

City of Brookings

MEETING AGENDA

CITY COUNCIL

Monday, July 12, 2021, 7:00pm

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

CITY COUNCIL

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Oral Requests and Communications from the audience

(*Public Comments on non-agenda items – five (5) minute limit per person, please submit Public Comment Form in advance)

E. Consent Calendar

1. Approve Council minutes for June 28, 2021 [Pg. 1]
2. Accept Planning Commission minutes for June 1, 2021 [Pg. 3]

F. Staff Reports/Public Hearings/Ordinances/Resolutions/Final Orders

1. Waive Park Rental Fees for Festival of Art in the Park [Pg. 5]
 - a) Pelican Bay Arts Association Waiver [Pg. 6]
2. Jacobs' Contract Amendment [Pg. 9]
 - a) Amendment No. 3 [Pg. 10]
3. Dyer Partnership Agreement Amendment [Pg. 11]
 - a) Amendment to Technical Services Agreement [Pg. 12]
 - b) Contract Extension July 1, 2018 [Pg. 13]
 - c) Dyer Schedule of Rates and Charges 2021-2023 [Pg. 14]
 - d) Dyer Schedule of Rates and Charges 2014-2021 [Pg. 15]
4. Update Master Fee Schedule [Pg. 16]
 - a) Resolution 21-R-1211 [Pg. 17]
 - b) Proposed 2021 Master Fee Schedule [Pg. 18]

G. Informational Non-Action Items

1. June Vouchers [Pg. 25]

H. Remarks from Mayor and Councilors

I. Adjournment

*The agenda packet is available on-line at www.brookings.or.us, at Brookings City Hall and at Chetco Community Public Library. Return completed Public Comment forms to the City Recorder before the start of the meeting or during regular business hours.

All public meetings are held in accessible locations. Auxiliary aids will be provided upon request with at least 72 hours advance notification. Please contact 469-1102 if you have any questions regarding this notice.

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-Television – Charter Channel 181

-Internet – Go to the City of Brookings website at <http://www.brookings.or.us>

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City of Brookings
CITY COUNCIL MEETING MINUTES
City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415
Monday, June 28, 2021

Call to Order

Mayor Hedenskog called the meeting to order at 7:00 PM

Roll Call

Council Present: Mayor Ron Hedenskog, Councilors Brad Alcorn, Ed Schreiber, John McKinney, and Michelle Morosky; a quorum present

Staff present: City Manager Janell Howard, Public Works Director Tony Baron, and Deputy Recorder Natasha Tippetts

Media Present: 1

Others Present: 11 audience members

Oral Requests and Communications from the Audience

1. Teresa Lawson, 820 Brookhaven Drive, Brookings; expressed opinions on housing and unemployment issues
2. Connie Hunter, 1310 English Court, Brookings; provided information about suicide awareness
3. Skip Hunter, 1310 English Court, Brookings; expresses opinion on city priorities
4. Mark St. James, PO Box 3225, Brookings; reported incident to council

Ceremonies/Appointments/Announcements

1. Yard of the Month – May
 - a. Residential – 17324 Blueberry Drive, Jack and Josephine Sowerwine
 - b. Commercial – 500 5th Street, Curry Medical Center
2. Yard of the Month – June
 - a. Residential – 880 Crestwood Place, Mark and Jennifer Irwin
 - b. Commercial – 937 Chetco Avenue, Premier Ocean Properties

Consent Calendar

1. Approve Council minutes for June 14, 2021
2. Accept monthly financial reports for May, 2021

Councilor Schreiber moved, Councilor Alcorn seconded, and Council voted unanimously to approve the Consent Calendar.

Staff Reports

1. **Transfer of Appropriations, accepting Grants and Donations for FY 2020-21 Budget**
Staff report presented by Janell Howard

Mayor McKinney moved, Mayor Hedenskog seconded, and Council voted unanimously to adopt Resolution 21-R-1205, accepting specific purpose grants and donations in the General Fund, Tourism Fund, and Special Police Fund.

2. **Transfer of Appropriations from Insurance Proceeds for FY 2020-21 Budget**
Staff Report presented by Janell Howard

Councilor Schreiber moved, Councilor Alcorn seconded, and Council voted unanimously to adopt Resolution 21-R-1206, approving appropriation transfers in the General Fund, Streets Fund, Water Fund and Wastewater Fund for insurance proceeds received.

3. Transfer of Appropriations for FY 2020-21 Budget from Carryover

Staff Report presented by Janell Howard

Councilor McKinney moved, Councilor Schreiber seconded, and Council voted unanimously to adopt Resolution 21-R-1207, approving appropriation transfers in the General Fund, Capital Projects Reserve Fund and Technology Fund from Carryover.

4. Transfer of Appropriations for FY 2020-21 Budget for the Golf Course Department

Staff Report presented by Janell Howard

Councilor Alcorn moved, Councilor McKinney seconded, and Council voted unanimously to adopt Resolution 21-R-1208, approving supplemental budget and appropriating funds in the General Fund.

5. Transfer of Appropriations for FY 2020-21 Budget for Wastewater Fund

Staff Report presented by Janell Howard

Councilor Alcorn moved, Councilor McKinney seconded, and Council voted unanimously to adopt Resolution 21-R-1209, approving appropriation transfers in the Wastewater Fund.

6. Safe Drinking Water Revolving Loan from Business Oregon

Staff Report presented by Janell Howard

Councilor Alcorn moved, Councilor McKinney seconded, and Council voted unanimously to adopt Resolution 21-R-1210, authorizing the Mayor and City Manager to sign the Safe Drinking Water Revolving Loan Fund Application.

7. 2021 Water Line Replacement Project

Staff Report presented by Tony Baron

Councilor McKinney moved, Councilor Alcorn seconded, and Council voted unanimously to authorize City Manager to sign Dyer Partnership Task Order 96 for \$237,500, to provide engineering services for the 2021 Water Line Replacement Project.

Remarks from Mayor and Councilors

Mayor and Council agreed on adding the discussion of ADU's and vacation rentals to the next Workshop.

Adjournment

Councilor Alcorn moved, Councilor Schreiber seconded and Council voted unanimously to adjourn the meeting at 7:56 PM

Respectfully submitted:

ATTESTED:
this 12th day of July, 2021:

Ron Hedenskog, Mayor

Janell K. Howard, City Recorder

BROOKINGS PLANNING COMMISSION MINUTES

June 1, 2021

CALL TO ORDER

The regular meeting of the Brookings Planning Commission was called to order by Chair Wulkowicz at 7:01 pm in the Council Chambers at Brookings City Hall followed by the Pledge of Allegiance.

ROLL CALL

Commissioners Present: Anthony Bond, Cody Coons, Skip Hunter (telephone), Clayton Malmberg, Skip Watwood, Chair Gerald Wulkowicz

Staff Present: PWDS Director Tony Baron, Planning Tech Lauri Ziemer

Audience - One

PLANNING COMMISSION CHAIR PERSON ANNOUNCEMENTS – None

PUBLIC HEARINGS

4.1 In the matter of File No. CUP-4-21, a request for approval of a Conditional Use Permit to operate a Short Term Rental facility at 1408 View Court.

There was no ex parte contact, bias, personal interest, or conflicts of interest declared and no objection to the jurisdiction of the Planning Commission to hear the matter. The public hearing was opened at 7:05 pm. PWDS Director Tony Baron reviewed the staff report.

The applicant was not present. No members of the public spoke in opposition and no participant requested additional time to submit materials. The public hearing was closed at 7:10 pm.

The Commission deliberated on the matter. **Motion made by Commissioner Watwood to approve File No. CUP-4-21, a request for a Conditional Use Permit to operate a short term rental at 1408 View Court based on the findings and conclusions stated in the Staff Report and subject to the Conditions of Approval; motion seconded and with no further discussion by a 6-0 vote the motion carried.**

Motion made Chair Wulkowicz to approve the Final Order regarding file CUP-4-21, based on the findings and conclusions stated in the Staff Report and subject to the Conditions of Approval; motion seconded and with no further discussion by a 6-0 vote the motion carried.

4.2 In the matter of File No. M3-2-21, a request for a partition to divide a .28 acre parcel into two (2) parcels; located in the 600 block of Meadow Lane.

There was no ex parte contact, bias, personal interest, or conflicts of interest declared and no objection to the jurisdiction of the Planning Commission to hear the matter. The public hearing was opened at 7:14 pm. PWDS Director Tony Baron reviewed the staff report noting that the draft Final Order was corrected to show no DIA was necessary as street improvements were already in place at. The plat map with proposed lot dimensions and identified public utility easements signed by a registered surveyor was provided to the Commissioners for review and for the record.

The applicant was not present. No members of the public spoke in opposition and no participant requested additional time to submit materials. The public hearing was closed at 7:23 pm.

The Commission deliberated on the matter. **Motion made by Commissioner Watwood to approve File No. M3-2-21, a request for a partition to divide a .28 acre parcel into two (2) parcels; located in the 600 block of Meadow Lane, based on the findings and conclusions stated in the Staff Report and subject to the Conditions of Approval with the stipulation that the plat map with the dimensions be included in the record; motion seconded and with no further discussion by a 6-0 vote the motion carried.**

Motion made Chair Wulkowicz to approve the Final Order regarding file M3-2-21, based on the findings and conclusions stated in the Staff Report and subject to the Conditions of Approval with the stipulation that the plat map with the dimensions be included in the record; motion seconded and with no further discussion by a 6-0 vote the motion carried.

MINUTES FOR APPROVAL

5.1 Minutes of regular Planning Commission meeting of May 4, 2021.

Motion made by Commissioner Coons to approve the Planning Commission minutes of May 4, 2021; motion seconded and with no further discussion by a 6-0 vote the motion carried.

UNSCHEDULED PUBLIC APPEARANCES - None

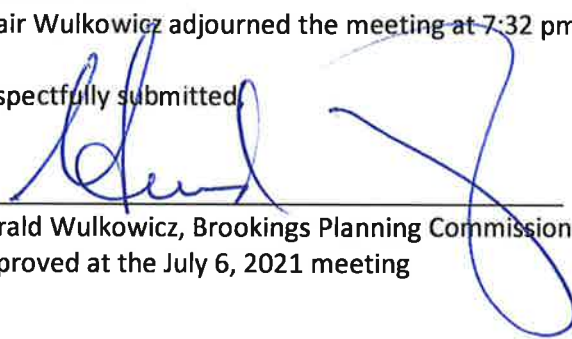
REPORT FROM THE PLANNING STAFF – PWDS Director Baron advised the upcoming July meeting agenda has public hearings for Short Term Rentals CUP applications. Chair Wulkowicz requested information on the current number of CUP's for short term rentals which staff will research and provide Commissioners.

COMMISSION FINAL COMMENTS - None

ADJOURNMENT

Chair Wulkowicz adjourned the meeting at 7:32 pm.

Respectfully submitted,





Gerald Wulkowicz, Brookings Planning Commission
Approved at the July 6, 2021 meeting

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: July 12, 2021

Originating Dept: Parks


Signature (submitted by)

City Manager Approval

Subject:

Waive Park Use and Picnic Table Rental Fees for the Festival of Art in the Park

Recommended Motion:

Motion to waive park use and picnic table rental fees for the Pelican Bay Arts Association (PBAA) sponsored Festival of Art in the Park.

Financial Impact: \$792 in park use and picnic table rental fees (\$492 park fees, \$300 picnic tables)

Background/Discussion:

For the past seven years the PBAA has hosted the Festival of Art in Stout Park. This year the event is moving to Azalea Park which offers more room and facilities. The two day event is always held on the first weekend in August and has been a huge success, drawing many locals and visitors to the event. The festival highlights include original art, handcrafted items, activities for children, craft and food vendors, and live music.

The City has waived picnic table rental fees in the past for this event, this year PBAA is requesting a waiver of all park use fees also.

Attachment:

- a. PBAA Waiver Request

Manley Art Center

home to the

Pelican Bay Arts Association

Brookings - Oregon

P.O. Box 2568, Brookings, OR 97415
514-469-1807

June 21, 2021

Brookings City Hall Council
898 Elk Drive, Brookings, OR 97415

Subject: Festival of Art in the Park Use Permit Application

Dear Mayor Pieper and members of the City Council

The Pelican Bay Arts Association (PBAA) is pleased to submit our application for use of Azalea Park for the 7th annual Festival of Art in the Park August 7-8, 2021. We're excited to be able to move the venue to Azalea Park which offers more room between vendor booths, the use of the Snack Shack, restrooms and better parking than Stout Park. We appreciate the support we have received from the City and look forward to another successful event with you.

This event has been a very successful cooperative effort between the City and PBAA, bringing together members of our community as well as many visitors to the Brookings Harbor area. Moving the festival from Stout Park will be our test case for relocating to Azalea Park. With the cancellation of this festival in 2020 and with the Azalea Art show cancelled in 2020 and 2021, we have had a challenging year and a half. We respectfully ask for a full waiver of all the permit fees.

As in previous years, we would like to use the City's posts, cones and barricades and we will need additional trash cans and a dumpster.. Please refer to the attached list.

Chetco Brewing Company will be our beer and wine vendor.. They will obtain their own permit for the event. Their cart will be located in a restricted area and clearly marked as shown on the attached site plan. Alcohol consumption will be restricted to the designated area.

Page 2

Steve and Chaney Delaire are the site coordinators for the festival. Our cell phone numbers are (707) 921-9108 and (707) 695-7331 respectively. Please contact us if you have any questions. Leslie Wilkinson is the back-up contact for site issues. Her number is (530) 521-5621.

Attached please find our application, site map and a list providing additional detail. I will follow up with a current certificate of insurance. We look forward to your consideration of our request.

Sincerely,

A handwritten signature in black ink, appearing to read "Chaney Delaire". The signature is fluid and cursive, with the first name "Chaney" written in a larger, more prominent script than the last name "Delaire".

Chaney Delaire
President

C: PBAA Board of Directors
Leslie Wilkinson

Festival of Art in the Park Requests

- 30 cones
- 20 barricades
- Plastic posts (for beer/wine area)
- 1 dumpster- CTR requires City staff to request- Please ask for a waiver of fee for this
- 12 additional trash cans- CTR requires City staff to request- Please ask for a waiver of fee for this
- Please have electrical on at bandshell, Snack Shack and restrooms, and lighting on in the festival area as shown on the site plan.
- Please have electrical on in power boxes in lawn areas on westside and at bandshell lawn area. Please instruct PBAA on use of boxes and power turn-off.
- Please deliver picnic tables on August 6 before 10A.M.

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: July 12, 2021

Originating Dept: Finance & Admin

Signature (submitted by)


City Manager Approval

Subject:

Jacobs' Contract Amendment

Recommended Motion:

Motion to authorize the City Manager to sign Amendment No. 3 to the Agreement for the Operations, Maintenance and Management Services with Jacobs Engineering.

Financial Impact:

Total cost of \$1,395,202 was included in the 2021-22 budget.

Background/Discussion:

The City contracted with Jacobs Engineering (previously CH2M) for Operations, Maintenance, and Management Services of water and wastewater treatment, initially for the period March 12, 2018 through June 30, 2019 to get us through a complete fiscal year. The agreement provides for an annual adjustment, each July, beginning July 1, 2019. The increase proposed by Jacobs, and approved in the budget for 2021-22 is 3.32%.

Attachment(s):

- a. Amendment No. 3 to the Agreement for Operations, Maintenance, and Management Services

AMENDMENT NO. 3
to the
AGREEMENT FOR OPERATIONS
MAINTENANCE AND MANAGEMENT SERVICES
for the
CITY OF BROOKINGS

THIS AMENDMENT NO. 3 is made on this ____ day of _____, 2021 between the City of Brookings (hereinafter "Owner"), whose address for any formal notice is 898 Elk Drive, Brookings, OR 97415 and CH2M Hill Engineers, Inc., (hereinafter "CH2M"), whose address for any formal notice is 9191 S. Jamaica St., Englewood, CO 80112.

NOW THEREFORE, the Owner and CH2M hereby agree that the Agreement dated March 12, 2018 between Owner and CH2M (the "Agreement") shall be and is hereby amended and modified in the following manner for the period from July 1, 2021 through June 30, 2022:

1. Appendix D, Article D.1.1 is hereby deleted in its entirety and replaced with the following:

D.1.1 Owner shall pay to CH2M as compensation for services performed under this Agreement a Base Fee of One Million Three Hundred Ninety-Five Thousand Two Hundred Two Dollars (\$1,395,202), inclusive of the fixed Forty Thousand Dollars (\$40,000) per year Repairs limit set forth in D.1.2.01, for the contract year commencing July 1, 2021 and concluding on June 30, 2022. Subsequent years' base fees shall be determined as hereinafter specified. For clarification purposes, when escalating the Base Fee, the fixed Repairs limit amount shall be excluded from the calculation.

4. Appendix D.2 Limitations, Section D.2.01 is hereby deleted in its entirety and replace with the following:

D.1.2 Limitations

D.1.2.01 CH2M is responsible for Repairs and Maintenance under \$5,000 per repair event up to the CY04 annual Repairs Limit of Forty Thousand (\$40,000.00). Multiple repairs to a piece of equipment required to make it operational could be aggregated towards the \$5,000. CH2M shall provide City with a detailed invoice of Repairs over the annual Repairs Limit, and the City shall pay CH2M for all Repairs performed by CH2M in excess of such limit. CH2M shall rebate to City the entire amount that the cost of Repairs is less than the annual Repairs Limit. CH2M will ask for City's consent of any Repair expenditure over \$5,000.00.

All other terms and conditions remain in effect in accordance with the Agreement referenced in this Amendment.

Both parties indicated their approval of this Agreement by their signatures below.

CH2M HILL ENGINEERS INC.

CITY OF BROOKINGS

Authorized Signature:

Authorized Signature:

Name: Andy Appleton

Title: Vice President

Date: _____

Name: Janell Howard

Title: City Manager

Date: _____

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: July 12, 2021

Originating Dept: Finance & Admin

Signature (submitted by)


City Manager Approval

Subject:

Dyer Partnership Engineers & Planners, Inc. (Dyer) Agreement Amendment

Recommended Motion:

Motion to authorize the City Manager to sign Amendment to the Technical Services Agreement with Dyer for miscellaneous engineering services.

Financial Impact:

Costs are specific to the project task order for the as-needed engineering services. Funds will come from SRF, SDC, grants, and other sources as appropriate. Task orders over \$25,000 are brought to City Council for approval.

Background/Discussion:

In August 2104, Dyer was awarded a three-year contract with the City for as-needed engineering and other technical services. The contract has since been renewed. The rate schedule has not changed since August 2014. The increase proposed on the attached 2021-2023 Schedule of Rates and Charges, ranges from 0% to 11.8%, depending on the position. This is the rate increase over a seven-year period, which equates to less than 2% per year.

City Staff plans to go out for Request for Proposal (RFP) for engineering services prior to July 2022.

Attachment(s):

- a. Amendment to Technical Services Agreement – Dyer Partnership Engineers
- b. Contract Extension July 1, 2018.
- c. Dyer Schedule of Rates and Charges 2021-2023
- d. Dyer Schedule of Rates and Charges 2014-2021



THE DYER PARTNERSHIP
ENGINEERS & PLANNERS, INC.

May 24, 2021

Ms. Janel Howard, City Manager
City of Brookings
898 Elk Drive
Brookings, OR 97415

Subject: City of Brookings
Amendment to Technical Services Agreement
Project No. 145.00

Dear Janel:

The Technical Services Agreement for providing miscellaneous engineering services to the City of Brookings was previously extended July 01, 2018 as open ended. At this time, The Dyer Partnership respectfully requests extension of the Agreement.

We propose extending the terms of the agreement for a period of two years, or until July 01, 2023. We propose increasing our rate schedule during this time frame. Please note that our current rate schedule has been in place since August 2014. A portion of this rate increase is attributed to the new "Corporate Activity Tax" instituted by the State of Oregon. Copies of the existing and proposed rate schedules are attached as part of the Amendment. Please note that this increase does not affect the rates being charged on existing projects under contract.

When the City is satisfied with the terms, please return one signed copy of this letter to our office. We appreciate your confidence in our firm and we look forward to continuing our working relationship with you and the City of Brookings.

Sincerely,

Michael W. Erickson, PE
Sr. Vice President

ACCEPTED this ____ day of ____, 2021

By: _____

Title: _____

Attachments: As Noted
145.00\Agreements\Amendmentltr



City of Brookings

898 Elk Drive, Brookings, OR 97415
(541) 469-1101 Fax (541) 469-3650 TTY (800) 735-1232

www.brookings.or.us

PUBLIC WORKS AND DEVELOPMENT SERVICES DEPARTMENT

CONTRACT EXTENSION: AS-NEEDED TECHNICAL SERVICES AGREEMENT WITH THE DYER PARTNERSHIP, ENGINEERS & PLANNERS, INC.

THIS EXTENSION OF CONTRACT ("Extension") is made by and between the City of Brookings, an Oregon municipal corporation ("City"), and The Dyer Partnership, Engineers & Planners, Inc., an Oregon corporation ("Engineer"), for as-needed engineering and other technical services.

RECITALS

WHEREAS, in August 2014, Engineer was awarded a three (3) year contract with the City;

WHEREAS, the three (3) year contract expired June 30, 2017;

WHEREAS, the parties mutually desired to extend the original contract through June 30, 2018;

WHEREAS, the City has a need for continued engineering and other technical services; and

WHEREAS, the parties mutually desire as of July 1, 2018 to extend the contract as open ended, with a 60 day notice provision.

NOW, THEREFORE, the parties hereto mutually agree as follows:

- 1.0 ORIGINAL CONTRACT. The original contract that is the subject of this Extension is the agreement between the City and the Engineer dated July 1, 2014. A copy of the original contract is attached hereto.
- 2.0 EXTENSION. The original contract was extended for an additional period of one year through June 30, 2018. A copy of the original extension is attached hereto.
- 3.0 EXTENSION. The original contract with extension is hereby extended beginning July 1, 2018. Either party may terminate said contract after giving the other party at least 60 day written notice.
- 4.0 TERMS AND CONDITIONS. All other terms and conditions of the original contract, including any amendments or modifications, will remain in full force and effect.
- 5.0 ENTIRE AGREEMENT. This Extension, the original contract attached hereto, and any subsequent, amendments or modifications, constitute the entire agreement between the parties.

Executed this 30 day of May, 2018 in Brookings, Oregon.

City of Brookings


Janel Howard, City Manager

The Dyer Partnership


Steve Major, President

**2021-2023
SCHEDULE OF RATES AND CHARGES
CITY OF BROOKINGS
THE DYER PARTNERSHIP
ENGINEERS & PLANNERS, INC.**

Professional Services

Principal/Manager	\$145.00
Project Manager	\$135.00
Professional Land Surveyor	\$135.00
Project Engineer 2	\$125.00
Project Engineer 1	\$115.00
Engineer Tech 2.....	\$105.00
Engineer Tech 1.....	\$95.00
Survey Tech 2.....	\$95.00
Survey Tech 1.....	\$85.00
Inspector	\$90.00
Designer.....	\$95.00
Drafter/CAD Operator.....	\$85.00
Clerical 2	\$52.00
Clerical 1	\$47.00
2-Person Survey Crew.....	\$140.00
1-Person Survey Crew.....	\$110.00
GPS	\$100.00/day
Robotic Total Station.....	\$40.00/day

Reimbursable Expenses

- * Reimbursables @ actual cost
- * Mileage @ current federal rate (with automatic adjustments as federal rate changes)
- * Services of Outside Consultants @ actual cost plus 10% if billed through our firm

SCHEDULE OF RATES AND CHARGES

THE DYER PARTNERSHIP ENGINEERS & PLANNERS, INC.

Professional Services

Principal/Manager	\$135.00
Project Manager	\$125.00
Professional Land Surveyor	\$125.00
Project Engineer 2	\$115.00
Project Engineer 1	\$105.00
Engineer Tech 2.....	\$95.00
Engineer Tech 1.....	\$85.00
Survey Tech 2.....	\$85.00
Survey Tech 1.....	\$77.00
Inspector	\$85.00
Designer.....	\$85.00
Drafter/CAD Operator.....	\$80.00
Clerical 2	\$52.00
Clerical 1	\$45.00
2-Person Survey Crew.....	\$130.00
1-Person Survey Crew.....	\$100.00
GPS	\$100.00/day
Robotic Total Station.....	\$40.00/day

Reimbursable Expenses

- * Reimbursables @ actual cost
- * Mileage @ current federal rate (with automatic adjustments as federal rate changes)
- * Services of Outside Consultants @ actual cost plus 10% if billed through our firm

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: July 12, 2021

Originating Dept: Finance & Admin

Signature (submitted by)


City Manager Approval

Subject:

Adoption of updated Master Fee Schedule.

Recommended Motion:

Adopt Resolution 21-R-1211, updating the Master Fee Schedule and repealing Resolution 20-R-1194.

Financial Impact:

Approximately 4.2% increase in revenues of specific fee categories per occurrence.

Background/Discussion:

The Master Fee Schedule is reviewed by staff annually to determine where changes are appropriate. The most recent 2020 Master Fee Schedule was adopted by Council August 13, 2020 pursuant to Resolution 20-R-1194.

The attached fee schedule for 2021 uses Consumer Price Index (CPI-U) of April 2021 to increase fees by 4.2% (rounded). Recommended changes for 2021, to the Master Fee Schedule are attached as "Exhibit A", and those changes are indicated in red.

Attachment(s):

- a. Resolution 21-R-1211
- b. Master Fee Schedule with proposed 2021 revisions

**CITY OF BROOKINGS
STATE OF OREGON**

RESOLUTION 21-R-1211

A RESOLUTION OF THE CITY OF BROOKINGS UPDATING THE BROOKINGS MASTER FEE SCHEDULE AND REPEALING 20-R-1194

WHEREAS, the City of Brookings adopted the Brookings Master Fee Schedule under Resolution 09-R-610; and

WHEREAS, Resolution 09-R-910 established the method of updating the Brookings Master Fee Schedule (Fee Schedule) by Resolution, recognizing that the establishment of certain fees from time to time is necessary to recover the true cost of providing services ; and

WHEREAS, Resolution 09-R-910 also provides that the City Council may apply an annual CPI adjustment to the Fee Schedule; and

WHEREAS, the last update to the Fee Schedule was in August 2020;

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Brookings, Curry County, Oregon, that the 2021 Brookings Master Fee Schedule, attached herein as Exhibit A, is hereby adopted, and Resolution 20-R-1194 is repealed.

BE IT FURTHER RESOLVED that the 2021 Brookings Master Fee Schedule will become effective on July 13, 2021.

Passed by the City Council July 12, 2021; effective July 13, 2021.

Attest:

Mayor Ron Hedenskog

City Recorder Janell K Howard

	<u>2020 FEE</u>	<u>2021 FEE</u>
<u>ADMINISTRATIVE - GENERAL</u>		
Building Code Violation Appeal Fee ⁽¹⁶⁾	\$168.00	175.00
Business Licenses		
Annual fee based on total number of employees reported on Form 132		
0-10	\$70.00	73.00
11-25	\$114.00	119.00
26-50	\$170.00	177.00
51-75	\$339.00	353.00
76-100	\$673.00	701.00
101-200	\$1,118.00	1,165.00
>200	\$1,704.00	1,776.00
Annual fee for businesses located outside City limits	\$85.00	85.00
Late Fee	\$10.00	10.00
Temporary 90-Day	\$35.00 or 1/4 annual fee, whichever is greater	\$35.00 or 1/4 annual fee, whichever is greater
Public Safety Fee per connection/unit/month	\$3.00	\$3.00
Copying of City Records < 200 pages (based on 8-1/2 x 11 side) ⁽¹⁾	B&W \$0.25 /Color \$0.35	B&W \$0.25 /Color \$0.35
Copying City Records using off-site services (when necessary)	Actual costs + staff time	Actual costs + staff time
Certified copies of City records (for notarized copies – see Notary fee)		
First page + copy costs	B&W \$1.00/Color \$1.10	B&W \$1.00/Color \$1.10
Each additional page (per side) + copy costs	B&W \$0.50/Color \$0.60	B&W \$0.50/Color \$0.60
Duplication of City audio/video recordings to CD or DVD		
Personal Copy	\$15.00	16.00
Certified Copy	\$20.00	21.00
Electronic document preparation ⁽¹⁰⁾		
Electronic documents or files copied to CD or DVD	\$14.00	15.00
Electronic documents, <10MB and 10 files, sent electronically	No additional cost	No additional cost
Electronic documents, ≥10MB and/or 10 files, sent electronically	\$12.00	13.00
Paper to electronic conversion (per side) to PDF format, ≤ 11" x 17"	\$0.15 per side	\$0.15 per side
Fax - per page (single sided – 8-1/2 x 14 max)	\$1.00	1.00
GIS		
8-1/2 x 11 Curry County Print (per single sided page)	B&W \$0.25; Color \$0.35	B&W \$0.25; Color \$0.35
11 x 17 Curry County Print (per single sided page)	B&W \$2.40; Color \$2.50	B&W \$2.40; Color \$2.50
Large Format Print (> 11x17)	BW \$3/sq ft Color \$9/sq ft	BW \$3/sq ft Color \$9/sq ft

		<u>2020 FEE</u>	<u>2021 FEE</u>
Large Format Scanning (> 11 x 17, per single side sheet)	Per Sheet	\$20.00	21.00
Custom Map	Per Hour	\$48.00	50.00
Legal review of public records for exempt determination (2)		Actual legal costs	Actual legal costs
Lien Search		\$30.00	30.00
Liquor License Application – New/Annual Renewal		\$26.00	27.00
Liquor License Application – Temporary/Annual		\$26.00	27.00
Meeting Room Rental – Council Chambers	Per Hour	\$20.00	21.00
Meeting Room Rental – Fire Hall	Per Hour	\$10.00	10.00
Monitoring of public review of City files		\$38.00	40.00
Payment Agreement- Set-up			
Set-Up Fee		\$114.00	119.00
Late Fee		\$37.00	39.00
Loan Rate		9%	9%
Records Search	Per Hour	\$45.00	47.00
Returned (NSF) Check		\$40.00	42.00
Taxicab Driver's Permit/ Bi-Annual		\$35.00	35.00
Taxicab License/ Per Vehicle/Annual		\$75.00	78.00
Taxicab Photo Update		\$10.00	10.00
Transportation Network Company		\$75.00	78.00
Transportation Network Compnay Driver's Permit/Bi-Annual		\$31.00	32.00
Vacation – General (12)		\$1,368.00	1,425.00
<u>COURT</u>			
Community Service Sign Up Fee		\$54.00	56.00
Court Fee (Generally)		\$54.00	56.00
Driver's License Sanctions		\$26.00	27.00
Failure to Appear		\$53.00	55.00
Collections Fee		\$26.00	27.00
Payment Plan Fee (balance less than \$250)		\$26.00	27.00
Payment Plan Fee (balance greater than \$250)		\$52.00	54.00
Appeal Filing Motion		\$64.00	67.00
<u>FIRE</u>			
Burn Permits		\$10.00	10.00
Burn to Learn		\$1,659.00	1,729.00
Insurance Company Report		\$26.00	27.00
Copies of County Road Directory		\$15.00	16.00

		2020 FEE	2021 FEE
Roadway Wash Down		\$114.00	119.00
PARK FACILITY / DAILY USE FEES (3)(4)			
Capella Use Fees			
Basic Use Fee	Per hour w/2 hour minimum	\$112.00	117.00
Musical Event Fee (minimum 3 event series)	Per hour w/2 hour minimum	\$20.00	21.00
Security Deposit	Per Event	\$224.00	233.00
Park Use/Standard			
City Residents; <i>non-resident add 50%, non-profit subtract 50%</i>			
	0-200	\$46.00	48.00
	201-400	\$84.00	88.00
	401-600	\$168.00	176.00
	601-1000	\$280.00	292.00
	> Each additional 100	\$46.00	48.00
Park Use/Commercial			
City Resident	1-100	\$46.00	48.00
	>Each additional 100	\$46.00	48.00
Non-City Resident	1-5	\$114.00	119.00
	6-30	\$170.00	177.00
	31-60	\$340.00	354.00
	61-100	\$455.00	474.00
	>Each additional 100	\$57.00	59.00
Other Park Facilities: <i>non-resident add 50%, non-profit subtract 50%</i>			
Bandshell/Stage Use		\$46.00	48.00
Concession Stand w/restrooms		\$85.00	89.00
Concession Restrooms Only		\$26.00	27.00
Folding Picnic Table / each, per event (8)		\$20.00	21.00
Tournaments	per field per day	\$85.00	85.00
Soft Ball Field Lights	per hour/per field	\$15.00	15.00
Recreational Sports (Soft Ball, Kick Ball, Soccer)	per game/per team	\$25.00	25.00
Recreational Sports Courts/ Field Reservation	per hour	\$25.00	25.00
Scoreboard Use/Remote Deposit		\$200.00	200.00
Tournament Cancellation fee	45 days or more \$25; 45 days or less 1/2 of deposit excluding light fees		
Key replacement		\$26.00	27.00
Expedited Plan Review for Special Events (20)		\$532.00	554.00
Capella/Park Use Cancellation Fee	20	\$25.00	25.00

	<u>2020 FEE</u>	<u>2021 FEE</u>
Event Permit Request		
Event Permit (18)	\$41.00	43.00
Barricade and Cone Delivery (19)	\$91.00	95.00
Refundable Barricade/Cone Use	\$340.00	354.00
<u>PLANNING</u>		
Annexation (5)	\$5,644.00	5,881.00
Appeal to City Council (9)	Equal to Application Fee	Equal to Application Fee
Appeal to Planning Commission	\$170.00	177.00
Combined Preliminary/Final Plat Approval	\$907.00	945.00
Comprehensive Plan Amendment (5)	\$4,077.00	4,248.00
Conditional Use Permit (Generally)	\$2,891.00	3,012.00
Detailed Development Plan (5)	\$8,093.00	8,433.00
Extension of Time SUB/CUP	\$57.00	59.00
Home Occupation	\$44.00	46.00
Home Occupation Permit for Non-profit	No Fee	No Fee
Lot Line Adjustment/Lot Line Vacation	\$159.00	166.00
LU Compatibility Statements	\$46.00	48.00
Master Plan Development (5)	\$9,539.00	9,940.00
Minor Change	\$1,113.00	1,160.00
Partition	\$2,225.00	2,318.00
Mural Application	\$85.00	89.00
Permit Clearance Review	\$188.00	196.00
Minor Additions & Repairs	\$62.00	65.00
Planned Unit Development (5)	\$4,972.00	5,181.00
Pre-Application Services (6)	\$584.00	609.00
Re-Notification	\$153.00	159.00
Sign Approval	\$147.00	153.00
Street Naming	\$109.00	114.00
Subdivision (5)	\$2,301.00	2,398.00
Subdivision Final Approval	\$170.00	177.00
Subdivision Replat (5)	\$2,271.00	2,366.00
Variance	\$2,708.00	2,822.00
Vacation – Land Use (12)	\$2,738.00	2,853.00
Workforce Housing Accessory Dwelling Registration Fee	\$27.00	28.00

	<u>2020 FEE</u>	<u>2021 FEE</u>
Zone Change (without Comp Plan Amendment)	\$3,055.00	3,183.00
<u>POLICE</u>		
Fingerprinting – per card	\$10.00	10.00
Intoxilizer	\$5.00	5.00
Police Reports/per report	\$10.00	10.00
Incident Reports	\$5.00	5.00
Digital Media Redact		Actual costs + staff time
Digital Media Duplication	\$31.00	32.00
Urinalysis	\$5.00	5.00
<u>PUBLIC WORKS</u>		
Building Inspection Fees	Pursuant to OR State Building Codes Div	Pursuant to OR State Building Codes Div established fees
Public Works / Right-of-Way Plan Review (5) (13) Per plan sheet	\$82.00	85.00
Public Works / Right-of-Way Permit and Inspection (7)(17)	\$88.00 or 5% of project value, whichever is greater	\$92.00 or 5% of project value, whichever is greater
Right to Use/Encroachment Permit (17)	\$46.00	48.00
Hydrology report review (5)	\$221.00	230.00
TV Inspection Fee w 2 hour minimum	\$188.00	196.00
<u>SEWER & WATER</u>		
<i>Sewer</i>		
4” Sewer Tap-in (14)	Actual time & materials with minimum of \$4,097	Actual time & materials with minimum of \$4,269
6” Sewer Tap-in (w/o existing lateral to property line) (14)	Actual time & materials with minimum of \$5,538	Actual time & materials with minimum of \$5,771
BOD/SS Compiler (15)	\$166.00	173.00
Flow Meter Data Logger (15)	\$166.00	173.00
Oil & Grease Trap Inspection - stand alone	\$52.00	54.00
Oil & Grease Trap Inspection w backflow inspection	\$26.00	27.00
<i>Water</i>		
Annual Backflow Inspection	\$110.00	115.00
Meter Drop-in Connection Fee		
5/8 x 3/4”	\$435.00	453.00

	<u>2020 FEE</u>	<u>2021 FEE</u>
3/4"	\$469.00	489.00
1"	\$607.00	632.00
1-1/2"	\$1,910.00	1,990.00
2"	\$2,241.00	2,335.00
4" (14)	Actual time & materials with estimated deposit	Actual time & materials with estimated deposit
Hydrant Meter Installation (includes uninstall)	\$109.00	114.00
Service Extension inside City limits		
1 inch single service	\$4,132.00	4,306.00
2 inch single service	\$5,604.00	5,839.00
2 inch dual service	\$6,554.00	6,829.00
4" Service and larger	Contractor only	Contractor only
Service Extension Outside City Limits	Add 20% to inside City limit fees	Add 20% to inside City limit fees
4" Service and larger	Contractor only	Contractor only
<u>SWIMMING POOL USE</u> Established annually by City Manager or designee		

Notes:

- (1) All copy charges are calculated based on a single-sided 8 ½ x 11 page. An 8-1/2 x 14 page will be charged at one and one-half (1-1/2) the cost of single sided page, and 11 x 17 pages will be charged as two (2) single sided pages. Large copying projects (>200 single sided pages or >100 double sided) will be charged actual copying and labor costs, with prior notification to, and acknowledgement of the requestor.
- (2) Determination of need for legal review must be made by the City Manager.
- (3) A refundable deposit will be charged equaling the total daily use fee, per application.
- (4) Park Use Fees will be waived for the Azalea Festival, American Music Festival, Natures Coastal Holiday and Festival of Art at Stout Park. Event organizers seeking fee waivers and City financial assistance through the Tourism Promotion Advisory Committee shall make such waiver part of their event request. The City Manager may waive Parks Use Fees for non-profit events when the total is less than \$50.
- (5) Base fee. If the City cost for processing the application exceeds the base fee, the applicant will be liable for, and billed monthly, for staff and/or consultant's time and other associated costs incurred with processing the application (including but not limited to planning, public works, engineering, City administration, legal and inspection services).
- (6) Pre-application meeting fee will be applied to the application fee if the application is submitted within one (1) year of the pre-application meeting. Each pre-application meeting increases the application fee by \$529.00
- (7) Fee is collected at time of permit issuance.
- (8) Tables may be rented at a reduced 50% rate with a minimum of 5 tables when both pick-up and delivery are handled by the applicant.
- (9) Appeal fee will be equal to the applicable application fee and adjusted, up or down, based on final cost recovery.
- (10) Fees noted are in addition to applicable records search fees. Any request requiring more than 1 hour of staff time for conversion, copying to disc, etc., will be charged the records search rate, in addition to standard fees, with prior notification to, and acknowledgement of the requestor. Sending and receiving of electronic files, and conversion of *paper* documents to PDF format, is limited to current available in-house technology.
- (11) Fee to be determined per event; based on staff requirements for pick-up, delivery and placement of barricades and cones.

	<u>2020 FEE</u>	<u>2021 FEE</u>	A
(12) Vacations requiring an additional hearing before the Planning Commission will be charged at twice the standard fee. (Standard fee includes a hearing before the City Council).			
(13) One-time fee. Incomplete submittals will not be accepted.			
(14) Deposit based on estimate to be applied to actual cost of time and materials. Any deposit amount exceeding actual costs will be refunded upon project completion. Amounts in excess of the deposit will be billed at the earliest known stage in the project, or upon project completion.			
(15) Subject to availability.			
(16) If appellant prevails, appeal fee will be refunded.			
(17) Fee will be doubled for failure to obtain permit in advance of performing work.			
(18) Non-contiguous recurring events will be charged the base fee for the first event and \$10 for each recurrence during a calendar year.			
(19) Barricade/cone fee for non-contiguous recurring events will be applied only once.			
(20) For event application forms submitted less than 14 days from date of event.			

Report Criteria:

Report type: Summary

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
06/21	06/02/2021	85926	6054	Latitude 42 Sports Bar & Grill	32-00-2005	30.00- V
06/21	06/02/2021	86049	6054	Latitude 42 Sports Bar & Grill	32-00-2005	30.00- V
06/21	06/02/2021	86847	4269	Gary Milliman	10-00-2005	91.28- V
06/21	06/03/2021	86856	5908	Amazon Capital Services	10-00-2005	308.54
06/21	06/03/2021	86857	313	Brookings Vol Firefighters	10-00-2005	2,250.00
06/21	06/03/2021	86858	715	Budge McHugh Supply	20-00-2005	3,791.22
06/21	06/03/2021	86859	5567	CAL/OR Insurance Specialists Inc	30-00-2005	683.33
06/21	06/03/2021	86860	5070	Canon Solutions America	10-00-2005	97.25
06/21	06/03/2021	86861	6031	Cascade Home Center	50-00-2005	1,129.80
06/21	06/03/2021	86862	193	Central Equipment Co, Inc	10-00-2005	2,628.42
06/21	06/03/2021	86863	5822	Chaves Consulting Inc	49-00-2005	370.20
06/21	06/03/2021	86864	5952	Chetco Auto Marine & Industrial Supply	10-00-2005	177.47
06/21	06/03/2021	86865	3834	Clean Sweep Janitorial Service	10-00-2005	2,285.00
06/21	06/03/2021	86866	5827	Coastal Investments LLC	10-00-2005	1,130.00
06/21	06/03/2021	86867	1745	Coastal Paper & Supply, Inc	10-00-2005	350.96
06/21	06/03/2021	86868	182	Coos-Curry Electric	10-00-2005	4,753.24
06/21	06/03/2021	86869	5874	Cumulus Global	49-00-2005	36.00
06/21	06/03/2021	86870	173	Curry Equipment	10-00-2005	768.30
06/21	06/03/2021	86871	259	Da-Tone Rock Products	20-00-2005	511.89
06/21	06/03/2021	86872	317	DCBS - Fiscal Services	10-00-2005	1,910.59
06/21	06/03/2021	86873	1	Darleen Mennett	20-00-2005	9.20
06/21	06/03/2021	86874	1	Shane Navarro	20-00-2005	90.09
06/21	06/03/2021	86875	3342	Fastenal	20-00-2005	316.54
06/21	06/03/2021	86876	2186	Ferguson Waterworks #3011	20-00-2005	2,600.00
06/21	06/03/2021	86877	5432	First Community Credit Union	15-00-2005	1,102.00
06/21	06/03/2021	86878	5065	Gold Beach Lumber	10-00-2005	31.84
06/21	06/03/2021	86879	6066	Golden Harvest Herban Farm & Bakery	32-00-2005	60.00
06/21	06/03/2021	86880	5955	Greystone Tactical	10-00-2005	1,676.20
06/21	06/03/2021	86881	4357	Hemlock Street Properties LLC	10-00-2005	375.00
06/21	06/03/2021	86882	6052	Hunger Paynes	32-00-2005	30.00
06/21	06/03/2021	86883	6087	Information Station Specialists Inc	50-00-2005	16,536.50
06/21	06/03/2021	86884	4171	In-Motion Graphics	10-00-2005	128.00
06/21	06/03/2021	86885	4980	iSecure	10-00-2005	33.00
06/21	06/03/2021	86886	1397	L N Curtis & Sons	10-00-2005	683.58
06/21	06/03/2021	86887	202	League of Oregon Cities	10-00-2005	20.00
06/21	06/03/2021	86888	328	Les Schwab Tire Center	10-00-2005	2,863.99
06/21	06/03/2021	86889	4269	Gary Milliman	10-00-2005	300.00
06/21	06/03/2021	86890	4269	Gary Milliman	10-00-2005	56.56
06/21	06/03/2021	86891	6046	Misty Mountain Brewing	32-00-2005	30.00
06/21	06/03/2021	86892	4487	Net Assets Corporation	10-00-2005	636.00
06/21	06/03/2021	86893	5008	Online Information Services	10-00-2005	99.36
06/21	06/03/2021	86894	4	Vern Monnett	32-00-2005	800.00
06/21	06/03/2021	86895	4	Nickelle Tipsword	10-00-2005	224.00
06/21	06/03/2021	86896	6054	Phase 3 Asset Group LLC	32-00-2005	60.00
06/21	06/03/2021	86897	322	Postmaster	25-00-2005	850.00
06/21	06/03/2021	86898	207	Quill Corporation	10-00-2005	19.99
06/21	06/03/2021	86899	1840	Rogue Credit Union	15-00-2005	1,356.89
06/21	06/03/2021	86900	6086	Siskiyou Pump Service Inc	52-00-2005	32,906.50
06/21	06/03/2021	86901	6085	South Coast Knight Security LLC	32-00-2005	125.00
06/21	06/03/2021	86902	6062	The Crazy Norwegian	32-00-2005	30.00
06/21	06/03/2021	86903	6012	Tropicalia Brazilian Cuisine	32-00-2005	329.00
06/21	06/03/2021	86904	2863	Verizon Wireless	10-00-2005	655.39
06/21	06/03/2021	86905	861	Village Express Mail Center	10-00-2005	67.02

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
06/21	06/03/2021	86906	4220	Woof's Dog Bakery	61-00-2005	52.99
06/21	06/03/2021	86907	5992	Ziply Fiber	10-00-2005	1,520.41
06/21	06/10/2021	86908	5908	Amazon Capital Services	10-00-2005	233.23
06/21	06/10/2021	86909	4734	Aramark Uniform Services	10-00-2005	120.00
06/21	06/10/2021	86910	6059	Backstreet Bar	32-00-2005	60.00
06/21	06/10/2021	86911	6023	Beachcombers Deli	32-00-2005	30.00
06/21	06/10/2021	86912	4939	BI- Mart Corporation	10-00-2005	52.97
06/21	06/10/2021	86913	6032	Bicoastal Media LLC	32-00-2005	820.00
06/21	06/10/2021	86914	6088	Michael Brown	10-00-2005	1,800.00
06/21	06/10/2021	86915	193	Central Equipment Co, Inc	10-00-2005	50.25
06/21	06/10/2021	86916	5842	Century West Engineering Corp	33-00-2005	19,383.59
06/21	06/10/2021	86917	5858	CH2M Hill OMI	25-00-2005	112,637.75
06/21	06/10/2021	86918	183	Colvin Oil Company	10-00-2005	2,612.71
06/21	06/10/2021	86919	5939	Country Media Inc	10-00-2005	443.85
06/21	06/10/2021	86920	4746	Curry County Treasurer	10-00-2005	352.00
06/21	06/10/2021	86921	5042	Curry Health Network	10-00-2005	45.00
06/21	06/10/2021	86922	185	Del Cur Supply	15-00-2005	320.10
06/21	06/10/2021	86923	1	Evert Hetland	20-00-2005	188.30
06/21	06/10/2021	86924	1	Donald Janoff DDS	20-00-2005	218.36
06/21	06/10/2021	86925	4642	ESRI	25-00-2005	2,500.00
06/21	06/10/2021	86926	6021	Fely's Cafe	32-00-2005	30.00
06/21	06/10/2021	86927	6050	First Chapter Coffee House	32-00-2005	30.00
06/21	06/10/2021	86928	139	Harbor Logging Supply	50-00-2005	4,035.74
06/21	06/10/2021	86929	6065	Local Government Law Group PC	10-00-2005	2,020.00
06/21	06/10/2021	86930	4443	Napa Auto Parts-Golder's	10-00-2005	14.65
06/21	06/10/2021	86931	279	One Call Concepts, Inc	25-00-2005	42.63
06/21	06/10/2021	86932	5155	Oregon Department of Revenue	10-00-2005	1,157.58
06/21	06/10/2021	86933	4	Erica Meyer	10-00-2005	224.00
06/21	06/10/2021	86934	3	Alan Dobrowolski	20-00-2005	101.51
06/21	06/10/2021	86935	3	Sheena Rosencrans	20-00-2005	99.86
06/21	06/10/2021	86936	956	Suiter's Paint & Body	61-00-2005	125.00
06/21	06/10/2021	86937	6068	The Salty Dawg Highway101	32-00-2005	30.00
06/21	06/10/2021	86938	4542	Umpqua Bank	45-00-2005	9,774.31
06/21	06/10/2021	86939	2122	Cardmember Service	10-00-2005	8,070.33
06/21	06/10/2021	86940	169	Waste Connections Inc	33-00-2005	188.81
06/21	06/10/2021	86941	5992	Ziply Fiber	30-00-2005	121.53
06/21	06/17/2021	86942	5876	Advanced Reporting LLC	10-00-2005	25.00
06/21	06/17/2021	86943	4939	BI- Mart Corporation	20-00-2005	14.93
06/21	06/17/2021	86944	2407	Blue Star Gas	10-00-2005	6,284.85
06/21	06/17/2021	86945	5048	Brookings Harbor Medical Center	10-00-2005	150.00
06/21	06/17/2021	86946	193	Central Equipment Co, Inc	15-00-2005	77.78
06/21	06/17/2021	86947	3015	Charter Communications	30-00-2005	495.00
06/21	06/17/2021	86948	183	Colvin Oil Company	25-00-2005	2,990.63
06/21	06/17/2021	86949	1357	Curry County Clerk	10-00-2005	450.00
06/21	06/17/2021	86950	2640	Dyer Partnership Inc., The	53-00-2005	8,687.50
06/21	06/17/2021	86951	5951	Executech Utah LLC	49-00-2005	30.46
06/21	06/17/2021	86952	4357	Hemlock Street Properties LLC	10-00-2005	405.00
06/21	06/17/2021	86953	4171	In-Motion Graphics	10-00-2005	536.00
06/21	06/17/2021	86954	6089	Inventory Trading Company Inc	10-00-2005	340.00
06/21	06/17/2021	86955	202	League of Oregon Cities	10-00-2005	808.35
06/21	06/17/2021	86956	3159	NorthCoast Health Screening	10-00-2005	720.00
06/21	06/17/2021	86957	4	Jace Hinesly	10-00-2005	239.00
06/21	06/17/2021	86958	4	Katie Pena	10-00-2005	221.00
06/21	06/17/2021	86959	4	Anita Wheeler	10-00-2005	224.00
06/21	06/17/2021	86960	5768	Proficient Auto Center Inc	10-00-2005	200.00
06/21	06/17/2021	86961	207	Quill Corporation	10-00-2005	827.96

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
06/21	06/17/2021	86962	5928	Radiotronics Inc	61-00-2005	168.00
06/21	06/17/2021	86963	6027	Rice Bowl	32-00-2005	60.00
06/21	06/17/2021	86964	3499	Simplot Grower Solutions	15-00-2005	278.68
06/21	06/17/2021	86965	380	Stadelman Electric Inc	10-00-2005	721.21
06/21	06/17/2021	86966	6062	The Crazy Norwegian	32-00-2005	60.00
06/21	06/17/2021	86967	861	Village Express Mail Center	10-00-2005	23.52
06/21	06/17/2021	86968	169	Curry Transfer & Recycling Inc	25-00-2005	810.00
06/21	06/17/2021	86969	169	Waste Connections Inc	25-00-2005	637.97
06/21	06/17/2021	86970	5992	Ziply Fiber	25-00-2005	1,334.85
06/21	06/24/2021	86971	5908	Amazon Capital Services	10-00-2005	29.99
06/21	06/24/2021	86972	5048	Brookings Harbor Medical Center	25-00-2005	124.00
06/21	06/24/2021	86973	5070	Canon Solutions America	10-00-2005	459.80
06/21	06/24/2021	86974	3015	Charter Communications	10-00-2005	249.96
06/21	06/24/2021	86975	1	Dan Brattain	20-00-2005	60.00
06/21	06/24/2021	86976	1	Dry Creek Underground Utilities	20-00-2005	275.38
06/21	06/24/2021	86977	1	Javelin Utilities Services	20-00-2005	300.00
06/21	06/24/2021	86978	6092	Earth Planter	15-00-2005	6,156.00
06/21	06/24/2021	86979	2186	Ferguson Waterworks #3011	20-00-2005	1,364.31
06/21	06/24/2021	86980	4171	In-Motion Graphics	32-00-2005	380.80
06/21	06/24/2021	86981	2834	Kelby McCrae	10-00-2005	42.50
06/21	06/24/2021	86982	5237	Oregon Mayors Association	10-00-2005	139.00
06/21	06/24/2021	86983	4	Brookings Harbor Baseball Club	10-00-2005	707.00
06/21	06/24/2021	86984	5101	Pitney Bowes Reserve Acct	10-00-2005	500.00
06/21	06/24/2021	86985	3	Robert Tetrault	20-00-2005	42.01
06/21	06/24/2021	86986	6091	Sarkar Tactical Inc	61-00-2005	8,300.00
06/21	06/24/2021	86987	3369	Schwabe Williamson & Wyatt PC	20-00-2005	2,052.00
06/21	06/24/2021	86988	380	Stadelman Electric Inc	10-00-2005	114.30
06/21	06/24/2021	86989	612	Strahm's Sealcoat & Striping, Inc	15-00-2005	14,694.00
06/21	06/24/2021	86990	142	Tidewater Contractors Inc	15-00-2005	6,500.00
06/21	06/24/2021	86991	6093	Track Utilities LLC	15-00-2005	88.00
06/21	06/24/2021	86992	169	Waste Connections Inc	10-00-2005	393.75
06/21	06/24/2021	86993	6090	Wrap Technologies Inc	61-00-2005	2,999.95
06/21	06/24/2021	86994	5992	Ziply Fiber	10-00-2005	104.86
Grand Totals:						<u>331,539.34</u>

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: Summary
