO = Non-Cert. Utility Opr.

## POSITION TITLE

## EMPLOYEE'S NAME

POSITION TITLE	EMPLOYEE'S NAME
Director	William R. Keyser
Assistant Director	Brian R. Stahl
Service Manager	Martin J. Matherly
Resource Mgt. Specialist	John D. Dennee
Microbiologist	Karen M. Skiles
Plant Manager	David Anderson
Assistant Microbiologist	Larry Kietrich
Certified Water Treatment Tech.	Larry Carleton
Certified Water Treatment Tech.	George Burton
Certifeid Water Treatment Tech.	Debra Omans
Lead Serviceman	Eugene Emett
Certified Utility Operator	Bernard McBride
Certified Utilities Operator	Rick Wassenmiller
Certified Utilities Operator	Gary Reed
Certified Utilities Operator	To be filled
Mechanical Maintenance Tech.	Leonard Richardson
Administrative Secretary	Sue Kennedy

UTILITIES DEPARTMENT

ANNUAL BUDGET  
1990-1991

SUMMARY

FUND: WATER (12)

REVENUES: 051

<u>CURRENT BUDGET</u>	<u>Acct #</u>	<u>REVENUE RESOURCE</u>	<u>PROPOSED 90-91</u>
205,000	40101	BEGINNING BALANCE	267,697
15,000	40521	INTEREST ON SAVINGS	25,000
51,550	44394	MISC. SALES & SERVICES	124,736
		* System Development Charges	- 13,200
		* Service Connection Charges	- 86,400
		* Assessments-Over Due Accts.-	500
		* Sale - Surplus Property	- 2,056
		* Reimbursements	- 22,580
-0-	44395	INTERDEPT. REVENUE	12,690
		* Joint Use Men/Equipment	
		Wastewater Budget	- 12,557
		Building Oper. Budget	- 133
907,000	44401	CUSTOMER SERVICE CHARGES	1,372,192
33,250	44403	MAIN EXTENSION CHARGES	-0-
9,000	44404	WATER HYDRANT REPLACEMENT	-0-
44,000	44405	TIMBER RECEIPTS	75,000
178,845	47733	TRANS. WATER RESV. FUND	-0-
<hr/>			
\$ 1,443,645		WATER TOTAL REVENUE	\$ 1,877,315

WATER REVENUES SUPPORT THREE DIVISIONS OF WATER OPERATIONS

\* WATER TREATMENT, ENVIRONMENTAL SERVICES DIVISION

\* WATER DISTRIBUTION, UTILITIES SERVICES DIVISION

\* WATERSHED MANAGEMENT

DEPT. 51 UTILITIES/WATER REVENUE		BUDGET FUND: 12 WATER					
LINE ITEM	DESCRIPTION	ACTUAL HISTORY PRIOR-2 YRS.	ACTUAL HISTORY PRIOR-1 YR.	CURRENT APPROVED BUDGET	PROPOSED	REVISED	ADOPTED
REVENUE							
OTHER REVENUE							
40101	BEGINNING BALANCE	112,000.00	297,063	205,000.00	267,697		26
40521	INTEREST ON SAVINGS	22,124.06	19,019	15,000.00	25,000		2
44394	MISC SALES/SERVICE	21,444.09		51,550.00	124,736		12
44395	INTERDPT REVENUE	11,777.05	276		12,690		1
44401	CUSTOMER SERVICE CHARGES	1,095,976.44	930,692	907,000.00	1,372,192		1,37
44403	MAIN EXTENSION CHARGES			33,250.00			
44404	WATER HYDRANT REPLACEMENT			9,000.00			
44405	TIMBER RECEIPTS	35,602.84		44,000.00	75,000		7
47732	RECEIVED FROM WATER RESERVE	75,000.00	50,000	178,845.00			
=====							
	TOTAL OTHER REVENUE	1,373,924.48	1,297,050	1,443,645.00	1,877,315		1,87
=====							
	TOTAL REVENUE	1,373,924.48	1,297,050	1,443,645.00	1,877,315		1,87
=====							
	DEPARTMENT TOTAL	1,373,924.48	1,297,050	1,443,645.00	1,877,315		1,87

BUDGET

DEPT: 61 UTILITIES/WATER

FUND: 12 WATER

LINE ITEM	DESCRIPTION	ACTUAL HISTORY PRIOR-2 YRS.	ACTUAL HISTORY PRIOR-1 YR.	CURRENT APPROVED BUDGET	PROPOSED	REVISED	ADOPTED
-----							
REQUIREMENTS							
PERSONAL SERVICES							
60111	REGULAR SALARIES	350,063.66	407,942	427,779.00	452,664		452,664
60112	PART TIME/TEMPORARY OVERTIME SALARIES	76,011.67	53,075	25,595.00	36,237		36,237
60195	PAYROLL EXPENSES	163,668.54	157,172	187,541.00	193,197		193,197
=====							
	TOTAL PERSONAL SERVICES	589,743.87	618,189	640,915.00	682,098		682,098
CONTRACTUAL SERVICES							
61224	WATERSHED PATROL			18,250.00	22,660		22,660
=====							
	TOTAL CONTRACTUAL SERVICES			18,250.00	22,660		22,660
MATERIALS & SERVICES							
62241	NOTICES/PUBLICATIONS	292.35	415	6,273.00	1,056		1,056



62301	OFFICE SUPPLIES	3,990.00	4,648	9,770.00	8,582	8,582
62311	JANITORIAL SUPPLIES	1,000.38	700	3,044.00	2,631	2,631
62321	CHEMICAL AND LAB SUPPLIES	75,803.60	73,040	115,523.00	170,792	170,792
62331	SPECIAL DEPARTMENT SUPPLIES	20,050.43	12,434	43,700.00	26,528	26,528
62352	BUILDING AND GROUNDS MAINTENANCE	9,620.77	8,233	18,970.00	25,086	25,086
62361	OFFICE EQUIPMENT MAINTENANCE	1,047.34	1,077	3,288.00	5,142	5,142
62362	GENERAL EQUIPMENT MAINTENANCE	17,862.87	14,845	52,526.00	33,734	33,734
62363	SHOP TOOLS AND TOOL REPAIR	2,711.87	1,576	803.00	4,053	4,053
62364	RADIO REPAIR	91.50	57	650.00	1,000	1,000
62371	VEHICLE PARTS AND SERVICE	5,552.11	6,268	14,545.00	9,532	9,532
62372	TIRES & REPAIR	2,702.61	942	2,240.00	1,551	1,551
62373	GAS, OIL, DIESEL, AND LUBRICATION	8,191.14	8,340	12,361.00	13,570	13,570
62381	EQUIPMENT & MEETING ROOM RENTAL	201.70	183	50.00	150	150
62401	WATER AND SEWER REFUND ACCOUNT			500.00		
62405	COMMUNICATIONS	13,927.50	12,953	15,644.00	18,319	18,319
62411	TRAINING/CONFERENCE	6,030.31	5,602	8,610.00	11,356	11,356
62412	MEMBERSHIP DUES AND SUBSCRIPTIONS	998.92	438	1,399.00	1,692	1,692
62423	UTILITIES	83,242.04	76,245	90,543.00	117,333	117,333
62431	CLOTHING - NEW REPAIR AND	2,512.35	2,468	3,476.00	9,752	9,752
62481	MISC. EXPENSES	10.00	31	700.00	1,878	1,878
62511	FIRE PATROL	5,439.76	2,642	2,800.00	3,000	3,000
62	INSURANCE				15,500	15,500
62	MEN & EQUIPMENT				19,264	19,264
=====						
	TOTAL MATERIALS	261,279.55	233,137	407,415.00	501,501	501,501

AND SERVICES

DEBT SERVICE

63502 PRINCIPAL DUE ON  
CITY BO  
63520 INTEREST ON 1967  
WATER BILL

TOTAL DEBT SERVICE

TRANSFERS OUT

64711	TRANSFER TO GENERAL FUND	68,652.00	74,144	103,230.00	103,230	103,23
	TRANSFER TO PROJECT MGR REIMBURSE				14,158	14,15
64714	TRANSFER TO OPERATIONS	9,500.00	9,500	9,500.00		
64730	TRANSFER TO UNEMPLOYMENT INSURANCE	4,000.00	4,102			
64734	TRANSFER TO WATER RESERVE	123,088.00	14,829			
64751	JOINT USE OF MEN & EQUIPMENT	6,793.17	6,259			
647	TRANSFER TO WATER CAPITAL RESERVE FUND				210,000	210,00

TOTAL TRANSFERS OUT		212,033.17	108,834	112,730.00	327,388	327,38
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CAPITAL OUTLAY

65800	WATER MAIN ASSESSMEN	7,071.31	1,600			
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65803	IMPROVEMENT TO BUILDING OR ADDITION	11,635.23	52,532	98,585.00	115,197	115,197
65804	NEW WATER MAINS/REPLACEMENT	2,987.24	15,843	26,200.00	18,000	18,000
65805	CONSTRUCT NEW HYDRANT AND		78	9,000.00	9,000	9,000
65811	PURCHASE NEW OFFICE EQUIPMENT	8,793.35	5,723	5,000.00	3,565	3,565
65813	NEW COMMUNICATIONS EQUIPMENT					
65823	PURCHASE NEW TRUCK/PICKUP	79.20	27,763		79,500	79,500
65828	OTHER MACHINERY AND EQUIPMENT	7,287.83	7,359	13,500.00	42,520	42,520
65833	PROFESSIONAL SERVICE	3,039.14	83		21,700	21,700
65844	WATERSHED CONSTRUCT. & MAINTENANCE SUP.	13,566.40	5,528	18,697.00	17,005	17,005
65845	WATERSHED ROAD CONSTRUCTION & MA	20,706.39	14,898	14,979.00	729	729
65846	TIMBER MANAGEMENT	3,657.72	3,200	1,624.00	1,936	1,936
65880	MAJOR REPAIRS AND REPLACEMENT	5,584.32		46,750.00		
65881	CONTRACT/ CONTRACTORS PAY					

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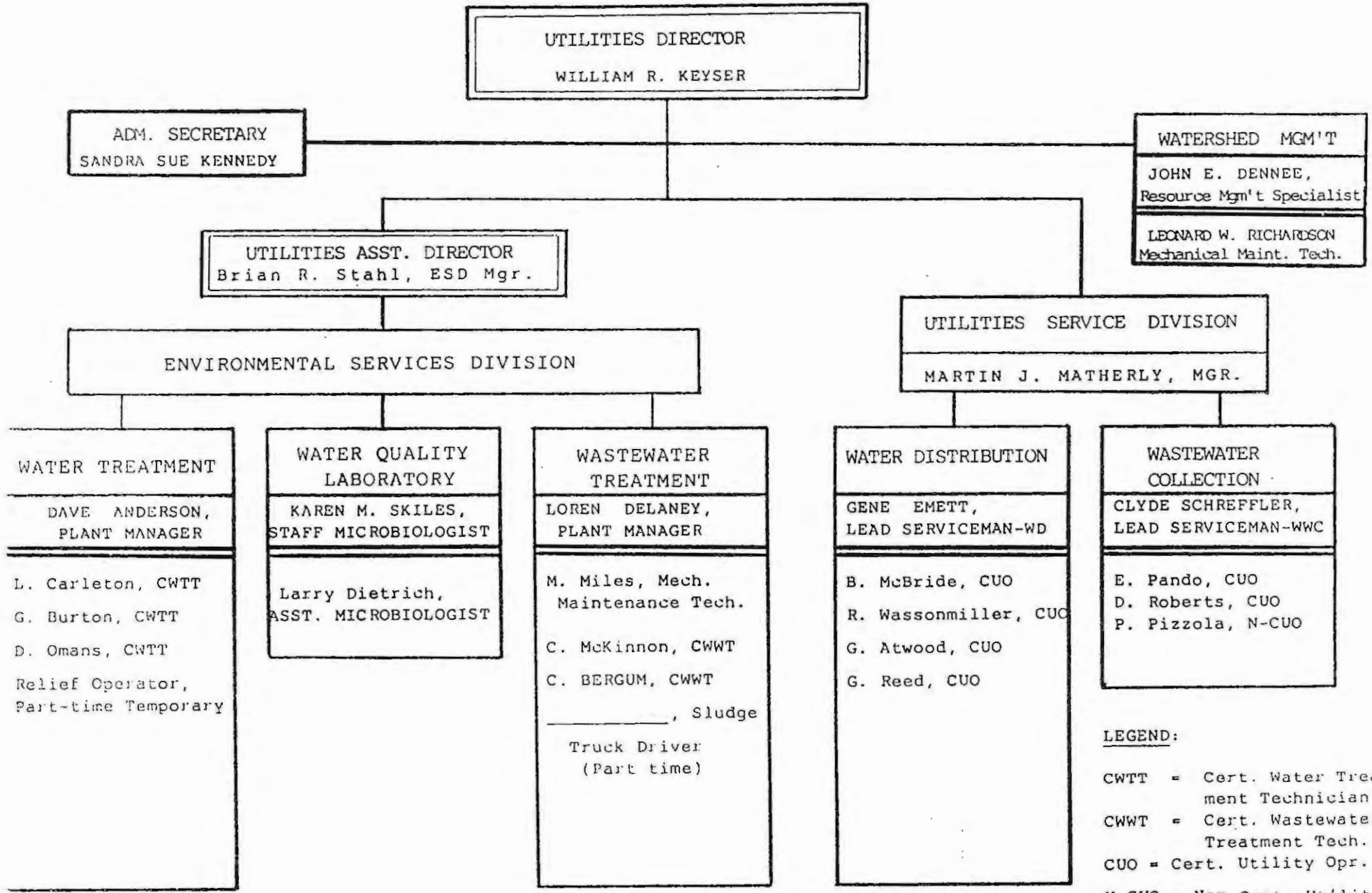
	TOTAL CAPITAL OUTLAY	84,408.13	134,607	234,335.00	309,152	309,152
	CONTINGENCIES					
66900	OPERATING CONTINGENCIES			30,000.00	34,516	34,516
66	UNAPPROPRIATED					
	TOTAL CONTINGENCIES			30,000.00	34,516	34,516

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TOTAL REQUIREMENTS	1,147,464.72	1,094,767	1,443,645.00	1,877,315	1,877,31
DEPARTMENT TOTAL	1,147,464.72	1,094,767	1,443,645.00	1,877,315	1,877,31

- UTILITIES DEPARTMENT -

ORGANIZATIONAL CHART



**LEGEND:**  
 CWTT = Cert. Water Treatment Technician  
 CWWT = Cert. Wastewater Treatment Tech.  
 CUO = Cert. Utility Opr.  
 N-CUO = Non-Cert. Utility Opr.

POSITION

EMPLOYEE

Plant Manager

Loren Delaney

Mechanical Maintenance Tech

Mearl Miles

Certified Wastewater Tech.

Charles McKinnon

Certified Wastewater Tech.

Carl Bergum

lead Serviceman

Clyde Schreffler

Certified Utilities Operator

Eloy Pando

Certified Utilities Operator

Daniel Roberts

non-Certified Utilities Operator

Rodney Pizzola

Wastewater Budget, 1990-91 FY

CITY OF THE DALLES

ANNUAL BUDGET

DEPT: UTILITIES , WASTEWATER BUDGET

CODE: 063/067

SUMMARY

<u>CURRENT 1989-90</u>	<u>CLASSIFICATION</u>	<u>PROPOSED 1990-91</u>	<u>%</u>
347,714	PERSONNEL SERVICES	312,674	-10%
165,468	MATERIALS AND SERVICES	223,422	+35%
-0-	DEBT SERVICE	-0-	
89,752	TRANSFERS OUT	139,410	+55%
15,765	CAPITAL OUTLAY	223,225	+1316%
120,001	CONTINGENCIES AND BALANCE	84,687	-29%
<hr/>			
\$ 738,700	TOTAL BUDGET	\$ 983,418	+ 33%

**NARRATIVE:**

The operating revenues to finance this Department are obtained from monthly sanitary sewer use charges, inter-department revenue, installation charges of sanitary collection mains and service laterals, miscellaneous service sales, and proceeds from the U.S. Army Corps of Engineers settlement when the water level of the Bonneville Pool was raised increasing effluent pumping costs.

The central responsibility of the Department is to operate and maintain the wastewater treatment plant to meet current Federal and State requirements for treated sanitary effluent discharges, to maintain and expand the wastewater collection system to meet the challenges of community and industrial development, and to provide for management direction of wastewater collection and treatment activities anticipating the implementation of stricter Federal and State compliance standards.

Wastewater Budget, 1990-91 FY

MAJOR OBJECTIVES TO BE ACCOMPLISHED BY THIS DIVISION IN THE FY 1990-91 INCLUDE:

1. EVALUATION AND IMPLEMENTATION OF FINDINGS FROM THE UTILITIES SYSTEM ACTION PLAN.
2. CHLORINE ALARM SAFETY SYSTEM INSTALLATION.
3. INITIATE PROGRAM OF SEPARATION OF COMBINED SEWERAGE.
4. INCREASE TECHNICAL CAPABILITY OF WASTEWATER PERSONNEL TO MEET STATE OF OREGON OPERATOR CERTIFICATION STANDARDS.
5. IDENTIFICATION OF INFLOW AND INFILTRATION INTO WASTEWATER COLLECTION SYSTEM AND IMPLEMENTATION OF CORRECTIVE REPAIRS.



BUDGET

DEPT. 53 UTILITIES/WASTEWATER REVENUE FUND: 13 WASTEWATER

LINE ITEM	DESCRIPTION	ACTUAL HISTORY PRIOR-2 YRS.	ACTUAL HISTORY PRIOR-1 YR.	CURRENT APPROVED BUDGET	PROPOSED	REVISED	ACTUAL
REVENUE							
OTHER REVENUE							
40101	BEGINNING BALANCE	85,126.00	321,891	148,200.00	155,000		155,00
40521	INTEREST ON SAVINGS	21,113.54	21,119	10,500.00	15,000		15,00
44394	MISC SALES/SERVICE	10,306.02	9,081	5,000.00	54,772		54,77
44395	INTERDPT. REVENUE	78,041.48			13,633		13,63
44401	CUSTOMER SERVICES CHARGES	555,335.11	558,362	560,000.00	745,013		745,01
44403	MAIN EXTENSION CHRGE						
47733	RECEIVED PUMPING RESERVE FUEL	15,000.00	15,000	15,000.00			
=====							
	TOTAL OTHER REVENUE	764,922.15	925,453	738,700.00	983,418		983,41
=====							
	TOTAL REVENUE	764,922.15	925,453	738,700.00	983,418		983,41
=====							
	DEPARTMENT TOTAL	764,922.15	925,453	738,700.00	983,418		983,41

BUDGET

DEPT. 63 UTILITIES/WASTEWATER

FUND: 13 WASTEWATER

LINE ITEM	DESCRIPTION	ACTUAL HISTORY PRIOR-2 YRS.	ACTUAL HISTORY PRIOR-1 YR.	CURRENT APPROVED BUDGET	PROPOSED	REVISED	ADOPTED
REQUIREMENTS							
PERSONAL SERVICES							
60111	REGULAR SALARIES	175,556.89	181,331	232,370.00	197,484		197,4
60112	PART TIME/TEMPORARY OVERTIME SALARIES	14,072.23	14,071	13,632.00	26,175		26,1
60195	PAYROLL EXPENSES	85,548.66	80,745	101,712.00	89,015		89,0
=====							
	TOTAL PERSONAL SERVICES	275,177.78	276,147	347,714.00	312,674		312,6
CONTRACTUAL SERVICES							
61224	CONTRACT LEGAL FEES				3,150		3,1
=====							
	TOTAL CONTRACTUAL				3,150		3,1
MATERIALS & SERVICES							
62241	NOTICES AND PUBLICATIONS		99		850		8
62301	OFFICE SUPPLIES	1,463.92	506	2,802.00	2,271		2,2
62311	JANITORIAL SUPPLIES				1,201		1,2
62321	CHEMICAL AND	7,739.19		10,602.00	36,119		36,1

	LAB SUPPLIES					
62331	SPECIAL DEPARTMENT SUPPLIES	24,271.12	10,963	12,856.00	14,670	14,670
62341	CONSTRUCTION SUPPLY					
62352	BUILDING AND GROUNDS MAINTENANCE	3487.95	1,206	11,007.00	1,201	1,200
62361	OFFICE EQUIPMENT MAINTENANCE		40		2,966	2,966
62362	GENERAL EQUIPMENT MAINTENANCE	10,216.31	11,651	33,159.00	31,474	31,474
62363	SHOP TOOLS & REPAIR	867.45	177	9,142.00	1,672	1,672
62364	RADIO REPAIR				780	780
62371	VEHICLE PARTS AND SERVICE	4,075.50	10,460	7,751.00	10,149	10,149
62372	TIRES & REPAIR	1,834.32	2,649	1,892.00	4,078	4,078
62373	GAS, OIL, DEISEL, LUBRICATION	4,851.57	7,029	7,444.00	9,601	9,601
62401	WATER AND SEWER REFUND ACCOUNT			500.00		
62405	COMMUNICATIONS	6,737.97	4,506	4,508.00	3,823	3,823
62411	TRAINING/CONFERENCES	834.22	1,516	3,505.00	5,817	5,817
62412	MEMBERSHIP DUES AND SUBSCRIPTIONS	627.97	388	2,430.00	1,080	1,080
62423	UTILITIES	44,692.04	53,498	56,100.00	56,800	56,800
62431	CLOTHING - NEW, REPAIR AND	1,258.95	425	1,770.00	3,906	3,906
62481	MISC. EXPENSE				950	950
62	INSURANCE				2,250	2,250
62	JOINT USE OF MEN & EQUIPMENT				28,614	28,614
=====						
	TOTAL MATERIALS AND SERVICES	112,958.48	105,113	165,468.00	220,272	220,272
64711	TRANSFERS OUT TRANSFER TO GENERAL FUND	45,812.00	49,477	45,252.00	45,252	45,252

	TRANSFER TO PROJECT MGR REIMBURSE				14,158	14,150
64714	TRANSFER TO OPERATIONS	9,500.00	9,500			
64728	TRANSFER TO BUILDING RES.	50,000.00		15,000.00		
64730	TRANSFER TO UNEMPLOY. INSURANCE	3,000.00	3,000			
64737	TRANSFER TO OPERATIONS DEPT.			9,500.00		
647	TRANSFER TO SEWER SPECIAL RESERVE			20,000.00	136,500	136,500
64751	JOINT USE OF MEN & EQUIPMENT	44,346.20	90,965			
64783	TRANSFER TO WASTE COLLECTION RES.		20,000			
647	TRANSFER TO WASTEWATER TMT. PLANT RESERVE					

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	TOTAL TRANSFERS OUT	152,658.20	172,942	89,752.00	195,910	195,910
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CAPITAL OUTLAY

65799	SEWER MAIN ASSESSED BY OP.					
65803	IMPROVEMENT/ADDITION TO BUILDINGS				30,900	30,900
65806	NEW SEWER MAINS/ REPLACEMENT	50.00			69,750	69,750
65811	PURCHASE NEW OFFICE EQUIPMENT	2,719.12	(199)	300.00	3,150	3,150
65813	NEW COMMUNICATION EQUIPMENT				5,000	5,000
65823	PURCHASE NEW TRUCK/PICKUP				15,500	15,500
65828	OTHER MACHINERY AND EQUIPMENT	2,401.60	53	6,465.00	24,225	24,225

65833	PROFESSIONAL SERVICE	187.52	780		37,700	37,700
65880	MAJOR REPAIRS AND REPLACEMENT			9,000.00		
65881	CONTRACT/CONTRACTOR PAY	32,280.24	102,534	10,016.00	37,000	37,000
=====						
	TOTAL CAPITAL OUTLAY	37,638.48	103,168	25,781.00	223,225	223,225
	CONTINGENCIES					
66900	OPERATING CONTIN.			109,985.00	28,187	28,187
66	UNAPPROPRIATED BALANCE					
=====						
	TOTAL CONTINGENCIES			109,985.00	28,187	28,187
	TOTAL REQUIREMENTS	578,432.94	657,370	738,700.00	983,418	983,418
=====						
	DEPARTMENT TOTAL	578,432.94	657,370	738,700.00	983,418	983,418

Fund 17 Dept. 57

ENERGY FUND

The fund shall be used for the planning and implementation of energy use, conservation, generation, planning and operation of facilities for the production of energy from resources located upon City Property, as per General Ordinance 82-1030.

BUDGET

DEPT: 57 ENERGY FUND

FUND: 17 ENERGY

LINE ITEM	DESCRIPTION	ACTUAL HISTORY PRIOR-2 YRS.	ACTUAL HISTORY PRIOR-1 YR.	CURRENT APPROVED BUDGET	PROPOSED	REVISED	ADOPTED
REVENUE							
OTHER REVENUE							
40101	BEGINNING BALANCE		28,383	28,383.00	33,042		33,042
40521	INTEREST ON SAVINGS	2,320.00	2,359	2,271.00	2,300		2,300
=====							
	TOTAL OTHER REVENUE	2,320.00	30,742	30,654.00	35,342		35,342
=====							
	TOTAL REVENUE	2,320.00	30,742	30,654.00	35,342		35,342
REQUIREMENTS							
	CONTRACTUAL SERVICES				35,342		35,342
=====							
	TOTAL CONTRACTUAL SERVICES				35,342		35,342
MATERIALS & SERVICES							
=====							
	TOTAL MATERIALS & SERVICES						

CAPITAL OUTLAY

TOTAL CAPITAL OUTLAY

CONTINGENCIES

66900 OPERATING CONTING.

TOTAL CONTINGENCIES

TOTAL REQUIREMENTS

30,654.00

35,342

35,342

DEPARTMENT TOTAL

30,742

30,654.00

35,342

35,342

FUND TOTAL

30,742

30,654.00

35,342

35,342



BUDGET

DEPT: 69 WATER BOND DEBT FUND

FUND: 19 WATER BOND

LINE ITEM	DESCRIPTION	ACTUAL HISTORY PRIOR-2 YRS.	ACTUAL HISTORY PRIOR-1 YR.	CURRENT APPROVED BUDGET	PROPOSED	REVISED	ADOPTED
REVENUE							
40101	BEGINNING BALANCE		34,263		102,217		102,217
TAXES							
40001	TAXES FOR CURRENT YR	215,700.50	178,658	228,288.00	263,436		263,436
TOTAL TAXES		215,700.50	212,921	228,288.00	263,436		263,436
OTHER REVENUE							
40102	BACK TAXES	41,050.33		33,000.00	15,000		15,000
40521	INTEREST ON SAVINGS		4,466	4,100.00	4,100		4,100
47707	RECEIVED WATER BOND RESERVE	112,800.00	136,220	126,980.00			
47709	RECEIVED FROM ESCROW AGENT		3,165,000	394,560.00	2,797,800		2,797,800
TOTAL OTHER REVENUE		153,850.33	3,305,686	558,640.00	2,816,900		2,816,900
TOTAL REVENUE		369,550.83	3,518,607	786,928.00	3,182,553		3,182,553
REQUIREMENTS							

63502	PRINCIPAL DUE ON CITY BOND	120,000.00	40,000	140,000.00	190,000	190,00
63601	COUPON INTEREST DUE ON CITY BOND	274,760.00	184,217	254,560.00	191,253	191,25
63702	PMT TO PAYING AGENT PMT FOR ESCROW AGENT		3,163,196	392,368.00	3,500 2,797,800	3,50 2,797,80
=====						
	TOTAL DEBT SERVICE	394,760.00	3,387,413	786,928.00	3,182,553	3,182,55
=====						
	TOTAL REQUIREMENTS	394,760.00	3,387,413	786,928.00	3,182,553	3,182,55
=====						
	DEPARTMENT TOTAL	394,760.00	3,387,413	786,928.00	3,182,553	3,182,55
=====						
	FUND TOTAL	394,760.00	3,387,413	786,928.00	3,182,553	3,182,55

Dept 70 Fund 20

IMPROVEMENT FUND

The improvement fund is used to account for the financing of public improvements or services deemed to benefit primarily the properties against which special assessments are levied.

BUDGET

DEPT: 70 IMPROVEMENT FUND

FUND: 20 IMPROVEMENT

LINE ITEM	DESCRIPTION	ACTUAL HISTORY PRIOR-2 YRS.	ACTUAL HISTORY PRIOR-1 YR.	CURRENT APPROVED BUDGET	PROPOSED	REVISED	ADOPTED
REVENUE							
OTHER REVENUE							
40101	BEGINNING BALANCE				(42,090)		(42,090)
44500	SALE OF WARRANTS						
44501	SALE OF BONDS						
44601	LAND SALES	3,600.00					
45501	IMPROVE. PRINCIPAL NON-BOND	65,449.71	4,845	10,000.00	20,000		20,000
45502	IMPROVEMENT INTEREST NON-BOND	702.31	393	1,000.00	3,500		3,500
45503	IMPROVE. PRINCIPAL BONDED	148,637.72	54,275	115,000.00	272,500		272,500
45504	IMPROVEMENT INTEREST ON	50,008.07	23,027	50,000.00	80,000		80,000
=====							
	TOTAL OTHER REVENUE	268,397.81	82,540	176,000.00	333,910		333,910
=====							
	TOTAL REVENUE	268,397.81	82,540	176,000.00	333,910		333,910
REQUIREMENTS							
XXX	CONTRACTUAL SERVICES OTHER CONT. SERVICES				17,000		17,000

61201	REGULAR AUDITING			4,000.00	4,000	4,000
64751	JOINT USE OF MEN & EQUIPMENT					
=====						
	TOTAL CONTRACTUAL SERVICES			4,000.00	21,000	21,000
MATERIALS & SERVICES						
62241	NOTICE/PUBLICATIONS	1,223.81	74	200.00	1,800	1,800
62474	BOND SALE EXPENSES			1,000.00		
62	COMMUNICATIONS				850	850
62	JOINT USE MEN/EQUIP.				17,000	17,000
=====						
	TOTAL MATERIALS AND SERVICES	1,223.81	74	1,200.00	19,650	19,650
TRANSFERS OUT						
64604	TRANSFER TO P.W. FOR STREET	12,616.48				
64711	TRANSFER TO GENERAL FUND			11,259.00	20,300	20,300
64712	TRANSFER TO WATER FUND	(2,987.24)				
64713	TRANSFER TO SEWER TREATMENT/SANIT.	46,137.98				
64766	TRANSFER ENGINEERING SERVICE	42,459.40				
=====						
	TOTAL TRANSFERS OUT	98,226.62		11,259.00	20,300	20,300
CAPITAL OUTLAY						

65801	PURCHASE LAND/BLDG EASEMENT					
65804	NEW WATER MAINS/ REPLACEMENT					
65806	NEW SEWER MAINS/ REPLACEMENT					
65826	SIDEWALKS/CURB IMPROVEMENT		24,712			
65871	PROJECT ADMINISTRATIVE					
65882	IMPROVEMENTS BY CONTRACT	263,222.66	49,643	159,541.00	272,960	272,960
65883	IMPROVEMENT FUND - NEW STREET					
65884	IMPROVEMENT FUND - PROJECT ENGINEER	18,938.55	548			
=====						
	TOTAL CAPITAL OUTLAY	282,161.21	74,903	159,541.00	272,960	272,960
=====						
	TOTAL REQUIREMENTS	381,611.64	74,977	176,000.00	333,910	333,910
=====						
	DEPARTMENT TOTAL	381,611.64	74,977	176,000.00	333,910	333,910
=====						
	FUND TOTAL	381,611.64	74,977	176,000.00	333,910	333,910

Fund 23 Dept 73

DEBT SERVICE FUND

The Debt Service Fund is used to account for the accumulation of resources for, and the payment of, General long term debt principal and interest for the State Office Building.

BUDGET

DEPT: 73 DEBT SERVICE FUND

FUND: 23 DEBT SERVICE

LINE ITEM	DESCRIPTION	ACTUAL HISTORY PRIOR-2 YRS.	ACTUAL HISTORY PRIOR-1 YR.	CURRENT APPROVED BUDGET	PROPOSED	REVISED	ADOPTED
REVENUE							
TAXES							
=====							
TOTAL TAXES							
OTHER REVENUE							
40101	BEGINNING BALANCE		76,069	74,000.00	85,000		85,000
40521	INTEREST ON SAVINGS	7,748.20	9,627	11,600.00	9,000		9,000
48750	DEBT FUND STATE OFFICE	113,580.00	113,580	113,580.00	113,580		113,580
=====							
	TOTAL OTHER REVENUE	121,328.20	199,276	199,180.00	207,580		207,580
=====							
	TOTAL REVENUE	121,328.20	199,276	199,180.00	207,580		207,580
REQUIREMENTS							
DEBT SERVICE							
63502	PRINCIPAL DUE ON CITY BONDS						



63517	PRINCIPAL REVENUE BONDS/STATE	85,000.00	90,000	90,000.00	95,000	95,000
63522	INT-STATE OFFICE BUILDING REPAIR	29,220.00	24,927	12,463.00	15,702	15,702
63619	TRUSTEE FEE STATE OFFICE	1,246.13	1,445	2,000.00	2,000	2,000
=====						
	TOTAL DEBT SERVICE	115,466.13	116,372	104,463.00	112,702	112,702
	CONTINGENCIES					
66951	UNAPPROPRIATED BAL.			94,717.00	94,878	94,878
=====						
	TOTAL CONTINGENCIES			94,717.00	94,878	94,878
=====						
	TOTAL REQUIREMENTS	115,466.13	116,372	199,180.00	207,580	207,580
=====						
	DEPARTMENT TOTAL	115,466.13	116,372	199,180.00	207,580	207,580
=====						
	FUND TOTAL	115,466.13	116,372	199,180.00	207,580	207,580

Fund 24 Dept 74

WATER BOND RESERVE FUND

This fund is used to accumulate the resources necessary for the repayment of the water bonds. Funds are transferred from this fund to the Water Bond Debt Serve Fund for repayment of the water bonds. This fund was closed into the Water System Capital Improvement Fund by Resolution No. 88-78, September 19, 1988.

BUDGET

DEPT.: 74 WATER BOND RESERVE

FUND: 24 WATER BOND

LINE ITEM	DESCRIPTION	ACTUAL HISTORY PRIOR-2 YRS.	ACTUAL HISTORY PRIOR-1 YR.	CURRENT APPROVED BUDGET	PROPOSED	REVISED	ADOPTED
REVENUE							
TAXES							
=====							
OTHER REVENUE							
40101	BEGINNING BALANCE	1,350,188.00	1,412,280				
40521	INTEREST ON SAVINGS	62,418.00	115,381				
44401	CUSTOMER SRVC. CHRG		120,000				
=====							
TOTAL OTHER REVENUE		1,412,606.00	1,647,661				
=====							
TOTAL REVENUE		1,412,606.00	1,647,661				
REQUIREMENTS							
=====							
SPEC STUDIES & REPORTS							
DEBT SERVICE							
=====							

TOTAL DEBT SERVICE

TRANSFERS OUT

64788 TRANSFER TO WATER BOND DEBT 1,647,661

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TOTAL TRANSFERS OUT 167,720

CAPITAL OUTLAY

65833 PROFESSIONAL SERVICE

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TOTAL CAPITAL OUTLAY

CONTINGENCIES

66900 CONTINGENCIES  
66951 UNAPPROPRIATED BAL.

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TOTAL CONTINGENCIES

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TOTAL REQUIREMENTS 1,647,661

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DEPARTMENT TOTAL 1,647,661

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FUND TOTAL 1,647,661

Fund \_\_\_\_\_ Dept. \_\_\_\_\_

WATER SYSTEM CAPITAL IMPROVEMENT FUND

This fund was established by Resolution No. 88-78, September 19, 1988. The unexpended 1980 bond proceeds were transferred from the Water Bond Reserve Fund into this fund. Interest earnings are the primary revenues of this fund. The use of this fund is restricted to capital improvements to the water system as approved by the City Council.

BUDGET

DEPT. 74 WATER SYSTEM CAPITAL IMPRV. FUND WATER IMPROVEMENT FUND

LINE ITEM	DESCRIPTION	ACTUAL HISTORY PRIOR-2 YRS.	ACTUAL HISTORY PRIOR-1 YR.	CURRENT APPROVED BUDGET	PROPOSED	REVISED	ADOPTED
REVENUE							
TAXES							
=====							
TOTAL TAXES							
OTHER REVENUE							
40101	BEGINNING BALANCE			1,529,783.00	1,480,928		1,480,92
40521	INTEREST ON SAVINGS			96,000.00	104,000		104,00
44401	CUSTOMER SERVICE CHRG			126,980.00			
44396	CONNECTION FEES				3,000		3,00
	TRANSFERS IN		1,511,441				
=====							
	TOTAL OTHER REVENUE		1,511,441	1,752,763.00	1,587,928		1,587,92
=====							
	TOTAL REVENUE		1,511,441	1,752,763.00	1,587,928		1,587,92
REQUIREMENTS							
SPEC STUDIES & REPORTS							
DEBT SERVICE							
=====							

TOTAL DEBT SERVICE			
TRANSFERS OUT			
64788	TRANSFER TO WATER BOND DEBT	126,980.00	
=====			
	TOTAL TRANSFERS OUT	126,980.00	
CAPITAL OUTLAY			
65833	PROFESSIONAL SERVICES	76,700.00	
65851	CAPITAL PROJECTS		1,587,928
=====			
	TOTAL CAPITAL OUTLAY	76,700.00	1,587,928
CONTINGENCIES			
66900	CONTINGENCIES	1,549,083.00	
66951	UNAPPROPRIATED BALANCE		
=====			
	TOTAL CONTINGENCIES	1,549,083.00	
=====			
	TOTAL REQUIREMENTS	1,752,763.00	1,587,928
=====			
	DEPARTMENT TOTAL	1,752,763.00	1,587,928
=====			
	FUND TOTAL	1,752,763.00	1,587,928

Fund 26 Dept 76

CRIME PREVENTION DEPT.

This is a special revenue fund and used to account for the proceeds of a specific revenue source, namely the Crime Prevention Unit. The Crime Prevention Unit is under the direction of the Police Dept. They are a volunteer group with the majority of their funding from gifts and donations. A large part of the gifts and donations come during the Christmas Holidays with the "Drive a Drinker Home" Program.



BUDGET

DEPT: 76 CRIME PREVENTION

FUND: 26 CRIME PREVENTION

LINE ITEM	DESCRIPTION	ACTUAL HISTORY PRIOR-2 YRS.	ACTUAL HISTORY PRIOR-1 YR.	CURRENT APPROVED BUDGET	PROPOSED	REVISED	ADOPTED
REVENUE							
OTHER REVENUE							
40101	BEGINNING BALANCE	1,488.77	1,157	1,500.00	2500		2500
40521	INTEREST ON SAVINGS	128.00	123				
44255	GIFTS & DONATIONS	780.00	2,013	1,050.00			
44258	BLOCK HOME FUNDS	25.00					
47718	GRANTS			1,000.00			
=====							
	TOTAL OTHER REVENUE	2,421.77	3,293	3,550.00	2500		2500
=====							
	TOTAL REVENUE	2,421.77	3,293	3,550.00	2500		2500
REQUIREMENTS							
MATERIALS & SERVICES							
62301	OFFICE SUPPLIES	104.59	30	800.00			
62331	SPECIAL DPT SUPPLIES	748.27	1,044	400.00			
62361	OFFICE EQUIPMENT SUPPLIES			50.00			
62373	GAS, OIL, DIESEL AND LUBRICATION						

62405 COMMUNICATIONS	22.00					
62411 TRAINING/CONFERENCE	580.00	232	1,700.00			
62412 MEMBERSHIP DUES AND SUBSCRIPTIONS			200.00			
62421 INSURANCE & BONDS			100.00			
62475 BLOCK HOME EXPNS			300.00			
62481 MISC. EXPENSES	157.00	89		2,500		2,500
<hr/>						
TOTAL MATERIALS AND SERVICES	1,611.86	1,395	3,550.00	2,500		2,500
CAPITAL OUTLAY						
<hr/>						
TOTAL CAPITAL OUTLAY						
<hr/>						
TOTAL REQUIREMENTS	1,611.86	1,395	3,550.00	2,500		2,500
<hr/>						
DEPARTMENT TOTAL	1,611.86	1,395	3,550.00	2,500		2,500
<hr/>						
FUND TOTAL	1,611.86	1,395	3,550.00	2,500		2,500

SEWER DEPARTMENT SPECIAL RESERVE

Special Ordinance 82-282 dated February 1, 1982, establishes the reserve fund for financing construction or reconstruction of capital improvements and purchase or replacement of capital equipment to the City Sewer System and to replace items of capital equipment damaged due to catastrophe or acts of God.

All sums paid to the City as systems development fees for sewer service under General Ordinance 888 Article 10 Section 2 are deposited into this fund. City Council can also direct additional funds be deposited into this account.

Money deposited into the fund shall be used for capital improvements to the City Sewer System. The following funds are being combined into this fund: Wastewater Treatment Reserve Fund; Special Corps of Engineers Sewer Fund; and Wastewater Collection Replacement Fund.

BUDGET

DEPT: 77 SEWER SPECIAL RESERVE

FUND: 27 SEWER DEPT.

LINE ITEM	DESCRIPTION	ACTUAL HISTORY PRIOR-2 YRS.	ACTUAL HISTORY PRIOR-1 YR.	CURRENT APPROVED BUDGET	PROPOSED	REVISED	ADOPTED
REVENUE							
OTHER REVENUE							
40101	BEGINNING BALANCE	102,000.00	124,590	133,244.00	149,900		149,900
40521	INTEREST ON SAVINGS	9,888.00	10,619	10,600.00	46,000		46,000
44396	CONNECTION FEES	6,800.00	6,800	6,000.00	6,000		6,000
=====							
	TOTAL OTHER REVENUE	118,688.00	142,009	149,844.00	201,900		201,900
	TRANSFERS IN						
	FROM WASTEWATER				136,500		136,500
	FROM WASTEWATER				375,000		375,000
	TREATMENT RESERVE						
	FROM SPECIAL CORPS OF				149,000		149,000
	ENGINEERS SEWER FUND						
	FROM WASTEWATER				120,000		120,000
	COLLECTION/REPLACEMENT						
=====							
	TOTAL TRANSFERS IN				780,500		780,500
=====							
	TOTAL REVENUE	118,688.00	142,009	149,844.00	982,400		982,400
REQUIREMENTS							

CAPITAL OUTLAY

65833 PROFESSIONAL SERVICE	36,000.00		
65891 CAPITAL PROJECTS	113,844.00	982,400	982,40
<hr/>			
TOTAL CAPITAL OUTLAY	149,844.00	982,400	982,40
<hr/>			
TOTAL REQUIREMENTS	149,844.00	982,400	982,40
<hr/>			
DEPARTMENT TOTAL	149,844.00	982,400	982,40
<hr/>			
FUND TOTAL	149,844.00	982,400	982,40

BUDGET

DEPT: 80 LCDC DEPARTMENT

FUND: 30 LCDC

LINE ITEM	DESCRIPTION	ACTUAL HISTORY PRIOR-2 YRS.	ACTUAL HISTORY PRIOR-1 YR.	CURRENT APPROVED BUDGET	PROPOSED	REVISED	ADOPTED
REVENUE							
OTHER REVENUE							
40101	BEGINNING BALANCE		7,466		8,994		8,994
40521	INTEREST ON SAVINGS	458.00	545				
44256	GRANTS	5,992.00		2,500.00			
=====							
	TOTAL OTHER REVENUE	6,450.00	8,011	2,500.00	8,994		8,994
=====							
	TOTAL REVENUE	6,450.00	8,011	2,500.00	8,994		8,994
REQUIREMENTS							
PERSONAL SERVICES							
60111	REGULAR SALARIES				5,500		5,500
60195	PAYROLL EXPENSES				1,760		1,760
=====							
	TOTAL PERSONAL SERVICES				7,260		7,260
CONTRACTUAL SERVICES							

61215 CONTRACTUAL SERVICES	1,882.65	1,997	2,000.00	1,300	1,300
=====					
TOTAL CONTRACTUAL SERVICES	1,882.65	1,997	2,000.00	1,300	1,300
MATERIALS & SERVICES					
62241 NOTICE/PUBLICATIONS	25.00			100	10
62301 OFFICE SUPPLIES				66	6
62331 SPECIAL DPT SUPPLIES	107.70		500.00	68	6
62373 GAS, OIL, DIESEL				50	5
62405 COMMUNICATIONS				50	5
62411 TRAINING/CONFERENCES	67.30			50	5
62481 MISC. EXPENSES				50	5
=====					
TOTAL MATERIALS AND SERVICES	200.00	0	2,500.00	434	43
=====					
TOTAL REQUIREMENTS	2,082.65	1,997	2,500.00	8,994	8,99
=====					
DEPARTMENT TOTAL	2,082.65	1,997	2,500.00	8,994	8,99
=====					
FUND TOTAL	2,082.65	1,997	2,500.00	8,994	8,99

Fund 32 Dept 92

FIRE DEPT. RESERVE FUND

This is a special Revenue Fund receiving its revenue as transfers in from the General Fund. Special Revenue Funds are legally restricted to expenditures for a specific purpose. The expenditures for this fund are limited to replacement of equipment in the Fire Department.



BUDGET

DEPT: 92 FIRE DEPT RESERVE

FUND: 32 FIRE EQUIPMENT

LINE ITEM	DESCRIPTION	ACTUAL HISTORY PRIOR-2 YRS.	ACTUAL HISTORY PRIOR-1 YR.	CURRENT APPROVED BUDGET	PROPOSED	REVISED	ADOPTED
REVENUE							
OTHER REVENUE							
40101	BEGINNING BALANCE	30,102.00	44,407	42,044.00	83,720		83,72
40521	INTEREST ON SAVINGS	3,016.00	4,313	3,363.00	6,279		6,27
47711	RECEIVED FROM GENERAL FUND	15,000.00	15,000				
=====							
	TOTAL OTHER REVENUE	48,118.00	63,720	45,407.00	89,999		89,99
=====							
	TOTAL REVENUE	48,118.00	63,720	45,407.00	89,999		89,99
REQUIREMENTS							
CAPITAL OUTLAY							
65822	CAPITAL OUTLAY						
65893	CAPITAL PROJECTS			45,407.00	89,999		89,99
=====							
	TOTAL CAPITAL OUTLAY			47,407.00	89,999		89,99
=====							

TOTAL REQUIREMENTS	45,407.00	89,999	89,99
DEPARTMENT TOTAL	45,407.00	89,999	89,99
FUND TOTAL	45,407.00	89,999	89,99

AMBULANCE RESERVE FUND

Revenues to the Ambulance Reserve Fund are from transfers in from the General Fund and interest earned. This is a special Revenue Fund, therefore, expenditures are legally restricted for a specific purpose. The specific purpose of this fund is for the purchase of ambulances and accessories to new ambulances.

This fund was established by City Council on July 1, 1972, and was renewed by Special Ordinance 82-281 February 1, 1982. The purpose of the fund is for replacing or adding to the City's ambulance service facilities. Either semi-annually or annually, as the City Council from time to time may determine, the available net receipts on hand from the operation of City of The Dalles Ambulance Service as reported to the Council by the City Manager shall be deposited into this fund together with any other monies transferred thereto by the City Council within the provisions of Oregon Revised Statutes Chapter No. 280.

BUDGET

DEPT: 93 AMBULANCE RESERVE

FUND: 33 AMBULANCE

LINE ITEM	DESCRIPTION	ACTUAL HISTORY PRIOR-2 YRS.	ACTUAL HISTORY PRIOR-1 YR.	CURRENT APPROVED BUDGET	PROPOSED	REVISED	ADOPTED
REVENUE							
OTHER REVENUE							
40101	BEGINNING BALANCE	39,691.00	53,272	47,227.00	1,335		1,33
40521	INTEREST ON SAVINGS	4,027.00	4,250	3,700.00			
47711	RECEIVED FROM GENERAL FUND	8,000.00	8,000				
=====							
	TOTAL OTHER REVENUE	51,718.00	65,522	50,927.00	1,335		1,33
=====							
	TOTAL REVENUE	51,718.00	65,522	50,927.00	1,335		1,33
REQUIREMENTS							
CAPITAL OUTLAY							
65893	CAPITAL PROJECTS		12,265	50,927.00	1,335		1,33
=====							
	TOTAL CAPITAL OUTLAY		12,265	50,927.00	1,335		1,33
=====							
	TOTAL REQUIREMENTS		12,265	50,927.00	1,335		1,33

DEPARTMENT TOTAL	12,265	50,927.00	1,335	1,335
FUND TOTAL	12,265	50,927.00	1,335	1,335

Fund 34 Dept. 94

WATER DEPT. CAPITAL RESERVE

Special Ordinance 1481 passed March 4, 1974 established the fund into which all monies received as Capital payments are to be used for the purpose of replacing or adding to the City's water supply, transmission, and storage system and works.

This fund was reestablished July 1, 1983 for a period of 10 years by Special Ordinance 84-322. The Water Equipment and Facilities Fund is being combined into this fund.

BUDGET

DEPT: 94 WATER DEPT. CAPITAL RESERVE FUND: 34 WATER DEPT.

LINE ITEM	DESCRIPTION	ACTUAL HISTORY PRIOR-2 YRS.	ACTUAL HISTORY PRIOR-1 YR.	CURRENT APPROVED BUDGET	PROPOSED	REVISED	ADOPTED
REVENUE							
OTHER REVENUE							
40101	BEGINNING BALANCE	475,000.00	148,923	253,654.00	9,729		9,72
40521	INTEREST ON SAVINGS	23,245.00	6,261	17,680.00			
44396	CONNECTION FEES	4,000.00	2,845	3,000.00			
47707	RECEIVED FROM WATER BOND FUND			100,000.00			
	RECEIVED WATER EQUIP. & FACILITIES FUND				112,000		112,00
	TRANSFER FROM WATER FUND				210,000		210,00
TOTAL OTHER REVENUE		502,245.00	158,029	374,334.00	331,729		331,72
TOTAL REVENUE		502,245.00	158,029	374,334.00			
REQUIREMENTS							
TRANSFERS OUT							
64712	TRANSFER TO WATER FUND	75,000.00	50,000	178,845.00			
64786	TRANSFER TO LANDSLIDE FUND	200,000.00					

TOTAL TRANSFERS OUT	275,000.00	50,000	178,845.00		
CAPITAL OUTLAY					
65851 CAPITAL PROJECTS		100,000	195,489.00	331,729	331,729
=====					
TOTAL CAPITAL OUTLAY		100,000	195,489.00	331,729	331,729
=====					
TOTAL REQUIREMENTS	275,000.00	150,000	374,334.00	331,729	331,729
=====					
DEPARTMENT TOTAL	275,000.00	150,000	374,334.00	331,729	331,729
=====					
FUND TOTAL	275,000.00	150,000	374,344.00	331,729	331,729



WASTEWATER TREATMENT RESERVE

Revenues to this fund are from transfers in from wastewater Treatment and interest. This is a Special Revenue Fund and used to account for the proceeds of this Revenue Source. Monies in this fund are legally restricted to expenditure for enhancement or construction of the wastewater facility. This fund is being combined with the Sewer Special Reserve Fund which is restricted to capital improvements for sewer.

BUDGET

DEPT: 95 WASTEWATER TREATMENT RESERVE FUND: 35 WASTEWATER

LINE ITEM	DESCRIPTION	PRIOR HISTORY PRIOR-2 YRS.	PRIOR HISTORY PRIOR-1 YR.	CURRENT APPROVED BUDGET	PROPOSED	REVISED	ADOPTED
REVENUE							
OTHER REVENUE							
40101	BEGINNING BALANCE	225,000.00	303,590	302,000.00	375,000		375,000
40521	INTEREST ON SAVINGS	22,768.00	25,228	24,000.00			
47713	RECEIVED FROM WASTEWATER TREATMENT	50,000.00		15,000.00			
=====							
	TOTAL OTHER REVENUE	297,768.00	328,818	341,000.00	375,000		375,000
=====							
	TOTAL REVENUE	297,768.00	328,818	341,000.00	375,000		375,000
REQUIREMENTS							
TRANSFERS OUT							
	TRANSFER TO SEWER SPECIAL RESERVE FUND				375,000		375,000
=====							
	TOTAL TRANSFERS OUT				375,000		375,000
CAPITAL OUTLAY							

65833 PROFESSIONAL SERVICE	112,300.00
65851 CAPITAL PROJECTS	228,700.00

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TOTAL CAPITAL OUTLAY	341,000.00
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TOTAL REQUIREMENTS	341,000.00	375,000	375,00
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DEPARTMENT TOTAL	341,000.00	375,000	375,00
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FUND TOTAL	341,000.00	375,000	375,00
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PUBLIC WORKS RESERVE

Special Ordinance 82-28 adopted February 1, 1982 is a re-establishment of Special Ordinance 1213 adopted in 1962 and Special Ordinance 1455 adopted in 1972. The purpose of the fund is to cover the reasonable depreciation of machinery and equipment. Monies are to be expended for the purpose of replacing or adding to the machinery and equipment of the Public Works Department.

BUDGET

DEPT: 96 PUBLIC WORKS RESERVE

FUND: 36 PUBLIC WORKS

LINE ITEM	DESCRIPTION	ACTUAL HISOTRY PRIOR-2 YRS.	ACTUAL HISTORY PRIOR-1 YR.	CURRENT APPROVED BUDGET	PROPOSED	REVISED	ADOPTED
REVENUE							
OTHER REVENUE							
40101	BEGINNING BALANCE	31,000.00	56,819	58,346.00	88,550		88,55
40521	INTEREST ON SAVINGS	3,826.00	5,553	4,600.00	6,600		6,60
47714	RECEIVED FROM OPERATIONS	20,000.00	20,000	30,000.00	30,000		30,00
=====							
	TOTAL OTHER REVENUE	54,826.00	82,372	92,946.00	125,150		125,15
=====							
	TOTAL REVENUE	54,826.00	82,372	92,946.00	125,150		125,15
REQUIREMENTS							
TRANSFERS OUT							
64741	TRANSFER TO OPERATIONS						
=====							
	TOTAL TRANSFERS OUT						
CAPITAL OUTLAY							

Fund 37 Dept. 97

PARKS DEPARTMENT RESERVE

This fund was established by Special Ordinance No. 1285, February 4, 1964. Special Ordinance 1497 re-established the fund in February, 1974, Special Ordinance 84-325 again re-established the fund in May of 1984. This is a sinking fund into which all moneys received as payments in lieu of the dedication of land for parks and recreation purposes are deposited and retained and used for the purpose of acquiring and developing park and recreation facilities in the City of The Dalles.

NOTE: The FY 89-90 Budget proposes transferring these funds to the Northern Wasco County Parks and Recreation District for Park acquisition and development.

Funds are to be used, but not limited to Columbia View Heights and Mill Creek Park.

BUDGET

DEPT: 97 PARKS RESERVE DEPARTMENT

FUND: 37 PARKS RESERVE

LINE ITEM	DESCRIPTION	ACTUAL HISTORY PRIOR-2 YRS.	ACTUAL HISTORY PRIOR-1 YR.	CURRENT APPROVED BUDGET	PROPOSED	REVISED	ADOPTED
REVENUE							
OTHER REVENUE							
40101	BEGINNING BALANCE	14,136.00	16,139.00	17,435.00	1,341		1,341
40521	INTEREST ON SAVINGS	1,296.00	1,341.00	1,395.00			
44393	PARK RESERVE PAYMENT LIEU	551.04					
=====							
	TOTAL OTHER REVENUE	15,983.04	17,480.00	18,830.00	1,341		1,341
=====							
	TOTAL REVENUE	15,983.04	17,480.00	18,830.00	1,341		1,341
REQUIREMENTS							
	Materials & Services						
	Miscellaneous Expense			18,830.00	1,341		1,341
=====							
	TOTAL Materials & Services			18,830.00	1,341		1,341
=====							

TOTAL REQUIREMENTS	18,830.00	1,341	1,3
DEPARTMENT TOTAL	18,830.00	1341	13.
FUND TOTAL	18,830.00	1341	13.



UNEMPLOYMENT RESERVE

This is a Special Revenue Fund established to meet the needs of those former employees who are unemployed. The City is a self insured provider of unemployment insurance, meaning we pay unemployment based upon actual claims rather than by experience ratings as established by the State.

Monies for this fund come from each department within the City with employees. Money can be spent from this fund only for payment of unemployment benefits.

BUDGET

DEPT: 99 UNEMPLOYMENT RESERVE

FUND: 39 UNEMPLOYMENT

LINE ITEM	DESCRIPTION	ACTUAL HISTORY PRIOR-2 YRS.	ACTUAL HISTORY PRIOR-1 YR.	CURRENT APPROVED BUDGET	PROPOSED	REVISED	ADOPTED
REVENUE							
OTHER REVENUE							
40101	BEGINNING BALANCE	32,000.00	54,325	93,302.00	75,571		75,5
40521	INTEREST ON SAVINGS	3,809.00	5,239	7,400.00	5,667		5,6
47710	RECEIVED FROM WASTEWATER COLLECTION	1,000.00	1,000				
47711	RECEIVED FROM GENERAL FUND	10,000.00	10,000				
47713	RECEIVED FROM WASTE WATER TREATMENT	2,000.00	2,000				
47715	RECEIVED FROM OPERATIONS	2,500.00	2,500				
47716	RECEIVED FROM WATER TREATMENT	2,000.00	2,102				
47718	RECEIVED FROM WATER DISTRIBUTION	2,000.00	2,000				
=====							
	TOTAL OTHER REVENUE	55,309.00	79,166	100,702.00	81,238		81,2
=====							
	TOTAL REVENUE	55,309.00	79,166	100,705.00	81,238		81,2
REQUIREMENTS							

MATERIALS & SERVICES

62420 RESERVE FUND MATERIALS & SERVICE	3,323.96	2,913	100,702.00	81,238	81,238
=====					
TOTAL MATERIALS AND SERVICES	3,323.96	2,913	100,702.00	81,238	81,238
=====					
TOTAL REQUIREMENTS	3,323.96	2,913	100,702.00	81,238	81,238
=====					
DEPARTMENT TOTAL	3,323.96	2,913	100,702.00	81,238	81,238
=====					
FUND TOTAL	3,323.96	2,913	100,702.00	81,238	81,238

BUDGET

DEPT: 81 SPECIAL CORP OF ENGINEERS FUND: 41 SPECIAL

LINE ITEM	DESCRIPTION	ACTUAL HISTORY PRIOR-2 YRS.	ACTUAL HISTORY PRIOR-1 YR.	CURRENT APPROVED BUDGET	PROPOSED	REVISED	ADOPTED
REVENUE							
OTHER REVENUE							
40101	BEGINNING BALANCE	155,035.00	155,336	164,335.00	149,000		149,000
40521	INTEREST ON SAVINGS	13,039.91	12,285	13,100.00			
=====							
	TOTAL OTHER REVENUE	168,074.91	167,621	177,435.00	149,000		149,000
=====							
	TOTAL REVENUE	168,074.91	167,621	177,435.00	149,000		149,000
REQUIREMENTS							
TRANSFERS OUT							
64713	TRANSFER TO SEWER TREATMENT	15,000.00	15,000	15,000.00			
	TRANSFER TO SPECIAL SEWER RESERVE				149,000		149,000
=====							
	TOTAL TRANSFERS OUT	15,000.00	15,000	15,000.00	149,000		149,000
CAPITAL OUTLAY							

65893 CAPITAL PROJECTS

162,435.00

=====

TOTAL CAPITAL OUTLAY

162,435.00

=====

TOTAL REQUIREMENTS

15,000.00

15,000

177,435.00

149,000

149,00

=====

DEPARTMENT TOTAL

15,000.00

15,000

177,435.00

149,000

149,00

=====

FUND TOTAL

15,000.00

15,000

177,435.00

149,000

149,00

TOURIST PROMOTION FUND

This is a new fund created this year. Revenues for this fund will come from the Transient Room Tax. The Revenues will fund the local Convention and Visitors Commission, the regional strategies marketing effort and tourist-related services, programs and facilities along with tourist-related general government services. This fund will be used to finance those programs, services and facilities which will enhance community and economic development through encouraging tourism.

Priorities for this fund and expenditures are:

1. Regional marketing
2. Local convention and visitor services
3. Tourist-related Capital Improvements
4. Tourist-related General Fund services

CITY OF THE DALLES  
THE DALLES CONVENTION AND VISITORS BUREAU  
Proposed 1990/91 Operating Budget  
Executive Summary

The Convention and Visitors Bureau budget proposal builds on the successes already seen in its first partial year of existence. The Visitor Center is open, staffed, and will be open to tourists seven days a week during the critical summer months. Planning and production for new interpretive brochures and guides are underway, which will ensure adequate quantities and quality for distribution on a wide-spread basis.

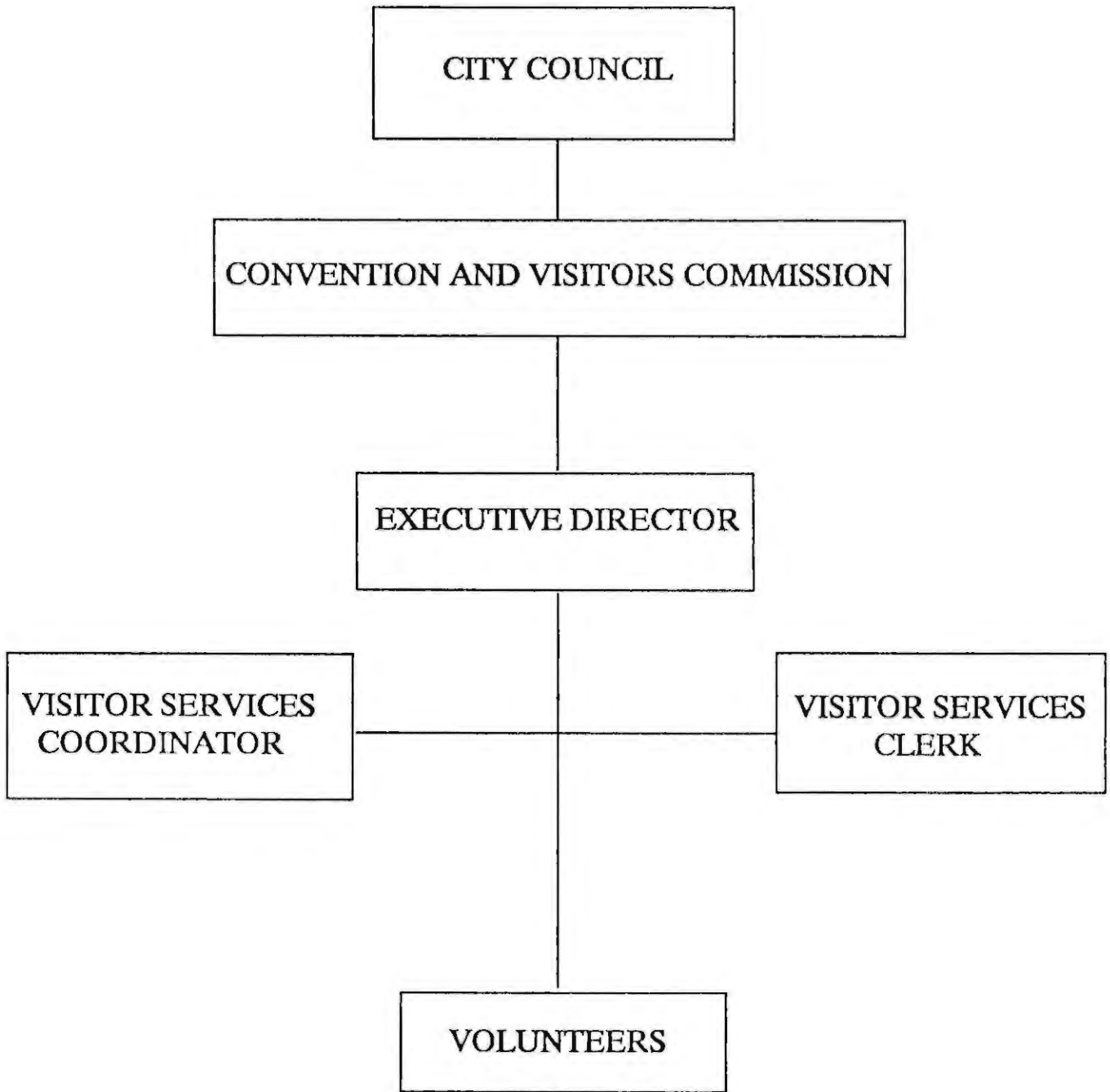
We will continue to present The Dalles to potential visitors through a variety of consumer and trade shows, regional and national. The foundation for an aggressive and focused campaign to secure group tour, convention and meeting business is in place and will receive very high priority in the months to come. We will build on our support and promotion of local area events, festivals, and attractions.

Our messages have been carried in several advertising vehicles, including "Where to Stay in Oregon", the lodging guide published by the Oregon Lodging Association; "The Gorge Guide", "NW Sailboard", "Adventure Northwest", and "The Columbia Gorge Magazine". Expanded coverage in a number of publications will occur by taking the leadership role in producing cooperative ads with our regional partners.

Staff hired and trained in the 1989/90 fiscal year will ensure a professional and energetic welcome to visitors, and will be integral to the aggressive servicing of group business in The Dalles.

The primary aim of promoting The Dalles as a destination for visitors is to enhance our economy by increasing the number of people coming and staying in our hotels, motels, bed and breakfasts, RV parks, and campgrounds; eating in our restaurants; purchasing our goods and services. The 1990/91 program of work will provide us with the benchmark statistics necessary to gauge our progress in the future. Areas of measurement will include hotel/motel occupancy, numbers of conventions, meetings and tours, requests for information, visitor counts at the Visitor Center and area attractions, attendance at events and festivals, and coverage by outside media and travel writers.

New and increased awareness of The Columbia Gorge area creates unparalleled opportunities in convincing people already interested to spend their money in The Dalles. This proposed operating budget allows for a targeted, professional marketing effort aimed at achieving results.



THE DALLES CONVENTION AND VISITORS BUREAU  
ORGANIZATIONAL CHART



Fund 57 Dept 207

SENIOR CENTER GRANT FUND

This fund was originally established for building the Senior Center. It is now maintained to record the repayment of the loan from the Department of Energy. Revenues to repay this loan come from the Senior Center.

DOE LOAN PAYMENT

CAPITAL OUTLAY

65881 CONTRACT/  
CONTRACTORS PAY 4,434.65

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TOTAL CAPITAL OUTLAY	7,879.65	1,991	3,180.00	3,180	3,180
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CONTINGENCIES

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TOTAL CONTINGENCIES

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TOTAL REQUIREMENTS	7,879.65	1,991	3,180.00	3,180	3,180
DEPARTMENT TOTAL	7,879.65	1,991	3,180.00	3,180	3,180
FUND TOTAL	7,879.65	1,991	3,180.00	3,180	3,180

Fund 59 Dept 209

FAA GRANT IMPROVEMENT FUND

This budget includes a general fund contribution and a Washington State Aeronautics Grant to match an approved FAA grant of \$340,000. The three sources of funds will be used to rehabilitate two runways and two aprons and to pave the access road. An aviation engineering firm will provide all needed services including design and specifications bidding and contractor selection, inspection, and grant management.

BUDGET

DEPT: 209 FAA GRANT IMPROVEMENT

FUND: 59 FAA GRANT

LINE ITEM	DESCRIPTION	ACTUAL HISTORY PRIOR-2 YRS.	ACTUAL HISTORY PRIOR-1 YR.	CURRENT APPROVED BUDGET	PROPOSED	REVISED	ADOPTED
REVENUE							
OTHER REVENUE							
47711	RECEIVED FROM GENERAL FUND			14,000.00			
47714	WASHINGTON GRANT			19,000.00	4,132		4,132
47715	FAA FUNDS			340,000.00	72,377		72,377
=====							
	TOTAL OTHER REVENUE			373,000.00	76,509		76,509
=====							
	TOTAL REVENUE			373,000.00	76,509		76,509
REQUIREMENTS							
61215	CONTRACTORS PAY			321,680.00	76,509		76,509
=====							
	TOTAL CONTRACTURAL			321,680.00	76,509		76,509
CAPITAL OUTLAY							
65833	PROFESSIONAL SERVICES			51,320.00			

TOTAL CAPITAL OUTLAY	51,320.00		
TOTAL REQUIREMENTS	373,000.00	76,509	76,
DEPARTMENT TOTAL	373,000.00	76,509	76,
FUND TOTAL	373,000.00	76,509	76,

Fund 60 Dept 210

FAA GRANT MASTER PLAN

A general fund contribution and Washington State Aeronautics Grant will be used as match for a FAA Grant to complete a new airport master plan. The plan will provide details on: (1) future aviation needs and airport improvements; (2) use of airport property outside the operation area; (3) future operation and management responsibilities; and (4) air service.

TOTAL REQUIREMENTS	40,000.00	40,000	40,000
DEPARTMENT TOTAL	40,000.00	40,000	40,000
FUND TOTAL	40,000.00	40,000	40,000

BUDGET

DEPT: 83 TOURIST PROMOTION FUND

FUND: 43 ROOM TAX

LINE ITEM	DESCRIPTION	ACTUAL HISTORY PRIOR-2 YRS.	ACTUAL HISOTRY PRIOR-1 YR.	CURRENT APPROVED BUDGET	PROPOSED	REVISED	ADOPTED
REVENUE							
OTHER REVENUE							
40101	BEGINNING BALANCE				30,000		30,00
40521	INTEREST EARNED			790.00	1,200		1,20
47728	RECEIVED FROM GENERAL FUND			158,878.00	155,000		155,00
=====							
	TOTAL OTHER REVENUE			159,668.00	186,200		186,20
REQUIREMENTS							
PERSONAL SERVICES							
60111	REGULAR SALARIES			3,300.00	33,280		33,28
60195	PAYROLL EXPENSE			300.00	13,642		13,64
60112	PART TIME/TEMP.				15,750		15,75
=====							
	TOTAL PERSONAL SERVICES			3,600.00	62,672		62,67
MATERIALS & SERVICES							
62483	CHAMBER OF COMMERCE			400.00	400		4



OFFICE SUPPLIES		2,400	2,4
PHOTOSTATIC SUPPLIES		1,350	1,3
JANITORIAL		900	9
RENT		6,000	6,0
UTILITIES		1,800	1,8
AUTO		3,000	3,0
COMMUNICATIONS		4,800	4,8
REPAIR/MAINT.		750	7
SALES/MARKETING		17,500	17,5
ADVERTISING		25,100	25,1
PROMOTION AND PUBLIC RELATIONS		7,500	7,5
TRAINING		2,000	2,0
DUES/SUBSCRIPTIONS		2,000	2,0
PRINTING		15,000	15,0
RESEARCH		7,500	7,5
POSTAGE		4,200	4,2
EQUIPMENT LEASE		4,320	4,3
MOVING EXPENSE		0	
DIRECTOR SEARCH		0	
62492 MUSEUM	4,000.00	4,000	4,0
62500 CONVENTION AND VISITOR CENTER	115,668.00		
62502 REGIONAL STRATEGIES MARKETING	36,000.00		
=====			
TOTAL MATERIALS AND SERVICES	156,068.00	110,520	110,5
CAPITAL OUTLAY			
OFFICE EQUIPMENT		2,200	2,2
=====			
TOTAL CAPITAL OUTLAY		2,200	2,2
CONTINGENCIES			

TOTAL CONTINGENCIES		10,808	10,800
=====			
TOTAL CONTINGENCIES		10,808	10,800
TRANSFERS OUT			
=====			
TOTAL TRANSFERS OUT			
=====			
TOTAL REQUIREMENTS	159,668.00	186,200	186,200
=====			
DEPARTMENT TOTAL	159,668.00	186,200	186,200
=====			
FUND TOTAL	159,668.00	186,200	186,200

VIET NAM MEMORIAL

Special Ordinance 83-316 dated November 21, 1983 provides for the Mid-Columbia Viet Nam Veterans Memorial Fund. Upon completion of the civic memorial to Viet Nam Veterans at Kelly and View Point in Sorosis Park, the Viet Nam Committee raised sums and received commitments for funds to protect, preserve, enhance, repair, restore, and maintain the memorial and its surroundings.

The funds are administered according to the methods prescribed for the handling of funds by the City Council.

Monies from the funds shall be expended in the following priority:

- a. For creation and administration of the fund and protection of its assets.
- b. For the addition to the memorial of the names of any persons killed or missing in action who prior to their entry in service in a military branch of service during the Viet Nam Conflict resided in Hood River, Sherman, or Wasco Counties in Oregon, or Klickitat or Skamania Counties in Washington. For the purposes of defining these areas, the lands or reservations of any Indian tribe popularly thought of as being within the above named counties shall be considered part of the Mid-Columbia whether or not such lands are legally within the county for political or legal purposes.
- c. For the maintenance, preservation, restoration or repair of the memorial, including the purchase of flags.
- d. For the enhancement of the memorial and its surroundings, including but not limited to the establishment of protective barriers, lighting, plants and landscaped areas.

BUDGET

DEPT: 85 VIETNAM MEMORIAL DEPT.

FUND: 45 VIETNAM MEMORIAL

LINE ITEM	DESCRIPTION	ACTUAL HISTORY PRIOR-2 YRS.	ACTUAL HISTORY PRIOR-1 YR.	CURRENT APPROVED BUDGET	PROPOSED	REVISED	ADOPTED
REVENUE							
OTHER REVENUE							
40101	BEGINNING BALANCE	1,790.00	1,828	1,730.00	2,032		2,032
40521	INTEREST ON SAVINGS	87.77	13	90.00	90		90
44255	GIFTS & DONATIONS	100.00		100.00	100		100
=====							
	TOTAL OTHER REVENUE	1,977.77	1,841	1,920.00	2,222		2,222
=====							
	TOTAL REVENUE	1,977.77	1,841	1,920.00	2,222		2,222
REQUIREMENTS							
MATERIALS & SERVICES							
62331	SPECIAL DPT SUPPLIES	348.32		100.00	100		100
=====							
	TOTAL MATERIALS AND SERVICES	348.32		100.00	100		100
CAPITAL OUTLAY							

65830 IMPROVEMENTS BY CONTRACT				
65851 CAPITAL PROJECTS		1,820.00	2,122	2,122
<hr/>				
TOTAL CAPITAL OUTLAY		1,820.00	2,122	2,122
<hr/>				
TOTAL REQUIREMENTS	348.32	1,920.00	2,222	2,222
<hr/>				
DEPARTMENT TOTAL	348.32	1,920.00	2,222	2,222
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FUND TOTAL	348.32	1,920.00	2,222	2,222

Fund 49 Dept. 89

WATER EQUIPMENT AND FACILITIES FUND

Special Ordinance 84-326 adopted May 7, 1984 provides for a fund to finance repairs and replacement of the equipment in the Water Department. Annually the City council shall deposit therein an amount estimated to be reasonable depreciation of the machinery and equipment of the Water Department then in use to the extent funds are available. Funds from this fund shall be expended only for repairs and replacement of equipment. This fund is being combined with the Water Department Capital Reserve Fund which is restricted to replacing or adding to the City's water system and works.

BUDGET

DEPT: 89 WATER DEPT EQ & FAC

FUND: 49 WATER EQ & FAC

LINE ITEM	DESCRIPTION	ACTUAL HISTORY PRIOR-2 YRS.	ACTUAL HISTORY PRIOR-1 YR.	CURRENT APPROVED BUDGET	PROPOSED	REVISED	ADOPTED
REVENUE							
OTHER REVENUE							
40101	BEGINNING BALANCE	33,500.00	81,131	71,710.00	112,000		112,000
40521	INTEREST ON SAVINGS	5,790.00	6,931	5,600.00			
47712	RECEIVED FROM WATER FUND	10,288.00	14,829				
=====							
	TOTAL OTHER REVENUE	49,578.00	102,891	77,310.00	112,000		112,000
=====							
	TOTAL REVENUE	49,578.00	102,891	77,310.00	112,000		112,000
TRANSFERS OUT							
	TRANSFER TO WATER DEPT CAPITAL RESERVE				112,000		112,000
=====							
	TOTAL TRANSFERS OUT				112,000		112,000
CAPITAL OUTLAY							
65893	CAPITAL PROJECTS			77,310.00			

TOTAL CAPITAL OULTAY	77,310.00		
TOTAL REQUIREMENTS	77,310.00	112,000	112,000
DEPARTMENT TOTAL	77,310.00	112,000	112,000
FUND TOTAL	77,310.00	112,000	112,000



TRANSFERS

TRANSFERS OUT 22

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TOTAL TRANSFERS 22

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TOTAL REQUIREMENTS 22

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DEPARTMENT TOTAL 22

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FUND TOTAL

Fund 54 Dept 204

KELLY AVENUE LANDSLIDE FUND

This is a Special Revenue Fund established for the fiscal year 1987-88. The moneys for this fund are from a special two year serial levy totalling \$290,698.00 and a grant in the amount of \$425,000.00. Expenditures for this fund are for the engineering and the pumping stations for the dewatering of the Kelly Avenue Landslide area.

BUDGET

DEPT: 204 KELLY AVENUE LANDSLIDE

FUND: 54 KELLY AVENUE

LINE ITEM	DESCRIPTION	ACTUAL HISTORY PRIOR-2 YRS.	ACTUAL HISTORY PRIOR-1 YR.	CURRENT APPROVED BUDGET	PROPOSED	REVISED	ADOPTED
REVENUE							
TAXES							
40010	TAXES FOR CURRENT YR	121,726.74	106,751				
=====							
	TOTAL TAXES	121,726.74	106,751				
OTHER REVENUE							
40101	BEGINNING BALANCE		130,183	534,516.00	194,382		194,38
40102	BACK TAXES		14,500	17,500.00	1,500		1,50
40521	INTEREST ON SAVINGS	5,774.00	13,479	41,000.00	14,579		14,57
44256	GRANTS	175,000.00		250,000.00			
44394	MISC SALES & SERVICE	160.00					
47732	RECEIVED FROM WATER RESERVE	200,000.00					
=====							
	TOTAL OTHER REVENUE	380,934.00	158,162	843,016.00	210,461		210,46
=====							
	TOTAL REVENUE	502,660.74	264,913	843,016.00	210,461		210,46
REQUIREMENTS							

62423 UTILITIES

TOTAL UTILITIES						
CAPITAL OUTLAY						
65831	ENGINEERING & DESIGN	172,334.28	60,703	595,360.00	93,461	93,461
65881	CONTRACT/ CONTRACTOR PAY	202,130.69		247,656.00	117,000	117,000
=====						
	TOTAL CAPITAL OUTLAY	374,464.97	60,703	843,016.00	210,461	210,461
=====						
	TOTAL REQUIREMENTS	374,464.97	60,703	843,016.00	210,461	210,461
=====						
	DEPARTMENT TOTAL	374,464.97	60,703	843,016.00	210,461	210,461
=====						
	FUND TOTAL	374,464.97	30,703	843,016.00	210,461	210,461

WASTEWATER COLLECTION REPLACEMENT

This fund derives its revenue from the Wastewater Department and interest. The purpose of the fund is for the replacement of sewer main lines but not for lines leading to directly affected properties. This is a special revenue fund and is legally restricted to expenditures for the specific purpose of the fund. This fund is being combined with the Sewer Special Reserve Fund which is restricted to capital improvements for sewer.

BUDGET

DEPT: 205 WASTEWATER COL REPLACEMENT

FUND: 55 WASTEWATER

LINE ITEM	DESCRIPTION	ACTUAL HISTORY PRIOR-2 YRS.	ACTUAL HISTORY PRIOR-1 YR.	CURRENT APPROVED BUDGET	PROPOSED	REVISED	ADOPTED
REVENUE							
OTHER REVENUE							
40101	BEGINNING BALANCE	53,000.00	57,561	59,500.00	120,000		120,000
40521	INTEREST ON SAVINGS	4,731.00	5,970	4,000.00			
47710	RECEIVED FROM WASTEWATER COLLECTION		20,000	20,000.00			
=====							
	TOTAL OTHER REVENUE	57,731.00	83,531	83,500.00	120,000		120,000
=====							
	TOTAL REVENUE	57,731.00	83,531	83,500.00	120,000		120,000
REQUIREMENTS							
TRANSFERS OUT							
	TRANSFER TO SEWER SPECIAL RESERVE FUND				120,000		120,000
=====							
	TOTAL TRANSFERS OUT				120,000		120,000
CAPITAL OUTLAY							

65891 CAPITAL PROJECTS

83,500.00

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TOTAL CAPITAL OUTLAY

83,500.00

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TOTAL REQUIREMENTS

83,500.00

120,000

120,000

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DEPARTMENT TOTAL

83,500.00

120,000

120,000

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FUND TOTAL

83,500.00

120,000

120,000

Fund 56 Dept 206

STREET AND BRIDGE REPLACEMENT FUND

This is a Special Revenue fund specifically designated for Street and Bridge Replacement. Revenues for this fund are from the Street Fund and interest.



BUDGET

DEPT: 206 ST BRIDGE REPLACEMENT

FUND: 56 ST BRIDGE

LINE ITEM	DESCRIPTION	ACTUAL HISOTRY PRIOR-2 YRS.	ACTUAL HISTORY PRIOR-1 YR.	CURRENT APPROVED BUDGET	PROPOSED	REVISED	ADOPTED
REVENUE							
OTHER REVENUE							
40101	BEGINNING BALANCE	55,000.00	94,931	64,700.00	104,391		104,391
40521	INTEREST ON SAVINGS	8,631.26	7,889	5,100.00	7,829		7,829
47714	RECEIVED FROM OPERATIONS						
=====							
	TOTAL OTHER REVENUE	63,631.26	102,820	69,800.00	112,220		112,220
=====							
	TOTAL REVENUE	63,631.26	102,820	69,800.00	112,220		112,220
REQUIREMENTS							
TRANSFERS OUT							
64711	TRANSFER TO GENERAL FUND			6,140.00	6,200		6,200
=====							
	TOTAL TRANSFERS OUT			6,140.00	6,200		6,200
CAPITAL OUTLAY							

65822 CAPITAL PROJECTS	8,649.38	63,660.00	106,020	106,020
=====				
TOTAL CAPITAL OUTLAY	8,649.38	63,660.00	106,020	106,020
=====				
TOTAL REQUIREMENTS	8,649.38	69,800.00	112,220	112,220
=====				
DEPARTMENT TOTAL	8,649.38	69,800.00	112,220	112,220
=====				
FUND TOTAL	8,649.38	69,800.00	112,220	112,220