

Accessible Transportation Committee

Meeting Agenda

Tuesday, August 16, 2016

10:00 a.m. – 12:00 p.m.

**NEXT STOP CENTER
Eugene Station**

- I. Call to order
- II. Introductions, Announcements, Agenda Review
- III. Audience Participation
This part of the agenda is reserved for members of the public to address the Committee on any issue. Citizens testifying are asked to limit testimony to three minutes.
- IV. **ACTION:** Minutes Approval: July 19, 2016 (Page 2)
- V. **ACTION:** Draft LTD Reasonable Accommodation Policy (Page 9 and 11)
- VI. LTD Fall Service Schedule Update – Staff Presentation (Page 9)
- VII. Program Updates
 - a) Lane Transit District – Cosette Rees
 - b) RideSource Call Center Advisory Committee – Kris Lyon
 - c) RideSource Call Center – Richard Belcher
 - d) RideSource ADA paratransit – David Braunschweiger
 - e) South Lane Wheels (Cottage Grove) – Ruth Linoz
 - f) Florence Rhody Express – Josh Haring
 - g) Oakridge / Diamond Express – Aline Goddard
 - h) White Bird Clinic – April Georgi
 - i) Alternative Work Concepts – Scott Whetham
 - j) LCOG Senior & Disability Services – Rachel Jacobsen
 - k) LILA – Tim Shearer
 - l) Full Access – April Wick
 - m) Other
- VIII. Adjourn - NEXT MEETING: Tuesday, September 20, 2016

MINUTES OF THE MEETING
ACCESSIBLE TRANSPORTATION COMMITTEE

Tuesday, July 19, 2016
10 am – Noon
Next Stop Center – Eugene Station
1099 Olive Street – Eugene, Oregon

MEMBERS PRESENT:

Pete Barron, Chair	Annie Saville, Vice Chair
Ruth Linoz	Bill Morganti
Paul Blaylock	Tim Shearer
Stefan Kwiatkowski	Hoover Chamblis
Annie Saville	Josh Haring
Paul Blaylock	Rachel Jacobsen

STAFF:

Susan Hekimoglu	Cosette Rees
Kris Lyon	Cheryl Munkus

OTHERS:

Fred Stoffer	Patricia Giller-Isley (LCOG)
(Special Mobility Services – SMS)	April Wick (Full Access)
Melissa Morel (LCOG)	Laurie Morris (LCOG)
David Braunschweiger (SMS)	Richard Belcher (SMS)

I. Call to Order

Mr. Barron called the meeting to order at 10:03 a.m.

II. Introductions, Announcements, Agenda Review

Those present introduced themselves.

III. Audience Participation

There was no one present who wished to speak.

IV. Action: Minutes Approval, MAY 17, 2016

MOTION: Mr. Morganti, seconded by Mr. Kwiatkowski, moved to approve the May 17, 2016 minutes as presented. The motion carried unanimously.

V. Action: Draft LTD Reasonable Accommodation Policy

Ms. Hekimoglu reported that the latest draft was included in the agenda packet. She said staff had decided to move this item forward to the August meeting in order to have more time to review the recommendations that recently were received from Lane Independent Living Alliance (LILA). They had provided some substantial recommendations for modifications to the policy. Staff would meet with LILA to review the recommendations.

Ms. Rees said a new draft was to be sent to ATC committee members after the meeting with LILA. There was no specific deadline for the policy, so action could be moved to the September meeting, if necessary.

VI. Main-McVay Transit Study. This item was moved to the end of the agenda to accommodate staff time.

VII. Program Updates

- a. Lane Transit District - Cosette Rees. Ms. Rees reported that a new customer services representative was hired to replace Beth, who recently had retired.
- b. RideSource Call Center Advisory Committee - Kris Lyon. Ms. Lyon stated the RideSource Advisory Committee met on July 13, 2016. The Committee reviewed costs related to the Non Emergent Medical Transportation (NEMT) Program and the the Trillium contract negotiations. A transportation provider meeting was scheduled to discuss contract negotiations. The Committee would meet again in September.
- c. RideSource Call Center - Richard Belcher. Mr. Belcher reported no new changes at this time. He said the call center continued to work on efficiency. Over the last two weeks average answer time was 48 seconds.
- d. RideSource ADA paratransit - David Braunschweiger. Mr. Braunschweiger reported that Trapeze, the software vendor hired by RideSource to implement new dispatch software, planned to evaluate RideSource's needs.

He reported the new commercial driver's license (CDL) sleep apnea rules were causing more drivers to be referred to sleep apnea testing, which was costly to the driver. The driver's regular physician could initiate the testing. If diagnosed, a month had to pass before being reconsidered for a medical card.

- e. South Lane Wheels (Cottage Grove) - Ruth Linoz. Ms. Linoz said that she received a flyer from the Community Transportation Safety and Security Accreditation Program through the Community Transit Association of America. It was an interest in improving the safety level in a more programmatic process for service

providers. The program cost \$6000 and needed to be recertified every three years. Her main concern was whether or not service providers could have this included in other LTD programs because a provider first needed to certify a member of the organization before agency certification.

Ms. Hekimoglu asked who required the certification.

In response, Ms. Linoz said it was not required. It was a resource to help organizations in establishing safety standards. She wanted to know how much LTD, in their oversight of agencies, was interested in ensuring that service providers complied with this.

Ms. Hekimoglu said LTD planned to follow up on this.

- f. Florence Rhody Express - Josh Haring. Mr. Haring reported that Florence Rhody Express was looking for a new driver. He said ridership was up.

Mr. Blaylock asked when the next LTD route review would take place. Ms. Rees said the route review cycle had been completed for services to be implemented in the fall of 2016. LTD was looking at adjustments that would be implemented in February. Mr. Blaylock said he was specifically concerned about route 52. Ms. Rees said LTD planning staff would schedule some time to be at Eugene Station to receive input. Dates and times were published in Bus Talk. She planned to send information to the ATC.

- g. Oakridge / Diamond Express - Patricia Giller-Isley. Ms. Giller-Isley reported ridership was down due to lower summer ridership and because the Lane Community College students were not riding right now.

She added that ODOT planned to repave a large portion of Highway 58 in August. No long delays were expected. The repairs mainly were to be done at night.

- h. LCOG Senior & Disability Services (S&DS) - Rachel Jacobsen. Ms. Jacobson reported that her staff were receiving a larger number of assessments for younger adults with developmental, intellectual, and mental health functional disabilities, which the organization had less experience and training for. Ms. Lyon said she would check with the Call Center to see why that was happening, and also suggested potential training with Alternative Work Concepts whose specialty was working with that population. Aging and Disability Resource Connection of Oregon (ADRC) and the White Bird Clinic would be training staff on how to more appropriately conduct assessments with those clients who experience mental and emotional illness. In the meantime, S&DS staff had found that allowing individuals to bring a family member or friend to a transportation

assessment provided the client comfort, so they would continue to allow clients to bring a companion to transportation assessments.

Ms. Jacobson said the LTD Enhanced Volunteer Program first stakeholders meeting was held. The committee planned to address the challenges of recruitment, onboarding, training, support and retention of all volunteer drivers.

- i. LILA - Tim Shearer. Mr. Shearer reported that LILA was staying busy. Services included assisting individuals looking for temporary and permanent housing, both of which were difficult for those on limited or no income.
- j. Full access – April Wick. Ms. Wick reported Full Access currently served 487 clients. The state mandated service capacity was 498 and most months they served at or slightly under capacity.

She reported that the Full Access client picnic was scheduled for the end of August at Emerald Park. She would provide the ATC with more information at the next meeting.

Ms. Wick said that Full Access hired a new Personal Agent who would be staffed in Cottage Grove and who was a resident of Creswell. She said in the past the Cottage Grove office was underutilized. They planned to now hold regular office hours and to increase south Lane community involvement.

- k. New EmX Platform on 11th near Willamette. Pivot Architecture - Kari Turner

Kari Turner, Principal Architect from Pivot Architecture was present to report on the new EmX platform on 11th street just west of Willamette, adjacent to the LTD Customer Service Center. She said the new EmX buses lean over when they get to the station due to the way the road is curved and the bridge plates are not able to come out. In order to accommodate for this, the EmX platform was going to be raised and small lip was going to be added at the back of the platform. A new railing would be put along the back, as well. In addition, a new shelter was going to be built. She said they were also trying to improve circulation space. Ms. Turner reported that construction began and was to be completed in August. This new station would tie in with the West Eugene EmX service.

She said the EmX stations on 6th and 7th street were nearing completion. New features were added to the boarding zones, such as linear detectable pavers, symbols for accessibility, and bicycle boarding.

VI. Main-McVay Transit Study

Sasha Luftig, the project manager for LTD, and Emma Newman from the City of Springfield provided a PowerPoint presentation entitled: *Main-McVay Transit Study*. Further information could be found at ourmainstreetspringfield.org.

They presented on the following topics:

- Main Street - Change
- Main Street Today
- Safety on Main Street
- Main Street Projects Integration
- Safety Improvements
- Main-McVay Transit Study Purpose
- Options being considered
- Process for Phase 2
- Design Options (E. of 20 Street)
- Existing Conditions
- EmX Mixed Traffic (Right Lane)
- Design Alignment
- Median Transit Lanes

Ms. Linoz asked how much coordination was planned between pedestrian crossings and EmX stations. In response, Ms. Newman stated that all EmX stations would have a pedestrian crossing option.

Ms. Jacobson asked how far off of Main Street/ McVay Highway the study looked at sidewalk activity and how did this plan interact with other local plans to provide neighborhood access to the improved corridor. Ms. Luftig said sidewalks were looked at in a quarter mile around the corridor. Ms. Newman added that she worked on the sidewalk infill project. She said moving forward she hoped to coordinate the two projects.

Mr. Barron expressed concern about the visibility of crosswalk flashing lights for pedestrians.

Mr. Kwiatkowski expressed concern that design option 4 was no longer under consideration. He anticipated the buses getting behind schedule due to the mixed traffic routes in the other design options. Ms. Luftig said that the study found transit travel time difference insignificant compared to the 96-foot option. Modeling of traffic congestion twenty years from today projected insignificant congestion. When eliminating design options, the Main/McVay Transit Study Governance Team also took impact to business and property owners into consideration.

Ms. Newman added that the study also looked at intersection types, such as queue jumps, traffic signals and roundabouts. The study examined how to improve bus efficiency at the five major intersections on Main Street /McVay Highway.

Ms. Luftig said the EmX level boarding and fewer stops also enhanced travel time.

Mr. Barron asked if the buses running contra traffic in design option D would confuse drivers. Ms. Luftig said it would initially. Additional signage and a period of education would need to be implemented.

Ms. Jacobson asked how individuals would find transit route navigation and connections. Ms. Luftig said this had not yet been evaluated, but the study planned to explore way finding after the locally preferred solution was chosen and detailed design had begun.

Ms. Saville said the existing pedestrian crossings at on-demand signals were dangerous. She suggested improving demand signal visibility and adding preemptive signage. She added that she would choose not to build the EmX option for Main Street. She suggested cutting down the number of bus stops for already existing bus routes to save money. Ms. Newman said this was being considered as an enhanced corridor option.

Ms. Saville said on McVay Highway there were no sidewalks or curbs and people needed safer places to cross and to board the bus. Ms. Luftig said this issue was identified as a need in a recent design meeting. The challenge was going to be how to fund those types of investments if the locally preferred option for an enhanced corridor was chosen.

Mr. Shearer expressed concern about the ten-year timeline. Ms. Luftig said certain projects would be able to move up on the priority list based on community feedback.

Ms. Jacobson reported a high concentration of clients in residential neighborhoods of Glenwood who used RideSource because they could not access the bus. This was not cost effective and clients needed to plan their trips 48 hours in advance to use RideSource.

Ms. Rees stated that the visual cues and enforcement of pedestrian crossing beacons needed to be improved. Ms. Newman said enforcement had increased significantly, with 40 percent more citations between 2014 and 2015. She said education, enforcement, and engineering were necessary to make the streets functional and safe. The plan to implement medians would help.

Ms. Rees expressed concern about safety for people with disabilities. She asked if there would there be an adjustment to crossing times if the road were widened. Ms. Luftig stated that they planned to work with a traffic engineer to address this and to adhere to

required standards. She said if the existing standards were not providing enough time to cross the street, then they could work with the ATC to get more feedback.

VIII. ADJOURN - NEXT MEETING: Tuesday, August 16, 2016

Ms. Hekimoglu reported that the next meeting was planned for August 16. The agenda included the Reasonable Accommodation Policy, Easy Access Program, membership and bylaws.

Mr. Morganti, seconded by Mr. Kwiatkowski, moved to adjourn the meeting. The motion passed unanimously. The meeting was adjourned at 11:44 a.m.

(Recorded by Emily Mathis)

AGENDA ITEMS SUMMARY

DATE: August 16, 2016

- I. **Call to order**
- II. **Introductions, Announcements, Agenda Review**
- III. **Audience Participation.** This part of the agenda is reserved for members of the public to address the Committee on any issue. Citizens testifying are asked to limit their testimony to three (3) minutes.
- IV. **ACTION:** Minutes Approval: July 19, 2016
- V. **ACTION: Draft Reasonable Accommodation Policy.** The Federal Transit Administration has revised its rules under the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, specifically to provide that transportation entities are required to make reasonable modifications / accommodations to policies, practices, and procedures to avoid discrimination and ensure that their programs are accessible to individuals with Disabilities. The rule became effective July 13, 2015. All covered entities, including Lane Transit District must make information about the reasonable accommodation process, and how to use it, readily available to the public, including individuals with disabilities. We also must provide an accessible means by which individuals with disabilities can request a reasonable accommodation.

Committee members reviewed the draft policy and provided comments at the April and May ATC meetings. Suggestions incorporated into the final draft, are attached. Staff are requesting formal approval of the Draft Policy by the ATC prior to forwarding it to LTD leadership for adoption.

PROPOSED MOTION: The Accessible Transportation Committee has reviewed and approved the draft LTD Reasonable Accommodation Policy and recommends adoption to LTD staff.

Once finalized, the policy and process will be posted on the LTD Website with forms that people can use to make their request, file a complaint, or to file an appeal. Notices also will be published in the on-board newsletter, BusTalk, and any other locations deemed necessary to make sure people are notified.

- VI. **Fall Service Schedule Update.** LTD's Transit Planner, Heather Lindsay will be present to provide copies of the new Fall Riders Digest and review the changes in service for the committee.
- VII. **Program Updates:** a) Lane Transit District – Cosette Rees.
b) RideSource Call Center Steering Committee – Kris Lyon

- c) **RideSource Call Center – Richard Belcher**
- d) **RideSource ADA Paratransit – David Braunschweiger**
- e) **South Lane Wheels – Ruth Linoz**
- f) **Florence Rhody Express – Josh Haring**
- g) **Oakridge / Diamond Express – Aline Goddard**
- h) **White Bird Clinic – Salish Davis**
- i) **Alternative Work Concepts – Scott Whetham**
- j) **LCOG Senior and Disability Services – Rachel Jacobsen**
- k) **LILA – Tim Shearer**
- l) **Full Access – April Wick**

VIII. Adjourn

Next Meeting: September 20, 2016

- a. *Letter of Finding* – This letter will summarize the appeal, any interviews conducted regarding the appeal, and explain what actions will be taken by LTD to address the appeal.
- b. *Letter of Closure* – This letter will explain why LTD has determined that the appeal does not merit modification under the Americans with Disabilities Act and that the appeal will be closed.

If the complainant disagrees with the decision of LTD, an opportunity to further appeal the decision may be pursued provided the appellant files notice of appeal within 30 business days of the initial decision of LTD.

In the event of appeal, the appellant will be granted all due process, including the ability to present additional evidence, present the case in person during an appeal hearing, and to be represented by counsel.

11. Reasonable Modification Request Process Outlined

- a. When possible, LTD operational staff will consider immediate need reasonable accommodation requests. If a request is unable to be determined immediately, LTD will refer the individual to LTD's Customer Service Center to initiate a formal request for reasonable modification.
- b. As soon as a formal request is received by LTD, LTD will endeavor to consider and respond to the request in the shortest time possible, and no more than thirty (30) business days from the date the request is received. LTD Accessible Services staff will be responsible for considering the request.
- c. If the request is denied, the individual may file an appeal within thirty (30) business days with LTD's Customer Service Center. LTD's Accessible and Customer Service Manager will consider the appeal.

12. Designated Employee

LTD shall designate one official within the organization responsible for processing reasonable modification requests and handling appeals. This individual is:

Cosette Rees, Manager
Accessible and Customer Services
Lane Transit District
P.O. Box 7070
Springfield, OR 97475
541-682-6100
ltd@ltd.org

Accessible Transportation Committee

Meeting Agenda

Tuesday, April 19, 2016
10:00 a.m. – 12:00 p.m.

<p>NEXT STOP CENTER Eugene Station</p>
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- I. Call to order
- II. Introductions, Announcements, Agenda Review
- III. Audience Participation
This part of the agenda is reserved for members of the public to address the Committee on any issue. Citizens testifying are asked to limit testimony to three minutes.
- IV. **ACTION:** Minutes Approval: February 16, 2016 (Page 2)
- V. Fiscal Year 2016-17 Special Transportation Fund Budget Review (Page __)
- VI. 2016 Special Transportation Fund Discretionary (STF) Grant Program Update (Page)
- VII. Review Draft Reasonable Accommodation Policy (Page __)
- VIII. LTD Vehicle Graphics – LTD Staff Presentation (Page __) 11am
- IX. Program Updates (Page)
 - a) Lane Transit District – Cosette Rees
 - b) RideSource Call Center Advisory Committee – Kris Lyon
 - c) RideSource Call Center – Richard Belcher
 - d) RideSource ADA paratransit – David Braunschweiger
 - e) South Lane Wheels (Cottage Grove) – Ruth Linoz
 - f) Florence Rhody Express – Josh Haring
 - g) Oakridge / Diamond Express – Aline Goddard
 - h) White Bird Clinic – April Georgi
 - i) Alternative Work Concepts – Scott Whetham
 - j) LCOG Senior & Disability Services – Rachel Jacobsen
 - k) LILA – Tim Shearer
 - l) Other
- X. Adjourn - NEXT MEETING: Tuesday, March 15, 2015

MINUTES OF THE MEETING
ACCESSIBLE TRANSPORTATION COMMITTEE

Tuesday, February 16, 2016
10 am – Noon
Next Stop Center – Eugene Station
1099 Olive Street – Eugene, Oregon

MEMBERS PRESENT:

Annie Saville, Vice Chair, Presiding	
Ruth Linoz	Bill Morganti
Paul Blaylock	Eleanor Mulder
Aline Goddard	Josh Haring
Tim Shearer	Rachel Jacobsen
Scott Whetham	Stefan Kwiatkowski
Hoover Chamblis	Ed Necker, LTD Board, ex officio

MEMBERS EXCUSED:

Pete Barron, Chair	Renee' Van Norman
Vacant – Metro Provider	Vacant – Rural Representative

OTHERS PRESENT:

Salish Davis, White Bird Clinic
April Wick, Full Access

STAFF:

Susan Hekimoglu, LTD	Cosette Rees, LTD
Kris Lyon, LTD	Zach Fish, LTD
Meg Kester, LTD	Tim Simon, LTD
Beth Mulcahy, SMS	David Braunschweiger, SMS
Richard Belcher, SMS	Janice Friend, captioner

I. Call to order

Ms. Saville called the meeting of the Accessible Transportation Committee (ATC) to order at 10:00 a.m.

II. Introductions, Announcements, Agenda Review

Those present introduced themselves. Ms. Hekimoglu announced that ATC member Gail Lundeen had resigned from the committee due to health reasons. Ms. Hekimoglu distributed a card for all members to sign that would be sent to Ms. Lundeen to thank her for her service and wish her well.

III. Audience Participation

Bill Morganti, Committee member, commented that it would be nice if people who had the Honored Rider Pass (65+ ride free), could use the pass at other transit agencies around the state, such as Tri-Met in Portland, Salem area Transit, Medford, and Bend, and that people from those agencies could use their passes here. Mr. Kwiatkowski said that the Bend transit agency did not offer free fares to older adults. Mr. Haring mentioned that it would be a problem when the various transit agencies around the state did not employ the same policies for rider fares.

Ms. Wick introduced herself as the new executive director for Full Access, a brokerage for people with intellectual and developmental disabilities. She was visiting various agencies to introduce herself. She said she started at Full Access approximately five weeks prior. She and her husband moved to Eugene from Berkeley, California. She distributed her business card and said that she was very interested in collaborating with the staff at LTD and the Accessible Transportation Committee to create ways to better serve clients of Full Access to ensure that anyone who wanted to ride the bus could do so.

Ms. Saville noted the arrival of several visitors from Salem-Kaizer Transit, Charriots, who were attending the LTD meeting to learn more about the functions of the Accessible Transportation Committee.

IV. ACTION: Minutes Approval December 15th, 2015

MOTION: Mr. Morganti moved, seconded by Mr. Kwiatkowski, to approve the December 15th minutes as presented. The motion carried unanimously.

V. Meet LTD's New General Manager – Aurora "A.J." Jackson

Ms. Jackson introduced herself as the new General Manager and thanked the audience for the welcome. She discussed her objectives for her first few months as LTD's General Manager. She said that she was excited to really learn about how LTD serves our community; where we are doing a great job; where we could improve; and where we could collaborate with some of our resources, such as the members of this committee.

VI. 2016 Special Transportation Fund Discretionary Program

Ms. Rees thanked the attendees and stated that a quorum was necessary to vote on the STF funds. She said the goal of the meeting was to develop a ranked prioritization of projects. The STF was available for projects designed to help individuals with disabilities and older adults, and was an out-of-cycle allotment rather than a formula allocation. She explained that LTD was competing for \$2 million total of formula allocation funds within the Oregon Department of Transportation, Rail and Public Transit Division's Region 2, which was quite large and included

Lane, Linn, Benton, Lincoln, Marion, Polk, Yamhill, Tillamook, Clatsop, and Columbia Counties; and that there was an additional \$2 million for projects of statewide significance. The three proposals included the development of a pilot program to improve transportation for dialysis patients; volunteer scheduling consolidation and coordination; and the improvement of the LTD half-fare and service animal programs. She reiterated that budgets were still being revised, so those numbers could change, but what staff were asking from the Committee was to rank the actual projects in priority order.

Dialysis Transportation - Ms. Lyon discussed the dialysis transport pilot program and compared its similarities to a Portland program. She said that delayed, shortened, or missed dialysis appointments lessened an individual's lifespan, added additional stress, and reduced patient quality-of-life. She added that there was a great deal of support from providers in the County and that there were over 300 people on dialysis in Lane County with a long waiting list. A new clinic was being planned which was projected to increase demand. The pilot project would start in Eugene and Springfield for 6 months and would extend by 5 mile increments to the surrounding area over the following 3 years. The STF would pay for patient transportation; vehicle procurement for outlying areas; volunteer recruitment; and a service quality survey of physicians, social workers, and clients. Ms. Lyon concluded by explaining the 5 stages of the pilot project and opened the discussion to comments and questions from the members and audience.

In response to a question from the audience, Ms. Lyon stated that dialysis clinics typically did not provide funding or resources for transportation and that the only state to do so was Florida.

Ms. Lyon added that the project would benefit people throughout the County as many people traveled to obtain dialysis services from other locations. Ms. Linoz noted that travel from rural areas in a weakened state was problematic and that she would like to see attendant care as a component of the program, Ms. Lyon said that the goal was provide an all-around solid support system. Mr. Haring added that his organization transported many patients with limited or no access to transportation but had found that many people were driving themselves. There was a discussion of eligibility, education at care facilities, and outreach. Ms. Lyon added to a question from Mr. Chamblis that patients could spend upwards of 7 hours daily in the dialysis process. Ms. Linoz asked if the success of the second proposal for volunteer coordination was critical for the success of the dialysis proposal to which Ms. Lyon replied that it was an important component but not critical. Ms. Rees mentioned a Portland grant called 'ride connection' which could potentially fill funding gaps. Say discussed potentially utilizing White Bird since many times people express anxiety over taking public transport. Ms. Mulcahy asked how many rides would be coordinated or provided by volunteers to which Ms. Lyon replied that the District was looking at 3,900 round trips. Ms. Rees emphasized that they

wanted to make sure it was a sustainable program but added it could be modified. Ms. Linoz asked how much of this was funded through community health care reform funding and how much was driven by transportation funds to which Ms. Lyon said that the funding was entirely from transportation funds but that federal access to health care was also a component.

Lane County Volunteer Coordination – Ms. Lyon explained the second proposal and said that the District worked with volunteers on 14 different programs including escort services, medical services, reimbursement for senior companion programs, Department of Human Services specifically with Medicaid. She said that currently all of the volunteers were managed by the individual programs and that the District was proposing to implement a coordinated effort. Ms. Lyon explained that marketing and recruitment were very time consuming, and no program had enough funding for these critical efforts. She added that background checks and training often were too expensive. She said that the proposal would also increase the funding level for reimbursement for programs which were not being reimbursed at the federal level, but rather at a lower level of \$0.40½. The proposal also included funding for paid drivers when volunteer drivers were not available. Ms. Linoz said that she would like to see paid attendants as well. Ms. Lyon discussed the reimbursement rates for 60 volunteers and 58,000 miles each year and said that they would increase by 13 cents. Ms. Rees and Ms. Lyon discussed the need to increase capacity and the importance of centralizing recruitment so as not to compete for volunteers. There was a discussion of liability.

LTD Fixed-Route Half-Fare Program / Service Animal Pilot Program – Ms. Hekimoglu discussed the fixed-route half-fare and service animal pilot program including the history and state of the program. She said that there were over 30,000 people in the program and discussed the people who would qualify under the new program and the changes proposed. In addition to updating the eligibility database, increasing the expiration date and picture size on the cards, there would be an option to voluntarily register service animals and have a paw print on the pass. Ms. Hekimoglu said that regardless of the STF allocation, the District would move forward with this project, hold eligibility interviews and that eligibility would expand to include people on SSI and SSD as well as veterans with 50% disability. Ms. Rees emphasized that the District would implement the changes anyway but that the STF funding would allow the project to occur in one year versus three.

ACTION: Ms. Seville motioned and Mr. Kwiatkowski seconded, to rank #1 as the 1st priority, #2 as the 2nd priority, and #3 as the 3rd priority.

PROPOSED MOTION: Move that the ATC rank the three proposed projects as follows and direct staff to submit application to ODOT.:

Highest Priority Project **Dialysis Transportation**

Second Priority Project: **Lane County Volunteer Coordination**

Third Priority Project: **LTD Fixed-Route Half-Fare Program / Service Animal Pilot Program**

The motion carried unanimously with Mr. Whetham abstaining.

VII. Annual Route Review Update

Mr. Simon discussed the annual route review. He said that the District was conducting a lot of public outreach and that there would be a survey and a public hearing held at the library on March 16th where the public could provide more input. The project would then return to the Board in April and the District staff would seek Board approval.

Mr. Simon discussed the proposed route frequency and location changes. Route 12 would be moved to downtown and Route 1 would be expanded. Routes 11 and EmX would increase in frequency to every 15 minutes on Sunday. Routes 51 and 52 would run at 15 minute intervals daily. Routes 66 and 67 would run at 15 minute intervals daily on the periphery of the Cal Young neighborhood and would bisect it. Route 96 would increase in frequency and a mid-day and evening trip would be added. He clarified that the District didn't have enough budget to implement all of the proposed route changes but that they could remain as future options. Route 93 would add Sunday service and two trips. Route 33 would become bidirectional and extend into the Woodfield Shopping Center and Amazon Station. Route 40 would be a loop route into downtown. The EmX would move to Pearl Street which would increase service to Amtrak and would add run times on weekend evenings. Ms. Linoz asked how RideSource would be impacted and if cost was a consideration in the proposed changes to which Mr. Simon replied that the CFO did consider costs. There was a discussion of the new airport service and Holiday service.

VIII. Program Updates

- a) Lane Transit District – Ms. Rees had no updates.
- b) RideSource Call Center Advisory Committee and ADA paratransit – Ms. Lyon said that the center meeting would be held next month but had nothing new to add regarding RideSource AC or Paratransit.
- c) RideSource Call Center – Mr. Braunschweiger informed the committee that they were hiring drivers and that there had been a modest increase in ridership.
- d) South Lane Wheels (Cottage Grove) – Ms. Linoz said that the Cottage Grove Area Chamber of Commerce awarded SLW with business of the year.
- e) Florence Rhody Express – Mr. Haring had nothing to report.
- f) Oakridge / Diamond Express – Ms. Goddard discussed Oakridge service changes.
- g) White Bird Clinic – Ms. Davis said that White Bird Clinic did not receive the grant to expand the crisis service center and they were thinking of moving to new building.

- h) LCOG Senior & Disability Services –Ms. Jacobsen said that the senior and disability services were being consolidated into one building so that all of the adult protective service community program staff and senior connections were with the Medicaid staff.
- i) LILA – Mr. Shearer had nothing to report.
- j) Other – None.

IX. Adjourn

The next regular meeting was scheduled for March 15 at 10 a.m. at the Next Stop Center. The meeting adjourned at 11:57 a.m.

(Recorded by Cara Mico)