

MINUTES OF DIRECTORS MEETING

LANE TRANSIT DISTRICT

ADJOURNED MEETING

Tuesday, December 15, 1987

Pursuant to notice given at the December 9, 1987 adjourned meeting and to *The Register-Guard* for publication on December 12, 1987, an adjourned meeting of the Board of Directors of the Lane Transit District was held on Tuesday, December 15, 1987 at 7:30 a.m. at the Red Lion Restaurant in Springfield.

Present: Peter Brandt, Treasurer
Janet Calvert, President, presiding
Janice Eberly, Vice President
Gus Pusateri, Secretary
Rich Smith
Phyllis Loobey, General Manager
Jo Sullivan, Recording Secretary

Absent: Keith Parks
Dean Runyan

CALL TO ORDER: Ms. Calvert called the meeting to order at 7:30 a.m.

AUDIENCE PARTICIPATION: There was no one present who wished to testify at this meeting.

EXECUTIVE SESSION PURSUANT TO ORS 192.660(1)(d): Tim Dallas, Director of Operations, and David Harrison, Personnel Administrator, both of the District's negotiating team, were present to discuss a proposed labor agreement with the Board. Ms. Eberly moved, seconded by Mr. Brandt, that the Board move into Executive Session pursuant to ORS 192.660(1)(d), to conduct deliberations with persons designated by the governing body to carry on labor negotiations. The motion carried by unanimous vote.

MOTION

VOTE

RETURN TO REGULAR SESSION: The meeting returned to regular session at 7:45 a.m.

MOTION

RATIFICATION OF LABOR AGREEMENT: Mr. Brandt moved that the Board approve the proposed labor agreement between Lane Transit District and the Amalgamated Transit Union (ATU) Division 757, as presented by staff. Dr. Smith seconded the motion, and the labor agreement was approved by unanimous vote.

VOTE

GENERAL DISCUSSION:

Mr. Brandt asked if Board member Dean Runyan would be replaced, since he had moved to Portland. Ms. Loobey stated that she had read on the editorial page that Governor Goldschmidt's process to appoint persons to fill vacancies on boards is taking longer than under the previous

governor, but that one name, a person recommended by Mr. Runyan, had been submitted.

Ms. Eberly asked about the Bon promotion for seniors and about Christmas promotions. Ed Bergeron, Marketing Administrator, stated that the Bon promotion always does well, and that the 30-cent fare helps get people who haven't ridden before on the buses. One holiday promotion this year is a food drive, in which the District invited employees and customers to bring food to donate, to be divided among three agencies. Christmas music is being played on the downtown shuttle, and red ribbons are being tied on the driver's side of buses in a project sponsored by Mothers Against Drunk Driving (MADD) to promote a safer holiday season.

Ms. Eberly asked how often shelters are cleaned. Tim Dallas, Director of Operations, explained that it depends on the frequency of use at certain locations, but theoretically one time per week. Ms. Eberly mentioned one shelter by the Franklin Boulevard Burger King, near the University of Oregon, which was very dirty. Ms. Eberly said she would have her employees check for litter at this particular shelter. Ms. Calvert mentioned one shelter she had noticed which had a hole through the plexiglass.

Mr. Pusateri asked if shelter cleaning was subcontracted. Mr. Pangborn replied that it was. There is a new program to provide wastebaskets at all shelters and on some bus stop poles, and an agreement had been worked out with adjacent property owners to empty the wastebaskets, which will be attached with locks. The District will continue to clean the shelters.

MOTION

ADJOURNMENT TO MEETING OF LTD CONTRACT REVIEW BOARD (LTD/CRB):

VOTE

Ms. Eberly moved that the Board of Directors adjourn to a session of the LTD Contract Review Board. Mr. Brandt seconded, and the motion carried unanimously. The meeting of the LTD/CRB began at 7:55 a.m.

Johni Giralt, Purchasing Agent, informed the CRB that staff were seeking proposals for providing demand/response service in Junction City for a 17-month period, and would like to use criteria other than cost alone to provide the service. The law is specific about awarding the contract to the lowest bidder. However, the law also gives the Contract Review Board the right to designate certain classes of contracts as personal services contracts so that it can consider criteria other than price alone. Ms. Loobey added that this would apply to any subcontractor, such as Special Mobility Services. She said that staff are concerned about subcontractors for this type of service because they will be representing LTD, and the District wants more control in the bidding process. She likened this process to professional services such as CPA firms and architects, and said it seems to be to the benefit of the District to approve the resolution declaring demand/responsive and fixed route service a personal service.

MOTION

Mr. Brandt moved that the LTD Contract Review Board declare demand/ responsive and fixed route service a personal service. The motion was seconded by Ms. Eberly. Mr. Pusateri asked what would happen if no bidders meet the criteria. Ms. Loobey said the District would have two choices--to provide the service internally, or to not provide the service. However, Mark Pangborn, Director of Administrative Services, stated that in this case, the District has done some prequalification of bidders. Dorsey and SMS both planned to bid on the service and had been prequalified as acceptable bidders. Issues other than cost which staff wish to be able to consider in awarding the bid include the subcontractor's safety record and experience.

Ms. Calvert said she would be interested to see how the service in Junction City works. Ms. Loobey stated that staff had been working on a promotion to make the service specifically for Junction City. LTD will provide the bus, which was purchased in a group contract with the State as part of the original funding request for this program, and which will have a Scandinavian motif. The reason LTD purchased the bus is that staff have concerns that a bidder would not have the specific kind of equipment the District requires to run the service. However, the bidder will be required to maintain the bus. It will be identified with LTD but differently than by the normal LTD graphics, in order to give the Junction City service more of a sense of identity. Ms. Calvert wondered if the contractor will be able to maintain the lift. Ms. Loobey stated that both bidders have lift-equipped equipment, but that LTD would help if there were any problems.

Dr. Smith called for the question, and the motion to declare demand/ responsive and fixed route transportation service a personal service carried by unanimous vote.

VOTE

MOTION

VOTE

ADJOURNMENT: Ms. Eberly moved that the meeting be adjourned. Mr. Brandt seconded the motion, and the meeting was unanimously adjourned at 8:15 a.m.



 Board Secretary