

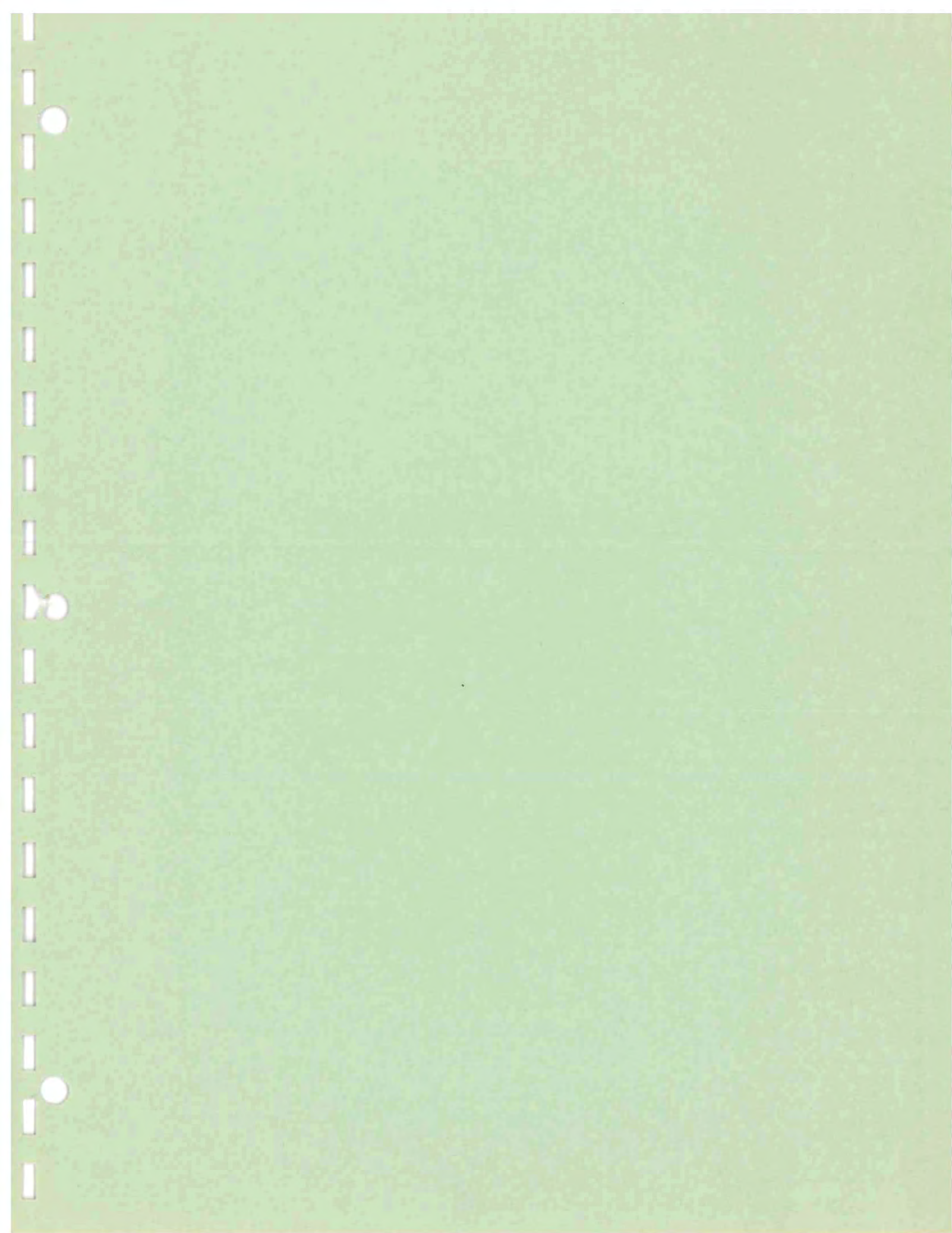
DALLES CITY
THE DALLES, OREGON
1963-64 BUDGET

TABLE OF CONTENTS

	<u>Page</u>
Budget Message	1
Summary of Estimated Revenues 1963-64.	3
Summary of Estimated Expenditures 1963-64.	4
Recapitulation 1963-64	5
 <u>GENERAL FUND</u>	
Receipts.	6
<u>GENERAL & ADMINISTRATIVE DEPARTMENT</u>	
Commentary.	7
Summary & Account Description	8
Personnel	9
Expenditures.	10
Bonded Debt Statement	12
 <u>POLICE DEPARTMENT</u>	
Commentary.	13
Summary & Account Description	14
Personnel	15
Expenditures.	16
 <u>FIRE DEPARTMENT</u>	
Commentary.	17
Summary & Account Description	18
Personnel	19
Expenditures.	20
 <u>FIRE-AMBULANCE</u>	
Summary	21
Expenditures.	22
 <u>ENGINEER LIG DEPARTMENT</u>	
Commentary.	23
Summary	24
 <u>LIBRARY DEPARTMENT</u>	
Commentary.	25
Summary	26
Personnel	27
Expenditures.	28
 <u>WATER FUND</u>	
Receipts.	29
Commentary.	30
Summary & Account Description	31
Personnel.	32
Expenditures.	33
Bonded Debt Statement	35

TABLE OF CONTENTS (Cont.)

	<u>Page</u>
<u>AIRPORT FUND</u>	
Receipts	36
Commentary	37
Summary	38
Expenditures	39
 <u>IMPROVEMENT FUND</u>	
Receipts & Expenditures	40
Bonded Debt Statement	41
 <u>SEWER FUND (Former 3 Mill)</u>	
Receipts & Expenditures	42
 <u>CONSTRUCTION FUND</u>	
Receipts & Expenditures	43
 <u>2 HILL FUND (Former 4 Mill)</u>	
Receipts & Expenditures	44
 <u>STORM SEWER FUND</u>	
Receipts & Expenditures	45
 <u>SEWAGE TREATMENT FUND</u>	
Receipts	46
Commentary	47
Summary & Account Description	48
Personnel	49
Expenditures	50
Bonded Debt Statement	52
 <u>PUBLIC WORKS FUND</u>	
Receipts	53
Commentary	54
Summary & Account Description	55
Personnel	56
Expenditures	57
 <u>AMBULANCE SPECIAL FUND</u>	
Receipts & Expenditures	59
 <u>PUBLIC WORKS SPECIAL FUND</u>	
Receipts & Expenditures	60
 <u>PARKS-RECREATION FUND</u>	
Receipts	61
Commentary	62
Summary & Account Description	63
Personnel	64
Expenditures	65



April 22, 1963

Honorable Mayor, Councilmen and Citizen Budget Committeemen
Dalles City
The Dalles, Oregon

Gentlemen:

It is both my duty and privilege to submit to you the Dalles City Budget for 1963-64. One of the City Manager's most important functions is the preparation of the annual budget. Also, one of the most important functions performed by any legislative body is the study, modification and adoption of the final budget.

This budget is presented to you as a balanced budget and without requiring any additional taxes. The budget incorporates the opinions of the administration as to providing the greatest good for the whole city within the monies made available.

Through recent years the developments in municipal budgeting have led me to offer a different budget format from that followed previously. New budgeting philosophy indicates the primary focus should be on what has been termed "performance budgeting." This approach emphasizes functions and activities rather than things to be acquired. Certainly individual items are necessary to the department but they are only means to an end. The important thing in budgeting is to financially program, for the coming year, the actual service or project which is to be performed. With this in mind the line items of this budget are subtotaled throughout under such headings as Communications, Maintenance of Building and Grounds, Vehicle Expense, Departmental Expenses, etc. It is anticipated that printing costs, auditing costs, and other clerical work can be reduced by utilizing only the sub-totals, rather than the previously meticulously itemized line account budgeting procedures. The changes incorporated in this budget format are one step on the way toward modern budgeting principles.

No decreases in service or functions is anticipated in this budget as compared to the past year. On the contrary, there are some increases. Such changes are specifically delineated in the commentary sheet which proceeds each department.

WHAT'S NEW FOR 1963-64?

In general, it is the writers opinion, that the Dalles City financial picture for the coming year is in a relatively strong, stable, and administratively sound position. The financial outlook is considerably better than at any time since the termination of the \$117,000.00 special levy in 1960-61.

Primary developments incorporated in this budget are as follows:

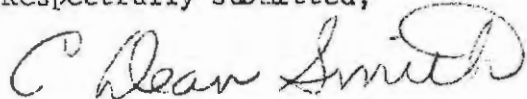
1. Incorporation of the Stability Pay feature of the pay plan adopted last year.
2. Increases in personnel are limited to a part time fire marshall, and one additional clerk in the library.
3. Inclusion of more monies for training of personnel, to better utilize existing employees.
4. A larger Emergency Fund for a buffer against the unforeseen.
5. By water consumer increases, improvements are incorporated to increase the water supply.
6. Increased sewer use revenues will enable this fund to pay off its debt to the Storm Sewer Fund, and pay its share of administrative charges.

FOR THE FUTURE

One of the bright spots on the horizon is the fact that this years payment is the final payment on the bond issue used to finance the construction of the Fire Substation at 12th and Kelly. The following budgets will enjoy an approximate reduction in taxes of \$16,000.00 annually. Certainly the future holds a much brighter outlook for the utilities due to the raise of revenue in each department. This will put these departments in a more reasonable position for handling their overdue needs.

On the other side, it appears eminent that the State Legislature will eventually require our city to operate its fire department on a 56 hour week program. This will cause an increase in personnel costing approximately \$30,000.00 annually in order to maintain the same degree of fire service and readiness now in effect. Certainly this will necessitate some sincere analysis and study for proper action.

Respectfully submitted,



C. Dean Smith
City Manager

SUMMARY OF ESTIMATED REVENUES 1963-64

	TOTAL	CASH BALANCE	TAXES CURRENT & PRIOR	MISC. REVENUES	WATER OR SEWER SERVICE CHARGES	TRANSFERS FROM OTHER FUNDS
General Fund	507,913.00	9,700.00	281,646.00	186,860.00	-	29,705.00
Water Fund	212,000.00	5,000.00	-	14,000.00	193,000.00	-
Airport Fund	5,200.00	500.00	-	2,700.00	-	2,000.00
Improvement	205,283.00	35,283.00	-	170,000.00	-	-
Sewer	-	-	-	-	-	-
Construction	-	-	-	-	-	-
2 Mill	37,555.00	10,000.00	26,755.00	800.00	-	-
Storm Sewer	38,412.00	32,000.00	-	-	-	6,412.00
Sewage Treatment	58,000.00	2,000.00	-	500.00	-	55,500.00
Public Works	225,006.00	2,000.00	-	86,000.00	-	137,006.00
Ambulance Special	6,840.00	4,600.00	-	140.00	-	2,100.00
Public Works Spec.	-	-	-	-	-	-
Parks-Recreation	54,010.00	-	39,900.00	13,306.00	-	804.00
TOTAL	1,350,299.00	101,083.00	340,303.00	474,306.00	193,000.00	233,607.00

SUMMARY OF ESTIMATED EXPENDITURES 1963-64

	TOTAL	PERSONAL SERVICES	MAINTENANCE & OPERATION	CAPITAL OUTLAY	TRANSFER TO OTHER FUNDS	DEBT SERVICE
GENERAL FUND						
General & Administrative	160,783.00	48,250.00	76,998.00	11,800.00	8,360.00	15,375.00
Police Dept.	138,000.00	109,375.00	20,055.00	8,570.00	-	-
Fire Dept.	139,000.00	114,961.00	9,714.00	14,325.00	-	-
Fire-Ambulance	4,000.00	1,000.00	900.00	-	2,100.00	-
Engineering	38,000.00	38,000.00	-	-	-	-
Library	28,130.00	18,457.00	2,470.00	7,203.00	-	-
TOTAL GENERAL FUND	507,913.00	330,043.00	110,137.00	41,898.00	10,460.00	15,375.00
WATER FUND						
	212,000.00	57,228.00	29,503.00	65,145.00	18,885.00	41,239.00
AIRPORT FUND						
	5,200.00	1,500.00	2,600.00	1,100.00	-	-
IMPROVEMENT FUND						
	205,283.00	-	25,600.00	11,000.00	114,500.00	54,183.00
SEWER FUND-3 MILL						
	-	-	-	-	-	-
CONSTRUCTION FUND						
	-	-	-	-	-	-
2 MILL FUND						
	37,555.00	-	-	37,555.00	-	-
STORM SEWER FUND						
	38,412.00	-	-	38,142.00	-	-
SEWAGE TREATMENT						
	58,000.00	12,466.00	11,852.00	-	10,062.00	23,620.00
PUBLIC WORKS FUND						
	225,086.00	89,818.00	45,368.00	81,200.00	8,700.00	-
AMBULANCE SPECIAL						
	6,840.00	-	-	6,840.00	-	-
PUBLIC WORKS SPEC. FUND						
	-	-	-	-	-	-
PARKS-RECREATION FUND						
	54,010.00	35,656.00	10,505.00	8,049.00	-	-
TOTAL	1,350,299.00	526,711.00	235,365.00	290,929.00	162,607.00	134,417.00

RECAPITULATION 1963-64

FUND	PROPOSED EXPENDITURES	GENERAL REVENUE	TAXES NEEDED
GENERAL			
General & Admin.	160,783.00		
Police	138,000.00		
Fire	139,000.00		
Fire-Ambulance	4,000.00		
Engineering	58,000.00		
Library	23,130.00		
TOTAL GENERAL FUND	507,913.00	251,265.00	256,648.00
WATER FUND	212,000.00	212,000.00	
AIRPORT FUND	5,200.00	5,200.00	
IMPROVEMENT FUND	205,283.00	205,283.00	
SEWER FUND	-	-	
CONSTRUCTION FUND	-	-	
2 MILL FUND	37,555.00	10,300.00	26,755.00
STORM SEWER	38,412.00	38,412.00	
SEWAGE TREATMENT	58,000.00	58,000.00	
PUBLIC WORKS	225,086.00	225,086.00	
AMBULANCE SPECIAL	6,840.00	6,840.00	
PUBLIC WORKS SPECIAL	-	-	
PARKS & RECREATION	54,010.00	14,110.00	39,900.00
TOTALS	1,350,299.00	1,026,996.00	323,303.00
1963-64 Tax Base	239,719.00	Total Taxes to	
Exempt Bonds (Last Yr.)	15,337.00	Balance Budget	323,303.00
5 Year Special Levy (2 Mill)	26,592.00	Estimated Taxes Not Collected & Discounts	25,000.00
Salaries (3rd Year)			
5 Year Special Levy St. Improvement (2nd Yr.)	26,755.00		
5 Year Special Levy Parks & Recreation (2nd Yr.)	39,900.00		
TOTAL TAX LEVY	348,303.00	TOTAL TAX LEVY	348,303.00

RECEIPTS 1963-64

GENERAL FUND

CODE NO: 101

Actual Receipts		1962-63		Code	Item	Estimated 1963-64
1960-61	1961-62	1st 6 mos.	Budgeted			
3,435.95	13,065.10	-	1,600.00	101	Cash Balance	9,700.00
22,993.13	34,015.98	5,423.32	25,000.00	303	Delinquent Taxes & Int.	25,000.00
6,050.68	5,588.45	1,502.40	3,000.00	311	Fees and Licenses	3,000.00
4,634.52	3,819.35	2,296.20	4,000.00	312	Permits	4,000.00
31,687.90	29,801.14	15,154.63	31,000.00	313	Parking Meters	30,000.00
31,869.28	35,892.10	9,637.66	32,000.00	314	Franchises	35,000.00
-	-	-	3,300.00	333	County Share of Dog Ctrl.	3,000.00
3,324.00	3,636.95	2,419.90	4,000.00	335	Ambulance Service	4,000.00
2,210.00	1,460.00	1,360.00	1,500.00	336	Fire Contracts	1,600.00
3,513.60	3,219.25	355.39	5,000.00	338	Sales & Service NOC	2,000.00
294.19	-	-	-	340	Interest	-
23,500.00	23,500.00	5,450.00	21,800.00	348	Admin. Fees for Water	17,355.00
-	-	1,250.00	5,000.00	349	Admin. Fees for Pub. Wks.	8,700.00
-	-	-	-	350	Admin. Fees from Sewer Scr.	3,650.00
26,455.25	26,944.15	13,696.48	27,000.00	351	Fines & Bail Forfeitures	27,000.00
732.50	655.50	315.40	700.00	353	Library Fines	695.00
24,094.70	29,152.81	11,618.42	28,000.00	361	State Liquor Tax	30,000.00
4,136.46	2,258.28	2,540.18	4,500.00	362	State Gas Tax Refund	4,000.00
12,495.00	12,495.00	-	13,250.00	363	County Share of Library	14,065.00
11,470.58	10,150.84	-	14,000.00	364	Engineering Fees	12,000.00
5,297.11	-	-	-	365	Ambulance Sinking Fund	-
153.31	3,241.45	6,800.00	10,000.00	371	Land Sales	10,000.00
-	-	-	-	372	Federal Planning	6,500.00
19,348.16	258,896.35	79,819.98	234,650.00		TOTAL MISC. RECEIPTS	251,265.00
-	-	-	268,418.00	301	Current Taxes	281,648.00
-	-	-	(25,000.00)		Less Uncollected & Disc.	(25,000.00)
-	-	-	243,418.00		TOTAL TAXES NEEDED	256,648.00
-	-	-	478,068.00		TOTAL MEANS OF FINANCING	507,915.00

C O M M E N T A R Y

FINANCING SOURCE

The revenues for operation of this department come from the various sources of the General Fund.

FUNCTIONS

The function and responsibilities vested in this department are very broad. It includes such operations as City Manager's office, Finance Department, legal department, and non-departmental, which is the most expensive operation in this department.

PERSONNEL

Personnel included in this department are city manager, finance officer, three clerks, secretary, part-time city attorney and city judge.

SERVICES

The manager's responsibility is general administration and coordination of all departments of the city, plus carrying out the policies and activities as directed by the City Council. The finance officer and staff are responsible for all accounting and fiscal operations of the city throughout all funds. In addition, he administers the personnel and insurance records, plus payroll for all city employees. The finance officer serves as clerk for the Council, handling their meeting minutes, plus all official records for the city. The city attorney is on a retainer fee acting as legal consultant for the City Council and city administration. The Municipal Judge presides over the recorders court which is held each morning and holds traffic court one evening each week. In the non-departmental portion of this budget the major service items for the city are financed such as insurance and bonds, street and traffic lights, annual audit, and the emergency fund.

FUTURE PROGRAMS

Normal Step increases have been allowed, but no increase in personnel is incorporated in this budget. Budgetary gains are primarily attributable to an increase in the emergency fund, \$500.00 increase in the contribution to the Airport Fund, increase in major repairs (for City Hall) plus many smaller increases. The only new undertaking is Item 279 - Other, \$1000.00 which is budgeted for downtown trash cans.

SUMMARY

GENERAL FUND

DEPT: GENERAL & ADMINISTRATIVE

CODE: 410

Classification	Actual Expenditure 1961-62	Actual Expenditure (6Months) 1962-63	Current Budget 1962-63	Estimated Budget 1963-64
PERSONNEL SERVICES	50,177.69	19,295.91	39,850.00	48,250.00
MAINTENANCE & OPERATION	63,449.08	39,959.66	78,532.00	85,358.00
CAPITAL OUTLAY	2,446.87	6,869.71	11,100.00	11,800.00
DEBT SERVICE	16,012.50	337.50	15,675.00	15,375.00
TOTAL	132,086.14	66,462.78	145,157.00	160,783.00
PERSONNEL QUOTA				
REGULAR	7	8	8	8
TEMPORARY	-	-	-	-

ACCOUNT DESCRIPTION

CODE	ITEM
13	Consultants, \$6,900.00, \$6,500.00 Federal Monies for Civic Center Planning.
274	Contributions to Others, \$3,700.00: Wasco County:
	Health Department \$1,000.00
	Mosquito Control 900.00
	Juvenile Officer 300.00
	Museum Commission 1,000.00
279	Other, \$1,000.00, Trash Cans
291	Major Repairs & Replacements, \$1,000.00 City Hall lighting improvements and ceiling work in Assembly Room.
295	New Equipment, \$800.00, Air Conditioner or copying machine
297	Other, \$10,000.00 is for city acquisition of land or payment of assessments against city property.

PERSONNEL SUMMARY

DEPT: GENERAL & ADMINISTRATION
CODE: 410

Salary Rate No. & Step	Position Title	No of Employees	Annual Salary 1963-64	Monthly Basis
NC	City Manager		10,600.00	883.33
18-3 of 4	Finance Officer		6,948.00	579.00
6-2 of 4	Account Clerk	2	7,416.00	309.00
6-1 of 4	Account Clerk		3,540.00	295.00
5-1 of 4	Clerk-Steno		<u>3,372.00</u>	281.00
			31,876.00	
NC	City Attorney		5,400.00	450.00
NC	City Recorder(Judge)		<u>2,100.00</u>	175.00
			39,376.00	
	Stability Pay		<u>129.00</u>	
	TOTAL		39,505.00	

BUDGETARY EXPENDITURES FOR FISCAL YEAR 1963-64

DEPT: GENERAL & ADMINISTRATION
CODE: 410

Actual Expenditures		1962-63		Code	Expenditure Classification	Estimated
1960-61	1961-62	1st 6 mos.	Budgeted			
32,730.78	33,661.00	10,627.59	37,816.00	11	Regular Salaries	39,505.00
-	1,171.00	-	-	12	Temporary Salaries	343.00
1,515.04	1,500.00	150.00	784.00	13	Consultant Services	6,900.00
14,001.33	13,845.61	518.32	1,250.00	14	Payroll Expenses	1,500.00
48,247.15	50,177.69	19,295.91	39,850.00		TOTAL PERSONAL SERVICES	48,250.00
2,096.84	1,933.04	501.96	1,500.00	211	Postage	1,500.00
1,193.22	1,152.29	563.04	1,200.00	212	Telephone	1,200.00
3,290.06	3,085.33	1,065.00	2,700.00	21	Communications Total	2,700.00
262.46	204.63	152.37	375.00	221	Travel, Meals, (Conferences)	600.00
79.60	150.87	77.31	125.00	222	Education & Training	300.00
342.06	363.50	229.68	500.00	22	Training & Conference Total	900.00
1,256.77	1,119.31	532.43	1,140.00	231	Heating Fuel	1,100.00
706.63	723.63	387.25	750.00	232	Electric Service	340.00
270.01	201.20	183.00	250.00	234	Garbage Service	300.00
262.39	454.99	342.85	1,000.00	235	Building Repairs	1,000.00
-	-	-	-	237	Agricultural Supplies	50.00
750.24	301.62	513.65	800.00	238	Janitorial Supplies	850.00
3,246.04	3,300.75	1,964.18	3,940.00	23	Maint. of Bldg. & Grounds Total	4,140.00
3,367.85	1,930.84	1,173.17	2,000.00	242	Office Supplies	2,000.00
533.05	513.38	374.39	750.00	243	Office Equipment Repairs	750.00
396.87	384.04	279.90	250.00	244	Other	200.00
4,297.77	2,836.26	1,727.46	3,000.00	24	Supplies & Commodities Total	2,950.00
99.71	112.09	2.21	100.00	251	Vehicle Parts & Service	250.00
-	-	5.88	25.00	252	Tires & Tire Repairs	25.00
63.14	92.51	38.31	100.00	253	Gasoline, Oil & Lubricants	100.00
162.85	204.60	46.40	225.00	25	Vehicle Expense Total	375.00
254.93	170.39	17.19	300.00	261	Special Dept. Supplies	300.00
18,300.00	6,556.00	1,590.00	7,860.00	265	Tran. to Other Dept.	6,360.00
921.95	954.14	1,044.37	950.00	266	Dues & Subscriptions	1,050.00
19,476.88	7,688.53	2,651.56	9,110.00	26	Departmental Expenses Total	9,710.00
16,580.35	16,659.20	6,334.95	17,100.00	271	Street Lights	17,510.00
496.92	455.71	215.17	500.00	272	Traffic Lights	500.00
19,924.56	17,477.67	15,548.13	21,000.00	273	Insurance & Bonds	19,500.00
6,350.00	1,800.00	2,700.00	3,000.00	274	Contributions to Others	3,700.00
815.82	632.06	185.55	600.00	275	Legislative Expense	2,000.00
2,857.11	3,573.02	823.50	3,300.00	276	Publishing Legal Notices	3,500.00
1,975.00	1,975.00	2,135.00	2,200.00	277	Annual Audit	2,000.00
2,833.78	2,302.30	1,428.63	2,820.00	278	Retirement Contributions	2,800.00
-	-	-	-	279	Other	1,000.00
51,833.54	45,375.46	31,370.93	50,520.00	27	Non-Departmental Total	50,810.00
15,701.90	594.65	904.45	8,537.00	28	Emergency	12,060.00
98,351.10	63,449.00	39,959.66	78,532.00		TOTAL MAINT. & OPERATIONS	85,350.00

BUDGETARY EXPENDITURES FOR FISCAL YEAR 1963-64

DEPT: GENERAL & ADMINISTRATION
CODE: 410

Actual Expenditures		1962-63		Code	Expenditure Classification	Estimated
1960-61	1961-62	1st 6 mos.	Budgeted			
-	-	-	500.00	291	Maj. Repairs & Replacements	1,000.00
-	74.77	-	-	292	Land	-
1,099.48	189.10	216.70	600.00	295	New Equipment or Machinery	800.00
-	2,183.00	6,653.01	10,000.00	297	Other	10,000.00
1,099.48	2,446.87	6,869.71	11,100.00	29	CAPITAL OUTLAY TOTAL	11,800.00
17,000.00	15,000.00	-	15,000.00	301	Bond Retirement	15,000.00
1,370.00	1,012.50	337.50	675.00	302	Interest	375.00
18,370.00	16,012.50	337.50	15,675.00	30	DEBT SERVICE TOTAL	15,375.00
166,067.73	132,086.14	66,462.78	145,157.00		GRAND TOTAL DEPARTMENT	160,783.00

BONDED DEBT STATEMENT OF GENERAL OBLIGATION BONDS FOR 1963-64

CODE: 410-301
410-302

	Date of Issue	Date of Maturity	Interest Rate	Principal Due 1963-64	Interest Due 1963-64	Principal Remaining after 6-30-64
Gen'l Obligation Public Safety Bonds, 1954	2-1-54	2-1-63	2 $\frac{1}{4}$ %	15,000.00	337.50	None

C O M M E N T A R Y

FINANCING SOURCE

The finances to operate this department come from the various sources of the General Fund. However, many consider the department is primarily financed by the revenue from fines and bail forfeitures plus parking meter profits.

FUNCTIONS

The primary function of The Dalles Police Department is the prevention of crime, protection of life and property, apprehension of offenders, and the control of traffic within the city limits. This service is provided by three eight hour shifts.

PERSONNEL

The Dalles Police Department personnel consist of the chief, assistant chief, detective sergeant, three shift sergeants, eight patrolman, three matron-clerks, a meter maid, and dog control officer (cost shared with Wasco County). In addition to this the department utilizes a part-time meter repairman, plus police reserves on a monthly retainer of \$150.00. The department is still short of patrolman manpower, caused by the curtailment of all tax supported departments in 1961.

SERVICES

The Police Department during 1962 listed 16,593 law violations, of which 14,864 were parking violations. To accomplish this the department logged 20,266 telephone calls, 71,322 radio messages, and 2,980 teletype messages for the year. The department utilizes two marked police cars, plus two unmarked cars, one of which is used by the Police Chief. In addition the Dog Control Officer operates a pickup.

FUTURE PROGRAMS

In general this department is budgeted very similarly to the previous year, the main increase being normal step pay increases. There is also a \$700.00 increase for prisoner expenses which covers meals and medical attention for jail prisoners plus expenses incurred by the Dog Control Officer for animals under his care.

BUDGET ESTIMATES

SUMMARY

DEPT: POLICE

CODE: 430

Classification	Actual Expenditures 1961-62	Actual Expenditure (6 months) 1962-63	Current Budget 1962-63	Estimated Budget 1963-64
PERSONNEL SERVICES	87,059.46	52,957.27	106,434.00	109,375.00
MAINTENANCE & OPERATION	17,423.51	9,736.29	18,926.00	20,055.00
CAPITAL OUTLAY	2,755.52	9,769.20	10,700.00	8,570.00
DEBT SERVICE	-	-	-	-
TOTAL	107,238.49	72,462.76	136,060.00	138,000.00
PERSONNEL QUOTA	18		19	19
REGULAR				
TEMPORARY	18		19	19

ACCOUNT DESCRIPTION

CODE	ITEM
267	Other, \$5,000.00, Prisoner & Animal Expense
291	Major Repairs & Replacements, \$4,870.00; Parking meters \$2,470.00; Dog Pound Runs, \$1,400.00
294	New Auto Equipment, \$3,600.00, Three Patrol Cars
295	New Equipment, \$1,100.00, Film Projector, \$600.00; Small two way radio, \$500.00

PERSONNEL SUMMARY

DEPT: POLICE
CODE: 430

Salary Rate No. & Step	Position Title	No. of Employees	Annual Salary 1963-64	Monthly Basis
20-2 of 4	Chief		7,332.00	611.00
16-4 of 4	Assistant Chief		6,588.00	549.00
15-3 of 3	Detective Sergeant		6,012.00	501.00
14-3 of 3	Police Sergeant		5,724.00	477.00
14-2 of 3	Police Sergeants	2	10,944.00	456.00
13-3 of 3	Patrolman 1st Class	2	10,896.00	454.00
13-2 of 3	Patrolman 1st Class		5,208.00	434.00
13-2 of 3	Patrolman		5,208.00	434.00
13-1 of 3	Patrolmen	3	14,904.00	414.00
13-1 of 3	Patrolman		4,968.00	414.00
6-3 of 3	Matron-Clerk	2	7,752.00	323.00
6-1 of 3	Matron-Clerk		3,540.00	295.00
6-2 of 2	Metermaid		3,708.00	309.00
10-2 of 2	Animal Control Officer		4,500.00	375.00
			<u>97,284.00</u>	
	Stability Pay		<u>891.00</u>	
	TOTAL		98,175.00	
	Parttime Meter Repairman		2,400.00	
	Police Reserves & Temporary		<u>3,000.00</u>	
	TOTAL PARTTIME AND TEMPORARY		5,400.00	

BUDGETARY EXPENDITURES FOR FISCAL YEAR 1963-64

DEPT: POLICE
CODE: 430

(1)	(2)	(3)	(4)	(5)	(6)	(7)
Actual Expenditures		1962-63		Code	Expenditure Classification	Estimated
1960-61	1961-62	1st 6 Mos.	Budgeted			
88,715.60	87,059.46	46,398.92	95,704.00	11	Regular Salaries	98,175.00
3,186.75	-	3,658.80	5,400.00	12	Temporary Salaries	5,400.00
-	-	2,899.55	5,330.00	14	Payroll Expenses	5,300.00
91,902.35	87,059.46	52,957.27	106,434.00		TOTAL PERSONAL SERVICES	109,375.00
399.47	367.03	325.16	400.00	211	Postage	525.00
892.92	710.20	383.44	700.00	212	Telephone	700.00
340.00	408.00	170.00	400.00	213	Teletype	400.00
704.00	596.25	305.03	700.00	214	Radio Maintenance	700.00
2,336.39	2,081.48	1,183.63	2,200.00	21	Communications Total	2,525.00
396.11	331.97	151.75	200.00	221	Travel, Meals, (Conferences)	400.00
-	-	-	-	222	Education and Training	100.00
396.11	331.97	151.75	200.00	22	Training & Conference Total	500.00
243.99	66.00	196.79	250.00	235	Building Repairs	500.00
133.87	-	-	-	236	Machinery Repairs	-
18.70	-	-	-	238	Janitorial Supplies	-
867.03	874.79	534.48	726.00	239	Other	-
1,263.59	940.79	731.27	976.00	23	Maint. of Bldg & Grounds Tot.	500.00
918.74	991.37	496.84	800.00	242	Office Supplies	1,000.00
27.00	65.39	85.91	200.00	243	Office Equipment & Repars	150.00
323.26	234.65	182.79	400.00	244	Other	400.00
1,269.00	1,291.41	765.54	1,400.00	24	Supplies & Commodities Total	1,550.00
1,215.11	887.60	365.73	1,100.00	251	Vehicle Parts & Service	1,100.00
672.34	342.97	210.05	600.00	252	Tires and Tire Repairs	600.00
3,606.70	3,384.35	1,241.97	3,350.00	253	Gasoline, Oil, & Lubricants	3,400.00
1,832.39	754.13	276.71	1,000.00	257	Other	1,130.00
7,326.54	5,369.11	2,094.46	6,050.00	25	Vehicle Expense Total	6,230.00
562.29	607.84	450.69	1,000.00	261	Special Dept. Supplies	1,100.00
32.45	156.79	18.00	50.00	262	Signs	50.00
2,677.58	2,340.74	1,339.48	2,500.00	263	Wearing Apparel & Maint.	2,500.00
163.19	179.55	171.03	150.00	264	Laundry	200.00
205.10	62.50	57.00	100.00	266	Dues & Subscriptions	100.00
5,219.87	4,061.53	2,773.44	4,300.00	267	Other	5,000.00
8,860.48	7,408.75	4,809.64	8,100.00	26	Departmental Expenses Total	8,950.00
21,452.11	17,423.51	9,736.29	18,926.00		TOTAL MAINT. & OPERATIONS	20,055.00
	511.33	4,377.39	4,600.00	291	Maj. Repairs & Replacements	3,870.00
4,159.66	2,244.19	5,391.81	6,100.00	294	New Auto Equipment	3,600.00
2,207.35	-	-	-	295	New Equipment or Machinery	1,100.00
6,367.01	2,755.52	9,769.20	10,700.00	29	CAPITAL OUTLAY TOTAL	8,570.00
119,721.47	107,238.49	72,462.76	136,060.00		GRAND TOTAL DEPARTMENT	138,000.00

C O M M E N T A R Y

FINANCING SOURCE

The revenues to operate this department come from the various sources of the General Fund.

FUNCTIONS

The principle functions of The Dalles Fire Department are fire prevention and fire fighting. Also, this department operates the ambulance service for our community.

PERSONNEL

The Fire Department Personnel consists of the chief, assistant chief, captain, four lieutenants, four engineers, and six firemen. Substitute firemen are hired for when firemen are on vacations. In addition the Fire Department personnel are greatly reinforced by 45 volunteer firemen.

SERVICES

During 1962 The Dalles Fire Department answered 465 emergency calls. Of these 300 were ambulance service and the remainder were other emergencies predominately fires. The Fire Department presently is very adequately performing the function of fire fighting. The responsibility of fire prevention needs reinforcing which requires manpower.

Actually an extremely valuable service to the citizens and property owners of our community is the fire insurance savings enjoyed by property owners under the protection of The Dalles Fire Department. Our Fire Underwriters Class Four rating is one of the highest in the State, which gives a direct monetary savings to the people in their fire insurance premiums.

FUTURE PROGRAMS

The Ambulance portion of the Fire Department Budget is essentially the same as previous years. The Fire Department budget for the coming year shows an increase in personnel services, primarily due to the step pay increases and stability pay for the firemen. An addition was budgeted for a parttime Fire Marshall. This service actually requires a full time Fire Marshall. The summer substitute firemen allocation was increased by \$2400.00. In the subsequent budget the city should contract to purchase another pumper to replace the 1935 Seagraves Engine 2. When that unit is paid for the city can commence to place monies annually in a sinking fund for cash purchase of subsequently needed fire equipment.

BUDGET ESTIMATES

SUMMARY

DEPT: FIRE
CODE: 440

Classification	Actual Expenditure 1961-62	Actual Expenditure (6 Months) 1962-63	Current Budget 1962-63	Estimated Budget 1963-64
PERSONNEL SERVICE	99,096.10 ✓	52,307.66	107,173.00 ✓	114,961.00
MAINTENANCE & OPERATION	7,982.08	5,565.88	8,820.00	9,714.00
CAPITAL OUTLAY	6,826.10	3,884.65	12,358.00	14,325.00
DEBT SERVICE	-	-	-	-
TOTAL	113,904.28	61,758.19	128,351.00	139,000.00
PERSONNEL QUOTA				
REGULAR			17	17
TEMPORARY			2	2

ACCOUNT DESCRIPTION

CODE	ITEM
291	Major Repairs & Replacements, \$750.00, Revision Fire Alarm Office & Suction on Engine #5.
295	New Equipment or Machinery, \$425.00, Automatic Door Openers
298	Fire Truck Payment, \$6,580.00, Final Payment Engine #5.

PERSONNEL SUMMARY

DEPT: FIRE
CODE: 440

Salary Rate No. & Step	Position Title	No. of Employees	Annual Salary 1963-64	Monthly Basis
20-4 of 4	Chief		8,004.00	667.00
16-4 of 4	Assistant Fire Chief		6,588.00	549.00
15-3 of 3	Captain		6,012.00	501.00
14-3 of 3	Lieutenants	4	22,896.00	477.00
13-3 of 3	Engineers	4	21,792.00	454.00
12-3 of 3	Firemen	2	10,376.00	432.00
12-2 of 3	Firemen	3	14,868.00	413.00
12-2 of 3	Fireman		4,956.00	413.00
			<hr/>	
			95,492.00	
	Stability Pay		<hr/>	
			1,969.00	
	TOTAL		97,461.00	
	Fire Marshall		3,740.00	
	Temporary Firemen		4,200.00	
	Volunteers		<hr/>	
			6,300.00	
	TOTAL PART TIME & TEMPORARY		14,240.00	

DEPT: FIRE

CODE: 440

Actual Expenditures		1962-63		Code	Expenditure Classification	Estimated
1960-61	1961-62	1st 6 Mos.	Budgeted			
90,886.18	94,017.00	46,281.00	93,564.00	11	Regular Salaries	97,461.00
6,074.53	5,079.10	3,252.95	8,100.00	12	Temporary Salaries	14,240.00
-	-	2,773.71	5,509.00	14	Payroll Expenses	5,800.00
√96,960.71	√99,096.10	52,307.66	√107,173.00		TOTAL PERSONAL SERVICES	117,501.00
6.25	16.55	2.43	10.00	211	Postage	15.00
1,080.54	893.00	439.90	1,050.00	212	Telephone	1,100.00
313.50	629.00	314.70	600.00	214	Radio Maintenance	600.00
-	-	-	-	215	Other - Fire Alarm Maint.	150.00
1,400.29	1,538.55	757.03	1,660.00	21	Communications Total	1,865.00
393.42	433.95	211.97	525.00	221	Travel, Meals, (Conferences)	400.00
-	-	-	-	222	Education & Training	300.00
393.42	435.95	211.97	525.00	22	Training & Conference Total	700.00
293.99	317.90	113.71	350.00	231	Heating Fuel	300.00
167.34	167.48	77.57	275.00	232	Electric Service	200.00
24.70	19.00	11.40	35.00	234	Garbage Service	24.00
446.20	248.16	421.82	550.00	235	Building Repairs	700.00
212.37	73.84	70.44	200.00	236	Machinery Repairs	200.00
1,144.60	826.38	694.94	1,410.00	23	Maint. of Bldg. & Grounds Tot.	1,424.00
166.04	51.48	55.26	150.00	242	Office Supplies	150.00
166.04	51.48	55.26	150.00	24	Supplies & Commodities Total	150.00
612.99	620.43	434.23	750.00	251	Vehicle Parts & Service	750.00
46.63	249.37	30.93	200.00	252	Tires & Tire Repairs	200.00
633.52	619.98	298.14	525.00	253	Gasoline, Oil & Lubricants	600.00
-	-	-	-	256	Shop Tools & Repair	75.00
368.30	574.14	408.35	400.00	257	Other NOC	400.00
1,661.44	2,063.92	1,171.65	1,875.00	25	Vehicle Expense Total	2,025.00
1,198.42	814.53	921.14	1,000.00	261	Special Dept. Supplies	1,200.00
1,219.46	1,026.70	1,277.59	1,250.00	263	Wearing Apparel & Maint.	1,300.00
760.82	865.04	346.12	600.00	264	Laundry	700.00
146.30	219.77	50.72	200.00	266	Dues & Subscriptions	200.00
220.86	141.76	79.46	150.00	267	Other NOC	150.00
3,545.86	3,067.80	2,675.03	3,200.00	26	Departmental Expenses Total	3,550.00
8,311.55	7,932.98	5,565.88	8,820.00		TOTAL MAINT. & OPERATIONS	9,714.00
-	-	-	-	291	Maj. Repairs & Replacements	750.00
-	-	2,422.65	2,626.00	295	New Equip. or Machinery	425.00
930.00	926.10	1,462.00	1,500.00	297	Other (Fire Hose)	1,530.00
28,216.78	5,400.00	-	6,732.00	298	Engine 5 Pay. Fire Truck	6,500.00
3,000.00	500.00	-	1,500.00	299	Hydrants	2,500.00
32,146.78	6,826.10	3,884.65	12,358.00	29	CAPITAL OUTLAY TOTAL	11,785.00
137,419.14	113,904.28	61,758.19	128,351.00		GRAND TOTAL DEPARTMENT	139,000.00

BUDGET ESTIMATES

SUMMARY

DEPT: FIRE-AMBULANCE
CODE: 445

Classification	Actual Expenditure 1961-62	Actual Expenditure (6 Months) 1962-63	Current Budget 1962-63	Estimated Budget 1963-64
PERSONNEL SERVICES		485.00	1,000.00	1,000.00
MAINTENANCE & OPERATION		260.48	1,000.00	900.00
CAPITAL OUTLAY		-	2,000.00	2,100.00
DEBT SERVICE		-	-	-
TOTAL		745.48	4,000.00	4,000.00
PERSONNEL QUOTA				
REGULAR				
TEMPORARY				

BUDGETARY EXPENDITURES FOR FISCAL YEAR 1963-64

DEPT: FIRE-AMBULANCE

CODE: 445

(1)	(2)	(3)	(4)	(5)	(6)	(7)
Actual Expenditures		1962-63		Code	Expenditure Classification	Estimated
1960-61	1961-62	1st 6 Mos.	Budgeted			
-	-	485.00	1,000.00	12	Temporary Salaries	1,000.00
-	-	485.00	1,000.00		TOTAL PERSONAL SERVICES	1,000.00
-	-	-	100.00	214	Radio Maintenance	50.00
-	-	-	100.00	21	Communications Total	50.00
-	-	43.27	200.00	251	Vehicle Parts & Service	225.00
-	-	-	75.00	252	Tires and Tire Repairs	100.00
-	-	85.71	200.00	253	Gasoline, Oil, & Lubricants	200.00
-	-	128.98	475.00	25	Vehicle Expense Total	525.00
-	-	55.59	100.00	261	Special Dept. Supplies	125.00
-	-	64.01	250.00	264	Laundry	150.00
-	-	119.60	350.00	26	Departmental Expenses Total	275.00
-	-	11.90	75.00	279	Other HCC	50.00
-	-	11.90	75.00	27	Non-Departmental Total	50.00
-	-	260.48	1,000.00		TOTAL MAINT. & OPERATIONS	900.00
-	-	-	2,000.00	296	Reserves on Sinking Fund	2,100.00
-	-	-	2,000.00	29	CAPITAL OUTLAY TOTAL	2,100.00
-	-	745.48	4,000.00		GRAND TOTAL DEPARTMENT	4,000.00

C O M M E N T A R Y

FINANCING SOURCE

The General Fund revenues are utilized to finance this department. However, it should be noted that \$12,000 of the engineering fees is included in the income of the General Fund as a transfer from the Improvement Fund. This constitutes reimbursement of the General Fund through engineering fees paid by property owners as part of the costs of public works improvements to their property.

FUNCTIONS

The principle functions of the Engineering Department include engineering, reports and surveys for all normal engineering operations of the city plus building inspection.

PERSONNEL

The Dalles City Engineering Department is operated on a contract basis from year to year by contracting with Tenneson Engineering Inc. The contract requires a licensed engineer to be on duty at all times when the City Hall is open, plus they provide a building inspector and secretary and other personnel as required during the season.

SERVICES

The Engineering Department is responsible for administering the building code, zoning ordinance, subdivision ordinance, and other similarly oriented regulations of the city. The engineer performed special reports on the request of the City Council or City Manager.

A service provided by the engineer and immeasurably valuable to the community is the work in securing extra right-of-way and extending right-of-ways for public work projects. Also, the engineer holds informal hearings with affected property owners of proposed street improvements.

FUTURE PROGRAMS

The Engineering Department budget is exactly the same as the past year, as agreed by Tenneson Engineering Inc. at last budget time. The program of Public Works improvements and other jobs required of this department appear to be developing at about the same rate as the past year.

BUDGET ESTIMATE

SUMMARY

DEPT: ENGINEERING
CODE: 450

Classification	Actual Expenditure 1961-62	Actual Expenditure (6 months) 1962-63	Current Budget 1962-63	Estimated Budget 1963-64
PERSONNEL SERVICE	36,000.00 ✓	18,999.96	38,000.00 ✓	38,000.00 ✓
MAINTENANCE & OPERATION	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
TOTAL	36,000.00	18,999.96	38,000.00	38,000.00
PERSONNEL QUOTA				
REGULAR				
TEMPORARY				

COMME NTARY

FINANCING SOURCE

Dallas City-Wasco County Public Library is a tax supported department of the city, jointly and equally supported by the Dallas City and Wasco County tax contributions. This joint financing enables the department to serve outlying districts of the county through branch offices coordinated, administered and supplied by the main Library in The Dalles.

PERSONNEL

The staff of the Library has for many years been limited to the head librarian, and two library clerks. In this proposed budget the Library Board and the City Manager has recommended the addition of a third clerk, . . .

SERVICES

During the past calender year the Library Department supplied services to 10,023 people, and book circulation totaled 67,838. The Library has appreciated steady growth and it is assured such growth would increase greatly if the physical plant could be improved.

FUTURE PROGRAMS

The Library Board, and other city officials, have given the Library Department their support for increased financing for expanding their operation. The 1959-60 expenditures were \$20,421.00. Each subsequent year has shown a steady increase to this recommended budget of \$28,130.00. In addition this department is looking forward with anticipation to the possible commencement of the Civic Center, anticipating that a new Library would be one of the first units to be constructed. All of those who are familiar with the problems and requirements of an adequate library facility will endorse this needed project.

BUDGET ESTIMATES

SUMMARY

DEPT: LIBRARY

CODE: 480

Classification	Actual Expenditure 1961-62	Actual Expenditure (6 Months) 1962-63	Current Budget 1962-63	Estimated Budget 1963-64
PERSONNEL SERVICES	13,825.92	7,445.49	15,192.00	18,457.00
MAINTENANCE & OPERATION	2,245.41	1,186.20	2,425.00	2,470.00
CAPITAL OUTLAY	5,336.89	4,443.31	8,883.00	7,203.00
DEBT SERVICE	-	-	-	-
TOTAL	21,408.22	13,075.00	26,500.00	28,130.00
PERSONNEL QUOTA				
REGULAR			3	4
TEMPORARY			10	10

PERSONNEL SUMMARY

DEPT: LIBRARY
CODE: 480

Step Rate No. & Step	Position Title	No. of Employees	Annual Salary 1963-64	Monthly Basis
11-3 of 4	Librarian		4,932.00	411.00
5-2 of 2	1st Clerk		3,528.00	294.00
5-B of 2	2nd Clerk		3,216.00	268.00
5-B of 2	3rd Clerk		3,216.00	268.00
NC	Janitor		<u>1,700.00</u>	100.00
			16,092.00	
	Stability Pay		<u>295.00</u>	
	TOTAL		16,387.00	
	Branches		720.00	10:00
	H.S. Girls		<u>600.00</u>	1.00 per hr.
			13,200.00	

BUDGETARY EXPENDITURES FOR FISCAL YEAR 1963-64

DEPT: LIBRARY
CODE: 480

(1)		(2)		(3)		(4)		(5)	(6)	(7)
Actual Expenditures		1962-63				Code	Expenditure Classification	Estimated		
1960-61	1961-62	1st 6 mos.	Budgeted							
12,900.00	13,825.92	6,516.00	13,032.00	11	Regular Salaries	16,387.00				
489.00	-	560.00	1,440.00	12	Temporary Salaries	1,320.00				
-	-	369.49	720.00	14	Payroll Expenses	750.00				
15,389.00	13,825.92	7,445.49	15,192.00		TOTAL PERSONAL SERVICES	18,457.00				
200.00	250.00	125.00	300.00	211	Postage	300.00				
179.68	180.00	87.00	180.00	212	Telephone	180.00				
379.68	430.00	212.00	480.00	21	Communications Total	480.00				
399.70	398.98	186.08	400.00	221	Travel, Meals, (Conferences)	400.00				
399.70	398.98	186.08	400.00	22	Training & Conference Total	400.00				
246.32	330.74	104.84	250.00	231	Heating Fuel	300.00				
357.07	323.25	161.06	325.00	232	Electric Service	325.00				
53.50	34.80	22.30	80.00	234	Garbage Service	80.00				
193.62	99.10	27.70	100.00	235	Building Repairs	100.00				
89.56	24.19	5.08	40.00	238	Janitorial Supplies	35.00				
940.07	812.00	388.98	795.00	23	Maint. of Bldg. & Grounds Tot.	840.00				
303.45	288.69	162.98	250.00	242	Office Supplies	250.00				
303.45	288.69	162.98	250.00	24	Supplies & Commodities Total	250.00				
567.84	300.66	304.16	350.00	261	Special Dept. Supplies	350.00				
567.84	300.66	304.16	350.00	26	Departmental Expenses Total	350.00				
105.79	15.00	-	150.00	273	Insurance & Bonds	150.00				
105.79	15.00	-	150.00	27	Non-Departmental Total	150.00				
696.53	2,245.41	1,186.20	2,425.00		TOTAL MAINT. & OPERATIONS	2,470.00				
734.35	-	573.90	1,000.00	291	Major Repairs & Replacements					
5,791.52	5,336.89	3,869.41	7,883.00	297	Other (Books)	7,203.00				
7,525.87	5,336.89	4,443.31	8,883.00	29	CAPITAL OUTLAY TOTAL	7,203.00				
22,511.40	21,408.22	13,075.00	26,500.00		GRAND TOTAL DEPARTMENT	28,130.00				

RECEIPTS 1963-64

WATER FUND

CODE NO.: 501

Actual Receipts		1962-63		Code	Item	Estimated 1963-64
1960-61	1961-62	1st 6 Mos.	Budgeted			
(2,278.54)	(6,398.57)	-	5,000.00	101	Cash Balance	5,000.00
161,306.54	160,824.39	84,986.59	165,000.00	301	Consumer Revenue	193,000.00
1,742.19	2,650.34	706.24	2,000.00	302	Service Connections	2,000.00
8,045.92	5,119.09	1,030.67	4,500.00	303	Main Extensions	4,000.00
1,607.53	7,199.42	4,039.26	2,000.00	304	Miscellaneous	2,000.00
-	106,577.61	3,294.97	4,000.00	305	Timber Sales	-
3,000.00	500.00	-	1,500.00	306	Hydrant Replacement	2,500.00
-	-	-	30,800.00	307	Highway By-Pass Water Main	3,500.00
<u>173,423.64</u>	<u>276,472.20</u>	<u>94,057.73</u>	<u>214,800.00</u>		<u>TOTAL</u>	<u>212,000.00</u>

C O M M E N T A R Y

FINANCING SOURCE

The revenues derived by this department for operation are primarily from the water consumer income but supplemented by service connections, main extensions, etc. In addition the amount of \$2,500 will be received from the Fire Department for fire hydrant replacement.

FUNCTIONS

The primary functions of the Water Department is to provide adequate pure, esthetically acceptable water for the consumers of the water system plus provide the required water flow for fire fighting when needed.

PERSONNEL

The Water Department is directed by the Superintendent of Public Works and includes a water system foreman, plant operator, service man, heavy equipment operator, powderman, and four public works workers.

SERVICES

The Water Department serves 3,676 connections of which 3,004 are flat rate, and 672 are metered. Of these connections 261 are located outside the city limits and are served at a rate of 50% higher than the customers inside the city. Also, this department provides water for fire fighting purposes to 353 fire hydrants on the city system.

This water is basically provided from the Mill Creek intake located at Wicks Reservoir, using the filter plant when needed and coming into the city approximately eight miles by transmission lines. Additional sources utilized during the low flow season are Jordan Street Well, City Hall Well, and Marx Well.

FUTURE PROGRAMS

The coming year indicates a much more healthy situation for this department by virtue of the approximately 25% rate increase initiated by the City Council in May of 1963. This will provide approximately \$31,000.00 additional revenue to the department.

The personnel services do not change in the coming budget with the exception of normal step salary increases. The largest part of the anticipated increased income has been allocated to filling the need of additional water supplies by installing the pump and motor at the Wicks Well, and replacing about 2000 feet of badly deteriorated transmission lines.

BUDGET ESTIMATES

SUMMARY

DEPT: WATER
CODE: 500

Classification	Actual Expenditure 1961-62	Actual Expenditure (6 months) 1962-63	Current Budget 1962-63	Estimated Budget 1963-64
PERSONNEL SERVICES	51,245.75 ✓	30,790.84 ✓	56,164.00	57,228.00
MAINTENANCE & OPERATION	48,365.64	20,213.05	56,125.00	48,388.00
CAPITAL OUTLAY	115,208.90	8,115.38	60,389.00	65,145.00
DEBT SERVICE	42,980.75	37,170.00	42,122.00	41,239.00
TOTAL	257,809.04	96,294.27	214,800.00	212,000.00
PERSONNEL QUOTA				
REGULAR	9		9	9
TEMPORARY	0		0	0

ACCOUNT DESCRIPTION

CODE	ITEM
265	Transfer to Other Departments, \$18,885.00, \$1,530.00, Public Works Building Rent, \$17,355.00, General Fund Administration Charges.
267	Other, \$1,700.00, Oregon State Forest Protection and USGS stream gaging.
291	Major Repairs & Replacements, \$43,845.00, \$3100.00 pickup, \$16,000.00, 2000 feet 20" pipe, \$22,245.00, pipes, fittings, meters, \$2,500.00 hydrant replace.
293	Buildings, \$1,000.00, Wicks gate Box
295	New Equipment or Machinery, \$1,800.00, Wicks Chlorinator
297	Other, \$1,000.00, transmission line filter plant to head gate
298	Well & By-Pass, \$17,500.00, \$14,000.00 for Wicks well pump, \$3,500.00 By-Pass watermain relocation contract.

PERSONNEL SUMMARY

DEPT: WATER
CODE: 500

Salary Rate No. & Step	Position Title	No. of Employees	Annual Salary 1963-64	Monthly Basis
22-3 of 4	Director of Public Wks water system		3,215.00	268.00
15-4 of 4	Foreman		6,264.00	522.00
14-B of 4	Plant Operator		5,220.00	435.00
13-4 of 4	Service Man		5,688.00	474.00
14-3 of 3	Heavy Equipment Operator		5,724.00	477.00
12-3 of 3	Powderman		5,184.00	432.00
11-3 of 3	Public Works Worker	4	<u>19,728.00</u>	411.00
			51,023.00	
	Stability Pay		<u>726.00</u>	
	TOTAL		51,749.00	

BUDGETARY EXPENDITURES FOR FISCAL YEAR 1963-64

DEPT: WATER

CODE: 500

(1)		(2)		(3)		(4)		(5)		(6)		(7)	
Actual Expenditures				1962-63				Code	Expenditure Classification	Estimated			
1960-61	1961-62	1st 6 mos.	Budget										
47,527.87	50,681.00	25,113.00	51,222.00	11	Regular Salaries	51,749.00							
12.00	139.75	-	750.00	12	Temporary Salaries	1,179.00							
740.29	375.00	4,140.00	392.00	13	Consultant Services	1,000.00							
-	-	1,537.84	3,300.00	14	Payroll Expenses	3,300.00							
48,280.16	51,245.75	30,790.84	56,164.00		TOTAL PERSONAL SERVICES	57,220.00							
29.59	54.27	501.14	1,000.00	211	Postage	1,200.00							
843.35	794.71	318.61	900.00	212	Telephone	704.00							
-	-	52.95	50.00	215	Other(Printing & Publishing)	100.00							
872.94	328.98	872.70	1,950.00	21	Communications Total	2,004.00							
300.48	176.03	53.81	150.00	221	Travel, Meals,(Conferences)	100.00							
-	-	-	-	222	Education & Training	100.00							
300.48	176.03	53.81	150.00	22	Training & Conference Total	200.00							
666.69	741.61	314.54	600.00	231	Heating Fuel	700.00							
4,345.33	3,813.76	2,219.95	7,000.00	232	Electric Service	5,800.00							
374.11	426.56	12.14	700.00	235	Building Repairs	500.00							
1,317.52	1,523.43	716.04	3,200.00	236	Machinery Repairs	2,400.00							
19.17	22.25	-	150.00	238	Janitorial Supplies	50.00							
10.79	78.39	137.09	200.00	239	Other	150.00							
6,733.61	6,606.00	3,399.76	11,850.00	23	Maint. of Bldg. & Grounds Tot.	9,600.00							
6,798.35	8,112.34	2,915.97	6,000.00	241	Chemical & Lab Supplies	7,000.00							
93.61	46.91	139.53	100.00	242	Office Supplies	200.00							
- 3.26	13.48	-	-	244	Other(Cash over or under)	-							
6,888.70	8,173.23	3,055.50	6,100.00	24	Supplies & Commodities Total	7,200.00							
1,477.88	417.07	693.46	1,000.00	251	Vehicle Parts & Service	1,000.00							
197.42	585.57	132.61	700.00	252	Tires & Tire Repairs	500.00							
1,549.09	1,601.33	758.52	1,800.00	253	Gasoline, Oil & Lubricants	1,500.00							
-	1,737.64	1,199.90	2,400.00	255	Equipment Rental	2,000.00							
891.43	344.92	61.01	700.00	256	Shop Tools & Repair	500.00							
4,115.82	4,737.03	2,345.50	6,600.00	25	Vehicle Expense Total	5,500.00							
193.51	761.69	518.16	900.00	261	Special Dept. Supplies	1,300.00							
-	-	109.71	50.00	262	Signs	100.00							
258.67	86.59	160.19	300.00	263	Wearing Apparel & Maint.	500.00							
-	-	-	500.00	264	Laundry	400.00							
24,100.00	25,789.98	5,450.00	21,800.00	265	Tran. to Other Dept.	18,885.00							
.50	3.50	-	25.00	266	Dues & Subscriptions	-							
1,622.67	1,202.61	1,990.14	2,400.00	267	Other	1,700.00							
26,175.35	27,844.37	8,228.20	25,975.00	26	Departmental Expenses Total	22,885.00							
-	-	15.19	-	279	Other	-							
-	-	15.19	-	27	Non-Departmental Total	-							
-	-	1,747.39	3,500.00	28	Emergency	999.00							
45,086.90	48,365.64	20,218.05	56,125.00		TOTAL MAINT. & OPERATION	48,388.00							

BUDGETARY EXPENDITURES FOR FISCAL YEAR 1963-64

DEPT: WATER
CODE: 500

(1)	(2)	(3)	(4)	(5)	(6)	(7)
Actual Expenditures		1962-63		Code	Expenditure Classification	Estimated
1960-61	1961-62	1st 6 Mos.	Budget			
25,379.49	26,753.90	6,538.06	25,089.00	291	Maj. Repairs & Replacements	45,345.00
16,067.21	-	-	-	292	Land	-
-	-	-	-	293	Buildings	1,000.00
-	1,307.37	-	-	295	New Equipment or Machinery	1,800.00
1,406.40	1,129.05	675.53	2,500.00	297	Other (Wicks Reservoir)	1,000.00
-	24,021.15	-	30,800.00	298	Well & By-Pass	17,500.00
-	61,997.42	901.79	2,000.00	299	Logging	-
42,853.10	115,208.90	8,115.38	60,389.00	29	CAPITAL OUTLAY TOTAL	65,145.00
29,000.00	31,000.00	31,000.00	31,000.00	301	Bond Retirement	31,000.00
12,813.75	11,988.75	6,170.00	11,122.00	302	Interest	10,239.00
41,813.75	42,988.75	37,170.00	42,122.00	30	DEBT SERVICE TOTAL	41,239.00
73,033.91	257,809.04	96,294.27	214,800.00		GRAND TOTAL DEPARTMENT	212,000.00

BONDED DEBT STATEMENT OF GENERAL OBLIGATION WATER BONDS FOR 1963-64

CODE: 500-301
500-302

	Date of Issue	Date of Maturity	Interest Rate	Principal Due 1963-64	Interest Due 1963-64	Total Amount Due	Principal Remaining after 6-30-64
Gen'l Obligation Water Bonds (Filt. Plant) 1949	10-1-49	10-1-63	2-3/4%	7,000.00	2,433.75	9,433.75	85,000.00
Gen'l Obligation Water Bonds 1953	7-1-53	1-1-63	3 1/4%	12,000.00	5,555.00	17,555.00	160,000.00
Gen'l Obligation Water Bonds 1955	7-1-55	7-1-63	2 1/4%	12,000.00	2,250.00	14,250.00	84,000.00
<u>TOTALS</u>				31,000.00	10,238.75	41,238.75	329,000.00

RECEIPTS 1963-64

AIRPORT FUND

CODE NO.: 601

Actual Receipts		1962-63		Code	Item	Estimated 1963-64
1960-61	1961-62	1st 6 Mos.	Budgeted			
397.29	430.65	-	-	101	Cash Balance	500.00
2,355.45	1,347.00	1,140.00	2,600.00	311	Fees & Rents (Landing)	2,200.00
300.00	1,000.00	-	1,500.00	364	Contributions, Gen. Fund	2,000.00
600.00	-	-	-	365	Contributions, Water Fund	-
600.00	391.45	591.45	600.00	373	Agriculture Income	500.00
4,252.74	3,169.10	1,731.45	4,700.00		TOTAL	5,200.00

C O M M E N T A R Y

FINANCING SOURCE

The revenues for operation of the Airport are primarily derived from rentals, which includes fixed base operator rent, FAA lease agreements, and agricultural income. In addition, the General Fund has contributed to this fund each year and the contribution is currently being increased by \$500.00 to \$2,000.00.

FUNCTIONS

The function of The Dalles Airport located at Dallesport in Washington, is to provide a airfield for the public.

PERSONNEL

Although \$1,500.00 is budgeted under the caption of salaries, there are no regular personnel. This money is provided for labor as required for maintenance and other services at the airfield.

SERVICES

The Airport facility is currently operated under S & M Flying Service Inc. Their services to the public includes charter service, flying instruction and commercial trips. In addition, by virtue of the FAA installation at the field, comprehensive weather information and advisory service is available to the flying public. Also, tie-down and hanger facilities are made available to aircraft owners.

FUTURE PROGRAMS

The efforts of the Airport Commission members, plus other city officials, have been directed toward making physical improvements to the airfield. Of major interest are the tie-down area, improvements to the maintenance of the strips and taxi ways, and acquisition of additional hanger space.

BUDGET ESTIMATES

SUMMARY

DEPT: AIRPORT
CODE: 600

Classification	Actual Expenditure 1961-62	Actual Expenditure (6 months) 1962-63	Current Budget 1962-63	Estimated Budget 1963-64
PERSONNEL SERVICES	-	-	1,200.00	1,500.00
MAINTENANCE & OPERATION	2,305.04	825.94	2,550.00	2,600.00
CAPITAL OUTLAY	-	119.55	950.00	1,100.00
DEBT SERVICE	--	-	-	--
TOTAL	2,305.04	945.49	4,700.00	5,200.00
PERSONNEL QUOTA				
REGULAR				
TEMPORARY				

ACCOUNT DESCRIPTION

CODE	ITEM
291	Major Repairs & Replacements, \$1,100, re-roofing Pacific Inland Hanger and repairs to furnace.

BUDGETARY EXPENDITURES FOR FISCAL YEAR 1963-64

DEPT: AIRPORT
CODE: 600

(1)		(2)	(3)	(4)	(5)	(6)	(7)
Actual Expenditures		1962-63		Code	Expenditure Classification	Estimated	
1960-61	1961-62	1st 6 Mos.	Budgeted				
1,200.00	-	-	1,200.00	12	Temporary Salaries	1,500.00	
1,200.00	-	-	1,200.00		TOTAL PERSONAL SERVICES	1,500.00	
82.17	82.80	42.83	100.00	212	Telephone	100.00	
82.17	82.80	42.83	100.00	21	Communications Total	100.00	
280.33	283.61	130.00	250.00	231	Heating Fuel	250.00	
1,591.19	954.84	405.67	1,100.00	232	Electric Service	1,100.00	
-	190.10	19.73	250.00	233	Water Service	100.00	
201.55	253.91	120.65	425.00	235	Building Repairs	625.00	
-	-	-	300.00	237	Agricultural Supplies	200.00	
3.85	-	-	25.00	238	Janitorial Supplies	25.00	
65.62	559.78	24.50	100.00	239	Other	200.00	
2,142.54	2,222.24	780.56	2,450.00	23	Maint. of Bldg. & Grounds Tot.	2,500.00	
-	-	2.55	-	279	Other	-	
-	-	2.55	-	27	Non-Departmental Total	-	
2,224.71	2,305.04	825.94	2,550.00		TOTAL MAINT. & OPERATIONS	2,600.00	
497.38	-	119.55	950.00	291	Maj. Repairs & Replacements	1,100.00	
497.38	-	119.55	950.00	29	CAPITAL OUTLAY TOTAL	1,100.00	
3,922.09	2,305.04	945.49	4,700.00		GRAND TOTAL DEPARTMENT	5,200.00	

IMPROVEMENT ASSESSMENT FUND
(BANCROFT FUND)

1963-64

CODE: 800-801

Actual		1962-63		Code	Item	Estimated
1960-61	1961-62	1st 6 mons.	Budgeted			
<u>RECEIPTS</u>						
14,777.87	55,369.53	-	44,000.00	101	Cash Balance	55,203.00
49,551.65	48,591.11	4,807.63	65,000.00	303	Unbonded Assessments & Interest	49,000.00
49,903.14	59,371.53	28,396.07	70,000.00	304	Bonded Assessments & Interest	60,000.00
106,282.24	45,114.00	-	60,000.00	306	Sale of Bonds	61,000.00
220,514.90	208,446.17	33,203.70	239,000.00		TOTAL	205,283.00
<u>EXPENDITURES</u>						
43,013.75	55,392.50	22,865.00	60,000.00	401	Debt Services	54,103.00
16,550.50	10,720.36	-	15,000.00	403	Warrent Redemption & Int.	13,600.00
11,470.58	10,150.34	-	14,000.00	405	Engincer Service	12,000.00
	75,249.62	-	125,000.00	407	Street Improvements	100,000.00
	480.02	-			Watermain. Improvements	
106,321.60		-	10,000.00	409	Sewer Improvements	11,000.00
	5,301.58	-	15,000.00	411	Sidewalk Improvements	14,000.00
994.81	471.61	-	-	412	Other - Sale of Bonds Expense	500.00
178,351.24	157,854.53	22,865.00	239,000.00		TOTAL	205,203.00

BONDED DEBT STATEMENT OF BLUFF IMPROVEMENT BONDS FOR 1963-64

CODE: 800-401

	Date of Issue	Date of Maturity	Rate of Interest	Principal Due 1963-64	Interest Due 1963-64	Total Due	Principal Remaining After 6-30-64
21st Bluff Imp.	10-1-52	10-1-63	2 $\frac{1}{4}$ %	1,000.00	11.25	1,011.25	None
22nd Bluff Imp.	5-1-54	5-1-64	2%	8,000.00	160.00	8,160.00	None
23rd Bluff Imp.	9-1-55	9-1-63	2 $\frac{1}{2}$ %	6,000.00	400.00	6,400.00	13,000.00
24th Bluff Imp.	5-1-57	5-1-64	3 $\frac{1}{4}$ %	2,000.00	195.00	2,195.00	6,000.00
25th Bluff Imp.	5-1-58	5-1-64	2 $\frac{1}{2}$ %	14,000.00	1,750.00	15,750.00	56,000.00
26th Bluff Imp.	11-1-61	11-1-63	3 $\frac{1}{2}$ %	5,000.00	1,356.25	6,356.25	35,000.00
27th Bluff Imp.	4-1-61	4-1-64	3 $\frac{1}{4}$ %	6,000.00	1,360.00	7,360.00	37,000.00
28th Bluff Imp.	6-1-62	6-1-64	3%	5,000.00	1,200.00	6,200.00	35,000.00
29th Bluff Imp.	7-1-63	7-1-64	-	-	750.00	750.00	51,000.00
TOTALS				47,000.00	7,182.50	54,182.50	233,000.00

SEWER FUND (Former 3 Mill Fund)

1963-64

CODE: 900

Actual		1962-63		Code	Item	Estimated
1960-61	1961-62	1st 6 mos.	Budgeted			
<u>RECEIPTS</u>						
55,711.89	59,360.24	31,260.27	49,000.00	101	Cash Balance	-*
1,674.44	516.89	309.25	500.00	302	Delinquent Taxes & Interest	-
29,000.00	-	-	-	305	Revenue from Bond Sale Sewage Treatment Plant	-
86,386.33	60,335.13	31,569.52	49,500.00		TOTAL	-
<u>EXPENDITURES</u>						
26,518.09	29,044.24	70.00	20,500.00	607	Sewers	-
-	-	-	29,000.00	608	Transfer to Storm Sewer Fund	-
26,518.09	29,044.24	70.00	49,500.00		TOTAL	-

* NOTE: This Fund is closed out and all assets and liabilities accrue to the Sewage Treatment Fund (1300)

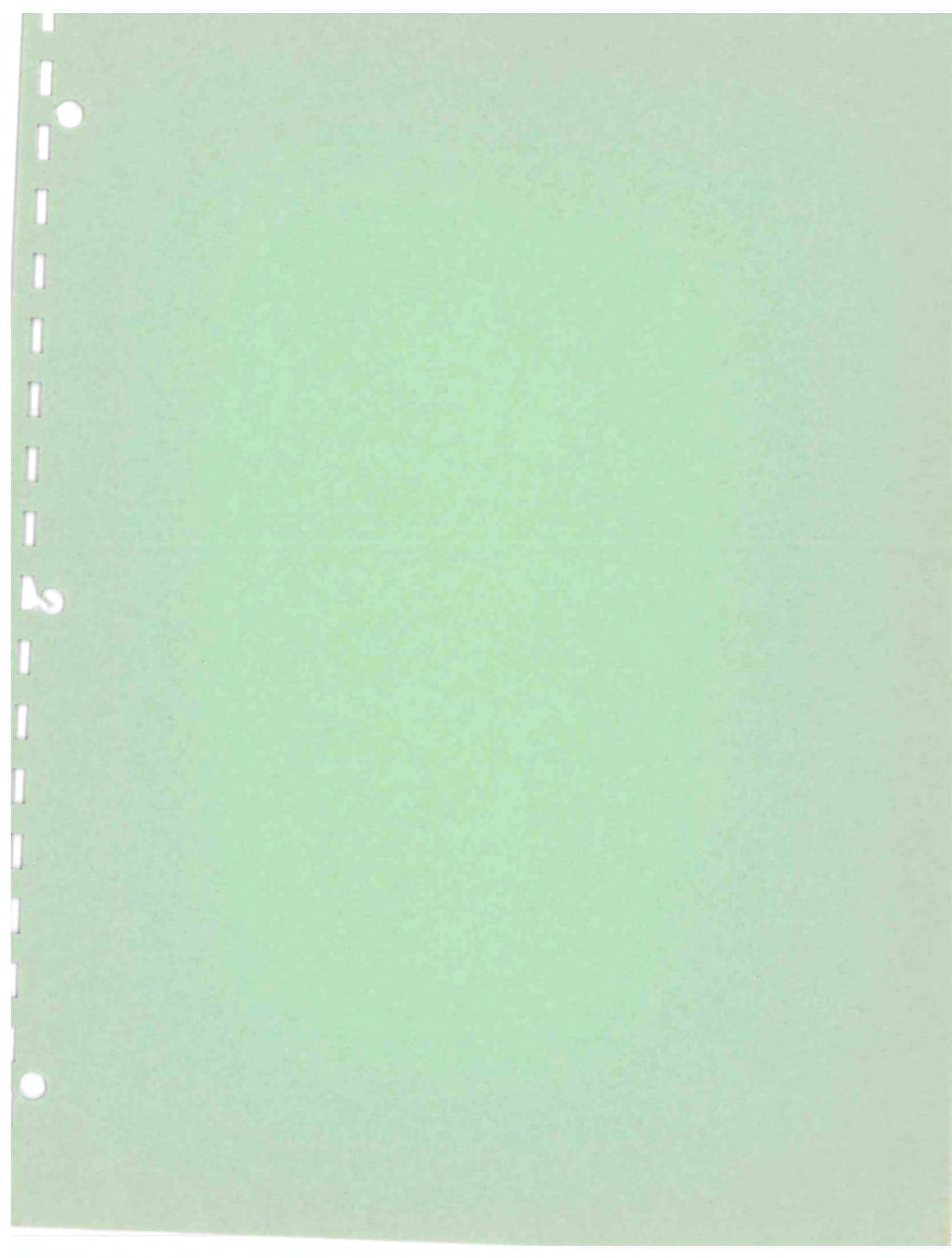
2 MILL FUND

(Former 4 Mill Fund)

1963-64

CODE: 1100

Actual		1962-63		Code	Item	Estimated
1960-61	1961-62	1st 6 mos.	Budgeted			
<u>RECEIPTS</u>						
38,004.65	23,900.97	12,268.82	15,000.00	101	Cash Balance	10,000.00
-	-	6,821.68	26,755.00	301	Current Taxes	26,755.00
4,971.68	1,431.07	616.84	1,000.00	302	Delinquent Taxes & Interest	300.00
42,976.33	25,332.04	19,707.34	42,755.00		TOTAL	37,555.00
<u>EXPENDITURES</u>						
19,075.36	12,912.47	2,493.30	42,755.00	607	Street Improvements and Reserves	37,555.00
19,075.36	12,912.47	2,493.30	42,755.00		TOTAL	37,555.00



STORM SEWER FUND

1963-64

CODE: 1200

Actual		1962-63		Code	Item	Estimated
1960-61	1961-62	1st 6 mos.	Budgeted			
			<u>RECEIPTS</u>			
-	-	-	-	101	Cash Balance	32,000.00
-	-	-	29,000.00	361	Transfer from Sewer Fund	-
-	-	-	20,000.00	362	Transfer from Sewage Treatment Fund	6,412.00
-	-	-	49,000.00		TOTAL	38,412.00
				<u>EXPENDITURES</u>		
-	-	1,003.58	49,000.00	607	Storm Sewers & Reserves	38,412.00
-	-	1,003.58	49,000.00		TOTAL	38,412.00

RECEIPTS 1963-64

SEWAGE TREATMENT FUND

CODE NO.: 1501

Actual Receipts		1962-63		Code	Item	Estimated 1963-64
1960-61	1961-62	1st 6 Mos.	Budgeted			
94,139.67	22,651.26	-	22,000.00	101	Cash Balance	2,000.00
44,535.61	40,329.01	23,207.20	45,500.00	305	Sewer Service Fund	55,500.00
-	221.95	209.00	500.00	306	Sale of Sludge	500.00
15,465.00	-	-	-	320	Bonds & Federal Contributions	-
154,140.28	71,702.22	23,416.20	68,000.00		TOTAL	58,000.00

C O M M E N T A R Y

FINANCING SOURCE

The revenues for this operation are derived from the users sewer service charge, which is established at 1/3 of the water bill. Also there is some income derived from sale of the sewage sludge at the plant. The sewer service charge income is increased \$10,000 in this budget as a result of the recent rate increase.

FUNCTIONS

The function of this operation is to operate and maintain the Dalles City sewage Treatment Plant according to the requirements of the City and the State Sanitary authorities.

PERSONNEL

The department personnel consists of superintendent of Public Works, the sewage plant operator and assistant operator.

FUTURE PROGRAMS

The department has been exceedingly short of funds, but the increased service charge rate should abate that problem. In that the plant is paying approximately \$24,000.00 per year for debt service this leaves but \$34,000 for operation of the plant. In the future this department should set aside sufficient money for future sanitary sewer construction requirements. This fund will receive all assets and liabilities of Sewer Fund(former 3 Mill Fund) in closing it out.

BUDGET ESTIMATES

SUMMARY

DEPT: SEWAGE TREATMENT PLANT
CODE: 1300

Classification	Actual Expenditure 1961-62	Actual Expenditure (6 months) 1962-63	Current Budget 1962-63	Estimated Budget 1963-64
PERSONNEL SERVICES	11,260.37 ✓	5,836.54	12,505.00 ✓	12,466.00
MAINTENANCE & OPERATION	7,473.87	5,583.29	31,135.00	21,914.00
CAPITAL OUTLAY	675.51	-	-	-
DEBT SERVICE	25,160.00	20,380.00	24,360.00	23,620.00
TOTAL	44,569.75	31,799.83	68,000.00	58,000.00
PERSONNEL QUOTA				
REGULAR	2		2	2
TEMPORARY	0		0	0

ACCOUNT DESCRIPTION

CODE	ITEM
265	Transfers to Other Departments, \$10,062.00, \$6,412.00 to Storm Sewer Fund, \$3,650.00 General Fund Administrative Charges.

PERSONNEL SUMMARY

DEPT: SEWAGE TREATMENT
CODE: 1300

Salary Rate No. & Step	Position Title	No. of Employees	Annual Salary 1963-64	Monthly Basis
	Supt. Public Works		677.00	56.41
14-4 of 4	Sewage Operator		5,976.00	498.00
12-2 of 2	Assistant Sewage Operator		<u>4,956.00</u>	413.00
			11,609.00	
	Stability Pay		<u>157.00</u>	
	TOTAL		11,766.00	

BUDGETARY EXPENDITURES FOR FISCAL YEAR 1963-64

DEPT: SEWAGE TREATMENT
CODE: 1300

(1)	(2)	(3)	(4)	(5)	(6)	(7)
Actual Expenditures 1962-63				Code	Expenditure Classification	Estimated
1960-61	1961-62	1st 6 Mos.	Budgeted			
9,344.00	10,848.00	5,490.00	10,980.00	11	Regular Salaries	11,766.00
-	-	-	745.00	12	Temporary Salaries	-
479.61	412.37	346.54	780.00	14	Payroll Expenses	700.00
✓ 9,823.61	✓ 11,260.37	5,836.54	✓ 12,505.00		TOTAL PERSONAL SERVICES	12,466.00
195.88	150.75	77.77	200.00	212	Telephone	200.00
195.88	150.75	77.77	200.00	21	Communications Total	200.00
133.08	153.97	166.92	320.00	221	Travel, Meals, (Conferences)	50.00
-	-	-	-	222	Education & Training	150.00
133.08	153.97	166.92	320.00	22	Training & Conference Total	200.00
938.43	395.42	252.28	500.00	231	Heating Fuel	400.00
1,989.63	4,055.67	1,658.44	4,000.00	232	Electric Service	4,000.00
132.29	102.33	312.12	200.00	235	Building Repairs	300.00
-	303.01	789.60	500.00	236	Machinery Repairs	1,323.00
285.36	52.05	-	-	237	Agricultural Supplies	-
35.18	7.30	19.72	150.00	238	Janitorial Supplies	100.00
51.04	3.00	-	100.00	239	Other	-
3,431.93	4,918.84	3,032.16	5,450.00	23	Maint. of Bldg. & Grounds Tot.	6,125.00
1,665.00	1,606.12	2,112.59	3,000.00	241	Chemical & Lab Supplies	3,930.00
30.00	24.42	4.44	50.00	242	Office Supplies	25.00
-	-	-	50.00	243	Office Equipment Repairs	25.00
-	-	-	50.00	244	Other	-
1,695.99	1,630.54	2,117.03	3,150.00	24	Supplies & Commodities Total	3,980.00
124.74	195.93	85.00	240.00	253	Gasoline, Oil & Lubricant	200.00
-	8.00	5.00	100.00	255	Equipment Rental	120.00
373.58	215.41	31.14	300.00	256	Shop Tools & Repair	200.00
498.32	419.34	121.14	640.00	25	Vehicle Expense Total	520.00
1,924.50	88.55	24.47	1,000.00	261	Special Dept. Supplies	500.00
-	-	5.30	50.00	262	Wearing Apparel & Maint.	-
-	-	-	150.00	264	Laundry	200.00
29,000.00	-	-	20,000.00	265	Tran. to Other Dept.	10,062.00
19.23	-	13.50	20.00	266	Dues & Subscriptions	20.00
65.11	111.88	25.00	105.00	267	Other	109.00
31,008.84	200.43	68.27	21,325.00	26	Departmental Expenses Total	10,891.00
-	-	-	50.00	279	Other	-
-	-	-	50.00	27	Non-Departmental Total	-
36,964.04	7,473.87	5,583.29	31,135.00		TOTAL MAINT. & OPERATIONS	21,914.00
30,139.14	675.51	-	-	293	Buildings	-
30,139.14	675.51	-	-	29	CAPITAL OUTLAY TOTAL	-

BUDGETARY EXPENDITURES FOR FISCAL YEAR 1963-64

DEPT: SEWAGE TREATMENT
CODE: 1300

(1)	(2)	(3)	(4)	(5)	(6)	(7)
Actual Expenditures 1962-63				Code	Expenditure Classification	Estimated
1960-61	1961-62	1st 6 Mos.	Budget			
16,000.00	16,000.00	16,000.00	16,000.00	301	Bond Retirement	16,000.00
9,960.00	9,160.00	4,380.00	8,360.00	302	Interest	7,620.00
25,960.00	25,160.00	20,380.00	24,360.00	50	DEBT SERVICE TOTAL	25,620.00
102,886.79	44,569.75	31,799.83	68,000.00		GRAND TOTAL DEPARTMENT	58,000.00

BONDED DEBT STATEMENT OF GENERAL OBLIGATION SEWAGE TREATMENT

PLANT BONDS FOR 1963-64

CODE: 1300-301
1300-302

	Date of Issue	Date of Maturity	Rate of Interest	Principal Due 1963-64	Interest Due 1963-64	Total Due	Principal Remaining after <u>6-30-64</u>
Swage Treatment Plant Bonds	8-1-59	8-1-63	5%	16,000.00	7,620.00	23,620.00	176,000.00

RECEIPTS 1963-64

PUBLIC WORKS FUND

CODE NO.: 1401

Actual Receipts		1962-63		Code	Item	Estimated 1963-64
1960-61	1961-62	1st 6 Mos.	Budgeted			
11,131.44	27,693.72	-	-	101	Cash Balance	2,000.00
77,537.57	75,314.69	36,618.67	75,000.00	361	State Gas Tax Refund	78,000.00
20,124.31	7,205.12	2,506.27	13,000.00	362	Street Dept. Service	8,000.00
71,000.00	-	-	-	363	Land Sales	-
1,308.89	-	-	-	364	Misc. Sales	-
118,107.43	75,249.62	-	120,000.00	365	Property Owners share St. Cost	100,000.00
10,000.00	5,556.00	1,389.00	5,556.00	366	Trans. from Gen. Fund (Salaries)	5,556.00
-	39,877.61	1,003.58	20,000.00	367	Trans. from 2Mill & Storm Sewer Fund	30,000.00
-	-	-	-	368	Trans. from Water Fund	1,530.00
317,209.64	230,096.76	41,517.52	233,556.00		TOTAL	225,086.00

C O M M E N T A R Y

FINANCING SOURCE

The revenues of this department are derived from state shared gasoline tax, miscellaneous street department services, property owners share of street construction projects, transfers from General Fund, Two-Mill Fund and Sewer Funds.

FUNCTIONS

The main functions of this department are maintenance of the city streets, construction of new streets, sewers, and other special projects.

PERSONNEL

The personnel utilized for operation of this department include Superintendent of Public Works, assistant superintendent, equipment maintenance foreman, three heavy equipment operators, three equipment operators, powderman, three public works workers. In addition, on demand, additional temporary employees are hired for the construction season.

SERVICES

The services performed by this department are broad and comprehensive. However, the following indicate some examples: During the 1962 the department handled emergency work such as snow removal and sanding costing \$2,260.00, miscellaneous work such as guard rail repairs, tree trimming, foot bridge repair, \$4,748.00, equipment repairs, including materials, \$17,740.00; total street sweeping cost \$10,113.00; total street maintenance cost \$80,921.00. Other operations and services performed by this department were construction projects.

FUTURE PROGRAMS

The Public Works Department is well established and operating efficiently in the field of Public Works construction projects. The department is currently undertaking an effort to obtain better equipment and operations for maintenance. One of the primary targets for this effort is better street cleaning and sweeping. The effort to purchase a street flusher for the city has been prevented by inadequate funds for this undertaking. In the future this item should certainly be budgeted to allow the department to properly handle its responsibilities.

BUDGET ESTIMATES

SUMMARY

DEPT: PUBLIC WORKS
CODE: 1400

Classification	Actual Expenditure 1961-62	Actual Expenditure (6 month) 1962-63	Current Budget 1962-63	Estimated Budget 1963-64
PERSONNEL SERVICES	83,025.01	44,195.56	88,118.00	89,818.00
MAINTENANCE & OPERATION	39,179.41	23,144.14	50,438.00	54,068.00
CAPITAL OUTLAY	99,623.15	44,755.37	95,000.00	81,200.00
DEBT SERVICE	-	-	-	-
TOTAL	221,827.57	112,095.07	233,556.00	225,086.00
PERSONNEL QUOTA				
REGULAR	13		13	13
TEMPORARY	7		7	7

ACCOUNT DESCRIPTION

CODE	ITEM
234	Building Repairs, \$1,500.00, Insulation of Public Works Building
261	Special Departmental Supplies, \$13,400.00, \$9,000.00 resurface of West 9th Street, plus sewer materials and street patchings.
265	Administrative Expense, \$8,700.00, General Fund Administrative Charges.
291	Major Repairs & Replacements, \$2,200.00, replacement pickup(#5)
295	New Equipment or machinery, \$12,000.00, Replacement street sweeper
297	Other, \$1,000.00, Walnut Street Assessment (partial)
299	Construction material, \$66,000.00, street paving materials.

PERSONNEL SUMMARY

DEPT: STREET
CODE: 1400

Salary Rate Class. & Step	Position Title	No. of Employees	Annual Salary 1963-64	Monthly Basis
22-3 of 4	Superintendent*		4,568.00	380.66
16-4 of 4	Assistant Superintendent		6,588.00	549.00
15-4 of 4	Equipment Maintenance Foreman		6,264.00	522.00
14-3 of 3	Heavy Equipment Operator	3	17,172.00	477.00
12-3 of 3	Equipment Operator	3	15,552.00	432.00
12-3 of 3	Powderman		5,184.00	432.00
11-3 of 3	Public Works Workers	2	9,864.00	411.00
11-3 of 3	Public Works Worker		<u>4,932.00</u>	411.00
			70,124.00	
	Stability Pay		<u>796.00</u>	
	TOTAL		70,920.00	

*NOTE: Superintendent of Public Works salary is accumulated from

54% Public Works Fund	\$5,568.00
8% Sewage Treatment Fund	677.00
38% Water Fund	<u>3,215.00</u>
Total	\$8,460.00

BUDGETARY EXPENDITURES FOR FISCAL YEAR 1963-64

DEPT: STREET
CODE: 1400

(1)		(2)	(3)	(4)	(5)	(6)	(7)
Actual Expenditures		1962-63		Code	Expenditure Classification	Estimated	
1960-61	1961-62	1st 6 Mos.	Budget				
61,152.95	68,160.00	33,973.12	68,466.00	11	Regular Salaries	70,920.00	
16,874.19	11,726.18	7,650.05	14,252.00	12	Temporary Salaries	13,690.00	
4,303.50	3,138.83	2,572.39	5,400.00	14	Payroll Expenses	5,200.00	
<u>82,330.64</u>	<u>83,025.01</u>	<u>44,195.56</u>	<u>88,118.00</u>		TOTAL PERSONAL SERVICES	<u>89,810.00</u>	
.90	.68	-	10.00	211	Postage	10.00	
165.65	370.17	157.75	400.00	212	Telephone	400.00	
666.29	293.52	33.00	200.00	215	Other	-	
332.84	664.37	190.75	610.00	21	Communications Total	410.00	
23.08	51.49	3.15	150.00	221	Travel, Meals, (Conferences)	100.00	
23.08	51.49	3.15	150.00	22	Training & Conference Total	100.00	
579.41	1,191.97	370.37	1,400.00	231	Heating Fuel- Gas	1,500.00	
2,949.93	1,327.65	461.70	1,600.00	232	Electric Service	1,100.00	
650.65	807.65	70.32	1,000.00	235	Building Repairs	1,500.00	
3,349.82	5,078.57	5,226.45	5,500.00	236	Machinery Repairs	6,000.00	
-	-	29.00	200.00	238	Janitorial Supplies	100.00	
7,529.81	8,405.84	6,157.84	9,700.00	23	Maint. of Bldg. & Grounds Tot.	10,200.00	
42.80	135.35	10.08	200.00	242	Office Supplies	100.00	
-	1,079.00	-	-	243	Office Equipment Repairs	-	
617.62	536.31	133.58	253.00	244	Other	143.00	
660.42	1,750.66	143.66	453.00	24	Supplies & Commodities Total	243.00	
6,577.06	5,913.99	1,062.02	7,500.00	251	Vehicle Parts & Service	7,500.00	
2,262.01	2,725.65	1,010.97	2,200.00	252	Tires & Tire Repairs	2,500.00	
6,989.09	7,156.10	3,655.04	7,200.00	253	Gasoline, Oil, & Lubricants	7,000.00	
965.23	945.34	412.12	1,500.00	254	Diesel Oil & Vehicle Propane	1,200.00	
1,217.82	283.72	414.00	300.00	255	Equipment Rental	500.00	
1,421.14	726.97	624.21	900.00	256	Shop Tools & Repair	1,000.00	
1,484.07	1,045.36	-	-	257	Other	-	
20,916.42	13,797.13	7,178.36	19,600.00	25	Vehicle Expense Total	19,700.00	
7,435.47	7,288.49	7,306.24	13,600.00	261	Special Dept. Supplies	13,400.00	
1,260.16	1,474.23	554.25	700.00	262	Signs	600.00	
42.00	194.20	-	-	263	Wearing Apparel & Maint.	-	
330.86	553.00	359.89	600.00	264	Laundry	700.00	
-	-	1,250.00	5,000.00	265	Tran. to Other Dept.	9,700.00	
-	-	-	25.00	266	Dues & Subscriptions	15.00	
9,068.49	9,509.92	9,470.38	19,925.00	26	Departmental Expenses Total	23,415.00	
<u>39,031.06</u>	<u>39,179.41</u>	<u>23,144.14</u>	<u>50,438.00</u>		TOTAL MAINT. & OPERATION	<u>54,068.00</u>	

BUDGETARY EXPENDITURES FOR FISCAL YEAR 1963-64

DEPT: STREET
CODE: 1400

(1)	(2)	(3)	(4)	(5)	(6)	(7)
Actual Expenditures		1962-63		Code	Expenditure Classification	Estimated
1960-61	1961-62	1st 6 mos.	Budget			
-	-	-	-	291	Maj. Repairs & Replacements	2,200.00
82,585.08	-	-	-	293	Buildings	-
-	-	-	7,500.00	294	New Auto Equipment	-
35,321.15	24,576.38	73.70	1,000.00	295	New Equipment or Machinery	12,000.00
-	-	6,785.00	17,000.00	296	Reserves or Sinking Fund	-
-	-	-	-	297	Other (Walnut St. Assessment)	1,000.00
69,146.03	75,046.77	37,896.67	69,500.00	299	Construction Materials	66,000.00
17,052.26	99,623.15	44,755.37	95,000.00	29	CAPITAL OUTLAY TOTAL	81,200.00
308,413.96	221,827.57	112,095.07	233,556.00		GRAND TOTAL DEPARTMENT	225,086.00



PUBLIC WORKS SPECIAL FUND

1963-64

CODE: 1600

Actual		1962-63		Code	Item	Estimated 1963-64
1960-61	1961-62	1st 6 mos.	Budgeted			
			RECEIPTS			
-	-	-	-	364	Transfer from Public Works	-
-	-	-	17,000.00		Fund	-
-	-	-	100.00	340	Interest	-
-	-	-	17,100.00		TOTAL	-
			EXPENDITURES			
-	-	-	17,100.00	599	Purchase Equipment	-
-	-	-	17,100.00		TOTAL	-

RECEIPTS 1963-64

PARKS-RECREATION FUND

CODE NO.: 1701

Actual Receipts		1962-63		Code	Item	Estimated 1963-64
1960-61	1961-62	1st 6 Mos.	Budgeted			
-	-	-	-		Cash Balance	-
-	-	10,181.22	39,900.00	301	Current Taxes-5Yr Levy2nd Yr	39,900.00
8,139.97	7,546.47	2,864.99	7,201.00	331	Swimming Pool	7,006.00
911.45	742.90	175.15	300.00	332	Civic Aud. Rental	300.00
3,400.00	3,400.00	-	6,000.00	335	Wasco Cty. Share of REC.	6,000.00
-	-	201.00	804.00	334	Trans. from Gen. Fund(Sal.)	804.00
12,451.42	11,689.37	13,422.36	54,205.00		TOTAL	54,010.00

PERSONNEL SUMMARY

DEPT: PARKS-RECREATION

CODE: 1700

Salary Rate No. & Step	Position Title	No. of Employees	Annual Salary 1963-64	Monthly Basis
16-3 of 4	Director		6,312.00	526.00
10-1 of 2	Custodian		4,296.00	358.00
11-1 of 2	Park Maintenance Foreman		4,500.00	375.00
10-1 of 2	Park Maintenance Worker		4,296.00	358.00
			<hr/>	
			19,404.00	

BUDGETARY EXPENDITURES FOR FISCAL YEAR 1963-64

DEPT: PARKS & RECREATION
CODE: 1700

(1)		(2)	(3)	(4)	(5)	(6)	(7)
Actual Expenditures		1962-63		Code	Expenditure Classification	Estimated	
1960-61	1961-62	1st 6 Mos.	Budgeted				
17,798.91	10,838.30	9,492.00	19,200.00	11	Regular Salaries	19,550.00	
10,750.44	10,956.33	7,477.32	13,650.00	12	Temporary Salaries	14,126.00	
-	-	927.50	2,400.00	14	Payroll Expenses	2,000.00	
28,549.35	21,774.63	17,896.82	35,250.00		TOTAL PERSONAL SERVICES	35,656.00	
13.80	50.00	2.07	100.00	211	Postage	100.00	
261.92	288.19	105.00	250.00	212	Telephone	250.00	
280.72	318.19	108.07	350.00	21	Communications Total	350.00	
341.64	399.10	59.81	260.00	221	Travel, Meals, (Conferences)	260.00	
341.64	399.10	59.81	260.00	22	Training and Conference Total	260.00	
1,843.86	1,843.28	981.43	2,300.00	231	Heating Fuel	2,300.00	
1,056.55	518.66	450.16	1,600.00	232	Electric Service	1,600.00	
760.40	523.33	431.42	750.00	233	Water Service	750.00	
148.25	125.50	129.60	200.00	234	Garbage Service	200.00	
2,019.01	1,209.70	1,309.03	1,500.00	235	Building Repairs	1,700.00	
410.27	603.50	175.18	450.00	236	Machinery Repairs	450.00	
171.63	49.56	74.02	150.00	237	Agricultural Supplies	150.00	
6,409.97	4,373.53	3,550.84	6,950.00	23	Maint. of Bldg. & Grounds Tot.	7,150.00	
507.95	684.05	269.35	600.00	241	Chemical & Lab Supplies	600.00	
66.62	20.64	15.14	125.00	242	Office Supplies	125.00	
574.57	704.67	284.49	725.00	24	Supplies & Commodities Total	725.00	
125.54	93.83	18.72	150.00	251	Vehicle Parts & Service	150.00	
85.67	93.44	30.26	150.00	252	Tires and Tire Repairs	150.00	
328.65	363.70	144.13	425.00	253	Gasoline, Oil, & Lubricants	425.00	
-	-	180.00	360.00	255	Equipment Rental	360.00	
539.86	550.97	373.11	1,085.00	25	Vehicle Expense Total	1,085.00	
1,459.38	267.56	264.52	450.00	261	Special Dept. Supplies	450.00	
-	-	29.85	35.00	263	Wearing Apparel & Maint.	35.00	
114.94	86.48	56.79	200.00	264	Laundry	200.00	
35.00	35.00	35.00	50.00	266	Dues & Subscriptions	50.00	
1,609.32	339.04	336.16	735.00	26	Departmental Expenses Total	735.00	
9,756.08	7,235.50	4,762.48	10,105.00		TOTAL MAINT. & OPERATIONS	10,305.00	
2,785.83	1,220.84	850.25	3,850.00	291.	Major Repairs & Replacements	6,327.00	
4,806.60	-	37.44	5,000.00	297	Other	1,722.00	
7,592.43	1,220.84	887.69	8,850.00	29	CAPITAL OUTLAY TOTAL	8,049.00	
45,897.86	30,230.97	23,546.99	54,205.00		GRAND TOTAL DEPARTMENT	54,010.00	

