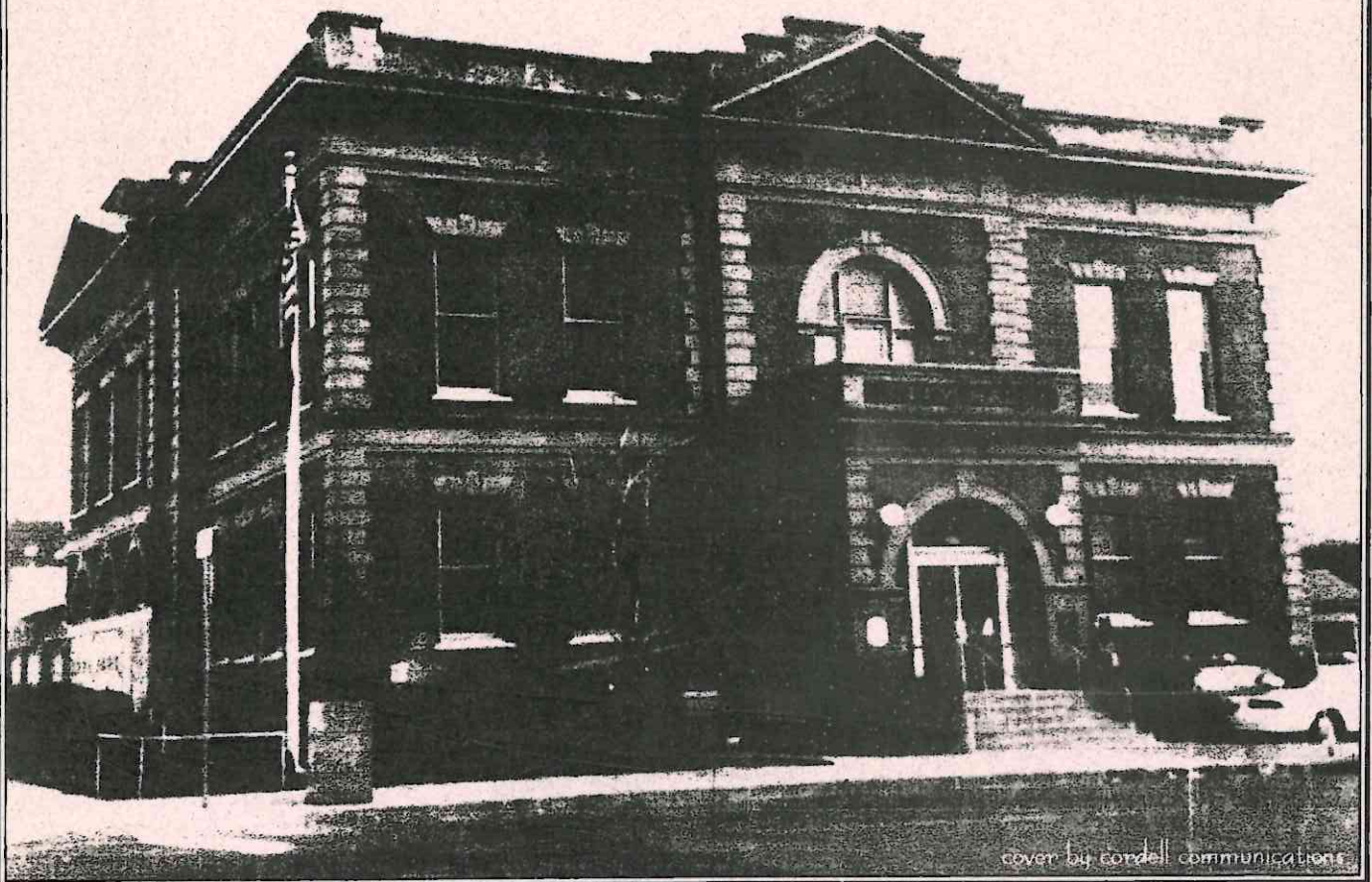


City of The Dalles Adopted Budget 1999-2000



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City of The Dalles, Oregon
Operating Budget
Fiscal Year 1999-2000
Presented to City of The Dalles Budget Committee

COUNCIL

Jim Broehl
Pete Wasser
Bill Gosiak
Dorothy Davison
Mary Ann Davis

LAY MEMBERS

Dave Kinser
Robin Lyddon
Ken Farner
Les Cochenour
Annabelle Lavier

PRESENTED BY

Nolan K. Young, City Manager/Budget Officer
Mayor, Robb E. Van Cleave

DEPARTMENT MANAGERS

City Clerk
City Attorney
Finance Director
Acting Planning Director
Economic Development Director
Police Chief
Library Director
Public Works Director

Julie Krueger
Gene Parker
Dan Izzo
Tom Boyatt
Dan Durow
Jay Waterbury
Sheila Dooley
Brian Stahl

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**FISCAL YEAR 1999-2000****BUDGET MESSAGE**

It is a pleasure for me to present a balanced City budget that basically maintains all service levels provided the City's residents. The format of this budget document follows the pattern of previous years. We acknowledge the work of new Finance Director Dan Izzo, the Finance Department employees and all of the Department Managers and their associated personnel who were involved in assembling this document. The Budget Message begins with the section that summarizes issues that affect the entire budget. The three areas that we touch on in Section I are:

- 1). Proposed fiscal policies involved in the preparation of the budget
- 2). Council goals as related to the budget
- 3). Personnel issues

The next section looks at the major aspects of the General Fund. The final two sections will look at major points of Public Works and other funds. There are narratives at the beginning of each department that provide further information. We also sent the Budget committee twenty one (21) Budget Issue Papers (BIP), that looked at specific issues. We will reference these papers throughout the budget.

Key funds in the budget document can be summarized as follows:

| <u>Fund Type</u> | <u>Funding Source</u> | <u>Services Provided</u> |
|---|-------------------------------|---|
| General Fund | Discretionary Funds | Police, Legal/Judicial, Planning & Economic Development, Finance, Personnel, City Clerk, City Manager, City Council |
| Public Works Funds | | |
| Street Fund | State & Local Gas Tax Revenue | Street maintenance & Construction |
| Street & Bridge Replacement Fund | State & Local Gas Tax Revenue | Street maintenance & Construction |
| Public Works Reserve Fund | State & Local Gas Tax Revenue | Equipment purchases |
| Water Fund & Water Dept. Capital Reserve Fund | Metered water rate revenue | Treatment & delivery of Water |

| | | |
|--|--------------------|--|
| Wastewater & Storm Water Treatment Fund & Sewer Special Reserve Fund | Sewer rate charges | Wastewater treatment & Storm water collection |
|--|--------------------|--|

Other Funds

| | | |
|--|--|---|
| Library, State Office Building, Special Revenue Fund, Capital Project Fund | General Fund Transfers, State Office Building lease And inter-governmental Revenues | Library service, maintenance Of State Office Building, Renovation of City Hall, Potential revenue source for Purchase of PUD Building |
| Airport Fund | Airport activities & transfer From General Fund | Maintenance & operation of Airport |

I. BUDGET WIDE

A. PROPOSED FISCAL POLICIES

Following is a list of the policies used to prepare the proposed budget.

Major fiscal policies reflect the Council's goal of maintaining fiscal stability of the City and enhancing coordination and communication with other local agencies. The Budget Committee needs to look at each of these areas and determine if this is the direction they wish to have the City go.

- Preparation of a single year budget (2 year budget discontinued)
- Expenditures of one time revenues generally limited to one time expenditures such as Capital Improvements and Special Projects (BIP 99-013)
- General Fund contingency separated into 3 line items: Unappropriated Beginning Fund balance, Emergency Contingency, and Flexibility Contingency (BIP 99-012)
- Unappropriated balances in 4 main operating funds: General, Water, Street and Sewer (BIP 99-019)
- 5 year Capital Improvement plans in the General, Streets, Water and Wastewater/Storm Sewer Funds (BIP 99-016 and 99-017)
- Maintain partnerships with Wasco County (BIP 99-015)
- Maintenance of most programs at 1998-99 levels
- In-house engineering services for construction project
- Emphasis on Maintenance and Capital Improvements that enhance current Capital items and Public Works infrastructure

B. CITY COUNCIL GOALS

Last year's Council goals resulted in tools to help the budget this year. The 5 year Capital Improvement plans that were developed was one of the Council's goals.

Following the Budget Message is a list of the City Council's current goals. Sub-goals that have a direct impact on the proposed budget are:

- **Goal 1A - Wastewater Treatment Plant Facility Master Plan**
The Sewer Special Reserve Fund has \$250,000 earmarked to complete the Master Plan and preliminary engineering. It also has \$285,000 to complete removal of the grain elevators from the proposed site.
- **Goal 1B - Adjust Water and Sewer Rate Structures**
A 5% water rate increase and 5% sewer rate is included in the proposed budget.
- **Goal 2A - City Hall Remodel**
\$475,318 is included in the Capital Projects Fund for a first phase of the City Hall remodel. The Budget Narrative for that fund identifies the work being done.
- **Goal 3A - Investigate Regional Airport Authority or Other Solutions to Manage the Airport**
The Airport budget does not reflect a Regional Airport Authority. It does include the personnel cost of Airport management, to reflect true costs.
- **Goal 3B - Brewery Grade Improvement Plan**
A plan for the reconstruction of this intersection is being developed by the State Department of Transportation (ODOT). The City has agreed to consider participation in construction costs. This project is not currently in the 5 year Street Improvement Plan. Part of the \$202,780 Street Fund Contingency would need to be used if the City chooses to participate in this project.
- **Goal 3C - Complete Annexation Planning Project**
The proposed budget includes \$7,500 for 6 months of a "RARE" Planner to tie the Urban Services study into an annexation plan.
- **Goal 4A - Improve Computer Technology**
The beginning fund balances in four funds in the General Funds were lowered to help pay for a \$92,718 investment in the City's main accounting computer hardware and software in FY 1998-99: General Fund (-\$46,359), Street (\$2,325), Water (\$11,582), and Sewer (\$8,452). In FY 1999-2000, we have budgeted \$209,273 in computer hardware and software to become Y2K compliant and create a city-wide fiberoptic network. This city-wide network will be more effective and cost efficient to operate (BIP 99-020).
- **Goal 5A - Downtown Renaissance**
\$115,000 has been budgeted in State (\$15,000), Federal (\$80,000), and Urban Renewal (\$20,000) Funds in the Special Grants Fund for this project. These monies will be used to complete a Project Feasibility Study and engineering for the proposed Riverfront Access Trail and Dock.

The other Council goals do not result in any direct expenditures. They do require a strong administrative team in order to address each of the goals.

C. PERSONNEL COST

For compensation purposes, the City has 4 category of employees. The cost of living adjustments included for each of the categories are summarized below:

1). **Public Works and City Hall Clerical Union**

We are currently negotiating a new contract with the union. A 1.6% cost-of-living adjustment with no medical increase was budgeted.

2). **Police Department Non-supervisory Personnel Union**

We will be in the final year of a 3 year agreement. The agreement calls for a cost-of-living equal to the CPI Annual Increase Report of January, 1999, plus a 1% salary adjustment to bring salaries in line with comparable cities. We estimated the CPI to be 1.6%. A total increase of 2.6% was budgeted. A 5% medical insurance increase and 50% of an additional 10% increase was budgeted.

3). **Exempt employees that are not represented by any union**

We have budgeted a 1.6% cost-of-living for this fiscal year. No portion of a 13.2% increase in medical premiums was budgeted. For Employee + 1, and family coverages, the City contribution was decreased.

4). **Contract employees**

The City has 3 contract employees; a part-time Municipal Court Judge, full-time City Attorney, and full-time City Manager. No cost-of-living or insurance adjustment was budgeted for these positions. There will be evaluations of both full-time employees before the end of this fiscal year, which may or may not result in any salary adjustments.

II. GENERAL FUND

A. GENERAL FUND REVENUES

General Fund resources have decreased \$142,411 to the level of \$4,452,088. This decrease was because the Library revenues now go into a separated fund. When adjusted for this change, a \$43,181 revenue increase is seen. Significant revenue changes are:

- The Beginning fund Balance received a \$150,000 "shot in the arm" when the City unexpectedly received a payment because of a change in the corporate structure of it's retirement plan carrier. Without this revenue, the General Fund Beginning Balance would have been down \$161,480, primarily due to expenditures of funds for one-time purchases, including 2 unexpected expenditures: Airport Fuel Tank and Computer Y2K Compliance.

- Property taxes are projected to increase 3.5% due to increased construction activity in the community.
- Transient Room Tax receipts are projected to be up about \$20,000 (BIP 99-014).
- Wasco County is contributing \$23,000 to use our proposed fiber optic network to tie the Courthouse to the new NORCOR facility.
- We are anticipating an additional \$33,536 in property taxes because of the Urban Renewal boundary change. We will use these funds to maintain current services (BIP 99-021).
- \$70,668 from Urban Renewal for Administrative, Legal, Financial, and Clerical assistance. The actual amount may change, depending on Urban Renewal projects.
- Transfers into the General Fund from Public Works activities increased \$87,178 due to their share of a new City-wide fiber optic network.

B. EXPENDITURES

1). Capital Improvements

This fiscal year we are budgeting a total of \$196,530 in General Fund resources for major Maintenance and Capital items. In FY 1998-99, \$211,711 in Capital activities were budgeted. Budget Issue Paper 99-016 includes a table showing non-Public Works Capital Improvements and their funding sources. Significant items include the following:

- ▶ \$14,000 for a court video arraignment connection to NORCOR.
- ▶ A City-wide (Library to Public Works) fiber optics connection with Internet server (\$160,000). Wasco County is paying \$43,000 of this cost, with Public Works funds paying \$67,500.
- ▶ The Police Department has \$41,000 for replacing one marked patrol car and one unmarked car.
- ▶ We project for next fiscal year a General Fund need of \$128,500 for Capital and Maintenance projects.

2). City Council

This department's contractual services includes \$82,884 for City participation in a variety of community partnerships. These activities are summarized in the Department Narrative.

3). Finance Department

Personnel numbers in this department are committed at five for the second year. The main change in the 1999-2000 budget was the computer purchase and proposed City-wide fiber optic network.

4). Personnel Department

Two years ago the City eliminated the full-time Personnel Director position and contracted with Wasco County to receive Human Resources services. The system has been working well and saves the City approximately \$56,000 a year. We plan on continuing this program this fiscal year, with a slight increase in contractual services.

5). Community Development

The Community Development Department temporary organization will continue one more year. The purpose of the action is to better address temporary increases in Economic Development activities. The proposed Planning budget includes \$7,500 to pay half of the cost of a RARE Planner who started in January. This position would work on the City Council goal related to annexation planning. It also includes about \$5,000 for GIS services from Wasco County. The Economic Development budget includes contractual services, \$1,750 to hire an AmeriCorps volunteer to help jumpstart the Volunteer Services Program.

6). Police Department

1998-99 was an exciting year for the Police Department. They will be moving into their new facility in the current PUD offices across from City Hall. The increased costs in the Police Department budget for operation of the new building will be over \$12,000. In the area of personnel, we are proposing to maintain the Traffic Safety Officer position added 2 years ago. The Police Department requested an additional Investigator (BIP 99-004). It was not included in the proposed budget.

7). City Hall

The City Maintenance/Repair Technician's salary is being allocated to other funds as shown in the Department Narrative. \$7,000 is being included in the Transportation Center budget for parking lot crack sealing.

8). Codes Enforcement

We are decreasing the personnel dedicated to Code Enforcement to ½ time under the budget. 10 hours a week was designated for Planning regulations enforcements. It was cut from the budget. We are proposing an additional \$2,000 for contractual services to clean up more properties.

9). Other

We are recommending the Tourist Agency transfer of \$192,000, which includes \$20,000 seed money for Lewis and Clark observation. \$53,000 is being transferred to the Library Mezzanine Project.

10). The Contingency

Looking at historic information, we established a minimum contingency level of \$661,500 in FY 1998-99. This contingency includes the following amounts.

- Interim cash flow needs: \$511,500
- Contingencies for emergencies: \$100,000
- Contingency for flexibility: \$50,000

A five year history indicated these amounts are more than adequate (BIP 99-012). This year we separated these three categories into separate line items. The interim cash flow is placed in Unappropriated Ending Balance. The flexibility amount included an additional \$148,948 one-time revenues for future Capital and maintenance items.

11). One Time Expenditures

BIP 98-013 discussed our philosophy of limiting use of One Time Revenues not allocated for contingencies to One Time Expenditures. A total of \$551,032 in One-Time Revenues is available. We are proposing to spend \$402,084 of that in fiscal year 1999-2000 with \$196,530 for General Fund supported major maintenance Capital Improvements, including the Library, \$14,000 for Airport improvement, \$20,000 for the Lewis and Clark Observation, \$53,000 for the Library Mezzanine Project, and the remaining \$60,697 for One-Time Expenditures such as Planning work and one-time computer training in the Finance and Legal Departments and \$57,857 for on-going operations. We are concerned that this amount is not going for one-time activities. We would like to monitor this trend this year before we cut current service levels. We have \$148,448 of one-time revenues remaining for next fiscal year.

III. PUBLIC WORKS OPERATIONS

A. Utility Access Charged

The 2% utility access charges to Water and Wastewater Funds for maintenance of public right-of-ways is continued in this budget.

B. Engineering Division

- 1). The cost of this 3 person division is allocated evenly to streets, water and sewer. The equivalent of one full-time position is used for Urban Renewal.
- 2). Each fund will be reimbursed by urban Renewal. This division allows us to design projects in-house, at a savings to the City. It is estimated that we may be saving as much a 45% of design costs through in-house engineering.

C. Street Fund

This year the Street Fund was separated from storm water activities. This has allowed additional gas tax funds to be available for actual maintenance of streets. The budget included \$151,904 for street construction supplies for overlays by the City crew, and \$95,000 for Capital projects. A Capital Improvement Plan sent to the Budget Committee (BIP99-006) identifies specific projects. The major Capital Improvement this year is partial extension of 19th Street towards Thompson.

D. Water Fund

The budget has a 5% increase in water rates. We proposed an annual 5% increase to help build reserve funds to replace our aging infrastructure. The Council has directed staff to achieve this increase through a restructuring of rates. In this year's budget, we are transferring \$177,000 to the Water Capital Reserve Fund (BIP 99-016).

E. Wastewater/Storm Sewer

Storm sewer utilities are included in the Wastewater Fund. We will enter the second year of a five year agreement with OMI for operation of the Wastewater Treatment Plant. This is only a portion of the cost of running the sewer utility. The City still has employees handling regulatory compliance, project engineering, and maintenance and operation of the collection system. A 5% rate increase has been proposed this year. The main reason for this rate increase is to allow for funds to be set aside for replacement of the aging infrastructure. In the Wastewater Reserve Account, we are budgeting funds to complete the master plan for a new sewer treatment facility. The proposed budget is allowing us to transfer \$200,000 to the Sewer Special Reserve Account.

IV. OTHER FUNDS

A. Library

The proposed Library budget is based on the 5 day schedule that was created with the reduction of one day of operation in fiscal year 1997-98. The Library Board has requested an addition \$18,168 to restore the Library hours to pre-1997-98 levels. That request has not been included in the proposed budget. The Library board has made a similar request to the County Budget Committee and was denied. The Library is operated out of a new fund to better account for revenues. 50% of the Library costs over generated revenues is paid for by Wasco County. This budget does not include \$8,600 for 2 additional Internet stations that was cut by the County Budget Committee.

B. Airport Fund

City Council has a goal of developing a Regional Airport Authority. As we work toward this goal, the one thing they have asked is that we more accurately reflect true cost of operation of the airport. To do this, we have budgeted 40% of the Economic Development Director's time, 6% of a secretary, and 10% of the Repair Technician to the airport. The total General Fund support to the airport for this year is \$66,984, less than half of last year's amount. This year's budget is barebones as we have deferred several Maintenance and Capital Projects as we work on restructuring airport operations.

C. Capital Project Fund

Included in the Capital Project Fund is two projects:

- 1). Completion of the Library Mezzanine Project, and

2). Phase 1 of the City Hall renovation.

SUMMARY

The budget we have presented to you reflects a good service level to the citizens and maintains long-term financial health for the City. We look forward to working with the Budget Committee and City Council to review and refine the proposed budget.

A handwritten signature in cursive script, reading "Nolan K. Young", is written over a horizontal line.

Nolan K. Young
City Manager

1999 CITY COUNCIL GOALS

February 6, 1999

GOAL 1. PUBLIC WORKS INFRASTRUCTURE

Time Frame

99/00 FY A. WASTEWATER TREATMENT PLANT FACILITY MASTER PLAN¹

3 mo. Water B. ADJUST WATER AND SEWER RATES STRUCTURES
9 mo. Sewer

GOAL 2. MAINTAIN CITY OWNED ASSETS

6 mo. Plan A. CITY HALL REMODEL

6 mo. B. STAFF RECOMMENDATION REGARDING SALE OF PUBLIC WORKS PROPERTY

6 mo. C. FUNDING STRATEGY FOR STREET MAINTENANCE AND IMPROVEMENTS

GOAL 3. INTERGOVERNMENTAL COORDINATION/COMMUNICATIONS

3 mo. A. INVESTIGATE REGIONAL AIRPORT AUTHORITY OR OTHER SOLUTIONS TO MANAGE THE AIRPORT

3 mo. Report B. BREWERY GRADE IMPROVEMENT PLAN

99/00 FY C. COMPLETE ANNEXATION PLANNING PROJECT

¹ Consider Klickitat County needs; Airport needs; consider riverfront access; consider elimination of rail spur; consider reuse of effluent; preliminary costs for options; future of Waldron Drug Store building; landscaping along freeway; and conduct a public education process.

GOAL 4. CITY POLICIES AND PROCEDURES

Time Frame

- | | | |
|-------|----|---|
| 3 mo. | A. | IMPROVE COMPUTER TECHNOLOGY |
| 3 mo. | B. | REVIEW BIKE MASTER PLAN |
| 6 mo. | C. | CREATE A DEVELOPER'S GUIDE |
| 3 mo. | D. | STAFF RECOMMENDATION REGARDING SEVERANCE POLICY FOR LAID OFF EMPLOYEES |

GOAL 5. ECONOMIC DEVELOPMENT

- | | |
|------------------------------|----------------------|
| 6 mo. Funding A. strategy | DOWNTOWN RENAISSANCE |
|------------------------------|----------------------|

1999 CITY COUNCIL PRIORITIES

(Not Council Goals)

Updated February 6, 1999

- ☞ Continue thorough and timely information to City Council, prior to Council meetings and Goal Setting Sessions.
- ☞ Continue providing public information to Media.
- ☞ Continue Quality Customer Service.
- ☞ Develop and Foster "One City" Philosophy.
- ☞ Follow Time Schedules Assigned to City Council Goals.
- ☞ Monitor Franchise Agreements
- ☞ Monitor existing contracts for compliance/progress.
- ☞ Establish and maintain a City fee schedule.
- ☞ Facilitate Solutions to Community School Issues

City of the Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

City of The Dalles, Oregon
1999-2000 Adopted Budget
Overview Summary of All Funds

City of the Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

| | GENERAL FUND | LIBRARY FUND | PUBLIC WORKS | AIRPORT SERVICE | CAPITAL IMPRVMTS | SPECIAL REVENUE | DEBT SERVICE | PROPOSED 1999-2000 BUDGET | APPROVED 1999-2000 BUDGET | ADOPTED 1999-2000 BUDGET |
|---------------------------------|-----------------|-----------------|-----------------|--------------------|---------------------|--------------------|-----------------|---------------------------------|---------------------------------|--------------------------------|
| BEGINNING BALANCE | 1,212,032 | - | 4,869,487 | 1,589 | 1,022,333 | 130,692 | 328,350 | 7,564,483 | 7,912,835 | 8,221,388 |
| REVENUES | 2,702,465 | 213,493 | 5,425,472 | 28,050 | 187,411 | 249,899 | 340,930 | 9,147,720 | 8,937,257 | 9,141,937 |
| OTHER SOURCES | 537,591 | 200,666 | 596,574 | 66,984 | 53,000 | 250 | - | 1,455,065 | 1,750,183 | 1,533,239 |
| TOTAL RESOURCES | 4,452,088 | 414,159 | 10,891,533 | 96,623 | 1,262,744 | 380,841 | 669,280 | 18,167,268 | 18,600,275 | 18,896,564 |
| CITY COUNCIL | 165,047 | | | | | | | 165,047 | 204,509 | 207,574 |
| CITY CLERK | 75,203 | | | | | | | 75,203 | 75,203 | 75,470 |
| CITY MANAGER | 127,539 | | | | | | | 127,539 | 127,539 | 129,269 |
| LEGAL AND JUDICIAL | 240,851 | | | | | | | 240,851 | 240,851 | 242,739 |
| FINANCE | 509,267 | | | | | | | 509,267 | 465,665 | 466,733 |
| PERSONNEL | 19,700 | | | | | | | 19,700 | 19,700 | 19,700 |
| COMMUNITY DEVELOPMENT | 239,571 | | | | | | | 239,571 | 237,321 | 238,228 |
| POLICE | 1,591,780 | | | | | | | 1,591,780 | 1,619,530 | 1,652,736 |
| CITY HALL | 133,363 | | | | | | | 133,363 | 133,363 | 133,471 |
| CODE ENFORCEMENT | 26,419 | | | | | | | 26,419 | 33,708 | 33,708 |
| LIBRARY | | 374,159 | | | | | | 374,159 | 382,759 | 386,424 |
| STREETS | | | 1,604,084 | | | | | 1,604,084 | 1,704,490 | 1,736,927 |
| WATER UTILITY SERVICES | | | 3,646,617 | | | | | 3,646,617 | 3,624,121 | 3,739,441 |
| W. WATER UTILITY SERVICES | | | 3,689,047 | | | | | 3,689,047 | 3,883,101 | 3,947,271 |
| AIRPORT SERVICES | | | | 96,623 | | | | 96,623 | 95,673 | 95,870 |
| CAPITAL PROJECTS | | | | | 714,568 | | | 714,568 | 714,568 | 801,229 |
| SPECIAL ASSESSMENTS | | | | | 539,326 | | | 539,326 | 539,326 | 539,326 |
| GRANTS | | | | | | 209,590 | | 209,590 | 209,590 | 209,590 |
| STATE OFFICE BUILDING | | | | | | 132,384 | | 132,384 | 132,384 | 132,478 |
| UNEMPLOYMENT RESERVE FUND | | | | | | 36,534 | | 36,534 | 36,534 | 36,534 |
| VIETNAM MEMORIAL FUND | | | | | | 1,883 | | 1,883 | 1,883 | 1,883 |
| DEBT SERVICE | | | | | | | 637,632 | 637,632 | 637,632 | 637,632 |
| FAA GRANT | | | | | | | | - | - | 1,000 |
| TOTAL EXPENDITURES | 3,128,740 | 374,159 | 8,939,748 | 96,623 | 1,253,894 | 380,391 | 637,632 | 14,811,187 | 15,119,450 | 15,465,233 |
| TRANSFERS OUT | 512,900 | 40,000 | 1,084,865 | - | 8,850 | 450 | - | 1,647,065 | 1,726,334 | 1,722,883 |
| CONTINGENCY | 298,948 | - | 366,953 | - | - | - | - | 665,901 | 711,343 | 665,300 |
| UNAPPROPRIATED ENDING BAL | 511,500 | - | 500,000 | - | - | - | 31,648 | 1,043,148 | 1,043,148 | 1,043,148 |
| TOTAL OTHER USES | 1,323,348 | 40,000 | 1,951,818 | - | 8,850 | 450 | 31,648 | 3,356,114 | 3,480,825 | 3,431,331 |
| TOTAL EXPENDITURES & OTHER USES | 4,452,088 | 414,159 | 10,891,566 | 96,623 | 1,262,744 | 380,841 | 669,280 | 18,167,301 | 18,600,275 | 18,896,564 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund Overview Summary

The following chart provides a four-year overview of the General Fund's resources and expenditures. This summary shows a view of the actual, budgeted and proposed total resources, and the actual, budgeted, and total expenditures by departments over four years. From this perspective, the use of funds and relative degree of emphasis on various programs in the General Fund can be determined.

The Beginning Working Capital ("Beginning Balance"), the amount budgeted for Contingency, and the amount budgeted for Unappropriated Ending Balance ("Permanent Reserve") are indicators of the financial health of the fund. In this four-year snap shot, it can be seen that beginning working capital was at its highest point in the 1997-98 fiscal year, and then levels off with the actual 1997-98 amount in the range of \$1.3 million. The estimate for 1998-99 holds at this \$1.2 million range, and we maintain this range due to unanticipated revenues for FY 99-00. The drop off for 1999-00 in the Contingency line item is in anticipation of a change in policy surrounding contingency and unappropriated ending balance. Basically, we are recommending the creation of a "Permanent Restricted Reserve", and a "Operating Contingency which does reflect our current practice.

Changes in revenues and total resources are discussed in the next commentary section on General Fund Resources. Most notable are the impacts on tax revenues due to Measure 50 implementation. Departmental expenditures in the General Fund amount overall to an increase of 22% in 1998-99 (over budgeted 1997-98) and the proposed budget represents a decrease of 6% in 1999-00 (over 1998-99). The decrease in proposed total expenditures for FY 1999-00 is primarily due to the removal of the library expenditures from the departmental expenses.

Transfers in to the General Fund (included in "Other Sources" of the revenues section) are monies from other funds that reflect the services the General Fund provides to other activities. This includes administrative expenses, and materials and supplies directly attributable to other funds - such as card stock used for water and sewer billings by the Finance Department. The declines in 1996-97 and 1997-98, were generally due to a reduction in expenditure levels in the General Fund departments, and a reevaluation of the allocation methods for the transfers themselves. Increases in the transfers as proposed in the 1999-00 budget relate primarily to the building of an "Enterprise Network" sharing both voice and data over a fiber optic cable. The detail of transfers into the General Fund is

found in the following section detailing resources of the fund, and in Appendix B.

Transfers out of the General Fund reflect policy decisions to provide service levels in areas accounted for by other funds, primarily the Airport Fund, Library Fund, and the Tourism Agency Fund.

Forecasts at the time of the Proposed Budget document's preparation are open to change by deliberations and recommendations of the Budget Committee and policy actions of the City Council.

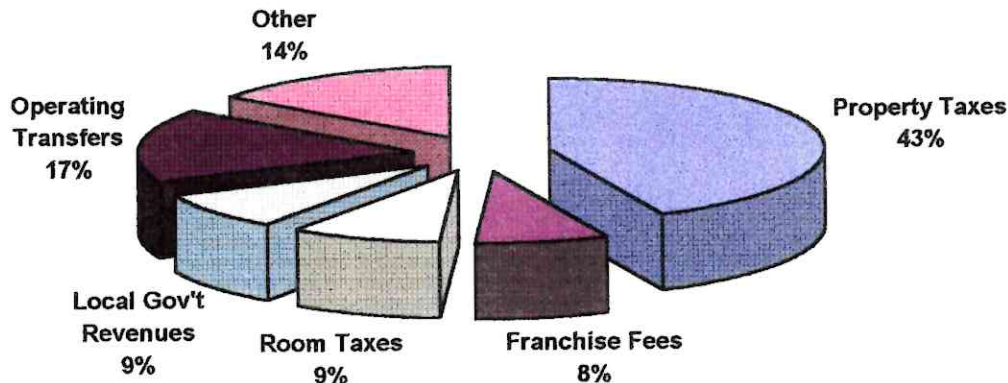
City of the Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

| <u>ACCOUNT DESCRIPTION</u> | <u>1996-97 ACTUALS</u> | <u>1997-98 BUDGET</u> | <u>1998-99 ADOPTED BUDGET</u> | <u>1999-2000 PROPOSED BUDGET</u> | <u>1999-2000 APPROVED BUDGET</u> | <u>1999-2000 ADOPTED BUDGET</u> |
|---------------------------------------|----------------------------|---------------------------|---------------------------------------|--|--|---|
| BEGINNING BALANCE | 1,387,188 | 1,308,995 | 1,223,512 | 1,212,032 | 1,354,436 | 1,379,589 |
| REVENUES | 2,898,267 | 2,676,312 | 2,834,011 | 2,702,465 | 2,705,465 | 2,682,157 |
| OTHER SOURCES | 520,136 | 362,329 | 563,152 | 537,591 | 509,210 | 509,210 |
| TOTAL RESOURCES | 4,805,591 | 4,347,636 | 4,620,675 | 4,452,088 | 4,569,111 | 4,570,956 |
| CITY COUNCIL | 167,763 | 78,439 | 169,371 | 165,047 | 204,509 | 207,574 |
| CITY CLERK | 63,650 | 66,020 | 78,271 | 75,203 | 75,203 | 75,470 |
| CITY MANAGER | 112,068 | 120,689 | 129,854 | 127,539 | 127,539 | 129,269 |
| LEGAL AND JUDICIAL | 201,575 | 201,554 | 227,566 | 240,851 | 240,851 | 242,739 |
| FINANCE | 317,761 | 255,728 | 401,989 | 509,267 | 465,665 | 466,733 |
| PERSONNEL | 79,006 | 19,929 | 18,600 | 19,700 | 19,700 | 19,700 |
| COMMUNITY DEVELOPMENT | 225,283 | 213,440 | 274,582 | 239,571 | 237,321 | 238,228 |
| POLICE | 1,352,696 | 1,290,946 | 1,552,512 | 1,591,780 | 1,619,530 | 1,652,736 |
| LIBRARY | 369,555 | 307,025 | 377,127 | - | - | - |
| CITY HALL | 184,084 | 164,853 | 153,069 | 133,363 | 133,363 | 133,471 |
| CODE ENFORCEMENT | - | 11,589 | 25,745 | 26,419 | 33,708 | 33,708 |
| TOTAL EXPENDITURES | 3,073,441 | 2,730,212 | 3,408,686 | 3,128,740 | 3,157,389 | 3,199,628 |
| TRANSFERS OUT | 378,191 | 248,705 | 317,343 | 512,900 | 620,550 | 617,099 |
| CONTINGENCY | - | - | 894,646 | 298,948 | 279,672 | 242,729 |
| UNAPPROPRIATED ENDING BAL | - | - | - | 511,500 | 511,500 | 511,500 |
| TOTAL OTHER USES | 378,191 | 248,705 | 1,211,989 | 1,323,348 | 1,411,722 | 1,371,328 |
| TOTAL EXPENDS & OTHER USES | 3,451,632 | 2,978,917 | 4,620,675 | 4,452,088 | 4,569,111 | 4,570,956 |
| FUND TOTAL | 1,353,959 | 1,368,719 | - | - | - | - |

City of the Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

General Fund Resources

General Fund resources consist of beginning working capital, revenues and other financing sources. The 1999-2000 estimated beginning working capital totals just over \$1.21 million. This estimate reflects no change in the beginning balance in the General Fund over the last two or three years as one-time revenues are expended. The beginning balance did not change due to unanticipated revenue totaling over \$170,000 for FY 1998-99. The proposed changes in the contingency reflect a change in City policy surrounding contingency and beginning balances in the General Fund. That

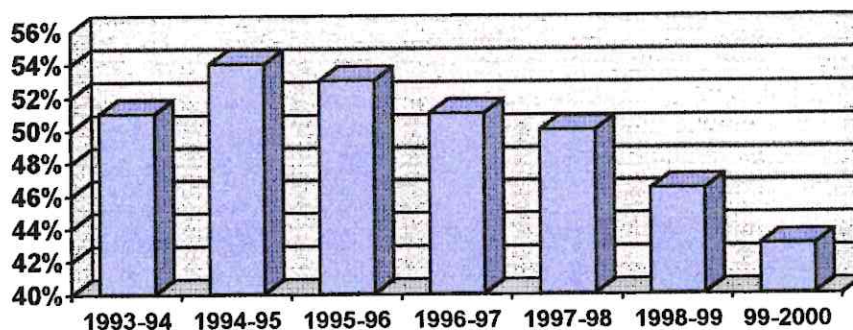


change revolves around identifying actual needs of the City with respect to contingency and budgeting appropriately to meet those needs.

Revenues budgeted for the 1999-2000 fiscal year in the General Fund consist primarily of property taxes, which account for 43.4% of revenues, or 31.5% of total resources (which includes beginning working capital and transfers from other funds). For 1999-2000, property tax revenues were estimated under the parameters set by Ballot Measure 50, passed by the voters in May 1997.

Ballot Measure 50 set maximum taxable value for the 1997-98 fiscal year, and allows for a 3% increase annually in that value, adjusted for new growth and other specific adjustments cited in the legislation. For purposes of this budget, a 3½ percent increase in value over 1998-99 was assumed, and the City's permanent rate of .003017 per thousand was applied

Property Taxes as a Percent of Total Revenues



to this estimated value. The resulting levy amount of \$1,419,443 is then adjusted for a 7% amount assumed uncollectible in the year levied, resulting in a budgeted revenue amount of \$1,320,082 for current year taxes.

The City continues to strive to reduce its reliance on property taxes as the primary resource to the General Fund. This is demonstrated by the decline in property taxes as a percentage of total General Fund revenues over the last few years. This decline in property taxes as a percentage of total budgeted revenues reverses a trend in which the City relied progressively more on property taxes through the 1994-95 fiscal year. Other revenues significant to the fund are franchise fees from local utilities doing business within the City, intergovernmental revenues, State shared revenues, court fines and forfeitures and other miscellaneous receipts.

Operating transfers to the General Fund from Public Works are again budgeted in the 1999-2000 fiscal year for administrative services provided by the General Fund. These transfers to the General Fund are scheduled in lieu of direct charges for salaries, payroll costs and materials charged to the Public Works funds for services provided. From another perspective, were these services not provided by General Fund staff, Public Works would be required to externally purchase the services. Services provided include financial support through processing of payroll, accounts payable, utility billing and collection, legal services, and administrative support of the City Council, City Manager and City Clerk.

Total resources to the General Fund over the last few years have stabilized since peaking in 1994-95 and then dropping in 1995-96. Fiscal year 1997-98 reflected a slight decrease in total resources primarily due to the implementation of Ballot Measure 50. Other decreases in property rents (sale of the Stadelman and Mathew Buildings) and miscellaneous revenues (declining proceeds from the COPS grant) also contributed to the decline. A decrease in total resources is projected for 1999-2000 relative to 1998-99, resulting from the removal of the library revenues from the General Fund. The other revenues such as property tax, franchise tax, and transient room tax are all proposed to increase over the FY 1998-99 budget estimate

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR</u> 1996-1997 <u>ACTUALS</u> | <u>FISCAL YEAR</u> 1997-1998 <u>ACTUALS</u> | <u>FY1998-1999</u> <u>ADOPTED</u> <u>BUDGET</u> | <u>PROPOSED</u> <u>BUDGET</u> FY 1999-2000 | <u>APPROVED</u> <u>BUDGET</u> FY 1999-2000 | <u>ADOPTED</u> <u>BUDGET</u> FY 1999-2000 |
|--------------------------------|----------------------------|---|---|---|--|--|---|
| General Fund - Revenues | | | | | | | |
| 001-0000-300.00-00 | BEGINNING BALANCE | 0 | 0 | 1,223,512 | 1,212,032 | 1,354,436 | 1,379,589 |
| * | BEGINNING BALANCE | 0 | 0 | 1,223,512 | 1,212,032 | 1,354,436 | 1,379,589 |
| 001-0000-311.10-00 | PROPERTY TAXES-CURRENT | 1,386,242 | 1,205,994 | 1,243,978 | 1,320,082 | 1,320,082 | 1,320,082 |
| 001-0000-311.15-00 | PROPERTY TAXES-PRIOR YEAR | 107,535 | 83,313 | 57,044 | 84,000 | 84,000 | 84,000 |
| 001-0000-311.18-00 | LAND SALES-FORECLOSURE | 0 | 669 | 0 | 0 | 0 | 0 |
| 001-0000-311.19-00 | UNSEGREGATED TAX INTEREST | 1,409 | 1,059 | 200 | 1,000 | 1,000 | 1,000 |
| * | PROPERTY TAXES | 1,495,186 | 1,291,035 | 1,301,222 | 1,405,082 | 1,405,082 | 1,405,082 |
| 001-0000-318.10-00 | UNITED TELEPHONE | 93,872 | 95,462 | 93,000 | 96,000 | 96,000 | 96,000 |
| 001-0000-318.20-00 | NORTHWEST NATURAL GAS | 44,956 | 45,687 | 45,000 | 47,000 | 47,000 | 47,000 |
| 001-0000-318.30-00 | CABLE TELEVISION | 71,101 | 68,942 | 73,000 | 68,000 | 68,000 | 68,000 |
| 001-0000-318.40-00 | THE DALLES DISPOSAL | 35,662 | 38,597 | 38,000 | 41,500 | 41,500 | 41,500 |
| * | FRANCHISE TAXES | 245,591 | 248,688 | 249,000 | 252,500 | 252,500 | 252,500 |
| 001-0000-319.10-00 | TRANSIENT ROOM TAXES | 262,713 | 263,276 | 260,000 | 282,955 | 282,955 | 282,955 |
| * | OTHER TAXES | 262,713 | 263,276 | 260,000 | 282,955 | 282,955 | 282,955 |
| 001-0000-320.10-00 | LOCAL LIQUOR LICENSES | 1,985 | 2,015 | 2,000 | 2,000 | 2,000 | 2,000 |
| 001-0000-320.30-00 | SIGN PERMITS | 2,715 | 4,140 | 2,500 | 3,250 | 3,250 | 3,250 |
| 001-0000-320.90-00 | OTHER LICENSES/PERMITS | 2,687 | 3,837 | 3,000 | 3,000 | 3,000 | 3,000 |
| * | LICENSES AND PERMITS | 7,387 | 9,992 | 7,500 | 8,250 | 8,250 | 8,250 |
| 001-0000-330.00-00 | INTERGOVERNMENTAL REVENUE | 0 | 11,667 | 21,400 | 19,060 | 19,060 | 19,060 |
| * | INTERGOVERNMENTAL REVENUE | 0 | 11,667 | 21,400 | 19,060 | 19,060 | 19,060 |
| 001-0000-334.10-00 | STATE REVENUE SHARING | 69,324 | 66,612 | 54,528 | 60,000 | 60,000 | 60,000 |
| 001-0000-334.20-00 | STATE FOR LIBRARY | 3,982 | 5,443 | 5,433 | 0 | 0 | 0 |
| 001-0000-334.50-00 | STATE SHARE-CRIME ASSIST | 1,079 | 1,733 | 1,000 | 1,750 | 1,750 | 1,750 |
| 001-0000-334.60-00 | DUI GRANTS | 0 | 0 | 0 | 10,000 | 10,000 | 10,000 |
| * | STATE GRANTS | 74,385 | 73,788 | 60,961 | 71,750 | 71,750 | 71,750 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR 1996-1997 ACTUALS</u> | <u>FISCAL YEAR 1997-1998 ACTUALS</u> | <u>FY1998-1999 ADOPTED BUDGET</u> | <u>PROPOSED BUDGET FY 1999-2000</u> | <u>APPROVED BUDGET FY 1999-2000</u> | <u>ADOPTED BUDGET FY 1999-2000</u> |
|---------------------------------------|----------------------------|--|--|---|---|---|--|
| General Fund - Revenues (cont) | | | | | | | |
| 001-0000-335.60-00 | STATE CIGARETTE TAX | 31,667 | 30,221 | 31,566 | 29,000 | 29,000 | 29,000 |
| 001-0000-335.70-00 | STATE LIQUOR TAXES | 89,407 | 100,769 | 82,744 | 83,000 | 83,000 | 83,000 |
| * | STATE SHARED REVENUES | 121,074 | 130,990 | 114,310 | 112,000 | 112,000 | 112,000 |
| 001-0000-337.10-00 | URBAN RENEWAL | 4,717 | 25,712 | 130,849 | 70,668 | 70,668 | 47,360 |
| 001-0000-337.20-00 | COUNTY SHARE OF LIBRARY | 181,484 | 145,710 | 185,592 | 0 | 0 | 0 |
| 001-0000-337.60-00 | FUD INTERGOVT AGREEMENT | 190,118 | 181,405 | 190,000 | 190,000 | 190,000 | 190,000 |
| 001-0000-337.90-00 | LOCAL GOVT REVENUES-OTHER | 0 | 0 | 0 | 23,000 | 23,000 | 23,000 |
| * | LOCAL GOVERNMENT REVENUES | 376,319 | 352,827 | 506,441 | 283,668 | 283,668 | 260,360 |
| 001-0000-341.60-00 | TOWING SERVICES FEES | 348 | 1,193 | 500 | 500 | 500 | 500 |
| 001-0000-341.80-00 | COPIES, PLANS, ORD'S ETC | 1,630 | 1,730 | 1,600 | 1,750 | 1,750 | 1,750 |
| 001-0000-341.90-00 | MISC SALES AND SERVICES | 7,754 | 9,193 | 5,000 | 5,000 | 5,000 | 5,000 |
| * | GENERAL GOVERNMENT | 9,732 | 12,116 | 7,100 | 7,250 | 7,250 | 7,250 |
| 001-0000-343.02-00 | C.U.P. | 700 | 1,400 | 3,050 | 2,000 | 2,000 | 2,000 |
| 001-0000-343.03-00 | VARIANCES | 600 | 0 | 1,450 | 1,000 | 1,000 | 1,000 |
| 001-0000-343.04-00 | MINOR PARTITION | 2,800 | 2,400 | 4,100 | 2,000 | 2,000 | 2,000 |
| 001 001-0000-343.06-00 | SUBDIVISION | 800 | 1,075 | 650 | 750 | 750 | 750 |
| 001-0000-343.07-00 | SITE PLAN | 4,400 | 3,408 | 3,600 | 2,000 | 2,000 | 2,000 |
| 001-0000-343.10-00 | PLANNING APPEALS | 0 | 0 | 450 | 300 | 300 | 300 |
| 001-0000-343.11-00 | VACATIONS | 50 | 970 | 500 | 1,200 | 1,200 | 1,200 |
| * | PLANNING FEES | 9,350 | 9,253 | 13,800 | 9,250 | 9,250 | 9,250 |
| 001-0000-348.00-00 | INTERDEPARTMENTAL REVENUE | 5,915 | 10,500 | 13,910 | 1,500 | 1,500 | 1,500 |
| * | INTERDEPARTMENTAL REVENUE | 5,915 | 10,500 | 13,910 | 1,500 | 1,500 | 1,500 |
| 001-0000-351.10-00 | COURT FINES/FORFEITURES | 132,375 | 155,605 | 163,787 | 175,000 | 175,000 | 175,000 |
| 001-0000-351.50-00 | LIBRARY FINES | 7,331 | 7,154 | 4,500 | 0 | 0 | 0 |
| * | FINES | 139,706 | 162,759 | 168,287 | 175,000 | 175,000 | 175,000 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR 1996-1997 ACTUALS</u> | <u>FISCAL YEAR 1997-1998 ACTUALS</u> | <u>FY1998-1999 ADOPTED BUDGET</u> | <u>PROPOSED BUDGET FY 1999-2000</u> | <u>APPROVED BUDGET FY 1999-2000</u> | <u>ADOPTED BUDGET FY 1999-2000</u> |
|---------------------------------------|----------------------------|--|--|---|---|---|--|
| General Fund - Revenues (cont) | | | | | | | |
| 001-0000-352.10-00 | DRUG FORFEITURES | 6,116 | 6,163 | 5,000 | 6,100 | 6,100 | 6,100 |
| * | FORFEITURES | 6,116 | 6,163 | 5,000 | 6,100 | 6,100 | 6,100 |
| 001-0000-361.00-00 | INTEREST REVENUES | 67,523 | 71,190 | 60,000 | 55,000 | 58,000 | 58,000 |
| * | INTEREST REVENUES | 67,523 | 71,190 | 60,000 | 55,000 | 58,000 | 58,000 |
| 001-0000-362.00-00 | SAIF REFUND | 0 | 0 | 24,580 | 0 | 0 | 0 |
| * | SAIF REFUND | 0 | 0 | 24,580 | 0 | 0 | 0 |
| 001-0000-363.50-00 | PROPERTY RENTALS | 21,162 | 16,666 | 15,000 | 7,600 | 7,600 | 7,600 |
| * | RENTAL REVENUES | 21,162 | 16,666 | 15,000 | 7,600 | 7,600 | 7,600 |
| 001-0000-365.00-00 | GIFTS AND DONATIONS | 500 | 500 | 500 | 500 | 500 | 500 |
| * | GIFTS AND DONATIONS | 500 | 500 | 500 | 500 | 500 | 500 |
| 001-0000-369.00-00 | OTHER MISC REVENUES | 55,608 | 4,902 | 5,000 | 5,000 | 5,000 | 5,000 |
| * | OTHER MISC REVENUES | 55,608 | 4,902 | 5,000 | 5,000 | 5,000 | 5,000 |
| 001-0000-391.05-00 | STREET/STORM SEWER FUND | 47,844 | 41,967 | 43,345 | 55,546 | 48,845 | 48,845 |
| 001-0000-391.06-00 | TOURISM PROMOTION FUND | 38,593 | 0 | 0 | 0 | 0 | 0 |
| 001-0000-391.08-00 | AMBULANCE RESERVE FUND | 493 | 0 | 0 | 0 | 0 | 0 |
| 001-0000-391.18-00 | SPECIAL GRANTS FUND | 2,000 | 2,500 | 12,165 | 450 | 450 | 450 |
| 001-0000-391.36-00 | SPECIAL ASSMT FUND | 23,750 | 8,850 | 8,850 | 8,850 | 8,850 | 8,850 |
| 001-0000-391.51-00 | WATER UTILITY FUND | 188,818 | 175,182 | 215,632 | 248,612 | 233,947 | 233,947 |
| 001-0000-391.55-00 | WASTEWATER UTILITY FUND | 104,879 | 129,994 | 157,095 | 184,133 | 177,118 | 177,118 |
| 001-0000-391.63-00 | FAA GRANT | 0 | 0 | 119,711 | 0 | 0 | 0 |
| 001-0000-391.90-00 | OTHER | 0 | 3,836 | 6,354 | 40,000 | 40,000 | 40,000 |
| * | OPERATING TRANSFERS IN | 406,377 | 362,329 | 563,152 | 537,591 | 509,210 | 509,210 |
| 001-0000-392.00-00 | SALE OF FIXED ASSETS | 113,759 | 0 | 0 | 0 | 0 | 0 |
| * | SALE OF FIXED ASSETS | 113,759 | 0 | 0 | 0 | 0 | 0 |
| ** | GENERAL FUND | 3,418,403 | 3,038,641 | 4,620,675 | 4,452,088 | 4,569,111 | 4,570,956 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

Fund: General (001)

Department: City Council (01)

Program: Administration (410)

Mission:

Establishing policies to lead The Dalles into the future.

Description:

The City Council is the governing body of the City of The Dalles. Its five voting members and the Mayor set the direction for the City, establishing policies and laws. Specific voter approved powers for the Council are contained in the City Charter, while Council's own administrative and operational policies are adopted by the ordinance or resolution.

City Council is charged with the appointment of the City Manager, City Attorney and Municipal Judge. They adopt the annual budget and perform all other actions necessary to guide the government, while representing concerns of the citizens of The Dalles.

The Dalles City Council positions are volunteer and are elected by the entire electorate of the City. The Mayor and Councilor at Large are elected for two-year terms and the remaining four positions are nominated from districts, serving four-year terms.

In addition to regular meetings, the City Council meets on a quarterly basis to establish, review, and update goals for the City.

1999-2000 Budget Detail

The Council's Contractual Services includes several programs in which the City is involved with other community partners as listed below.

| <u>Service</u> | <u>Partner</u> | <u>FY 98-99 Amount</u> | <u>FY 99-2000 Amount</u> |
|-------------------------------|------------------------------|----------------------------|------------------------------|
| Dog Control | Wasco County | \$49,012 | \$56,232 |
| Ft. Dalles Museum | Wasco County | 13,352 | 17,717 |
| Care-A-Van | MC-Council of Governments | 20,000 | 10,000 |
| Child Abuse Investigations | State Police & Wasco Sheriff | 2,500 | 5,000 |

| | | | |
|---------------------|-------------------------------|----------|-----------|
| MINT | State Police & Wasco Sheriff | 0 | 5,000 |
| Volunteer Program | State of Oregon | 0 | 2,250 |
| Sister City Program | State of Oregon | 0 | 500 |
| Riverfront Trail | | | |
| Maintenance | NWC Parks and Rec. | 2,500 | 2,500 |
| Health Communities | Healthy Communities Committee | 0 | 2,000 |
| Total | | \$87,364 | \$101,199 |

Under other Contractual Services, two new items have been added:

- ◆ Lewis and Clark Observation Preparation \$500
- ◆ Visiting Dignitaries Gifts \$500

The Council's Memberships and Dues line item covers all of the organizations the City belongs to:

| | |
|---------------------------|----------|
| LOC | \$5,354 |
| MCCEDD | 2,903 |
| MCCOG | 3,406 |
| Oregon Mayors Association | 60 |
| Chamber of Commerce | 440 |
| Other - Miscellaneous | 200 |
| Total | \$12,363 |

1999-2000 Goals, Projects and Highlights

- ◆ A major continuing Council priority for fiscal year 1998-99 is to maintain financial stability; and to promote interagency cooperation and communications with the citizens, other agencies and staff.

Current City Council Goals Included

- ◆ Wastewater Treatment Plant Facility Master Plan
- ◆ Adjust water and sewer rates structure
- ◆ Completion of an annexation plan
- ◆ City Hall remodel

Develop and implement a management solution for The Dalles Airport

- ◆ Pursue the location of a Public Works site, making the current site available commercial development
- ◆ Brewery Grade intersection Improvement Plan
- ◆ Create a Developer's Guide
- ◆ Downtown Renaissance Project

1998-99 Accomplishments/Comments

- ◆ Acquired a site for the City's Waste Water Treatment Plant
Remodel of new facility for housing the Police Department
- ◆ Preparation for Y2K issues
- ◆ Adopted a plan for the 14th Street reservoir property
- ◆ Improved relations with Chenoweth Water Co-op
- ◆ Adopted a City Hall remodel plan

Major Issues to be resolved in the next 5 years

- ◆ Construction of a new Waste Water Treatment Plant.
- ◆ Adequate funding for street maintenance.

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR 1996-1997 ACTUALS</u> | <u>FISCAL YEAR 1997-1998 ACTUALS</u> | <u>FY1998-1999 ADOPTED BUDGET</u> | <u>PROPOSED BUDGET FY 1999-2000</u> | <u>APPROVED BUDGET FY 1999-2000</u> | <u>ADOPTED BUDGET FY 1999-2000</u> |
|-----------------------|----------------------------|--|--|---|---|---|--|
| City Council | | | | | | | |
| 001-0100-410.29-00 | OTHER EMPL BENEF | 16,054 | 14,317 | 15,750 | 15,104 | 15,104 | 15,104 |
| * | OTHER EMPLOYEE BENEFITS | 16,054 | 14,317 | 15,750 | 15,104 | 15,104 | 15,104 |
| 001-0100-410.31-10 | CONTRACTUAL SVCS | 77,827 | 26,582 | 87,364 | 82,884 | 98,134 | 101,199 |
| 001-0100-410.31-60 | LABOR NEGOTIATIONS | 7,690 | 3,257 | 8,000 | 15,000 | 20,000 | 20,000 |
| * | OFFICIAL/ADMINISTRATIVE | 85,517 | 29,839 | 95,364 | 97,884 | 118,134 | 121,199 |
| 001-0100-410.32-10 | AUDITING SERVICES | 20,500 | 19,000 | 18,290 | 20,696 | 20,696 | 20,696 |
| * | PROFESSIONAL SERVICES | 20,500 | 19,000 | 18,290 | 20,696 | 20,696 | 20,696 |
| 001-0100-410.39-00 | OTHER CNTRCTL SVCS | 32,324 | 2,300 | 0 | 1,000 | 1,000 | 1,000 |
| * | OTHER CONTRACTUAL SVCS | 32,324 | 2,300 | 0 | 1,000 | 1,000 | 1,000 |
| 001-0100-410.53-20 | POSTAGE | 0 | 0 | 50 | 50 | 50 | 50 |
| * | COMMUNICATIONS | 0 | 0 | 50 | 50 | 50 | 50 |
| 001-0100-410.58-10 | TRAVEL, FOOD & LODGIN | 412 | 71 | 650 | 800 | 800 | 800 |
| 001-0100-410.58-50 | TRAINING AND CONFERE | 10 | 15 | 750 | 1,000 | 1,000 | 1,000 |
| 001-0100-410.58-60 | WORKSHOPS | 388 | 676 | 500 | 3,000 | 3,000 | 3,000 |
| 001-0100-410.58-70 | MEMBERSHIPS/DUES | 11,249 | 11,830 | 12,287 | 12,363 | 12,363 | 12,363 |
| * | TRAINING AND TRAVEL | 12,059 | 12,592 | 14,187 | 17,163 | 17,163 | 17,163 |
| 001-0100-410.60-10 | OFFICE SUPPLIES | 398 | 26 | 400 | 400 | 400 | 400 |
| 001-0100-410.60-83 | SAIF SAFETY | 0 | 0 | 24,580 | 12,000 | 31,212 | 31,212 |
| * | SUPPLIES | 398 | 26 | 24,980 | 12,400 | 31,612 | 31,612 |
| 001-0100-410.69-50 | MISCELLANEOUS EX | 911 | 365 | 750 | 750 | 750 | 750 |
| * | OTHER MATERIALS/EXPENSES | 911 | 365 | 750 | 750 | 750 | 750 |
| ** | CITY COUNCIL | 167,763 | 78,439 | 169,371 | 165,047 | 204,509 | 207,574 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

Fund: General (001)

Department: City Clerk (02)

Program: Administration (410)

Mission:

The City Clerk's role in municipal government is to support the administration, Council, and citizenry, by providing timely, accurate information, keeping an orderly accounting of the City's records and preserving the municipality's history.

Description:

The City Clerk department is a vital communication link between local government and its citizenry. The City Clerk's office provides a wide range of services, including support to the Mayor, City Council, the City Manager, City departments, and other local governing bodies, without exception.

Aspects administrative services performed by the department include: Clerk of the City Council; Records Manager; Elections Officer; Analyst to the City Manager; Assistance with Personnel Administration; Information Officer; and interpretation of public records and meetings law.

The City Clerk Department will continue striving to provide support services, and any additional services needed to assist with local government functions, while remaining approachable, accessible, and responsive to the citizens of The Dalles.

1999-2000 Goals, Project and Highlights

- President of Oregon Association of Municipal Recordors.
- Develop training program for newly elected officials.
- Implement a youth City Council Program.
- Assist with and update city employee job descriptions.

1998-99 Accomplishments/Comments

- Achieved goal of becoming 1st Vice President of Oregon Association of Municipal Recordors.
- Added assistance with personnel administration to the Department.
- Performed supervision of Maintenance Technician for a one-year assignment.

Major Issues to be resolved in the next 5 year

- Develop and implement records management program.
- Become a Registered Parliamentarian.
- President of Oregon Association of Municipal Records.

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR</u> 1996-1997 <u>ACTUALS</u> | <u>FISCAL YEAR</u> 1997-1998 <u>ACTUALS</u> | <u>FY1998-1999</u> <u>ADOPTED</u> <u>BUDGET</u> | <u>PROPOSED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>APPROVED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>ADOPTED</u> <u>BUDGET</u> <u>FY 1999-2000</u> |
|-----------------------|----------------------------|---|---|---|---|---|--|
| City Clerk | | | | | | | |
| 001-0200-410.11-00 | REGULAR SALARIES | 46,160 | 48,520 | 52,272 | 53,112 | 53,112 | 53,112 |
| * | REGULAR SALARIES | 46,160 | 48,520 | 52,272 | 53,112 | 53,112 | 53,112 |
| 001-0200-410.21-10 | MEDICAL INSURANCE | 4,814 | 4,747 | 4,814 | 4,545 | 4,545 | 4,812 |
| 001-0200-410.21-20 | L-T DISABILITY INS | 263 | 260 | 283 | 271 | 271 | 271 |
| 001-0200-410.21-30 | LIFE INSURANCE | 45 | 39 | 39 | 39 | 39 | 39 |
| 001-0200-410.21-40 | WORKERS COMP INS | 155 | 20 | 207 | 178 | 178 | 178 |
| * | INSURANCE BENEFITS | 5,277 | 5,066 | 5,343 | 5,033 | 5,033 | 5,300 |
| 001-0200-410.22-00 | FICA | 3,519 | 3,682 | 3,998 | 4,063 | 4,063 | 4,063 |
| * | FICA | 3,519 | 3,682 | 3,998 | 4,063 | 4,063 | 4,063 |
| 001-0200-410.23-00 | RETIREMENT CONT | 6,105 | 4,799 | 7,038 | 7,170 | 7,170 | 7,170 |
| * | RETIREMENT CONTRIBUTIONS | 6,105 | 4,799 | 7,038 | 7,170 | 7,170 | 7,170 |
| 001-0200-410.36-00 | ELECTIONS COSTS | 0 | 11 | 1,500 | 1,000 | 1,000 | 1,000 |
| * | ELECTIONS COSTS | 0 | 11 | 1,500 | 1,000 | 1,000 | 1,000 |
| 001-0200-410.43-40 | OFFICE EQUIPMENT | 300 | 300 | 400 | 400 | 400 | 400 |
| * | REPAIRS AND MAINTENANCE | 300 | 300 | 400 | 400 | 400 | 400 |
| 001-0200-410.53-20 | POSTAGE | 295 | 315 | 400 | 450 | 450 | 450 |
| 001-0200-410.53-30 | TELEPHONE | 502 | 870 | 750 | 800 | 800 | 800 |
| 001-0200-410.53-40 | LEGAL NOTICES | 65 | 0 | 150 | 100 | 100 | 100 |
| * | COMMUNICATIONS | 862 | 1,185 | 1,300 | 1,350 | 1,350 | 1,350 |
| 001-0200-410.58-10 | TRAVEL, FOOD & LODGING | 392 | 1,034 | 1,500 | 750 | 750 | 750 |
| 001-0200-410.58-50 | TRAINING AND CONF | 220 | 655 | 1,100 | 1,000 | 1,000 | 1,000 |
| 001-0200-410.58-70 | MEMBERSHIPS/DUES/SUB | 194 | 215 | 220 | 125 | 125 | 125 |
| * | TRAINING AND TRAVEL | 806 | 1,904 | 2,820 | 1,875 | 1,875 | 1,875 |
| 001-0200-410.60-10 | OFFICE SUPPLIES | 443 | 528 | 500 | 500 | 500 | 500 |
| | SUPPLIES | 443 | 528 | 500 | 500 | 500 | 500 |
| 001-0200-410.64-10 | BOOKS AND PERIODICALS | 85 | 25 | 50 | 50 | 50 | 50 |
| * | BOOKS AND PERIODICALS | 85 | 25 | 50 | 50 | 50 | 50 |
| 001-0200-410.69-50 | MISCELLANEOUS EXP | 93 | 0 | 50 | 50 | 50 | 50 |
| * | OTHER MATERIALS/EXPENSES | 93 | 0 | 50 | 50 | 50 | 50 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR</u> 1996-1997 <u>ACTUALS</u> | <u>FISCAL YEAR</u> 1997-1998 <u>ACTUALS</u> | <u>FY1998-1999</u> <u>ADOPTED</u> <u>BUDGET</u> | <u>PROPOSED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>APPROVED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>ADOPTED</u> <u>BUDGET</u> <u>FY 1999-2000</u> |
|----------------------------|----------------------------|---|---|---|---|---|--|
| City Clerk - (cont) | | | | | | | |
| 001-0200-410.74-30 | FURNITURE AND FIXTURES | 0 | 0 | 0 | 600 | 600 | 600 |
| 001-0200-410.74-50 | COMPUTER EQUIPMENT | 0 | 0 | 3,000 | 0 | 0 | 0 |
| | | ----- | ----- | ----- | ----- | ----- | ----- |
| * | MACHINERY & EQUIPMENT | 0 | 0 | 3,000 | 600 | 600 | 600 |
| ** | CITY CLERK | 63,650 | 66,020 | 78,271 | 75,203 | 75,203 | 75,470 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

Fund: General (001)

Department: City Manager (03)

Program: Administration (410)

Mission:

To support the City Council, connect citizens to their City government, and through professional management tools, help City departments provide responsive, cost effective, efficient local services.

Description:

The City Manager's position plays a unique role in assisting the democratic processes of our representative local government. Guided by the vision and goals of the City Council, it is the City Manager's charge to accomplish the direction set out by the Council. Oftentimes, this is performed by facilitating public processes to hear and respond to the issues concerning the citizens, represent the position of the governing body and offer education in regards to the provision of public services and infrastructure.

The City Manager guides and shapes the organization in response to the leadership of the City Council and in accordance with sound management practices. The City Charter provides that this position is the administrative head of city government, specifically mentioning personnel administration and the supervision of public utilities and property.

1999-2000 Goals, Projects and Highlights

- ◆ The goals of the City Manager relate specifically to implementation of the goals set by Council for the City. These goals reflect the evolution of the City of The Dalles in response to, and in anticipation of changes in the community and the region. The current City Council goals are listed in the front section of the budget document.
- ◆ The City Manager will work with individual department managers to enhance and simplify the ease with which we respond to citizen inquiries.

1998-99 Accomplishments/Comments

- ◆ Creation of a 3 member Engineering Technical staff to allow the City to do more construction engineering in-house for both the City and Urban Renewal District at a significant savings.
- ◆ Help successfully resolve a dispute over the Urban Renewal District, allowing the District to continue.

- ◆ Complete a Re-Use Study on City's 14th Street property.
- ◆ The City Manager has established good communications with City Council, citizens, department managers, City employees and other local governments.
- ◆ Established solid intergovernmental relations with School District, County, Port, and Parks and Recreation.
- ◆ Has made significant progress on creation of a Regional Airport management structure.

Major Issues to be resolved in the next 5 years

- ◆ The issues identified under the City Council budget.
- ◆ Increasing citizen trust and confidence in local government.
- ◆ Funding strategies to maintain and replace the City's infrastructure.

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR</u> 1996-1997 <u>ACTUALS</u> | <u>FISCAL YEAR</u> 1997-1998 <u>ACTUALS</u> | <u>FY1998-1999</u> <u>ADOPTED</u> <u>BUDGET</u> | <u>PROPOSED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>APPROVED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>ADOPTED</u> <u>BUDGET</u> <u>FY 1999-2000</u> |
|-----------------------|----------------------------|---|---|---|---|---|--|
| City Manager | | | | | | | |
| 001-0300-410.11-00 | REGULAR SALARIES | 73,912 | 86,101 | 84,763 | 85,710 | 85,710 | 86,798 |
| * | REGULAR SALARIES | 73,912 | 86,101 | 84,763 | 85,710 | 85,710 | 86,798 |
| 001-0300-410.13-00 | OVERTIME SALARIES | 128 | 0 | 50 | 125 | 125 | 125 |
| * | OVERTIME SALARIES | 128 | 0 | 50 | 125 | 125 | 125 |
| 001-0300-410.21-10 | MEDICAL INSURANCE | 6,288 | 7,116 | 8,424 | 7,021 | 7,021 | 7,424 |
| 001-0300-410.21-20 | L-T DISABILITY INSURANCE | 368 | 448 | 458 | 438 | 438 | 443 |
| 001-0300-410.21-30 | LIFE INSURANCE | 77 | 79 | 60 | 69 | 69 | 69 |
| 001-0300-410.21-40 | WORKERS COMP INSURANCE | 231 | 172 | 478 | 396 | 396 | 400 |
| * | INSURANCE BENEFITS | 6,964 | 7,815 | 9,420 | 7,924 | 7,924 | 8,336 |
| 001-0300-410.22-00 | FICA | 5,666 | 6,488 | 6,488 | 6,567 | 6,567 | 6,650 |
| * | FICA | 5,666 | 6,488 | 6,488 | 6,567 | 6,567 | 6,650 |
| 001-0300-410.23-00 | RETIREMENT CONTRIB | 8,284 | 5,400 | 9,558 | 11,571 | 11,571 | 11,718 |
| * | RETIREMENT CONTRIBUTIONS | 8,284 | 5,400 | 9,558 | 11,571 | 11,571 | 11,718 |
| 001-0300-410-31-10 | CONTRACTUAL SERVICES | 1,978 | 37 | 1,000 | 0 | 0 | 0 |
| 001-0300-410-31-70 | RECRUITING EXPENSES | 47 | 0 | 0 | 0 | 0 | 0 |
| * | OFFICIAL/ADMINISTRATIVE | 2,025 | 37 | 1,000 | 0 | 0 | 0 |
| 001-0300-410-33-80 | MOVING COSTS | 2,000 | 0 | 0 | 0 | 0 | 0 |
| * | OTHER PROFESSIONAL | 2,000 | 0 | 0 | 0 | 0 | 0 |
| 001-0300-410-34-30 | COMPUTER SERVICES | 0 | 0 | 108 | 0 | 0 | 0 |
| 001-0300-410-34-50 | SPECIAL STUDIES & REPORTS | 120 | 0 | 0 | 0 | 0 | 0 |
| * | TECHNICAL SERVICES | 120 | 0 | 108 | 0 | 0 | 0 |
| 001-0300-410-43-10 | BUILDINGS AND GROUNDS | 827 | 0 | 0 | 0 | 0 | 0 |
| 001-0300-410-43-20 | COMPUTERS | 250 | 0 | 500 | 0 | 0 | 0 |
| 001-0300-410.43-40 | OFFICE EQUIPMENT | 626 | 3,057 | 5,467 | 5,292 | 5,292 | 5,292 |
| 001-0300-410-43-45 | JOINT USE OF LABOR/EQUIP | 160 | 0 | 0 | 0 | 0 | 0 |
| 001-0300-410-43-51 | GAS/OIL/DIESEL/LUB | 113 | 0 | 0 | 0 | 0 | 0 |
| 001-0300-410-43-70 | GENERAL EQUIPMENT | 60 | 708- | 0 | 0 | 0 | 0 |
| * | REPAIRS AND MAINTENANCE | 2,036 | 2,349 | 5,967 | 5,292 | 5,292 | 5,292 |
| 001-0300-410.53-20 | POSTAGE | 385 | 536 | 400 | 540 | 540 | 540 |
| 001-0300-410.53-30 | TELEPHONE | 1,299 | 1,947 | 1,700 | 1,700 | 1,700 | 1,700 |
| * | COMMUNICATIONS | 1,684 | 2,483 | 2,100 | 2,240 | 2,240 | 2,240 |
| 001-0300-410.58-10 | TRAVEL, FOOD & LODGING | 2,256 | 1,637 | 2,278 | 2,310 | 2,310 | 2,310 |
| 001-0300-410.58-50 | TRAINING AND CONFERENCES | 483 | 1,002 | 550 | 1,000 | 1,000 | 1,000 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR 1996-1997 ACTUALS</u> | <u>FISCAL YEAR 1997-1998 ACTUALS</u> | <u>FY1998-1999 ADOPTED BUDGET</u> | <u>PROPOSED BUDGET FY 1999-2000</u> | <u>APPROVED BUDGET FY 1999-2000</u> | <u>ADOPTED BUDGET FY 1999-2000</u> |
|------------------------------|----------------------------|--|--|---|---|---|--|
| City Manager - (cont) | | | | | | | |
| 001-0300-410.58-70 | MEMBERSHIPS/DUES | 157 | 592 | 622 | 750 | 750 | 750 |
| * | TRAINING AND TRAVEL | 2,896 | 3,231 | 3,450 | 4,060 | 4,060 | 4,060 |
| 001-0300-410.60-10 | OFFICE SUPPLIES | 5,741 | 3,988 | 6,500 | 3,100 | 3,100 | 3,100 |
| * | SUPPLIES | 5,741 | 3,988 | 6,500 | 3,100 | 3,100 | 3,100 |
| 001-0300-410.64-10 | BOOKS AND PERIODICALS | 132 | 77 | 250 | 250 | 250 | 250 |
| 001-0300-410.64-80 | COMPUTER SOFTWARE | 48 | 0 | 0 | 0 | 0 | 0 |
| | BOOKS AND PERIODICALS | 180 | 77 | 250 | 250 | 250 | 250 |
| 001-0300-410.69-50 | MISCELLANEOUS EXPENSES | 0 | 179 | 200 | 200 | 200 | 200 |
| * | OTHER MATERIALS/EXPENSES | 0 | 179 | 200 | 200 | 200 | 200 |
| 001-0300-410.74-40 | OFFICE EQUIPMENT | 432 | 64 | 0 | 500 | 500 | 50 |
| 001-0300-410-74-50 | COMPUTER EQUIPMENT | 0 | 2,477 | 0 | 0 | 0 | |
| * | MACHINERY & EQUIPMENT | 432 | 2,541 | 0 | 500 | 500 | 500 |
| ** | CITY MANAGER | 112,068 | 120,689 | 129,854 | 127,539 | 127,539 | 129,26 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

Fund: General Fund (001)

Department: Legal/Judicial (07)

Program: Legal/Judicial (412)

Mission:

The Legal Department's mission is to provide legal services to City Council, staff members, commissions, agencies, and citizens, when appropriate, promptly and efficiently.

The Municipal Court's mission is to dispense justice fairly and equitably within its jurisdiction over a variety of violations and misdemeanor offenses. The Court's jurisdiction is comparable to the jurisdiction exercised by a justice of the peace.

Description:

The Legal Department provides services to all departments and personnel of the City, various agencies and commissions of the City, City Council members, and the general public. These services include performing legal research and providing opinions, drafting resolutions and ordinances, prosecuting defendants in Municipal and Circuit Court, and representing the City in a variety of civil litigation, including administrative hearings and land use proceedings. These services also include attending meetings of the City Council and Planning Commission, and other City Commissions when necessary, drafting a variety of legal documents, reviewing current legislation and court decisions, and investigating citizens' concerns and complaints.

1999-2000 Goals, Projects and Highlights

Develop and implement a new video arraignment process with new NORCOR facility.

Assist with the completion of construction of the Library Mezzanine Project.

Train personnel and implement new HTE Court records management system.

Continue with consistent and sustained Code enforcement efforts.

Complete the revision or repeal of ordinances concerning civil service and Uniform Building Code.

Assist the Planning Department in complying with Ballot Measure 56 requirements for amendments to the Land Use & Development Ordinance.

Assist Urban Renewal in land acquisition and agreements for redevelopment activity.

1998-99 Accomplishments/Comments

Prepared paperwork for referendum vote on 4th Amendment to Urban Renewal Plan. Attended mediation meetings, and drafted ordinance changing structure of Urban Renewal Agency. Assisted in preparing other paperwork for proposed 6th Amendment to Urban Renewal Plan.

Assisted Public Works Department in obtaining easements for Parque Vista and 10th & J sanitary sewer projects.

Assisted Public Works and Planning Department in creation of several new subdivisions, including the Chenoweth Creek Subdivision.

Successfully represented the Urban Renewal Agency in a case filed in the Oregon Tax Court which sought a refund of taxes collected during the 1997-98 tax year. The claim was dismissed.

Represented the City at the Planning Commission and City Council on two land use applications which were appealed from the Planning Commission, and affirmed by the Council on appeal.

Finalized the purchase of the Grain Elevator property from the Port of The Dalles.

Drafted new ordinances prohibiting certain criminal nuisance activities upon property, and establishing procedures for street vacations.

Major Issues to be resolved in the next 5 years

Monitor attempts to restrict or abolish existing funding resources for the City, i.e., franchise ordinances and agreements, transient room taxes, and provide assistance in developing new sources of revenue within the confines of statutory and constitutional law.

Establish a stable funding resource for street and storm water utilities, possibly through adoption of a street and storm water utility ordinance.

Resolve the status of ownership of the municipal airport, i.e. City retains ownership, City transfers ownership, or regional airport authority is created.

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR</u> 1996-1997 <u>ACTUALS</u> | <u>FISCAL YEAR</u> 1997-1998 <u>ACTUALS</u> | <u>Fy1998-1999</u> <u>ADOPTED</u> <u>BUDGET</u> | <u>PROPOSED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>APPROVED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>ADOPTED</u> <u>BUDGET</u> <u>FY 1999-2000</u> |
|-----------------------------|----------------------------|---|---|---|---|---|--|
| Legal & Judicial | | | | | | | |
| 001-0700-412.11-00 | REGULAR SALARIES | 101,247 | 109,946 | 116,945 | 117,816 | 117,816 | 118,776 |
| * | REGULAR SALARIES | 101,247 | 109,946 | 116,945 | 117,816 | 117,816 | 118,776 |
| 001-0700-412.12-00 | PARTTIME/TEMP SALARI | 22,200 | 22,200 | 22,200 | 22,200 | 22,200 | 22,200 |
| * | PARTTIME/TEMP SALARIES | 22,200 | 22,200 | 22,200 | 22,200 | 22,200 | 22,200 |
| 001-0700-412.13-00 | OVERTIME SALAR | 5,859 | 376 | 500 | 1,000 | 1,000 | 1,000 |
| * | OVERTIME SALARIES | 5,859 | 376 | 500 | 1,000 | 1,000 | 1,000 |
| 01-0700-412.21-10 | MEDICAL INSURANCE | 12,582 | 12,926 | 13,109 | 12,392 | 12,392 | 13,109 |
| 001-0700-412.21-20 | L-T DISABILITY INSURANCE | 503 | 539 | 569 | 538 | 538 | 543 |
| 001-0700-412.21-30 | LIFE INSURANCE | 117 | 117 | 101 | 117 | 117 | 117 |
| 001-0700-412.21-40 | WORKERS COMP INSURANCE | 520 | 72 | 631 | 523 | 523 | 525 |
| * | INSURANCE BENEFITS | 13,722 | 13,654 | 14,410 | 13,570 | 13,570 | 14,294 |
| 001-0700-412.22-00 | FICA | 9,871 | 10,186 | 10,745 | 10,788 | 10,788 | 10,862 |
| * | FICA | 9,871 | 10,186 | 10,745 | 10,788 | 10,788 | 10,862 |
| 0001-0700-412.23-00 | RETIREMENT CONTRIB | 12,965 | 10,845 | 15,463 | 15,581 | 15,581 | 15,711 |
| * | RETIREMENT CONTRIBUTIONS | 12,965 | 10,845 | 15,463 | 15,581 | 15,581 | 15,711 |
| 001-0700-412.29-00 | OTHER EMPLOYEE BENEFITS | 33 | 66 | 66 | 66 | 66 | 66 |
| * | OTHER EMPLOYEE BENEFITS | 33 | 66 | 66 | 66 | 66 | 66 |
| 001-0700-412.31-10 | CONTRACTUAL SERVICES | 1,828 | 0 | 7,000 | 3,000 | 3,000 | 3,000 |
| 001-0700-412.31-85 | WITNESS/JURY FEES | 660 | 310 | 700 | 700 | 700 | 700 |
| * | OFFICIAL/ADMINISTRATIVE | 2,488 | 310 | 7,700 | 3,700 | 3,700 | 3,700 |
| 001-0700-412.32-20 | SPECIAL LEGAL SERVICES | 578 | 384 | 500 | 500 | 500 | 500 |
| 001-0700-412.32-30 | COURT APPT ATTY FEES | 14,206 | 14,766 | 17,787 | 14,500 | 14,500 | 14,500 |
| * | PROFESSIONAL SERVICES | 14,784 | 15,150 | 18,287 | 15,000 | 15,000 | 15,000 |
| 001-0700-412.33-15 | INTERPRETOR FEES | 2,325 | 2,625 | 2,300 | 2,300 | 2,300 | 2,300 |
| * | OTHER PROFESSIONAL | 2,325 | 2,625 | 2,300 | 2,300 | 2,300 | 2,300 |
| 001-0700-412-39-00 | OTHER CONTRACTUAL SVCS | 3,209 | 0 | 0 | 0 | 0 | 0 |
| * | OTHER CONTRACTUAL SVCS | 3,209 | 0 | 0 | 0 | 0 | 0 |
| 001-0700-412.43-20 | COMPUTERS | 40 | 120 | 100 | 300 | 300 | 300 |
| 001-0700-412.43-40 | OFFICE EQUIPMENT | 469 | 659 | 500 | 650 | 650 | 650 |
| * | REPAIRS AND MAINTENANCE | 509 | 779 | 600 | 950 | 950 | 950 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR</u> | <u>FISCAL YEAR</u> | <u>FY1998-1999</u> | <u>PROPOSED</u> | <u>APPROVED</u> | <u>ADOPTED</u> |
|------------------------------------|----------------------------|--------------------|--------------------|--------------------|---------------------|---------------------|---------------------|
| | | <u>1996-1997</u> | <u>1997-1998</u> | <u>ADOPTED</u> | <u>BUDGET</u> | <u>BUDGET</u> | <u>BUDGET</u> |
| | | <u>ACTUALS</u> | <u>ACTUALS</u> | <u>BUDGET</u> | <u>FY 1999-2000</u> | <u>FY 1999-2000</u> | <u>FY 1999-2000</u> |
| Legal & Judicial (cont) | | | | | | | |
| 001-0700-412.50-10 | CRIME VICTIMS ASST | 123 | 183 | 1,000 | 1,200 | 1,200 | 1,200 |
| * | OTHER PURCHASED SERVICES | 123 | 183 | 1,000 | 1,200 | 1,200 | 1,200 |
| 001-0700-412.53-20 | POSTAGE | 2,122 | 1,704 | 2,200 | 2,400 | 2,400 | 2,400 |
| 001-0700-412.53-30 | TELEPHONE | 1,332 | 1,831 | 1,550 | 1,550 | 1,550 | 1,550 |
| 001-0700-412.53-40 | LEGAL NOTICES | 26 | 0 | 0 | 0 | 0 | 0 |
| | COMMUNICATIONS | 3,480 | 3,535 | 3,750 | 3,950 | 3,950 | 3,950 |
| 001-0700-412.58-10 | TRAVEL, FOOD & LODGING | 955 | 756 | 1,000 | 1,850 | 1,850 | 1,850 |
| 001-0700-412.58-50 | TRAINING AND CONFERENCES | 612 | 676 | 850 | 4,930 | 4,930 | 4,930 |
| 001-0700-412.58-70 | MEMBERSHIPS/DUES/SUB | 566 | 641 | 750 | 700 | 700 | 700 |
| * | TRAINING AND TRAVEL | 2,133 | 2,073 | 2,600 | 7,480 | 7,480 | 7,480 |
| 001-0700-412.60-10 | OFFICE SUPPLIES | 1,440 | 1,892 | 2,500 | 2,250 | 2,250 | 2,250 |
| * | SUPPLIES | 1,440 | 1,892 | 2,500 | 2,250 | 2,250 | 2,250 |
| 001-0700-412.64-10 | BOOKS AND PERIODICALS | 4,802 | 5,125 | 5,500 | 6,000 | 6,000 | 6,000 |
| * | BOOKS AND PERIODICALS | 4,802 | 5,125 | 5,500 | 6,000 | 6,000 | 6,000 |
| 001-0700-412-69-50 | MISCELLANEOUS EXPENSES | 0 | 50 | 0 | 0 | 0 | 0 |
| * | OTHER MATERIALS EXPENSES | 0 | 50 | 0 | 0 | 0 | 0 |
| 001-0700-412.74-30 | FURNITURE AND FIXTURES | 0 | 0 | 0 | 300 | 300 | 300 |
| 001-0700-412.74-40 | OFFICE EQUIPMENT | 385 | 0 | 800 | 500 | 500 | 500 |
| 001-0700-412.74-50 | COMPUTER EQUIPMENT | 0 | 2,559 | 2,200 | 2,200 | 2,200 | 2,200 |
| 001-0700-412.74-60 | VOICE/DATA NETWORK EQUIP | 0 | 0 | 0 | 14,000 | 14,000 | 14,000 |
| * | MACHINERY & EQUIPMENT | 385 | 2,559 | 3,000 | 17,000 | 17,000 | 17,000 |
| ** | LEGAL & JUDICIAL | 201,575 | 201,554 | 227,566 | 240,851 | 240,851 | 242,739 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

Fund: General Fund (001)

Department: Finance (09)

Program: Finance (415)

Mission

Provide the finest in financial information, projections and support services to the City staff, its governing body and external users in support of their decision-making processes. Aggressively respond to the needs of City staff in their quest to provide quality services, and in their efforts to use the City's available resources in the best interests of all involved. Create and maintain a computer based "Enterprise Network" for the City.

Description

The Finance Department is charged with a wide variety of tasks including coordination of the City's annual budget and audit processes and grant administration, as well as the general administrative functions such as payroll, accounts receivable and payable, cash receipts. The Department also processes all utility billing and collections for the City's water and wastewater utilities. The Finance Department prepares a wide range of internal and external financial reports for use by other organizations, City Council and its commissions, and City staff as well as the general citizenship. This department maintains the primary Financial/Court computer system server, and other systems for all users.

1999-2000 Goals, Projects and Highlights

- Creation of an "Enterprise Network" that enables the sharing all data/voice information and services between all city departments regardless of location.
- Complete all connectivity by all departments to the Enterprise Network data and voice servers.
- Retrain all financial department personnel on new upgrades to financial software and AS400 operating software.
- Continue to partner with all departments to complete the implementation and training of the HTE financial computer software system once all departments are connected to the Enterprise Network.
- Research, develop and implement an indirect cost recovery plan for the City with respect to Federal funding projects. Working with audit staff and other professionals, develop the plan such that indirect costs may be recovered under Federal Grants.
- Move the City's LID process from the PC's to the HTE financial software.
- Using the new software, establish a comprehensive monthly, quarterly, and annual Financial Report that is user friendly.

1998-99 Accomplishments/Comments

- Reinstall a year 2000 compliant computer hardware and computer software system within the finance/court departments.
- Install a wireless computer network enabling all city hall departments/functions to be attached to the financial/court computer software package on the AS400 midrange computer.
- Provided a different look to City Council Members, City Manager, and Department Heads on monthly and quarterly financial reporting.
- Provide staff support to several potential financing projects, working with other City staff to leverage available resources to the best use of the City for the community. The refinancing of the Police Facility Revenue Bonds was a result.
- Review the City's LID process, sending confirmation letters to all land owners who owed monies to the city and re-establishing an automated LID system on the accountant's PC while awaiting the reinstallation of financial software.
- Perform audits on three petroleum-products providers to determine compliance with current city ordinances. The findings proved that discrepancies existed in compliance/understanding of city ordinances.

Major Issues to be resolved in the next 5 years

- Develop and implement a 5-year financial plan for all City operations to assist in the planning and budgeting process. Such a plan will address resources and uses of public monies across all funds and departments. A comprehensive plan will assist in the budgeting cycle, and help to measure progress against long-term goals.
- Work with Public Works staff to reevaluate rates and systems development charges with respect to the City's water and waste water utilities.
- Continue to explore new funding mechanisms and economies to be gained through consolidation and cooperation with other government and public agencies.

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR 1996-1997 ACTUALS</u> | <u>FISCAL YEAR 1997-1998 ACTUALS</u> | <u>FY1998-1999 ADOPTED BUDGET</u> | <u>PROPOSED BUDGET FY 1999-2000</u> | <u>APPROVED BUDGET FY 1999-2000</u> | <u>ADOPTED BUDGET FY 1999-2000</u> |
|-----------------------|----------------------------|--|--|---|---|---|--|
| Finance | | | | | | | |
| 001-0900-415.11-00 | REGULAR SALARIES | 141,063 | 112,203 | 153,224 | 159,615 | 159,615 | 159,615 |
| * | REGULAR SALARIES | 141,063 | 112,203 | 153,224 | 159,615 | 159,615 | 159,615 |
| 001-0900-415.12-00 | PARTTIME/TEMP SALARIES | 0 | 3,672 | 0 | 0 | 0 | 0 |
| * | PARTTIME/TEMP SALARIES | 0 | 3,672 | 0 | 0 | 0 | 0 |
| 001-0900-415.13-00 | OVERTIME SALARIES | 6,143 | 1,655 | 2,000 | 5,000 | 5,000 | 5,000 |
| * | OVERTIME SALARIES | 6,143 | 1,655 | 2,000 | 5,000 | 5,000 | 5,000 |
| 001-0900-415.21-10 | MEDICAL INSURANCE | 22,736 | 17,788 | 20,529 | 19,784 | 19,781 | 20,852 |
| 001-0900-415.21-20 | L-T DISABILITY INSURANCE | 672 | 430 | 660 | 657 | 657 | 657 |
| 001-0900-415.21-30 | LIFE INSURANCE | 201 | 145 | 168 | 195 | 195 | 195 |
| 001-0900-415.21-40 | WORKERS COMP INSURANCE | 536 | 49 | 656 | 578 | 578 | 578 |
| * | INSURANCE BENEFITS | 24,145 | 18,412 | 22,013 | 21,214 | 21,214 | 22,282 |
| 001-0900-415.22-00 | FICA | 11,145 | 8,610 | 11,875 | 12,593 | 12,593 | 12,593 |
| * | FICA | 11,145 | 8,610 | 11,875 | 12,593 | 12,593 | 12,593 |
| 001-0900-415.23-00 | RETIREMENT CONTR1 | 16,970 | 9,952 | 9,416 | 20,374 | 20,374 | 20,374 |
| * | RETIREMENT CONTRIBUTIONS | 16,970 | 9,952 | 9,416 | 20,374 | 20,374 | 20,374 |
| 001-0900-415.29-00 | OTHER EMPLOYEE BENEFITS | 104 | 123 | 200 | 200 | 200 | 200 |
| * | OTHER EMPLOYEE BENEFITS | 104 | 123 | 200 | 200 | 200 | 200 |
| 001-0900-415.31-10 | CONTRACTUAL SERVICES | 11,221 | 27,292 | 20,800 | 15,000 | 15,000 | 15,000 |
| 001-0900-415.31-20 | ACCOUNTING/ADVISORY SVCS | 200 | 0 | 0 | 1,000 | 1,000 | 1,000 |
| * | OFFICIAL/ADMINISTRATIVE | 11,421 | 27,292 | 20,800 | 16,000 | 16,000 | 16,000 |
| 001-0900-415.34-30 | COMPUTER SERVICES | 10,998 | 773 | 48,206 | 10,250 | 10,250 | 10,250 |
| 001-0900-415.34-40 | SOFTWARE MAINTENANCE | 18,003 | 11,220 | 15,000 | 7,740 | 7,740 | 7,740 |
| * | TECHNICAL SERVICES | 29,001 | 11,993 | 63,206 | 17,990 | 17,990 | 17,990 |
| 001-0900-415.43-20 | COMPUTERS | 1,049 | 0 | 800 | 7,650 | 7,650 | 7,650 |
| 001-0900-415.43-40 | OFFICE EQUIPMENT | 390 | 416 | 1,350 | 1,200 | 1,200 | 1,200 |
| 001-0900-415.43-45 | JOINT USE OF LABOR/EQUIP | 0 | 10 | 500 | 100 | 100 | 100 |
| * | REPAIRS AND MAINTENANCE | 1,439 | 426 | 2,650 | 8,950 | 8,950 | 8,950 |
| 001-0900-415.44-20 | RENTAL OF EQUIPMENT | 924 | 1,027 | 1,000 | 1,500 | 1,500 | 1,500 |
| * | RENTAL COSTS | 924 | 1,027 | 1,000 | 1,500 | 1,500 | 1,500 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR 1996-1997 ACTUALS</u> | <u>FISCAL YEAR 1997-1998 ACTUALS</u> | <u>FY1998-1999 ADOPTED BUDGET</u> | <u>PROPOSED BUDGET FY 1999-2000</u> | <u>APPROVED BUDGET FY 1999-2000</u> | <u>ADOPTED BUDGET FY 1999-2000</u> |
|-----------------------|----------------------------|--|--|---|---|---|--|
| Finance (cont) | | | | | | | |
| 001-0900-415.53-20 | POSTAGE | 15,225 | 16,207 | 14,000 | 18,600 | 18,600 | 18,600 |
| 001-0900-415.53-30 | TELEPHONE | 4,734 | 5,136 | 4,000 | 5,300 | 5,300 | 5,300 |
| 001-0900-415.53-40 | LEGAL NOTICES | 700 | 1,006 | 700 | 800 | 800 | 800 |
| * | COMMUNICATIONS | 20,659 | 22,349 | 18,700 | 24,700 | 24,700 | 24,700 |
| 001-0900-415.54-00 | ADVERTISING | 0 | 1,108 | 200 | 200 | 200 | 200 |
| * | ADVERTISING | 0 | 1,108 | 200 | 200 | 200 | 200 |
| 001-0900-415.58-10 | TRAVEL, FOOD/LODG | 1,031 | 1,167 | 1,700 | 6,500 | 6,500 | 6,500 |
| 001-0900-415.58-50 | TRAINING AND CONF | 658 | 672 | 1,435 | 15,150 | 15,150 | 15,150 |
| 001-0900-415.58-70 | MEMBERSHIPS/DUES | 855 | 1,677 | 1,750 | 1,700 | 1,700 | 1,700 |
| * | TRAINING AND TRAVEL | 2,544 | 3,516 | 4,885 | 23,350 | 23,350 | 23,350 |
| 001-0900-415.60-10 | OFFICE SUPPLIES | 9,025 | 10,214 | 10,025 | 10,000 | 10,000 | 10,000 |
| 001-0900-415.60-90 | OTHER SUPPLIES | 0 | 20 | 0 | 0 | 0 | 0 |
| * | SUPPLIES | 9,025 | 10,234 | 10,025 | 10,000 | 10,000 | 10,000 |
| 001-0900-415.64-80 | COMPUTER SOFTWARE | 0 | 300 | 1,000 | 0 | 0 | 0 |
| * | BOOKS AND PERIODICALS | 0 | 300 | 1,000 | 0 | 0 | 0 |
| 001-0900-415.67-50 | LOAN PRINCIPAL | 16,065 | 14,450 | 14,970 | 14,970 | 14,970 | 14,970 |
| 001-0900-415.67-60 | LOAN INTEREST | 1,642 | 1,715 | 1,663 | 1,663 | 1,663 | 1,663 |
| * | DEBT SERVICE | 17,707 | 16,165 | 16,633 | 16,633 | 16,633 | 16,633 |
| 001-0900-415.69-50 | MISCELLANEOUS EXP | 516 | 391 | 750 | 750 | 750 | 750 |
| 001-0900-415.69-70 | CASH SHORT/LONG | 79 | 38 | 0 | 75 | 75 | 75 |
| * | OTHER MATERIALS/EXPENSES | 595 | 429 | 750 | 825 | 825 | 825 |
| 001-0900-415.74-30 | FURNITURE AND FIX | 0 | 0 | 1,000 | 0 | 0 | 0 |
| 001-0900-415.74-40 | OFFICE EQUIPMENT | 0 | 0 | 350 | 8,100 | 8,100 | 8,100 |
| 001-0900-415.74-50 | COMPUTER EQUIP T | 24,876 | 6,262 | 62,062 | 1,123 | 1,123 | 1,123 |
| 001-0900-415.74-60 | VOICE/DATA NETW | 0 | 0 | 0 | 160,000 | 116,398 | 116,398 |
| 001-0900-415.74-90 | EQUIPMENT, OTHER | 0 | 0 | 0 | 900 | 900 | 900 |
| * | MACHINERY & EQUIPMENT | 24,876 | 6,262 | 63,412 | 170,123 | 126,521 | 126,521 |
| ** | FINANCE | 317,761 | 255,728 | 401,989 | 509,267 | 465,665 | 466,733 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

Fund: General Fund (001)

Department: Personnel (10)

Program: Personnel (416)

Mission:

Provide responsive Human Resource Management Services for the City.

Description

The Personnel Director's position was eliminated from the 1997-98 budget. The City contracted with Wasco County Human Resources for most human resource activities. The City Clerk assumed the position of City staff liaison with our contractor. All departments assumed some personnel function previously managed by the Personnel Department. The City also has an Insurance Agent of Record who manages our benefit plans.

With the success of the revised program for 2 years, we are proposing a continuation of the system developed this last year with a modest increase in the Wasco County contract (\$550).

1999-2000 Goals, Projects and Highlights

- ◆ Review and update all job descriptions.
- ◆ Successfully negotiate a new collective bargaining contract with OPEU general employees (expires July 1, 1999), and with Public Safety Employees (expires July, 2000)
- ◆ Look at Police Retirement Plan for compliance with State law.

1998-99 Accomplishments/Comments

- ◆ Improved management of Workers Compensation claims.
- ◆ Amended general employees retirement plan to provide employees with more investment opportunities.

Major Issues to be resolved in the next 5 years

- ◆ Review and analysis of benefits with respect to emerging health care issues.

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR 1996-1997 ACTUALS</u> | <u>FISCAL YEAR 1997-1998 ACTUALS</u> | <u>FY1998-1999 ADOPTED BUDGET</u> | <u>PROPOSED BUDGET FY 1999-2000</u> | <u>APPROVED BUDGET FY 1999-2000</u> | <u>ADOPTED BUDGET FY 1999-2000</u> |
|-----------------------|----------------------------|--|--|---|---|---|--|
| Personnel | | | | | | | |
| 001-1000-416.11-00 | REGULAR SALARIES | 59,743 | 1,461 | 0 | 0 | 0 | 0 |
| * | REGULAR SALARIES | 59,743 | 1,461 | 0 | 0 | 0 | 0 |
| 001-1000-416.21-10 | MEDICAL INSURANCE | 1,604 | 698 | 0 | 0 | 0 | 0 |
| 001-1000-416.21-20 | L-T DISABILITY INSURANCE | 289 | 0 | 0 | 0 | 0 | 0 |
| 001-1000-416.21-30 | LIFE INSURANCE | 39 | 0 | 0 | 0 | 0 | 0 |
| 001-1000-416.21-40 | WORKERS COMP INSURANCE | 169 | 9 | 0 | 0 | 0 | 0 |
| * | INSURANCE BENEFITS | 2,101 | 707 | 0 | 0 | 0 | 0 |
| 001-1000-416.22-00 | FICA | 4,553 | 230 | 0 | 0 | 0 | 0 |
| * | FICA | 4,553 | 230 | 0 | 0 | 0 | 0 |
| 001-1000-416.23-00 | RETIREMENT CONTRIB | 6,709 | 0 | 0 | 0 | 0 | 0 |
| * | RETIREMENT CONTRIBUTIONS | 6,709 | 0 | 0 | 0 | 0 | 0 |
| 001-1000-416.34-50 | SPECIAL STUDIES & REPORTS | 0 | 250 | 1,500 | 1,500 | 1,500 | 1,500 |
| * | TECHNICAL SERVICES | 0 | 250 | 1,500 | 1,500 | 1,500 | 1,500 |
| 001-1000-416.39-00 | OTHER CONTRACTUAL SVCS | 0 | 15,970 | 14,250 | 14,800 | 14,800 | 14,800 |
| * | OTHER CONTRACTUAL SVCS | 0 | 15,970 | 14,250 | 14,800 | 14,800 | 14,800 |
| 001-1000-416.43-40 | OFFICE EQUIPMENT | 49 | 0 | 0 | 0 | 0 | 0 |
| * | REPAIRS AND MAINTENANCE | 49 | 0 | 0 | 0 | 0 | 0 |
| 001-1000-416.50-60 | EMPLOYEE RELATIONS | 2,080 | 0 | 1,500 | 2,000 | 2,000 | 2,000 |
| * | OTHER PURCHASED SERVICES | 2,080 | 0 | 1,500 | 2,000 | 2,000 | 2,000 |
| 001-1000-416.53-20 | POSTAGE | 234 | 75 | 200 | 200 | 200 | 200 |
| 001-1000-416.53-30 | TELEPHONE | 571 | 168 | 0 | 0 | 0 | 0 |
| * | COMMUNICATIONS | 805 | 243 | 200 | 200 | 200 | 200 |
| 001-1000-416.54-00 | ADVERTISING | 0 | 375 | 0 | 0 | 0 | 0 |
| * | ADVERTISING | 0 | 375 | 0 | 0 | 0 | 0 |
| 001-1000-416.58-50 | TRAINING AND CONFERENCES | 272 | 0 | 0 | 0 | 0 | 0 |
| 001-1000-416.58-70 | MEMBERSHIPS/DUES/SUBSCRI | 912 | 160 | 0 | 0 | 0 | 0 |
| * | TRAINING AND TRAVEL | 1,184 | 160 | 0 | 0 | 0 | 0 |
| 001-1000-416.60-10 | OFFICE SUPPLIES | 72 | 59 | 325 | 200 | 200 | 200 |
| 001-1000-416.60-90 | OTHER SUPPLIES | 0 | 225 | 325 | 300 | 300 | 300 |
| * | SUPPLIES | 72 | 284 | 650 | 500 | 500 | 500 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR</u> 1996-1997 <u>ACTUALS</u> | <u>FISCAL YEAR</u> 1997-1998 <u>ACTUALS</u> | <u>FY1998-1999</u> <u>ADOPTED</u> <u>BUDGET</u> | <u>PROPOSED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>APPROVED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>ADOPTED</u> <u>BUDGET</u> <u>FY 1999-2000</u> |
|-------------------------|----------------------------|---|---|---|---|---|--|
| Personnel (cont) | | | | | | | |
| 001-1000-416.64-10 | BOOKS AND PERIODICALS | 61 | 249 | 300 | 300 | 300 | 300 |
| * | BOOKS AND PERIODICALS | 61 | 249 | 300 | 300 | 300 | 300 |
| 001-1000-416.69-50 | MISCELLANEOUS EXPENSES | 0 | 0 | 200 | 400 | 400 | 400 |
| * | OTHER MATERIALS/EXPENSES | 0 | 0 | 200 | 400 | 400 | 400 |
| 001-1000-416.74-50 | COMPUTER EQUIPMENT | 1,649 | 0 | 0 | 0 | 0 | 0 |
| * | MACHINERY & EQUIPMENT | 1,649 | 0 | 0 | 0 | 0 | 0 |
| ** | PERSONNEL | 79,006 | 19,929 | 18,600 | 19,700 | 19,700 | 19,700 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

Fund: General Fund (001)

Department: Community Development (11)

Program: Community Development (421)

Mission

“PREPARING FOR THE FUTURE” a long-standing mission carried out for the benefit of this community’s citizens and future generations through:

- Responsive, accurate, consistent, helpful and honest service to our citizens and customers.
- Aggressively pursuing meaningful citizen involvement in all planning endeavors.
- Active staff support for our citizen volunteers serving on the Planning Commission, Historic Landmarks Commission, Urban Renewal, and Ad Hoc Committees.
- Determined implementation of adopted plans, programs and policies.
- Helping to foster a climate of cooperation among City personnel, local citizens, special interest groups, and State and Federal agencies.

Description

For last year’s budget cycle, the Community Development Department was reorganized into the two divisions of Planning and Economic Development. The Planning Division is responsible for current and long range planning within the urban growth boundary, and the Economic Development Division deals with urban renewal, airport and other special projects as necessary.

The 1999-2000 budget request continues to differentiate between these two divisions. Within the Planning Division there are three positions budgeted: Senior Planner acting as Director, an Associate Planner Position, and an Administrative Assistant position. Within the Economic Development Division there is the Director of the Economic Development and secretarial assistance.

1999-00 Goals, Projects and Highlights

- The primary goal of the Department will continue to be serving citizens in the most professional manner possible. The Department’s mission statement will continue to serve as the guiding principle for all actions.
- Annexation Policy. Staff expects to use the valuable data now being developed by the Urban Services Fiscal Impacts Analysis project as the basis for developing an annexation policy.

- The Local Street Network Plan will be refined and implemented.
- Rewrite of the City sign ordinance.
- The Geographic Information System (GIS) will continue to be developed and refined. Public access to the GIS will increase as the system refinements continue.
- Other ongoing work includes timely processing of building permits and development reviews, a continued emphasis on right-of-way planning, the certified local government Historic Preservation Program, grant work related to department efforts, and special projects.
- Staff support to the Columbia Gorge Regional / The Dalles Municipal Airport and to the Columbia Gateway Urban Renewal Agency and Advisory Committee will be the primary reason for the continued restructuring of the Community Development Department, resulting in the Economic Development Division remaining for one more year.
- Moving the Department to the current police office space so that the office can be accessible to all.

1998-99 Accomplishments / Comments

- Considerable staff support has gone into the restructuring of the Urban Renewal Agency beginning with the mediation process last fall and continuing with the plan amendments.
- Completion of the two major construction projects on the airport and efforts to create a regional airport management structure has been the majority of the work effort at the airport.
- Monitored the implementation of the new Land Use and Development Ordinance (LUDO) and initiated the review and revision process.
- Successful completion of two state-funded Transportation/Growth Management grant projects: Urban Services Analysis, Local Street Network Plan.
- Continued development of the City's Geographic Information System (GIS) and initiated in-house mapping capability.
- The staff continues to be active in support of the Planning Commission, Historic Landmarks Commission, Site (Development) Review Team, Urban Renewal Agency and Advisory Committee, and other community groups and Ad Hoc committees. Many hours per week are dedicated to helping these groups function properly and to carry out their role in the decision making process.
- In both current and long range planning efforts, coordination with other City departments, citizens, special interests groups, and State and Federal agencies has been given much attention. This is an ongoing effort, and the relationships developed over the years have continued to be very strong.

Major issues to be resolved in the next 5 years

- Update the Vision Action Plan.
- Update the Comprehensive Land Use Plan.
- Development of major Urban Renewal projects.
- Implementation of all the various master plans.
- Maintain the Certified Local Government status of the Historic Landmarks Commission.
- Urban Growth Area amendments.
- Recombining the two divisions of the Department back into the Community Development Department.

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR</u> 1996-1997 <u>ACTUALS</u> | <u>FISCAL YEAR</u> 1997-1998 <u>ACTUALS</u> | <u>Fy1998-1999</u> <u>ADOPTED</u> <u>BUDGET</u> | <u>PROPOSED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>APPROVED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>ADOPTED</u> <u>BUDGET</u> <u>FY 1999-2000</u> |
|-----------------------|----------------------------|---|---|---|---|---|--|
| Planning | | | | | | | |
| 001-1100-417.11-00 | REGULAR SALARIES | 146,552 | 127,548 | 95,858 | 102,219 | 102,219 | 102,219 |
| * | REGULAR SALARIES | 146,552 | 127,548 | 95,858 | 102,219 | 102,219 | 102,219 |
| 001-1100-417.12-00 | PARTTIME/TEMP SALARIES | 21 | 14,500 | 2,072 | 1,040 | 1,040 | 1,040 |
| * | PARTTIME/TEMP SALARIES | 21 | 14,500 | 2,072 | 1,040 | 1,040 | 1,040 |
| 001-1100-417.13-00 | OVERTIME SALARIES | 1,486 | 2,417 | 1,000 | 2,000 | 2,000 | 2,000 |
| * | OVERTIME SALARIES | 1,486 | 2,417 | 1,000 | 2,000 | 2,000 | 2,000 |
| 001-1100-417.21-10 | MEDICAL INSURANCE | 15,124 | 14,862 | 14,819 | 12,392 | 12,392 | 13,105 |
| 001-1100-417.21-20 | L-T DISABILITY INSURANCE | 822 | 751 | 529 | 521 | 521 | 521 |
| 001-1100-417.21-30 | LIFE INSURANCE | 181 | 150 | 117 | 117 | 117 | 117 |
| 001-1100-417.21-40 | WORKERS COMP INSURANCE | 527 | 266 | 478 | 519 | 519 | 519 |
| * | INSURANCE BENEFITS | 16,654 | 16,029 | 15,943 | 13,549 | 13,549 | 14,262 |
| 001-1100-417.22-00 | FICA | 10,980 | 10,786 | 7,492 | 8,052 | 8,052 | 8,052 |
| * | FICA | 10,980 | 10,786 | 7,492 | 8,052 | 8,052 | 8,052 |
| 001-1100-417.23-00 | RETIREMENT CONTRIB | 12,514 | 8,233 | 7,328 | 13,800 | 13,800 | 13,800 |
| * | RETIREMENT CONTRIBUTIONS | 12,514 | 8,233 | 7,328 | 13,800 | 13,800 | 13,800 |
| 001-1100-417.29-00 | OTHER EMPLOYEE BENEFITS | 122 | 192 | 154 | 172 | 172 | 172 |
| * | OTHER EMPLOYEE BENEFITS | 122 | 192 | 154 | 172 | 172 | 172 |
| 001-1100-417.31-10 | CONTRACTUAL SERVICES | 3,750 | 2,965 | 1,716 | 5,216 | 5,216 | 5,216 |
| * | OFFICIAL/ADMINISTRATIVE | 3,750 | 2,965 | 1,716 | 5,216 | 5,216 | 5,216 |
| 001-1100-417.33-80 | MOVING COSTS | 0 | 0 | 0 | 500 | 500 | 500 |
| * | OTHER PROFESSIONAL | 0 | 0 | 0 | 500 | 500 | 500 |
| 001-1100-417.35-40 | BASE MAPPING | 0 | 0 | 500 | 500 | 500 | 500 |
| 001-1100-417.35-60 | FILING FEES | 15 | 191 | 200 | 1,000 | 1,000 | 1,000 |
| * | PLANNING SERVICES | 15 | 191 | 700 | 1,500 | 1,500 | 1,500 |
| 001-1100-417.39-00 | OTHER CONTRACTUAL SVCS | 17,034 | 13,124 | 10,200 | 11,000 | 11,000 | 11,000 |
| * | OTHER CONTRACTUAL SVCS | 17,034 | 13,124 | 10,200 | 11,000 | 11,000 | 11,000 |
| 001-1100-417.43-10 | BUILDINGS AND GROUNDS | 0 | 8 | 0 | 0 | 0 | 0 |
| 001-1100-417.43-20 | COMPUTERS | 383 | 70 | 500 | 500 | 500 | 500 |
| 001-1100-417.43-40 | OFFICE EQUIPMENT | 587 | 601 | 650 | 650 | 650 | 650 |
| 001-1100-417.43-50 | VEHICLES | 410 | 38 | 500 | 500 | 500 | 500 |
| 001-1100-417.43-51 | GAS/OIL/DIESEL/LUBRICANTS | 157 | 101 | 100 | 200 | 200 | 200 |
| 001-1100-417.43-70 | GENERAL EQUIPMENT | 0 | 458 | 0 | 0 | 0 | 0 |
| * | REPAIRS AND MAINTENANCE | 1,537 | 1,276 | 1,750 | 1,850 | 1,850 | 1,850 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR</u> 1996-1997 <u>ACTUALS</u> | <u>FISCAL YEAR</u> 1997-1998 <u>ACTUALS</u> | <u>FY1998-1999</u> <u>ADOPTED</u> <u>BUDGET</u> | <u>PROPOSED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>APPROVED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>ADOPTED</u> <u>BUDGET</u> <u>FY 1999-2000</u> |
|-----------------------------|----------------------------|---|---|---|---|---|--|
| Planning (cont) | | | | | | | |
| 001-1100-417.53-20 | POSTAGE | 1,191 | 1,606 | 1,200 | 3,500 | 3,500 | 3,500 |
| 001-1100-417.53-30 | TELEPHONE | 3,372 | 3,944 | 2,250 | 2,650 | 2,650 | 2,650 |
| 001-1100-417.53-40 | LEGAL NOTICES | 736 | 415 | 550 | 750 | 750 | 750 |
| | | ----- | ----- | ----- | ----- | ----- | ----- |
| * | COMMUNICATIONS | 5,299 | 5,965 | 4,000 | 6,900 | 6,900 | 6,900 |
| 001-1100-417.54-00 | ADVERTISING | 0 | 501 | 0 | 0 | 0 | 0 |
| | | ----- | ----- | ----- | ----- | ----- | ----- |
| * | ADVERTISING | 0 | 501 | 0 | 0 | 0 | 0 |
| 001-1100-417.55-00 | PRINTING AND BINDING | 0 | 0 | 0 | 700 | 700 | 700 |
| | | ----- | ----- | ----- | ----- | ----- | ----- |
| * | PRINTING AND BINDING | 0 | 0 | 0 | 700 | 700 | 700 |
| 001-1100-417.58-10 | TRAVEL, FOOD & LODGING | 1,443 | 990 | 1,000 | 1,000 | 1,000 | 1,000 |
| 001-1100-417.58-50 | TRAINING AND CONF | 2,463 | 1,564 | 2,000 | 2,000 | 2,000 | 2,000 |
| 001-1100-417.58-70 | MEMBERSHIPS/DUES/SUB | 565 | 686 | 545 | 545 | 545 | 545 |
| | | ----- | ----- | ----- | ----- | ----- | ----- |
| * | TRAINING AND TRAVEL | 4,471 | 3,240 | 3,545 | 3,545 | 3,545 | 3,545 |
| 001-1100-417.60-10 | OFFICE SUPPLIES | 3,286 | 3,602 | 2,500 | 4,000 | 4,000 | 4,000 |
| 001-1100-417.60-85 | SPECIAL DEPT SUPPLIES | 0 | 350 | 0 | 0 | 0 | 0 |
| | | ----- | ----- | ----- | ----- | ----- | ----- |
| * | SUPPLIES | 3,286 | 3,952 | 2,500 | 4,000 | 4,000 | 4,000 |
| 001-1100-417.64-10 | BOOKS AND PERIODICALS | 197 | 194 | 200 | 200 | 200 | 200 |
| 001-1100-417.64-80 | COMPUTER SOFTWARE | 820 | 862 | 1,750 | 2,000 | 2,000 | 2,000 |
| | | ----- | ----- | ----- | ----- | ----- | ----- |
| * | BOOKS AND PERIODICALS | 1,017 | 1,056 | 1,950 | 2,200 | 2,200 | 2,200 |
| 001-1100-417.69-50 | MISCELLANEOUS EXPENSES | 0 | 0 | 100 | 100 | 100 | 100 |
| | | ----- | ----- | ----- | ----- | ----- | ----- |
| * | OTHER MATERIALS/EXPENSES | 0 | 0 | 100 | 100 | 100 | 100 |
| 001-1100-417.74-30 | FURNITURE AND FIXTURES | 0 | 0 | 1,100 | 1,600 | 1,600 | 1,600 |
| 001-1100-417.74-40 | OFFICE EQUIPMENT | 545 | 0 | 0 | 0 | 0 | 0 |
| 001-1100-417.74-50 | COMPUTER EQUIPMENT | 0 | 1,465 | 1,780 | 1,500 | 1,500 | 1,500 |
| | | ----- | ----- | ----- | ----- | ----- | ----- |
| * | MACHINERY & EQUIPMENT | 545 | 1,465 | 2,880 | 3,100 | 3,100 | 3,100 |
| ** | PLANNING | 225,283 | 213,440 | 159,188 | 181,443 | 181,443 | 182,156 |
| Economic Development | | | | | | | |
| 001-1150-417.11-00 | REGULAR SALARIES | 0 | 0 | 82,478 | 39,556 | 39,556 | 39,556 |
| | | ----- | ----- | ----- | ----- | ----- | ----- |
| * | REGULAR SALARIES | 0 | 0 | 82,478 | 39,556 | 39,556 | 39,556 |
| 001-1150-417.13-00 | OVERTIME SALARIES | 0 | 0 | 500 | 500 | 500 | 500 |
| | | ----- | ----- | ----- | ----- | ----- | ----- |
| * | OVERTIME SALARIES | 0 | 0 | 500 | 500 | 500 | 500 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR</u> 1996-1997 <u>ACTUALS</u> | <u>FISCAL YEAR</u> 1997-1998 <u>ACTUALS</u> | <u>FY1998-1999</u> <u>ADOPTED</u> <u>BUDGET</u> | <u>PROPOSED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>APPROVED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>ADOPTED</u> <u>BUDGET</u> <u>FY 1999-2000</u> |
|----------------------------|----------------------------|---|---|---|---|---|--|
| Economic Dev (cont) | | | | | | | |
| 001-1150-417.21-10 | MEDICAL INSURANCE | 0 | 0 | 8,735 | 3,354 | 3,354 | 3,548 |
| 001-1150-417.21-20 | L-T DISABILITY INSURANCE | 0 | 0 | 446 | 202 | 202 | 202 |
| 001-1150-417.21-30 | LIFE INSURANCE | 0 | 0 | 67 | 31 | 31 | 31 |
| 001-1150-417.21-40 | WORKERS COMP INSURANCE | 0 | 0 | 3,209 | 188 | 188 | 188 |
| * | INSURANCE BENEFITS | 0 | 0 | 12,457 | 3,775 | 3,775 | 3,969 |
| 001-1150-417.22-00 | FICA | 0 | 0 | 6,348 | 3,065 | 3,065 | 3,065 |
| * | FICA | 0 | 0 | 6,348 | 3,065 | 3,065 | 3,065 |
| 001-1150-417.23-00 | RETIREMENT CONTRIBUTIONS | 0 | 0 | 5,568 | 5,340 | 5,340 | 5,340 |
| * | RETIREMENT CONTRIBUTIONS | 0 | 0 | 5,568 | 5,340 | 5,340 | 5,340 |
| 001-1150-417.29-00 | OTHER EMPLOYEE BENEFITS | 0 | 0 | 0 | 42 | 42 | 42 |
| * | OTHER EMPLOYEE BENEFITS | 0 | 0 | 0 | 42 | 42 | 42 |
| 001-1150-417.31-10 | CONTRACTUAL SERVICES | 0 | 0 | 4,500 | 1,750 | 0 | 0 |
| * | OFFICIAL/ADMINISTRATIVE | 0 | 0 | 4,500 | 1,750 | 0 | 0 |
| 001-1150-417.39-00 | OTHER CONTRACTUAL SVCS | 0 | 0 | 418 | 0 | 0 | 0 |
| * | OTHER CONTRACTUAL SVCS | 0 | 0 | 418 | 0 | 0 | 0 |
| 001-1150-417.43-40 | OFFICE EQUIPMENT | 0 | 0 | 200 | 200 | 200 | 200 |
| * | REPAIRS AND MAINTENANCE | 0 | 0 | 200 | 200 | 200 | 200 |
| 001-1150-417.53-20 | POSTAGE | 0 | 0 | 300 | 200 | 200 | 200 |
| 001-1150-417.53-30 | TELEPHONE | 0 | 0 | 750 | 600 | 600 | 600 |
| 001-1150-417.53-40 | LEGAL NOTICES | 0 | 0 | 200 | 200 | 200 | 200 |
| * | COMMUNICATIONS | 0 | 0 | 1,250 | 1,000 | 1,000 | 1,000 |
| 001-1150-417.54-00 | ADVERTISING | 0 | 0 | 0 | 200 | 200 | 200 |
| * | ADVERTISING | 0 | 0 | 0 | 200 | 200 | 200 |
| 001-1150-417.58-10 | TRAVEL, FOOD & LODGING | 0 | 0 | 360 | 450 | 450 | 450 |
| 001-1150-417.58-50 | TRAINING AND CONFERENCES | 0 | 0 | 615 | 300 | 300 | 300 |
| 001-1150-417.58-70 | MEMBERSHIPS/DUES/SUBSCRIP | 0 | 0 | 0 | 225 | 225 | 225 |
| * | TRAINING AND TRAVEL | 0 | 0 | 975 | 975 | 975 | 975 |
| 001-1150-417.60-10 | OFFICE SUPPLIES | 0 | 0 | 500 | 300 | 300 | 300 |
| 001-1150-417.60-85 | SPECIAL DEPT SUPPLIES | 0 | 0 | 0 | 500 | 0 | 0 |
| * | SUPPLIES | 0 | 0 | 500 | 800 | 300 | 300 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR 1996-1997 ACTUALS</u> | <u>FISCAL YEAR 1997-1998 ACTUALS</u> | <u>FY1998-1999 ADOPTED BUDGET</u> | <u>PROPOSED BUDGET FY 1999-2000</u> | <u>APPROVED BUDGET FY 1999-2000</u> | <u>ADOPTED BUDGET FY 1999-2000</u> |
|----------------------------|----------------------------|--|--|---|---|---|--|
| Economic Dev (cont) | | | | | | | |
| 001-1150-417.64-80 | COMPUTER SOFTWARE | 0 | 0 | 200 | 300 | 300 | 300 |
| * | BOOKS AND PERIODICALS | 0 | 0 | 200 | 300 | 300 | 300 |
| 001-1150-417.74-30 | FURNITURE AND FIXTURES | 0 | 0 | 0 | 600 | 600 | 600 |
| 001-1150-417.74-40 | OFFICE EQUIPMENT | 0 | 0 | 0 | 25 | 25 | 25 |
| * | MACHINERY & EQUIPMENT | 0 | 0 | 0 | 625 | 625 | 625 |
| ** | ECONOMIC DEVELOPMENT | 0 | 0 | 115,394 | 58,128 | 55,878 | 56,072 |
| *** | COMMUNITY DEVELOPMENT | 225,283 | 213,440 | 274,582 | 239,571 | 237,321 | 238,228 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

Fund: General Fund (001)

Department: Police (13)

Program: Public Safety (421)

Mission

Strive for excellence.

Description:

The police Department is responsible for the public safety within the city limits of the City of The Dalles. Services include, but are not limited to, protection of life and property, the detection and apprehension of offenders, enforcement of traffic laws and City ordinances. Non-enforcement programs include the crime prevention program, officer in the schools, block homes, neighborhood watch, law enforcement Explorers, police chaplain, police Reserves, and a college practicum program. The department works very closely with other law enforcement agencies in the area, as well as the Council and other City departments.

1999-2000 Goals, Projects, and Highlights

- Continuance of good interagency relationships
- Continue traffic enforcement position
- Settle in to new facility
- Enhance in-service training
- Computer system update & connection to city fiber optic system

1998-1999 Accomplishments/Comments

- Moved into new facility
- Obtained advanced DUII training
- Assumed full funding for COPS position

Major issues to be Resolved in the Next Five Years

- Stabilize manpower needs
- Determine the impacts of possible annexation plans

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR</u> 1996-1997 <u>ACTUALS</u> | <u>FISCAL YEAR</u> 1997-1998 <u>ACTUALS</u> | <u>FY1998-1999</u> <u>ADOPTED</u> <u>BUDGET</u> | <u>PROPOSED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>APPROVED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>ADOPTED</u> <u>BUDGET</u> <u>FY 1999-2000</u> |
|-----------------------|----------------------------|---|---|---|---|---|--|
| Police | | | | | | | |
| 001-1300-421.11-00 | REGULAR SALARIES | 726,503 | 756,953 | 797,886 | 832,648 | 832,648 | 832,648 |
| * | REGULAR SALARIES | 726,503 | 756,953 | 797,886 | 832,648 | 832,648 | 832,648 |
| 001-1300-421.12-00 | PARTTIME/TEMP SALARIES | 2,330 | 3,507 | 6,324 | 7,100 | 7,100 | 7,100 |
| * | PARTTIME/TEMP SALARIES | 2,330 | 3,507 | 6,324 | 7,100 | 7,100 | 7,100 |
| 001-1300-421.13-00 | OVERTIME SALARIES | 22,558 | 49,626 | 55,000 | 48,000 | 48,000 | 48,000 |
| 001-1300-421.13-10 | DUI OVERTIME SALARIES | 0 | 0 | 0 | 10,000 | 10,000 | 10,000 |
| * | OVERTIME SALARIES | 22,558 | 49,626 | 55,000 | 58,000 | 58,000 | 58,000 |
| 001-1300-421.14-00 | EMPLOYEE SICK LEAVE REDEM | 0 | 0 | 1,300 | 1,000 | 1,000 | 1,000 |
| * | EMPLOYEE SICK LEAVE REDEM | 0 | 0 | 1,300 | 1,000 | 1,000 | 1,000 |
| 001-1300-421.21-10 | MEDICAL INSURANCE | 72,447 | 73,593 | 74,337 | 86,049 | 86,049 | 87,117 |
| 001-1300-421.21-20 | L-T DISABILITY INS | 2,905 | 2,915 | 3,130 | 3,104 | 3,104 | 3,104 |
| 001-1300-421.21-30 | LIFE INSURANCE | 854 | 847 | 739 | 858 | 858 | 858 |
| 001-1300-421.21-40 | WORKERS COMP INS | 27,470 | 5,519 | 35,509 | 28,216 | 28,216 | 28,216 |
| * | INSURANCE BENEFITS | 103,676 | 82,874 | 113,715 | 118,227 | 118,227 | 119,295 |
| 001-1300-421.22-00 | FICA | 57,591 | 61,595 | 65,730 | 68,754 | 68,754 | 68,754 |
| * | FICA | 57,591 | 61,595 | 65,730 | 68,754 | 68,754 | 68,754 |
| 001-1300-421.23-00 | RETIREMENT CONT | 142,355 | 113,127 | 173,393 | 179,945 | 179,945 | 179,945 |
| * | RETIREMENT CONTRIBUTIONS | 142,355 | 113,127 | 173,393 | 179,945 | 179,945 | 179,945 |
| 001-1300-421.29-00 | OTHER EMPLOYEE BEN | 1,920 | 2,153 | 2,200 | 66 | 66 | 66 |
| * | OTHER EMPLOYEE BENEFITS | 1,920 | 2,153 | 2,200 | 66 | 66 | 66 |
| 001-1300-421.31-10 | CONTRACTUAL SERVICES | 0 | 0 | 500 | 500 | 500 | 500 |
| 001-1300-421.31-40 | WASCO CO COMMS | 141,744 | 107,378 | 101,101 | 92,947 | 92,947 | 99,932 |
| 001-1300-421.31-70 | RECRUITING EXP | 2,831 | 757 | 1,500 | 1,500 | 1,500 | 1,500 |
| * | OFFICIAL/ADMINISTRATIVE | 144,575 | 108,135 | 103,101 | 94,947 | 94,947 | 101,932 |
| 001-1300-421.32-50 | PHYSICAL EXAMS | 32 | 0 | 0 | 0 | 0 | 0 |
| * | PROFESSIONAL SERVICES | 32 | 0 | 0 | 0 | 0 | 0 |
| 001-1300-421.33-15 | INTERPRETOR FEES | 275 | 50 | 600 | 600 | 600 | 600 |
| 001-1300-421.33-40 | TOWING SERVICES | 704 | 1,236 | 1,500 | 1,500 | 1,500 | 1,500 |
| 001-1300-421.33-70 | CUSTODIAL MEDICAL EXP | 60 | 0 | 300 | 3,000 | 3,000 | 3,000 |
| * | OTHER PROFESSIONAL | 1,039 | 1,286 | 2,400 | 5,100 | 5,100 | 5,100 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR</u> 1996-1997 <u>ACTUALS</u> | <u>FISCAL YEAR</u> 1997-1998 <u>ACTUALS</u> | <u>FY1998-1999</u> <u>ADOPTED</u> <u>BUDGET</u> | <u>PROPOSED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>APPROVED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>ADOPTED</u> <u>BUDGET</u> <u>FY 1999-2000</u> |
|----------------------------|----------------------------|---|---|---|---|---|--|
| Police (cont) | | | | | | | |
| 001-1300-421.34-30 | COMPUTER SERVICES | 595 | 78 | 1,000 | 0 | 0 | 0 |
| 001-1300-421.34-50 | SPECIAL STUDIES/REP | 5,902 | 0 | 0 | 0 | 0 | 0 |
| * TECHNICAL SERVICES | | 6,497 | 78 | 1,000 | 0 | 0 | 0 |
| 001-1300-421.39-00 | OTHER CONTRACTUAL SVCS | 0 | 0 | 500 | 0 | 0 | 0 |
| * OTHER CONTRACTUAL SVCS | | 0 | 0 | 500 | 0 | 0 | 0 |
| 001-1300-421.41-10 | WATER & SEWER | 0 | 0 | 1,500 | 1,500 | 1,500 | 1,500 |
| 001-1300-421.41-20 | GARBAGE SERVICES | 0 | 0 | 1,128 | 875 | 875 | 875 |
| 001-1300-421.41-40 | ELECTRICITY | 0 | 0 | 5,000 | 7,000 | 7,000 | 7,000 |
| * UTILITY SERVICES | | 0 | 0 | 7,628 | 9,375 | 9,375 | 9,375 |
| 001-1300-421.43-10 | BLDGS AND GROUNDS | 1,121 | 766 | 1,500 | 5,000 | 5,000 | 5,000 |
| 001-1300-421.43-20 | COMPUTERS | 270 | 43 | 1,000 | 2,000 | 2,000 | 2,000 |
| 001-1300-421.43-30 | RADIO EQUIPMENT | 2,767 | 3,668 | 3,500 | 3,500 | 3,500 | 3,500 |
| 001-1300-421.43-40 | OFFICE EQUIPMENT | 922 | 564 | 2,000 | 2,000 | 2,000 | 2,000 |
| 001-1300-421.43-45 | JOINT USE OF LABOR/EQ | 100 | 0 | 0 | 3,000 | 3,000 | 3,000 |
| 001-1300-421.43-50 | VEHICLES | 11,679 | 17,736 | 14,000 | 15,000 | 15,000 | 15,000 |
| 001-1300-421.43-51 | GAS/OIL/DIESEL/LUB | 16,022 | 15,090 | 16,000 | 16,000 | 16,000 | 16,000 |
| 001-1300-421.43-52 | TIRES AND TIRE REP | 4,885 | 4,046 | 5,000 | 5,000 | 5,000 | 5,000 |
| * REPAIRS AND MAINTENANCE | | 37,766 | 41,913 | 43,000 | 51,500 | 51,500 | 51,500 |
| 001-1300-421.44-10 | RENTAL OF LAND/BLDGS | 0 | 405 | 0 | 0 | 0 | 0 |
| * RENTAL COSTS | | 0 | 405 | 0 | 0 | 0 | 0 |
| 001-1300-421.50-40 | HEPATITIS PROGRAM | 0 | 0 | 500 | 500 | 500 | 500 |
| * OTHER PURCHASED SERVICES | | 0 | 0 | 500 | 500 | 500 | 500 |
| 001-1300-421.53-20 | POSTAGE | 2,028 | 1,869 | 1,800 | 1,900 | 1,900 | 1,900 |
| 001-1300-421.53-30 | TELEPHONE | 12,329 | 12,578 | 14,000 | 14,000 | 14,000 | 14,000 |
| * COMMUNICATIONS | | 14,357 | 14,447 | 15,800 | 15,900 | 15,900 | 15,900 |
| 001-1300-421.54-00 | ADVERTISING | 115 | 285 | 300 | 300 | 300 | 300 |
| * ADVERTISING | | 115 | 285 | 300 | 300 | 300 | 300 |
| 001-1300-421.56-00 | MICROFILMING | 0 | 1,415 | 1,000 | 1,500 | 1,500 | 1,500 |
| * MICROFILMING | | 0 | 1,415 | 1,000 | 1,500 | 1,500 | 1,500 |
| 001-1300-421.58-10 | TRAVEL, FOOD/LODGE | 630 | 10 | 0 | 0 | 0 | 0 |
| 001-1300-421.58-50 | TRAINING AND CONF | 7,045 | 8,028 | 8,500 | 11,200 | 11,200 | 11,200 |
| 001-1300-421.58-70 | MEMBERSHIPS/DUES/SUB | 320 | 367 | 500 | 500 | 500 | 500 |
| * TRAINING AND TRAVEL | | 7,995 | 8,405 | 9,000 | 11,700 | 11,700 | 11,700 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR</u> | <u>FISCAL YEAR</u> | <u>FY1998-1999</u> | <u>PROPOSED</u> | <u>APPROVED</u> | <u>ADOPTED</u> |
|----------------------------|----------------------------|--------------------|--------------------|--------------------|---------------------|---------------------|---------------------|
| | | <u>1996-1997</u> | <u>1997-1998</u> | <u>ADOPTED</u> | <u>BUDGET</u> | <u>BUDGET</u> | <u>BUDGET</u> |
| | | <u>ACTUALS</u> | <u>ACTUALS</u> | <u>BUDGET</u> | <u>FY 1999-2000</u> | <u>FY 1999-2000</u> | <u>FY 1999-2000</u> |
| Police (cont) | | | | | | | |
| 001-1300-421.59-10 | SERT TEAM | 3,081 | 2,537 | 3,000 | 3,000 | 3,000 | 3,000 |
| 001-1300-421.59-15 | RESERVES | 1,800 | 1,101 | 1,500 | 1,500 | 1,500 | 1,500 |
| 001-1300-421.59-20 | EXPLORER PROGRAM | 1,666 | 1,567 | 2,000 | 2,000 | 2,000 | 2,000 |
| 001-1300-421.59-25 | CRIME PREVENTION | 0 | 0 | 1,000 | 1,000 | 1,000 | 1,000 |
| * VOLUNTEER ACTIVITIES | | 6,547 | 5,205 | 7,500 | 7,500 | 7,500 | 7,500 |
| 001-1300-421.60-10 | OFFICE SUPPLIES | 2,390 | 2,820 | 4,000 | 4,000 | 4,000 | 4,000 |
| 001-1300-421.60-20 | JANITORIAL SUPPLIES | 766 | 609 | 1,400 | 1,400 | 1,400 | 1,400 |
| 001-1300-421.60-60 | EXPENDABLE SUPPLIES | 69 | 0 | 0 | 0 | 0 | 0 |
| 001-1300-421.60-65 | AMMUNITION | 5,588 | 4,269 | 6,645 | 6,645 | 6,645 | 6,645 |
| 001-1300-421.60-70 | DRUG FORFEITURE ITMS | 1,439 | 983 | 10,000 | 10,000 | 10,000 | 10,000 |
| 001-1300-421.60-80 | CLOTHING | 5,886 | 5,707 | 7,000 | 8,800 | 8,800 | 8,800 |
| 001-1300-421.60-85 | SPECIAL DEPT SUPP | 7,315 | 5,887 | 7,000 | 7,000 | 7,000 | 7,000 |
| 001-1300-421.60-90 | OTHER SUPPLIES | 250 | 0 | 0 | 0 | 0 | 0 |
| * SUPPLIES | | 23,703 | 20,275 | 36,045 | 37,845 | 37,845 | 37,845 |
| 001-1300-421.64-80 | COMPUTER SOFTWARE | 25 | 498 | 1,000 | 37,973 | 65,723 | 65,723 |
| * BOOKS AND PERIODICALS | | 25 | 498 | 1,000 | 37,973 | 65,723 | 65,723 |
| 001-1300-421.69-80 | ASSETS <\$250 | 571 | 528 | 1,000 | 1,000 | 1,000 | 1,000 |
| * OTHER MATERIALS/EXPENSES | | 571 | 528 | 1,000 | 1,000 | 1,000 | 1,000 |
| 001-1300-421.72-20 | BUILDINGS | 0 | 0 | 7,500 | 4,000 | 4,000 | 4,000 |
| * CAPITAL OUTLAY | | 0 | 0 | 7,500 | 4,000 | 4,000 | 4,000 |
| 001-1300-421.74-20 | VEHICLES | 41,468 | 13,495 | 85,000 | 41,000 | 41,000 | 66,153 |
| 001-1300-421.74-25 | COMMUNICATIONS EQ | 660 | 0 | 5,350 | 0 | 0 | 0 |
| 001-1300-421.74-30 | FURNITURE AND FIX | 347 | 0 | 1,000 | 0 | 0 | 0 |
| 001-1300-421.74-40 | OFFICE EQUIPMENT | 0 | 0 | 500 | 4,500 | 4,500 | 4,500 |
| 001-1300-421.74-50 | COMPUTER EQUIPMENT | 600 | 4,741 | 4,000 | 0 | 0 | 0 |
| 001-1300-421.74-90 | EQUIPMENT, OTHER | 9,466 | 0 | 3,840 | 1,400 | 1,400 | 1,400 |
| * MACHINERY & EQUIPMENT | | 52,541 | 18,236 | 99,690 | 46,900 | 46,900 | 72,053 |
| ** POLICE | | 1,352,696 | 1,290,946 | 1,552,512 | 1,591,780 | 1,619,530 | 1,652,736 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

Fund: General Fund (001)

Department: Library (21)

Program: Library (455)

The Library Fund has been reclassified to its own Fund under 004-2100-455.

The following is for audit purposes only.

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR</u> 1996-1997 <u>ACTUALS</u> | <u>FISCAL YEAR</u> 1997-1998 <u>ACTUALS</u> | <u>FY1998-1999</u> <u>ADOPTED</u> <u>BUDGET</u> | <u>PROPOSED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>APPROVED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>ADOPTED</u> <u>BUDGET</u> <u>FY 1999-2000</u> |
|-----------------------|----------------------------|---|---|---|---|---|--|
| Library | | | | | | | |
| 001-2100-455.11-00 | REGULAR SALARIES | 136,638 | 140,377 | 144,202 | 0 | 0 | 0 |
| * | REGULAR SALARIES | 136,638 | 140,377 | 144,202 | 0 | 0 | 0 |
| 001-2100-455.12-00 | PARTTIME/TEMP SALARIES | 30,488 | 15,752 | 20,633 | 0 | 0 | 0 |
| * | PARTTIME/TEMP SALARIES | 30,488 | 15,752 | 20,633 | 0 | 0 | 0 |
| 001-2100-455.13-00 | OVERTIME SALARIES | 121 | 172 | 0 | 0 | 0 | 0 |
| * | OVERTIME SALARIES | 121 | 172 | 0 | 0 | 0 | 0 |
| 001-2100-455.21-10 | MEDICAL INSURANCE | 15,719 | 14,740 | 15,043 | 0 | 0 | 0 |
| 001-2100-455.21-20 | L-T DISABILITY INSURANCE | 557 | 542 | 558 | 0 | 0 | 0 |
| 001-2100-455.21-30 | LIFE INSURANCE | 201 | 195 | 195 | 0 | 0 | 0 |
| 001-2100-455.21-40 | WORKERS COMP INSURANCE | 703 | 40- | 985 | 0 | 0 | 0 |
| * | INSURANCE BENEFITS | 17,180 | 15,437 | 16,781 | 0 | 0 | 0 |
| 001-2100-455.22-00 | FICA | 12,661 | 11,880 | 12,610 | 0 | 0 | 0 |
| * | FICA | 12,661 | 11,880 | 12,610 | 0 | 0 | 0 |
| 001-2100-455.23-00 | RETIREMENT CONTRIB | 20,705 | 15,040 | 21,102 | 0 | 0 | 0 |
| * | RETIREMENT CONTRIBUTIONS | 20,705 | 15,040 | 21,102 | 0 | 0 | 0 |
| 001-2100-455.29-00 | OTHER EMPLOYEE BENEFITS | 116 | 158 | 196 | 0 | 0 | 0 |
| * | OTHER EMPLOYEE BENEFITS | 116 | 158 | 196 | 0 | 0 | 0 |
| 001-2100-455.31-10 | CONTRACTUAL SERVICES | 8,454 | 11,723 | 15,437 | 0 | 0 | 0 |
| * | OFFICIAL/ADMINISTRATIVE | 8,454 | 11,723 | 15,437 | 0 | 0 | 0 |
| 001-2100-455.32-20 | SPECIAL LEGAL SERVICES | 0 | 0 | 201 | 0 | 0 | 0 |
| * | PROFESSIONAL SERVICES | 0 | 0 | 201 | 0 | 0 | 0 |
| 001-2100-455.34-30 | COMPUTER SERVICES | 200 | 0 | 0 | 0 | 0 | 0 |
| * | TECHNICAL SERVICES | 200 | 0 | 0 | 0 | 0 | 0 |
| 001-2100-455.41-10 | WATER & SEWER | 988 | 1,328 | 1,868 | 0 | 0 | 0 |
| 001-2100-455.41-20 | GARBAGE SERVICES | 562 | 600 | 598 | 0 | 0 | 0 |
| 001-2100-455.41-40 | ELECTRICITY | 15,932 | 12,564 | 13,080 | 0 | 0 | 0 |
| * | UTILITY SERVICES | 17,482 | 14,492 | 15,546 | 0 | 0 | 0 |
| 001-2100-455.42-00 | JANITORIAL SERVICES | 11,400 | 0 | 0 | 0 | 0 | 0 |
| * | JANITORIAL SERVICES | 11,400 | 0 | 0 | 0 | 0 | 0 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR</u> 1996-1997 <u>ACTUALS</u> | <u>FISCAL YEAR</u> 1997-1998 <u>ACTUALS</u> | <u>FY1998-1999</u> <u>ADOPTED</u> <u>BUDGET</u> | <u>PROPOSED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>APPROVED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>ADOPTED</u> <u>BUDGET</u> <u>FY 1999-2000</u> |
|-----------------------|----------------------------|---|---|---|---|---|--|
| Library (cont) | | | | | | | |
| 001-2100-455.43-10 | BUILDINGS AND GROUNDS | 23,411 | 26,416 | 58,818 | 0 | 0 | 0 |
| 001-2100-455.43-20 | COMPUTERS | 47 | 0 | 0 | 0 | 0 | 0 |
| 001-2100-455.43-40 | OFFICE EQUIPMENT | 1,558 | 1,599 | 1,713 | 0 | 0 | 0 |
| 001-2100-455.43-45 | JOINT USE OF LABOR/EQ | 1,736 | 380 | 1,030 | 0 | 0 | 0 |
| 001-2100-455.43-77 | HVAC SYSTEMS | 6,891 | 868 | 1,497 | 0 | 0 | 0 |
| * | REPAIRS AND MAINTENANCE | 33,643 | 29,263 | 63,058 | 0 | 0 | 0 |
| 001-2100-455.44-20 | RENTAL OF EQUIPMENT | 138 | 0 | 0 | 0 | 0 | 0 |
| * | RENTAL COSTS | 138 | 0 | 0 | 0 | 0 | 0 |
| 001-2100-455.53-20 | POSTAGE | 2,066 | 2,118 | 2,400 | 0 | 0 | 0 |
| 001-2100-455.53-30 | TELEPHONE | 4,062 | 4,638 | 4,599 | 0 | 0 | 0 |
| * | COMMUNICATIONS | 6,128 | 6,756 | 6,999 | 0 | 0 | 0 |
| 001-2100-455.54-00 | ADVERTISING | 184 | 0 | 0 | 0 | 0 | 0 |
| * | ADVERTISING | 184 | 0 | 0 | 0 | 0 | 0 |
| 001-2100-455.58-10 | TRAVEL, FOOD & LODGING | 163 | 328 | 400 | 0 | 0 | 0 |
| 001-2100-455.58-50 | TRAINING AND CONFERENCES | 184 | 333 | 300 | 0 | 0 | 0 |
| 001-2100-455.58-70 | MEMBERSHIPS/DUES/SUB | 161 | 165 | 165 | 0 | 0 | 0 |
| * | TRAINING AND TRAVEL | 508 | 826 | 865 | 0 | 0 | 0 |
| 001-2100-455.60-10 | OFFICE SUPPLIES | 5,473 | 5,285 | 6,267 | 0 | 0 | 0 |
| 001-2100-455.60-20 | JANITORIAL SUPPLIES | 974 | 1,346 | 2,931 | 0 | 0 | 0 |
| 001-2100-455.60-85 | SPECIAL DEPT SUPPLIES | 0 | 0 | 400 | 0 | 0 | 0 |
| * | SUPPLIES | 6,447 | 6,631 | 9,598 | 0 | 0 | 0 |
| 001-2100-455.64-20 | LIBRARY BOOKS/BINDING | 35,386 | 25,607 | 37,802 | 0 | 0 | 0 |
| 001-2100-455.64-30 | LIBRARY PERIODICALS | 3,560 | 2,468 | 2,558 | 0 | 0 | 0 |
| 001-2100-455.64-40 | AUDIO/VISUAL MATERIALS | 2,544 | 1,875 | 1,509 | 0 | 0 | 0 |
| 001-2100-455.64-80 | COMPUTER SOFTWARE | 3,653 | 3,858 | 4,089 | 0 | 0 | 0 |
| * | BOOKS AND PERIODICALS | 45,143 | 33,808 | 45,958 | 0 | 0 | 0 |
| 001-2100-455.69-50 | MISCELLANEOUS EXPENSES | 294 | 3,621 | 100 | 0 | 0 | 0 |
| 001-2100-455.69-80 | ASSETS <\$250 | 469 | 478 | 150 | 0 | 0 | 0 |
| * | OTHER MATERIALS/EXPENSES | 763 | 4,099 | 250 | 0 | 0 | 0 |
| 001-2100-455.72-20 | BUILDINGS | 17,721 | 0 | 0 | 0 | 0 | 0 |
| * | CAPITAL OUTLAY | 17,721 | 0 | 0 | 0 | 0 | 0 |
| 001-2100-455.74-50 | COMPUTER EQUIPMENT | 3,435 | 611 | 3,150 | 0 | 0 | 0 |
| 001-2100-455.74-90 | EQUIPMENT, OTHER | 0 | 0 | 541 | 0 | 0 | 0 |
| * | MACHINERY & EQUIPMENT | 3,435 | 611 | 3,691 | 0 | 0 | 0 |
| ** | LIBRARY | 369,555 | 307,025 | 377,127 | 0 | 0 | 0 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

Fund: General Fund (001)

Department: City Hall (23)

Program: Other (419)

Mission:

To provide for maintenance and preservation of the City's facilities, structures and grounds, including historic City Hall. The City values its heritage and is dedicated to preserving our historic assets.

Description

The City Hall Department accounts for annual repairs and maintenance to preserve not only the appearances of our facilities, but also the integrity of these structures. Expenditures from this department include normal repairs and maintenance line items for City Hall and other City-owned buildings. All insurance costs relating to general government services are recorded in this department.

The operation and maintenance of the Transportation Center is budgeted in the City Hall Department as a separate division. The Transportation Center serves as the local depot for the Greyhound bus line and two local transportation programs operated by Mid-Columbia Council of Governments.

The reduction in the costs for personnel is related to how we distribute the expense of the Maintenance Repair Technician. We previously charged all payroll costs to City Hall and transferred money in from the State Office Building to the General Fund revenue Interdepartmental line item. This year we are charging his expense to the individual funds. For the first time, the Airport Fund and Library Fund will be charged their share. Table 1 shows the budgeted distribution of the Maintenance Repair Technician's time.

Table #1

| <u>Fund</u> | <u>Percentage</u> |
|-----------------------------|--------------------------|
| State Office Building | 35% |
| Library | 15% |
| Airport | 10% |
| City Hall, Police and other | 40% |

1999-2000 Goals, Projects and Highlights

- ◆ The Transportation Center costs (\$8,209) are being funded from transient room tax revenues, except for the parking lot crack sealing
- ◆ Phase I of City Hall renovation: Permanent move of Planning Department and new environmentally safe basement storage, temporary new conference room, Legal and City Clerk offices
- ◆ New Police Station added to Maintenance Repair Technician's responsibilities

1998-99 Accomplishments/Comments

- ◆ Adoption of a plan to remodel City Hall
- ◆ Fire Department moved out of City, freeing up space for City activities
- ◆ Police Department to move to new facilities in June, 1999.
- ◆ An increase in the maintenance position to full-time, better addressing maintenance and repair needs
- ◆ Renovation of the grounds near the Transportation Center, i.e. tree trimming and installation of low maintenance landscaping in the parking lots off 1st Street.

Major Issues to be resolved in the next 5 years

- ◆ A major renovation of City Hall to be done in stages

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR</u> 1996-1997 <u>ACTUALS</u> | <u>FISCAL YEAR</u> 1997-1998 <u>ACTUALS</u> | <u>FY1998-1999</u> <u>ADOPTED</u> <u>BUDGET</u> | <u>PROPOSED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>APPROVED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>ADOPTED</u> <u>BUDGET</u> <u>FY 1999-2000</u> |
|-----------------------|----------------------------|---|---|---|---|---|--|
| City Hall | | | | | | | |
| 001-2300-419.11-00 | REGULAR SALARIES | 12,384 | 17,959 | 26,700 | 11,666 | 11,666 | 11,666 |
| * | REGULAR SALARIES | 12,384 | 17,959 | 26,700 | 11,666 | 11,666 | 11,666 |
| 001-2300-419.13-00 | OVERTIME SALARIES | 754 | 2,797 | 1,500 | 1,500 | 1,500 | 1,500 |
| * | OVERTIME SALARIES | 754 | 2,797 | 1,500 | 1,500 | 1,500 | 1,500 |
| 001-2300-419.21-10 | MEDICAL INSURANCE | 0 | 0 | 4,814 | 1,818 | 1,818 | 1,926 |
| 001-2300-419.21-20 | L-T DISABILITY INSURANCE | 38 | 53 | 80 | 34 | 34 | 34 |
| 001-2300-419.21-30 | LIFE INSURANCE | 27 | 39 | 34 | 16 | 16 | 16 |
| 001-2300-419.21-40 | WORKERS COMP INSURANCE | 731 | 14 | 1,370 | 477 | 477 | 477 |
| * | INSURANCE BENEFITS | 796 | 106 | 6,298 | 2,345 | 2,345 | 2,453 |
| 001-2300-419.22-00 | FICA | 1,005 | 1,575 | 2,157 | 1,008 | 1,008 | 1,008 |
| * | FICA | 1,005 | 1,575 | 2,157 | 1,008 | 1,008 | 1,008 |
| 001-2300-419.23-00 | RETIREMENT | 0 | 1,822 | 3,605 | 1,575 | 1,575 | 1,575 |
| * | RETIREMENT | 0 | 1,822 | 3,605 | 1,575 | 1,575 | 1,575 |
| 001-2300-419.41-10 | WATER & SEWER | 2,310 | 2,765 | 2,650 | 2,780 | 2,780 | 2,780 |
| 001-2300-419.41-20 | GARBAGE SERVICES | 1,540 | 1,806 | 1,800 | 1,800 | 1,800 | 1,800 |
| 001-2300-419.41-30 | NATURAL GAS | 6 | 0 | 0 | 0 | 0 | 0 |
| 001-2300-419.41-40 | ELECTRICITY | 12,093 | 11,793 | 12,500 | 12,500 | 12,500 | 12,500 |
| * | UTILITY SERVICES | 15,949 | 16,364 | 16,950 | 17,080 | 17,080 | 17,080 |
| 001-2300-419.42-00 | JANITORIAL SERVICES | 9,000 | 10,200 | 10,200 | 10,200 | 10,200 | 10,200 |
| * | JANITORIAL SERVICES | 9,000 | 10,200 | 10,200 | 10,200 | 10,200 | 10,200 |
| 001-2300-419.43-10 | BUILDINGS AND GROUNDS | 35,492 | 15,511 | 11,920 | 11,920 | 11,920 | 11,920 |
| 001-2300-419.43-11 | MATHEWS BUILDING | 135 | 70 | 0 | 0 | 0 | 0 |
| 001-2300-419.43-12 | STADLEMAN BUILDING | 187 | 130 | 0 | 0 | 0 | 0 |
| 001-2300-419.43-14 | CARNEGIE LIBRARY BLDG | 39 | 0 | 0 | 0 | 0 | 0 |
| 001-2300-419.43-30 | RADIO EQUIPMENT | 0 | 0 | 65 | 0 | 0 | 0 |
| 001-2300-419.43-45 | JOINT USE OF LABOR/EQUIP | 908 | 790 | 850 | 1,500 | 1,500 | 1,500 |
| 001-2300-419.43-50 | VEHICLES | 0 | 54 | 375 | 250 | 250 | 250 |
| 001-2300-419.43-51 | GAS/OIL/DIESEL/LUBR | 404 | 604 | 1,722 | 1,000 | 1,000 | 1,000 |
| 001-2300-419.43-52 | TIRES AND TIRE REPAIRS | 0 | 38 | 180 | 0 | 0 | 0 |
| 001-2300-419.43-73 | PLUMBING | 2 | 55 | 725 | 0 | 0 | 0 |
| 001-2300-419.43-75 | ELEVATORS | 2,308 | 2,751 | 2,500 | 2,750 | 2,750 | 2,750 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR</u> 1996-1997 <u>ACTUALS</u> | <u>FISCAL YEAR</u> 1997-1998 <u>ACTUALS</u> | <u>FY1998-1999</u> <u>ADOPTED</u> <u>BUDGET</u> | <u>PROPOSED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>APPROVED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>ADOPTED</u> <u>BUDGET</u> <u>FY 1999-2000</u> |
|-------------------------|----------------------------|---|---|---|---|---|--|
| City Hall (cont) | | | | | | | |
| 001-2300-419.43-77 | HVAC SYSTEMS | 32 | 0 | 1,650 | 1,650 | 1,650 | 1,650 |
| 001-2300-419.43-80 | SHOP EQUIPMENT | 0 | 0 | 525 | 0 | 0 | 0 |
| * | REPAIRS AND MAINTENANCE | 39,507 | 20,003 | 20,512 | 19,070 | 19,070 | 19,070 |
| 001-2300-419.44-10 | RENTAL OF LAND/BUILDINGS | 0 | 0 | 2,100 | 1,050 | 1,050 | 1,050 |
| * | RENTAL COSTS | 0 | 0 | 2,100 | 1,050 | 1,050 | 1,050 |
| 001-2300-419.46-10 | PROPERTY TAXES | 2,555 | 81 | 100 | 0 | 0 | 0 |
| * | OTHER TAXES | 2,555 | 81 | 100 | 0 | 0 | 0 |
| 001-2300-419.50-20 | MOSQUITO CONTROL | 1,650 | 1,650 | 3,500 | 2,250 | 2,250 | 2,250 |
| * | OTHER PURCHASED SERVICES | 1,650 | 1,650 | 3,500 | 2,250 | 2,250 | 2,250 |
| 001-2300-419.52-10 | LIABILITY | 23,247 | 21,926 | 21,926 | 25,300 | 25,300 | 25,300 |
| 001-2300-419.52-30 | PROPERTY | 11,533 | 9,252 | 9,252 | 9,250 | 9,250 | 9,250 |
| 001-2300-419.52-50 | AUTOMOTIVE | 6,643 | 6,235 | 6,235 | 7,175 | 7,175 | 7,175 |
| 001-2300-419.52-70 | FIDELITY BOND | 1,415 | 1,415 | 1,415 | 1,425 | 1,425 | 1,425 |
| * | INSURANCE | 42,838 | 38,828 | 38,828 | 43,150 | 43,150 | 43,150 |
| 001-2300-419.53-20 | POSTAGE | 0 | 0 | 20 | 0 | 0 | 0 |
| * | COMMUNICATIONS | 0 | 0 | 20 | 0 | 0 | 0 |
| 001-2300-419.57-00 | PERMITS | 26 | 0 | 100 | 100 | 100 | 100 |
| * | PERMITS | 26 | 0 | 100 | 100 | 100 | 100 |
| 001-2300-419.58-50 | TRAINING AND CONFERENCES | 0 | 0 | 350 | 500 | 500 | 500 |
| * | TRAINING AND TRAVEL | 0 | 0 | 350 | 500 | 500 | 500 |
| 001-2300-419.60-10 | OFFICE SUPPLIES | 793 | 516 | 400 | 350 | 350 | 350 |
| 001-2300-419.60-20 | JANITORIAL SUPPLIES | 211 | 141 | 0 | 500 | 500 | 500 |
| 001-2300-419.60-80 | CLOTHING | 419 | 255 | 200 | 200 | 200 | 200 |
| 001-2300-419.60-85 | SPECIAL DEPT SUPPLIES | 0 | 90 | 315 | 350 | 350 | 350 |
| 001-2300-419.60-90 | OTHER SUPPLIES | 0 | 0 | 2,300 | 2,300 | 2,300 | 2,300 |
| * | SUPPLIES | 1,423 | 1,002 | 3,215 | 3,700 | 3,700 | 3,700 |
| 001-2300-419.69-50 | MISCELLANEOUS EXPENSES | 1,633 | 14 | 0 | 500 | 500 | 500 |
| * | OTHER MATERIALS/EXPENSES | 1,633 | 14 | 0 | 500 | 500 | 500 |
| 001-2300-419.74-20 | VEHICLES | 42,140 | 42,140 | 0 | 0 | 0 | 0 |
| 001-2300-419.74-25 | COMMUNICATIONS EQUIP | 6,166 | 6,166 | 0 | 0 | 0 | 0 |
| 001-2300-419.74-30 | FURNITURE AND FIXTURES | 0 | 0 | 0 | 2,460 | 2,460 | 2,460 |
| 001-2300-419.74-90 | EQUIPMENT, OTHER | 0 | 0 | 600 | 0 | 0 | 0 |
| * | MACHINERY & EQUIPMENT | 48,306 | 48,306 | 600 | 2,460 | 2,460 | 2,460 |
| ** | CITY HALL | 177,826 | 160,707 | 136,735 | 118,154 | 118,154 | 118,262 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR 1996-1997 ACTUALS</u> | <u>FISCAL YEAR 1997-1998 ACTUALS</u> | <u>FY1998-1999 ADOPTED BUDGET</u> | <u>PROPOSED BUDGET FY 1999-2000</u> | <u>APPROVED BUDGET FY 1999-2000</u> | <u>ADOPTED BUDGET FY 1999-2000</u> |
|------------------------------|----------------------------|--|--|---|---|---|--|
| Transportation Center | | | | | | | |
| 001-2366-419.12-00 | P/T/TEMP SALARIES | 0 | 0 | 3,250 | 3,250 | 3,250 | 3,250 |
| * | PARTTIME/TEMP SALARIES | 0 | 0 | 3,250 | 3,250 | 3,250 | 3,250 |
| 001-2366-419.21-40 | WORKERS COMP INSURANCE | 0 | 0 | 186 | 185 | 185 | 185 |
| * | INSURANCE BENEFITS | 0 | 0 | 186 | 185 | 185 | 185 |
| 001-2366-419.22-00 | FICA | 0 | 0 | 249 | 249 | 249 | 249 |
| * | FICA | 0 | 0 | 249 | 249 | 249 | 249 |
| 001-2366-419.41-10 | WATER & SEWER | 747 | 1,232 | 1,200 | 1,200 | 1,200 | 1,200 |
| 001-2366-419.41-20 | GARBAGE SERVICES | 97 | 678 | 500 | 500 | 500 | 500 |
| 001-2366-419.41-30 | NATURAL GAS | 311 | 328 | 425 | 325 | 325 | 325 |
| 001-2366-419.41-40 | ELECTRICITY | 848 | 962 | 1,100 | 1,000 | 1,000 | 1,000 |
| * | UTILITY SERVICES | 2,003 | 3,200 | 3,225 | 3,025 | 3,025 | 3,025 |
| 001-2366-419.43-10 | BUILDINGS AND GROUNDS | 3,760 | 921 | 9,424 | 8,500 | 8,500 | 8,500 |
| * | REPAIRS AND MAINTENANCE | 3,760 | 921 | 9,424 | 8,500 | 8,500 | 8,500 |
| 001-2366-419.60-20 | JANITORIAL SUPPLIES | 498 | 25 | 0 | 0 | 0 | 0 |
| * | SUPPLIES | 498 | 25 | 0 | 0 | 0 | 0 |
| ** | TRANSPORTATION CENTER | 6,261 | 4,146 | 16,334 | 15,209 | 15,209 | 15,209 |
| *** | CITY HALL | 184,087 | 164,853 | 153,069 | 133,363 | 133,363 | 133,471 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

Fund: General Fund (001)

Department: Code Enforcement (40)

Program: Public Safety (424)

Mission:

To enhance the image and livability of the community through fair enforcement of the City's ordinances, particularly by addressing nuisance abatement procedures; work with the citizens to solve problems and resolve issues while protecting private property rights and personal freedoms.

Description:

The Code Enforcement Officer performs community enforcement activities, investigates complaints and enforces code compliance and municipal code violations, and maintains good working relationships with other enforcement agencies and personnel within the boundaries of the City.

1999-2000 Goals, Projects and Highlights

Create a computer database to ensure accurate and systematic monitoring of complaints.

Review provisions of the nuisance abatement ordinance concerning hazardous vegetation, and consider possible revisions to enhance enforcement efforts

Increase public education efforts, with an emphasis on working with landlords.

Review provisions of the solid waste ordinance and consider revisions requiring mandatory garbage collection service.

Identify and implement procedures which discourage or prevent repeat violations.

1998-99 Accomplishments/Comments

During the period from March 31, 1998 to December 31, 1998, the Code Enforcement office received approximately 309 complaints. Approximately 27% of these complaints involved junk, 57% concerned overgrown vegetation, 8% involved junk and overgrown vegetation, and 8% involved other nuisance conditions. During this period of time, 197 of these complaints were resolved. In 71% of these cases, the property owners voluntarily brought their property into compliance; in 21% of the cases, complaints were filed in Municipal Court; and in 2% of the cases, the City hired a contractor to abate the nuisance conditions, and liens were placed upon the property for the costs of the nuisance abatement.

Major issues to be resolved in the next 5 years

Continue to have the resources to maintain a consistent and sustained enforcement effort, which emphasizes voluntary compliance and deters repeat violations of the City's ordinances.

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR 1996-1997 ACTUALS</u> | <u>FISCAL YEAR 1997-1998 ACTUALS</u> | <u>FY1998-1999 ADOPTED BUDGET</u> | <u>PROPOSED BUDGET FY 1999-2000</u> | <u>APPROVED BUDGET FY 1999-2000</u> | <u>ADOPTED BUDGET FY 1999-2000</u> |
|-------------------------|----------------------------|--|--|---|---|---|--|
| CODE ENFORCEMENT | | | | | | | |
| 001-4000-424.11-00 | REGULAR SALARIES | 0 | 7,242 | 16,380 | 11,976 | 17,963 | 17,963 |
| * | REGULAR SALARIES | 0 | 7,242 | 16,380 | 11,976 | 17,963 | 17,963 |
| 001-4000-424.21-10 | MEDICAL INSURANCE | 0 | 0 | 1,609 | 0 | 0 | 0 |
| 001-4000-424.21-20 | L-T DISABILITY INS | 0 | 0 | 49 | 0 | 0 | 0 |
| 001-4000-424.21-30 | LIFE INSURANCE | 0 | 0 | 34 | 0 | 0 | 0 |
| 001-4000-424.21-40 | WORKERS COMP INS | 0 | 101- | 120 | 70 | 104 | 104 |
| * | INSURANCE BENEFITS | 0 | 101- | 1,812 | 70 | 104 | 104 |
| 001-4000-424.22-00 | FICA | 0 | 554 | 1,253 | 916 | 1,376 | 1,376 |
| * | FICA | 0 | 554 | 1,253 | 916 | 1,376 | 1,376 |
| 001-4000-424.23-00 | RETIREMENT CONT | 0 | 0 | 0 | 1,617 | 2,425 | 2,425 |
| * | RETIREMENT CONTRIBUTIONS | 0 | 0 | 0 | 1,617 | 2,425 | 2,425 |
| 001-4000-424.31-10 | CONTRACTUAL SERV | 0 | 2,466 | 4,000 | 6,000 | 6,000 | 6,000 |
| * | OFFICIAL/ADMINISTRATIVE | 0 | 2,466 | 4,000 | 6,000 | 6,000 | 6,000 |
| 001-4000-424.43-20 | COMPUTERS | 0 | 365 | 0 | 100 | 100 | 100 |
| 001-4000-424.43-40 | OFFICE EQUIPMENT | 0 | 200 | 0 | 0 | 0 | 0 |
| 001-4000-424.43-50 | VEHICLES | 0 | 0 | 400 | 450 | 450 | 450 |
| 001-4000-424.43-51 | GAS/OIL/DIESEL/LUB | 0 | 0 | 400 | 450 | 450 | 450 |
| 001-4000-424.43-52 | TIRES AND TIRE REP | 0 | 0 | 50 | 50 | 50 | 50 |
| * | REPAIRS AND MAINTENANCE | 0 | 565 | 850 | 1,050 | 1,050 | 1,050 |
| 001-4000-424.53-20 | POSTAGE | 0 | 41 | 350 | 500 | 500 | 500 |
| 001-4000-424.53-30 | TELEPHONE | 0 | 12 | 600 | 1,000 | 1,000 | 1,000 |
| * | COMMUNICATIONS | 0 | 53 | 950 | 1,500 | 1,500 | 1,500 |
| 001-4000-424.55-00 | PRINTING & BINDING | 0 | 0 | 0 | 500 | 500 | 500 |
| * | PRINTING & BINDING | 0 | 0 | 0 | 500 | 500 | 500 |
| 001-4000-424.58-10 | TRAVEL, FOOD/LDGING | 0 | 0 | 0 | 200 | 200 | 200 |
| 001-4000-424.58-50 | TRAINING AND CONF | 0 | 0 | 0 | 150 | 150 | 150 |
| 001-4000-424.58-70 | MEMBERSHIPS/DUES/ | 0 | 0 | 0 | 90 | 90 | 90 |
| * | TRAINING AND TRAVEL | 0 | 0 | 0 | 440 | 440 | 440 |
| 001-4000-424.60-10 | OFFICE SUPPLIES | 0 | 667 | 500 | 750 | 750 | 750 |
| * | SUPPLIES | 0 | 667 | 500 | 750 | 750 | 750 |
| 001-4000-424.64-80 | COMPUTER SOFTWARE | 0 | 143 | 0 | 0 | 0 | 0 |
| * | BOOKS AND PERIODICALS | 0 | 143 | 0 | 0 | 0 | 0 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR</u> 1996-1997 <u>ACTUALS</u> | <u>FISCAL YEAR</u> 1997-1998 <u>ACTUALS</u> | <u>FY 1998-1999</u> <u>ADOPTED</u> <u>BUDGET</u> | <u>PROPOSED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>APPROVED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>ADOPTED</u> <u>BUDGET</u> <u>FY 1999-2000</u> |
|---------------------------------|----------------------------|---|---|--|---|---|--|
| Codes Enforcement (cont) | | | | | | | |
| 001-4000-424.74-40 | OFFICE EQUIPMENT | 0 | 0 | 0 | 600 | 600 | 600 |
| 001-4000-424.74-50 | COMPUTER EQUIP | 0 | 0 | 0 | 1,000 | 1,000 | 1,000 |
| | | <hr/> | | | | | |
| * | MACHINERY & EQUIPMENT | 0 | 0 | 0 | 1,600 | 1,600 | 1,600 |
| ** | CODES ENFORCEMENT | 0 | 11,589 | 25,745 | 26,419 | 33,708 | 33,708 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

Fund: General Fund (001)

Department: Other Financing Uses (95)

Program: Other (419)

Description

Operating transfers to other funds from the General Fund are recorded as "other financing uses", along with other appropriation items not specific to a particular department. Contingencies and any unappropriated ending balances for the General Fund are budgeted in this department as well.

1999-2000 Goals, Projects and Highlights

- ◆ A budgeted contingency is based on an analysis of interim cash needs, past uses of contingency and overall financial health of the City's General Fund.
- ◆ General Fund Contingency separated into 3 accounts based on City needs (BIP#012): (1) Unappropriated Balance (\$511,500), (2) Emergency (\$100,000), (3) Flexibility (\$198,948).
- ◆ \$53,000 is being transferred to the Capital Project Fund for the Library.
- ◆ The transfer to the Library Fund represents moving that activity out of the General Fund (\$200,666).
- ◆ Airport transfer for the second year includes staff time, held at a minimum this year.
- ◆ Tourism transfer included \$20,000 seed money for Lewis and Clark Observation.

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR</u> <u>1996-1997</u> <u>ACTUALS</u> | <u>FISCAL YEAR</u> <u>1997-1998</u> <u>ACTUALS</u> | <u>FY1998-1999</u> <u>ADOPTED</u> <u>BUDGET</u> | <u>PROPOSED</u> <u>BUDGET</u> <u>FY1999-2000</u> | <u>APPROVED</u> <u>BUDGET</u> <u>FY1999-2000</u> | <u>ADOPTED</u> <u>BUDGET</u> <u>FY1999-2000</u> |
|-----------------------------|----------------------------|--|--|---|--|--|---|
| Other Financing Uses | | | | | | | |
| 001-9500-490.81-05 | TO STREET FUND | 0 | 0 | 0 | 0 | 100,000 | 100,000 |
| 001-9500-490.81-06 | TO LIBRARY OPERATING TRNS | 0 | 0 | 0 | 200,666 | 209,266 | 212,931 |
| 001-9500-490.81-10 | TO UNEMPLOY RESV FND | 10,000 | 0 | 12,411 | 0 | 0 | 0 |
| 001-9500-490.81-17 | RETIREMENT RESV FND | 41,018 | 0 | 0 | 0 | 0 | 0 |
| 001-9500-490.81-18 | SPECIAL GRANTS FUND | 0 | 6,000 | 0 | 250 | 250 | 250 |
| 001-9500-490.81-37 | CAPITAL PROJECTS FND | 112,759 | 0 | 0 | 53,000 | 53,000 | 50,000 |
| 001-9500-490.81-61 | TO AIRPORT FUND | 46,414 | 92,705 | 131,932 | 66,984 | 66,034 | 61,918 |
| 001-9500-490.81-76 | TOURISM AGENCY FUND | 168,000 | 150,000 | 168,000 | 192,000 | 192,000 | 192,000 |
| 001-9500-490.81-90 | OTHER TRANSFERS OUT | 0 | 0 | 5,000 | 0 | 0 | 0 |
| * OPERATING TRANSFERS OUT | | 378,191 | 248,705 | 317,343 | 512,900 | 620,550 | 617,099 |
| 001-9500-490.88-00 | CONTINGENCY | 0 | 0 | 894,646 | 0 | 279,672 | 242,729 |
| 001-9500-490.88-10 | EMERGENCY | 0 | 0 | 0 | 100,000 | 0 | 0 |
| 001-9500-490.88-20 | FLEXIBILITY | 0 | 0 | 0 | 198,948 | 0 | 0 |
| * CONTINGENCY | | 0 | 0 | 894,646 | 298,948 | 279,672 | 242,729 |
| 001-9500-490.89-00 | UNAPPROPRIATED ENDING BAL | 0 | 0 | 0 | 511,500 | 511,500 | 511,500 |
| * UNAPPROPRIATED ENDING BAL | | 0 | 0 | 0 | 511,500 | 511,500 | 511,500 |
| *** | OTHER USES | 378,191 | 248,705 | 1,211,989 | 1,323,348 | 1,411,722 | 1,371,328 |
| **** | GENERAL FUND | 3,451,635 | 2,978,917 | 4,620,675 | 4,452,088 | 4,569,111 | 4,570,956 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

Fund: Library (004)

Department: Library (21)

Program: City/County Library

Mission

The Dalles-Wasco County Library provides Wasco County's citizens with free and equal access to materials relevant to their informational needs. The library serves as an unbiased source of information with opportunities provided for personal, educational, cultural and recreational enrichment.

Description

The Dalles-Wasco County Library serves the residents of Wasco County as well as the residents of surrounding areas who pay an annual fee or are included in reciprocal borrowing agreements. It is operated as a General Fund department of the City Of The Dalles, and is funded half by the City and half by Wasco County. The library is also a member of Gorge LINK, an automated library system shared by nine libraries in a tri-county area.

Services provided by the library each year include more than 100,000 loans of books, magazines, books on tape, compact discs, maps, and other various media; reference assistance and instruction in library use; interlibrary loans and reserve requests; Internet service; an outreach program serving the homebound and institutions; ESL (English as a second language) and literacy services; and children's story hours and programs.

1999-2000 Goals, Projects and Highlights

- To strengthen the library's collection of print materials. The following library roles identified by the Library Board will be addressed:
 - Providing reading materials for preschoolers, school children and young adults
 - Providing educational and recreational materials for adults
- To continue to expand program opportunities for upper elementary, middle school, and high school students. This relates to the identified library role of providing programs for inschool children and young adults.
- To provide expanded electronic information services to meet customer demand. This relates to the library role of providing community access to equipment and new technologies. Expanded services will include:
 - Connect to The City of The Dalles voice and data fiber optic network.
 - Word processing and CD-ROM workstations on the mezzanine with English As A Second Language and literacy software included in the software to be provided

- Elimination of the card catalog and addition of a third public Gorge LINK terminal
- To complete the inventory of the library collection. This will better enable the library to fulfill its role of providing information services and assisting others to find information.
- To improve the quality of the juvenile collection through the selection of new materials and withdrawal of outdated materials.
- To construct the library mezzanine and provide the proposed services. This relates to the library goal of having an adequately sized and well-designed and maintained facility.
 - Create a new library accounting fund to better segregate library revenues.
 - Establish a ten (10) year capital reserve for replacement on the main roof.
 - Repaint Library building.

1998-1999 Accomplishments/Comments

- Expanded electronic services were provided through the addition of a second Internet workstation to meet public demand.
- Programming for children was provided in support of the library's mission with a new summer reading program for upper elementary school aged children.
- Library collection of print materials was strengthened so as to meet minimal state standards for maintaining a public library collection. Expenditures for books previously reduced by one third were restored.
- Update of library long range plan was completed.
- Library mezzanine funding was obtained by Library Foundation and construction process started.
- Library roof (south end) was replaced.

Major Issues To Be Resolved In The Next 5 Years

- Increase the number of Internet workstations in FY 2000-2001.
- Increasing public awareness, and pride in and active support of the library and its services.
- Achieving adequate, stable funding for the library operation.
- Having a well-maintained facility.
- Providing a collection which meets the needs of the County's library users.
- Maintaining adequate services and hours of operation that meet the needs of the public.

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR 1996-1997 ACTUALS</u> | <u>FISCAL YEAR 1997-1998 ACTUALS</u> | <u>FY1998-1999 ADOPTED BUDGET</u> | <u>PROPOSED BUDGET FY 1999-2000</u> | <u>APPROVED BUDGET FY 1999-2000</u> | <u>ADOPTED BUDGET FY 1999-2000</u> |
|---------------------------|----------------------------|--|--|---|---|---|--|
| Library - Revenues | | | | | | | |
| 004-0000-334-20-00 | STATE FOR LIBRARY | 0 | 0 | 0 | 0 | 5,327 | 5,327 |
| 004-0000-334.90-00 | STATE GRANTS, OTHER | 0 | 0 | 0 | 5,327 | 0 | 0 |
| | | | | | | | |
| * | STATE GRANTS | 0 | 0 | 0 | 5,327 | 5,327 | 5,327 |
| 004-0000-337.20-00 | COUNTY SHARE OF LIBRARY | 0 | 0 | 0 | 200,666 | 200,666 | 200,666 |
| | | | | | | | |
| * | LOCAL GOVERNMENT REVENUES | 0 | 0 | 0 | 200,666 | 200,666 | 200,666 |
| 004-0000-351.50-00 | LIBRARY FINES | 0 | 0 | 0 | 7,000 | 7,000 | 7,000 |
| | | | | | | | |
| * | FINES | 0 | 0 | 0 | 7,000 | 7,000 | 7,000 |
| 004-0000-365.00-00 | GIFTS AND DONATIONS | 0 | 0 | 0 | 500 | 500 | 500 |
| | | | | | | | |
| * | GIFTS AND DONATIONS | 0 | 0 | 0 | 500 | 500 | 500 |
| 004-0000-391.01-00 | GENERAL FUND | 0 | 0 | 0 | 200,666 | 209,266 | 212,931 |
| | | | | | | | |
| * | OPERATING TRANSFERS IN | 0 | 0 | 0 | 200,666 | 209,266 | 212,931 |
| ** | LIBRARY | 0 | 0 | 0 | 414,159 | 422,759 | 426,424 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR 1996-1997 ACTUALS</u> | <u>FISCAL YEAR 1997-1998 ACTUALS</u> | <u>FY1998-1999 ADOPTED BUDGET</u> | <u>PROPOSED BUDGET FY 1999-2000</u> | <u>APPROVED BUDGET FY 1999-2000</u> | <u>ADOPTED BUDGET FY 1999-2000</u> |
|-------------------------------|----------------------------|--|--|---|---|---|--|
| Library - Expenditures | | | | | | | |
| 004-2100-455.11-00 | REGULAR SALARIES | 0 | 0 | 0 | 150,907 | 150,907 | 150,907 |
| * | REGULAR SALARIES | 0 | 0 | 0 | 150,907 | 150,907 | 150,907 |
| 004-2100-455.12-00 | PARTTIME/TEMP SAL | 0 | 0 | 0 | 21,357 | 21,357 | 21,357 |
| * | PARTTIME/TEMP SALARIES | 0 | 0 | 0 | 21,357 | 21,357 | 21,357 |
| 004-2100-455.21-10 | MEDICAL INSURANCE | 0 | 0 | 0 | 15,039 | 15,039 | 15,704 |
| 004-2100-455.21-20 | L/T DISABILTY INS | 0 | 0 | 0 | 555 | 555 | 555 |
| 004-2100-455.21-30 | LIFE INSURANCE | 0 | 0 | 0 | 201 | 201 | 201 |
| 004-2100-455.21-40 | WORKERS COMP INS | 0 | 0 | 0 | 995 | 995 | 995 |
| * | INSURANCE BENEFITS | 0 | 0 | 0 | 16,790 | 16,790 | 17,455 |
| 004-2100-455.22-00 | FICA | 0 | 0 | 0 | 13,178 | 13,178 | 13,178 |
| * | FICA | 0 | 0 | 0 | 13,178 | 13,178 | 13,178 |
| 004-2100-455.23-00 | RETIREMENT CONT | 0 | 0 | 0 | 22,087 | 22,087 | 22,087 |
| * | RETIREMENT CONTRIBUTIONS | 0 | 0 | 0 | 22,087 | 22,087 | 22,087 |
| 004-2100-455.29-00 | OTHER EMPLOYEE BEN | 0 | 0 | 0 | 128 | 128 | 128 |
| * | OTHER EMPLOYEE BENEFITS | 0 | 0 | 0 | 128 | 128 | 128 |
| 004-2100-455.31-10 | CONTRACTUAL SVCS | 0 | 0 | 0 | 15,365 | 20,365 | 20,365 |
| * | OFFICIAL/ADMINISTRATIVE | 0 | 0 | 0 | 15,365 | 20,365 | 20,365 |
| 004-2100-455.32-20 | SPECIAL LEGAL SVCS | 0 | 0 | 0 | 201 | 201 | 201 |
| * | PROFESSIONAL SERVICES | 0 | 0 | 0 | 201 | 201 | 201 |
| 004-2100-455.41-10 | WATER & SEWER | 0 | 0 | 0 | 2,336 | 2,336 | 2,336 |
| 004-2100-455.41-20 | GARBAGE SERVICES | 0 | 0 | 0 | 661 | 661 | 661 |
| 004-2100-455.41-40 | ELECTRICITY | 0 | 0 | 0 | 14,230 | 14,230 | 14,230 |
| * | UTILITY SERVICES | 0 | 0 | 0 | 17,227 | 17,227 | 17,227 |
| 004-2100-455.43-10 | BUILDINGS/GRNDS | 0 | 0 | 0 | 35,392 | 35,392 | 38,392 |
| 004-2100-455.43-40 | OFFICE EQUIPMENT | 0 | 0 | 0 | 2,777 | 2,777 | 2,777 |
| 004-2100-455.43-45 | JOINT USE OF LABOR | 0 | 0 | 0 | 1,045 | 1,045 | 1,045 |
| 004-2100-455.43-77 | HVAC SYSTEMS | 0 | 0 | 0 | 1,542 | 1,542 | 1,542 |
| * | REPAIRS AND MAINTENANCE | 0 | 0 | 0 | 40,756 | 40,756 | 43,756 |
| 004-2100-455.53-20 | POSTAGE | 0 | 0 | 0 | 2,200 | 2,200 | 2,200 |
| 004-2100-455.53-30 | TELEPHONE | 0 | 0 | 0 | 4,335 | 4,335 | 4,335 |
| * | COMMUNICATIONS | 0 | 0 | 0 | 6,535 | 6,535 | 6,535 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
General Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR</u> <u>1996-1997</u> <u>ACTUALS</u> | <u>FISCAL YEAR</u> <u>1997-1998</u> <u>ACTUALS</u> | <u>FY1998-1999</u> <u>ADOPTED</u> <u>BUDGET</u> | <u>PROPOSED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>APPROVED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>ADOPTED</u> <u>BUDGET</u> <u>FY 1999-2000</u> |
|----------------------------------|----------------------------|--|--|---|---|---|--|
| Library - Expenses (cont) | | | | | | | |
| 004-2100-455.58-10 | TRAVEL/FOOD/LODGE | 0 | 0 | 0 | 450 | 450 | 450 |
| 004-2100-455.58-50 | TRAINING AND CONF | 0 | 0 | 0 | 300 | 300 | 300 |
| 004-2100-455.58-70 | MEMBERSHIPS/DUES/ | 0 | 0 | 0 | 170 | 170 | 170 |
| ----- | | ----- | ----- | ----- | ----- | ----- | ----- |
| * | TRAINING AND TRAVEL | 0 | 0 | 0 | 920 | 920 | 920 |
| | | | | | | | |
| 004-2100-455.60-10 | OFFICE SUPPLIES | 0 | 0 | 0 | 6,455 | 6,455 | 6,455 |
| 004-2100-455.60-20 | JANITORIAL SUPPLIES | 0 | 0 | 0 | 2,200 | 2,200 | 2,200 |
| 004-2100-455.60-85 | SPECIAL DEPT SUPP | 0 | 0 | 0 | 400 | 400 | 400 |
| ----- | | ----- | ----- | ----- | ----- | ----- | ----- |
| * | SUPPLIES | 0 | 0 | 0 | 9,055 | 9,055 | 9,055 |
| | | | | | | | |
| 004-2100-455.64-20 | LIB BOOKS/BINDING | 0 | 0 | 0 | 38,785 | 38,785 | 38,785 |
| 004-2100-455.64-30 | LIBRARY PERIODICALS | 0 | 0 | 0 | 2,625 | 2,625 | 2,625 |
| 004-2100-455.64-40 | AUDIO/VISUAL MAT | 0 | 0 | 0 | 1,548 | 1,548 | 1,548 |
| 004-2100-455.64-80 | COMPUTER SOFTWARE | 0 | 0 | 0 | 5,070 | 5,070 | 5,070 |
| ----- | | ----- | ----- | ----- | ----- | ----- | ----- |
| * | BOOKS AND PERIODICALS | 0 | 0 | 0 | 48,028 | 48,028 | 48,028 |
| | | | | | | | |
| 004-2100-455.69-50 | MISCELLANEOUS EXP | 0 | 0 | 0 | 100 | 100 | 100 |
| ----- | | ----- | ----- | ----- | ----- | ----- | ----- |
| * | OTHER MATERIALS/EXPENSES | 0 | 0 | 0 | 100 | 100 | 100 |
| | | | | | | | |
| 004-2100-455.74-40 | OFFICE EQUIPMENT | 0 | 0 | 0 | 1,425 | 1,425 | 1,425 |
| 004-2100-455.74-50 | COMPUTER EQUIPMENT | 0 | 0 | 0 | 2,100 | 5,700 | 5,700 |
| ----- | | ----- | ----- | ----- | ----- | ----- | ----- |
| * | MACHINERY & EQUIPMENT | 0 | 0 | 0 | 3,525 | 7,125 | 7,125 |
| | | | | | | | |
| 004-2100-455.77-10 | ROOF | 0 | 0 | 0 | 8,000 | 8,000 | 8,000 |
| ----- | | ----- | ----- | ----- | ----- | ----- | ----- |
| * | RESERVE FOR FUTURE EXP | 0 | 0 | 0 | 8,000 | 8,000 | 8,000 |
| | | | | | | | |
| ** | LIBRARY | 0 | 0 | 0 | 374,159 | 382,759 | 386,424 |
| | | | | | | | |
| Other Uses | | | | | | | |
| 004-9500-455.81-01 | TO GENERAL FUND | 0 | 0 | 0 | 40,000 | 40,000 | 40,000 |
| ----- | | ----- | ----- | ----- | ----- | ----- | ----- |
| * | OPERATING TRANSFERS OUT | 0 | 0 | 0 | 40,000 | 40,000 | 40,000 |
| | | | | | | | |
| *** | OTHER USES | 0 | 0 | 0 | 40,000 | 40,000 | 40,000 |
| | | | | | | | |
| **** | LIBRARY | 0 | 0 | 0 | 414,159 | 422,759 | 426,424 |

Department: DEPARTMENT OF PUBLIC WORKS
Program: ENTERPRISE AND DEDICATED FUND ACTIVITIES

Mission: To be responsive to our customers, to do our best work, and to build foundations for the future, so that the community reaps the rewards.

Description

The Department of Public Works is composed of three separate divisions: Street Fund, Water Fund and Wastewater Fund. Each Division possesses its own specific revenue sources and budgeted expenditures. Revenues cannot be co-mingled, and joint services must be tracked and charged for appropriate reimbursement. Within the Department, administrative and technical support services are split proportionally among the funds.

1999-00 Goals, Projects, and Highlights

- Initiate process for Facility Master Plan for Wastewater Treatment Plant construction.
- Consider usage-based sanitary sewer rates.
- Develop and implement annual rate adjustment strategy for water and wastewater utilities to meet O&M needs, offset depreciation and provide reserve fund contributions.
- Continue reserve account contribution for future Aquatech replacement.
- Continue participation in the *Partnership for Safe Water* and application of the treatment optimization principles of the program.
- Secure water rights sufficient to impound additional water volumes if Crow Creek Dam is to be enlarged in the future.
- Prepare Storm Water Master Plan in preparation for Phase II storm water regulations.

1998-99 Accomplishments

- Completed 5 year Capital Improvement Plans for Street, Water and Wastewater, linking capital needs to revenues.
- Administered grain elevator demolition contract for future Wastewater Plant expansion.
- Initiated a municipal reservation for water rights to accommodate the possible future expansion of Crow Creek Dam.
- Evaluated and proposed revision of metered water rates.
- Filed application for extension of Columbia River water right.

Major Issues to be resolved in the next 5 years

- Revenue stability and rate stabilization for enterprise and dedicated funds.
- Wastewater Treatment Plant facility master planning and construction.
- Terminal reservoir storage resolution for community growth and development.
- Wicks Water Treatment Plant reservoir storage improvements.
- Full development of groundwater rights and future water source determination.

ADMINISTRATIVE SERVICES

Description

Provides administrative functions associated with the Department of Public Works: budgeting, department purchases, manpower cost apportionment, inventory tracking and customer service.

1999-00 Goals, Projects, and Highlights

- Continue to cross train all clerical staff on departmental reports, invoicing procedures, budget tracking, and policy and procedures.
- Performs equipment assessment for Y2K compatibility.
- Continue to provide professional and courteous customer service with knowledge of departmental projects, responsibilities, personnel and resources.

1998-99 Accomplishments

- Provided clerical and administrative support to Department Director and management staff.
- Processed departmental billings.
- Received further training in HTE's AS 400 system, employment law, and updated word processing programs and skills.
- During the 1998 calendar year, logged and tracked approximately 300 building permit applications, field utility verifications and construction review plans for processing through the Public Works and Planning Departments.
- Maintained the tracking system for the wastewater collection and water distribution SDC's.
- Put together proposal/bid packets for departmental projects.
- Performed various departmental Personnel functions.
- Provided clerical support for the Site Team Plan Review bi-weekly meetings, monthly meetings for The Dalles Traffic Safety Commission and for the Wasco County Underground Coordinating Council.
- Reviewed stored files; identified items to be disposed of; assigned dates to items to be stored and later disposed of; and marked, dated and organized remaining materials.

Major Issues to Be Resolved in the next 5 years

- Y2K Compatibility for office equipment.
- Transition to new city-wide computer system.
- Training in communication, business technologies and customer service practices.

TECHNICAL SERVICES: Engineering

Description

Provides professional engineering services and support for contracts, design, plan reviews, project management, construction quality control, and acceptance of public improvements and private development inside the Urban Growth Boundary. Assists in devising associated City ordinances and standards. Manages the City's infrastructure archives.

1999-00 Goals, Projects and Highlights

- Revise the technical standards in the land use and development ordinance, as needed.
- Implement the Developer's Guide to apply appropriate and consistent design and construction standards to public improvements and private development.
- Provide in-house design of typical building maintenance, street and utility construction projects, including urban renewal projects.
- Update and calibrate the water distribution system model.
- Use water, sanitary and storm system models to ensure adequate service levels for proposed development.
- Computerize the City's infrastructure database.
- Apply for grant funding to complete projects that improve sidewalk connections and accessibility in the community.

1998-99 Accomplishments

- Completed various projects including: New roof for the library, new sidewalk surrounding 6th Street Bridge, Kelly Avenue reconstruction from 12th to 16th, intensity/frequency/duration curves for water quality design storms, reconstruction of east side lift station, striping plan for Brewery Grade intersection with 3rd Street, sanitary and storm separation projects.
- Closed out all remaining FEMA-funded projects except reconstruction of St. Mary's Pedestrian Bridge.
- Participated in pre-application conferences for proposed developments and site plan reviews for development applications. Conducted construction plan reviews for subdivisions, commercial developments, utility main extensions, and capital improvement projects.
- Routine organization, updates, and use of digital infrastructure, easement, and right-of-way maps and ortho-photos.
- Conducted project surveys in-house.
- Continued training of an engineer intern.
- Added a project engineer to staff.

Major Issues to be resolved in the next 5 years

- A condition assessment system for the City's infrastructure and buildings that integrates into a procedure for selecting and prioritizing capital projects.
- Appropriate funding for storm water operation, maintenance and capital projects.
- Planning for organization and funding of a separate engineering division or department.

TECHNICAL SERVICES: Regulatory Compliance

Description

Provides oversight to assure that regulations relevant to the many areas of Public Works responsibility are being met in a timely and cost-efficient manner. Compliance requires being informed of existing and anticipated regulations, interpreting application, creating and implementing plans to meet requirements, providing enforcement and documentation, meeting the time lines set by regulatory agencies, and performing ongoing program updates. The City has an obligation to fully comply with regulations for the health and safety of employees and the community, as well as protection of the environment, and protection from litigation and fines.

1999-00 Goals, Projects, and Highlights

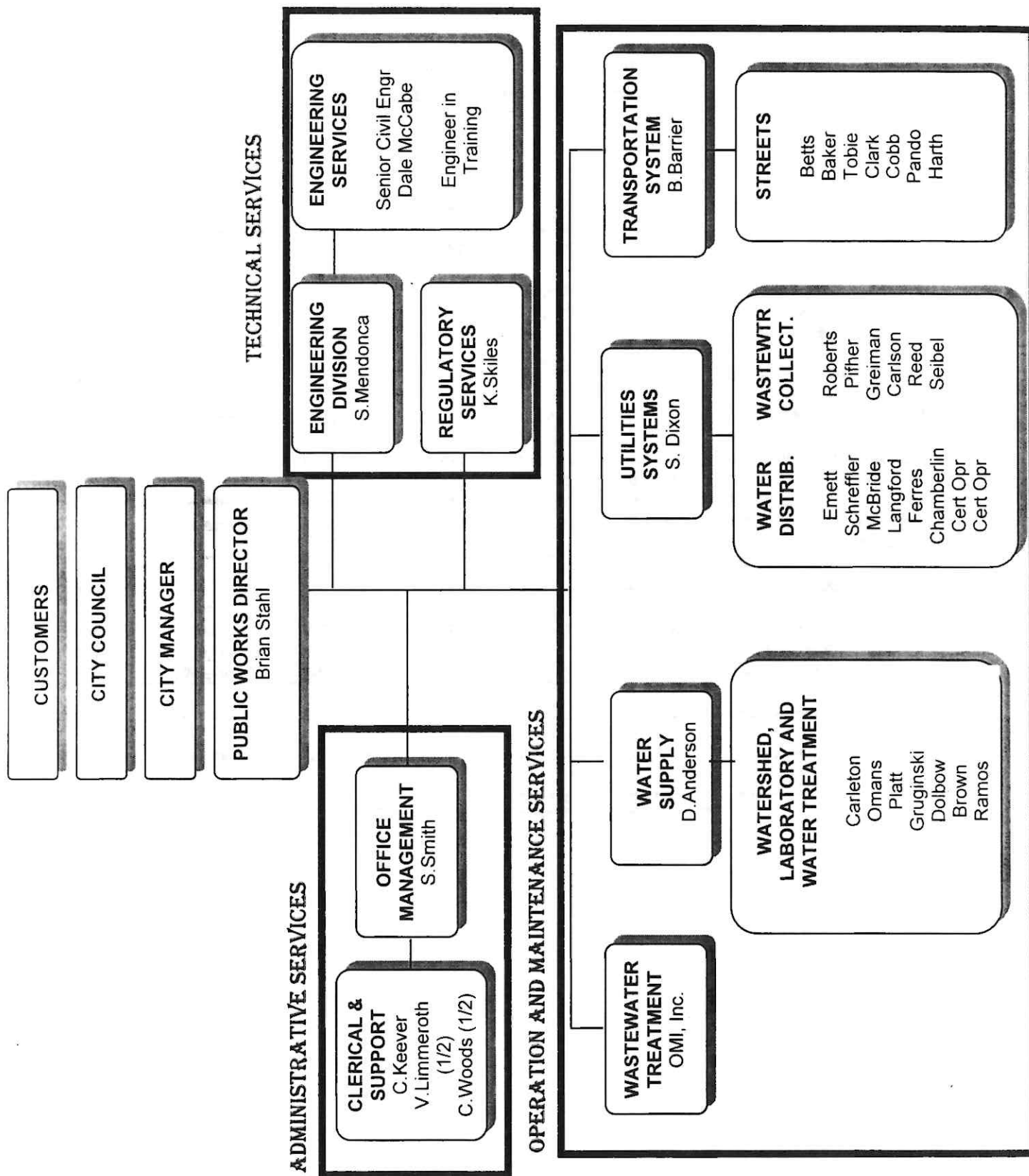
- Review and update all existing safety programs and the wastewater Bypass Plan.
- Develop a trench rescue plan.
- Develop an employee emergency response plan city-wide.
- Prepare the City's portion of Annex O (Hazardous Material Emergency Response) of the Wasco County Basic Emergency Response Plan.
- Develop public information on storm water and on wastewater treatment siting and design.
- Provide public information on water use, rates and water efficient landscaping through newspaper articles, public classes and school activities.

1998-99 Accomplishments

- Brought department into compliance with Hazardous Waste rules by attending DEQ training, developing written policy, overseeing transport of 4,049 pounds of accumulated waste, and completing the Small Quantity Generator report to DEQ for 1998.
- Took part in development of the Emergency Response Plan and 40-hour employee training for response to chlorine leaks at the Wicks water treatment plant.
- Provided oversight of disposal of contaminated soil, mercury, asbestos/concrete pipe and waste pesticides.
- Produced the first annual Water Quality Report for distribution to each water customer.
- Provided leadership for the city-wide safety committee, completing an employee safety survey and providing a generic Employee Emergency Action Plan for all departments.
- Industrial Pretreatment Program: Received DEQ approval of revised local limits and completed issuance of Kerr McGee Chemical, LLC waste discharge permit.
- Provided oversight of selection of employee training to meet certification requirements.
- Assured compliance with all DEQ and Oregon Health Division requirements.
- Provided oversight for the City's Drug and Alcohol Program; arranged supervisor training for reasonable suspicion testing and implemented a form to obtain prior employment results.
- Led a team presentation to high school seniors on careers in water and wastewater.

Major Issues to be resolved in the next 5 years

- Develop a management program to comply with Phase 2 storm water regulations.
- Involve the public in wastewater treatment plans and decisions.

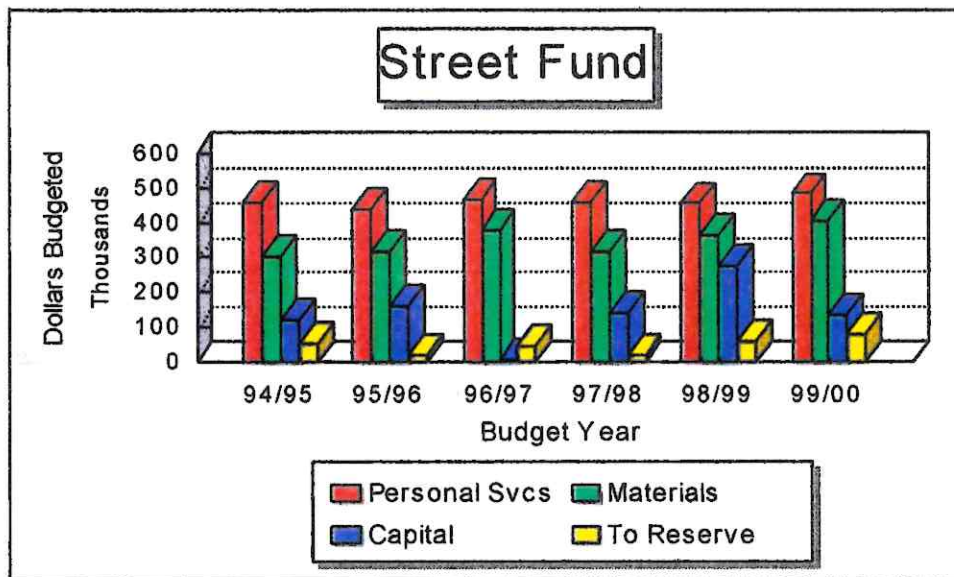


City of the Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

| <u>ACCOUNT DESCRIPTION</u> | <u>1996-97 ACTUALS</u> | <u>1997-98 BUDGET</u> | <u>1998-99 ADOPTED BUDGET</u> | <u>1999-2000 PROPOSED BUDGET</u> | <u>1999-2000 APPROVED BUDGET</u> | <u>1999-2000 ADOPTED BUDGET</u> |
|---------------------------------------|----------------------------|---------------------------|---------------------------------------|--|--|---|
| BEGINNING BALANCE | 4,021,760 | 4,019,890 | 3,769,601 | 4,869,487 | 5,075,435 | 5,278,292 |
| REVENUES | 5,254,850 | 4,943,149 | 6,335,714 | 5,425,472 | 5,425,502 | 5,425,472 |
| OTHER SOURCES | 546,192 | 814,255 | 1,199,346 | 596,574 | 698,930 | 698,930 |
| TOTAL RESOURCES | 9,822,802 | 9,777,294 | 11,304,661 | 10,891,533 | 11,199,867 | 11,402,694 |
| STREET & STORM SEWER FUND | 847,364 | 916,917 | 1,200,002 | 1,021,378 | 1,121,784 | 1,154,221 |
| PUBLIC WORKS RESERVE | - | 63,825 | 173,358 | 296,987 | 296,987 | 296,987 |
| STREET & BRIDGE REPL FUND | 66,627 | 8,942 | 268,004 | 285,719 | 285,719 | 285,719 |
| WATER UTILITY FUND | 1,459,244 | 1,558,087 | 2,051,516 | 1,977,915 | 1,955,419 | 2,070,739 |
| WATER DEPT CAPITAL RESERVE | 210,711 | 276,135 | 1,421,961 | 1,668,702 | 1,668,702 | 1,668,702 |
| WASTE WATER UTILITY FUND | 1,181,985 | 1,301,936 | 1,653,760 | 1,630,997 | 1,625,084 | 1,689,254 |
| SEWER SPECIAL RESERVE FUND | 212,609 | 1,161,126 | 2,316,577 | 2,058,017 | 2,258,017 | 2,258,017 |
| TOTAL EXPENDITURES | 3,978,540 | 5,286,968 | 9,085,178 | 8,939,715 | 9,211,712 | 9,423,639 |
| TRANSFERS OUT | 912,756 | 1,144,583 | 1,609,940 | 1,084,865 | 1,056,484 | 1,056,484 |
| CONTINGENCY | - | - | 609,543 | 366,953 | 431,671 | 422,571 |
| UNAPPROPRIATED ENDING BAL | - | - | - | 500,000 | 500,000 | 500,000 |
| TOTAL OTHER USES | 912,756 | 1,144,583 | 2,219,483 | 1,951,818 | 1,988,155 | 1,979,055 |
| TOTAL EXPENDS & OTHER USES | 4,891,296 | 6,431,551 | 11,304,661 | 10,891,533 | 11,199,867 | 11,402,694 |
| FUND TOTAL | 4,931,506 | 3,345,743 | - | - | - | - |

Fund: STREET FUND
Department: DEPARTMENT OF PUBLIC WORKS
Program: STREET

The Street Fund (Fund 005-0500) is a dedicated fund used for the operation and maintenance of the City streets system. The fund's primary source of revenue is the Oregon State Motor Vehicle Fund and a local 3 cent gas tax. Last year the storm water utility was removed from the Street Fund and placed under the Wastewater Fund for budgeting purposes.



STREET

Description

The Street Division manages the operation and maintenance of 72 miles of paved city streets, as well as alleys, right-of-ways, pedestrian access ways, bicycle paths, and sidewalks. The Division is also given the responsibility for Public Works fleet management and has close ties to City-owned building and grounds maintenance.

1999-00 Goals, Projects, and Highlights

- Complete identified capital improvement projects within revenue boundaries.
- Continue mapping and inventory of infrastructure.
- Continue to use O&M procedures to allow affordable projects.
- Complete the following surfacing projects:
 - Cherry Heights between 6th and 10th Streets
 - West 14th Street between Trevitt and Union Streets
 - East 9th Street from Brewery Grade through Quinton park intersection

West 1st Street from Webber Street to the Oregon Cherry Growers
Start funding East 19th Street extension

- Provide curb and sidewalk replacements in accordance with ADA requirements.
- Arrange annual crackseal project for streets prior to surface treatment paving.
- Maintain current service levels for street sweeping and snow plowing/sanding.
- Provide service for street signs and lights, paint striping and delineation.
- Clear, brush and spray City right-of-ways.
- Continue close involvement with traffic safety issues.
- Improve project oversight and inspections.
- Stay involved in planning issues, especially annexation or procurement of substandard areas.
- Increase awareness to concerns of maintaining an aging fleet of vehicles both heavy and support equipment on a replacement schedule.
- Increase awareness of the pitfalls of accepting substandard infrastructure with no long term funding source.

1998-99 Accomplishments

- Patched pavement surfaces after water distribution and wastewater collection utility work.
- Graded and rocked aggregate roads and alleyways in the City and watershed.
- Profiled and paved Kelly Avenue between 10th and 12th Streets.
- Profiled and paved 16th Place from Kelly Avenue to Dry Hollow Road.
- Profiled and paved Garrison Street between 11th and 14th Streets.
- Cut out and repaired four sections between East 13th and 14th.
- Striped all paved streets at least once, repeating high traffic areas a second time.
- Painted all yellow curbing in the City and maintained signage throughout.
- Painted crosswalks and symbols in Mosier and Dufur as part of labor trade agreement with Wasco County Public Works.
- Built creek crossing above Crow Creek Dam in watershed.
- Brushed and trimmed right-of-ways.
- Provided help and oversight for Kelly Avenue upgrade.
- Provided support to General Fund building projects.
- Reviewed traffic safety issues and resolutions with Traffic Safety Committee.
- Spent a large amount of time responding to site planning and development issues.
- Estimated and studied impacts of East 2nd and Brewery Grade traffic revisions.
- Maintained street sweeping at the Council-requested service level of once per week for residential areas and twice per week for commercial areas.

Major Issues to be resolved in the next 5 years

- Strive to find viable funding mechanisms to sustain current levels of service as the needs of citizens and growing developments demand.
- Allow for two miles of surface rehabilitation per year.
- Fund our increased traffic lighting and signal needs.
- Incorporate a Street System Master Plan overlay into planning decisions.
- Long-term funding for annexations and take overs of substandard infrastructure.
- Allow for the increasing disposal costs for hauling street sweepings to the landfill.

City of the Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

| <u>ACCOUNT DESCRIPTION</u> | <u>1996-97 ACTUALS</u> | <u>1997-98 BUDGET</u> | <u>1998-99 ADOPTED BUDGET</u> | <u>1999-2000 PROPOSED BUDGET</u> | <u>1999-2000 APPROVED BUDGET</u> | <u>1999-2000 ADOPTED BUDGET</u> |
|---------------------------------------|----------------------------|---------------------------|---------------------------------------|--|--|---|
| BEGINNING BALANCE | 577,649 | 530,418 | 583,169 | 743,988 | 749,966 | 779,966 |
| REVENUES | 962,482 | 946,785 | 1,172,556 | 1,079,848 | 1,079,848 | 1,079,848 |
| OTHER SOURCES | 97,547 | 150,878 | 221,604 | 219,574 | 321,930 | 321,930 |
| TOTAL RESOURCES | 1,637,678 | 1,628,081 | 1,977,329 | 2,043,410 | 2,151,744 | 2,181,744 |
| STORM SEWER OPERATIONS | 210,916 | 174,716 | - | - | - | - |
| STREET OPERATIONS | 636,448 | 742,201 | 1,200,002 | 1,021,378 | 1,121,784 | 1,154,221 |
| PUBLIC WORKS RESERVE | - | 63,825 | 173,358 | 296,987 | 296,987 | 296,987 |
| STREET/BRIDGE REPLACEMENT | 66,627 | 8,942 | 268,004 | 285,719 | 285,719 | 285,719 |
| TOTAL EXPENDITURES | 913,991 | 989,684 | 1,641,364 | 1,604,084 | 1,704,490 | 1,736,927 |
| TRANSFERS OUT | 153,499 | 56,967 | 104,697 | 136,546 | 129,845 | 129,845 |
| CONTINGENCY | - | - | 231,268 | 202,780 | 217,409 | 214,972 |
| UNAPPROPRIATED ENDING BAL | - | - | - | 100,000 | 100,000 | 100,000 |
| TOTAL OTHER USES | 153,499 | 56,967 | 335,965 | 439,326 | 447,254 | 444,817 |
| TOTAL EXPENDS & OTHER USES | 1,067,490 | 1,046,651 | 1,977,329 | 2,043,410 | 2,151,744 | 2,181,744 |
| FUND TOTAL | 570,188 | 581,430 | - | - | - | - |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Street/Storm Sewer Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR 1996-1997 ACTUALS</u> | <u>FISCAL YEAR 1997-1998 ACTUALS</u> | <u>FY1998-1999 ADOPTED BUDGET</u> | <u>PROPOSED BUDGET FY 1999-2000</u> | <u>APPROVED BUDGET FY 1999-2000</u> | <u>ADOPTED BUDGET FY 1999-2000</u> |
|--|----------------------------|--|--|---|---|---|--|
| Street & Storm Sewer - Revenues | | | | | | | |
| 005-0000-300.00-00 | BEGINNING BALANCE | 0 | 0 | 392,927 | 455,782 | 461,760 | 491,760 |
| * | BEGINNING BALANCE | 0 | 0 | 392,927 | 455,782 | 461,760 | 491,760 |
| 005-0000-319.40-00 | LOCAL 3 CENT FUEL TAX | 338,906 | 303,422 | 320,000 | 299,364 | 299,364 | 299,364 |
| * | OTHER TAXES | 338,906 | 303,422 | 320,000 | 299,364 | 299,364 | 299,364 |
| 005-0000-335.30-00 | STATE FNU EXCHANGE FUNDS | 0 | 0 | 169,310 | 55,000 | 55,000 | 55,000 |
| 005-0000-335.40-00 | STATE MOTOR VEHICLE FUND | 501,155 | 498,520 | 513,068 | 492,466 | 492,466 | 492,466 |
| * | STATE SHARED REVENUES | 501,155 | 498,520 | 682,378 | 547,466 | 547,466 | 547,466 |
| 005-0000-337.10-00 | URBAN RENEWAL | 0 | 917 | 0 | 16,776 | 16,776 | 16,776 |
| * | LOCAL GOVERNMENT REVENUES | 0 | 917 | 0 | 16,776 | 16,776 | 16,776 |
| 05-0000-341.90-00 | MISC SALES AND SERVICES | 24,681 | 17,885 | 500 | 584 | 584 | 584 |
| * | GENERAL GOVERNMENT | 24,681 | 17,885 | 500 | 584 | 584 | 584 |
| 005-0000-348.00-00 | INTERDEPARTMENTAL REVENUE | 27,166 | 38,138 | 38,558 | 37,158 | 37,158 | 37,158 |
| * | INTERDEPARTMENTAL REVENUE | 27,166 | 38,138 | 38,558 | 37,158 | 37,158 | 37,158 |
| 005-0000-361.00-00 | INTEREST REVENUES | 24,857 | 32,782 | 20,000 | 25,000 | 25,000 | 25,000 |
| * | INTEREST REVENUES | 24,857 | 32,782 | 20,000 | 25,000 | 25,000 | 25,000 |
| 005-0000-369.00-00 | OTHER MISC REVENUES | 36,861 | 40,829 | 0 | 0 | 0 | 0 |
| * | OTHER MISC REVENUES | 36,861 | 40,829 | 0 | 0 | 0 | 0 |
| 005-0000-391.01-00 | GENERAL FUND | 0 | 0 | 0 | 0 | 100,000 | 100,000 |
| 005-0000-391.51-00 | WATER UTILITY FUND | 0 | 40,115 | 41,973 | 41,937 | 42,520 | 42,520 |
| 005-0000-391.55-00 | WASTEWATER UTILITY FUND | 0 | 32,325 | 34,281 | 34,281 | 36,054 | 36,054 |
| 005-0000-391.90-00 | OTHER | 0 | 3,438 | 5,350 | 2,356 | 2,356 | 2,356 |
| * | OPERATING TRANSFERS IN | 0 | 75,878 | 81,604 | 78,574 | 180,930 | 180,930 |
| ** | STREET FUND | 953,626 | 1,008,371 | 1,535,967 | 1,460,704 | 1,569,038 | 1,599,038 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Street/Storm Sewer Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR</u> <u>1996-1997</u> <u>ACTUALS</u> | <u>FISCAL YEAR</u> <u>1997-1998</u> <u>ACTUALS</u> | <u>FY1998-1999</u> <u>ADOPTED</u> <u>BUDGET</u> | <u>PROPOSED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>APPROVED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>ADOPTED</u> <u>BUDGET</u> <u>FY 1999-2000</u> |
|--|----------------------------|--|--|---|---|---|--|
| Storm Sewer Operations - Expenditures | | | | | | | |
| 005-0400-431.11-00 | REGULAR SALARIES | 114,072 | 97,670 | 0 | 0 | 0 | 0 |
| * | REGULAR SALARIES | 114,072 | 97,670 | 0 | 0 | 0 | 0 |
| 005-0400-431.12-00 | P/T/TEMP SAL | 176 | 0 | 0 | 0 | 0 | 0 |
| * | PARTTIME/TEMP SALARIES | 176 | 0 | 0 | 0 | 0 | 0 |
| 005-0400-431.13-00 | OVERTIME SALARIES | 1,759 | 3,716 | 0 | 0 | 0 | 0 |
| * | OVERTIME SALARIES | 1,759 | 3,716 | 0 | 0 | 0 | 0 |
| 005-0400-431.21-10 | MEDICAL INSURANCE | 16,420 | 13,762 | 0 | 0 | 0 | 0 |
| 005-0400-431.21-20 | L-T DISABILITY INS | 490 | 384 | 0 | 0 | 0 | 0 |
| 005-0400-431.21-30 | LIFE INSURANCE | 145 | 117 | 0 | 0 | 0 | 0 |
| 005-0400-431.21-40 | WORKERS COMP INS | 6,324 | 831 | 0 | 0 | 0 | 0 |
| * | INSURANCE BENEFITS | 23,379 | 15,094 | 0 | 0 | 0 | 0 |
| 005-0400-431.22-00 | FICA | 8,803 | 7,610 | 0 | 0 | 0 | 0 |
| * | FICA | 8,803 | 7,610 | 0 | 0 | 0 | 0 |
| 005-0400-431.23-00 | RETIREMENT CONT | 14,572 | 12,928 | 0 | 0 | 0 | 0 |
| * | RETIREMENT CONTRIBUTIONS | 14,572 | 12,928 | 0 | 0 | 0 | 0 |
| 005-0400-431.29-00 | OTHER EMPLOYEE BENEFITS | 12 | 22 | 0 | 0 | 0 | 0 |
| * | OTHER EMPLOYEE BENEFITS | 12 | 22 | 0 | 0 | 0 | 0 |
| 005-0400-431.31-40 | WASCO CO COMMUNICATIONS | 720 | 816 | 0 | 0 | 0 | 0 |
| * | OFFICIAL/ADMINISTRATIVE | 720 | 816 | 0 | 0 | 0 | 0 |
| 005-0400-431.32-10 | AUDITING SERVICES | 814 | 0 | 0 | 0 | 0 | 0 |
| * | PROFESSIONAL SERVICES | 814 | 0 | 0 | 0 | 0 | 0 |
| 005-0400-431.34-10 | ENGINEERING SERVICES | 1,332 | 9 | 0 | 0 | 0 | 0 |
| 005-0400-431.34-30 | COMPUTER SERVICES | 0 | 44 | 0 | 0 | 0 | 0 |
| * | TECHNICAL SERVICES | 1,332 | 53 | 0 | 0 | 0 | 0 |
| 005-0400-431.39-00 | OTHER CONTRACTUAL SVCS | 1,521 | 1,283 | 0 | 0 | 0 | 0 |
| * | OTHER CONTRACTUAL SVCS | 1,521 | 1,283 | 0 | 0 | 0 | 0 |
| 005-0400-431.41-10 | WATER & SEWER | 144 | 161 | 0 | 0 | 0 | 0 |
| 005-0400-431.41-20 | GARBAGE SERVICES | 133 | 150 | 0 | 0 | 0 | 0 |
| 005-0400-431.41-30 | NATURAL GAS | 284 | 288 | 0 | 0 | 0 | 0 |
| 005-0400-431.41-40 | ELECTRICITY | 536 | 479 | 0 | 0 | 0 | 0 |
| * | UTILITY SERVICES | 1,097 | 1,078 | 0 | 0 | 0 | 0 |
| 005-0400-421-42-00 | JANITORIAL SERVICES | 738 | 779 | 0 | 0 | 0 | 0 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Street/Storm Sewer Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR 1996-1997 ACTUALS</u> | <u>FISCAL YEAR 1997-1998 ACTUALS</u> | <u>FY1998-1999 ADOPTED BUDGET</u> | <u>PROPOSED BUDGET FY 1999-2000</u> | <u>APPROVED BUDGET FY 1999-2000</u> | <u>ADOPTED BUDGET FY 1999-2000</u> |
|--|----------------------------|--|--|---|---|---|--|
| Storm Sewer - Expenditures (cont) | | | | | | | |
| 005-0400-431.43-10 | BUILDINGS AND GROUNDS | 237 | 365 | 0 | 0 | 0 | 0 |
| 005-0400-431.43-20 | COMPUTERS | 246 | 241 | 0 | 0 | 0 | 0 |
| 005-0400-431.43-30 | RADIO EQUIPMENT | 14 | 67 | 0 | 0 | 0 | 0 |
| 005-0400-431.43-40 | OFFICE EQUIPMENT | 209 | 32 | 0 | 0 | 0 | 0 |
| 005-0400-431.43-45 | JOINT USE OF LABOR/EQUIP | 23 | 0 | 0 | 0 | 0 | 0 |
| 005-0400-431.43-50 | VEHICLES | 4,427 | 3,325 | 0 | 0 | 0 | 0 |
| 005-0400-431.43-51 | GAS/OIL/DIESEL/LUB | 3,995 | 3,366 | 0 | 0 | 0 | 0 |
| 005-0400-431.43-52 | TIRES AND TIRE REPAIRS | 531 | 792 | 0 | 0 | 0 | 0 |
| 005-0400-431.43-70 | GENERAL EQUIPMENT | 38 | 219 | 0 | 0 | 0 | 0 |
| 005-0400-431.43-80 | SHOP EQUIPMENT | 600 | 725 | 0 | 0 | 0 | 0 |
| 005-0400-431.43-86 | LINE MNTNCE & SUPPLIES | 8,609 | 5,528 | 0 | 0 | 0 | 0 |
| 005-0400-431.43-87 | UTILITIES LOCATES | 116 | 57 | 0 | 0 | 0 | 0 |
| * REPAIRS AND MAINTENANCE | | 19,045 | 14,717 | 0 | 0 | 0 | 0 |
| 005-0400-431.44-20 | RENTAL OF EQUIPMENT | 0 | 8 | 0 | 0 | 0 | 0 |
| * RENTAL COSTS | | 0 | 8 | 0 | 0 | 0 | 0 |
| 005-0400-431.52-10 | LIABILITY | 1,533 | 1,253 | 0 | 0 | 0 | 0 |
| 005-0400-431.52-30 | PROPERTY | 559 | 408 | 0 | 0 | 0 | 0 |
| 005-0400-431.52-50 | AUTOMOTIVE | 1,946 | 2,107 | 0 | 0 | 0 | 0 |
| * INSURANCE | | 4,038 | 3,768 | 0 | 0 | 0 | 0 |
| 005-0400-431.53-20 | POSTAGE | 112 | 103 | 0 | 0 | 0 | 0 |
| 005-0400-431.53-30 | TELEPHONE | 935 | 944 | 0 | 0 | 0 | 0 |
| 005-0400-431.53-60 | PUBLIC EDUCATION/INFO | 53 | 358 | 0 | 0 | 0 | 0 |
| * COMMUNICATIONS | | 1,100 | 1,405 | 0 | 0 | 0 | 0 |
| 005-0400-431.54-00 | ADVERTISING | 7 | 210 | 0 | 0 | 0 | 0 |
| * ADVERTISING | | 7 | 210 | 0 | 0 | 0 | 0 |
| 005-0400-431.55-00 | PRINTING AND BINDING | 74 | 62 | 0 | 0 | 0 | 0 |
| * PRINTING AND BINDING | | 74 | 62 | 0 | 0 | 0 | 0 |
| 005-0400-431.57-00 | PERMITS | 0 | 7 | 0 | 0 | 0 | 0 |
| * PERMITS | | 0 | 7 | 0 | 0 | 0 | 0 |
| 005-0400-431.58-10 | TRAVEL, FOOD & LODGING | 90 | 599 | 0 | 0 | 0 | 0 |
| 005-0400-431.58-50 | TRAINING AND CONFERENCES | 887 | 975 | 0 | 0 | 0 | 0 |
| 005-0400-431.58-70 | MEMBERSHIPS/DUES/SUBSCRIP | 129 | 160 | 0 | 0 | 0 | 0 |
| * TRAINING AND TRAVEL | | 1,106 | 1,734 | 0 | 0 | 0 | 0 |
| 005-0400-431.60-10 | OFFICE SUPPLIES | 601 | 822 | 0 | 0 | 0 | 0 |
| 005-0400-431.60-20 | JANITORIAL SUPPLIES | 399 | 374 | 0 | 0 | 0 | 0 |
| 005-0400-431.60-80 | CLOTHING | 626 | 699 | 0 | 0 | 0 | 0 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Street & Storm Sewer Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR</u> 1996-1997 <u>ACTUALS</u> | <u>FISCAL YEAR</u> 1997-1998 <u>ACTUALS</u> | <u>FY1998-1999</u> <u>ADOPTED</u> <u>BUDGET</u> | <u>PROPOSED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>APPROVED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>ADOPTED</u> <u>BUDGET</u> <u>FY 1999-2000</u> |
|--|----------------------------|---|---|---|---|---|--|
| Storm Sewer - Expenditures (cont) | | | | | | | |
| 005-0400-431.60-85 | SPECIAL DEPT SUPP | 928 | 873 | 0 | 0 | 0 | 0 |
| 005-0400-431.60-86 | CHEMICAL/LAB SUPP | 35 | 19 | 0 | 0 | 0 | 0 |
| 005-0400-431.60-87 | STREET CONST SUPP | 12,324 | 5,256 | 0 | 0 | 0 | 0 |
| * | SUPPLIES | 14,913 | 8,043 | 0 | 0 | 0 | 0 |
| 005-0400-431.64-10 | BOOKS AND PERIOD | 136 | 195 | 0 | 0 | 0 | 0 |
| 005-0400-431.64-80 | COMPUTER SOFTWARE | 120 | 151 | 0 | 0 | 0 | 0 |
| * | BOOKS AND PERIODICALS | 256 | 346 | 0 | 0 | 0 | 0 |
| 005-0400-431.69-80 | ASSETS <\$250 | 33 | 0 | 0 | 0 | 0 | 0 |
| * | OTHER MATERIALS/EXPENSES | 33 | 0 | 0 | 0 | 0 | 0 |
| 005-0400-431.73-30 | IMPVMTS OTR THN BLDGS | 117 | 257 | 0 | 0 | 0 | 0 |
| * | CAPITAL OUTLAY | 117 | 257 | 0 | 0 | 0 | 0 |
| 005-0400-431.74-10 | MACHINERY | 39 | 138 | 0 | 0 | 0 | 0 |
| 005-0400-431.74-25 | COMMUNICATIONS EQUIP | 153 | 0 | 0 | 0 | 0 | 0 |
| 005-0400-431.74-30 | FURNITURE AND FIX | 75 | 29 | 0 | 0 | 0 | 0 |
| 005-0400-431.74-40 | OFFICE EQUIPMENT | 328 | 0 | 0 | 0 | 0 | 0 |
| 005-0400-431.74-50 | COMPUTER EQUIPMENT | 637 | 39 | 0 | 0 | 0 | 0 |
| * | MACHINERY & EQUIPMENT | 1,232 | 206 | 0 | 0 | 0 | 0 |
| 005-0400-431.76-40 | S/W COLL IMPROVMTS | 0 | 2,904 | 0 | 0 | 0 | 0 |
| * | PLANT IN SERVICE | 0 | 2,904 | 0 | 0 | 0 | 0 |
| *** | STORM SEWER OPERATIONS | 210,916 | 174,716 | 0 | 0 | 0 | 0 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Street & Storm Sewer Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR 1996-1997 ACTUALS</u> | <u>FISCAL YEAR 1997-1998 ACTUALS</u> | <u>FY1998-1999 ADOPTED BUDGET</u> | <u>PROPOSED BUDGET FY 1999-2000</u> | <u>APPROVED BUDGET FY 1999-2000</u> | <u>ADOPTED BUDGET FY 1999-2000</u> |
|----------------------------|----------------------------|--|--|---|---|---|--|
| Street Expenditures | | | | | | | |
| 005-0500-431.11-00 | REGULAR SALARI | 211,772 | 233,951 | 323,851 | 339,904 | 339,904 | 339,904 |
| * | REGULAR SALARIES | 211,772 | 233,951 | 323,851 | 339,904 | 339,904 | 339,904 |
| 005-0500-431.12-00 | PARTTIME/TEMP SALARIES 528 | | 0 | 533 | 6,170 | 6,170 | 6,170 |
| * | PARTTIME/TEMP SALARIES 528 | | 0 | 533 | 6,170 | 6,170 | 6,170 |
| 005-0500-431.13-00 | OVERTIME SALARIES | 4,395 | 5,370 | 10,633 | 11,668 | 11,668 | 11,668 |
| * | OVERTIME SALARIES | 4,395 | 5,370 | 10,633 | 11,668 | 11,668 | 11,668 |
| 005-0500-431.21-10 | MEDICAL INSURANCE | 26,998 | 28,579 | 39,780 | 40,446 | 40,446 | 42,707 |
| 005-0500-431.21-20 | L-T DISABILITY INS | 781 | 869 | 1,262 | 1,276 | 1,276 | 1,276 |
| 005-0500-431.21-30 | LIFE INSURANCE | 272 | 285 | 384 | 384 | 384 | 384 |
| 005-0500-431.21-40 | WORKERS COMP INS | 13,179 | 1,164 | 16,378 | 13,188 | 13,188 | 13,188 |
| * | INSURANCE BENEFITS | 41,230 | 30,897 | 57,804 | 55,294 | 55,294 | 57,555 |
| 005-0500-431.22-00 | FICA | 16,454 | 18,242 | 24,667 | 27,368 | 27,368 | 27,368 |
| * | FICA | 16,454 | 18,242 | 24,667 | 27,368 | 27,368 | 27,368 |
| 005-0500-431.23-00 | RETIREMENT CONT | 27,440 | 31,116 | 39,139 | 43,584 | 43,584 | 43,584 |
| * | RETIREMENT CONTRIBUTIONS | 27,440 | 31,116 | 39,139 | 43,584 | 43,584 | 43,584 |
| 005-0500-431.29-00 | OTHER EMPLOYEE BEN | 137 | 108 | 177 | 94 | 94 | 94 |
| * | OTHER EMPLOYEE BENEFITS | 137 | 108 | 177 | 94 | 94 | 94 |
| 005-0500-431.31-10 | CONTRACTUAL SERVICES | 0 | 0 | 800 | 1,058 | 4,058 | 4,058 |
| 005-0500-431.31-40 | WASCO CO COMM | 2,316 | 2,751 | 3,600 | 3,100 | 3,100 | 3,276 |
| * | OFFICIAL/ADMINISTRATIVE | 2,316 | 2,751 | 4,400 | 4,158 | 7,158 | 7,334 |
| 005-0500-431.32-10 | AUDITING SERVICES | 2,441 | 0 | 2,400 | 0 | 0 | 0 |
| * | PROFESSIONAL SERVICES | 2,441 | 0 | 2,400 | 0 | 0 | 0 |
| 005-0500-431.34-10 | ENGINEERING SERVICES | 5,353 | 2,138 | 1,000 | 3,000 | 3,000 | 3,000 |
| 005-0500-431.34-30 | COMPUTER SERVICES | 0 | 131 | 1,500 | 3,817 | 3,817 | 3,817 |
| 005-0500-431.34-40 | SOFTWARE MAINTENANCE | 2,460 | 1,640 | 2,620 | 2,407 | 913 | 913 |
| 005-0500-431.34-50 | SPCL STUDIES/RPTS | 31,541 | 8,755 | 0 | 0 | 0 | 0 |
| * | TECHNICAL SERVICES | 39,354 | 12,664 | 5,120 | 9,224 | 7,730 | 7,730 |
| 005-0500-431.39-00 | OTHER CONTRACTUAL SVCS | 553 | 1,447 | 16,320 | 7,116 | 7,116 | 7,116 |
| * | OTHER CONTRACTUAL SVCS | 553 | 1,447 | 16,320 | 7,116 | 7,116 | 7,116 |
| 005-0500-431.41-10 | WATER & SEWER | 458 | 483 | 600 | 1,293 | 1,293 | 1,293 |
| 005-0500-431.41-20 | GARBAGE SERVICES | 9,653 | 14,297 | 9,350 | 16,330 | 16,330 | 16,330 |
| 005-0500-431.41-30 | NATURAL GAS | 1,000 | 1,003 | 1,750 | 1,775 | 1,775 | 1,775 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Street & Storm Sewer Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR</u> 1996-1997 <u>ACTUALS</u> | <u>FISCAL YEAR</u> 1997-1998 <u>ACTUALS</u> | <u>FY1998-1999</u> <u>ADOPTED</u> <u>BUDGET</u> | <u>PROPOSED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>APPROVED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>ADOPTED</u> <u>BUDGET</u> <u>FY 1999-2000</u> |
|-----------------------------------|----------------------------|---|---|---|---|---|--|
| Street Expenditures (cont) | | | | | | | |
| 005-0500-431.41-40 | ELECTRICITY | 1,695 | 1,548 | 2,517 | 2,180 | 2,180 | 2,180 |
| 005-0500-431.41-50 | STRT/TRAFFIC LIGHT | 68,961 | 64,102 | 76,892 | 69,710 | 69,710 | 69,710 |
| <hr/> | | | | | | | |
| * | UTILITY SERVICES | 81,767 | 81,433 | 91,109 | 91,288 | 91,288 | 91,288 |
| <hr/> | | | | | | | |
| 005-0500-431.42-00 | JANITORIAL SERVICES | 2,213 | 2,336 | 3,000 | 3,500 | 3,500 | 3,500 |
| <hr/> | | | | | | | |
| * | JANITORIAL SERVICES | 2,213 | 2,336 | 3,000 | 3,500 | 3,500 | 3,500 |
| <hr/> | | | | | | | |
| 005-0500-431.43-10 | BLDGs/GRNDS | 1,202 | 1,993 | 1,703 | 2,325 | 2,325 | 2,325 |
| 005-0500-431.43-20 | COMPUTERS | 731 | 757 | 1,066 | 1,833 | 1,833 | 1,833 |
| 005-0500-431.43-30 | RADIO EQUIPMENT | 464 | 658 | 425 | 2,022 | 2,022 | 2,022 |
| 005-0500-431.43-40 | OFFICE EQUIPMENT | 626 | 116 | 500 | 1,000 | 1,000 | 1,000 |
| 005-0500-431.43-45 | JOINT USE LABOR/EQU | 7,165 | 7,898 | 13,193 | 11,986 | 11,986 | 11,986 |
| 005-0500-431.43-50 | VEHICLES | 28,054 | 27,141 | 31,967 | 32,090 | 32,090 | 32,090 |
| 005-0500-431.43-51 | GAS/OIL/DIESEL/LUB | 11,319 | 10,110 | 13,146 | 13,329 | 13,329 | 13,329 |
| 005-0500-431.43-52 | TIRES AND TIRE REP | 2,299 | 6,269 | 7,470 | 4,639 | 4,639 | 4,639 |
| 005-0500-431.43-70 | GENERAL EQUIPMENT | 1,354 | 1,573 | 2,371 | 3,390 | 3,390 | 3,390 |
| 005-0500-431.43-71 | SPCL UTILITY EQUIP | 642 | 306 | 940 | 6,048 | 6,048 | 6,048 |
| 005-0500-431.43-80 | SHOP EQUIPMENT | 2,529 | 3,059 | 3,857 | 3,495 | 3,495 | 3,495 |
| 005-0500-431.43-81 | SERVICE PICKUP TOOLS | 0 | 0 | 0 | 365 | 365 | 365 |
| 005-0500-431.43-86 | LINE MNTNCE & SUPP | 87 | 1,131 | 1,000 | 0 | 0 | 0 |
| 005-0500-431.43-87 | UTILITIES LOCATES | 291 | 193 | 276 | 357 | 357 | 357 |
| <hr/> | | | | | | | |
| * | REPAIRS AND MAINTENANCE | 56,763 | 61,204 | 77,914 | 82,879 | 82,879 | 82,879 |
| <hr/> | | | | | | | |
| 005-0500-431.44-20 | RENTAL OF EQUIPMENT | 12,367 | 0 | 14,000 | 1,000 | 1,000 | 1,000 |
| <hr/> | | | | | | | |
| * | RENTAL COSTS | 12,367 | 0 | 14,000 | 1,000 | 1,000 | 1,000 |
| <hr/> | | | | | | | |
| 005-0500-431.52-10 | LIABILITY | 2,890 | 4,758 | 5,262 | 5,821 | 5,821 | 5,821 |
| 005-0500-431.52-30 | PROPERTY | 1,498 | 1,312 | 1,805 | 1,409 | 1,409 | 1,409 |
| 005-0500-431.52-50 | AUTOMOTIVE | 7,603 | 6,322 | 10,050 | 8,883 | 8,883 | 8,883 |
| <hr/> | | | | | | | |
| * | INSURANCE | 11,991 | 12,392 | 17,117 | 16,113 | 16,113 | 16,113 |
| <hr/> | | | | | | | |
| 005-0500-431.53-20 | POSTAGE | 235 | 350 | 934 | 1,466 | 1,466 | 1,466 |
| 005-0500-431.53-30 | TELEPHONE | 2,395 | 2,730 | 4,321 | 4,216 | 4,216 | 4,216 |
| 005-0500-431.53-40 | LEGAL NOTICES | 58 | 74 | 750 | 500 | 500 | 500 |
| 005-0500-431.53-60 | PUBLIC EDUCATION/INFO | 353 | 76 | 450 | 571 | 571 | 571 |
| <hr/> | | | | | | | |
| * | COMMUNICATIONS | 3,041 | 3,230 | 6,455 | 6,753 | 6,753 | 6,753 |
| <hr/> | | | | | | | |
| 005-0500-431.54-00 | ADVERTISING | 87 | 635 | 450 | 470 | 470 | 470 |
| <hr/> | | | | | | | |
| * | ADVERTISING | 87 | 635 | 450 | 470 | 470 | 470 |
| <hr/> | | | | | | | |
| 005-0500-431.55-00 | PRINTING AND BINDING | 382 | 356 | 778 | 1,074 | 1,074 | 1,074 |
| <hr/> | | | | | | | |
| * | PRINTING AND BINDING | 382 | 356 | 778 | 1,074 | 1,074 | 1,074 |
| <hr/> | | | | | | | |
| 005-0500-431.57-00 | PERMITS | 7 | 21 | 252 | 50 | 50 | 50 |
| <hr/> | | | | | | | |
| * | PERMITS | 7 | 21 | 252 | 50 | 50 | 50 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Street & Storm Sewer Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR</u> 1996-1997 <u>ACTUALS</u> | <u>FISCAL YEAR</u> 1997-1998 <u>ACTUALS</u> | <u>FY1998-1999</u> <u>ADOPTED</u> <u>BUDGET</u> | <u>PROPOSED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>APPROVED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>ADOPTED</u> <u>BUDGET</u> <u>FY 1999-2000</u> |
|-----------------------------------|----------------------------|---|---|---|---|---|--|
| Street Expenditures (cont) | | | | | | | |
| 005-0500-431.58-10 | TRAVEL FOOD/LODGE | 361 | 472 | 400 | 525 | 525 | 525 |
| 005-0500-431.58-50 | TRAINING AND CONF | 2,829 | 2,669 | 5,972 | 8,616 | 7,516 | 7,516 |
| 005-0500-431.58-70 | MEMBERSHIPS/DUES/SUB | 394 | 396 | 635 | 689 | 689 | 689 |
| ----- | | ----- | | ----- | | ----- | |
| * | TRAINING AND TRAVEL | 3,584 | 3,537 | 7,007 | 9,830 | 8,730 | 8,730 |
| 005-0500-431.60-10 | OFFICE SUPPLIES | 1,853 | 2,388 | 2,900 | 4,042 | 4,042 | 4,042 |
| 005-0500-431.60-20 | JANITORIAL SUPPLIES | 1,205 | 1,140 | 2,067 | 1,900 | 1,900 | 1,900 |
| 005-0500-431.60-60 | EXPENDABLE SUPPLIES | 0 | 0 | 0 | 866 | 866 | 866 |
| 005-0500-431.60-80 | CLOTHING | 1,678 | 1,582 | 2,760 | 2,780 | 2,780 | 2,780 |
| 005-0500-431.60-85 | SPECIAL DEPT SUPP | 2,841 | 3,367 | 4,291 | 3,958 | 3,958 | 3,958 |
| 005-0500-431.60-86 | CHEMICAL/LAB SUPP | 1,303 | 568 | 2,195 | 2,053 | 2,053 | 2,053 |
| 005-0500-431.60-87 | STREET CONST SUP | 102,272 | 91,584 | 145,326 | 151,904 | 251,904 | 251,904 |
| ----- | | ----- | | ----- | | ----- | |
| * | SUPPLIES | 111,152 | 100,629 | 159,539 | 167,503 | 267,503 | 267,503 |
| 005-0500-431.64-10 | BOOKS AND PERIODICALS | 488 | 320 | 484 | 2,865 | 2,865 | 2,865 |
| 005-0500-431.64-80 | COMPUTER SOFTWARE | 360 | 452 | 1,414 | 1,256 | 1,256 | 1,256 |
| ----- | | ----- | | ----- | | ----- | |
| * | BOOKS AND PERIODICALS | 848 | 772 | 1,898 | 4,121 | 4,121 | 4,121 |
| 005-0500-431.69-80 | ASSETS <\$250 | 289 | 48 | 250 | 962 | 962 | 962 |
| ----- | | ----- | | ----- | | ----- | |
| * | OTHER MATERIALS/EXPENSES | 289 | 48 | 250 | 962 | 962 | 962 |
| 005-0500-431.73-30 | IMPRMTS OTR THAN BLDG | 871 | 771 | 1,000 | 21,102 | 21,102 | 21,102 |
| ----- | | ----- | | ----- | | ----- | |
| * | CAPITAL OUTLAY | 871 | 771 | 1,000 | 21,102 | 21,102 | 21,102 |
| 005-0500-431.74-10 | MACHINERY | 118 | 2,675 | 1,422 | 4,891 | 4,891 | 4,891 |
| 005-0500-431.74-25 | COMMUNICATIONS EQU | 0 | 0 | 0 | 466 | 466 | 466 |
| 005-0500-431.74-30 | FURNITURE AND FIXT | 25 | 86 | 444 | 867 | 867 | 867 |
| 005-0500-431.74-40 | OFFICE EQUIPMENT | 984 | 0 | 137 | 2,077 | 2,077 | 2,077 |
| 005-0500-431.74-50 | COMPUTER EQUIPMENT | 1,911 | 118 | 1,500 | 4,665 | 4,665 | 4,665 |
| 005-0500-431.74-90 | EQUIPMENT, OTHER | 288 | 1,089 | 4,899 | 2,187 | 2,187 | 2,187 |
| ----- | | ----- | | ----- | | ----- | |
| * | MACHINERY & EQUIPMENT | 3,326 | 3,968 | 8,402 | 15,153 | 15,153 | 15,153 |
| 005-0500-431.75-10 | CAPITAL PROJECTS | 1,140 | 134,003 | 325,787 | 95,000 | 95,000 | 125,000 |
| ----- | | ----- | | ----- | | ----- | |
| * | CAPITAL OUTLAY | 1,140 | 134,003 | 325,787 | 95,000 | 95,000 | 125,000 |
| 005-0500-431.76-40 | S/W COLL IMPROVMTS | 0 | 320 | 0 | 0 | 0 | 0 |
| ----- | | ----- | | ----- | | ----- | |
| * | PLANT IN SERVICE | 0 | 320 | 0 | 0 | 0 | 0 |
| *** | STREET OPERATIONS | 636,448 | 742,201 | 1,200,002 | 1,021,378 | 1,121,784 | 1,154,221 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Street & Storm Sewer Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR</u> 1996-1997 <u>ACTUALS</u> | <u>FISCAL YEAR</u> 1997-1998 <u>ACTUALS</u> | <u>FY1998-1999</u> <u>ADOPTED</u> <u>BUDGET</u> | <u>PROPOSED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>APPROVED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>ADOPTED</u> <u>BUDGET</u> <u>FY 1999-2000</u> |
|-----------------------|----------------------------|---|---|---|---|---|--|
| Other Uses | | | | | | | |
| 005-9500-431.81-01 | TO GENERAL FUND | 47,844 | 41,967 | 43,345 | 55,546 | 48,845 | 48,845 |
| 005-9500-431.81-09 | TO PUBLIC WKS RESV FUND | 46,032 | 0 | 30,000 | 51,000 | 51,000 | 51,000 |
| 005-9500-431.81-10 | TO UNEMPLOYMENT RESV FUND | 2,800 | 0 | 3,677 | 0 | 0 | 0 |
| 005-9500-431.81-13 | TO STREET & BRIDGE FUND | 51,515 | 15,000 | 30,000 | 30,000 | 30,000 | 30,000 |
| 005-9500-431.81-17 | RETIREMENT RESERVE FUND | 5,308 | 0 | 0 | 0 | 0 | 0 |
| | | ----- | ----- | ----- | ----- | ----- | ----- |
| * | OPERATING TRANSFERS OUT | 153,499 | 56,967 | 107,022 | 136,546 | 129,845 | 129,845 |
| 005-9500-431.88-00 | CONTINGENCY | 0 | 0 | 228,943 | 202,780 | 217,409 | 214,972 |
| | | ----- | ----- | ----- | ----- | ----- | ----- |
| * | CONTINGENCY | 0 | 0 | 228,943 | 202,780 | 217,409 | 214,972 |
| 005-9500-431.89-00 | UNAPPROPRIATED ENDING BAL | 0 | 0 | 0 | 100,000 | 100,000 | 100,000 |
| | | ----- | ----- | ----- | ----- | ----- | ----- |
| * | UNAPPROPRIATED ENDING BAL | 0 | 0 | 0 | 100,000 | 100,000 | 100,000 |
| *** | OTHER USES | 153,499 | 56,967 | 335,965 | 439,326 | 447,254 | 444,817 |
| **** | STREET FUND | 1,000,863 | 973,884 | 1,535,967 | 1,460,704 | 1,569,038 | 1,599,038 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Street & Storm Sewer Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR 1996-1997 ACTUALS</u> | <u>FISCAL YEAR 1997-1998 ACTUALS</u> | <u>FY1998-1999 ADOPTED BUDGET</u> | <u>PROPOSED BUDGET FY 1999-2000</u> | <u>APPROVED BUDGET FY 1999-2000</u> | <u>ADOPTED BUDGET FY 1999-2000</u> |
|---|----------------------------|--|--|---|---|---|--|
| Public Works Reserve Fund - Revenues | | | | | | | |
| 009-0000-300.00-00 | BEGINNING BALANCE | 0 | 0 | 58,358 | 178,987 | 178,987 | 178,987 |
| * | BEGINNING BALANCE | 0 | 0 | 58,358 | 178,987 | 178,987 | 178,987 |
| 009-0000-361.00-00 | INTEREST REVENUES | 2,028 | 6,970 | 5,000 | 7,000 | 7,000 | 7,000 |
| * | INTEREST REVENUES | 2,028 | 6,970 | 5,000 | 7,000 | 7,000 | 7,000 |
| 009-0000-391.05-00 | STREET/STORM SEWER FUND | 46,032 | 0 | 30,000 | 51,000 | 51,000 | 51,000 |
| 009-0000-391.51-00 | WATER UTILITY FUND | 0 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 |
| 009-0000-391.55-00 | WASTEWATER UTILITY FUN | 0 | 30,000 | 50,000 | 30,000 | 30,000 | 30,000 |
| * | OPERATING TRANSFERS IN | 46,032 | 60,000 | 110,000 | 111,000 | 111,000 | 111,000 |
| ** | PUBLIC WORKS RESERVE FUND | 48,060 | 66,970 | 173,358 | 296,987 | 296,987 | 296,987 |
| Public Works Reserve Fund - Expenditures | | | | | | | |
| 009-9000-431.74-10 | MACHINERY | 0 | 63,825 | 173,358 | 296,987 | 296,987 | 296,987 |
| * | MACHINERY & EQUIPMENT | 0 | 63,825 | 173,358 | 296,987 | 296,987 | 296,987 |
| *** | PUBLIC WORKS RESERVE | 0 | 63,825 | 173,358 | 296,987 | 296,987 | 296,987 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Street & Storm Sewer Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR 1996-1997 ACTUALS</u> | <u>FISCAL YEAR 1997-1998 ACTUALS</u> | <u>FY1998-1999 ADOPTED BUDGET</u> | <u>PROPOSED BUDGET FY 1999-2000</u> | <u>APPROVED BUDGET FY 1999-2000</u> | <u>ADOPTED BUDGET FY 1999-2000</u> |
|-----------------------|----------------------------|--|--|---|---|---|--|
|-----------------------|----------------------------|--|--|---|---|---|--|

Street & Bridge Replacement Fund - Revenues

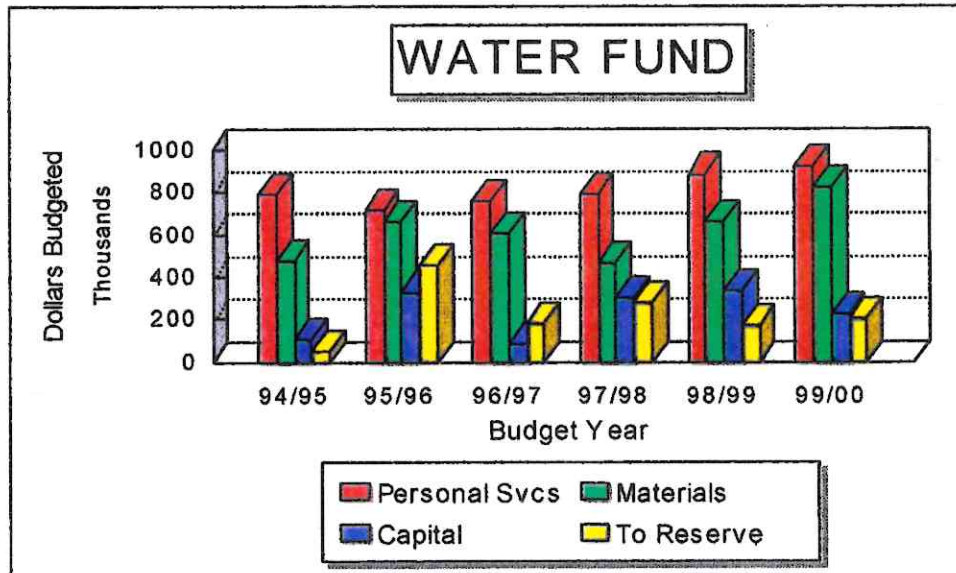
| | | | | | | | |
|--------------------|--------------------------|--------|--------|---------|---------|---------|---------|
| 013-0000-300.00-00 | BEGINNING BALANCE | 0 | 0 | 131,884 | 109,219 | 109,219 | 109,219 |
| * | BEGINNING BALANCE | 0 | 0 | 131,884 | 109,219 | 109,219 | 109,219 |
| 013-0000-334.90-00 | STATE GRANTS, OTHER | 0 | 0 | 101,120 | 143,000 | 143,000 | 143,000 |
| * | STATE GRANTS | 0 | 0 | 101,120 | 143,000 | 143,000 | 143,000 |
| 013-0000-361.00-00 | INTEREST REVENUES | 6,828 | 7,322 | 5,000 | 3,500 | 3,500 | 3,500 |
| * | INTEREST REVENUES | 6,828 | 7,322 | 5,000 | 3,500 | 3,500 | 3,500 |
| 013-0000-391.05-00 | STREET/STORM SEWER FUND | 51,515 | 15,000 | 30,000 | 30,000 | 30,000 | 30,000 |
| * | OPERATING TRANSFERS IN | 51,515 | 15,000 | 30,000 | 30,000 | 30,000 | 30,000 |
| ** | STREET/BRIDGE REPL. FUND | 58,343 | 22,322 | 268,004 | 285,719 | 285,719 | 285,719 |

Street & Bridge Replacement Fund - Expenditures

| | | | | | | | |
|--------------------|-------------------------|--------|-------|---------|---------|---------|---------|
| 013-1400-431.75-10 | CAPITAL PROJECTS | 66,627 | 8,942 | 268,004 | 285,719 | 285,719 | 285,719 |
| * | CAPITAL OUTLAY | 66,627 | 8,942 | 268,004 | 285,719 | 285,719 | 285,719 |
| *** | STREET & BRIDGE REPLCMT | 66,627 | 8,942 | 268,004 | 285,719 | 285,719 | 285,719 |

Fund: WATER FUND
Department: DEPARTMENT OF PUBLIC WORKS
Program: WATER TREATMENT and WATER DISTRIBUTION

The Water Fund is an enterprise fund used to account for the operations of the City's water utility. The fund's primary source of revenue is the sale of water. For budget purposes the fund is divided into two parts: Water Treatment (051-5000) and Water Distribution (051-5100).



WATER TREATMENT

Description

The Water Treatment Division accounts for all activities involved in the operation and maintenance of the Wicks Water Treatment Plant, operating the water quality laboratories, and managing The Dalles Municipal Watershed for the protection and enhancement of water quality and quantity.

1999-00 Goals, Projects, and Highlights

- Complete installation of Phase 2 for the SCADA system at Wicks.
- Harvest approximately 320,000 board feet of timber from 90 acres within the Watershed (pending market conditions).
- Continue to participate in and apply the treatment optimization principles of the *Partnership for Safe Water*.
- Finalize the *Habitat Conservation Plan* with the US Fish and Wildlife Service.
- Upgrade the telephone system at Wicks to increase user friendliness and efficiency of customer service.
- Complete the land exchange with the US Forest Service to consolidate City ownership

around Crow Creek Dam.

- Develop a firm schedule for major water projects; identify and secure funding sources.
- Develop a *Water Management Plan* and secure plan approval from Oregon Water Resources Department.
- Complete mitigation project (pressure grouting under floor) to stop settling of Alum Room portion of Main Plant Building at Wicks.
- Complete the design engineering of #3 and #4 alum sludge lagoons including a cost estimate and technical specifications for subsequent bidding.
- Complete a "Reservoir Needs" evaluation to determine if a new clearwell at Wicks could also provide the service of the planned new terminal reservoir in the City.
- Complete hardware and software upgrades for all systems to be Y2K compliant.
- Design and install a warning siren system to rapidly alert residents of the Mill Creek Trailer Court on Reservoir Road of the need to evacuate in event of a failure of Crow Creek Dam or a chlorine leak emergency.
- Replace the heat pump unit in the Wicks Chem laboratory.

1998-99 Accomplishments/Comments

- Initiated a contract and began work on installation of the Wicks SCADA system Phase 2.
- Completed an *Emergency Response Plan* for Crow Creek Dam.
- Completed the radio communication system linking Crow Creek Dam and the Wicks Water Treatment Plant.
- Updated the *5-year Capital Improvement Plan* for Wicks and the Watershed.
- Completed and submitted applications for additional water rights on South Fork Mill Creek to the Oregon Water Resources Department; these additional rights, if approved, would accommodate a dam enlargement project if desired in the future.
- Continued efforts to complete a land exchange with the US Forest Service for properties around Crow Creek Dam.
- Developed and submitted to US-EPA a *Risk Management Plan for Chlorine* for the Wicks Water Treatment Plant in compliance with mandates of the federal Clean Air Act.
- Completed the self-assessment portion of the *Partnership For Safe Water* and submitted the *Phase III - Self-Assessment Completion Report* to the program for review.
- Submitted a final draft *Habitat Conservation Plan* to US Fish & Wildlife which was published in the *Federal Register* on January 6, 1999 for a 30-day public comment period.
- Completed a geotechnical engineering evaluation of the Alum Room settling problem (study paid for by insurance company) and developed a mitigation plan.
- Completed the reconstruction of the Hillary Crossing Bridge within the Watershed.
- Reconstructed the concrete armor-cap over the Mill Creek water transmission line as it crosses South Fork Mill Creek on Reservoir Road; all work coordinated with and approved by Oregon Department of Fish and Wildlife.
- Completed clean-up of buried waste discovered in the Wicks bone-yard; project coordinated with and approved by Oregon Department of Environmental Quality.
- Hosted tours of the water treatment plant for grade school and high school classes, the Water Treatment Subcommittee of the Pacific Northwest Section - American Water Works Association, and a delegation from Russia touring US infrastructure systems. Also gave three classroom presentations at The Dalles High School as well as presentations at the

Oregon Water Resources Department Dam Safety Conference and a seminar on Forest Sedimentation Issues.

Major Issues to be resolved in the next 5 years

- Upgrade and enhancement of Dog River Diversion line.
- Decision defining future water source and securing funding for development.
- Enhancement of Wicks clearwell capacity.

WATER DISTRIBUTION

Description

The Water Distribution Division manages the operation and maintenance of a complex water distribution system consisting of transmission mains, water booster stations, pressure regulators, storage reservoirs, and groundwater sources. Premium water quality is maintained through the efforts of water system sampling, water quality complaint investigation, backflow protection, and needed system upgrades.

1999-00 Goals, Projects, and Highlights

- Protect public health through water quality monitoring, water quality investigations, backflow protection, and assurance of adequate fire flows and pressure.
- Provide effective and efficient operation of water supply and delivery system for the Columbia Gorge Discovery Center.
- Complete the East 2nd St. Intertie project to maximize Lone Pine Well service zone.
- Engineer the replacement of 2500 feet of Mill Creek Transmission Line.
- Engineer the Cherry Heights Intertie to provide enhanced service to current customers and water service availability to future projected development along Cherry Heights Road.
- Complete commercial meter installations.
- Increase public awareness of the water quality, regulatory compliance and safety issues involved in our everyday jobs.
- Perform KY-Pipe hydraulics analysis of the water distribution system to identify reservoir storage locations and pressure enhancement needs.
- Continue replacement of galvanized lines and looping of dead end mains to protect water quality.

1998-99 Accomplishments

- Completed hydrogeological survey of well sources as required by the Oregon Health Division to determine any influence of surface water and delineate the recharge area.
- Installed 52 new water services ranging from ¾" to 6".
- Installed 39 service renewals related to the paving of Kelly Avenue, Garrison Street and East 9th Street.
- Installed 28 service renewals related to leaks from old galvanized lines.
- Repaired 12 leaks on 2" through 14" mains, plus 3 leaks at the meter connection.

- Assume reading of water meters with a time commitment of 5 working days per month for two trained, proficient meter readers.
- Upgraded 83 commercial meters to TouchRead® meters; 41 remain to be changed.
- Flushed and flow-tested one fourth of the 410 fire hydrants in the system to assure that hydrants are working properly and to check the static and flow pressures.
- Painted 300 fire hydrants, using the services of temporary summer employees.
- Performed 873 utility locates, averaging 3 or 4 per day.
- Completed 1850 work orders, generated from customer requests or questions.
- Delivered about 100 water shut off notices per month, shut off water service for an average of 30 past due accounts per month, then turned the service back on as payments were made.
- Provided oversight for the annual testing of 693 backflow devices in the City: 255 residential, 129 commercial irrigation, 44 boilers, 60 containment units, 83 fire system units, 6 swimming pools, 9 chemical injection systems, 59 soda machines and 48 City-owned units.
- Installed PRV valve in new Kelly Avenue vault.

Major Issues to be resolved in the next 5 years

- Terminal reservoir storage.
- Enhancement of groundwater supplies, including groundwater protection strategies and implementation.
- Develop replacement strategy for transmission lines from Wicks Treatment Plant.
- Identify plan to use Sorosis Reservoir to feed the Garrison Reservoir pressure zone to allow routine O&M on Garrison Reservoir.
- Develop strategy for replacement of 14" steel line from Sorosis Reservoir to 16th/Liberty.
- Develop strategy for taking Sorosis Reservoir off line for O&M.

City of the Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

| <u>ACCOUNT DESCRIPTION</u> | <u>1996-97 ACTUALS</u> | <u>1997-98 BUDGET</u> | <u>1998-99 ADOPTED BUDGET</u> | <u>1999-2000 PROPOSED BUDGET</u> | <u>1999-2000 APPROVED BUDGET</u> | <u>1999-2000 ADOPTED BUDGET</u> |
|----------------------------|----------------------------|---------------------------|---------------------------------------|--|--|---|
| BEGINNING BALANCE | 444,919 | 10,149,968 | 1,486,880 | 1,822,236 | 1,822,236 | 1,933,775 |
| REVENUES | 2,393,331 | 2,138,350 | 2,401,207 | 2,383,135 | 2,383,135 | 2,383,135 |
| OTHER SOURCES | 397,003 | 255,354 | 342,392 | 177,000 | 177,000 | 177,000 |
| TOTAL RESOURCES | 3,235,253 | 12,543,672 | 4,230,479 | 4,382,371 | 4,382,371 | 4,493,910 |
| WATER TREATMENT | 724,666 | 835,755 | 1,106,876 | 967,381 | 951,831 | 1,034,823 |
| WATER DISTRIBUTION | 734,578 | 722,332 | 944,640 | 1,010,534 | 1,003,588 | 1,035,916 |
| WATER DEPT CAPITAL RESRV | 210,711 | 276,135 | 1,421,961 | 1,668,702 | 1,668,702 | 1,668,702 |
| TOTAL EXPENDITURES | 1,669,955 | 1,834,222 | 3,473,477 | 3,646,617 | 3,624,121 | 3,739,441 |
| TRANSFERS OUT | 596,545 | 495,297 | 618,351 | 498,132 | 483,467 | 483,467 |
| CONTINGENCY | - | - | 138,651 | 37,622 | 74,783 | 71,002 |
| UNAPPROPRIATED ENDING BAL | - | - | - | 200,000 | 200,000 | 200,000 |
| TOTAL OTHER USES | 596,545 | 495,297 | 757,002 | 735,754 | 758,250 | 754,469 |
| TOTAL EXPENDS & OTHER USES | 2,266,500 | 2,329,519 | 4,230,479 | 4,382,371 | 4,382,371 | 4,493,910 |
| FUND TOTAL | 968,753 | 10,214,153 | - | - | - | - |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Water Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR 1996-1997 ACTUALS</u> | <u>FISCAL YEAR 1997-1998 ACTUALS</u> | <u>FY1998-1999 ADOPTED BUDGET</u> | <u>PROPOSED BUDGET FY 1999-2000</u> | <u>APPROVED BUDGET FY 1999-2000</u> | <u>ADOPTED BUDGET FY 1999-2000</u> |
|--------------------------------------|----------------------------|--|--|---|---|---|--|
| Water Utility Fund - Revenues | | | | | | | |
| 051-0000-300.00-00 | BEGINNING BALANCE | 0 | 0 | 445,401 | 414,134 | 414,134 | 525,673 |
| * | BEGINNING BALANCE | 0 | 0 | 445,401 | 414,134 | 414,134 | 525,673 |
| 051-0000-337.10-00 | URBAN RENEWAL | 0 | 917 | 0 | 16,776 | 16,776 | 16,776 |
| * | LOCAL GOVERNMENT REVENUES | 0 | 917 | 0 | 16,776 | 16,776 | 16,776 |
| 051-0000-341.90-00 | MISC SALES AND SERVICES | 34,784 | 52,826 | 30,000 | 35,283 | 35,283 | 35,283 |
| * | GENERAL GOVERNMENT | 34,784 | 52,826 | 30,000 | 35,283 | 35,283 | 35,283 |
| 051-0000-344.10-00 | UTILITY SVC CHARGES | 2,043,864 | 1,916,580 | 2,098,664 | 2,126,013 | 2,126,013 | 2,126,013 |
| 051-0000-344.90-00 | DELINQUENT ACCT INT | 4,658 | 2,752 | 4,000 | 4,000 | 4,000 | 4,000 |
| * | UTILITY SERVICES | 2,048,522 | 1,919,332 | 2,102,664 | 2,130,013 | 2,130,013 | 2,130,013 |
| 051-0000-345.10-00 | SENIOR RATE ASSISTANCE | 0 | 0 | 0 | 2,000- | 2,000- | 2,000- |
| 051-0000-345.20-00 | UNCOLLECTIBLE ACCOUNTS | 9,343- | 2,632- | 4,500- | 4,000- | 4,000- | 4,000- |
| 051-0000-345.50-00 | WATERSHED UTILIZATION FEE | 250 | 370 | 350 | 250 | 250 | 250 |
| * | OTHER WATER CHARGES | 9,093- | 2,262- | 4,150- | 5,750- | 5,750- | 5,750- |
| 051-0000-348.00-00 | INTERDEPARTMENTAL REVENUE | 9,716 | 11,123 | 9,253 | 12,133 | 12,133 | 12,133 |
| * | INTERDEPARTMENTAL REVENUE | 9,716 | 11,123 | 9,253 | 12,133 | 12,133 | 12,133 |
| 051-0000-361.00-00 | INTEREST REVENUES | 38,985 | 49,776 | 20,000 | 30,000 | 30,000 | 30,000 |
| * | INTEREST REVENUES | 38,985 | 49,776 | 20,000 | 30,000 | 30,000 | 30,000 |
| 051-0000-363.50-00 | PROPERTY RENTALS | 0 | 0 | 0 | 4,080 | 4,080 | 4,080 |
| * | RENTAL REVENUES | 0 | 0 | 0 | 4,080 | 4,080 | 4,080 |
| 051-0000-368.00-00 | TIMBER RECEIPTS | 145,613 | 0 | 200,000 | 77,000 | 77,000 | 77,000 |
| * | TIMBER RECEIPTS | 145,613 | 0 | 200,000 | 77,000 | 77,000 | 77,000 |
| 051-0000-369.00-00 | OTHER MISC REVENUES | 39,850 | 3,888 | 0 | 0 | 0 | 0 |
| * | OTHER MISC REVENUES | 39,850 | 3,888 | 0 | 0 | 0 | 0 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

Water Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR 1996-1997 ACTUALS</u> | <u>FISCAL YEAR 1997-1998 ACTUALS</u> | <u>FY1998-1999 ADOPTED BUDGET</u> | <u>PROPOSED BUDGET FY 1999-2000</u> | <u>APPROVED BUDGET FY 1999-2000</u> | <u>ADOPTED BUDGET FY 1999-2000</u> |
|---|----------------------------|--|--|---|---|---|--|
| Water Utility Fund - Revenues (cont) | | | | | | | |
| 051-0000-391.90-00 | OTHER | 0 | 4,584 | 5,350 | 0 | 0 | 0 |
| * | OPERATING TRANSFERS IN | 0 | 4,584 | 5,350 | 0 | 0 | 0 |
| 051-0000-392.00-00 | SALE OF FIXED ASSETS | 0 | 770 | 0 | 0 | 0 | 0 |
| * | SALE OF FIXED ASSETS | 0 | 770 | 0 | 0 | 0 | 0 |
| ** | WATER UTILITY FUND | 2,308,377 | 2,040,954 | 2,808,518 | 2,713,669 | 2,713,669 | 2,825,208 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Water Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR 1996-1997 ACTUALS</u> | <u>FISCAL YEAR 1997-1998 ACTUALS</u> | <u>FY1998-1999 ADOPTED BUDGET</u> | <u>PROPOSED BUDGET FY 1999-2000</u> | <u>APPROVED BUDGET FY 1999-2000</u> | <u>ADOPTED BUDGET FY 1999-2000</u> |
|--|----------------------------|--|--|---|---|---|--|
| Water Treatment Fund - Expenditures | | | | | | | |
| 051-5000-510.11-00 | REGULAR SALARIES | 262,685 | 299,168 | 312,606 | 313,823 | 313,823 | 313,823 |
| * | REGULAR SALARIES | 262,685 | 299,168 | 312,606 | 313,823 | 313,823 | 313,823 |
| 051-5000-510.12-00 | PARTTIME/TEMP SAL | 7,568 | 6,900 | 10,666 | 11,863 | 11,863 | 11,863 |
| * | PARTTIME/TEMP SALARIES | 7,568 | 6,900 | 10,666 | 11,863 | 11,863 | 11,863 |
| 051-5000-510.13-00 | OVERTIME SALARIES | 6,332 | 7,084 | 10,489 | 10,489 | 10,489 | 10,489 |
| * | OVERTIME SALARIES | 6,332 | 7,084 | 10,489 | 10,489 | 10,489 | 10,489 |
| 051-5000-510.21-10 | MEDICAL INSURANCE | 26,676 | 28,594 | 29,788 | 31,411 | 31,411 | 32,989 |
| 051-5000-510.21-20 | L-T DISABILITY INS | 1,055 | 1,079 | 1,143 | 1,092 | 1,092 | 1,092 |
| 051-5000-510.21-30 | LIFE INSURANCE | 361 | 352 | 361 | 354 | 354 | 354 |
| 051-5000-510.21-40 | WORKERS COMP INS | 6,195 | 2,004 | 8,171 | 7,230 | 7,230 | 7,230 |
| * | INSURANCE BENEFITS | 34,287 | 32,029 | 39,463 | 40,087 | 40,087 | 41,665 |
| 051-5000-510.22-00 | FICA | 20,974 | 23,819 | 23,916 | 25,717 | 25,717 | 25,717 |
| * | FICA | 20,974 | 23,819 | 23,916 | 25,717 | 25,717 | 25,727 |
| 051-5000-510.23-00 | RETIREMENT CONT | 38,685 | 36,759 | 41,614 | 38,289 | 38,289 | 38,289 |
| * | RETIREMENT CONTRIBUTIONS | 38,685 | 36,759 | 41,614 | 38,289 | 38,289 | 38,289 |
| 051-5000-510.29-00 | OTHER EMPLOYEE BEN | 165 | 287 | 262 | 414 | 414 | 414 |
| * | OTHER EMPLOYEE BENEFITS | 165 | 287 | 262 | 414 | 414 | 414 |
| 051-5000-510.31-10 | CONTRACTUAL SERVICES | 1,500 | 1,446 | 58,000 | 34,150 | 34,150 | 34,150 |
| * | OFFICIAL/ADMINISTRATIVE | 1,500 | 1,446 | 58,000 | 34,150 | 34,150 | 34,150 |
| 051-5000-510.33-30 | FIRE PATROL | 7,327 | 8,697 | 9,130 | 9,130 | 9,130 | 9,130 |
| * | OTHER PROFESSIONAL | 7,327 | 8,697 | 9,130 | 9,130 | 9,130 | 9,130 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Water Fund

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | FISCAL YEAR 1996-1997 ACTUALS | FISCAL YEAR 1997-1998 ACTUALS | FY1998-1999 ADOPTED BUDGET | PROPOSED BUDGET FY 1999-2000 | APPROVED BUDGET FY 1999-2000 | ADOPTED BUDGET FY 1999-2000 |
|---|--------------------------|-------------------------------------|-------------------------------------|----------------------------------|------------------------------------|------------------------------------|-----------------------------------|
| Water Treatment Fund - Expenditures (cont) | | | | | | | |
| 051-5000-510.34-10 | ENGINEERING SERVICES | 14,499 | 355 | 3,500 | 0 | 0 | 0 |
| 051-5000-510.34-30 | COMPUTER SERVICES | 0 | 88 | 250 | 1,284 | 1,284 | 1,284 |
| 051-5000-510.34-50 | SPECIAL STUDIES & REPORT | 0 | 2,346 | 0 | 34,000 | 34,000 | 34,000 |
| * | TECHNICAL SERVICES | 14,499 | 2,789 | 3,750 | 35,284 | 35,284 | 35,284 |
| 051-5000-510.39-00 | OTHER CONT SVCS | 47,205 | 44,429 | 96,263 | 79,837 | 79,837 | 79,837 |
| * | OTHER CONTRACTUAL SVCS | 47,205 | 44,429 | 96,263 | 79,837 | 79,837 | 79,837 |
| 051-5000-510.41-10 | WATER & SEWER | 0 | 186 | 770 | 370 | 370 | 370 |
| 051-5000-510.41-20 | GARBAGE SERVICES | 616 | 588 | 732 | 2,168 | 2,168 | 2,168 |
| 051-5000-510.41-30 | NATURAL GAS | 4,880 | 3,070 | 6,763 | 6,230 | 6,230 | 6,230 |
| 051-5000-510.41-40 | ELECTRICITY | 18,697 | 18,686 | 25,200 | 25,200 | 25,200 | 25,200 |
| * | UTILITY SERVICES | 24,193 | 22,530 | 33,465 | 33,968 | 33,968 | 33,968 |
| 051-5000-510.42-00 | JANITORIAL SERVICES | 0 | 0 | 800 | 650 | 650 | 650 |
| * | JANITORIAL SERVICES | 0 | 0 | 800 | 650 | 650 | 650 |
| 051-5000-510.43-10 | BUILDINGS AND GRNDS | 26,423 | 1,900 | 3,690 | 1,690 | 1,690 | 1,690 |
| 051-5000-510.43-20 | COMPUTERS | 506 | 1,174 | 1,100 | 950 | 950 | 950 |
| 051-5000-510.43-30 | RADIO EQUIPMENT | 6 | 6 | 480 | 380 | 380 | 380 |
| 051-5000-510.43-40 | OFFICE EQUIPMENT | 852 | 336 | 1,400 | 1,600 | 1,600 | 1,600 |
| 051-5000-510.43-45 | JOINT USE OF LABOR/EQ | 2,893 | 9,196 | 7,840 | 6,440 | 6,440 | 6,440 |
| 051-5000-510.43-50 | VEHICLES | 4,432 | 6,099 | 7,880 | 6,975 | 6,975 | 6,975 |
| 051-5000-510.43-51 | GAS/OIL/DIESEL/LUBR | 3,256 | 2,118 | 3,920 | 3,920 | 3,920 | 3,920 |
| 051-5000-510.43-52 | TIRES AND TIRE REPAIR | 1,546 | 804 | 1,160 | 1,520 | 1,520 | 1,520 |
| 051-5000-510.43-70 | GENERAL EQUIPMENT | 1,467 | 319 | 1,200 | 8,600 | 8,600 | 8,600 |
| 051-5000-510.43-71 | SPCL UTILITY EQUIP | 7,169 | 4,131 | 8,600 | 8,715 | 8,715 | 8,715 |
| 051-5000-510.43-72 | ELECTRICAL SYSTEMS | 227 | 3,773 | 3,400 | 2,400 | 2,400 | 2,400 |
| 051-5000-510.43-73 | PLUMBING | 52 | 281 | 700 | 950 | 950 | 950 |
| 051-5000-510.43-77 | HVAC SYSTEMS | 171 | 437 | 450 | 450 | 450 | 450 |
| 051-5000-510.43-80 | SHOP EQUIPMENT | 461 | 733 | 1,354 | 1,414 | 1,414 | 1,414 |
| 051-5000-510.43-85 | NUISANCE ABATEMENT | 9 | 0 | 50 | 0 | 0 | 0 |
| 051-5000-510.43-86 | LINES MNTNCE & SUPPLIES | 298 | 5,515 | 2,000 | 800 | 800 | 800 |
| 051-5000-510.43-88 | WTRSHD RD CONST/MTNC | 2,000 | 10,422 | 5,000 | 19,500 | 4,500 | 4,500 |
| * | REPAIRS AND MAINTENANCE | 51,768 | 47,244 | 50,224 | 66,304 | 51,304 | 51,304 |
| 051-5000-510.44-20 | RENTAL OF EQUIPMENT | 0 | 760 | 775 | 790 | 790 | 790 |
| * | RENTAL COSTS | 0 | 760 | 775 | 790 | 790 | 790 |
| 051-5000-510.50-50 | TIMBER MANAGEMENT | 67,383 | 3,497 | 8,550 | 8,550 | 8,550 | 8,550 |
| * | OTHER PURCHASED SERVICES | 67,383 | 3,497 | 8,550 | 8,550 | 8,550 | 8,550 |
| 051-5000-510.52-10 | LIABILITY | 3,893 | 4,592 | 4,822 | 4,822 | 4,822 | 4,822 |
| 051-5000-510.52-30 | PROPERTY | 20,233 | 12,183 | 12,793 | 12,793 | 12,793 | 12,793 |
| 051-5000-510.52-50 | AUTOMOTIVE | 2,913 | 2,368 | 3,687 | 3,687 | 3,687 | 3,687 |
| * | INSURANCE | 27,039 | 19,143 | 21,302 | 21,302 | 21,302 | 21,302 |
| 051-5000-510.53-20 | POSTAGE | 311 | 928 | 1,375 | 1,975 | 1,975 | 1,975 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Water Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR 1996-1997 ACTUALS</u> | <u>FISCAL YEAR 1997-1998 ACTUALS</u> | <u>FY1998-1999 ADOPTED BUDGET</u> | <u>PROPOSED BUDGET FY 1999-2000</u> | <u>APPROVED BUDGET FY 1999-2000</u> | <u>ADOPTED BUDGET FY 1999-2000</u> |
|---|----------------------------|--|--|---|---|---|--|
| Water Treatment Fund - Expenditures (cont) | | | | | | | |
| 051-5000-510.53-30 | TELEPHONE | 2,987 | 2,907 | 4,100 | 4,100 | 4,100 | 4,100 |
| 051-5000-510.53-32 | TELEMETRY | 0 | 0 | 1,224 | 1,224 | 1,224 | 1,224 |
| 051-5000-510.53-40 | LEGAL NOTICES | 50 | 111 | 250 | 500 | 500 | 500 |
| 051-5000-510.53-60 | PUBLIC EDUCATION/INFO | 403 | 905 | 1,655 | 1,708 | 1,708 | 1,708 |
| * | COMMUNICATIONS | 3,751 | 4,851 | 8,604 | 9,507 | 9,507 | 9,507 |
| 051-5000-510.54-00 | ADVERTISING | 4 | 505 | 450 | 450 | 450 | 450 |
| * | ADVERTISING | 4 | 505 | 450 | 450 | 450 | 450 |
| 051-5000-510.55-00 | PRINTING AND BINDING | 262 | 1,574 | 1,312 | 1,609 | 1,609 | 1,609 |
| * | PRINTING AND BINDING | 262 | 1,574 | 1,312 | 1,609 | 1,609 | 1,609 |
| 051-5000-510.57-00 | PERMITS | 733 | 469 | 4,052 | 627 | 627 | 627 |
| * | PERMITS | 733 | 469 | 4,052 | 627 | 627 | 627 |
| 051-5000-510.58-10 | TRAVEL, FOOD & LODGIN | 223 | 564 | 1,080 | 1,638 | 1,638 | 1,638 |
| 051-5000-510.58-50 | TRAINING AND CONFE | 3,184 | 2,423 | 5,916 | 6,733 | 6,183 | 6,183 |
| 051-5000-510.58-70 | MEMBERSHIPS/DUES/SUB | 1,139 | 961 | 1,115 | 1,141 | 1,141 | 1,141 |
| * | TRAINING AND TRAVEL | 4,546 | 3,948 | 8,111 | 9,512 | 8,962 | 8,962 |
| 051-5000-510.60-10 | OFFICE SUPPLIES | 1,482 | 1,735 | 1,690 | 2,480 | 2,480 | 2,480 |
| 051-5000-510.60-20 | JANITORIAL SUPP | 1,032 | 1,508 | 1,420 | 1,420 | 1,420 | 1,420 |
| 051-5000-510.60-60 | EXPENDABLE SUPP | 0 | 263 | 0 | 0 | 0 | 0 |
| 051-5000-510.60-80 | CLOTHING | 996 | 1,250 | 1,600 | 1,600 | 1,600 | 1,600 |
| 051-5000-510.60-85 | SPECIAL DEPT SUPP | 3,269 | 1,579 | 2,966 | 3,546 | 3,546 | 3,546 |
| 051-5000-510.60-86 | CHEMICAL/LAB SUPP | 75,396 | 67,341 | 137,236 | 138,762 | 138,762 | 138,762 |
| 051-5000-510.60-87 | STREET CONST SUPP | 13 | 1 | 0 | 0 | 0 | 0 |
| * | SUPPLIES | 82,188 | 73,677 | 144,912 | 147,808 | 147,808 | 147,808 |
| 051-5000-510.64-10 | BOOKS AND PERIOD | 581 | 590 | 361 | 691 | 691 | 691 |
| 051-5000-510.64-80 | COMPUTER SOFTWARE | 240 | 301 | 706 | 3,213 | 3,213 | 3,213 |
| * | BOOKS AND PERIODICALS | 821 | 891 | 1,067 | 3,904 | 3,904 | 3,904 |
| 051-5000-510.69-80 | ASSETS <\$250 | 94 | 483 | 785 | 1,235 | 1,235 | 1,235 |
| * | OTHER MATERIALS/EXPENSES | 94 | 483 | 785 | 1,235 | 1,235 | 1,235 |
| 051-5000-510.72-20 | BUILDINGS | 0 | 0 | 0 | 15,000 | 0 | 0 |
| * | CAPITAL OUTLAY | 0 | 0 | 0 | 15,000 | 0 | 0 |
| 051-5000-510.73-30 | IMPRVMTS OTHER BLDGS | 5,000 | 54,872 | 12,000 | 13,000 | 28,000 | 29,872 |
| * | CAPITAL OUTLAY | 5,000 | 54,872 | 12,000 | 13,000 | 28,000 | 29,872 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

Water Fund

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | FISCAL YEAR 1996-1997 ACTUALS | FISCAL YEAR 1997-1998 ACTUALS | FY1998-1999 ADOPTED BUDGET | PROPOSED BUDGET FY 1999-2000 | APPROVED BUDGET FY 1999-2000 | ADOPTED BUDGET FY 1999-2000 |
|--|--------------------------|-------------------------------------|-------------------------------------|----------------------------------|------------------------------------|------------------------------------|-----------------------------------|
| Water Treatment - Expenditures (cont) | | | | | | | |
| 051-5000-510.74-10 | MACHINERY | 5,650 | 13,317 | 0 | 0 | 0 | 0 |
| 051-5000-510.74-25 | COMMUNICATIONS EQ | 0 | 1,440 | 2,500 | 2,500 | 2,500 | 2,500 |
| 051-5000-510.74-30 | FURNITURE AND FIXT | 50 | 750 | 1,883 | 8,758 | 8,758 | 8,758 |
| 051-5000-510.74-40 | OFFICE EQUIPMENT | 1,639 | 0 | 37 | 183 | 183 | 183 |
| 051-5000-510.74-50 | COMPUTER EQUIP | 1,794 | 78 | 4,183 | 1,791 | 1,791 | 1,791 |
| 051-5000-510.74-90 | EQUIPMENT, OTHER | 6,524 | 122,319 | 195,705 | 20,850 | 20,850 | 100,392 |
| ----- | | ----- | | ----- | | ----- | |
| * | MACHINERY & EQUIPMENT | 15,657 | 137,904 | 204,308 | 34,082 | 34,082 | 113,624 |
| *** | WATER TREATMENT DEPT | 724,666 | 835,755 | 1,106,876 | 967,381 | 951,831 | 1,034,823 |
| Water Distribution - Expenditures | | | | | | | |
| 051-5100-510.11-00 | REGULAR SALARIES | 270,927 | 266,584 | 328,777 | 342,960 | 342,960 | 342,960 |
| ----- | | ----- | | ----- | | ----- | |
| * | REGULAR SALARIES | 270,927 | 266,584 | 328,777 | 342,960 | 342,960 | 342,960 |
| 051-5100-510.12-00 | PARTTIME/TEMP SAL | 704 | 3,091 | 3,267 | 5,600 | 5,600 | 5,600 |
| ----- | | ----- | | ----- | | ----- | |
| * | PARTTIME/TEMP SALARIES | 704 | 3,091 | 3,267 | 5,600 | 5,600 | 5,600 |
| 051-5100-510.13-00 | OVERTIME SALARIES | 13,033 | 17,270 | 17,967 | 13,535 | 13,535 | 13,535 |
| ----- | | ----- | | ----- | | ----- | |
| * | OVERTIME SALARIES | 13,033 | 17,270 | 17,967 | 13,535 | 13,535 | 13,535 |
| 051-5100-510.21-10 | MEDICAL INSURANCE | 43,487 | 40,596 | 42,916 | 44,324 | 44,324 | 46,350 |
| 051-5100-510.21-20 | L-T DISABILITY INS | 948 | 912 | 1,104 | 1,131 | 1,131 | 1,131 |
| 051-5100-510.21-30 | LIFE INSURANCE | 345 | 329 | 382 | 400 | 400 | 400 |
| 051-5100-510.21-40 | WORKERS COMP INS | 8,556 | 301 | 7,835 | 7,067 | 7,067 | 7,067 |
| ----- | | ----- | | ----- | | ----- | |
| * | INSURANCE BENEFITS | 53,336 | 41,536 | 52,237 | 52,922 | 52,922 | 54,948 |
| 051-5100-510.22-00 | FICA | 21,741 | 21,719 | 24,709 | 27,720 | 27,720 | 27,720 |
| ----- | | ----- | | ----- | | ----- | |
| * | FICA | 21,741 | 21,719 | 24,709 | 27,720 | 27,720 | 27,720 |
| 051-5100-510.23-00 | RETIREMENT CONT | 32,472 | 34,636 | 38,314 | 37,666 | 37,666 | 37,666 |
| ----- | | ----- | | ----- | | ----- | |
| * | RETIREMENT CONTRIBUTIONS | 32,472 | 34,636 | 38,314 | 37,666 | 37,666 | 37,666 |
| 051-5100-510.29-00 | OTHER EMPLOYEE BEN | 162 | 189 | 215 | 257 | 257 | 257 |
| ----- | | ----- | | ----- | | ----- | |
| * | OTHER EMPLOYEE BENEFITS | 162 | 189 | 215 | 257 | 257 | 257 |
| 051-5100-510.31-10 | CONTRACTUAL SERVICES | 0 | 2,512 | 100 | 358 | 358 | 358 |
| 051-5100-510.31-40 | WASCO CO COMM | 3,003 | 3,567 | 3,600 | 3,100 | 3,100 | 3,277 |
| ----- | | ----- | | ----- | | ----- | |
| * | OFFICIAL/ADMINISTRATIVE | 3,003 | 6,079 | 3,700 | 3,458 | 3,458 | 3,635 |
| 051-5100-510.34-10 | ENGINEERING SVCS | 11,537 | 7,657 | 21,036 | 27,600 | 27,600 | 27,600 |
| 051-5100-510.34-30 | COMPUTER SVCS | 0 | 176 | 2,750 | 3,083 | 3,083 | 3,083 |
| 051-5100-510.34-40 | SOFTWARE MAINT | 10,526 | 7,318 | 10,448 | 10,296 | 3,900 | 3,900 |
| ----- | | ----- | | ----- | | ----- | |
| * | TECHNICAL SERVICES | 22,063 | 15,151 | 34,234 | 40,979 | 34,583 | 34,583 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Water Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR</u> 1996-1997 <u>ACTUALS</u> | <u>FISCAL YEAR</u> 1997-1998 <u>ACTUALS</u> | <u>FY1998-1999</u> <u>ADOPTED</u> <u>BUDGET</u> | <u>PROPOSED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>APPROVED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>ADOPTED</u> <u>BUDGET</u> <u>FY 1999-2000</u> |
|--|----------------------------|---|---|---|---|---|--|
| Water Distribution Fund - Expenditures (cont) | | | | | | | |
| 051-5100-510.39-00 | OTHER CONT SVCS | 33,995 | 9,836 | 16,231 | 12,572 | 12,572 | 12,572 |
| * | OTHER CONTRACTUAL SVCS | 33,995 | 9,836 | 16,231 | 12,572 | 12,572 | 12,572 |
| 051-5100-510.41-10 | WATER & SEWER | 578 | 665 | 600 | 1,293 | 1,293 | 1,293 |
| 051-5100-510.41-20 | GARBAGE SERVICES | 816 | 802 | 410 | 910 | 910 | 910 |
| 051-5100-510.41-30 | NATURAL GAS | 1,781 | 1,425 | 1,530 | 1,530 | 1,530 | 1,530 |
| 051-5100-510.41-40 | ELECTRICITY | 29,710 | 28,835 | 42,802 | 41,675 | 41,675 | 41,675 |
| * | UTILITY SERVICES | 32,885 | 31,727 | 45,342 | 45,408 | 45,408 | 45,408 |
| 051-5100-510.42-00 | JANITORIAL SVCS | 2,900 | 3,114 | 3,000 | 3,500 | 3,500 | 3,500 |
| * | JANITORIAL SERVICES | 2,900 | 3,114 | 3,000 | 3,500 | 3,500 | 3,500 |
| 051-5100-510.43-10 | BBILDS AND GRNDS | 2,864 | 1,732 | 2,645 | 1,995 | 1,995 | 1,995 |
| 051-5100-510.43-20 | COMPUTERS | 897 | 631 | 866 | 1,808 | 1,808 | 1,808 |
| 051-5100-510.43-30 | RADIO EQUIPMENT | 307 | 583 | 450 | 989 | 989 | 989 |
| 051-5100-510.43-40 | OFFICE EQUIPMENT | 731 | 162 | 500 | 500 | 500 | 500 |
| 051-5100-510.43-45 | JNT USE LER/EQUIP | 12,896 | 20,439 | 27,180 | 28,768 | 28,768 | 28,768 |
| 051-5100-510.43-50 | VEHICLES | 10,655 | 13,909 | 13,075 | 12,652 | 12,652 | 12,652 |
| 051-5100-510.43-51 | GAS/OIL/DIESEL/LUB | 9,026 | 7,381 | 8,540 | 11,499 | 11,499 | 11,499 |
| 051-5100-510.43-52 | TIRES AND TIRE REP | 6,436 | 2,357 | 4,785 | 3,445 | 3,445 | 3,445 |
| 051-5100-510.43-70 | GENERAL EQUIPMENT | 2,107 | 922 | 1,801 | 3,555 | 3,555 | 3,555 |
| 051-5100-510.43-71 | SPCL UTILITY EQUIP | 3,771 | 7,222 | 10,200 | 10,250 | 10,250 | 10,250 |
| 051-5100-510.43-72 | ELECTRICAL SYSTEMS | 212 | 0 | 0 | 0 | 0 | 0 |
| 051-5100-510.43-80 | SHOP EQUIPMENT | 4,586 | 4,976 | 4,643 | 3,760 | 3,760 | 3,760 |
| 051-5100-510.43-81 | SERVICE PICKUP TOOLS | 0 | 0 | 0 | 1,350 | 1,350 | 1,350 |
| 051-5100-510.43-85 | NUISANCE ABATEMENT | 20 | 0 | 0 | 0 | 0 | 0 |
| 051-5100-510.43-86 | LINE MNTNCE & SUPP | 63,782 | 32,287 | 34,250 | 63,450 | 63,450 | 63,450 |
| 051-5100-510.43-87 | UTILITIES LOCATES | 577 | 660 | 784 | 795 | 795 | 795 |
| * | REPAIRS AND MAINTENANCE | 118,867 | 93,261 | 109,719 | 144,816 | 144,816 | 144,816 |
| 051-5100-510.44-20 | RENTAL OF EQUIPMENT | 0 | 0 | 250 | 2,500 | 2,500 | 2,500 |
| * | RENTAL COSTS | 0 | 0 | 250 | 2,500 | 2,500 | 2,500 |
| 051-5100-510.52-10 | LIABILITY | 3,848 | 4,536 | 4,763 | 3,980 | 3,980 | 3,980 |
| 051-5100-510.52-30 | PROPERTY | 5,868 | 5,961 | 6,259 | 5,760 | 5,760 | 5,760 |
| 051-5100-510.52-50 | AUTOMOTIVE | 3,317 | 5,588 | 7,067 | 6,090 | 6,090 | 6,090 |
| * | INSURANCE | 13,033 | 16,085 | 18,089 | 15,830 | 15,830 | 15,830 |
| 051-5100-510.53-20 | POSTAGE | 674 | 600 | 467 | 817 | 817 | 817 |
| 051-5100-510.53-30 | TELEPHONE | 3,599 | 5,337 | 4,283 | 4,422 | 4,422 | 4,422 |
| 051-5100-510.53-32 | TELEMETRY | 10,094 | 10,957 | 11,800 | 10,601 | 10,601 | 10,601 |
| 051-5100-510.53-40 | LEGAL NOTICES | 0 | 176 | 750 | 500 | 500 | 500 |
| 051-5100-510.53-60 | PUBLIC EDUCATION/INFO | 593 | 900 | 1,655 | 1,708 | 1,708 | 1,708 |
| * | COMMUNICATIONS | 14,960 | 17,970 | 18,955 | 18,048 | 18,048 | 18,048 |
| 051-5100-510.54-00 | ADVERTISING | 121 | 700 | 450 | 470 | 470 | 470 |
| * | ADVERTISING | 121 | 700 | 450 | 470 | 470 | 470 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Water Fund

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | FISCAL YEAR 1996-1997 ACTUALS | FISCAL YEAR 1997-1998 ACTUALS | FY1998-1999 ADOPTED BUDGET | PROPOSED BUDGET FY 1999-2000 | APPROVED BUDGET FY 1999-2000 | ADOPTED BUDGET FY 1999-2000 |
|--|--------------------------|-------------------------------------|-------------------------------------|----------------------------------|------------------------------------|------------------------------------|-----------------------------------|
| Water Distribution Fund - Expenditures (cont) | | | | | | | |
| 051-5100-510.55-00 | PRINTING AND BINDING | 483 | 323 | 600 | 633 | 633 | 633 |
| * | PRINTING AND BINDING | 483 | 323 | 600 | 633 | 633 | 633 |
| 051-5100-510.57-00 | PERMITS | 107 | 14 | 0 | 0 | 0 | 0 |
| * | PERMITS | 107 | 14 | 0 | 0 | 0 | 0 |
| 051-5100-510.58-10 | TRAVEL, FOOD & LODG | 559 | 414 | 457 | 955 | 955 | 955 |
| 051-5100-510.58-50 | TRAINING AND CONF | 3,403 | 3,221 | 6,403 | 8,912 | 8,362 | 8,362 |
| 051-5100-510.58-70 | MEMBERSHIPS/DUES/ | 2,014 | 968 | 1,981 | 1,353 | 1,353 | 1,353 |
| * | TRAINING AND TRAVEL | 5,976 | 4,603 | 8,841 | 11,220 | 10,670 | 10,670 |
| 051-5100-510.60-10 | OFFICE SUPPLIES | 1,488 | 2,556 | 1,450 | 4,043 | 4,043 | 4,043 |
| 051-5100-510.60-20 | JANITORIAL SUPP | 1,589 | 1,514 | 2,066 | 1,900 | 1,900 | 1,900 |
| 051-5100-510.60-60 | EXPENDABLE SUPP | 0 | 0 | 0 | 867 | 867 | 867 |
| 051-5100-510.60-80 | CLOTHING | 1,762 | 1,860 | 2,700 | 2,820 | 2,820 | 2,820 |
| 051-5100-510.60-85 | SPECIAL DEPT SUPP | 3,444 | 4,443 | 5,274 | 5,355 | 5,355 | 5,355 |
| 051-5100-510.60-86 | CHEMICAL/LAB SUPP | 1,956 | 918 | 4,260 | 4,560 | 4,560 | 4,560 |
| 051-5100-510.60-87 | STREET CONST SUPP | 14,232 | 20,439 | 25,042 | 42,902 | 42,902 | 42,902 |
| * | SUPPLIES | 24,471 | 31,730 | 40,792 | 62,447 | 62,447 | 62,447 |
| 051-5100-510.64-10 | BOOKS AND PERIOD | 652 | 380 | 351 | 767 | 767 | 767 |
| 051-5100-510.64-80 | COMPUTER SOFTWARE | 540 | 436 | 968 | 1,201 | 1,201 | 1,201 |
| * | BOOKS AND PERIODICALS | 1,192 | 816 | 1,319 | 1,968 | 1,968 | 1,968 |
| 051-5100-510.69-50 | MISCELLANEOUS EXPENSES | 0 | 69 | 0 | 0 | 0 | 0 |
| 051-5100-510.69-80 | ASSETS <\$250 | 330 | 75 | 175 | 739 | 739 | 739 |
| * | OTHER MATERIALS/EXPENSES | 330 | 144 | 175 | 739 | 739 | 739 |
| 051-5100-510.70-50 | LEASE PURCHASE | 10,294 | 10,294 | 0 | 0 | 0 | 0 |
| * | CAPITAL OUTLAY | 10,294 | 10,294 | 0 | 0 | 0 | 0 |
| 051-5100-510.73-30 | IMPRV OTR THAN BLDGS | 988 | 1,028 | 5,200 | 25,302 | 25,302 | 25,302 |
| * | CAPITAL OUTLAY | 988 | 1,028 | 5,200 | 25,302 | 25,302 | 25,302 |
| 051-5100-510.74-10 | MACHINERY | 5,215 | 16,110 | 1,200 | 8,830 | 8,830 | 8,830 |
| 051-5100-510.74-20 | VEHICLES | 12,500 | 26,486 | 25,000 | 22,500 | 22,500 | 22,500 |
| 051-5100-510.74-25 | COMMUNICATIONS EQUIP | 153 | 0 | 0 | 1,067 | 1,067 | 1,067 |
| 051-5100-510.74-30 | FURNITURE AND FIX | 50 | 872 | 1,211 | 559 | 559 | 559 |
| 051-5100-510.74-40 | OFFICE EQUIPMENT | 656 | 0 | 326 | 1,893 | 1,893 | 1,893 |
| 051-5100-510.74-50 | COMPUTER EQUIPMENT | 1,883 | 4,133 | 6,061 | 6,608 | 6,608 | 6,608 |
| 51-5100-510.74-90 | EQUIPMENT, OTHER | 6,168 | 8,401 | 3,959 | 10,627 | 10,627 | 10,627 |
| * | MACHINERY & EQUIPMENT | 26,625 | 56,002 | 37,757 | 52,084 | 52,084 | 52,084 |
| 051-5100-510.76-10 | SOURCE OF SUPPLY | 0 | 1,636 | 56,000 | 22,000 | 22,000 | 42,000 |
| 051-5100-510.76-20 | WATER LINES | 29,910 | 36,794 | 78,500 | 65,900 | 65,900 | 76,025 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Water Fund

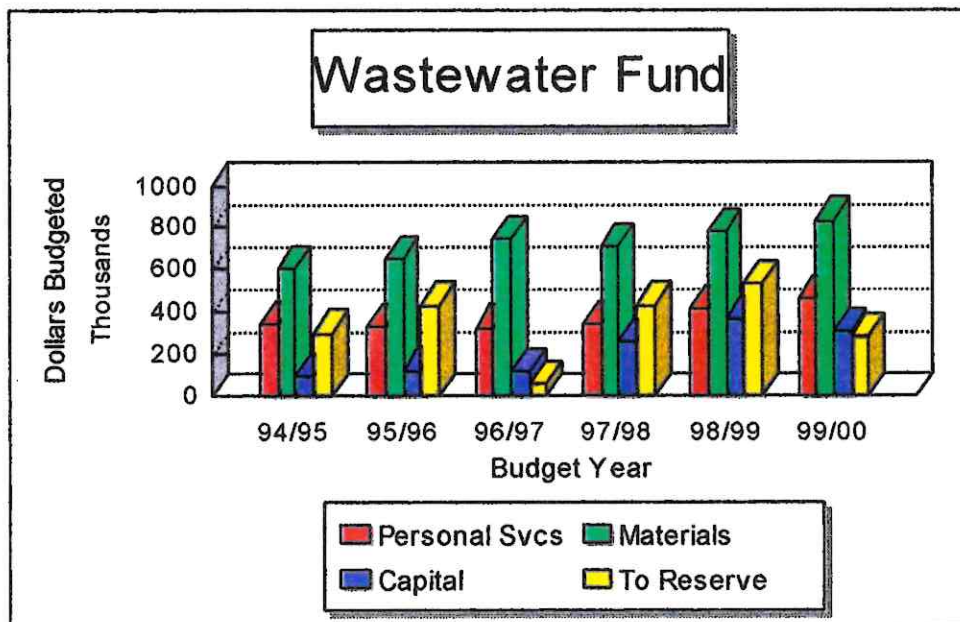
| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR 1996-1997 ACTUALS</u> | <u>FISCAL YEAR 1997-1998 ACTUALS</u> | <u>FY1998-1999 ADOPTED BUDGET</u> | <u>PROPOSED BUDGET FY 1999-2000</u> | <u>APPROVED BUDGET FY 1999-2000</u> | <u>ADOPTED BUDGET FY 1999-2000</u> |
|--|----------------------------|--|--|---|---|---|--|
| Water Distribution Fund - Expenditures (cont) | | | | | | | |
| * | PLANT IN SERVICE | 29,910 | 38,430 | 134,500 | 87,900 | 87,900 | 118,025 |
| *** | WATER DISTRIBUTION DEPT | 734,578 | 722,332 | 944,640 | 1,010,534 | 1,003,588 | 1,035,916 |
| Other Uses | | | | | | | |
| 051-9500-510.81-01 | TO GENERAL FUND | 188,818 | 175,182 | 215,632 | 248,612 | 233,947 | 233,947 |
| 051-9500-510.81-05 | TO STREET FUND | 0 | 0 | 41,973 | 42,520 | 42,520 | 42,520 |
| 051-9500-510.81-09 | TO PUBLIC WKS RESV FUND | 0 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 |
| 051-9500-510.81-10 | TO UNEMPLOY RESV FUND | 4,200 | 0 | 5,286 | 0 | 0 | 0 |
| 051-9500-510.81-17 | RETIRE RESERVE FUND | 6,524 | 0 | 0 | 0 | 0 | 0 |
| 051-9500-510.81-53 | WTR DPT CAP RSKV FND | 397,003 | 250,000 | 337,042 | 177,000 | 177,000 | 177,000 |
| 051-9500-510.81-90 | OTHER TRANSFERS OUT | 0 | 40,115 | 0 | 0 | 0 | 0 |
| * | OPERATING TRANSFERS OUT | 596,545 | 495,297 | 629,933 | 498,132 | 483,467 | 483,467 |
| 051-9500-510.88-00 | CONTINGENCY | 0 | 0 | 127,069 | 37,622 | 74,783 | 71,002 |
| * | CONTINGENCY | 0 | 0 | 127,069 | 37,622 | 74,783 | 71,002 |
| 051-9500-510.89-00 | UNAPPROPRIATED ENDING BAL | 0 | 0 | 0 | 200,000 | 200,000 | 200,000 |
| * | UNAPPROPRIATED ENDING BAL | 0 | 0 | 0 | 200,000 | 200,000 | 200,000 |
| *** | OTHER USES | 596,545 | 495,297 | 757,002 | 735,754 | 758,250 | 754,469 |
| **** | WATER UTILITY FUND | 2,055,789 | 2,053,384 | 2,808,518 | 2,713,669 | 2,713,669 | 2,825,208 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Water Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR 1996-1997 ACTUALS</u> | <u>FISCAL YEAR 1997-1998 ACTUALS</u> | <u>FY1998-1999 ADOPTED BUDGET</u> | <u>PROPOSED BUDGET FY 1999-2000</u> | <u>APPROVED BUDGET FY 1999-2000</u> | <u>ADOPTED BUDGET FY 1999-2000</u> |
|---|----------------------------|--|--|---|---|---|--|
| Water Dept Capital Reserve Fund - Revenues | | | | | | | |
| 053-0000-300.00-00 | BEGINNING BALANCE | 0 | 0 | 1,041,479 | 1,408,102 | 1,408,102 | 1,408,102 |
| * | BEGINNING BALANCE | 0 | 0 | 1,041,479 | 1,408,102 | 1,408,102 | 1,408,102 |
| 053-0000-344.20-00 | CONNECT CHARGES | 47,568 | 32,854 | 13,440 | 33,600 | 33,600 | 33,600 |
| * | UTILITY SERVICES | 47,568 | 32,854 | 13,440 | 33,600 | 33,600 | 33,600 |
| 0053-0000-361.00-00 | INTEREST REVENUES | 37,386 | 69,896 | 30,000 | 50,000 | 50,000 | 50,000 |
| * | INTEREST REVENUES | 37,386 | 69,896 | 30,000 | 50,000 | 50,000 | 50,000 |
| 0053-0000-391.51-00 | WATER UTILITY FUND | 397,003 | 250,000 | 337,042 | 177,000 | 177,000 | 177,000 |
| * | OPERATING TRANSFERS IN | 397,003 | 250,000 | 337,042 | 177,000 | 177,000 | 177,000 |
| ** | WTR DEPT CAP RESERVE FUND | 481,957 | 352,750 | 1,421,961 | 1,668,702 | 1,668,702 | 1,668,702 |
| Water Dept Capital Reserve Fund - Expenditures | | | | | | | |
| 0053-5300-510.31-10 | CONTRACTUAL SVCS | 1,748 | 0 | 0 | 0 | 0 | 0 |
| * | OFFICIAL/ADMINISTRATIVE | 1,748 | 0 | 0 | 0 | 0 | 0 |
| 0053-5300-510.71-10 | LAND | 0 | 150,000 | 50,000 | 150,000 | 150,000 | 150,000 |
| * | CAPITAL OUTLAY | 0 | 150,000 | 50,000 | 150,000 | 150,000 | 150,000 |
| 053-5300-510.72-20 | BUILDINGS | 1,150 | 0 | 0 | 0 | 0 | 0 |
| * | CAPITAL OUTLAY | 1,150 | 0 | 0 | 0 | 0 | 0 |
| 053-5300-510.73-30 | IMMTS OTHER THAN BLDGS | 0 | 0 | 120,000 | 0 | 0 | 0 |
| * | CAPITAL OUTLAY | 0 | 0 | 120,000 | 0 | 0 | 0 |
| 053-5300-510.74-90 | EQUIPMENT, OTHER | 0 | 29,850 | 0 | 0 | 0 | 0 |
| * | MACHINERY & EQUIPMENT | 0 | 29,850 | 0 | 0 | 0 | 0 |
| 053-5300-510.75-10 | CAPITAL PROJECTS | 122,000 | 1,400 | 611,961 | 808,702 | 808,702 | 808,702 |
| * | CAPITAL OUTLAY | 122,000 | 1,400 | 611,961 | 808,702 | 808,702 | 808,702 |
| 053-5300-510.76-20 | WATER LINES | 85,813 | 94,885 | 640,000 | 710,000 | 710,000 | 710,000 |
| * | PLANT IN SERVICE | 85,813 | 94,885 | 640,000 | 710,000 | 710,000 | 710,000 |
| *** | WTR DEPT CAP RESERVE FUND | 210,711 | 276,135 | 1,421,961 | 1,668,702 | 1,668,702 | 1,668,702 |

Fund: WASTEWATER FUND
Department: DEPARTMENT OF PUBLIC WORKS
Program: WASTEWATER TREATMENT
WASTEWATER COLLECTION
STORM WATER

The Wastewater Fund is an enterprise fund used to account for the operation of the City's wastewater utility. The fund's primary source of revenue is sewer rates. For budget purposes, Wastewater Collection, Wastewater Treatment, and Storm Water functions are combined as Fund 055-5500. In previous years the Storm Water utility was a part of the Street Fund.



WASTEWATER COLLECTION

Description

The Wastewater Collection Division manages the operation and maintenance of an intricate wastewater collection system consisting of wastewater collection mains, interceptors, and sanitary sewer lift stations. These efforts provide wastewater collection service to the community through video inspection of sanitary sewers, warranty inspection of new construction, mechanical and chemical treatment of troubled sewers, routine sewer and lift station maintenance and system replacements, which reduce the risk of public exposure to biological hazards associated with wastewater streams.

1999-00 Goals, Projects, and Highlights

- Operate the collection system in an effective and cost-efficient manner to protect the public investment and protect public health.
- Revise Capital Improvement Program to fit within revenue projections.
- Upgrade all orangeburg lines before they fail, and upgrade mains and services in advance of paving projects.
- Provide video inspection of new sanitary and storm installations for quality control prior to acceptance by the City.
- Continue video inspection to assess problem areas and to identify and eliminate inflow and infiltration into the collection system.
- Continue to strive for accurate, up-to-date mapping of the sanitary sewer system.
- Incremental replacement of problem sanitary sewer main lines.
- Replace deteriorated sanitary main on Court St. between 3rd/4th to alley between 1st/2nd.
- Slip line sanitary sewer main from 200 block of W 9th to W 8th.
- Chemical treatment for root control on 11,000 feet of sanitary sewer.

1998-99 Accomplishments

- Issued contract to install 1,990 feet of 10" storm line from East 9th and Harris to East 11th and J Streets to separate storm water from the sanitary system.
- Installed 59 new service lines: 47 single family, 2 duplex, 7 commercial, 1 industrial, 1 apartment, and 1 for fire station.
- Performed 7 repairs to broken laterals and 9 repairs to broken mainlines.
- Unplugged 25 blockages in sanitary and storm water lines.
- Provided 29 service renewals.
- Raised 17 manholes for accessibility.
- Excavated 6 sinkholes.
- Installed 8 catch basins and installed or raised 4 cleanouts.
- Provided mutual aid to State Hwy Department, Wasco County, Dufur and Moro.
- Cleaned troubled sewer lines which cause problems due to flatness or grease buildup.
- Performed routine work including lift station and equipment maintenance and utility locates.
- Inspected 25,800 feet of sanitary and storm sewer lines by video camera.
- Modified the design of the Eastside Lift Station to eliminate the need for employees to enter a permit-required confined space.

Major Issues to be resolved in the next 5 years

- Evaluate funding and staffing for storm water activities within the wastewater fund.
- Address hydrogen sulfide in force main from Discovery Center in response to DEQ rules.
- Continue to identify and correct Inflow and Infiltration within the system.
- Review, identify, and implement appropriate System Development Charges for the Wastewater system.
- Review and implement improvements in CAD mapping system.
- Identify and implement troubled sewer list corrections strategies.

WASTEWATER TREATMENT

Description

Wastewater treatment functions are primarily performed under contract with Operation Management International, Inc. with administrative oversight by Public Works staff. As holder of the discharge permit, the City retains responsibility for compliance with all permit limits and other requirements.

1999-00 Goals, Projects, and Highlights

- Begin Facility Master Plan for wastewater treatment facility and provide public information
- Implement effluent reuse for irrigation of local beautification projects.
- Purchase improvements for Ultraviolet Disinfection system: New lights, lamp and ballast testers, spectrophotometer.
- Improve plant's solids handling.
- Install cathodic protection on #2 clarifier.
- Complete installation of kickboards on the aeration basins.
- Purchase belt thickener and incubator, and replace classifier and grit pump.

1998-99 Accomplishments

- Issued contract for demolition of grain elevators for wastewater treatment plant expansion.
- Purchased property for plant expansion.
- Revised Local Limits and obtain DEQ and EPA approval and Council adoption.
- Issued 5-year discharge permit to Kerr McGee Chemical, LLC under new program.
- Conducted Industrial Waste Survey.
- Increased solids content of land applied biosolids from 1.6 to 2.0 mg/L.
- Installed 80% of the kickboards around clarifiers and aeration basins.
- Completely rebuilt the plant boiler.
- Acquired a Field Service Maintenance & Support agreement for ultraviolet system.
- Constructed a flood abatement wall around the staircase leading into the MCC building.
- Installed a new chlorine analyzer in the chlorine/hypochlorite storage area.
- Installed new lighting in the upper level of the maintenance building.
- Provided information for proposed industrial occupants of Port of The Dalles.
- Acquired three new land application sites.
- Installed one new influent pump.
- Installed a Variable Frequency Drive for the #1 and #2 effluent pumps.

Major Issues to be resolved in the next 5 years

- Design of wastewater treatment plant.
- Solids handling improvements - Change from liquid to solid land application.
- Elimination of all overflow to the Columbia River per permit conditions.
- Network computers at the facility.
- Plan compliance with new discharge permit expected to be issued during 1999.

STORM WATER

Description

The Storm Water program accounts for all activities involved in the operation and maintenance of storm water conveyance systems within the City Limits for the protection of property and the enhancement of stream quality.

1999-00 Goals, Projects, and Highlights

- Prepare for the storm water Phase 2 regulations by formulating a plan to address the six required elements, including public education and involvement, elimination of illicit discharges, construction controls, and good housekeeping measures for our own operations.
- Revise Capital Improvement Program to fit within revenue projections.
- Evaluate storm water operation impacts to Wastewater Fund and plan for rate adjustments to accommodate this activity.
- Continue to improve mapping and inventory of storm water infrastructure.
- Complete further sewer separation projects: Storm line extension on West 6th From Lincoln to Pentland; and installation of 1000 feet of 10" storm line at 1st and Federal.
- Improve project inspection to assure quality product.
- Work with planning issues impacting storm water runoff, such as annexation of substandard areas, requirement for curbs and sidewalks, and open drainage issues.
- Chemical treatment for root control on 4,000 feet of storm sewer.

1998-99 Accomplishments

- Prepared and advertised request for proposals for Storm Water Master Plan.
- Completed two projects to continue to separate storm water from the sanitary system:
 - Separated ¾ of an acre of sheet drainage from the sanitary system on East 20th Street
 - Installed 1,990 feet of 10" storm line from East 9th and Harris to East 11th and J Streets
 - Extend the storm line on West 7th from Lincoln to Pentland
- Sent key staff members to training on the proposed storm water regulations.
- Expended major effort on planning issues related to storm water runoff and implementing requirements.

Major Issues to be resolved in the next 5 years

- Implementation of Storm Water Master Plan for City Limits and Urban Growth Boundary.
- Plan for compliance with Phase 2 of the federal storm water regulations. The permit system affecting our storm water system is expected to be in place in Oregon during 2002.
- The City's responsibility and liability for the quality of storm water discharged to the river as a storm water permit holder.
- Annexation of substandard areas and recognition of storm water as a major consideration in growth and development.
- Accurate mapping of the storm water collection system.
- Development of public education program on storm water issues.

City of the Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

| <u>ACCOUNT DESCRIPTION</u> | <u>1996-97 ACTUALS</u> | <u>1997-98 BUDGET</u> | <u>1998-99 ADOPTED BUDGET</u> | <u>1999-2000 PROPOSED BUDGET</u> | <u>1999-2000 APPROVED BUDGET</u> | <u>1999-2000 ADOPTED BUDGET</u> |
|---------------------------------------|----------------------------|---------------------------|---------------------------------------|--|--|---|
| BEGINNING BALANCE | 1,940,389 | 5,550,985 | 1,699,552 | 2,303,263 | 2,503,233 | 2,564,551 |
| REVENUES | 1,899,037 | 1,858,014 | 2,761,951 | 1,962,489 | 1,962,519 | 1,962,489 |
| OTHER SOURCES | 51,642 | 408,023 | 635,350 | 200,000 | 200,000 | 200,000 |
| TOTAL RESOURCES | 3,891,068 | 7,817,022 | 5,096,853 | 4,465,752 | 4,665,752 | 4,727,040 |
| WASTE WATER FUND | 1,181,985 | 1,301,936 | 1,653,760 | 1,630,997 | 1,625,084 | 1,689,254 |
| SEWER SPECIAL RESERV FUND | 212,609 | 1,161,126 | 2,316,577 | 2,058,017 | 2,258,017 | 2,258,017 |
| TOTAL EXPENDITURES | 1,394,594 | 2,463,062 | 3,970,337 | 3,689,014 | 3,883,101 | 3,947,271 |
| TRANSFERS OUT | 162,712 | 592,319 | 864,533 | 450,187 | 443,172 | 443,172 |
| CONTINGENCY | - | - | 261,983 | 126,551 | 139,479 | 136,597 |
| UNAPPROPRIATED ENDING BAL | - | - | - | 200,000 | 200,000 | 200,000 |
| TOTAL OTHER USES | 162,712 | 592,319 | 1,126,516 | 776,738 | 782,651 | 779,769 |
| TOTAL EXPENDS & OTHER USES | 1,557,306 | 3,055,381 | 5,096,853 | 4,465,752 | 4,665,752 | 4,727,040 |
| FUND TOTAL | 2,333,762 | 4,761,641 | - | - | - | - |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Waste Water Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR</u> 1996-1997 <u>ACTUALS</u> | <u>FISCAL YEAR</u> 1997-1998 <u>ACTUALS</u> | <u>FY1998-1999</u> <u>ADOPTED</u> <u>BUDGET</u> | <u>PROPOSED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>APPROVED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>ADOPTED</u> <u>BUDGET</u> <u>FY 1999-2000</u> |
|-------------------------------|----------------------------|---|---|---|---|---|--|
| Waste Water - Revenues | | | | | | | |
| 055-0000-300.00-00 | BEGINNING BALANCE | 0 | 0 | 956,175 | 516,846 | 516,816 | 578,134 |
| * | BEGINNING BALANCE | 0 | 0 | 956,175 | 516,846 | 516,846 | 578,134 |
| 055-0000-337.10-00 | URBAN RENEWAL | 0 | 917 | 0 | 16,776 | 16,776 | 16,776 |
| * | LOCAL GOVERNMENT REVENUES | 0 | 917 | 0 | 16,776 | 16,776 | 16,776 |
| 055-0000-341.90-00 | MISC SALES AND SERVICES | 18,788 | 39,704 | 20,000 | 25,083 | 25,083 | 25,083 |
| * | GENERAL GOVERNMENT | 18,788 | 39,704 | 20,000 | 25,083 | 25,803 | 25,083 |
| 055-0000-344.10-00 | UTILITY SVC CHARGES | 1,732,295 | 1,653,558 | 1,714,033 | 1,802,677 | 1,802,677 | 1,802,677 |
| 055-0000-344.90-00 | DELINQUENT ACCT INT | 2,755 | 3,422 | 2,000 | 3,000 | 3,000 | 3,000 |
| * | UTILITY SERVICES | 1,735,050 | 1,656,980 | 1,716,033 | 1,805,677 | 1,805,677 | 1,805,677 |
| 055-0000-345.20-00 | UNCOLLECTIBLE ACCOUNTS | 10,163- | 1,223- | 4,000- | 3,000- | 3,000- | 3,000- |
| * | OTHER WATER CHARGES | 10,163- | 1,223- | 4,000- | 3,000- | 3,000- | 3,000- |
| 055-0000-348.00-00 | INTERDEPARTMENTAL REVENUE | 8,813 | 5,954 | 18,194 | 15,853 | 15,853 | 15,853 |
| * | INTERDEPARTMENTAL REVENUE | 8,813 | 5,954 | 18,194 | 15,853 | 15,853 | 15,853 |
| 055-0000-361.00-00 | INTEREST REVENUES | 38,684 | 53,801 | 30,000 | 30,000 | 30,000 | 30,000 |
| * | INTEREST REVENUES | 38,684 | 53,801 | 30,000 | 30,000 | 30,000 | 30,000 |
| 055-0000-369.00-00 | OTHER MISC REVENUES | 10,085 | 11 | 38,524 | 500 | 500 | 500 |
| * | OTHER MISC REVENUES | 10,085 | 11 | 38,524 | 500 | 500 | 500 |
| 055-0000-391.90-00 | OTHER | 0 | 8,023 | 5,350 | 0 | 0 | 0 |
| * | OPERATING TRANSFERS IN | 0 | 8,023 | 5,350 | 0 | 0 | 0 |
| ** | WASTE WATER FUND | 1,801,257 | 1,764,167 | 2,780,276 | 2,407,735 | 2,407,735 | 2,469,023 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

Waste Water Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR 1996-1997 ACTUALS</u> | <u>FISCAL YEAR 1997-1998 ACTUALS</u> | <u>FY1998-1999 ADOPTED BUDGET</u> | <u>PROPOSED BUDGET FY 1999-2000</u> | <u>APPROVED BUDGET FY 1999-2000</u> | <u>ADOPTED BUDGET FY 1999-2000</u> |
|-----------------------------------|----------------------------|--|--|---|---|---|--|
| Waste Water - Expenditures | | | | | | | |
| 055-5500-550.11-00 | REGULAR SALARIES | 236,663 | 249,302 | 302,736 | 332,191 | 332,191 | 332,191 |
| * | REGULAR SALARIES | 236,663 | 249,302 | 302,736 | 332,191 | 332,191 | 332,191 |
| 055-5500-550.12-00 | PARTTIME/TEMP SAL | 704 | 3,090 | 3,534 | 6,160 | 6,160 | 6,160 |
| * | PARTTIME/TEMP SALARIES | 704 | 3,090 | 3,534 | 6,160 | 6,160 | 6,160 |
| 055-5500-550.13-00 | OVERTIME SALARIES | 5,739 | 11,701 | 10,575 | 11,035 | 11,035 | 11,035 |
| * | OVERTIME SALARIES | 5,739 | 11,701 | 10,575 | 11,035 | 11,035 | 11,035 |
| 055-5500-550.21-10 | MEDICAL INSURANCE | 31,919 | 31,661 | 38,161 | 35,718 | 35,718 | 38,423 |
| 055-5500-550.21-20 | L-T DISABILITY INS | 885 | 882 | 1,118 | 1,182 | 1,182 | 1,182 |
| 055-5500-550.21-30 | LIFE INSURANCE | 261 | 257 | 365 | 364 | 364 | 364 |
| 055-5500-550.21-40 | WORKERS COMP INS | 6,845 | 2,719 | 7,479 | 5,661 | 5,661 | 5,661 |
| * | INSURANCE BENEFITS | 39,910 | 35,519 | 47,123 | 42,925 | 42,925 | 45,630 |
| 055-5500-550.22-00 | FICA | 18,010 | 19,314 | 22,839 | 26,688 | 26,688 | 26,688 |
| * | FICA | 18,010 | 19,314 | 22,839 | 26,688 | 26,688 | 26,688 |
| 055-5500-550.23-00 | RETIREMENT CONT | 22,342 | 22,405 | 37,857 | 41,743 | 41,743 | 41,743 |
| * | RETIREMENT CONTRIBUTIONS | 22,342 | 22,405 | 37,857 | 41,743 | 41,743 | 41,743 |
| 055-5500-550.29-00 | OTHER EMPLOYEE BEN | 206 | 248 | 274 | 166 | 166 | 166 |
| * | OTHER EMPLOYEE BENEFITS | 206 | 248 | 274 | 166 | 166 | 166 |
| 055-5500-550.31-10 | CONTRACTUAL SVCS | 555,643 | 526,321 | 555,442 | 575,245 | 575,245 | 575,245 |
| 055-5500-550.31-40 | WASCO CO COMM | 2,541 | 3,567 | 3,600 | 3,100 | 3,100 | 3,277 |
| * | OFFICIAL/ADMINISTRATIVE | 558,184 | 529,888 | 559,042 | 578,345 | 578,345 | 578,522 |
| 055-5500-550.34-10 | ENGINEERING SERVICES | 835 | 2,010 | 3,500 | 6,000 | 6,000 | 6,000 |
| 055-5500-550.34-30 | COMPUTER SERVICES | 0 | 264 | 1,500 | 3,816 | 3,816 | 3,816 |
| 055-5500-550.34-40 | SOFTWARE MAINTENANCE | 7,909 | 5,273 | 7,812 | 7,740 | 2,927 | 2,927 |
| * | TECHNICAL SERVICES | 8,744 | 7,547 | 12,812 | 17,556 | 12,743 | 12,743 |
| 055-5500-550.39-00 | OTHER CONT SVCS | 17,093 | 3,357 | 14,381 | 7,580 | 7,580 | 7,580 |
| * | OTHER CONTRACTUAL SVCS | 17,093 | 3,357 | 14,381 | 7,580 | 7,580 | 7,580 |
| 055-5500-550.41-10 | WATER & SEWER | 578 | 643 | 600 | 1,293 | 1,293 | 1,293 |
| 055-5500-550.41-20 | GARBAGE SERVICES | 816 | 855 | 410 | 910 | 910 | 910 |
| 055-5500-550.41-30 | NATURAL GAS | 937 | 1,154 | 1,050 | 1,050 | 1,050 | 1,050 |
| 055-5500-550.41-40 | ELECTRICITY | 5,688 | 4,936 | 8,572 | 8,140 | 8,140 | 8,140 |
| * | UTILITY SERVICES | 8,019 | 7,588 | 10,632 | 11,393 | 11,393 | 11,393 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Waste Water Fund

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | FISCAL YEAR | FISCAL YEAR | FY1998-1999 | PROPOSED | APPROVED | ADOPTED |
|-----------------------------------|-------------------------|-------------|-------------|-------------|--------------|--------------|--------------|
| | | 1996-1997 | 1997-1998 | ADOPTED | BUDGET | BUDGET | BUDGET |
| | | ACTUALS | ACTUALS | BUDGET | FY 1999-2000 | FY 1999-2000 | FY 1999-2000 |
| Waste Water - Expenditures (cont) | | | | | | | |
| 055-5500-550.42-00 | JANITORIAL SERVICES | 2,900 | 3,114 | 3,000 | 3,500 | 3,500 | 3,500 |
| * | JANITORIAL SERVICES | 2,900 | 3,114 | 3,000 | 3,500 | 3,500 | 3,500 |
| 055-5500-550.43-10 | BLDS/GRNDS | 17,836 | 1,463 | 2,095 | 1,995 | 1,995 | 1,995 |
| 055-5500-550.43-20 | COMPUTERS | 971 | 1,085 | 866 | 1,834 | 1,834 | 1,834 |
| 055-5500-550.43-30 | RADIO EQUIPMENT | 113 | 601 | 450 | 1,590 | 1,590 | 1,590 |
| 055-5500-550.43-40 | OFFICE EQUIPMENT | 960 | 318 | 500 | 1,000 | 1,000 | 1,000 |
| 055-5500-550.43-45 | JOINT USE OF LABOR | 13,379 | 17,313 | 26,270 | 26,650 | 26,650 | 26,650 |
| 055-5500-550.43-50 | VEHICLES | 13,044 | 13,194 | 13,495 | 15,332 | 15,332 | 15,332 |
| 055-5500-550.43-51 | GAS/OIL/DIESEL/ | 6,306 | 5,082 | 7,806 | 9,836 | 9,836 | 9,836 |
| 055-5500-550.43-52 | TIRES AND TIRE REP | 2,501 | 1,375 | 5,465 | 3,930 | 3,930 | 3,930 |
| 055-5500-550.43-70 | GENERAL EQUIPMENT | 3,218 | 2,427 | 6,547 | 7,024 | 7,024 | 7,024 |
| 055-5500-550.43-71 | SPCL UTILITY EQUIP | 4,401 | 6,211 | 11,119 | 11,669 | 11,669 | 11,669 |
| 055-5500-550.43-80 | SHOP EQUIPMENT | 4,698 | 3,736 | 4,882 | 3,410 | 3,410 | 3,410 |
| 055-5500-550.43-81 | SERVICE PICKUP TOOLS | 0 | 0 | 0 | 1,500 | 1,500 | 1,500 |
| 055-5500-550.43-86 | LINE MNTNCE & SUPP | 18,462 | 16,844 | 21,662 | 34,952 | 34,952 | 34,952 |
| 055-5500-550.43-87 | UTILITIES LOCATES | 657 | 660 | 928 | 885 | 885 | 885 |
| * | REPAIRS AND MAINTENANCE | 86,546 | 70,309 | 102,085 | 121,607 | 121,607 | 121,607 |
| 055-5500-550.44-20 | RENTAL OF EQUIPMENT | 0 | 0 | 250 | 3,000 | 3,000 | 3,000 |
| * | RENTAL COSTS | 0 | 0 | 250 | 3,000 | 3,000 | 3,000 |
| 055-5500-550.52-10 | LIABILITY | 5,631 | 5,191 | 6,401 | 7,710 | 7,710 | 7,710 |
| 055-5500-550.52-30 | PROPERTY | 5,620 | 6,321 | 6,637 | 5,005 | 5,005 | 5,005 |
| 055-5500-550.52-50 | AUTOMOTIVE | 8,024 | 10,632 | 12,364 | 10,055 | 10,055 | 10,055 |
| * | INSURANCE | 19,275 | 22,144 | 25,402 | 22,770 | 22,770 | 22,770 |
| 055-5500-550.53-20 | POSTAGE | 562 | 519 | 934 | 1,467 | 1,467 | 1,467 |
| 055-5500-550.53-30 | TELEPHONE | 2,967 | 4,071 | 4,245 | 4,110 | 4,110 | 4,110 |
| 055-5500-550.53-32 | TELEMETRY | 3,850 | 4,082 | 4,825 | 4,284 | 4,284 | 4,284 |
| 055-5500-550.53-40 | LEGAL NOTICES | 480 | 0 | 1,250 | 1,000 | 1,000 | 1,000 |
| 055-5500-550.53-60 | PUBLIC EDUCATION/INFO | 107 | 250 | 1,050 | 1,317 | 1,317 | 1,317 |
| * | COMMUNICATIONS | 7,966 | 8,922 | 12,304 | 12,178 | 12,178 | 12,178 |
| 055-5500-550.54-00 | ADVERTISING | 90 | 1,149 | 450 | 470 | 470 | 470 |
| * | ADVERTISING | 90 | 1,149 | 450 | 470 | 470 | 470 |
| 055-5500-550.55-00 | PRINTING AND BINDING | 290 | 356 | 425 | 783 | 783 | 783 |
| * | PRINTING AND BINDING | 290 | 356 | 425 | 783 | 783 | 783 |
| 055-5500-550.57-00 | PERMITS | 6,559 | 11,378 | 7,222 | 6,970 | 6,970 | 6,970 |
| | | 6,559 | 11,378 | 7,222 | 6,970 | 6,970 | 6,970 |
| 055-5500-550.58-10 | TRAVEL, FOOD & LODGING | 222 | 462 | 620 | 787 | 787 | 787 |
| 055-5500-550.58-50 | TRAINING AND CONFE | 3,395 | 3,501 | 5,861 | 9,346 | 8,246 | 8,246 |
| 055-5500-550.58-70 | MEMBERSHIPS/DUES/SUB | 1,185 | 1,161 | 1,875 | 1,664 | 1,664 | 1,664 |
| * | TRAINING AND TRAVEL | 4,802 | 5,124 | 8,356 | 11,797 | 10,697 | 10,697 |
| 055-5500-550.60-10 | OFFICE SUPPLIES | 2,389 | 3,614 | 2,900 | 4,043 | 4,043 | 4,043 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Waste Water Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR</u> 1996-1997 <u>ACTUALS</u> | <u>FISCAL YEAR</u> 1997-1998 <u>ACTUALS</u> | <u>FY1998-1999</u> <u>ADOPTED</u> <u>BUDGET</u> | <u>PROPOSED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>APPROVED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>ADOPTED</u> <u>BUDGET</u> <u>FY 1999-2000</u> |
|--|----------------------------|---|---|---|---|---|--|
| Waste Water - Expenditures (cont) | | | | | | | |
| 055-5500-550.60-20 | JANITORIAL SUPPLIES | 1,610 | 1,647 | 2,066 | 1,900 | 1,900 | 1,900 |
| 055-5500-550.60-60 | EXPENDABLE SUPPLIES | 0 | 0 | 0 | 867 | 867 | 867 |
| 055-5500-550.60-80 | CLOTHING | 1,496 | 1,375 | 2,340 | 2,340 | 2,340 | 2,340 |
| 055-5500-550.60-85 | SPECIAL DEPT SUPP | 3,520 | 4,511 | 4,368 | 4,061 | 4,061 | 4,061 |
| 055-5500-550.60-86 | CHEMICAL/LAB SUPP | 509 | 318 | 2,010 | 1,270 | 1,270 | 1,270 |
| 055-5500-550.60-87 | STREET CONST SUPP | 15,543 | 20,440 | 33,870 | 42,402 | 42,402 | 42,402 |
| * SUPPLIES | | 25,067 | 31,905 | 47,554 | 56,883 | 56,883 | 56,883 |
| 055-5500-550.64-10 | BOOKS AND PERI | 668 | 570 | 594 | 944 | 944 | 944 |
| 055-5500-550.64-80 | COMPUTER SOFTWARE | 480 | 603 | 1,412 | 1,328 | 1,328 | 1,328 |
| * BOOKS AND PERIODICALS | | 1,148 | 1,173 | 2,006 | 2,272 | 2,272 | 2,272 |
| 055-5500-550.69-80 | ASSETS <\$250 | 815 | 75 | 425 | 990 | 990 | 990 |
| * OTHER MATERIALS/EXPENSES | | 815 | 75 | 425 | 990 | 990 | 990 |
| 055-5500-550.70-50 | LEASE PURCHASE | 10,294 | 10,294 | 0 | 0 | 0 | 0 |
| * CAPITAL OUTLAY | | 10,294 | 10,294 | 0 | 0 | 0 | 0 |
| 055-5500-550.73-30 | IMPRVMTS THAN BLDGS | 988 | 1,028 | 1,000 | 21,103 | 21,103 | 21,103 |
| * CAPITAL OUTLAY | | 988 | 1,028 | 1,000 | 21,103 | 21,103 | 21,103 |
| 055-5500-550.74-10 | MACHINERY | 1,401 | 16,110 | 1,200 | 5,455 | 5,455 | 5,455 |
| 055-5500-550.74-20 | VEHICLES | 0 | 0 | 0 | 24,900 | 24,900 | 24,900 |
| 055-5500-550.74-25 | COMMUNICATIONS EQ | 0 | 0 | 0 | 467 | 467 | 467 |
| 055-5500-550.74-30 | FURNITURE AND FIXT | 100 | 495 | 842 | 866 | 866 | 866 |
| 055-5500-550.74-40 | OFFICE EQUIPMENT | 1,355 | 0 | 137 | 2,077 | 2,077 | 2,077 |
| 055-5500-550.74-50 | COMPUTER EQUIPMENT | 2,747 | 157 | 3,448 | 5,200 | 5,200 | 5,200 |
| 055-5500-550.74-80 | PUMPS | 0 | 0 | 50,000 | 0 | 0 | 50,000 |
| 055-5500-550.74-90 | EQUIPMENT, OTHER | 13,357 | 24,513 | 43,325 | 13,927 | 13,927 | 13,927 |
| * MACHINERY & EQUIPMENT | | 18,960 | 41,275 | 98,952 | 52,892 | 52,892 | 102,892 |
| 055-5500-550.76-30 | SEWER LINES | 80,671 | 203,731 | 229,000 | 183,000 | 183,000 | 183,000 |
| 055-5500-550.76-40 | STORMWATER COLL IMP | 0 | 0 | 93,524 | 55,000 | 55,000 | 66,288 |
| * PLANT IN SERVICE | | 80,671 | 203,731 | 322,524 | 238,000 | 238,000 | 249,288 |
| *** | WASTE WATER FUND | 1,181,985 | 1,301,936 | 1,653,760 | 1,630,997 | 1,625,084 | 1,689,254 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Waste Water Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR 1996-1997 ACTUALS</u> | <u>FISCAL YEAR 1997-1998 ACTUALS</u> | <u>FY1998-1999 ADOPTED BUDGET</u> | <u>PROPOSED BUDGET FY 1999-2000</u> | <u>APPROVED BUDGET FY 1999-2000</u> | <u>ADOPTED BUDGET FY 1999-2000</u> |
|-----------------------|----------------------------|--|--|---|---|---|--|
| Other Uses | | | | | | | |
| 055-9500-550.81-01 | TO GENERAL FUND | 104,879 | 129,994 | 157,095 | 184,133 | 177,118 | 177,118 |
| 055-9500-550.81-05 | TO STREET FUND | 0 | 0 | 34,281 | 36,054 | 36,054 | 36,054 |
| 055-9500-550.81-09 | TO PUBLIC WKS RESV FUND | 0 | 30,000 | 50,000 | 30,000 | 30,000 | 30,000 |
| 055-9500-550.81-10 | TO UNEMPL RESV FUND | 2,200 | 0 | 1,609 | 0 | 0 | 0 |
| 055-9500-550.81-17 | RETIRE RESERVE FUND | 3,991 | 0 | 0 | 0 | 0 | 0 |
| 055-9500-550.81-56 | TO SWR SPL RESV FND | 51,642 | 400,000 | 630,000 | 200,000 | 200,000 | 200,000 |
| 055-9500-550.81-90 | OTHER TRANSFERS OUT | 0 | 32,325 | 0 | 0 | 0 | 0 |
| | ----- | | | | | | |
| * | OPERATING TRANSFERS OUT | 162,712 | 592,319 | 872,985 | 450,187 | 443,172 | 443,172 |
| 055-9500-550.88-00 | CONTINGENCY | 0 | 0 | 253,531 | 126,551 | 139,479 | 136,597 |
| | ----- | | | | | | |
| * | CONTINGENCY | 0 | 0 | 253,531 | 126,551 | 139,479 | 136,597 |
| 055-9500-550.89-00 | UNAPPROPR ENDING BAL | 0 | 0 | 0 | 200,000 | 200,000 | 200,000 |
| | ----- | | | | | | |
| * | UNAPPROPRIATED ENDING BAL | 0 | 0 | 0 | 200,000 | 200,000 | 200,000 |
| *** | OTHER USES | 162,712 | 592,319 | 1,126,516 | 776,738 | 782,651 | 779,769 |
| **** | WASTE WATER FUND | 1,344,697 | 1,894,255 | 2,780,276 | 2,407,735 | 2,407,735 | 2,469,023 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Waste Water Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR 1996-1997 ACTUALS</u> | <u>FISCAL YEAR 1997-1998 ACTUALS</u> | <u>FY1998-1999 ADOPTED BUDGET</u> | <u>PROPOSED BUDGET FY 1999-2000</u> | <u>APPROVED BUDGET FY 1999-2000</u> | <u>ADOPTED BUDGET FY 1999-2000</u> |
|--|----------------------------|--|--|---|---|---|--|
| Sewer Special Reserve Fund - Revenues | | | | | | | |
| 056-0000-300.00-00 | BEGINNING BALANCE | 0 | 0 | 743,377 | 1,786,417 | 1,986,417 | 1,986,417 |
| * | BEGINNING BALANCE | 0 | 0 | 743,377 | 1,786,417 | 1,986,417 | 1,986,417 |
| 056-0000-331.90-00 | FEDERAL GRANTS, OTHER | 0 | 0 | 100,000 | 0 | 0 | 0 |
| * | FEDERAL REVENUES | 0 | 0 | 100,000 | 0 | 0 | 0 |
| 056-0000-344.20-00 | CONNECT CHARGES | 36,136 | 28,091 | 13,200 | 13,200 | 13,200 | 13,200 |
| * | UTILITY SERVICES | 36,136 | 28,091 | 13,200 | 13,200 | 13,200 | 13,200 |
| 056-0000-361.00-00 | INTEREST REVENUES | 61,643 | 73,779 | 30,000 | 58,400 | 58,400 | 58,400 |
| * | INTEREST REVENUES | 61,643 | 73,779 | 30,000 | 58,400 | 58,400 | 58,400 |
| 056-0000-369.00-00 | OTHER MISC REVENUES | 1 | 0 | 800,000 | 0 | 0 | 0 |
| * | OTHER MISC REVENUES | 1 | 0 | 800,000 | 0 | 0 | 0 |
| 056-0000-391.55-00 | WASTEWATER UTILITY FUND | 51,642 | 400,000 | 630,000 | 200,000 | 200,000 | 200,000 |
| * | OPERATING TRANSFERS IN | 51,642 | 400,000 | 630,000 | 200,000 | 200,000 | 200,000 |
| ** | SEWER SPECIAL RESV FUND | 149,422 | 501,870 | 2,316,577 | 2,058,017 | 2,258,017 | 2,258,017 |

Sewer Special Reserve Fund- Expenditures

| | | | | | | | |
|--------------------|-------------------------|---|--------|---------|---------|---------|---------|
| 056-5600-550.34-10 | ENGINEERING SERVICES | 0 | 14,632 | 330,000 | 360,000 | 360,000 | 360,000 |
| * | TECHNICAL SERVICES | 0 | 14,632 | 330,000 | 360,000 | 360,000 | 360,000 |
| 056-5600-550.67-50 | LOAN PRINCIPAL PAYMENTS | 0 | 0 | 60,000 | 124,800 | 124,800 | 124,800 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Waste Water Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR</u> 1996-1997 <u>ACTUALS</u> | <u>FISCAL YEAR</u> 1997-1998 <u>ACTUALS</u> | <u>FY1998-1999</u> <u>ADOPTED</u> <u>BUDGET</u> | <u>PROPOSED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>APPROVED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>ADOPTED</u> <u>BUDGET</u> <u>FY 1999-2000</u> |
|--|----------------------------|---|---|---|---|---|--|
| Sewer Special Reserve Fund- Expenditures (cont) | | | | | | | |
| 056-5600-550.67-60 | LOAN PRINCIPAL PAYMENTS | 0 | 0 | 12,000 | 0 | 0 | 0 |
| 056-5600-550.67-70 | LOAN INTEREST PAYMENTS | 0 | 0 | 3,010 | 0 | 0 | 0 |
| | | ----- | ----- | ----- | ----- | ----- | ----- |
| * | DEBT SERVICE | 0 | 0 | 75,010 | 124,800 | 124,800 | 124,800 |
| 056-5600-550.71-10 | LAND | 0 | 1,180 | 0 | 0 | 0 | 0 |
| | | ----- | ----- | ----- | ----- | ----- | ----- |
| * | CAPITAL OUTLAY | 0 | 1,180 | 0 | 0 | 0 | 0 |
| 056-5600-550.73-50 | CONSTRUCTION CONTRACTS | 0 | 76,361 | 200,000 | 285,000 | 485,000 | 485,000 |
| | | ----- | ----- | ----- | ----- | ----- | ----- |
| * | CAPITAL OUTLAY | 0 | 76,361 | 200,000 | 285,000 | 485,000 | 485,000 |
| 056-5600-550.75-10 | CAPITAL PROJECTS | 207,891 | 1,050,930 | 1,711,567 | 1,288,217 | 1,288,217 | 1,288,217 |
| | | ----- | ----- | ----- | ----- | ----- | ----- |
| * | CAPITAL OUTLAY | 207,891 | 1,050,930 | 1,711,567 | 1,288,217 | 1,288,217 | 1,288,217 |
| 056-5600-550.76-30 | SEWER LINES | 4,718 | 18,023 | 0 | 0 | 0 | 0 |
| | | ----- | ----- | ----- | ----- | ----- | ----- |
| * | PLANT IN SERVICE | 4,718 | 18,023 | 0 | 0 | 0 | 0 |
| *** | SEWER SPECIAL RESV FUND | 212,609 | 1,161,126 | 2,316,577 | 2,058,017 | 2,258,017 | 2,258,017 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

Fund: Airport (061)

Department: Airport (61)

Program: Airport Operations (610)

Mission

Building to meet the transportation needs of the twenty-first century, and taking advantage of development opportunities through:

- Broadening and stabilizing the political, financial and technical support base;
- Implementation and updating of the airport master plan;
- Establishment of commercial air services;
- Establishment of protective planning and zoning policies;
- Supporting airport and pilot organizations;
- Being active in both states' administrative and legislative processes.

Description

This year has been one of project completion, project development, and regional cooperation at the airport. Two large capital improvement projects have been completed, the fuel tank replacement and the drainage system reconstruction. Progress toward development of the golf course has been encouraging, and toward forming a regional airport management structure. However, the one negative note is that the Washington Legislature did end a longstanding commitment and agreement between the two states by placing a property tax on the airport. The yearly tax bill now stands at just under \$17,000.

The fueling system upgrade was done to bring the fueling system up to current underground fueling standards. The total cost for this upgrade was just over \$111,000. Although most of the funding came from the City's general fund, Klickitat County did contribute some monies, and a grant of \$7,227 was received from the State of Washington.

The drainage system reconstruction was completed at the end of December 1998. Total cost of this project was \$1,427,632. Ninety percent of that amount came from the Federal Aviation Administration (FAA), the rest from Oregon, Washington, Klickitat County, and the City of The Dalles. This project was a huge success, not only were all of the existing drainage problems solved but the new system was sized to accommodate future commercial and industrial development. In addition, a significant amount of water that had been flowing toward the northwest (the

direction of the housing in Dallesport) was diverted southerly toward the Columbia river, helping to alleviate the high water table in Dallesport.

The creation of a Regional Airport continues to progress. Talks with several local governing bodies, especially Klickitat County, have been continuing and are moving into a new phase. The approach favored by the parties now is to take the process one step at a time with the goal of a Regional Airport being achieved in about two years.

The creation of a golf course on airport property has moved along with some major advances in the past few months. The company charged with designing and building the golf course, O.B. Sports, has determined that it would be a profitable venture if built and marketed correctly. Recently the Klickitat County Planning Commission approved a conditional use permit to construct the golf course. Both the Audubon Society and The Yakima Indians gave their approval of the project provided certain conditions are met. Although a lot of work remains, everyone is optimistic that the project will continue to move forward.

The proposed budget needs \$66,914 from the City's general fund to balance. This is down from \$115,093 last year. The budget supports the general operation and maintenance, property taxes, and staff support needed to operate the airport in a safe condition. Klickitat County could provide the budget some portion of the monies needed to balance, if an agreement can be reached to move forward on the Regional Airport proposal.

Only two capital improvement projects are proposed in this year's budget. The first involves an airport operations safety issue; this project would rebuild the failing Medium Intensity Runway Lighting system (MIRL) on the primary runway 12-30. The other project is to replace the very poor, energy inefficient, single pane windows in the restaurant portion of the terminal building, with double pane insulated windows. This would help keep the temperature in that portion of the building from being too hot in the summer and too cold in the winter, making it much better for the patrons who frequent the business.

Staff will continue to be provided through the resources of other City departments. The Director of the Community Development Department, continuing the temporary assignment in the Economic Development Division, will have primary responsibility for management of the airport. Other budgeted staff includes the Buildings and Grounds manager and secretarial support.

1999-00 Goals, Projects and Highlights

- Within the next year to eighteen months, significant progress may be made toward the permanent establishment of a regional airport management structure.
- Construction on the golf course could begin as early as next spring.
- Changes will be made to the management of the vegetation on the airport grounds in anticipation of the golf course and the ever-increasing bird problem.
- Work on the Transponder Landing System's certification continues with the goal of a commissioned system in use at the airport.

1998-99 Accomplishments / Comments

- The installation of the new underground fueling system.
- The reconstruction of the 57-year-old, collapsed drainage system.
- Progress on the agreement to create a regional airport management structure.
- Progress in the development a world-class golf course.
- Continued monitoring and maintenance of pavement conditions, including piezometer readings, as required by the FAA for future funding of major projects.
- Members of the Airport Commission have volunteered many hours of their time, not only at meetings but also in doing hard labor, to ensure that the airport continues to function in a safe and efficient manor.

Major Issues to be resolved in the next 5 years

- Establishment of a regional airport management structure.
- Development of a world class golf course.
- Runway maintenance.
- Reconstruction of a major portion of runway 12-30.
- Dallsport sewer system installation providing service to the airport.
- Establishment of commercial air services.

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

Airport Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR 1996-1997 ACTUALS</u> | <u>FISCAL YEAR 1997-1998 ACTUALS</u> | <u>FY1998-1999 ADOPTED BUDGET</u> | <u>PROPOSED BUDGET FY 1999-2000</u> | <u>APPROVED BUDGET FY 1999-2000</u> | <u>ADOPTED BUDGET FY 1999-2000</u> |
|-------------------------|----------------------------|--|--|---|---|---|--|
| Airport-Revenues | | | | | | | |
| 061-0000-300.00-00 | BEGINNING BALANCE | 0 | 0 | 62,756 | 1,589 | 1,589 | 5,902 |
| * | BEGINNING BALANCE | 0 | 0 | 62,756 | 1,589 | 1,589 | 5,902 |
| 061-0000-334.90-00 | STATE GRANTS, OTHER | 0 | 0 | 50,000 | 8,000 | 8,000 | 8,000 |
| * | STATE GRANTS | 0 | 0 | 50,000 | 8,000 | 8,000 | 8,000 |
| 061-0000-341.90-00 | MISC SALES AND SERVICES | 1,747- | 70 | 100 | 50 | 50 | 50 |
| * | GENERAL GOVERNMENT | 1,747- | 70 | 100 | 50 | 50 | 50 |
| 061-0000-347.00-00 | AVIATION FUEL SALES | 18,006 | 1,446 | 1,300 | 1,300 | 1,300 | 1,300 |
| * | AVIATION FUEL SALES | 18,006 | 1,446 | 1,300 | 1,300 | 1,300 | 1,300 |
| 061-0000-361.00-00 | INTEREST REVENUES | 887 | 607 | 500 | 700 | 700 | 700 |
| * | INTEREST REVENUES | 887 | 607 | 500 | 700 | 700 | 700 |
| 061-0000-363.40-00 | HANGER RENTALS | 59- | 0 | 0 | 0 | 0 | 0 |
| 061-0000-363.50-00 | PROPERTY RENTALS | 18,176 | 11,900 | 19,000 | 18,000 | 18,000 | 18,000 |
| * | RENTAL REVENUES | 18,117 | 11,900 | 19,000 | 18,000 | 18,000 | 18,000 |
| 061-0000-365.00-00 | GIFTS AND DONATIONS | 0 | 2,137 | 0 | 0 | 0 | 0 |
| * | GIFTS AND DONATIONS | 0 | 2,137 | 0 | 0 | 0 | 0 |
| 061-0000-369.00-00 | OTHER MISC REVENUES | 0 | 20 | 59 | 0 | 0 | 0 |
| * | OTHER MISC REVENUES | 0 | 20 | 59 | 0 | 0 | 0 |
| 061-0000-391.01-00 | GENERAL FUND | 46,414 | 92,705 | 131,932 | 66,984 | 66,034 | 61,918 |
| * | OPERATING TRANSFERS IN | 46,414 | 92,705 | 131,932 | 66,984 | 66,034 | 61,918 |
| ** | AIRPORT FUND | 81,677 | 108,885 | 265,647 | 96,623 | 95,673 | 95,870 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Airport Fund

| | | FISCAL YEAR | FISCAL YEAR | FY1998-1999 | PROPOSED | APPROVED | ADOPTED |
|------------------------|--------------------------|-------------|-------------|-------------|--------------|--------------|--------------|
| | | 1996-1997 | 1997-1998 | ADOPTED | BUDGET | BUDGET | BUDGET |
| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | ACTUALS | ACTUALS | BUDGET | FY 1999-2000 | FY 1999-2000 | FY 1999-2000 |
| Airport - Expenditures | | | | | | | |
| 061-6100-610.11-00 | REGULAR SALARIES | 0 | 0 | 18,933 | 27,711 | 27,711 | 27,711 |
| * | REGULAR SALARIES | 0 | 0 | 18,933 | 27,711 | 27,711 | 27,711 |
| 061-6100-610.12-00 | PARTTIME/TEMP SAL | 4,259 | 0 | 0 | 0 | 0 | 0 |
| * | PARTTIME/TEMP SALARIES | 4,259 | 0 | 0 | 0 | 0 | 0 |
| 061-6100-610.13-00 | OVERTIME SALARIES | 238 | 0 | 0 | 0 | 0 | 0 |
| * | OVERTIME SALARIES | 238 | 0 | 0 | 0 | 0 | 0 |
| 061-6100-610.21-10 | MEDICAL INSURANCE | 0 | 0 | 1,807 | 2,470 | 2,470 | 2,667 |
| 061-6100-610.21-20 | L-T DISABILITY INS | 0 | 0 | 102 | 135 | 135 | 135 |
| 061-6100-610.21-30 | LIFE INSURANCE | 0 | 0 | 13 | 22 | 22 | 22 |
| 061-6100-610.21-40 | WORKERS COMP INS | 230 | 125 | 110 | 172 | 172 | 172 |
| * | INSURANCE BENEFITS | 230 | 125 | 2,032 | 2,799 | 2,799 | 2,996 |
| 061-6100-610.22-00 | FICA | 344 | 0 | 1,448 | 2,120 | 2,120 | 2,120 |
| * | FICA | 344 | 0 | 1,448 | 2,120 | 2,120 | 2,120 |
| 061-6100-610.23-00 | RETIREMENT CONTR | 0 | 0 | 2,387 | 3,741 | 3,741 | 3,741 |
| * | RETIREMENT CONTRIBUTIONS | 0 | 0 | 2,387 | 3,741 | 3,741 | 3,741 |
| 061-6100-610.29-00 | OTHER EMPLOYEE BEN | 84 | 0 | 0 | 28 | 28 | 28 |
| * | OTHER EMPLOYEE BENEFITS | 84 | 0 | 0 | 28 | 28 | 28 |
| 061-6100-610.31-10 | CONTRACTUAL SERVICES | 0 | 47,578 | 13,380 | 980 | 980 | 980 |
| * | OFFICIAL/ADMINISTRATIVE | 0 | 47,578 | 13,380 | 980 | 980 | 980 |
| 061-6100-610.34-10 | ENGINEERING SVCS | 2,500 | 0 | 0 | 0 | 0 | 0 |
| 061-6100-610.34-60 | WTHR GRNT SVC CHGS | 3,840 | 3,693 | 1,368 | 1,400 | 1,400 | 1,400 |
| * | TECHNICAL SERVICES | 6,340 | 3,693 | 1,368 | 1,400 | 1,400 | 1,400 |
| 061-6100-610.41-10 | WATER & SEWER | 246 | 0 | 400 | 300 | 300 | 300 |
| 061-6100-610.41-20 | GARBAGE SERVICES | 232 | 0 | 0 | 0 | 0 | 0 |
| 061-6100-610.41-40 | ELECTRICITY | 1,828 | 2,077 | 1,900 | 2,000 | 2,000 | 2,000 |
| 061-6100-610.41-60 | HEATING OIL | 834 | 0 | 800 | 800 | 800 | 800 |
| * | UTILITY SERVICES | 3,140 | 2,077 | 3,100 | 3,100 | 3,100 | 3,100 |
| 061-6100-610.43-10 | BLDGS & GRNDS | 6,231 | 7,660 | 16,347 | 6,464 | 6,464 | 6,464 |
| 061-6100-610.43-45 | JOINT USE OF LABOR | 7,183 | 1,588 | 1,060 | 1,000 | 1,000 | 1,000 |
| 061-6100-610.43-50 | VEHICLES | 72 | 9 | 0 | 0 | 0 | 0 |
| 061-6100-610.43-51 | GAS/OIL/DIESEL/ | 286 | 0 | 0 | 0 | 0 | 0 |
| 061-6100-610.43-52 | TIRES AND TIRE REP | 277 | 0 | 0 | 0 | 0 | 0 |
| 061-6100-610.43-70 | GENERAL EQUIPMENT | 0 | 20 | 0 | 200 | 200 | 200 |
| 061-6100-610.43-72 | ELECTRICAL SYSTEMS | 0 | 21 | 0 | 0 | 0 | 0 |
| 061-6100-610.43-73 | PLUMBING | 0 | 4 | 480 | 200 | 200 | 200 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Airport Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR 1996-1997 ACTUALS</u> | <u>FISCAL YEAR 1997-1998 ACTUALS</u> | <u>FY1998-1999 ADOPTED BUDGET</u> | <u>PROPOSED BUDGET FY 1999-2000</u> | <u>APPROVED BUDGET FY 1999-2000</u> | <u>ADOPTED BUDGET FY 1999-2000</u> |
|--------------------------------------|----------------------------|--|--|---|---|---|--|
| AIRPORT - EXPENDITURES (Cont) | | | | | | | |
| 061-6100-610-43-77 | HVAC SYSTEMS | 0 | 63 | 250 | 50 | 50 | 50 |
| * | REPAIRS AND MAINTENANCE | 14,049 | 9,365 | 18,137 | 7,914 | 7,914 | 7,914 |
| 061-6100-610.44-20 | RENTAL OF EQUIPMENT | 341 | 0 | 150 | 500 | 500 | 500 |
| * | RENTAL COSTS | 341 | 0 | 150 | 500 | 500 | 500 |
| 061-6100-610.46-10 | PROPERTY TAXES | 35 | 35 | 20,000 | 16,777 | 16,777 | 16,777 |
| 061-6100-610.46-20 | EXCISE TAXES | 1,282 | 1,039 | 1,300 | 0 | 0 | 0 |
| * | OTHER TAXES | 1,317 | 1,074 | 21,300 | 16,777 | 16,777 | 16,777 |
| 061-6100-610.52-10 | LIABILITY | 10,846 | 10,142 | 8,000 | 4,153 | 4,153 | 4,153 |
| 061-6100-610.52-30 | PROPERTY | 964 | 926 | 1,000 | 1,500 | 1,500 | 1,500 |
| 061-6100-610.52-50 | AUTOMOTIVE | 325 | 361 | 0 | 0 | 0 | 0 |
| * | INSURANCE | 12,135 | 11,429 | 9,000 | 5,653 | 5,653 | 5,653 |
| 061-6100-610.53-20 | POSTAGE | 158 | 337 | 200 | 300 | 300 | 300 |
| 061-6100-610.53-30 | TELEPHONE | 642 | 503 | 650 | 600 | 600 | 600 |
| * | COMMUNICATIONS | 800 | 840 | 850 | 900 | 900 | 900 |
| 061-6100-610.54-00 | ADVERTISING | 347 | 133 | 0 | 0 | 0 | 0 |
| * | ADVERTISING | 347 | 133 | 0 | 0 | 0 | 0 |
| 061-6100-610.57-00 | PERMITS | 25 | 30 | 45 | 300 | 300 | 300 |
| * | PERMITS | 25 | 30 | 45 | 300 | 300 | 300 |
| 061-6100-610.58-10 | TRAVEL, FOOD & LODGING | 0 | 588 | 250 | 400 | 400 | 400 |
| 061-6100-610.58-50 | TRAINING AND CONF | 0 | 273 | 150 | 150 | 150 | 150 |
| 061-6100-610.58-70 | MEMBERSHIPS/DUES/SUB | 50 | 112 | 150 | 150 | 150 | 150 |
| * | TRAINING AND TRAVEL | 50 | 973 | 550 | 700 | 700 | 700 |
| 061-6100-610.60-85 | SPECIAL DEPT SUPPLIES | 79 | 0 | 0 | 0 | 0 | 0 |
| 061-6100-610.60-90 | OTHER SUPPLIES | 156 | 39 | 500 | 0 | 0 | 0 |
| * | SUPPLIES | 235 | 39 | 500 | 0 | 0 | 0 |
| 061-6100-610.62-60 | AVIATION FUEL | 15,389 | 0 | 0 | 0 | 0 | 0 |
| * | AVIATION FUEL | 15,389 | 0 | 0 | 0 | 0 | 0 |
| 061-6100-610.69-50 | MISCELLANEOUS EXP | 61 | 0 | 0 | 0 | 0 | 0 |
| * | OTHER MATERIALS/EXPENSES | 61 | 0 | 0 | 0 | 0 | 0 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Airport Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR 1996-1997 ACTUALS</u> | <u>FISCAL YEAR 1997-1998 ACTUALS</u> | <u>FY1998-1999 ADOPTED BUDGET</u> | <u>PROPOSED BUDGET FY 1999-2000</u> | <u>APPROVED BUDGET FY 1999-2000</u> | <u>ADOPTED BUDGET FY 1999-2000</u> |
|------------------------------------|----------------------------|--|--|---|---|---|--|
| Airport-Expenditures (cont) | | | | | | | |
| 061-6100-610.72-20 | BUILDINGS | 0 | 0 | 0 | 3,550 | 3,550 | 3,550 |
| * | CAPITAL OUTLAY | 0 | 0 | 0 | 3,550 | 3,550 | 3,550 |
| 061-6100-610.73-30 | IMPMTS OTH THAN BLDGS | 0 | 11,174 | 172,408 | 18,450 | 17,500 | 17,500 |
| * | CAPITAL OUTLAY | 0 | 11,174 | 172,408 | 18,450 | 17,500 | 17,500 |
| 061-9500-610-81-63 | TO FAA IMPRVMT FUND | 0 | 0 | 59 | 0 | 0 | 0 |
| * | OPERATING TRANSFERS OUT | 0 | 0 | 59 | 0 | 0 | 0 |
| *** | AIRPORT FUND | 59,384 | 88,530 | 265,647 | 96,623 | 95,673 | 95,870 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

Capital Improvements Fund Group

Description

The City currently has three active funds in the capital improvements fund type. These are the LID Fund (#36) which accounts for the various special assessments projects of the City, the Capital Projects Fund (#37) which accounts for the City Hall renovation Police Remodel and Library Mezzanine projects, and the FAA Grant Improvement Fund (#63) established to account for the improvements made at the airport funded primarily with grants from the FAA.

1999-2000 Goals, Projects and Highlights

- ◆ Special Assessments: No specific project has been identified. \$539,326 is available to the City to finance any LIDs pursued or to help meet a City match.
- ◆ Capital Projects Fund: Two projects will be pursued this year: (1) Library Mezzanine Project - 75% of a \$319,000 project, as proposed, is budgeted.
(2) City Hall Renovation, Phase 1 - \$475,318 to move the Planning Office into ADA accessible space in the old Police Station, remove old Fire Department annexes, construct a parking lot and remodel temporary Legal and City Clerk offices.
- ◆ FAA Fund - No activity planned this year.

1998-99 Accomplishments

- ◆ City Hall Renovation Plan was updated. Construction design for a Phase 1 project was completed.
- ◆ City staff accomplished a review of outstanding assessment loans and resolution of delinquent accounts in accordance with established policies and practices.
- ◆ During 1997-98, the City received award of a grant from the FAA to fund 90% of a \$1.2 million dollar improvement package at the airport. The improvements will address the failing drainage system that has undermined at least one of the runways, resulting in several sinkholes. Project design was completed during the 1997-98 fiscal year, with construction completed during 1998-99.

Major Issues to be resolved in the next 5 years

- ◆ Review and evaluation of the City's LID process with respect to budget and financing policies and procedures.
- ◆ Maintenance of sufficient operating monies within the LID Fund so as to internally finance small projects without the added complexities of use of bonding or other debt instruments.
- ◆ Complete major renovation of City Hall.

City of the Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

| <u>ACCOUNT DESCRIPTION</u> | <u>1996-97 ACTUALS</u> | <u>1997-98 BUDGET</u> | <u>1998-99 ADOPTED BUDGET</u> | <u>1999-2000 PROPOSED BUDGET</u> | <u>1999-2000 APPROVED BUDGET</u> | <u>1999-2000 ADOPTED BUDGET</u> |
|----------------------------|----------------------------|---------------------------|---------------------------------------|--|--|---|
| BEGINNING BALANCE | 689,126 | 1,681,004 | 1,240,566 | 1,022,333 | 1,022,333 | 1,098,469 |
| REVENUES | 351,112 | 383,127 | 1,723,352 | 187,411 | 187,411 | 201,936 |
| OTHER SOURCES | 1,112,759 | 119,708 | 1,067,333 | 53,000 | 53,000 | 50,000 |
| TOTAL RESOURCES | 2,152,997 | 2,183,839 | 4,031,251 | 1,262,744 | 1,262,744 | 1,350,405 |
| SPECIAL ASSESSMENTS FUND | 420,921 | 95,082 | 1,192,729 | 539,326 | 539,326 | 539,326 |
| CAPITAL PROJECTS FUND | 14,513 | 697,369 | 1,297,548 | 714,568 | 714,568 | 801,229 |
| FAA GRANT IMPROVEMENT FUND | 12,811 | 110,559 | 1,286,474 | - | - | 1,000 |
| TOTAL EXPENDITURES | 448,245 | 903,010 | 3,776,751 | 1,253,894 | 1,253,894 | 1,341,555 |
| TRANSFERS OUT | 23,750 | 26,145 | 167,127 | 8,850 | 8,850 | 8,850 |
| CONTINGENCY | - | - | 87,373 | - | - | - |
| UNAPPROPRIATED ENDING BAL | - | - | - | - | - | - |
| TOTAL OTHER USES | 23,750 | 26,145 | 254,500 | 8,850 | 8,850 | 8,850 |
| TOTAL EXPENDS & OTHER USES | 471,995 | 929,155 | 4,031,251 | 1,262,744 | 1,262,744 | 1,350,405 |
| FUND TOTAL | 1,681,002 | 1,254,684 | - | - | - | - |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Capital Improvements Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR 1996-1997 ACTUALS</u> | <u>FISCAL YEAR 1997-1998 ACTUALS</u> | <u>FY1998-1999 ADOPTED BUDGET</u> | <u>PROPOSED BUDGET FY 1999-2000</u> | <u>APPROVED BUDGET FY 1999-2000</u> | <u>ADOPTED BUDGET FY 1999-2000</u> |
|--|----------------------------|--|--|---|---|---|--|
| Special Assessments Fund - Revenues | | | | | | | |
| 036-0000-300.00-00 | BEGINNING BALANCE | 0 | 0 | 442,131 | 513,266 | 513,266 | 513,266 |
| * | BEGINNING BALANCE | 0 | 0 | 442,131 | 513,266 | 513,266 | 513,266 |
| 036-0000-361.00-00 | INTEREST REVENUES | 20,127 | 17,625 | 15,000 | 15,000 | 15,000 | 15,000 |
| * | INTEREST REVENUES | 20,127 | 17,625 | 15,000 | 15,000 | 15,000 | 15,000 |
| 036-0000-370.10-00 | PRINCIPAL-NONBONDED | 55,577 | 225,341 | 52,827 | 17,919 | 17,919 | 17,919 |
| 036-0000-370.20-00 | INTEREST-NONBONDED | 0 | 4,402 | 18,400 | 1,991 | 1,991 | 1,991 |
| 036-0000-370.50-00 | PRINCIPAL-BONDED | 62,930 | 25,216 | 0 | 0 | 0 | 0 |
| 036-0000-370.60-00 | INTEREST-BONDED | 21,724 | 6,654 | 0 | 0 | 0 | 0 |
| * | SPECIAL ASSESSMENTS | 140,231 | 261,613 | 71,227 | 19,910 | 19,910 | 19,910 |
| 036-0000-393.10-00 | BOND PROCEEDS | 0 | 0 | 787,500 | 0 | 0 | 0 |
| * | PROCEEDS- LT LIABILITIES | 0 | 0 | 787,500 | 0 | 0 | 0 |
| ** | SPECIAL ASSESSMENTS FUND | 160,358 | 279,238 | 1,315,858 | 548,176 | 548,176 | 548,176 |
| Special Assessments - Expenditures | | | | | | | |
| 036-3600-419.31-10 | CONTRACTUAL SVCS | 397,976 | 77,092 | 1,031,979 | 375,026 | 375,026 | 375,026 |
| * | OFFICIAL/ADMINISTRATIVE | 397,976 | 77,092 | 1,031,979 | 375,026 | 375,026 | 375,026 |
| 036-3600-419.32-10 | AUDITING SVCS | 2,775 | 3,000 | 0 | 3,000 | 3,000 | 3,000 |
| 036-3600-419.32-20 | SPECIAL LEGAL SVCS | 25 | 0 | 10,000 | 10,000 | 10,000 | 10,000 |
| * | PROFESSIONAL SERVICES | 2,800 | 3,000 | 10,000 | 13,000 | 13,000 | 13,000 |
| 036-3600-419.34-10 | ENGINEERING SVCS | 19,334 | 12,212 | 150,000 | 150,000 | 150,000 | 150,000 |
| * | TECHNICAL SERVICES | 19,334 | 12,212 | 150,000 | 150,000 | 150,000 | 150,000 |
| 036-3600-419.53-20 | POSTAGE | 266 | 74 | 150 | 300 | 300 | 300 |
| 036-3600-419.53-40 | LEGAL NOTICES | 545 | 329 | 600 | 1,000 | 1,000 | 1,000 |
| * | COMMUNICATIONS | 811 | 403 | 750 | 1,300 | 1,300 | 1,300 |
| 036-3600-419.75-10 | CAPITAL PROJECTS | 0 | 2,375 | 0 | 0 | 0 | 0 |
| * | CAPITAL OUTLAY | 0 | 2,375 | 0 | 0 | 0 | 0 |
| ** | SPECIAL ASSESSMENTS FUND | 420,921 | 95,082 | 1,192,729 | 539,326 | 539,326 | 539,326 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Capital Improvements Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR 1996-1997 ACTUALS</u> | <u>FISCAL YEAR 1997-1998 ACTUALS</u> | <u>FY1998-1999 ADOPTED BUDGET</u> | <u>PROPOSED BUDGET FY 1999-2000</u> | <u>APPROVED BUDGET FY 1999-2000</u> | <u>ADOPTED BUDGET FY 1999-2000</u> |
|---|----------------------------|--|--|---|---|---|--|
| Special Assessments - Other Uses | | | | | | | |
| 036-9500-419.81-01 | TO GENERAL FUND | 23,750 | 8,850 | 19,706 | 8,850 | 8,850 | 8,850 |
| 036-9500-419.81-05 | TO ST/SEWER FD | 0 | 0 | 5,350 | 0 | 0 | 0 |
| 036-9500-419.81-51 | TO WATER UTILITY FUND | 0 | 0 | 5,350 | 0 | 0 | 0 |
| 036-9500-419.81-55 | TO WASTEWATER UTILITY FD | 0 | 0 | 5,350 | 0 | 0 | 0 |
| 036-9500-419.81-90 | OTHER TRANSFERS OUT | 0 | 16,045 | 0 | 0 | 0 | 0 |
| | | ----- | ----- | ----- | ----- | ----- | ----- |
| * | OPERATING TRANSFERS OUT | 23,750 | 24,895 | 35,756 | 8,850 | 8,850 | 8,850 |
| 036-9500-419.88-00 | CONTINGENCY | 0 | 0 | 87,373 | 0 | 0 | 0 |
| | | ----- | ----- | ----- | ----- | ----- | ----- |
| * | CONTINGENCY | 0 | 0 | 87,373 | 0 | 0 | 0 |
| ** | OTHER USES | 23,750 | 24,895 | 123,129 | 8,850 | 8,850 | 8,850 |
| | | ----- | ----- | ----- | ----- | ----- | ----- |
| *** | OTHER USES | 23,750 | 24,895 | 123,129 | 8,850 | 8,850 | 8,850 |
| **** | SPECIAL ASSESSMENTS FUND | 444,671 | 119,977 | 1,315,858 | 548,176 | 548,176 | 548,176 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Capital Improvements Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR 1996-1997 ACTUALS</u> | <u>FISCAL YEAR 1997-1998 ACTUALS</u> | <u>FY1998-1999 ADOPTED BUDGET</u> | <u>PROPOSED BUDGET FY 1999-2000</u> | <u>APPROVED BUDGET FY 1999-2000</u> | <u>ADOPTED BUDGET FY 1999-2000</u> |
|--|----------------------------|--|--|---|---|---|--|
| Capital Projects Fund - Revenues | | | | | | | |
| 037-0000-300.00-00 | BEGINNING BALANCE | 0 | 0 | 735,870 | 509,067 | 509,067 | 584,203 |
| * | BEGINNING BALANCE | 0 | 0 | 735,870 | 509,067 | 509,067 | 584,203 |
| 037-0000-337.90-00 | LOCAL GOVT REVENUES-OTHER | 0 | 0 | 53,000 | 0 | 0 | 0 |
| * | LOCAL GOVERNMENT REVENUES | 0 | 0 | 53,000 | 0 | 0 | 0 |
| 037-0000-361.00-00 | INTEREST REVENUES | 16,905 | 44,269 | 20,000 | 6,000 | 6,000 | 6,000 |
| * | INTEREST REVENUES | 16,905 | 44,269 | 20,000 | 6,000 | 6,000 | 6,000 |
| 037-0000-363.80-00 | STATE OFFICE BLDG INCOME | 170,974 | 10,000 | 6,210 | 146,501 | 146,501 | 146,501 |
| * | RENTAL REVENUES | 170,974 | 10,000 | 6,210 | 146,501 | 146,501 | 146,501 |
| 037-0000-369.00-00 | OTHER MISC REVENUES | 0 | 0 | 213,000 | 0 | 0 | 14,525 |
| * | OTHER MISC REVENUES | 0 | 0 | 213,000 | 0 | 0 | 14,525 |
| 037-0000-391.01-00 | GENERAL FUND | 112,759 | 0 | 0 | 53,000 | 53,000 | 50,000 |
| 037-0000-391.90-00 | OTHER | 0 | 0 | 139,774 | 0 | 0 | 0 |
| * | OPERATING TRANSFERS IN | 112,759 | 0 | 139,774 | 53,000 | 53,000 | 50,000 |
| 037-0000-393.10-00 | BOND PROCEEDS | 1,000,000 | 0 | 135,000 | 0 | 0 | 0 |
| * | PROCEEDS- LT LIABILITIES | 1,000,000 | 0 | 135,000 | 0 | 0 | 0 |
| ** | CAPITAL PROJECTS FUND | 1,300,638 | 54,269 | 1,302,854 | 714,568 | 714,568 | 801,229 |
| City Hall Renovation - Expenditures | | | | | | | |
| 037-3700-419.34-10 | ENGINEERING SERVICES | 0 | 0 | 0 | 10,000 | 10,000 | 10,000 |
| 037-3700-419.34-20 | ARCHITECTURAL SVCS | 560 | 0 | 79,000 | 0 | 0 | 0 |
| * | TECHNICAL SERVICES | 560 | 0 | 79,000 | 10,000 | 10,000 | 10,000 |
| 037-3700-419.53-20 | POSTAGE | 0 | 6 | 0 | 0 | 0 | 0 |
| * | COMMUNICATIONS | 0 | 6 | 0 | 0 | 0 | 0 |
| 037-3700-419.72-20 | BUILDINGS | 13,953 | 188,264 | 162,047 | 465,318 | 465,318 | 462,318 |
| * | CAPITAL OUTLAY | 13,953 | 188,264 | 162,047 | 465,318 | 465,318 | 462,318 |
| *** | CITY HALL RENOVATION | 14,513 | 188,270 | 241,047 | 475,318 | 475,318 | 472,318 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Capital Improvements Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR 1996-1997 ACTUALS</u> | <u>FISCAL YEAR 1997-1998 ACTUALS</u> | <u>FY1998-1999 ADOPTED BUDGET</u> | <u>PROPOSED BUDGET FY 1999-2000</u> | <u>APPROVED BUDGET FY 1999-2000</u> | <u>ADOPTED BUDGET FY 1999-2000</u> |
|---|----------------------------|--|--|---|---|---|--|
| Library Mezzanine - Expenditures | | | | | | | |
| 037-3800-419.34-20 | ARCHITECTURAL SERVICES | 0 | 0 | 0 | 2,000 | 2,000 | 2,000 |
| * | TECHNICAL SERVICES | 0 | 0 | 0 | 2,000 | 2,000 | 2,000 |
| 037-3800-419.72-20 | BUILDINGS | 0 | 0 | 319,000 | 237,250 | 237,250 | 326,911 |
| * | CAPITAL OUTLAY | 0 | 0 | 319,000 | 237,250 | 237,250 | 326,911 |
| *** | LIBRARY MEZZANINE | 0 | 0 | 319,000 | 239,250 | 239,250 | 328,911 |
| Police Facility - Expenditures | | | | | | | |
| 037-3900-419.31-10 | CONTRACTUAL SERVICES | 0 | 0 | 90,501 | 0 | 0 | 0 |
| * | OFFICIAL/ADMINISTRATIVE | 0 | 0 | 90,501 | 0 | 0 | 0 |
| 037-3900-419.72-20 | BUILDINGS | 0 | 509,099 | 536,000 | 0 | 0 | 0 |
| * | CAPITAL OUTLAY | 0 | 509,099 | 536,000 | 0 | 0 | 0 |
| 037-3900-419.74-40 | OFFICE EQUIPMENT | 0 | 0 | 111,000 | 0 | 0 | 0 |
| * | MACHINERY & EQUIPMENT | 0 | 0 | 111,000 | 0 | 0 | 0 |
| *** | POLICE FACILITY | 0 | 509,099 | 737,501 | 0 | 0 | 0 |
| Other Uses - Expenditures | | | | | | | |
| 037-9500-419.81-01 | TO GENERAL FUND | 0 | 1,250 | 0 | 0 | 0 | 0 |
| 037-9500-419.81-18 | TO SPECIAL GRANTS | 0 | 0 | 5,306 | 0 | 0 | 0 |
| * | OPERATING TRANSFERS OUT | 0 | 1,250 | 5,306 | 0 | 0 | 0 |
| *** | OTHER USES | 0 | 1,250 | 5,306 | 0 | 0 | 0 |
| **** | CAPITAL PROJECTS FUND | 14,513 | 698,619 | 1,302,854 | 714,568 | 714,568 | 801,229 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Capital Improvements Fund

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR 1996-1997 ACTUALS</u> | <u>FISCAL YEAR 1997-1998 ACTUALS</u> | <u>FY1998-1999 ADOPTED BUDGET</u> | <u>PROPOSED BUDGET FY 1999-2000</u> | <u>APPROVED BUDGET FY 1999-2000</u> | <u>ADOPTED BUDGET FY 1999-2000</u> |
|--------------------------------------|----------------------------|--|--|---|---|---|--|
| FAA Grant Fund - Revenues | | | | | | | |
| 063-0000-300.00-00 | BEGINNING BALANCE | 0 | 0 | 62,565 | 0 | 0 | 1,000 |
| * | BEGINNING BALANCE | 0 | 0 | 62,565 | 0 | 0 | 1,000 |
| 063-0000-331.20-00 | FEDERAL GRANTS-FFA/CDBG | 2,249 | 0 | 1,284,868 | 0 | 0 | 0 |
| * | FEDERAL REVENUES | 2,249 | 0 | 1,284,868 | 0 | 0 | 0 |
| 063-0000-334.90-00 | STATE GRANTS, OTHER | 0 | 50,000 | 50,878 | 0 | 0 | 0 |
| * | STATE GRANTS | 0 | 50,000 | 50,878 | 0 | 0 | 0 |
| 063-0000-361.00-00 | INTEREST REVENUES | 626 | 380 | 4,575 | 0 | 0 | 0 |
| * | INTEREST REVENUES | 626 | 380 | 4,575 | 0 | 0 | 0 |
| 063-0000-369.00-00 | OTHER MISC REVENUES | 0 | 50 | 4,594 | 0 | 0 | 0 |
| * | OTHER MISC REVENUES | 0 | 50 | 4,594 | 0 | 0 | 0 |
| 063-0000-391.01-00 | GENERAL FUND | 0 | 119,708 | 5,000 | 0 | 0 | 0 |
| 063-0000-391-90-00 | OTHER | 0 | 0 | 59 | 0 | 0 | 0 |
| * | OPERATING TRANSFERS IN | 0 | 119,708 | 5,059 | 0 | 0 | 0 |
| ** | FAA GRANT IMPRMT FUND | 2,875 | 169,378 | 1,412,539 | 0 | 0 | 1,000 |
| FAA Grant Fund - Expenditures | | | | | | | |
| 063-6300-419.31-10 | CONTRACTUAL SVCS | 10,612 | 0 | 0 | 0 | 0 | 0 |
| * | OFFICIAL/ADMINISTRATIVE | 10,612 | 0 | 0 | 0 | 0 | 0 |
| 063-6300-419.73-30 | IMPRV OTHER BLDGS | 2,199 | 110,559 | 1,286,474 | 0 | 0 | 1,000 |
| * | CAPITAL OUTLAY | 2,199 | 110,559 | 1,286,474 | 0 | 0 | 1,000 |
| *** | FAA GRANT IMPRVMT FUND | 12,811 | 110,559 | 1,286,474 | 0 | 0 | 1,000 |
| Other Uses | | | | | | | |
| 063-9500-419.81-01 | TO GENERAL FUND | 0 | 0 | 126,065 | 0 | 0 | 0 |
| * | OPERATING TRANSFERS OUT | 0 | 0 | 126,065 | 0 | 0 | 0 |
| *** | OTHER USES | 0 | 0 | 126,065 | 0 | 0 | 0 |
| **** | FAA GRANT IMPRVMT FUND | 12,811 | 110,559 | 1,412,539 | 0 | 0 | 1,000 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

Special Revenue Funds

Description

The City has several special revenue funds in addition to those discussed with respect to Public Works activities. These are funds established under ORS Chapter 280, to accumulate and spend monies for a particular purpose. For each fund of this type, a specific purpose is identified and monies in that fund may only be spent for that purpose.

A special revenue fund significant to the City is the Special Grants Fund (#18). This fund accounts for grant monies received for a variety of projects and accounts for the expenditure of those monies for their specific uses by grant program. Transfers in and out of this fund are used to reconcile match requirements, and fund administrative services provided by the General Fund. Using a single fund to account for the bulk of the City's grant activity allows for efficiencies in accounting, auditing and administration of the various programs.

1999-2000 Goals, Projects and Highlights

◆ Special Grants Fund

- Two grants and a contribution from the Urban Renewal Project will fund a \$115,000 Feasibility Study and engineering for Riverfront Access Tunnel and Dock Projects.

◆ \$3,800 for two small SHIPO projects.

◆ \$90,390 in CDBG House Rehabilitation Revolving Loan Program.

◆ Unemployment Reserve: No new transfers are requested this year because reserves are sufficient to meet project needs.

City of the Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

| <u>ACCOUNT DESCRIPTION</u> | <u>1996-97 ACTUALS</u> | <u>1997-98 BUDGET</u> | <u>1998-99 ADOPTED BUDGET</u> | <u>1999-2000 PROPOSED BUDGET</u> | <u>1999-2000 APPROVED BUDGET</u> | <u>1999-2000 ADOPTED BUDGET</u> |
|---------------------------------------|----------------------------|---------------------------|---------------------------------------|--|--|---|
| BEGINNING BALANCE | 219,131 | 219,813 | 250,925 | 130,692 | 130,692 | 130,786 |
| REVENUES | 235,506 | 133,330 | 276,305 | 249,899 | 249,899 | 249,899 |
| OTHER SOURCES | 76,041 | 6,000 | 28,289 | 250 | 250 | 250 |
| TOTAL RESOURCES | 530,678 | 359,143 | 555,519 | 380,841 | 380,841 | 380,935 |
| SPECIAL GRANTS FUND | 45,870 | 96,026 | 242,646 | 209,590 | 209,590 | 209,590 |
| STATE OFFICE BUILDING FUND | 85,105 | 132,630 | 169,916 | 132,384 | 132,384 | 132,478 |
| UNEMPLOYMENT RESERVE FUND | 17,101 | 14,398 | 54,108 | 36,534 | 36,534 | 36,534 |
| VIETNAM MEMORIAL FUND | - | - | 1,910 | 1,883 | 1,883 | 1,883 |
| PARKS RESERVE FUND | 2,500 | 11,633 | - | - | - | - |
| RETIREMENT RESERVE FUND | 54,255 | - | - | - | - | - |
| TOTAL EXPENDITURES | 204,831 | 254,687 | 468,580 | 380,391 | 380,391 | 380,485 |
| TRANSFERS OUT | 41,086 | 5,086 | 86,939 | 450 | 450 | 450 |
| CONTINGENCY | - | - | - | - | - | - |
| UNAPPROPRIATED ENDING BAL | - | - | - | - | - | - |
| TOTAL OTHER USES | 41,086 | 5,086 | 86,939 | 450 | 450 | 450 |
| TOTAL EXPENDS & OTHER USES | 245,917 | 259,773 | 555,519 | 380,841 | 380,841 | 380,935 |
| FUND TOTAL | 284,761 | 99,370 | - | - | - | - |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

Fund: State Office Building Fund (021)

Department: State Office Building (22)

Program: Special Revenue Fund (419)

Mission:

To operate and maintain the State Office Building facility efficiently and effectively, and within the parameters specified in the long-term lease agreement with the State of Oregon.

Description

The State Office Building Fund is used to account for resources and expenditures relating to the operation and maintenance of the facility, located at 700 Union in The Dalles. Resources to the fund consist primarily of lease payments from the State of Oregon, supplemented by interest earnings. Expenditures from the fund relate to operational issues such as utilities and insurance, and maintenance of the facility and grounds. All operating expenses are reimbursed through the lease payments from the State, with a reconciliation at the end of each lease year. A report is provided to the State at the end of each lease year outlining all operating and maintenance costs for that year.

1998-99 Goals, Projects and Highlights

- ◆ The City will complete various major maintenance projects, including HVAC replacement parking lot overlay and bathroom upgrade.
- ◆ A portion of the State lease payments, after segregating out for maintenance and operations portion per the lease, is used to fund debt service for the PUD revenue bonds. Any remaining monies are then deposited in the Capital Projects Fund to be reserved for projects there, such as the City Hall renovation. For fiscal year 1999-2000, some of these additional remaining monies are being budgeted in the State Office Building Fund to help pay for the major maintenance items described above. This is anticipated to be the final year of a 3 year process to catch up on years of neglect at the facility.
- ◆ The City will complete various major maintenance projects within the building during the 1998-99 fiscal year including carpeting and interior painting of the first floor. Also slated for the 1998-99 fiscal year is the beginning of a rotating maintenance schedule for the HVAC units that service the building.
- ◆ This year, the time the Building Maintenance Technician spends in the State Office Building is shown as a personnel cost. It was previously accounted for in the Repairs and Maintenance category.

Major Issues to be resolved in the next 5 years

- ◆ Evaluate long-term maintenance issues and identify funding avenues to provide stability over time.
- ◆ Consider expansion.

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Special Revenue Funds

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR 1996-1997 ACTUALS</u> | <u>FISCAL YEAR 1997-1998 ACTUALS</u> | <u>FY1998-1999 ADOPTED BUDGET</u> | <u>PROPOSED BUDGET FY 1999-2000</u> | <u>APPROVED BUDGET FY 1999-2000</u> | <u>ADOPTED BUDGET FY 1999-2000</u> |
|---|----------------------------|--|--|---|---|---|--|
| State Office Bldg - Revenues | | | | | | | |
| 021-0000-300.00-00 | BEGINNING BALANCE | 0 | 0 | 44,444 | 8,660 | 8,660 | 8,754 |
| * | BEGINNING BALANCE | 0 | 0 | 44,444 | 8,660 | 8,660 | 8,754 |
| 021-0000-361.00-00 | INTEREST REVENUES | 317 | 0 | 0 | 0 | 0 | 0 |
| 021-0000-361.01-00 | OPERATIONS | 170 | 748 | 200 | 450 | 450 | 450 |
| 021-0000-361.02-00 | MAINTENANCE | 2,442 | 3,724 | 2,500 | 1,000 | 1,000 | 1,000 |
| * | INTEREST REVENUES | 2,929 | 4,472 | 2,700 | 1,450 | 1,450 | 1,450 |
| 021-0000-363.80-01 | OPERATIONS | 67,535 | 57,178 | 57,178 | 57,536 | 57,536 | 57,536 |
| 021-0000-363.80-02 | MAINTENANCE | 40,804 | 40,804 | 65,594 | 64,738 | 64,738 | 64,738 |
| * | RENTAL REVENUES | 108,339 | 97,982 | 122,772 | 122,274 | 122,274 | 122,274 |
| 021-0000-369.02-00 | MAINTENANCE | 215 | 3,093 | 0 | 0 | 0 | 0 |
| * | OTHER MISC REVENUES | 215 | 3,093 | 0 | 0 | 0 | 0 |
| ** | STATE OFFICE BLDG FUND | 111,483 | 105,547 | 169,916 | 132,384 | 132,384 | 132,478 |
| State Office Bldg - Expenditures | | | | | | | |
| 021-2200-419.11-00 | REGULAR SALARIES | 0 | 0 | 0 | 10,208 | 10,208 | 10,208 |
| * | REGULAR SALARIES | 0 | 0 | 0 | 10,208 | 10,208 | 10,208 |
| 021-2200-419.13-00 | OVERTIME SALARIES | 0 | 0 | 0 | 600 | 600 | 600 |
| * | OVERTIME SALARIES | 0 | 0 | 0 | 600 | 600 | 600 |
| 021-2200-419.21-10 | MEDICAL INSURANCE | 0 | 0 | 0 | 1,591 | 1,591 | 1,685 |
| 021-2200-419.21-20 | L-T DISABILITY INS | 0 | 0 | 0 | 30 | 30 | 30 |
| 021-2200-419.21-30 | LIFE INSURANCE | 0 | 0 | 0 | 14 | 14 | 14 |
| 021-2200-419.21-40 | WORKERS COMP INSURANCE | 0 | 0 | 0 | 57 | 57 | 57 |
| * | INSURANCE BENEFITS | 0 | 0 | 0 | 1,692 | 1,692 | 1,786 |
| 021-2200-419.22-00 | FICA | 0 | 0 | 0 | 827 | 827 | 827 |
| * | FICA | 0 | 0 | 0 | 827 | 827 | 827 |
| 021-2200-419.23-00 | RETIREMENT | 0 | 0 | 0 | 1,378 | 1,378 | 1,378 |
| * | RETIREMENT | 0 | 0 | 0 | 1,378 | 1,378 | 1,378 |
| 021-2200-419.41-10 | WATER & SEWER | 3,632 | 4,124 | 3,800 | 3,990 | 3,990 | 3,990 |
| 021-2200-419.41-20 | GARBAGE SERVICES | 1,784 | 2,154 | 1,982 | 2,100 | 2,100 | 2,100 |
| 021-2200-419.41-30 | NATURAL GAS | 0 | 638 | 1,000 | 1,250 | 1,250 | 1,250 |
| 021-2200-419.41-40 | ELECTRICITY | 17,576 | 14,156 | 15,000 | 15,000 | 15,000 | 15,000 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Special Revenue Funds

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR</u> 1996-1997 <u>ACTUALS</u> | <u>FISCAL YEAR</u> 1997-1998 <u>ACTUALS</u> | <u>FY1998-1999</u> <u>ADOPTED</u> <u>BUDGET</u> | <u>PROPOSED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>APPROVED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>ADOPTED</u> <u>BUDGET</u> <u>FY 1999-2000</u> |
|--|----------------------------|---|---|---|---|---|--|
| State Office Bldg - Expenditures (cont) | | | | | | | |
| * | UTILITY SERVICES | 22,992 | 21,072 | 21,782 | 22,340 | 22,340 | 22,340 |
| 021-2200-419.42-00 | JANITORIAL SVCS | 32,775 | 32,775 | 32,775 | 32,775 | 32,775 | 32,775 |
| * | JANITORIAL SERVICES | 32,775 | 32,775 | 32,775 | 32,775 | 32,775 | 32,775 |
| 021-2200-419.43-10 | BLDGs AND GRNDS | 15,004 | 63,042 | 83,602 | 35,149 | 35,149 | 35,149 |
| 021-2200-419.43-45 | JOINT USE OF LABOR | 0 | 0 | 0 | 1,080 | 1,080 | 1,080 |
| 021-2200-419.43-72 | ELECTRICAL SYSTEMS | 619 | 779 | 500 | 800 | 800 | 800 |
| 021-2200-419.43-73 | PLUMBING | 360 | 586 | 7,523 | 7,225 | 7,225 | 7,225 |
| 021-2200-419.43-75 | ELEVATORS | 4,514 | 2,838 | 4,000 | 2,000 | 2,000 | 2,000 |
| 021-2200-419.43-77 | HVAC SYSTEMS | 4,506 | 7,170 | 15,534 | 12,310 | 12,310 | 12,310 |
| * | REPAIRS AND MAINTENANCE | 25,003 | 74,415 | 111,159 | 58,564 | 58,564 | 58,564 |
| 021-2200-419.52-30 | PROPERTY | 2,723 | 2,908 | 3,000 | 2,800 | 2,800 | 2,800 |
| * | INSURANCE | 2,723 | 2,908 | 3,000 | 2,800 | 2,800 | 2,800 |
| 021-2200-419.60-20 | JANITORIAL SUPP | 1,612 | 1,460 | 1,200 | 1,200 | 1,200 | 1,200 |
| * | SUPPLIES | 1,612 | 1,460 | 1,200 | 1,200 | 1,200 | 1,200 |
| ** | STATE OFFICE BUILDING | 85,105 | 132,630 | 169,916 | 132,384 | 132,384 | 132,478 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Special Revenue Funds

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR</u> 1996-1997 <u>ACTUALS</u> | <u>FISCAL YEAR</u> 1997-1998 <u>ACTUALS</u> | <u>FY1998-1999</u> <u>ADOPTED</u> <u>BUDGET</u> | <u>PROPOSED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>APPROVED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>ADOPTED</u> <u>BUDGET</u> <u>FY 1999-2000</u> |
|---------------------------------------|----------------------------|---|---|---|---|---|--|
| Special Grants Fund - Revenues | | | | | | | |
| 018-0000-300.00-00 | BEGINNING BALANCE | 0 | 0 | 174,821 | 84,690 | 84,690 | 84,690 |
| * | BEGINNING BALANCE | 0 | 0 | 174,821 | 84,690 | 84,690 | 84,690 |
| 018-0000-331.30-00 | FOREST SERVICE | 0 | 0 | 0 | 50,000 | 50,000 | 50,000 |
| 018-0000-331.40-00 | EDA | 0 | 0 | 0 | 30,000 | 30,000 | 30,000 |
| * | FEDERAL REVENUES | 0 | 0 | 0 | 80,000 | 80,000 | 80,000 |
| 018-0000-333.00-00 | GRANTS, OTHER | 56,902 | 0 | 0 | 0 | 0 | 0 |
| * | GRANTS, OTHER | 56,902 | 0 | 0 | 0 | 0 | 0 |
| 18-0000-334.25-00 | ODOT GRANTS | 0 | 0 | 108,000 | 0 | 0 | 0 |
| 018-0000-334.40-00 | SHPO GRANTS | 1,059 | 0 | 14,958 | 4,000 | 4,000 | 4,000 |
| 018-0000-334.60-00 | DUI GRANTS | 3,701 | 0 | 0 | 0 | 0 | 0 |
| 018-0000-334.90-00 | STATE GRANTS, OTHER | 32,882 | 0 | 0 | 15,000 | 15,000 | 15,000 |
| * | STATE GRANTS | 37,642 | 0 | 122,958 | 19,000 | 19,000 | 19,000 |
| 018-0000-337.10-00 | URBAN RENEWAL | 0 | 0 | 0 | 20,000 | 20,000 | 20,000 |
| * | LOCAL GOVERNMENT REVENUES | 0 | 0 | 0 | 20,000 | 20,000 | 20,000 |
| 018-0000-361.00-00 | INTEREST REVENUES | 7,684 | 7,129 | 6,500 | 4,100 | 4,100 | 4,100 |
| * | INTEREST REVENUES | 7,684 | 7,129 | 6,500 | 4,100 | 4,100 | 4,100 |
| 018-0000-364.00-00 | PROGRAM INCOME-CDBG | 17,722 | 17,942 | 20,000 | 2,000 | 2,000 | 2,000 |
| * | PROGRAM INCOME-CDBG | 17,722 | 17,942 | 20,000 | 2,000 | 2,000 | 2,000 |
| 018-0000-391.01-00 | GENERAL FUND | 0 | 6,000 | 0 | 250 | 250 | 250 |
| 018-0000-391.37-00 | CAPITAL PROJECT | 0 | 0 | 5,306 | 0 | 0 | 0 |
| * | OPERATING TRANSFERS IN | 0 | 6,000 | 5,306 | 250 | 250 | 250 |
| ** | SPECIAL GRANTS FUND | 119,950 | 31,071 | 329,585 | 210,040 | 210,040 | 210,040 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Special Revenue Funds

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR</u> 1996-1997 <u>ACTUALS</u> | <u>FISCAL YEAR</u> 1997-1998 <u>ACTUALS</u> | <u>FY1998-1999</u> <u>ADOPTED</u> <u>BUDGET</u> | <u>PROPOSED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>APPROVED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>ADOPTED</u> <u>BUDGET</u> <u>FY 1999-2000</u> |
|-----------------------|----------------------------|---|---|---|---|---|--|
|-----------------------|----------------------------|---|---|---|---|---|--|

Community Action Program - Expenditures

| | | | | | | | |
|--------------------|--------------------------|----|--------|--------|--------|--------|--------|
| 018-1900-415.31-50 | COMMUNITY ACTION PRGRM | 0 | 17,848 | 83,490 | 90,390 | 90,390 | 90,390 |
| * | OFFICIAL/ADMINISTRATIVE | 0 | 17,848 | 83,490 | 90,390 | 90,390 | 90,390 |
| 018-1900-415.35-60 | FILING FEES | 15 | 30 | 400 | 400 | 400 | 400 |
| * | PLANNING SERVICES | 15 | 30 | 400 | 400 | 400 | 400 |
| *** | COMMUNITY ACTION PROGRAM | 15 | 17,878 | 83,890 | 90,790 | 90,790 | 90,790 |

ODOT Projects - Expenditures

| | | | | | | | |
|--------------------|-------------------------|---|---|---------|---|---|---|
| 018-2410-415.31-10 | CONTRACTUAL SERVICES | 0 | 0 | 108,000 | 0 | 0 | 0 |
| * | OFFICIAL/ADMINISTRATIVE | 0 | 0 | 108,000 | 0 | 0 | 0 |
| *** | ODOT GRANT PROJECTS | 0 | 0 | 108,000 | 0 | 0 | 0 |

ISTEA Greenway - Expenditures

| | | | | | | | |
|--------------------|------------------------|---|---|--------|---|---|---|
| 018-2500-415.73-30 | IMPRV OTHER THAN BLDGS | 0 | 0 | 27,492 | 0 | 0 | 0 |
| * | CAPITAL OUTLAY | 0 | 0 | 27,492 | 0 | 0 | 0 |
| *** | ISTEA GREENWAY | 0 | 0 | 27,492 | 0 | 0 | 0 |

LCDC Grant Programs - Expenditures

| | | | | | | | |
|--------------------|------------------------|-------|---|---|---|---|---|
| 018-2600-415.39-00 | OTHER CONTR SVCS | 3,701 | 0 | 0 | 0 | 0 | 0 |
| * | OTHER CONTRACTUAL SVCS | 3,701 | 0 | 0 | 0 | 0 | 0 |
| ** | LCDC GRANT PROGRAMS | 3,701 | 0 | 0 | 0 | 0 | 0 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Special Revenue Funds

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR 1996-1997 ACTUALS</u> | <u>FISCAL YEAR 1997-1998 ACTUALS</u> | <u>FY1998-1999 ADOPTED BUDGET</u> | <u>PROPOSED BUDGET FY 1999-2000</u> | <u>APPROVED BUDGET FY 1999-2000</u> | <u>ADOPTED BUDGET FY 1999-2000</u> |
|---|----------------------------|--|--|---|---|---|--|
| SHPO/CERT Grant - Expenditures | | | | | | | |
| 018-2700-415.31-10 | CONTRACTUAL SVCS | 3,880 | 3,670 | 23,264 | 500 | 500 | 500 |
| * | OFFICIAL/ADMINISTRATIVE | 3,880 | 3,670 | 23,264 | 500 | 500 | 500 |
| 018-2700-415.53-20 | POSTAGE | 124 | 78 | 0 | 0 | 0 | 0 |
| * | COMMUNICATIONS | 124 | 78 | 0 | 0 | 0 | 0 |
| 018-2700-415.57-00 | PERMITS | 0 | 900 | 0 | 0 | 0 | 0 |
| * | PERMITS | 0 | 900 | 0 | 0 | 0 | 0 |
| 018-2700-415.60-85 | SPECIAL DEPT SUPPLIES | 900 | 0 | 0 | 3,300 | 3,300 | 3,300 |
| * | SUPPLIES | 900 | 0 | 0 | 3,300 | 3,300 | 3,300 |
| *** | SHPO/CERT LOC GOVT | 4,904 | 4,648 | 23,264 | 3,800 | 3,800 | 3,800 |
| Regional Strategies-Airport - Expenditures | | | | | | | |
| 018-2800-415.31-10 | CONTRACTUAL SVCS | 30,000 | 0 | 0 | 0 | 0 | 0 |
| * | OFFICIAL/ADMINISTRATIVE | 30,000 | 0 | 0 | 0 | 0 | 0 |
| *** | REG. STRATEGIES-AIRPORT | 30,000 | 0 | 0 | 0 | 0 | 0 |
| Downtown Project - Expenditures | | | | | | | |
| 018-2900-415.31-10 | CONTRACTUAL SERVICES | 0 | 0 | 0 | 115,000 | 115,000 | 115,000 |
| * | OFFICIAL/ADMINISTRATIVE | 0 | 0 | 0 | 115,000 | 115,000 | 115,000 |
| *** | DOWNTOWN PROJECT | 0 | 0 | 0 | 115,000 | 115,000 | 115,000 |
| ADA Ramp Access - Expenditures | | | | | | | |
| 018-3000-415.31-10 | CONTRACTUAL SERVICES | 0 | 71,000 | 0 | 0 | 0 | 0 |
| * | OFFICIAL/ADMINISTRATIVE | 0 | 71,000 | 0 | 0 | 0 | 0 |
| 018-3000-415.53-20 | POSTAGE | 11 | 0 | 0 | 0 | 0 | 0 |
| * | COMMUNICATIONS | 11 | 0 | 0 | 0 | 0 | 0 |
| *** | ADA RAMP ACCESS | 11 | 71,000 | 0 | 0 | 0 | 0 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Special Revenue Funds

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR</u> 1996-1997 <u>ACTUALS</u> | <u>FISCAL YEAR</u> 1997-1998 <u>ACTUALS</u> | <u>FY1998-1999</u> <u>ADOPTED</u> <u>BUDGET</u> | <u>PROPOSED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>APPROVED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>ADOPTED</u> <u>BUDGET</u> <u>FY 1999-2000</u> |
|-----------------------|----------------------------|---|---|---|---|---|--|
|-----------------------|----------------------------|---|---|---|---|---|--|

Local Law Enforcement Block Grant - Expenditures

| | | | | | | |
|-------------------------------------|-------|---|---|---|---|---|
| 018-3500-415.74-90 EQUIPMENT, OTHER | 7,239 | 0 | 0 | 0 | 0 | 0 |
| * MACHINERY & EQUIPMENT | 7,239 | 0 | 0 | 0 | 0 | 0 |
| *** LOCAL LAW ENF BLOCK GRANT | 7,239 | 0 | 0 | 0 | 0 | 0 |

Other Uses - Expenditures

| | | | | | | |
|--|--------|--------|---------|---------|---------|---------|
| 018-9500-415.81-01 TO GENERAL FUND | 2,000 | 2,500 | 12,165 | 450 | 450 | 450 |
| 018-9500-415.81-90 OTHER TRANSFERS OUT | 0 | 0 | 74,774 | 0 | 0 | 0 |
| * OPERATING TRANSFERS OUT | 2,000 | 2,500 | 86,939 | 450 | 450 | 450 |
| **** SPECIAL GRANTS FUND | 47,870 | 96,026 | 329,585 | 210,040 | 210,040 | 210,040 |

Parks Reserve Fund - Revenues

| | | | | | | |
|--|-------|-----|---|---|---|---|
| 020-0000-361.00-00 INTEREST REVENUES | 571 | 531 | 0 | 0 | 0 | 0 |
| * INTEREST REVENUES | 571 | 531 | 0 | 0 | 0 | 0 |
| 020-0000-369.00-00 OTHER MISC REVENUES | 2,592 | 0 | 0 | 0 | 0 | 0 |
| * OTHER MISC REVENUES | 2,592 | 0 | 0 | 0 | 0 | 0 |
| ** PARKS RESERVE FUND | 3,163 | 531 | 0 | 0 | 0 | 0 |

Parks Reserve Fund - Expenditures

| | | | | | | |
|------------------------------------|-------|--------|---|---|---|---|
| 020-2000-452.73-30 IMPR THAN BLDGS | 2,500 | 11,633 | 0 | 0 | 0 | 0 |
| * CAPITAL OUTLAY | 2,500 | 11,633 | 0 | 0 | 0 | 0 |
| **** PARKS RESERVE FUND | 2,500 | 11,633 | 0 | 0 | 0 | 0 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Special Revenue Funds

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR</u> 1996-1997 <u>ACTUALS</u> | <u>FISCAL YEAR</u> 1997-1998 <u>ACTUALS</u> | <u>FY1998-1999</u> <u>ADOPTED</u> <u>BUDGET</u> | <u>PROPOSED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>APPROVED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>ADOPTED</u> <u>BUDGET</u> <u>FY 1999-2000</u> |
|---|----------------------------|---|---|---|---|---|--|
| Tourism Promotion Fund - Revenues | | | | | | | |
| 006-0000-361.00-00 | INTEREST REVENUES | 842- | 0 | 0 | 0 | 0 | 0 |
| * | INTEREST REVENUES | 842- | 0 | 0 | 0 | 0 | 0 |
| ** | TOURISM PROMOTION FUND | 842- | 0 | 0 | 0 | 0 | 0 |
| Tourism Promotion Fund - Other Uses - Expenditures | | | | | | | |
| 006-9500-451.81-01 | TO GENERAL FUND | 38,593 | 0 | 0 | 0 | 0 | 0 |
| * | OPERATING TRANSFERS OUT | 38,593 | 0 | 0 | 0 | 0 | 0 |
| **** | TOURISM PROMOTION FUND | 38,593 | 0 | 0 | 0 | 0 | 0 |
| Ambulance Reserve Fund - Revenues | | | | | | | |
| 008-0000-361.00-00 | INTEREST REVENUES | 14- | 0 | 0 | 0 | 0 | 0 |
| * | INTEREST REVENUES | 14- | 0 | 0 | 0 | 0 | 0 |
| ** | AMBULANCE RESERVE FUND | 14- | 0 | 0 | 0 | 0 | 0 |
| Ambulance Reserve Fund - Expenditures | | | | | | | |
| 008-0800-423.81-01 | TO GENERAL FUND | 493 | 0 | 0 | 0 | 0 | 0 |
| * | OPERATING TRANSFERS OUT | 493 | 0 | 0 | 0 | 0 | 0 |
| **** | AMBULANCE RESERVE FUND | 493 | 0 | 0 | 0 | 0 | 0 |
| Unemployment Reserve Fund - Revenues | | | | | | | |
| 010-0000-300.00-00 | BEGINNING BALANCE | 0 | 0 | 29,825 | 35,534 | 35,534 | 35,534 |
| * | BEGINNING BALANCE | 0 | 0 | 29,825 | 35,534 | 35,534 | 35,534 |
| 010-0000-361.00-00 | INTEREST REVENUES | 1,685 | 2,083 | 1,300 | 1,000 | 1,000 | 1,000 |
| * | INTEREST REVENUES | 1,685 | 2,083 | 1,300 | 1,000 | 1,000 | 1,000 |
| 010-0000-391.01-00 | GENERAL FUND | 10,000 | 0 | 12,411 | 0 | 0 | 0 |
| 010-0000-391.05-00 | STREET/STORM SEWER FUND | 2,800 | 0 | 3,677 | 0 | 0 | 0 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Special Revenue Funds

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR 1996-1997 ACTUALS</u> | <u>FISCAL YEAR 1997-1998 ACTUALS</u> | <u>FY1998-1999 ADOPTED BUDGET</u> | <u>PROPOSED BUDGET FY 1999-2000</u> | <u>APPROVED BUDGET FY 1999-2000</u> | <u>ADOPTED BUDGET FY 1999-2000</u> |
|-----------------------|----------------------------|--|--|---|---|---|--|
|-----------------------|----------------------------|--|--|---|---|---|--|

Unemployment Reserve Fund- Revenues (cont)

| | | | | | | | |
|--------------------|---------------------------|--------|-------|--------|--------|--------|--------|
| 010-0000-391.51-00 | WATER UTILITY FUND | 4,200 | 0 | 5,286 | 0 | 0 | 0 |
| 010-0000-391.55-00 | WASTEWATER UTILITY FUND | 2,200 | 0 | 1,609 | 0 | 0 | 0 |
| | | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| * | OPERATING TRANSFERS IN | 19,200 | 0 | 22,983 | 0 | 0 | 0 |
| ** | UNEMPLOYMENT RESERVE FUND | 20,885 | 2,083 | 54,108 | 36,534 | 36,534 | 36,534 |

Unemployment Reserve Fund - Expenditures

| | | | | | | | |
|--------------------|---------------------------|--------|--------|--------|--------|--------|--------|
| 010-1000-416.25-00 | UNEMPLOYMENT CONT | 17,101 | 14,398 | 54,108 | 36,534 | 36,534 | 36,534 |
| | | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| * | UNEMPLOYMENT CONTRIBUTION | 17,101 | 14,398 | 54,108 | 36,534 | 36,534 | 36,534 |
| **** | UNEMPLOYMENT RESERVE FUND | 17,101 | 14,398 | 54,108 | 36,534 | 36,534 | 36,534 |

Vietnam Memorial Fund - Revenues

| | | | | | | | |
|--------------------|-----------------------|-------|-------|-------|-------|-------|-------|
| 011-0000-300.00-00 | BEGINNING BALANCE | 0 | 0 | 1,835 | 1,808 | 1,808 | 1,808 |
| | | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| * | BEGINNING BALANCE | 0 | 0 | 1,835 | 1,808 | 1,808 | 1,808 |
| 011-0000-361.00-00 | INTEREST REVENUES | 81 | 98 | 75 | 75 | 75 | 75 |
| | | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| * | INTEREST REVENUES | 81 | 98 | 75 | 75 | 75 | 75 |
| ** | VIETNAM MEMORIAL FUND | 81 | 98 | 1,910 | 1,883 | 1,883 | 1,883 |

Vietnam Memorial Fund - Expenditures

| | | | | | | | |
|--------------------|-----------------------|-------|-------|-------|-------|-------|-------|
| 011-1200-419.60-85 | SPECIAL DEPT SUPPLIES | 0 | 0 | 1,910 | 1,883 | 1,883 | 1,883 |
| | | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| * | SUPPLIES | 0 | 0 | 1,910 | 1,883 | 1,883 | 1,883 |
| **** | VIETNAM MEMORIAL FUND | 0 | 0 | 1,910 | 1,883 | 1,883 | 1,883 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Special Revenue Funds

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR</u> 1996-1997 <u>ACTUALS</u> | <u>FISCAL YEAR</u> 1997-1998 <u>ACTUALS</u> | <u>FY1998-1999</u> <u>ADOPTED</u> <u>BUDGET</u> | <u>PROPOSED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>APPROVED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>ADOPTED</u> <u>BUDGET</u> <u>FY 1999-2000</u> |
|-----------------------|----------------------------|---|---|---|---|---|--|
|-----------------------|----------------------------|---|---|---|---|---|--|

Retirement Reserve Fund - Revenues

| | | | | | | | |
|--------------------|-------------------------|--------|-------|-------|-------|-------|-------|
| 017-0000-391.01-00 | GENERAL FUND | 41,018 | 0 | 0 | 0 | 0 | 0 |
| 017-0000-391.05-00 | STREET/STORM SEWER FUND | 5,308 | 0 | 0 | 0 | 0 | 0 |
| 017-0000-391.51-00 | WATER UTILITY FUND | 6,524 | 0 | 0 | 0 | 0 | 0 |
| 017-0000-391.55-00 | WASTEWATER UTILITY FUND | 3,991 | 0 | 0 | 0 | 0 | 0 |
| | | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| * | OPERATING TRANSFERS IN | 56,841 | 0 | 0 | 0 | 0 | 0 |
| ** | RETIREMENT RESERVE FUND | 56,841 | 0 | 0 | 0 | 0 | 0 |

Retirement Reserve Fund - Expenditures

| | | | | | | | |
|--------------------|--------------------------|--------|-------|-------|-------|-------|-------|
| 017-7100-416.15-00 | LEGIS PERS COSTS | 54,255 | 0 | 0 | 0 | 0 | 0 |
| | | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| * | LEGIS MANDATE PERS COSTS | 54,255 | 0 | 0 | 0 | 0 | 0 |
| *** | RETIREMENT RESERVE | 54,255 | 0 | 0 | 0 | 0 | 0 |

Other Uses

| | | | | | | | |
|--------------------|-------------------------|--------|-------|-------|-------|-------|-------|
| 017-9500-416.81-01 | TO GENERAL FUND | 0 | 2,586 | 0 | 0 | 0 | 0 |
| | | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| * | OPERATING TRANSFERS OUT | 0 | 2,586 | 0 | 0 | 0 | 0 |
| **** | RETIREMENT RESERVE FUND | 54,255 | 2,586 | 0 | 0 | 0 | 0 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

Debt Service Fund Group

Description

The City maintains a group of debt service funds to account for the long-term obligations of the City. These funds accumulate monies from a variety of sources for the sole purpose of paying principal and interest on obligations incurred at some point in the past. The City currently operates three active debt service funds and established a third through the 1996-97 budget process.

The City currently operates the Water Bond Debt Service Fund, the Senior Center Debt Service Fund and the Police Facility Revenue Bond Debt Service Fund within the debt service fund group. The Water Bond Debt Service Fund accounts for the advance refunding bonds issued in 1993. The Senior Center Debt Service Fund accounts for the small-scale energy loan from the Department of Energy, obtained by the City to install the HVAC system at the Senior Center. The third fund currently in use by the City is the Police Facility Revenue Bond Debt Service Fund. This fund accounts for the resources and expenditures relating to debt service on the revenue bonds issued in February of 1999. This is a refinance of the original bond issued in June 1997. The original bonds financed the purchase of the PUD building, and the refinancing will fund the remodel of that facility to house the Police Department.

The LID Debt Service Fund, established in the 1996-97 budget process, will account for principal and interest payments relating to specific LID projects financed through the issuance of bancroft bonds.

1999-2000 Goals, Projects and Highlights

- There is no anticipation within the proposed budget to increase the debt or refinance any debt of the city. The proposed budgeted for the Urban Renewal District is anticipating a \$2.8 million debt instrument.
- The water bond debt fund has only one more year (FY 2000-2001) to payoff its debt.

1998-99 Accomplishment/Comments

- The ability to borrow money through the issuance of bonded debt became very inexpensive during the year. We took this opportunity to refinance the June 1997 bond for the police remodel project and gained \$135k in additional bond proceeds to pay for the project. We also received a less costly payment plan with the ten-year time span.
- An estimated \$3,180 in principal and interest was paid on the energy loan program for the Senior Center.
- There was no debt issued for the Bargeway Improvement Project by the city as first anticipated in the budget

Major Issues to be resolved in the next 5 years

- Several potential debt issuances are under consideration over the next few years. These include projects related to potential LID projects, and possible funding a portion of the costs relating to a convention center in conjunction with the new National Guard Armory project. Principal and interest requirement of these debt issues will be accounted for within the debt service fund group, in distinct funds as required by statute and/or specific bond covenants.
- Retirement of the 1993 series advance refunding bonds will occur during the 2000-01 fiscal year. This is currently the only outstanding general obligation debt of the City.

City of the Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

| <u>ACCOUNT DESCRIPTION</u> | <u>1996-97 ACTUALS</u> | <u>1997-98 BUDGET</u> | <u>1998-99 ADOPTED BUDGET</u> | <u>1999-2000 PROPOSED BUDGET</u> | <u>1999-2000 APPROVED BUDGET</u> | <u>1999-2000 ADOPTED BUDGET</u> |
|---------------------------------------|----------------------------|---------------------------|---------------------------------------|--|--|---|
| BEGINNING BALANCE | 61,467 | 101,042 | 215,614 | 328,350 | 328,350 | 328,350 |
| REVENUES | 377,524 | 542,321 | 1,516,318 | 340,930 | 340,930 | 340,930 |
| OTHER SOURCES | 96,355 | - | - | - | - | - |
| TOTAL RESOURCES | 535,346 | 643,363 | 1,731,932 | 669,280 | 669,280 | 669,280 |
| WATER BOND DEBT FUND | 369,661 | 362,936 | 361,475 | 353,075 | 353,075 | 353,075 |
| SNR CNTR GRANT SERVICE FUND | 3,180 | 2,915 | 3,180 | 3,180 | 3,180 | 3,180 |
| POLICE FACILITY BOND FUND | - | 172,235 | 1,290,439 | 281,377 | 281,377 | 281,377 |
| TOTAL EXPENDITURES | 372,841 | 538,086 | 1,655,094 | 637,632 | 637,632 | 637,632 |
| TRANSFERS OUT | - | - | 63,000 | - | - | - |
| UNAPPROPRIATED ENDING BAL | - | - | 13,838 | 31,648 | 31,648 | 31,648 |
| TOTAL OTHER USES | - | - | 76,838 | 31,648 | 31,648 | 31,648 |
| TOTAL EXPENDS & OTHER USES | 372,841 | 538,086 | 1,731,932 | 669,280 | 669,280 | 669,280 |
| FUND TOTAL | 162,505 | 105,277 | - | - | - | - |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget
Debt Service Funds

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR</u> 1996-1997 <u>ACTUALS</u> | <u>FISCAL YEAR</u> 1997-1998 <u>ACTUALS</u> | <u>FY1998-1999</u> <u>ADOPTED</u> <u>BUDGET</u> | <u>PROPOSED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>APPROVED</u> <u>BUDGET</u> <u>FY 1999-2000</u> | <u>ADOPTED</u> <u>BUDGET</u> <u>FY 1999-2000</u> |
|----------------------------------|----------------------------|---|---|---|---|---|--|
| Water Bond - Revenues | | | | | | | |
| 041-0000-300.00-00 | BEGINNING BALANCE | 0 | 0 | 24,793 | 49,473 | 49,473 | 49,473 |
| * | BEGINNING BALANCE | 0 | 0 | 24,793 | 49,473 | 49,473 | 49,473 |
| 041-0000-311.10-00 | PROPERTY TAXES-CURRENT | 348,373 | 335,015 | 330,892 | 315,000 | 315,000 | 315,000 |
| 041-0000-311.15-00 | PROPERTY TAXES-PRIOR YEAR | 22,137 | 18,187 | 18,108 | 18,000 | 18,000 | 18,000 |
| 041-0000-311.18-00 | LAND SALES-FORECLOSURE | 0 | 186 | 0 | 0 | 0 | 0 |
| 041-0000-311.19-00 | UNSEGREGATED TAX INTEREST | 269 | 282 | 20 | 250 | 250 | 250 |
| * | PROPERTY TAXES | 370,779 | 353,670 | 349,020 | 333,250 | 333,250 | 333,250 |
| 041-0000-361.00-00 | INTEREST REVENUES | 3,168 | 2,104 | 1,500 | 2,000 | 2,000 | 2,000 |
| * | INTEREST REVENUES | 3,168 | 2,104 | 1,500 | 2,000 | 2,000 | 2,000 |
| 041-0000-369.00-00 | OTHER MISC REVENUES | 10 | 0 | 0 | 0 | 0 | 0 |
| * | OTHER MISC REVENUES | 10 | 0 | 0 | 0 | 0 | 0 |
| ** | WATER BOND DEBT FUND | 373,957 | 355,774 | 375,313 | 384,723 | 384,723 | 384,723 |
| Water Bond - Expenditures | | | | | | | |
| 041-4100-470.67-10 | BOND PRINCIPAL-93 BONDS | 305,000 | 310,000 | 320,000 | 325,000 | 325,000 | 325,000 |
| 041-4100-470.67-20 | BOND INTEREST-93 BONDS | 64,261 | 52,536 | 40,475 | 27,675 | 27,675 | 27,675 |
| 041-4100-470.67-70 | PAYMENTS TO AGENT/TRUSTEE | 400 | 400 | 1,000 | 400 | 400 | 400 |
| * | DEBT SERVICE | 369,661 | 362,936 | 361,475 | 353,075 | 353,075 | 353,075 |
| 041-4100-470.89-00 | UNAPPROPRIATED ENDING BAL | 0 | 0 | 13,838 | 31,648 | 31,648 | 31,648 |
| * | UNAPPROPRIATED ENDING BAL | 0 | 0 | 13,838 | 31,648 | 31,648 | 31,648 |
| **** | WATER BOND DEBT FUND | 369,661 | 362,936 | 375,313 | 384,723 | 384,723 | 384,723 |

City of The Dalles, Oregon
Fiscal Year 1999-2000 Adopted Budget

Debt Service Funds

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT DESCRIPTION</u> | <u>FISCAL YEAR 1996-1997 ACTUALS</u> | <u>FISCAL YEAR 1997-1998 ACTUALS</u> | <u>FY1998-1999 ADOPTED BUDGET</u> | <u>PROPOSED BUDGET FY 1999-2000</u> | <u>APPROVED BUDGET FY 1999-2000</u> | <u>ADOPTED BUDGET FY 1999-2000</u> |
|--|----------------------------|--|--|---|---|---|--|
| Sr. Center Debt Service - Revenues | | | | | | | |
| 043-0000-361.00-00 | INTEREST REVENUES | 3- | 3 | 0 | 0 | 0 | 0 |
| * | INTEREST REVENUES | 3- | 3 | 0 | 0 | 0 | 0 |
| 043-0000-363.70-00 | SENIOR CENTER PAYMENTS | 3,180 | 3,180 | 3,180 | 3,180 | 3,180 | 3,180 |
| * | RENTAL REVENUES | 3,180 | 3,180 | 3,180 | 3,180 | 3,180 | 3,180 |
| ** | SR CTR. DEBT SERVICE FUND | 3,177 | 3,183 | 3,180 | 3,180 | 3,180 | 3,180 |
| Sr. Center Debt Service - Expenditures | | | | | | | |
| 043-4300-470.67-50 | LOAN PRINC PAYMENTS | 3,180 | 2,915 | 2,431 | 3,180 | 3,180 | 3,180 |
| 043-4300-470.67-60 | LOAN INTEREST PAYMENTS | 0 | 0 | 749 | 0 | 0 | 0 |
| * | DEBT SERVICE | 3,180 | 2,915 | 3,180 | 3,180 | 3,180 | 3,180 |
| **** | SR CTR. DEBT SERVICE FUND | 3,180 | 2,915 | 3,180 | 3,180 | 3,180 | 3,180 |
| Police Facility Revenue Bond - Revenues | | | | | | | |
| 045-0000-300.00-00 | BEGINNING BALANCE | 0 | 0 | 190,821 | 278,877 | 278,877 | 278,877 |
| * | BEGINNING BALANCE | 0 | 0 | 190,821 | 278,877 | 278,877 | 278,877 |
| 045-0000-361.00-00 | INTEREST REVENUES | 390 | 22,390 | 6,400 | 2,500 | 2,500 | 2,500 |
| * | INTEREST REVENUES | 390 | 22,390 | 6,400 | 2,500 | 2,500 | 2,500 |
| 045-0000-363.80-00 | STATE OFFICE BLDG INCOME | 0 | 160,974 | 142,806 | 0 | 0 | 0 |
| * | RENTAL REVENUES | 0 | 160,974 | 142,806 | 0 | 0 | 0 |
| 045-0000-393.10-00 | BOND PROCEEDS | 96,355 | 0 | 1,013,412 | 0 | 0 | 0 |
| * | PROCEEDS- LT LIABILITIES | 96,355 | 0 | 1,013,412 | 0 | 0 | 0 |
| ** | POLICE FACILITY REV BOND | 96,745 | 183,364 | 1,353,439 | 281,377 | 281,377 | 281,377 |
| Police Facility Revenue Bond - Expenditures | | | | | | | |
| 045-4500-470.67-15 | BOND PRINC-97 BONDS | 0 | 90,000 | 1,005,000 | 95,000 | 95,000 | 95,000 |
| 045-4500-470.67-25 | BOND INT-97 BONDS | 0 | 52,267 | 50,470 | 47,282 | 47,282 | 47,282 |
| 045-4500-470.67-70 | PYMNTS TO AGNT/TRUSTEE | 0 | 0 | 251 | 400 | 400 | 400 |
| 045-4500-470.67-73 | BOND ISSUANCE COSTS | 0 | 29,968 | 95,000 | 0 | 0 | 0 |
| 045-4500-470.67-80 | RSRVE FOR FUTURE DEBT | 0 | 0 | 139,718 | 138,695 | 138,695 | 138,695 |
| * | DEBT SERVICE | 0 | 172,235 | 1,290,439 | 281,377 | 281,377 | 281,377 |
| 045-9500-470-81-90 | OTHER TRANSFERS OUT | 0 | 0 | 63,000 | 0 | 0 | 0 |
| *** | REVENUE BOND-1997 SERIES | 0 | 172,235 | 1,353,439 | 281,377 | 281,377 | 281,377 |
| **** | POLICE FACILITY REV BOND | 0 | 172,235 | 1,353,439 | 281,377 | 281,377 | 281,377 |

Appendix A

Summary of Property Tax Levies for 1999-2000 Fiscal Year

General Fund

| | |
|--------------------------------------|---------------------|
| 1999-2000 Estimated Assessed Value | \$470,481,586 |
| Permanent Rate | x 0.003017 |
| | \$ 1,419,442 |
| Less uncollectible in year levied | \$ (99,361) |
| General Fund Taxes to Balance Budget | <u>\$ 1,320,081</u> |

Water Bond Debt Service

| | |
|--|-------------------|
| 1999-2000 Actual Debt Service Estimate | \$ 338,710 |
| Less uncollectible in year levied | <u>\$ 23,710</u> |
| Debt service taxes to Balance Budget | <u>\$ 315,000</u> |

| | |
|------------------------------------|---------------------|
| Total Levies | \$ 1,758,152 |
| Estimated Taxes Not to be Received | <u>\$ (123,071)</u> |
| Total Taxes to Balance Budget | <u>\$ 1,635,081</u> |

City of The Dalles, Oregon
Budget Prep 1999-2000
Interfund Transfers

Appendix B

Transferred From:

Transferred To:

| | <u>General Fund</u> | <u>Library Fund</u> | <u>Street & Storm Sewer Fund</u> | <u>Special Grants Fund</u> | <u>Special Assesments Fund</u> | <u>Water Fund</u> | <u>Waste Water Fund</u> | <u>Total Transfers In</u> |
|----------------------------------|-------------------------|-------------------------|--|------------------------------------|--|-----------------------|---------------------------------|-------------------------------|
| General Fund | | 40,000 | 48,845 | 450 | 8,850 | 233,947 | 177,118 | 509,210 |
| Library Operating Transfer | 212,931 | | | | | | | 212,931 |
| Street & Storm Sewer Fund | 100,000 | | | | | 42,520 | 36,054 | 178,574 |
| Public Works Reserve Fund | | | 51,000 | | | 30,000 | 30,000 | 111,000 |
| Street & Bridge Replacement Fund | | | 30,000 | | | | | 30,000 |
| Special Projects Fund | 250 | | | | | | | 250 |
| Capital Projects Fund | 50,000 | | | | | | | 50,000 |
| FAA Grant Improvement Fund | - | | | | | | | - |
| Water Utility Fund | - | | | | | | | - |
| Water Dept Cap Res Fund | | | | | | 177,000 | | 177,000 |
| Waste Water Utility Fund | | | | | | | 200,000 | 200,000 |
| Sewer Special Reserve Fund | | | | | | | - | - |
| Airport Fund | 61,918 | | | | | | | 61,918 |
| Tourism Agency Fund | 192,000 | | | | | | | 192,000 |
| Totals | 617,099 | 40,000 | 129,845 | 450 | 8,850 | 483,467 | 443,172 | 1,722,883 |

City of The Dalles, Oregon
Detail of Administrative Transfers to the General Fund
Fiscal Year 1999-2000

Appendix B

| <u>Department</u> | <u>Total Expenditure</u> | <u>General Fund</u> | | <u>Street Fund</u> | | <u>Water Fund</u> | | <u>W. Water Fund</u> | |
|---|------------------------------|---------------------|-----------|--------------------|--------|-------------------|---------|----------------------|---------|
| | | % | Amount | % | Amount | % | Amount | % | Amount |
| City Council | 165,047 | 93.40 | 154,154 | 2.20 | 3,631 | 2.20 | 3,631 | 2.20 | 3,631 |
| City Clerk | 75,203 | 75.00 | 56,402 | 8.00 | 6,016 | 8.00 | 6,016 | 9.00 | 6,766 |
| City Manager | 127,539 | 59.30 | 75,631 | 3.80 | 4,846 | 16.90 | 21,554 | 20.50 | 26,145 |
| City Attorney | 240,851 | 767.00 | 184,733 | 5.10 | 12,283 | 7.10 | 17,100 | 11.10 | 26,734 |
| Finance | 348,367 | 323.00 | 112,523 | 23.00 | 8,012 | 38.50 | 134,121 | 26.90 | 93,711 |
| Personnel | 19,700 | 56.40 | 10,914 | 20.80 | 4,098 | 17.60 | 3,467 | 6.20 | 1,221 |
| Comm Dev | 239,571 | 100.00 | 239,571 | - | - | - | - | - | - |
| Police | 1,591,780 | 100.00 | 1,591,780 | - | - | - | - | - | - |
| City Hall | 133,363 | 100.00 | 133,363 | - | - | - | - | - | - |
| Code Enforcement | 26,419 | 100.00 | 26,419 | - | - | - | - | - | - |
| Totals | 2,967,840 | | 2,585,490 | | 38,886 | | 185,889 | | 158,208 |
| Right of Way Planner-1/2 of personal services costs | | | | | 9,958 | | 9,958 | | 9,958 |
| Watershed Patrol-1/2 of personal services costs | | | | | - | | 29,150 | | - |
| Administrative Total | | | | | 48,844 | | 224,997 | | 168,166 |
| Capital Projects in the Finance Department are at a different share than operations | | | | | 6,701 | | 23,614 | | 15,964 |
| Total interfund transfer from the Public Works Funds | | | | | 55,545 | | 248,611 | | 184,130 |

GENERAL FUND SALARIES

Appendix C

| | Salary | Range | 1999-00 | |
|---------------------------------------|-------------------|--------------------|------------------------|-----|
| | <u>Low</u> | <u>High</u> | <u>Salaries</u> | |
| Administration | | | | |
| City Manager | - | - | 69,072 | |
| Administrative Secretary | 1,839 | 2,420 | 17,730 | (1) |
| | | | <u>86,802</u> | |
| City Clerk | | | | |
| City Clerk | 3,363 | 4,426 | 53,112 | |
| Legal and Judicial | | | | |
| City Attorney | - | - | 60,960 | |
| Legal Secretary | 1,839 | 2,420 | 29,040 | |
| Municipal Court Clerk | 1,881 | 2,198 | 28,776 | (2) |
| | | | <u>118,776</u> | |
| Finance | | | | |
| Director | 3,699 | 4,870 | 52,962 | |
| Accountant | 2,780 | 3,658 | 35,121 | |
| Payroll/AP Specialist | 1,881 | 2,198 | 26,376 | |
| Utility Billing Clerk | 1,690 | 1,959 | 23,508 | |
| Cahsier/Receptionist | 1,521 | 1,804 | 21,648 | |
| | | | <u>159,615</u> | |
| Community Economic Development | | | | |
| Director | 3,699 | 4,870 | 35,064 | (5) |
| Administrative Secretary | 1,839 | 2,420 | 4,492 | (1) |
| | | | <u>39,556</u> | |
| Planning | | | | |
| Senior Planner | 3,057 | 4,023 | 45,072 | (7) |
| Associate Planner | 2,648 | 3,196 | 33,431 | |
| Administrative Secretary | 1,839 | 2,420 | 23,716 | |
| | | | <u>102,219</u> | |
| Police | | | | |
| Chief | 3,699 | 4,870 | 58,440 | |
| Captain | 3,363 | 4,426 | 51,744 | |
| Sergeant (4) | 2,780 | 3,658 | 173,892 | |
| Officer (14) | 2,434 | 2,889 | 497,268 | (3) |
| Administrative Secretary | 1,839 | 2,420 | 29,040 | |
| Department Secretary | 1,758 | 2,037 | 22,264 | |
| | | | <u>832,648</u> | |

GENERAL FUND SALARIES

Appendix C

| | Salary <u>Low</u> | Range <u>High</u> | 1999-00 <u>Salaries</u> | |
|--------------------------|------------------------------|------------------------------|------------------------------------|-----|
| Library | | | | |
| Director | 3,363 | 4,426 | 53,112 | |
| Library Clerk II | 1,857 | 2,151 | 25,812 | |
| Library Clerk (3) | 1,618 | 1,878 | 67,608 | |
| Maintenance Repair Tech | 2,153 | 2,527 | <u>4,375</u> | (6) |
| | | | 150,907 | |
| City Hall | | | | |
| Maintenance Repair Tech | 2,153 | 2,527 | 11,666 | (6) |
| Codes Enforcement | | | | |
| Code Enforcement Officer | 10.99 hr | 13.25 hr | 11,976 | (4) |

1-Position divided between City Manager and Community Econ Dev Departments of the General Fund, and the Airport Fund

2-Includes \$200/month for Judge Pro-tem

3-Includes Incentive/certification pay

4-1/2 time position at 11.29 per hour

5-Position divided between Community Econ Dev Department of the General Fund, and the Airport Fund

6-Position divided between City Hall and Library of the General Fund and between the State Office Bldg and the Airport Fund. Also includes 5% Lead Worker assignment.

7-Includes 5% Acting in Capacity

ENTERPRISE FUND SALARIES

Appendix C

| | Salary <u>Low</u> | Range <u>High</u> | 1999-00 <u>Salaries</u> | |
|-----------------------------|----------------------|----------------------|----------------------------|-------|
| Public Works | | | | |
| ✓Director | 3,699 | 4,870 | 58,452 | |
| ✓Public Works Engineer | 3,363 | 4,426 | 53,124 | |
| ✓Engineer in Training | 2,780 | 3,658 | 34,026 | (3) |
| ✓Project Engineer | 3,057 | 4,023 | 38,417 | |
| Utilities Supervisor | 3,057 | 4,023 | 41,958 | |
| ✓Transportation Supervisor | 3,057 | 4,023 | 48,276 | |
| ✓Regulatory Comp Supervisor | 2,780 | 2,780 | 43,896 | |
| ✓Administrative Assistant | 1,839 | 2,420 | 29,040 | |
| ✓Department Secretary (2) | 1,690 | 1,959 | 47,984 | (1) |
| ✓Equipment Operator (7) | 2,094 | 2,458 | 209,630 | (2) |
| Water Quality Manager | 3,009 | 3,960 | 48,276 | |
| Bio lab Technician | 2,329 | 2,723 | 33,324 | |
| Lead Certified Operator (2) | 2,261 | 2,653 | 70,152 | (2,4) |
| Certified Operator (19) | 2,153 | 2,527 | 552,016 | (2) |
| | | | <u>1,308,571</u> | |

1- One of the two positions indicated is a job share assignment

2-Includes incentive/certification pay

3-Vacant Position

4-Includes 5% lead worker

