

Public notice was given at the December 9, 1987 adjourned Board meeting, and to *The Register-Guard* for publication on December 12, 1987.

**LANE TRANSIT DISTRICT  
ADJOURNED BOARD MEETING**

December 15, 1987

7:30 a.m.

Red Lion Motor Inn,  
3280 Gateway Road, Springfield

**A G E N D A**

I. CALL TO ORDER

II. ROLL CALL

Brandt\_\_\_\_\_ Calvert\_\_\_\_\_ Eberly\_\_\_\_\_ Parks\_\_\_\_\_

Pusateri\_\_\_\_\_ Runyan\_\_\_\_\_ Smith\_\_\_\_\_

III. INTRODUCTORY REMARKS BY BOARD PRESIDENT

IV. AUDIENCE PARTICIPATION

V. EXECUTIVE SESSION PURSUANT TO ORS 192.660(1)(d), to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

VI. ITEM FOR ACTION AT THIS MEETING

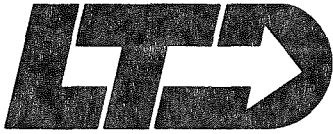
Ratification of proposed labor agreement between LTD and Amalgamated Transit Union (ATU) Division 757

VII. ADJOURNMENT OF LTD BOARD OF DIRECTORS MEETING TO MEETING OF LTD CONTRACT REVIEW BOARD (LTD/CRB)

For discussion and approval by LTD/CRB: Declaring Demand Responsive and Fixed Route Services a Personal Services Contract

VIII. ADJOURNMENT





**Lane Transit District**

P.O. Box 2710 Eugene, Oregon 97402 Telephone: (503) 687-5581

**CONFIDENTIAL**

December 15, 1987

To: Board of Directors  
From: Tim Dallas  
Re: Proposed Labor Contract

The District negotiating team has met with the Union on two occasions since the September Board meeting. These meetings included the assistance of a State mediator, and have resulted in the formulation of a tentative three-year agreement as outlined below. The tentative agreement was referred to the employees with a supportive recommendation from the Union negotiating committee. The employees ratified the agreement at a meeting on Sunday evening, December 13, 1987.

TERM OF AGREEMENT

July 1, 1987 through June 30, 1990. Wages retroactive to July, 1987.

TOTAL CONTRACT COSTS

- \* Average annual increase for three-year contract, 3.1 percent.
- \* Costs and percentage increases include wages and benefits calculated against FY 86-87 total annual compensation base of \$3,753,000.

	87-88	88-89	89-90	ONGOING
Added annual cost	\$ 81,712	\$199,835	\$328,059	\$350,500
Percent increase	2.18%	5.32%	8.74%	9.34%

WAGES

1.5% Jul 87, 1% Jan 88  
1.5% Jul 88, 1% Jan 89  
1.5% Jul 89, 1.5% Jan 90



FULL-TIME EMPLOYEES

Medical Benefits

\$203 per mo/per emp.	Jul 87 (present rate, same as Jul 86)
213	Jul 88
226	Jul 89

Wage Progression

Same as present contract, starting wage of 80%

Pension

.42 per hour worked	Jul 87 (present rate, same as Jul 86)
.43	Jan 88
.44	Jan 89
.45	Jan 90

Tentative agreement also makes modifications to mechanic classifications and seniority, tool allowance, shoe allowance, vacation qualification, holidays during vacations, grievance procedures, and a few other items.

PART-TIME EMPLOYEES

Percentage of Part-time

15% (present rate), plus one additional driver Jan. '88  
plus second additional driver Jul. '89

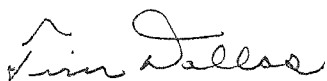
Insurance

Medical	\$100 per mo/per emp. after six months employment (effective Jan '88)
Dental	\$ 25 per mo/per emp. after two years employment (effective Jul '89)

Vacations

One week after one year employment (effective April '89)

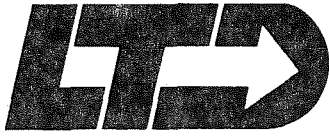
Complete copies of the proposed agreement are available for Board review.



Tim Dallas  
Director of Operations

TD:ms





**Lane Transit District**

P.O. Box 2710 Eugene, Oregon 97402 Telephone: (503) 687-5581

December 15, 1987

MEMORANDUM

TO: LTD Contract Review Board

FROM: Johni Giralt, Purchasing Agent

RE: Declaring Demand Responsive and Fixed Route Services a  
Personal Services Contract

The District is seeking proposals for providing new fixed route and demand responsive transit service in Junction City, Oregon, for a 17-month period from January 25, 1988 through June 30, 1989. In accordance with the Rules of the Contract Review Board Section 52.1.b., the contract will have an option to renew for a period not to exceed three years.

The District would like to award this contract to the most qualified transportation provider. In public contracting, contracts are awarded to the lowest responsible bidder under ORS 279.029. This means that the award is based on price. However, personal service contracting may also consider other criteria in the method of award. It is the District's assessment that the contract for Junction City service should be awarded on more criteria than just low bid. This is a new type of service for the District, so it is important that the successful bidder has sufficient experience, safety record, staff training, etc., to insure the highest level of professional service possible. ORS 279.051 provides that a contract review board may designate certain service contracts or classes of service contracts as personal service contracts. Staff recommend that the LTD Contract Review Board designate fixed route and demand responsive services contracts as personal services contracts. Making such a designation will enable the District to consider award criteria other than price, and will give the District the greatest flexibility in selecting the best qualified bidder for the Junction City services.

**Staff Recommendation:** That the LTD Contract Review Board adopt the attached Resolution declaring demand responsive and fixed route services a personal service.

*Johni Giralt*  
Johni Giralt  
Purchasing Agent

JG:ms:js





RESOLUTION

A RESOLUTION DECLARING DEMAND RESPONSIVE AND FIXED ROUTE SERVICE  
A PERSONAL SERVICE

The Lane Transit District Contract Review Board (LTD/CRB) resolves as follows:

WHEREAS, the Lane Transit District (LTD) Board of Directors, by Ordinance No. 30, adopted on June 18, 1985, created itself as the local contract review board for LTD pursuant to ORS 279.055, and

WHEREAS, the LTD/CRB is authorized by ORS 279.055(5) and LTD Ordinance No. 30 to adopt rules by resolution, and

WHEREAS, "personal services" is not limited to the definitions outlined in the Rules of the Contract Review Board, Section 2.6., and ORS 279.51 gives the Board authority to designate certain service contracts or classes of service contracts as personal service contracts, and

WHEREAS, declaring demand responsive and fixed route service a personal service is unlikely to encourage favoritism in the award of this type of procurement but ensure that the highest quality of service is provided;

NOW, THEREFORE, BE IT RESOLVED BY THE LTD/CRB:

That the demand responsive and fixed route transportation service is declared a personal service by this Board on December 15, 1987.

December 15, 1987

Date

\_\_\_\_\_  
Board President



Public notice was given to *The Register-Guard* for publication on December 3, 1987.

**LANE TRANSIT DISTRICT  
ADJOURNED BOARD MEETING**

December 9, 1987

7:00 p.m.

McNutt Room  
Eugene City Hall

**A G E N D A**

- I. CALL TO ORDER
- II. ROLL CALL  
Calvert\_\_\_\_\_ Eberly\_\_\_\_\_ Parks\_\_\_\_\_ Pusateri\_\_\_\_\_  
Runyan\_\_\_\_\_ Smith\_\_\_\_\_ Brandt\_\_\_\_\_
- III. INTRODUCTORY REMARKS BY BOARD PRESIDENT
- IV. BUS RIDER OF THE MONTH
- V. EMPLOYEE OF THE MONTH
- VI. AUDIENCE PARTICIPATION
- VII. SHORT PRESENTATION BY ADMINISTRATOR OF PUBLIC TRANSIT DIVISION
- VIII. ITEMS FOR ACTION AT THIS MEETING
  - A. Approval of Minutes
  - B. Election of Officers



IX. ITEMS FOR INFORMATION AT THIS MEETING

A. Current Activities

1. New Operations Facility Project Update
2. Response to Request for Service on Laura Street
3. Response to Request for Park and Ride Lot in Lowell
4. Special Services Report

B. Monthly Financial Reporting

C. First Quarter Ridership Report

X. ITEMS FOR ACTION/INFORMATION AT A FUTURE MEETING

A. Workers' Compensation Self-insurance

B. Budget Committee Appointments

XI. ADJOURNMENT (to December 15, 1987)



## AGENDA NOTES

Page No.

### IV. BUS RIDER OF THE MONTH:

- A. The November 1987 Bus Rider of the Month was Charles Fitzgerald. He was nominated by a number of bus operators, who said that he is a faithful LTD rider who rides the bus for fun as well as for transportation. Mr. Fitzgerald said that he enjoys interacting with the drivers, and riding the out-of-town routes.

Mr. Fitzgerald is originally from California, and moved here after visiting his daughter in Eugene several times. When she moved to Seattle, he decided he liked Eugene so well that he would stay here.

Mr. Fitzgerald will attend the meeting to receive his award and be introduced to the Board members.

- B. The December 1987 Bus Rider of the Month is Gladys Tuttle, who also was nominated by a large number of bus operators. She has been riding the bus since the days when Oregon Motor Stages ran the bus service (before Emerald and LTD). She fascinates the drives with historical tidbits about Eugene and Junction City, and is very interesting to talk with. Ms. Tuttle said that she thinks LTD is the best bus system she has ridden.

Ms. Tuttle will not be able to attend the meeting to receive her award.

### V. EMPLOYEE OF THE MONTH:

- A. The November Employee of the Month was Bus Operator Robin Glore. He will be present at the meeting to receive his award and be introduced to the Board.

- B. The December Employee of the Month is Bus Operator Clarence Henshen. He will also be present at the meeting to receive his award and be introduced to the Board members.

### VII. SHORT PRESENTATION BY ADMINISTRATOR OF PUBLIC TRANSIT DIVISION

Denny Moore, the Administrator of the Public Transit Division of the State Department of Transportation, will attend the meeting to make a short presentation.

### VIII. ITEMS FOR ACTION AT THIS MEETING

- A. Approval of Minutes: The minutes of the October 21, 1987 regular meeting and the November 18, 1987 regular meeting are included in the agenda packet for Board review and approval.

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B. Election of Officers:

Background: In accordance with ORS 267.120(1), the Board of Directors must elect from among its members, by majority vote, a president, vice president, secretary, and treasurer, to serve for terms of two years. The terms of the current Board officers will expire at the first of the year. The current officers are: Janet Calvert, President; Janice Eberly, Vice President; Gus Pusateri, Secretary; and Peter Brandt, Treasurer.

Staff Recommendation: That the Board elect officers at the December meeting to fill two-year terms, beginning in January 1988.

Results of Recommended Action: Electing officers during the December meeting will insure a smooth transition in January.

IX. ITEMS FOR INFORMATION AT THIS MEETING

A. Current Activities

1. New Operations Facility Project Update: Included in the agenda packet is a staff memorandum which discusses progress made on land acquisition and design for the new operations facility. 15
2. Response to Request for Service on Laura Street: At the October Board meeting, Mr. and Mrs. Harlowe Wolfe presented the Board with a petition requesting bus service on Laura Street in Springfield. Included in the agenda packet is a response from staff to Mr. and Mrs. Wolfe regarding their request. 16
3. Response to Request for Park and Ride Lot in Lowell: In September, the District received a request for a park and ride lot by the LTD bus stop in Lowell. The letter and a response from staff are included in the agenda packet for the Board's information. 18
4. Special Services Report: As a result of Board discussion about special services requested by persons and agencies in the community, a list of requests received (approved and denied) is included in the agenda packet each month. 20

- B. Monthly Financial Reporting: Financial statements for October 1987 are included in the agenda packet. Because of



the early date of the December meeting, financial statements for November will be included in the agenda packet for the January 1988 Board meeting.

1. Comparison of Budgeted and Actual Revenues and Expenditures
  - a. General Fund 21
  - b. Capital Projects Fund 22
  - c. Risk Management Fund 23
2. Comparison of Year-to-date Actual Revenues and Expenditures to Budgeted (General Fund) 24
- C. **First Quarter Ridership Report:** The quarterly ridership report for July, August, and September is included in the agenda packet for the Board's review. 25
  - a. First Quarter Performance Report
  - b. Year-to Date Summary
  - c. Farebox Revenue Comparison Graph
  - d. Average Weekday Person Trips Graph

**X. ITEMS FOR ACTION/INFORMATION AT A FUTURE MEETING**

- A. **Workers' Compensation Self-Insurance:** Results of a staff study on the feasibility of self-insuring workers' compensation will be included on the agenda at a later date.
- B. **Budget Committee Appointments:** Budget Committee members Paul Bonney, appointed by Janet Calvert; Emerson Hamilton, appointed by Ted Langton; and Robert O'Donnell, appointed by Peter Brandt, have terms expiring on January 1, 1988. Ms. Calvert, Mr. Brandt, and Mr. Pusateri will be responsible for making nominations to appoint three Budget Committee members before the beginning of the FY 88-89 budget process.

**XI. ADJOURNMENT**

The Board is asked to adjourn the December 9 meeting to 7:30 a.m. on Tuesday, December 15, 1987 at the Springfield Red Lion. At that meeting, an Executive Session pursuant to ORS 192.660(1)(d) will be held, to conduct deliberations with persons designated by the governing body to carry on labor negotiations. Ratification of the labor agreement could also occur at that meeting, pending ratification by the Amalgamated Transit Union Local 757 on December 13.



MINUTES OF DIRECTORS MEETING

LANE TRANSIT DISTRICT

REGULAR MEETING

Wednesday, October 21, 1987

Pursuant to notice given to *The Register-Guard* for publication on October 15, 1987, the regular monthly meeting of the Board of Directors of the Lane Transit District was held on Wednesday, October 21, 1987 at 7:30 p.m. at the Eugene City Hall.

Present: Peter Brandt, Treasurer  
Janet Calvert, President, presiding  
Janice Eberly, Vice President  
Keith Parks  
Gus Pusateri, Secretary  
Rich Smith  
Phyllis Loobey, General Manager  
Jo Sullivan, Recording Secretary

Absent: Dean Runyan

CALL TO ORDER: Ms. Calvert called the meeting to order at 7:35 p.m.

BUS RIDER OF THE MONTH: Ms. Calvert introduced Ione Bundy, the October Bus Rider of the Month, and remarked that Ms. Bundy has been riding the bus for 10 years, as a hobby as well as to commute to work. She told Ms. Bundy that the District appreciates her loyalty, and presented her with an LTD lapel pin, a bus pass, and a framed certificate. Ms. Bundy said that she has enjoyed riding the bus and that LTD has great bus service.

EMPLOYEE OF THE MONTH: Ms. Calvert then introduced Rick Bailor, the October Employee of the Month, who was hired as a bus operator in September 1985 and promoted to System Supervisor on March 17, 1986. She informed the Board that Mr. Bailor is not only an outstanding employee; he likes to grow giant pumpkins, as well. In exchange for a giant pumpkin he had given her last year to use at the Extension Service, she presented Rick with a miniature pumpkin which she had grown. After being presented with his check and certificate of appreciation, Mr. Bailor stated that it is a privilege to work for Lane Transit because of all the good people to work with and the District's potential.

AUDIENCE PARTICIPATION: Ms. Calvert asked if any members of the audience wished to address the Board. Mr. Harlowe Wolfe, of 2150 Laura Street, Space 111, Springfield, stated that he and Mrs. Wolfe have lived in the Montaloma Mobile Home Park for two and one-half years, and have experienced much difficulty in traveling by foot to the Ashlane Apartments by Harlow Road in order to ride the bus, which they dearly love to ride. He said that when two cars meet on the road, pedestrians literally have to jump in the ditch to avoid being hit. He said there are approximately 120 homes in the park, and most are occupied by people who may soon be requested by the Department of Motor Vehicles to no longer drive.



Mr. Wolfe said also that they had contacted the City of Eugene for curbs and gutters and a bike path on one side, which would provide additional room to walk, but the City doesn't own the street and could not improve it.

Mr. Wolfe added that he thinks that riding the bus is a privilege and that the people on the buses and the drivers are most courteous. When the Wolfes lived on Coburg Road, they rode the bus every day.

The Wolfes presented the Board with a petition signed by everyone in the mobile home park. They mentioned a new shopping center scheduled to be built approximately two blocks from where they live, which would greatly enhance the need for service in their area. Mr. Wolfe thought that if LTD would agree to the service, that news would be carried in the newspaper, which would increase ridership, and the added service would pay for itself.

Ms. Loobey said that staff will respond to this request with a report to the Board. However, if the District were to add service in the area, the earliest it could be done would be in January 1988. The Board members thanked the Wolfes for their good presentation of their request.

MOTION

APPROVAL OF MINUTES: Ms. Eberly moved that the minutes of the September 16, 1987 be approved as distributed. Mr. Brandt seconded the motion, and the minutes were approved by unanimous vote.

OTE

ITEMS FOR INFORMATION AT THIS MEETING:

Framed Christmas Card: Ms. Loobey showed the Board a Christmas card and envelope which had been painted and sent to the District in 1979 by a senior citizen who lived on River Road. The card had been in the District's files since then, and staff had recently had the card and envelope matted and framed, to be hung in the administration offices.

Board President's Report on APTA Annual Meeting: Ms. Calvert had attended the American Public Transit Association Annual Meeting and Expo in San Francisco in September. She reported that the number of people who attended and the exhibits at the Expo in the Muscone Center were overwhelming. Shuttle service was provided between the hotels and the exhibit hall. The opening ceremony included an appearance by Star Trek's Mr. Sulu, who is in real life George Takai, a Southern California Rapid Transit District board member. Ms. Calvert enjoyed a session she attended on public art, which included a movie presented by Joan Mondale. She also heard Susan Hanson, LTD Marketing Representative, report to transit board members on LTD's marketing efforts. Ms. Calvert stated that Ms. Hanson had done an excellent job, and others present had remarked that the presentation kept their attention and was well put together.

Another interesting aspect of the Annual Meeting was that members of the handicapped community demonstrated regarding accessibility on public transit. Ms. Calvert said she felt positive about the fact that LTD could say that it responded to the concerns of the handicapped community a long time ago, and now provides 100 percent accessibility on fixed route service.





Although the Annual Meeting is not directed toward board members to the extent that the Board Members Seminar was, Ms. Calvert said that she did find it to be interesting and was glad she attended.

APTA Western Education and Training Conference: Ms. Loobey stated that the APTA Western Conference will be held April 15-19 in Monterey, California. She explained that it is a smaller conference than the Annual Meeting, and includes sessions specifically for board members. Staff expect to receive notification of the conference in February, and will probably reserve three or four rooms for LTD Board members who might wish to attend. She and Ms. Calvert encouraged each member to consider attending.

Distribution of the FY 87-88 Transit Development Plan (TDP): Joe Janda, Management Information Services (MIS) Administrator, handed out copies of the LTD FY 87-88 TDP. He explained that the TDP originated as a requirement by the federal government for receiving Section 5 funding. With Section 9 funds, the TDP became a recommendation rather than a requirement. Now, with federal emphasis on privatization, it has been recommended that transit districts have some sort of comprehensive planning document. In recent years, staff have worked to make the TDP a document which will meet the District's needs and federal and state needs, as well. The TDP is used as a local planning document and a compilation of information which is geared toward the Board and staff. For staff, it is a central working document for a broad range of information about the District, contained in a three-ring binder for easy updates or additions. Copies of the TDP are also sent to community members, agencies, and other transit districts which express an interest. Such documents are common among transit districts.

Mr. Janda stated that the TDP is the responsibility of the MIS Administrator. It is updated at the end of the fiscal year, generally after the audit has been completed, and includes up-to-date statistical information, as well as an historical overview about LTD since its inception. Mr. Janda suggested that the TDP could be a useful central reference document for the Board, especially Section M, "1986-87 Performance Statistics." Through the course of the year, he said, staff will be making presentations to the Board regarding some of the performance measures for 1987-88. He thought that would be a good time to look back at the TDP statistics for 1986-87 and compare them with this year's statistics.

Dr. Smith asked about the meaning of "CSO." Mr. Janda explained that it is short for Correct Schedule Operation, which is the percent of time that buses run on time. CSO is one of the District's strong measures, and last year equaled 95.5 percent.

Ms. Eberly asked if the staff action plans for FY 87-88 had been developed. Mr. Janda explained that the District's goals and objectives were developed before the budget process, and staff action plans were developed from the goals and objectives.

Mr. Brandt, looking at page 1 of Section O, remarked that the number of administrative staff had increased in relation to bus operators since



1975. Ms. Loobey stated that some of the administrative people listed are part-time employees, and that increasing federal reporting requirements had also had an effect on the number of employees. Dr. Smith thought that the increase wasn't that large, from that long ago.

Mr. Janda closed by inviting Board members to let him know of anyone they would like to have receive a copy of the TDP. Ms. Eberly asked if the Chambers of Commerce had received copies. Mr. Janda said that they were on the mailing list, but that copies had not yet been distributed to the public. Ms. Loobey said she wished to commend Mr. Janda for making the TDP a good document for staff.

New Operations Facility Project Update: A memo in the agenda packet for the meeting included an update on the funding, earthwork construction, design, and land acquisition for the new operations facility. Stefano Viggiano, Planning Administrator, informed the Board that staff were still waiting for written approval for acquisition of the Moyer property. As soon as it arrived, staff planned to process the paperwork, and hoped to have the transaction completed within the next couple of weeks. Mr. Viggiano added that there are no major problems with the facility project and that things seem to be on schedule, although acquisition of the Spicer property was proceeding more slowly.

Complaint Addressed to Board of Directors: Ms. Calvert commented that the situation the patron had written about was unfortunate, but that she thought staff had responded well. Mr. Brandt asked if the situation did happen as the patron stated in the letter. Ms. Loobey replied that the drivers of the only buses which passed that area at that time could not recall seeing anyone there.

Holiday Service Update: Andy Back, Transit Planner, discussed his memo on page 19 of the agenda packet, saying that the memo explained how the program will work through a cooperative effort with individual taxi companies. As an example, he said that a patron would arrange for a taxi, take the ride on the stated holiday, receive a receipt, and take the receipt to the Customer Service Center (CSC) to receive a discount on a monthly pass, based on the amount shown on the receipt, up to a maximum amount.

Mr. Brandt asked if the travel by taxi had to be on a bus route. Mr. Back replied that it did not, but a cap on the discount would help alleviate problems with paying a greater amount for people taking trips they could not normally take on the bus. Ms. Calvert thought that the program seemed to answer at least the concern that there is no transportation available on holidays, but would not make things so easy that everyone would be taking a taxi.

Ms. Loobey commented that Thanksgiving Day would be the District's first experience with offering this kind of alternative service, and staff did not yet have a feeling for what kind of response there would be. Mr. Brandt asked how patrons would know about the service. Ms. Loobey replied that information would be made available on the buses and in the "Bus Talk" publication, but that no advertising would be done on the radio or other media, since the intent is to help the bus rider. Offering the



discount on future rides is meant to discourage people from just taking a taxi at District expense. Mark Pangborn, Director of Administrative Services, added that a discount offered as a reimbursement for taxi rides is of no value to those who are never going to ride the bus.

Ms. Loobey added that, if necessary, adjustments in the service can be made before Christmas. Dr. Smith asked if other transit districts are offering similar kinds of service. Mr. Back replied that he had called other transit districts to receive input, and they all wanted him to let them know how ours works out. Mr. Pusateri asked if LTD would be reimbursing patrons for tips paid to taxi drivers. Mr. Back said tips would only be reimbursed if they appeared on the receipt from the taxi company. Dr. Smith then wondered if staff had resolved the problem presented by patrons over 80, who normally don't have to pay a fare to ride the bus, so wouldn't want a discount on future rides. Ms. Loobey replied that this had been a difficult decision, but there is no feasible way to resolve this issue; however, their discount could be shared with someone else. Mr. Brandt asked why the District didn't just pay the taxi fares of people over 80. Ms. Loobey replied that they are already given the opportunity to ride the bus free for 362 days each year, and the District did not want to be in the position of handing out cash refunds for taxi trips.

Dr. Smith expressed a concern that the District have the ability to change this program in the future if necessary. Ms. Loobey stated that staff had tried to devise the program so that it involved minimal incentive for abuse, and so that it could be changed in the future if necessary. Mr. Brandt asked if staff had checked on the District's liability in this program. Mr. Back stated that since LTD will have no contractual relationship with the taxi companies, there will be no liability. Mr. Brandt wondered if, without a contract, patrons might not receive a receipt from the taxi drivers. Mr. Back said that this could happen, and places the burden of asking for a receipt on the patron.

Ms. Eberly asked if there had been other requests for service on these three holidays in addition to the one patron who originally requested it. Mr. Pangborn answered that there had been a petition signed mainly by representatives of meal sites, on behalf of people who need transportation to those sites.

Current Advertising Campaign Materials and Ads: Ed Bergeron, Marketing Administrator, presented current advertising campaign materials on a large display, stating that the materials included a large amount of detail plus a healthy amount of "pizazz." He added that he was proud to have all the members of the marketing staff present that evening to discuss specific campaigns. He also introduced Kathy Wiltz, of Cappelli, Miles, Wiltz, Avery, & Kelly, with whom LTD had worked closely on these campaigns.

Mr. Bergeron showed the Board the most recent television ads, which began in the spring by talking about the benefits of riding the bus, and now include recreation services, such as riding to special events such as University of Oregon football games. He also mentioned the great deal of cooperation the District received from the UO Athletic Department in helping to produce the television ads.



1987 Freedom Pass Promotion: Mr. Bergeron introduced Ronnel Curry, who has been a Marketing Representative at LTD since 1985. Ms. Curry stated that four years ago, a Board member had suggested that LTD provide a special summer promotion for area youth. Out of that suggestion, the summer discounted bus passes for youth 17 and under had developed, with a goal of increasing youth ridership throughout the year, and promoting the idea of riding the bus to the entire community. Ms. Curry said that there had been a 17.2 percent increase in youth pass sales this year, and that as far as staff knew, LTD had the most successful and largest summer youth campaign among transit districts which include Spokane, Salt Lake City, and Sacramento, and that there is a great deal of support from youth, parents, and employers. She added that one of the television ads, targeted to parents, had won a second place AdWheel Advertising Award in 1987 among systems of similar sizes. Dr. Smith stated that he thought the campaign was going well.

Lane County Fair Report: Susan Hanson, who has worked in Marketing at LTD since 1981, discussed the Lane County Fair service. She said that free rides have been provided to the Lane County Fair for the last five years, with the Fair Board compensating LTD for lost farebox revenues. Shuttles from a new park and ride location at South Eugene High School carried 1,000 rides this year during the fair. Ridership on the entire system increased 2 percent, with a 9 percent increase in shuttle ridership. This year, the District experienced a demand for more service to and from Springfield, which staff hope to be able to accommodate next year. It is also planned to extend service on Sundays to match the Fair hours.

Advertising for the Fair service promoted LTD as one of the rides. LTD's booth was visited by 15,000 people, or an average of 200 people an hour, and was one of the most popular booths at the fair.

Ms. Eberly asked if there is a possibility of providing a park and ride location in Springfield. Stefano Viggiano, Planning Administrator, said that staff are considering Autzen Stadium, which is accessible to Springfield and the Northeast Eugene area. Ms. Hanson added that LTD has offered park and ride shuttle service from Springfield to football games with mixed results, but Ms. Eberly thought Fair service would be more successful than football shuttles. Ms. Hanson added that there is service from the Thurston area to downtown Eugene at 15-minute intervals on weekdays, and increasing that service on weekends would accommodate some of the demand.

Fall Service Campaign: Andy Vobora, who has been the Customer Service Center Manager since 1983, presented information on the 1987 Fall Service Campaign, which brings together a number of small events in a short period of time, and acts as a "kick-off" for a number of the year's events. Because there were no major service redesign issues to market, the campaign was able to promote a number of very positive messages. Included in the promotional activities were the new three-month pass for the general public, which provides a 15 percent discount off the regular price for three separate monthly passes; a new Express bus along River Road, which is a limited-stop commuter service; and other general route and schedule communications.





Mr. Vobora mentioned the role of the drivers in the fall service campaign, stating that the quality of the drivers, in their ability to assimilate the new route information, greet the riders positively, and conduct themselves with professionalism, were keys to the District's success in this area.

University of Oregon/Lane Community College Marketing Campaign:

Mr. Bergeron discussed the campaign to inform college and university students of LTD services, including a mailing of the Rider's Digest and System Map, articles and advertisements in the student newspapers, and staffing of trip-planning displays during registration at each campus.

Rider's Digest Report: Angie Sifuentez, who has been employed at LTD since 1974, first as a Customer Service Representative and later as a Marketing Representative, discussed the Rider's Digest and System Map. This year, the two were combined for the first time, in order to make the combined publication as comprehensive and useful to readers as possible. The Eugene Human Rights Commission has nominated LTD for the Martin Luther King, Jr. award, based on the District's use of people of color and people with handicaps in these promotional materials. Ms. Calvert said she would like to compliment the entire team on the Rider's Digest. She said that when it arrived in the mail at her home, she was pleased to see the improvements that had been made.

Summary/Discussion: Mr. Bergeron stated that other transit districts around the nation are learning from LTD and copying many of the District's marketing materials. He added that the staff are proud of the increasing ridership and the recognition that the District has been receiving for its promotional materials. Two television spots had been named the best in the nation this year, and the District won five AdWheel awards all together this year. Ms. Calvert said it was interesting to see many of the other entries from around the nation, some of which were excellent, at the APTA Annual Meeting.

Ms. Eberly asked about the District's involvement in the Eugene Celebration this year. Mr. Bergeron explained that staff have been involved each year on the Celebration planning committee. Bus service is important to the Celebration because of traffic, limited parking, etc., but the Celebration has been unable to reimburse the District for lost farebox revenues, so free rides have not been offered in the past. However, this year staff believed that the Celebration had grown so much and was an increasingly important part of the community, so free rides were offered from Friday evening to Sunday. Ms. Eberly wondered if other event planners were reacting negatively to the District's offering this free service. Mr. Bergeron said that no negative feedback had yet been received.

Ms. Eberly then asked if LTD had been involved in service to the Fall Festival in the River Road/Santa Clara area. Ms. Hanson said the only involvement had been in providing a bus staging area. Ms. Eberly suggested that the District look at involvement in this community event for next year. This was only the Festival's third year, but she had been incredibly impressed with their organization and the number of people from the community who attended. She suggested that LTD consider taking part



in the parade, because she likes having those opportunities to "show off," especially since the whole idea of the Festival is to promote family fun without any type of substance abuse.

Mr. Pusateri wondered if LTD provided any special service to the Scandinavian Festival in Junction City. Mr. Bergeron stated that service was provided several years ago, but at that time ridership was not strong and the District could not justify continuing the service. He said that staff will continue to look at the need for service, and to keep in touch with the Festival board.

Ms. Eberly commented that she always liked this evening, because she liked seeing what the District does in the area of marketing and promotions. She added that it was nice to see the District's good efforts rewarded so well.

Ms. Loobey added that summer is a good time to help maintain the awareness of the community regarding the District. There are people who use the service only three times a year, for instance, for the Lane County Fair and football and basketball service, but this increases the awareness in the community of LTD. The summer youth pass program provides awareness of the service for the growing youth segment of the population, as well as their parents. She stated that ridership continues to grow at a fairly steady rate, and that a lot of this is a result of the District's efforts to keep visibility high during the summer and to gear up for the fall service campaign. She added that she is pleased with the staff's efforts and with what the District has accomplished in these areas.

Oregon Transit Association Annual Meeting: Ms. Loobey distributed agendas for the Oregon Transit Association (OTA) Annual Meeting, to be held at the end of October, and invited the Board members to attend any or all of the sessions. She mentioned that Fred Miller, Director of the State Executive Department, would speak one day, and an OTA award for Transit Legislator of the Year would be presented to Al Young (D-Hillsboro), for his help with legislation important to transit this year.

MOTION  
VOTE

ADJOURNMENT: Ms. Calvert thanked the Marketing staff for a very nice presentation. With no further business, the meeting was unanimously adjourned at 9:20 p.m.

  
\_\_\_\_\_  
Board Secretary



MINUTES OF DIRECTORS MEETING

LANE TRANSIT DISTRICT

REGULAR MEETING

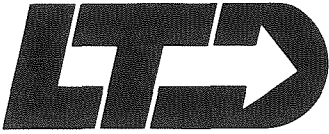
Wednesday, November 18, 1987

In accordance with notice given to *The Register-Guard* for publication on November 12, 1987, the regular monthly meeting of the Board of Directors of the Lane Transit District, scheduled for Wednesday, November 18, 1987 at 7:30 p.m. at the Eugene City Hall, was adjourned to December 9, 1987 at 7:00 p.m. at Eugene City Hall. No quorum was anticipated at the meeting because no items were scheduled for Board action.

Absent: Janet Calvert, President  
Peter Brandt, Treasurer  
Janice Eberly, Vice President  
Keith Parks  
Gus Pusateri, Secretary  
Dean Runyan  
Rich Smith

  
\_\_\_\_\_  
Board Secretary





**Lane Transit District**

P.O. Box 2710 Eugene, Oregon 97402 Telephone: (503) 687-5581

December 9, 1987

TO: Board of Directors

FROM: Stefano Viggiano, Planning Administrator

RE: Facility Project Update

Land Acquisition

The acquisition of the Moyer property has been completed. Settlement on the price of \$560,000 for the entire Moyer parcel was reached, and the transaction has been completed.

The purchase of the Spicer property is proceeding through legal channels. Staff expect to update the Board on the progress of the Spicer purchase at the January meeting.

Design

Construction documents and an updated cost estimate will be available for review in February, 1988. The current schedule calls for bid advertisement in mid-February and bid opening and award in mid-March. Construction would likely begin in April.

The Facilities Committee and the Board will review the bid package and new cost estimate in early February. Should additional time be required for Committee and full Board review and approval, the bidding date could be delayed.

Staff will be available at the meeting to answer questions about the project.

*Stefano Viggiano/js*  
Stefano Viggiano  
Planning Administrator

SV:ms:js







**Lane Transit District**

P.O. Box 2710 Eugene, Oregon 97402 Telephone: (503) 687-5581

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November 25, 1987

Mr. and Mrs. Harlowe Wolfe  
2150 Laura Street, #111  
Springfield, Oregon 97477

Dear Mr. and Mrs. Wolfe:

This letter is an update on your request for service. LTD is pleased to see that there is apparent widespread desire for some service along Laura Street. Your efforts to gather the signatures and to discuss the details of the transit needs in the Laura Street area are greatly appreciated.

As discussed with you previously, LTD implements service changes three times a year. Minor changes, such as small timepoint changes, are made in January and June. Major changes, such as providing new service, are made only once a year, in September, in order to maintain stability in the system. Thus, if the decision is made to provide new service on Laura Street, the service would not start until September of 1988.

LTD is planning to examine all Springfield service as part of its Annual Route Review process. Providing new service to Laura Street will be part of this analysis. The analysis will probably begin in January and should be essentially completed by May. All proposed major service changes will be subject to a public hearing and Board approval. The public hearing should take place in May or June.

I will call you in May or June to provide an update of what the Planning Division will be recommending to the Board as part of the Annual Route Review process. You may want to attend the public hearing in late spring or early summer to address the Board, either to support or object to the recommendation.

Because it will be 10 months or so before new service might be provided to Laura Street, I encourage you to investigate the possibility of gaining access through the apartment complex to the north of your mobile home park. This would provide much safer and more direct access to the bus stop on Lindale Drive.

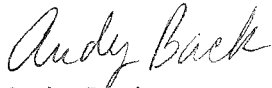
Additionally, enclosed please find a copy of the petition you submitted at the October Board Meeting. Again, LTD recognizes and appreciates your



Mr. and Mrs. Harlowe Wolfe  
November 25, 1987  
Page 2

efforts in compiling all of the signatures on the petition. If you have any questions concerning how your request for service is being handled, please don't hesitate to give me a call.

Sincerely,

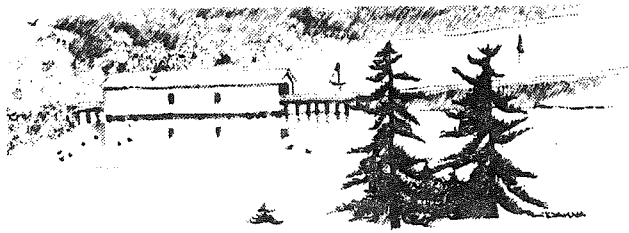


Andy Back  
Transit Planner

AB:ms:js

enclosure





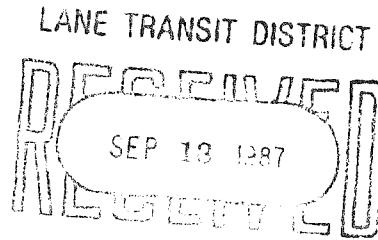
# City of Lowell

OREGON

(503) 937-2157 • 107 E. Third • P.O. Box 347 • 97452

September 17, 1987

Janet Calvert, President  
Lane Transit District  
P.O. Box 2710  
Eugene, Oregon 97402



By \_\_\_\_\_

Dear Ms. Dalvert:

The LTD bus stop in Lowell has no parking lot. More citizens would use the bus service if they could park away from the flow of traffic.

I would like to suggest that LTD develop a paved and curbed parking lot, with handicap access, adjacent to the bus stop.

I am looking forward to receiving your response.

Sincerely,

Rick Shoot  
Mayor

RS:db





October 28, 1987

**Lane Transit District**

P.O. Box 2710 Eugene, Oregon 97402 Telephone: (503) 687-5581

Rick Shoot, Mayor  
City of Lowell  
Post Office Box 347  
Lowell, Oregon 97452

Dear Mayor Shoot:

The LTD Planning Division has investigated your request for a park and ride lot near the bus shelter in Lowell. Although undeveloped land is readily available near the bus shelter, it would not be cost effective to construct a parking lot at this time.

Our engineering consultant performed a cost analysis for a six-car, gravel parking lot. He estimated the cost to be \$1,500, which includes grading for proper drainage and 2,750 square feet of gravel. The result may still not be appealing to any potential park and ride patrons, who may prefer to use existing curbside parking on Moss Street.

Furthermore, experience with urban park and ride lots has shown that designated parking areas do not induce more riders. Fewer commuters than originally projected regularly use the park and ride lot at River Road Transit Station, even though the station serves as a major transfer point.

Recent counts at the Lowell shelter show an average of one to two passengers boarding or alighting per trip. The low level of current use from the site in Lowell and our experience with different size park and ride lots around the service area show that a park and ride in Lowell would not be the best investment of the District's limited capital resources. Given the many demands that LTD has on its capital resources, such as constructing bus shelters in high ridership areas, the District could not justify the expense of a Lowell park and ride.

LTD appreciates the interest and support that the City of Lowell citizens have shown in LTD's rural transit service. I regret that the District cannot fulfill your request. Please contact Paul Zvonkovic in Planning if you have further questions about this matter.

Sincerely,

Phyllis Loobey  
General Manager

PL:sjh

cc: Mark Pangborn  
Stefano Viggiano  
Paul Zvonkovic

LTD BOARD MEETING  
12/9/87 Page 19





SPECIAL SERVICES REPORT  
October/November 1987

<u>Date of Service</u>	<u>Sponsor</u>	<u>Denied/Granted</u>
10/19/87	United Way of Lane County	Granted

specserv.jhs



LANE TRANSIT  
 COMPARISON OF BUDGETED AND ACTUAL REVENUES AND EXPENDITURES  
 GENERAL FUND  
 FOR THE FOUR MONTHS ENDING OCTOBER 31, 1987 (33.33% OF YEAR COMPLETED)

	/-----CURRENT MONTH-----/	/-----YEAR-TO-DATE-----/		%	ANNUAL	
	1987	1986	1987	1986 ACTIVITY	BUDGET	BALANCE
<b>REVENUES</b>						
<b>Operating Revenues:</b>						
Passenger Fares	137,745	133,933	462,811	439,221	30.76%	1,504,500 (1,041,689)
Charters	1,897	549	28,056	11,292	140.28%	20,000 8,056
Advertising	5,525	3,646	21,282	14,584	42.91%	49,600 (28,318)
Miscellaneous	277	421	894	2,038	29.80%	3,000 (2,106)
<b>TOTAL OPERATING REVENUES</b>	<b>145,444</b>	<b>138,549</b>	<b>513,043</b>	<b>467,135</b>	<b>32.53%</b>	<b>1,577,100 (1,064,057)</b>
<b>Non-Operating Revenues:</b>						
Interest	16,214	6,311	68,108	44,345	48.65%	140,000 (71,892)
Payroll Taxes	466,753	499,515	1,768,691	1,722,395	33.78%	5,236,200 (3,467,509)
Federal Operating Assistance	0	0	0	0	0.00%	893,400 (893,400)
State In-Lieu-Of Payroll Taxes	0	0	65,903	100,180	12.49%	527,500 (461,597)
State Special Transportation	30,181	0	176,965	50,000	50.71%	349,000 (172,035)
UMTA Planning Grants	0	0	1,569	0	3.56%	44,100 (42,531)
Other Operating Assistance	290	0	800	0	8.51%	9,400 (8,600)
<b>TOTAL NON-OPERATING REVENUES</b>	<b>513,438</b>	<b>505,826</b>	<b>2,082,036</b>	<b>1,916,920</b>	<b>28.92%</b>	<b>7,199,600 (5,117,564)</b>
<b>TOTAL REVENUES</b>	<b>658,882</b>	<b>644,375</b>	<b>2,595,079</b>	<b>2,384,055</b>	<b>29.57%</b>	<b>8,776,700 (6,181,621)</b>
<b>EXPENDITURES</b>						
<b>Administration:</b>						
Personal Services	44,485	49,558	189,750	178,953	34.25%	554,000 364,250
Materials and Supplies	5,161	14,341	42,451	53,711	37.27%	113,900 71,449
Contractual Services	6,565	2,835	27,848	21,048	25.34%	109,900 82,052
<b>Total Administration</b>	<b>56,211</b>	<b>66,734</b>	<b>260,049</b>	<b>253,712</b>	<b>33.43%</b>	<b>777,800 517,751</b>
<b>Marketing and Planning:</b>						
Personal Services	39,048	37,093	158,808	148,912	31.83%	498,900 340,092
Materials and Supplies	11,577	33,953	95,131	71,785	59.16%	160,800 65,669
Contractual Services	21,834	6,789	114,821	79,832	48.88%	234,900 120,079
<b>Total Marketing and Planning</b>	<b>72,459</b>	<b>77,835</b>	<b>368,760</b>	<b>300,529</b>	<b>41.22%</b>	<b>894,600 525,840</b>
<b>Transportation:</b>						
Personal Services	312,635	330,321	1,250,525	1,226,502	33.42%	3,742,200 2,491,675
Materials and Supplies	807	761	3,183	9,531	13.26%	24,000 20,817
Contractual Services	56,826	411	230,757	51,273	48.33%	477,500 246,743
<b>Total Transportation</b>	<b>370,268</b>	<b>331,493</b>	<b>1,484,465</b>	<b>1,287,306</b>	<b>34.98%</b>	<b>4,243,700 2,759,235</b>
<b>Maintenance:</b>						
Personal Services	78,497	87,992	322,321	324,517	32.12%	1,003,400 681,079
Materials and Supplies	43,336	56,787	242,970	231,404	26.26%	925,100 682,130
Contractual Services	15,709	9,484	46,569	47,957	31.36%	148,500 101,931
<b>Total Maintenance</b>	<b>137,542</b>	<b>154,263</b>	<b>611,860</b>	<b>603,878</b>	<b>29.46%</b>	<b>2,077,000 1,465,140</b>
Contingency	0	0	0	0	0.00%	192,100 192,100
Transfer to Capital Projects	0	0	200,000	0	100.00%	200,000 0
Transfer to Risk Management	0	0	391,500	0	N/A	391,500 0
<b>TOTAL EXPENDITURES</b>	<b>636,480</b>	<b>630,325</b>	<b>3,316,634</b>	<b>2,445,425</b>	<b>37.79%</b>	<b>8,776,700 5,460,066</b>
<b>EXCESS (DEFICIT) OF REVENUES OVER EXPENDITURES</b>	<b>22,402</b>	<b>14,050</b>	<b>(721,555)</b>	<b>(61,370)</b>	<b>N/A</b>	<b>0 (721,555)</b>



LANE TRANSIT DISTRICT  
 COMPARISON OF BUDGETED AND ACTUAL REVENUES AND EXPENDITURES  
 CAPITAL PROJECTS FUND  
 FOR THE FOUR MONTHS ENDING OCTOBER 31, 1987 (33.33% OF YEAR COMPLETED)

	YEAR-TO-DATE	% ACTIVITY	ANNUAL BUDGET	BALANCE
<b>RESOURCES</b>				
Beginning Fund Balance	2,846,462	101.58%	2,802,200	44,262
<b>Revenues:</b>				
UMTA Section 3	0	0.00%	1,698,800	(1,698,800)
UMTA Section 9	533,785	31.06%	1,718,400	(1,184,615)
UMTA Section 18	5,152	1.16%	443,500	(438,348)
Federal Highway Admin	1,849	ERR	0	1,849
State Assistance	0	N/A	800,000	(800,000)
Asset Sale Proceeds	0	N/A	0	0
Transfer from Gen'l Fund	200,000	100.00%	200,000	0
Capital Grant Income	40	ERR	0	40
Total Revenues	740,826	15.24%	4,860,700	(4,119,874)
<b>TOTAL RESOURCES</b>	<b>3,587,288</b>	<b>46.81%</b>	<b>7,662,900</b>	<b>(4,075,612)</b>
<b>EXPENDITURES</b>				
<b>Locally Funded:</b>				
Office Equipment	0	N/A	0	0
Bus Stop Improvements	0	N/A	0	0
Miscellaneous	0	N/A	0	0
Total Locally Funded	0	N/A	0	0
<b>UMTA Funded:</b>				
Personal Services	15,392	33.53%	45,900	30,508
Computer Software	1,254	25.08%	5,000	3,746
Office Equipment	15,493	13.32%	116,350	100,857
Maintenance Equipment	11,232	20.97%	53,550	42,318
Bus Stop Improvements	6,808	2.08%	326,800	319,992
Land & Buildings	619,918	15.04%	4,121,000	3,501,082
Buses	81	0.19%	43,000	42,919
Bus Related Equipment	220	0.25%	86,300	86,080
Service Vehicles	0	0.00%	14,000	14,000
Miscellaneous	3,275	8.17%	40,100	36,825
Total UMTA Funded	673,673	13.88%	4,852,000	4,178,327
<b>FHWA Funded:</b>				
Bus Stop Improvements	2,098	ERR	0	(2,098)
Total FHWA Funded	2,098	ERR	0	(2,098)
Contingency	0	0.00%	115,400	115,400
Capital Lease Principal	3,099	24.40%	12,700	9,601
<b>TOTAL EXPENDITURES</b>	<b>678,870</b>	<b>13.63%</b>	<b>4,980,100</b>	<b>4,301,230</b>
<b>ENDING FUND BALANCE</b>	<b>2,908,418</b>	<b>108.41%</b>	<b>2,682,800</b>	<b>225,618</b>



LANE TRANSIT DISTRICT  
 COMPARISON OF BUDGETED AND ACTUAL REVENUES AND EXPENDITURES  
 RISK MANAGEMENT FUND  
 FOR THE FOUR MONTHS ENDING OCTOBER 31, 1987 (33.33% OF YEAR COMPLETED)

	YEAR-TO-DATE	% ACTIVITY	ANNUAL BUDGET	BALANCE
<b>RESOURCES</b>				
Beginning Fund Balance	395,777	1.16	340,900	54,877
Revenues:				
Transfer from Gen'l Fund	391,500	N/A	391,500	0
Interest	11,395	0.76	15,000	(3,605)
Total Revenues	402,895	0.99	406,500	(3,605)
TOTAL RESOURCES	798,672	1.07	747,400	51,272
<b>EXPENDITURES</b>				
Worker's Compensation	262,524	1.04	253,000	(9,524)
Liability Program	171,637	0.35	488,500	316,863
Miscellaneous Insurance	4,899	0.83	5,900	1,001
TOTAL EXPENDITURES	439,060	0.59	747,400	308,340
ENDING FUND BALANCE	359,612	N/A	0	359,612





LANE TRANSIT DISTRICT  
 COMPARISON OF YEAR-TO-DATE ACTUAL REVENUES AND EXPENDITURES TO BUDGETED  
 GENERAL FUND  
 FOR THE FOUR MONTHS ENDING OCTOBER 31, 1987

	YEAR-TO-DATE ACTIVITY	YEAR-TO-DATE BUDGET	VARIANCE	
			FAVORABLE (UNFAVORABLE) AMOUNT	%
<b>REVENUES</b>				
<b>Operating Revenues:</b>				
Passenger Fares	462,811	456,107	6,704	1.47%
Charters	28,056	20,000	8,056	40.28%
Advertising	21,282	16,532	4,750	28.73%
Miscellaneous	894	1,000	(106)	-10.60%
<b>TOTAL OPERATING REVENUES</b>	<b>513,043</b>	<b>493,639</b>	<b>19,404</b>	<b>3.93%</b>
<b>Non-Operating Revenues:</b>				
Interest	68,108	46,668	21,440	45.94%
Payroll Taxes	1,768,691	1,769,600	(909)	-0.05%
Federal Operating Assistance	0	0	0	N/A
State In-Lieu-Of Payroll Taxes	65,903	105,200	(39,297)	N/A
State Special Transportation	176,965	349,000	(172,035)	N/A
UMTA Planning Grants	1,569	14,700	(13,131)	N/A
Other Operating Assistance	800	0	800	N/A
<b>TOTAL NON-OPERATING REVENUES</b>	<b>2,082,036</b>	<b>2,285,168</b>	<b>(203,132)</b>	<b>-8.89%</b>
<b>TOTAL REVENUES</b>	<b>2,595,079</b>	<b>2,778,807</b>	<b>(183,728)</b>	<b>-6.61%</b>
<b>EXPENDITURES</b>				
<b>Administration:</b>				
Personal Services	189,750	192,282	2,532	1.32%
Materials and Supplies	42,451	52,903	10,452	19.76%
Contractual Services	27,848	45,018	17,170	38.14%
<b>Total Administration</b>	<b>260,049</b>	<b>290,203</b>	<b>30,154</b>	<b>10.39%</b>
<b>Marketing and Planning:</b>				
Personal Services	158,808	168,270	9,462	5.62%
Materials and Supplies	95,131	103,524	8,393	8.11%
Contractual Services	114,821	115,982	1,161	1.00%
<b>Total Marketing and Planning</b>	<b>368,760</b>	<b>387,776</b>	<b>19,016</b>	<b>4.90%</b>
<b>Transportation:</b>				
Personal Services	1,250,525	1,262,056	11,531	0.91%
Materials and Supplies	3,183	14,715	11,532	78.37%
Contractual Services	230,757	404,102	173,345	42.90%
<b>Total Transportation</b>	<b>1,484,465</b>	<b>1,680,873</b>	<b>196,408</b>	<b>11.68%</b>
<b>Maintenance:</b>				
Personal Services	322,321	339,288	16,967	5.00%
Materials and Supplies	242,970	302,519	59,549	19.68%
Contractual Services	46,569	48,709	2,140	4.39%
<b>Total Maintenance</b>	<b>611,860</b>	<b>690,516</b>	<b>78,656</b>	<b>11.39%</b>
Contingency	0	0	0	N/A
Transfer to Capital Projects	200,000	200,000	0	N/A
Transfer to Risk Management	391,500	391,500	0	N/A
<b>TOTAL EXPENDITURES</b>	<b>3,316,634</b>	<b>3,640,868</b>	<b>324,234</b>	<b>8.91%</b>
<b>EXCESS (DEFICIT) OF REVENUES OVER EXPENDITURES</b>	<b>(721,555)</b>	<b>(862,061)</b>	<b>(507,962)</b>	<b>58.92%</b>



QUARTERLY PERFORMANCE REPORT  
FIRST QUARTER FY 87-88

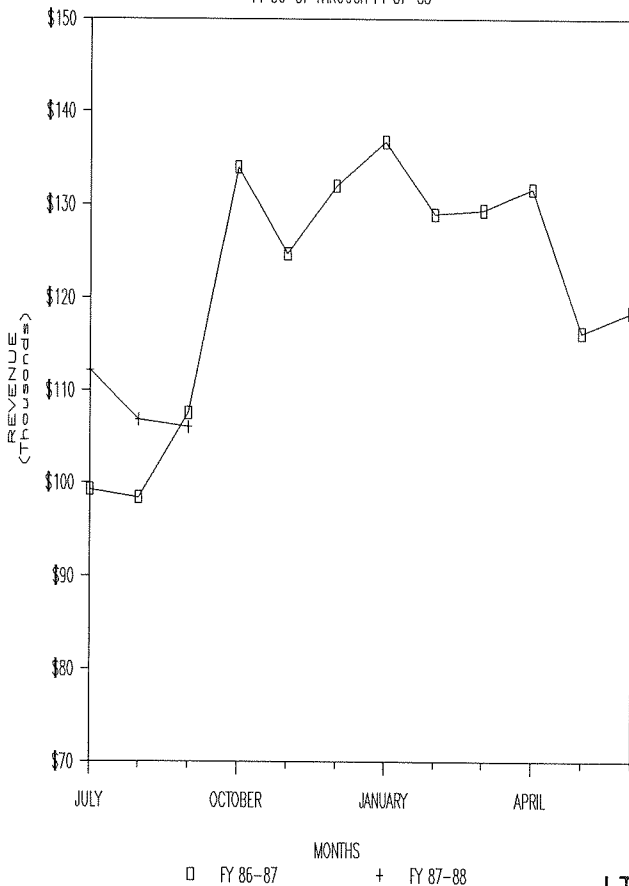
STATISTIC	JULY			AUGUST			SEPTEMBER		
	FY 87-88	FY 86-87	%CHANGE	FY 87-88	FY 86-87	%CHANGE	FY 87-88	FY 86-87	%CHANGE
FAREBOX REVENUE	\$112,211	\$99,291	13.0%	\$106,791	\$98,403	8.5%	\$106,064	\$107,593	-1.4%
PERSON TRIPS	271,563	260,641	4.2%	327,337	311,977	4.9%	269,034	264,805	1.6%
WEEKLY SCHEDULE HOURS	3867	3857	0.3%	3867	3857	0.3%	3867	3857	0.3%
PRODUCTIVITY	16.0	15.4	3.9%	18.8	18.2	3.3%	16.2	16.0	1.4%

YEAR-TO-DATE SUMMARY

STATISTIC	TDP GOAL	FY 87-88	FY 86-87	%CHANGE
FAREBOX REVENUE	\$314,446	\$325,066	\$305,287	6.5%
PERSON TRIPS	862,546	867,934	837,423	3.6%
PRODUCTIVITY	18.5	17.0	16.6	2.8%
EFFICIENCY	\$1.26	\$1.38	\$1.46	5.6%
USER FUNDING	20.5%	14.5%	15.9%	-8.5%

FAREBOX REVENUE

FY 86-87 THROUGH FY 87-88



AVERAGE WEEKDAY PERSON TRIPS

FY 86-87 THROUGH FY 87-88

