

**Lake Grove Water District
Minutes of Regular Board Meeting
February 21, 2023**

The meeting of the Lake Grove Water District Board of Commissioners was called to order at 6:00 p.m. at the Celebrate Conference Center 15555 Bangy Rd. Lake Oswego, OR 97035, chaired by Dan Taylor, Larry Kitchen, JD Pavek, and Virgil Pearce (called in). Also, present were Tammy Schalk , Bruce Goldson , Paul Howard, Clark Balfour (called in) and Dennis Koellermeier (called in).

1. **PUBLIC COMMENT:** None

2. **AGENDA APPROVAL:** JD Pavek made a motion to approve the agenda. Larry Kitchen seconded the motion. A vote was called. In favor: All.

3. **CONSENT AGENDA:** Larry Kitchen made a motion to approve the January 17, 2023, Board meeting minutes. Virgil seconded the motion. JD Pavek abstained due to absence. A vote was called. In favor: All. Larry Kitchen made a motion to approve the January 2023, financials. JD Pavek seconded the motion. A vote was called. In favor: All. Larry Kitchen made a motion to approve the January 2023 accounts payable. JD Pavek seconded the motion. A vote was called. In favor: All.

4. **NEW BUSINESS:** SDAO Conference discussion: The conference was very productive. Larry asked what has the District done so far and what are the plans moving forward to meet the new lead and copper rule with deadlines of October 2024. The District manager is working with Hiland Water on a plan and budget for 2023 and 2024 to ensure that all deadlines are met. Larry asked if the District has had any communication with Clackamas County Emergency preparedness office. The District has not and should find a contact to let them know that Lake Grove Water exist. The District manager needs to contact Clackamas County emergency preparedness to make sure that they know that we exist and that we supply water. If there happens to be a crisis that Lake Grove Water needs to be included and informed. The District also needs to contact the political offices and let them know about the District and what we do. Dan Taylor has volunteered to assist . SDAO offices need to be contacted to find out when the mandatory ethics training for all Board members will start.

5. **OLD BUSINESS:** Mark Fitkin update:
Larry Kitchen will be meeting with Mark again to let him know that the Board is looking at whether the current policy should be changed on the fire line charges that would allow either paying a monthly demand charge or to pay another system development charge for that line. Larry will also communicate to him that it will take some time for the District to go through proper procedures in order to adopt a new policy with changes, ordinance, or resolution. Mark will be informed that the Board has not made a final decision. JD Pavek talked about wanting to evaluate some type of proposal that would meet in the middle ground to help Mark. JD would also like to see a layout of what we are currently charging and what the values/revenues would be with discussed changes. Larry asked Clark Balfour what steps needs to be taken in order to adopt a new policy or policy change. Larry will work with the District Manager to provide the Board an economic analysis.

6. DEPARTMENTS:

COMMISSIONERS: None

OFFICE: The District Manager reminded the Board members that the deadline to send their applications in for the May 2023 election is March 6, 2023. District Manager also reminded the Board that the meeting with Portland Water is Thursday, February 23rd at 3:00 pm.

FIELD OPERATOR: More fire hydrants will be replaced during next fiscal year. The annual hydrant flushing is scheduled for April.

ENGINEER: Current updates on the following projects:

Shorenstein: (5600 Meadows): The taps and water meter installation is scheduled for March 1.

Fire hydrant replacement at Waluga and Firwood is pending. Total cost by Lake Oswego is on hold Until Lake Oswego provides authorization to proceed.

Leaks

A leak was detected on the service line at Bryant near Upper Dr. is still being evaluated.

16607 & 16667 Boones Ferry redevelopment with land use application in process. Design review hearing is scheduled for February 22, 2023.

State health letter has been received for continuing exception of plan reviews.

Preliminary plans for hydrant replacement 2023 have been submitted.

Preliminary plans for the abandonment of the 12-inch line on Carman has been submitted.

Future land developments that are still pending:

- a. Summer Woods/Washington Ct. A 3-lot partition received an incomplete notice from the city and will require an extension of the District main line.
- b. There is a three-lot on Babson and Washington Ct. has been approved for development.
- c. There is a potential development on Seville and Astor.

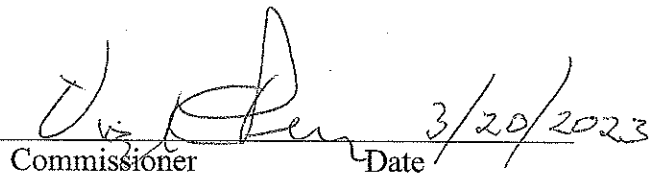
6. EXECUTIVE SESSION: 7:13 pm – Recess regular meeting and convene

Executive Session under ORS 192.660 (2) (f) to consider information or records that are exempt by law from public inspection (ORS 192.355 (9) (a) and ORS 40.225)

The executive session was adjourned at 7:38 pm and the regular meeting resumed at that time.

7. Meeting adjourned at 7:40 pm


Commissioner, Chair Date 3/20/2023


Commissioner Date 3/20/2023