

**Lake Grove Water District
Minutes of Regular Board Meeting
January 17, 2023**

The meeting of the Lake Grove Water District Board of Commissioners was called to order at 6:02 p.m. at the Celebrate Conference Center 15555 Bangy Rd. Lake Oswego, OR 97035, chaired by Dan Taylor, Larry Kitchen, and Virgil Pearce (called in). Also, present were Tammy Schalk (called in), Bruce Goldson, and Dennis Koellermeier (called in).

1. PUBLIC COMMENT: None

2. AGENDA APPROVAL: Larry Kitchen made a motion to approve the agenda. Dan Taylor seconded the motion. A vote was called. In favor: All.

3. CONSENT AGENDA: Larry Kitchen made a motion to approve the December 19, 2022, Board meeting minutes. Dan Taylor seconded the motion. A vote was called. In favor: All. Larry Kitchen made a motion to approve the December 2022, financials. Dan Taylor seconded the motion. A vote was called. In favor: All. Larry Kitchen made a motion to approve the December 2022 accounts payable. Dan Taylor seconded the motion. A vote was called. In favor: All.

4. OLD BUSINESS: Larry Kitchen will be meeting with Mark Fitkin next week to explain how the City of Lake Oswego's system development / fire line charges are set up compared to Lake Grove Water District. Larry will also try to answer any other questions/concerns that he may have for the District.

4. DEPARTMENTS:

COMMISSIONERS: None

OFFICE: The next Board meeting is scheduled for Tuesday, February 21, 2023. The Board member vacancy is advertised in the Lake Review and posted on the Lake Grove Water District website. The SDAO conference is February 9-12, 2023. The first budget meeting will be on April 17, 2023.

FIELD OPERATOR: None

ENGINEER: Current updates on the following projects:

Shorenstein: (5600 Meadows): Site grading and foundation work is proceeding slowly. Plans were Revised due to conflicts with the water meter. Nothing has been scheduled yet for water improvements.

Fire hydrant replacement at Waluga and Firwood is pending. Total cost by Lake Oswego is on hold Until Lake Oswego provides authorization to proceed.

Leaks

- a) Meadows/Carman/Quarry is under evaluation with the City
- b) A leak was detected on the service line at Bryant near Upper Dr. Repairs will be scheduled during spring break.

c) Street repair has been completed on Oakridge Rd,

16607 & 16667 Boones Ferry redevelopment with land use application in process. Two houses have been removed. 1 ½" service meter will be required with redevelopment. Design review hearing is scheduled for February 22, 2023.

Future land developments that are still pending:

- a. Summer Woods/Washington Ct. A 3-lot partition received an incomplete notice from the city and will require an extension of the District main line.
- b. There is a three-lot on Babson and Washington Ct. has no request for services.
- c. 16722 Boones Ferry and other properties have received notice of pre application.
- d. A pre application meeting was scheduled on January 11, 2023, for the redevelopment of 14991 Bangy Road.

5. EXECUTIVE SESSION: 6:40 pm – Recess regular meeting and convene


Executive Session under ORS 192.660 (2) (f) to consider information or records that are exempt by law from public inspection (ORS 192.355 (9) (a) and ORS 40.225)

Executive Session under ORS 192.660 (2) (i) to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee, or staff member who does not request an open hearing; and under ORS 192.660 (2) to consider information or records that are exempt by law from public inspection (ORS 192.502 (9) and 40.225)


The executive session was adjourned at 7:10 pm and the regular meeting resumed at that time.

Larry Kitchen made a motion to authorize the District manager to sign a contract with the FCS Group to move forward with the rate study with a maximum amount of \$25K. Dan Taylor seconded the motion. A vote was called. In favor: All. Dan Taylor made a motion to authorize Clark Balfour to start a rate schedule term sheet for the City of Lake Oswego effective February 1, 2023. Larry Kitchen seconded the motion. A vote was called. In favor: All. Dan Taylor made a motion to increase the Finance Specialist position to 8.1% effective January 1, 2023. Larry Kitchen seconded the motion. A vote was called. In favor: All.

7. Meeting adjourned at 7:14 pm



Commissioner, Chair Date 2/17/23



Commissioner Date 2/16/23