

**CANBY CITY COUNCIL
WORK SESSION
February 1, 2023**

PRESIDING: Brian Hodson

COUNCIL PRESENT: Traci Hensley, James Davis, Herman Maldonado, Jason Padden (attended virtually), and Shawn Varwig.

COUNCIL ABSENT: Christopher Bangs.

STAFF PRESENT: Scott Archer, City Administrator; Joseph Lindsay, City Attorney/Assistant City Administrator; Jorge Tro, Police Chief; and Maya Benham, Deputy City Recorder.

CALL TO ORDER: Mayor Hodson called the Work Session to order at 6:00 p.m. in the Council Chambers.

CAMPING ORDINANCE:

Joseph Lindsay, City Attorney, stated there was not a camping ordinance for Canby to address camping on public lands. He explained the City's current regulations that had been used regarding homelessness, HB 3115, Boise case, Grants Pass case, decriminalization of ordinances, examples from other cities, and protection of parks.

There was discussion regarding derelict vehicles parked on City streets with expired tags, where overnight parking should be allowed, creating shelters in Canby for people to go, residential complaints, distance of public land from the Logging Road, alcohol in the parks, protecting residential zones, parks, and cemeteries, how to address the issues on Pine Street, consistent enforcement, process for storing belongings for 30 days, what was considered a campsite, and gathering data to secure funding.

The Work Session was adjourned at 6:59 p.m.

**CANBY CITY COUNCIL
REGULAR MEETING MINUTES
February 1, 2023**

PRESIDING: Brian Hodson

COUNCIL PRESENT: Traci Hensley, James Davis, Herman Maldonado, Jason Padden (attended virtually), and Shawn Varwig.

COUNCIL ABSENT: Christopher Bangs.

STAFF PRESENT: Scott Archer, City Administrator; Joseph Lindsay, City Attorney/Assistant City Administrator; Maya Benham, Deputy City Recorder; Eric Kytola, Finance Director; Jamie Stickel, Economic Development Director; and Jerry Nelzen, Public Works Director.

CALL TO ORDER: Mayor Hodson called the Regular Meeting to order at 7:05 p.m. in the Council Chambers followed by opening ceremonies.

NEW STAFF INTRODUCTION: Scott Archer, City Administrator, introduced Robert “Robbie” Boyce – Parks Maintenance Worker, Public Works.

2022-2023 Fiscal Year Budget Update:

Eric Kytola, Finance Director, gave a mid-year finance presentation. He discussed the revenues and expenditures from July 2022 to December 2022, audit status for FY2022, and budget status for FY2024.

There was discussion regarding refinancing the Urban Renewal fund, balance of Park Maintenance Fee, bi-monthly financial reports, status of ARPA and FEMA funds, Mausoleum expenditure, upcoming budget process, dates of the Budget Committee meetings, and including the Budget Committee in these budget updates.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS: Greg Perez, Canby resident, announced the Charity Auction and Crab Dinner on February 25.

CONSENT AGENDA:

****Council President Hensley moved to approve the minutes of the December 7, 2022 Regular Meeting and the minutes of the December 21, 2022 Regular Meeting. Motion was seconded by Councilor Varwig and passed 4-0-1 with Councilor Davis abstaining.**

ORDINANCE:

Ordinance 1593 –

****Councilor Padden moved approve Ordinance No. 1593, AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO AMEND THE GROUND LEASE WITH CANBY SCHOOL DISTRICT NO. 86 TO EXTEND THE TERM AND CREATE A RIGHT OF FIRST REFUSAL. Motion was seconded by Councilor Varwig and passed 5-0 by roll call vote.**

OLD BUSINESS:

Walnut Street Extension Update – Jerry Nelzen, Public Works Director, and Curt McLeod, City Engineer, discussed the process, grant of access application, project highlights, and next steps.

There were questions about the project details.

Parks Maintenance Fee – Mr. Archer gave a background on the fee.

Mayor Hodson noted the Parks and Recreation Board recommended bringing the fee back to Council every five years to determine whether or not it should sunset.

Councilor Padden thought if the fee was to sunset, it would need to be tied to a stable funding source.

There was discussion regarding the status of CAPRD.

This item would be put on a future agenda.

MAYOR'S BUSINESS: Mayor Hodson reported on tolling meetings and Metro Mayors Consortium meeting.

COUNCILOR COMMENTS & LIAISON REPORTS

Councilor Padden attended the School Board meeting.

Council President Hensley was busy at the Capitol every Thursday.

Councilor Varwig stated applicants were being interviewed for the Transit Advisory Committee and he hoped to schedule a Planning Commission interview for an applicant.

Councilor Davis stated Lisa Potter, Barry Johnson, Ryan Potter, and he had met regarding a grant for a fitness area at Legacy Park. There would be an "Arts in the Park Scavenger Hunt" that Jamie Stickel, Economic Development Director, was going to advertise. He also mentioned the upcoming Chamber Gala event and to contact the Chamber to attend.

CITY ADMINISTRATOR'S BUSINESS & STAFF REPORTS: Mr. Archer reminded Council of the goal setting session on February 10 and discussed the status of the 99E right turn, which was in process.

CITIZEN INPUT

There was none.

ACTION REVIEW:

1. Approved the Consent Agenda.
2. Approved Ordinance 1593.

There was no Executive Session.

The meeting was adjourned at 8:31 p.m.



Melissa Bisset
City Recorder



Brian Hodson
Mayor

Assisted with Preparation of Minutes - Susan Wood